



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY MARCH 9, 2021

Regular Meeting	City Hall Council Chambers	6:00 PM
------------------------	-----------------------------------	----------------

1. To attend remotely, call 781-514-9187 and PIN 228 082 192#
2. Call to Order
3. Invocation by Rev. William Hohman, New Testament Church
4. Pledge of Allegiance
5. Roll Call
6. Public Comment Period
7. Minutes of previous Common Council meeting(s):
 1. Minutes of February 9, 2021 meeting
8. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for period ending February 28, 2021
9. Board of Public Works:
 1. Bids on M-2021-01 Project (Poplar Street & Court Street). The Board of Public Works recommends approving the low bid of \$335,112.48 from Merrill Gravel & Construction Co.
10. Community Development Committee:
 1. Consider an Economic Development loan (\$200,000) for The Lofts at City Hall, 713 East Second Street. The loan would be for 20 years at a 2% annual rate. The City would secure the loan with mortgage and personal guarantees. The loan would be contingent upon the Lofts at City Hall receiving a WHEDA grant. The Community Development Committee recommends approval.
11. Personnel and Finance Committee:
 1. Consider writing off 2020 over-collected Personal Property tax bill of \$626.77 for former R-Store Merrill LLC (1001 N. Center Ave.). The Personnel and Finance Committee recommends approving the write-off.
12. Placing Committee Reports on File:
 1. Consider placing the following committee reports on file: TB Scott Library Board, Airport Commission, Community Development Committee, Festival Grounds Committee, Joint Review Board, Merrill Enrichment Center Committee, Personnel & Finance Committee and Transit Commission.
13. Ordinances:
 1. An Ordinance amending Chapter 16, Section 16-1 Schedules of licenses and fees, Chapter 4 Alcohol Beverages for the license year of July 1, 2021 to June 30, 2022. The Health & Safety recommends approval

2. An Ordinance amending Chapter 38, Article II, Division 2, Section 3-152, related to septic/holding tank and leachate rates. The Common Council has already approved these rates (January 12th, 2021 meeting), but they have not yet been approved in ordinance form.
3. An Ordinance amending Chapter 16, Section 16-1 schedules of licenses and fees Chapter 38 Utilities
4. An Ordinance amending Chapter 38, Article II, Division 2, Section 38-46 General water service; unmetered - UG-1
5. An Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 2-155, to allow two non-residents to be appointed to and serve on the Merrill Area Housing Authority
14. Resolutions:
 1. A Resolution adopting the Merrill Safe Routes to School Plan. Health & Safety Committee recommend approval.
 2. Resolution - Petition for Airport Project
15. Mayor's Appointments
 1. Jeremy Cordova to the Housing Authority, term to expire November 10, 2024, replacing Linda Murray (resigned)
16. Mayor's Communications
 1. Reinstate Festival Grounds Manager - Rick Bjorklund
17. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY FEBRUARY 9, 2021

Regular Meeting

City Hall Council Chambers

6:00 PM

1. Call to Order

Mayor Woellner called the meeting to order at 6:06 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Remote	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Remote	

2. Invocation by Rev. Michael Southcombe, St. Stephens United Church of Christ
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period

Roger Drewek requested that that the resolution honoring him not be read. He also shared his observations on the relationship between City employees and management.

Mike Ravn stated that he was pleased that the Committee of the Whole was reviewing and discussing the City Strategic Plan. He supports the creation of a new committee that would focus on marketing. He proposed that the mayor establish a task force on City government structure. In his opinion, the proposed government structure changes are not minor tweaks.

Lee Opsahl agreed with Mike Ravn's comment that Mayor Woellner's proposed administrative changes are not minor tweaks. He supports the vision to develop a new industrial park.

Arnie Lange made comments related to a recent garage demolition and then made additional comments on City demolition policies and procedures.

Alderman Sabatke reported that he will be requesting that a future Board of Public Works meeting agenda will include a resolution calling for a moratorium on City demolitions

6. Minutes of previous Common Council meeting(s):

1. Minutes of January 12, 2021 meeting

Motion (Osness/Van Lieshout) to approve.

Attachment: 2021-02-09 Council Minutes (5735 : Minutes of February 9, 2021 meeting)

RESULT:	APPROVED
----------------	-----------------

7. Revenue & Expense Reports(s):
1. Revenue & Expense Reports for periods ending December 31, 2020 and January 31, 2021
- Motion (Hass/Russell) to approve.

RESULT:	APPROVED
----------------	-----------------

8. General agenda items:
1. Employee Years of Service Recognition:
Faith E. Martinson, 20 years (Library)
City Clerk Heideman read a certificate of recognition for Faith Martinson.
9. Board of Public Works:
1. Consider automated side loader proposals. The Board of Public Works recommends approving the proposal of \$526,108 from Envirotech for two New Way/Sidewinder trucks.
Motion (Van Lieshout/Blake) to approve the proposal from Envirotech.

RESULT:	APPROVED BY ROLL CALL VOTE [7 TO 1]
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix
NAYS:	Sabatke

10. Health and Safety Committee:
1. Change of Agent application from Applegreen Midwest, LLC, naming Sheri R. Myers the Agent for Express Lane #2328, 702 North Center Avenue. The Health and Safety Committee recommends approval.
Motion (Russell/Hass) to approve.

RESULT:	APPROVED
----------------	-----------------

2. Consider application from CR & KM Enterprise, LLC, for a Class "B" (beer) and a "Class B" (liquor) license for 1-900, 2501 West Main Street, effective February 10, 2021. The Health and Safety Committee recommends approval.
Motion (Osness/Blake) to approve.

RESULT:	APPROVED
----------------	-----------------

11. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Joint Review Board, Library Board, Parks & Recreation Commission, Redevelopment Authority and Water and Sewage Disposal Committee.

Motion (Van Lieshout/Rick) to place on file.

RESULT:	PLACED ON FILE
----------------	-----------------------

12. Ordinances:

1. An Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 2-155, to allow two non-residents to be appointed to and serve on the Merrill Area Housing Authority.

City Attorney Hayden noted that, at the January 12th, 2021 Common Council meeting, this ordinance was introduced and given three readings.

Motion (Blake/Russell) to amend the proposed ordinance by inserting language that would require all non-resident members of the Housing Authority to be residents of Lincoln County.

Motion (Van Lieshout/Rick) to refer to the next Committee of the Whole meeting. Motion to refer carried.

2. An Ordinance amending Code of Ordinances Chapter 38, Article III, Section 38-214, to extend the due date for sand and grease trap maintenance reports (Ordinance #2021-01).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Osness/Rick) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Osness, Alderperson - Fourth District
SECONDER:	Mike Rick, Alderperson - Sixth District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

13. Resolutions:

1. A Final Resolution of Intent to exercise Special Assessment Powers by Police Power under Section 66.0703 of the Wisconsin State Statutes (Resolution #2669).

WHEREAS, the Board of Public Works of the City of Merrill, Wisconsin held a Public Hearing in the City Hall, Merrill, Wisconsin, for the purpose of hearing all persons interested in the matters contained in the preliminary resolution of the City of Merrill, of its intent to exercise special assessment powers pursuant to Police Power under Sec. 66.07 Wis. Stats., all as set forth below, and the reports of the City Building Inspector/Zoning Department mentioned therein on the following proposed projects and other matters, to-wit:

Preliminary Resolution of December 8, 2020, a copy of which is attached hereto, on which a hearing was held on the 27th day of January, 2021;

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of February, 2021, to complete the following public works projects in the City of Merrill:

- A. The Common Council hereby declares its intention to exercise its power under Section 66.0703 Wisconsin Statutes, to levy special assessments under the police power upon all properties abutting the following improvements in the City of Merrill, Wisconsin:
 1. Sidewalk inspection pursuant to sidewalk inspection program. Sidewalk maintenance area is city wide as deemed most needed:
 - a) Isolated sidewalk repairs requested or needed.
 - b) Driveway approaches requested or needed.
 - c) Curb and gutter requested or needed.
 - d) New sidewalk extensions as requested and/or approved by Board of Public Works.
 2. Reconstruction of North Poplar Street from East 2nd Street north to East 4th Street involving:
 - a) Replacement and upgrade of existing storm sewer
 - b) Curb and gutter and pavement replacement
 - c) Limited sidewalk replacement associated with curb and gutter replacements.
 3. Reconstruction of North Court Street from East 2nd Street north to East 5th Street involving:
 - a) Replacement of water main and laterals.
 - b) Replacement of sewer main and laterals.
 - c) Replacement and upgrade of existing storm sewer
 - d) Curb and gutter and pavement replacement
 - c) Limited sidewalk replacement associated with curb and gutter replacements.
- B. Said public improvements shall include, where appropriate:
 1. The grading of said street.
 2. The surfacing of said street with asphalt.
 3. The installation of curb and gutter on said street.

4. The installation, removal or replacement of sidewalk, driveway and curb and gutter on said street.
5. The installation of water main and water laterals on said street.
6. The installation of sanitary sewer and sewer laterals on said street.
7. The installation of storm sewer on said street.
8. The necessary landscaping on said street.
9. All improvements shall be completed to plans and specifications prepared or approved by the Public Works Director and recorded in the office of the Public Works Director/City Engineer.

NOW THEREFORE, BE IT FURTHER RESOLVED, by the Common Council of the City of Merrill, Wisconsin,

1. That the reports of the City Public Works Director/City Engineer or City Building Inspector pertaining to construction of said improvements, including the plans and specifications are hereby adopted and approved.
2. That the Board of Public Works shall cause the improvements to be made by City employees or it may advertise and let any part or all of the same out on bids.
3. That payment for said improvements be made by assessing the costs to the property benefited as indicated in said report, as an exercise of the Police Power.
4. Those benefits shown on the reports are true and correct, having been determined on a reasonable basis and are hereby confirmed.
5. That the assessments for all projects included in said reports are hereby combined as a single assessment but any interested property owner shall be entitled to object to each assessment separately or any assessment jointly for any purpose or purposes.
6. The assessment against any parcel may be paid in cash not later than November 1 of the year such improvements are made, or in installments as provided by City Ordinance, and if not so paid, shall be extended upon the tax roll as a delinquent tax against said parcel and all proceedings in relation to the collection, return and sale of property for the delinquent real estate taxes shall apply to such assessment except otherwise provided by Statute.
7. The City Clerk is directed to publish this resolution as a Class 1 notice in the official newspaper.
8. The Clerk is further directed to mail a copy of this resolution and a statement of the final assessment against the property to every property owner whose name appears on the assessment roll whose post office address is known or who can with reasonable diligence be ascertained.

Motion (Hass/Weix) to approve.

RESULT:	APPROVED
----------------	-----------------

2. A Resolution approving an amendment to the Project Plan of Tax Increment District No. 4 (Resolution #2670).

WHEREAS, the City of Merrill (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 4 (the "District") was created by the City on September 11, 2007 as a mixed-use district; and

WHEREAS, the City now desires to amend the Project Plan of the District (the "Amendment") in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, such Amendment will:

- a. Allow excess revenue to be transferred to Tax Incremental District's No. 6, 7, 8, 9 & 10 (the "Recipient District's") as permitted under Wisconsin Statutes Section 66.1105(6)(f)2.
- b. Amend the categories, locations or costs of project costs to be made as permitted under Wisconsin Statutes Section 66.1005(4)(h)1.

WHEREAS, an amended Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the Project Plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Lincoln County, the Merrill Area School District, and the Northcentral Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Redevelopment Authority, on January 19, 2021 held a public hearing concerning the proposed amendment to the Project Plan of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Redevelopment Authority adopted the Project Plan, and recommended to the Common Council that it amend the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Merrill that:

1. The boundaries of the District named "Tax Incremental District No. 4, City of Merrill" remain unchanged.
2. That this Amendment is effective as of the date of adoption of this resolution.
3. The Common Council finds and declares that:
 - (a) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
 - (b) The City estimates that less than 35% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (c) The project costs relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.
 - (d) Lands proposed for newly platted residential development comprise no more than 35% of the real property area within the District.
 - (e) Costs related to newly-platted residential development may be incurred based on the proposed development having a density of at least three (3) units per acre as defined in Wisconsin Statutes Section 66.1105(2)(f)3.a.
 - (f) Under the amended Project Plan, excess tax increments will be transferred to the Recipient District.
 - (g) The District and the Recipient District lie within the same overlapping taxing jurisdictions.
 - (h) The District has sufficient revenue to pay for all current Project Costs and has sufficient excess revenue to pay for eligible project costs of the Recipient District.
 - (i) The Recipient Districts are blighted area district's (Tax Incremental District's No. 6, 7, 8, 9 & 10) which qualifies them as an eligible recipient of excess revenue.
4. The Project Plan for "Tax Incremental District No. 4, City of Merrill" (see Exhibit A), as amended, is approved, and the City further finds the Project Plan is feasible and in conformity with the master plan of the City.

Motion (Blake/Van Lieshout) to approve.

RESULT:	APPROVED BY ROLL CALL VOTE [6 TO 2]
AYES:	Russell, Hass, Blake, Van Lieshout, Rick, Weix
NAYS:	Osness, Sabatke

3. A Resolution approving an amendment to the Project Plan of Tax Increment District No. 11 (Resolution #2671).

WHEREAS, the City of Merrill (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 11 (the "District") was created by the City on May 10, 2016 as a mixed-use district and

WHEREAS, the City now desires to amend the Project Plan of the District (the "Amendment") in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, such Amendment will:

- a. Amend the categories, locations or costs of project costs to be made as permitted under Wisconsin Statutes Section 66.1005(4)(h)1.

WHEREAS, an amended Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the Project Plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Lincoln County, the Merrill Area School District, and the Northcentral Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Redevelopment Authority, on January 19, 2021 held a public hearing concerning the proposed amendment to the Project Plan of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Redevelopment Authority adopted the Project Plan, and recommended to the Common Council that it amend the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Merrill that:

1. The boundaries of the District named "Tax Incremental District No. 11, City of Merrill" remain unchanged.
2. That this Amendment is effective as of the date of adoption of this resolution.
3. The Common Council finds and declares that:
 - (a) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
 - (b) The City estimates that less than 35% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (c) The project costs relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.
 - (d) Lands proposed for newly platted residential development comprise no more than 35% of the real property area within the District.
 - (e) Costs related to newly-platted residential development may be incurred based on the proposed development having a density of at least three (3) units per acre as defined in Wisconsin Statutes Section 66.1105(2)(f)3.a.
4. The Project Plan for "Tax Incremental District No. 11, City of Merrill" (see Exhibit A), as amended, is approved, and the City further finds the Project Plan is feasible and in conformity with the master plan of the City.

Motion (Weix/Blake) to approve. Roll call vote resulted in a 4-4 tie. Voting No - Alderman Hass, Alderman Osness, Alderman Rick and Alderman Sabatke. Mayor Woeller broke the tie by voting Yes. Therefore, the resolution was approved.

4. A Resolution creating Tax Increment District No. 13, approving its Project Plan and establishing boundaries (Resolution #2672).

WHEREAS, the City of Merrill (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 13 (the "District") is proposed to be created by the City as an industrial district in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, a Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Lincoln County, the Merrill Area School District, and the Northcentral Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Redevelopment Authority, on January 19, 2021 held a public hearing concerning the project plan and boundaries and proposed creation of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Redevelopment Authority designated the boundaries of the District, adopted the Project Plan, and recommended to the Common Council that it create such District and approve the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Merrill that:

1. The boundaries of the District that shall be named "Tax Incremental District No. 13, City of Merrill", are hereby established as specified in Exhibit A of this Resolution.
2. The District is created effective as of January 1, 2021.
3. The Common Council finds and declares that:
 - (a) Not less than 50% by area of the real property within the District is suitable for industrial sites within the meaning of Wisconsin Statutes Section 66.1101 and has been zoned for industrial use.

- (b) Based upon the finding stated in 3.a. above, the District is declared to be an industrial district based on the identification and classification of the property included within the District.
 - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
 - (d) The equalized value of the taxable property in the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
 - (e) That for those parcels to be included within the District that were annexed by the City within the three-year period preceding adoption of this Resolution, the City pledges to pay the Town of Merrill an amount equal to the property taxes the town last levied on the territory for each of the next five years.
 - (f) The City estimates that none of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (g) The project costs relate directly to promoting industrial development in the District consistent with the purpose for which the District is created.
 - (h) Any real property within the District that is found suitable for industrial sites and is zoned for industrial use will remain zoned for industrial use for the life of the District.
4. The Project Plan for "Tax Incremental District No. 13, City of Merrill" (see Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2021, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Motion (Blake/Weix) to approve. Roll call vote resulted in a 4-4 tie. Voting No - Alderman Hass, Alderman Osness, Alderman Rick and Alderman Sabatke. Mayor Woeller broke the tie by voting Yes. Therefore, the resolution was approved.

5. A Resolution authorizing a Development Agreement by and between the City, Denyon Homes Inc. and Ryan Ott Development and Construction, LLC (Resolution #2673).

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 11 on May 10, 2016 and the development site is within TID No. 11; and,

WHEREAS, the Common Council of the City of Merrill authorized Phase 1 construction of three single-family homes on West St. Paul Street on September 9, 2019; and

WHEREAS, Denyon Homes Inc. and Ryan Ott Development and Construction, LLC has proposed construction of up to ten additional new single-family homes through a phased construction timeframe; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new residential homes created from this development project; and,

WHEREAS, Denyon Homes Inc. and Ryan Ott Development and Construction, LLC negotiated the development agreement to provide for transfer of property ownership of ten lots of the Champagne Park Plat and an incentive payment not to exceed \$100,000 to facilitate Phase 2 of the single-family home development project;.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of February, 2021, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Denyon Homes Inc. and Ryan Ott Development and Construction, LLC and to facilitate the implementation thereof.

Motion (Hass/Van Lieshout) to approve.

RESULT:	APPROVED
----------------	-----------------

6. A Resolution releasing an easement in the area of Highland Drive and Edgewater Drive (Resolution #2674).

WHEREAS, at the request of the City of Merrill, Riverside Land Surveying LLC has prepared CSM #2554 (see attached) to facilitate development in the area of Highland Drive and Edgewater Drive, and:

WHEREAS, a Public Right of Way easement measuring approximately 382' x 15' was previously recorded, as more particularly described in Volume 665, page 744 of Records, Document number 386336 (see attached), and;

WHEREAS, that easement is no longer required, necessary or advantageous for development of the area,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of February, 2021, that the easement above described is terminated, relinquished, withdrawn and is no longer in effect.

Motion (Hass/Van Lieshout) to approve.

RESULT:	APPROVED
----------------	-----------------

7. A Resolution approving a Preliminary Plat for single family residential development at the intersection of Grand Avenue, Edgewater Drive and Rock Ridge Court (aka Plan of Rock Ridge Park) (Resolution #2675).

WHEREAS, the City of Merrill ("The Applicant") has applied for preliminary approval of a subdivision plat pursuant to Code of Ordinances Sec.111-114, 115 for land located in Lots One through Ten of Certified Survey Map No. 2802, recorded on page 16, in Volume 236 of Certified Surveys, as Document No. 546324, in the office of the Register of Deeds for Lincoln County, Wisconsin; and

WHEREAS, The City Plan Commission considered the application at a hearing, duly noticed, and scheduled on February 2, 2021; and

WHEREAS, The City Plan Commission recommends approval of the preliminary plat subject to certain conditions; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of February, 2021, that

The Common Council Adopts the City Plan Commissions findings and incorporates them into this resolution.

The proposed preliminary plat of Single Family Residential Development at the intersection of Grand Avenue, Edgewater Drive, and Rock Ridge Court, aka Plan of Rock Ridge Park presented by City of Merrill and prepared by Joshua Prentice for REI and involving a subdivision plat pursuant to Code of Ordinances Sec.111-114, 115 for land located in Lots One through Ten of Certified Survey Map No. 2802, recorded on page 16, in Volume 236 of Certified Surveys, as Document No. 546324, in the office of the Register of Deeds for Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED that the applicant, City of Merrill is directed to prepare the final plat in accordance with the requirements of Chapter 111 of the Code of Ordinances of the City of Merrill and present the final plat for review by the City Plan Commission.

Motion (Hass/Van Lieshout) to approve.

RESULT:	APPROVED
----------------	-----------------

8. A Resolution honoring Vincent L. Conrad for his long-term service to the City of Merrill (Resolution #2676).

WHEREAS, Vincent L. Conrad has served the City of Merrill Street Department for over 30 years, from August 22, 1990 to January 16, 2021; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community, and the safety and well-being of our employees and citizens; and

WHEREAS, Vincent L. Conrad has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and

WHEREAS, Vincent L. Conrad's skills and experience will be missed at the City of Merrill Street Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of February, 2021, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Vincent L. Conrad has given the City of Merrill Street Department and commends him for those 30 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Vincent L. Conrad, congratulate him upon the occasion of his retirement from the City of Merrill Street Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	APPROVED
----------------	-----------------

9. A Resolution honoring Roger J. Drewek for his long-term service to the City of Merrill.

WHEREAS, Roger J. Drewek has served the City of Merrill Street Department for over 22 years, from June 1, 1998 to January 4, 2021; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community, and the safety and well-being of our employees and citizens; and

WHEREAS, Roger J. Drewek has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and

WHEREAS, Roger J. Drewek's skills and experience will be missed at the City of Merrill Street Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of February, 2021, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Roger J. Drewek has given the City of Merrill Street Department and commends him for those 22 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Roger J. Drewek, congratulate him upon the occasion of his retirement from the City of Merrill Street Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Earlier in the meeting (Public Comment Period), Roger Drewek requested that this resolution not be read. Without objection, his request was granted.

10.A Resolution to honor the memory of Patsy Woller, former Mayor of Merrill (Resolution #2677).

WHEREAS, the City of Merrill was greatly saddened to learn of the passing of Mayor Patsy Woller, an exemplary public servant and human being; and,

WHEREAS, Patsy Woller served as Mayor of the City of Merrill from 1992 until 1998, as well as Council President from 1988 until 1992, with the distinction of being the first woman elected to both positions; and,

WHEREAS, Patsy Woller did not limit her efforts to the City of Merrill, she also ran and served in Lincoln County government for 17 years; serving on countless committees and boards. She was also instrumental in advocating for the addition at the T.B. Scott Library, the Merrill Area Recreation Complex (M.A.R.C.), and co-founding a program that created flower gardens around the City; and,

WHEREAS, Patsy Woller was instrumental in fostering multiple businesses in the City of Merrill including The Grand Stand, the Merrill Courier, and Patsy's Candy Tree.

WHEREAS, Patsy Woller's cheerful manner, and spirit of true dedication to public service made her a beloved and respected figure throughout the City of Merrill;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of February, 2021, that the Common Council and the people of Merrill officially extend our deepest condolences and sympathy to the family of Mayor Patsy Woller.

BE IT FURTHER RESOLVED, that April 3rd, 2021, her birthday, will be Patsy Woller Day in the City of Merrill, Wisconsin.

Motion (Common Council/Common Council) to approve.

RESULT:	APPROVED
----------------	-----------------

14. Mayor's Appointments:

1. Jeremy Cordova to the Housing Authority, term to expire November 10, 2024, replacing Linda Murray (resigned). This appointment is part of an amended agenda.

Because the ordinance related to the composition of the Housing Authority was not adopted, this appointment was not considered at this meeting.

2. Denise Ziech to the Transit Commission, term to expire May 1, 2022, replaced Gordon Geiger (resigned). This appointment is part of an amended agenda.

Motion (Hass/Van Lieshout) to approve this appointment.

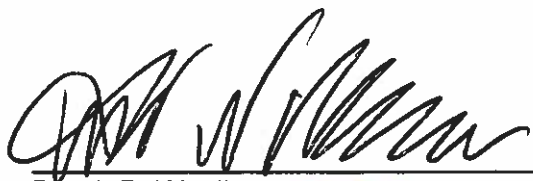
RESULT: APPROVED

15. Mayor's Communications

Mayor Woellner reported that early voting for the February 16th Spring Primary Election is available at City Hall from February 8th to February 12th. There is only one office on the ballot for this election.

16. Adjournment

Motion (Van Lieshout/Rick) to adjourn. Carried. Adjourned at 7:50 P.M.

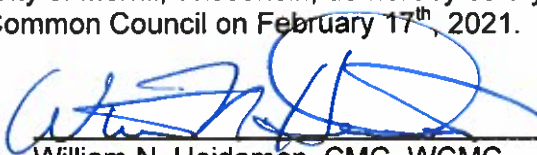


Derek R. Woellner
Mayor



William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on February 17th, 2021.



William N. Heideman, CMC, WCMC
City Clerk

PARKS AND RECREATION COMMISSION

March 3, 2021

The Merrill Parks and Recreation Commission met on Wednesday, March 3, 2021 at 4:15 p.m., at Merrill City Hall.

Members Present: Dan Novitch, Kyle Gulke, Jean Ravn, Brian Artac, Joan Tabor, and John Van Lieshout attended virtual at 4:30 p.m.

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Mark Weix and MP3

***Motion by Artac, seconded by Ravn to approve the minutes from the February meeting.

***Carried unanimously.

***Motion by Groth, seconded by Artac, to approve the claims from February.

***Carried unanimously.

Public Comment: None

The next item on the agenda was to consider acceptance and placement of the T.B. Scott Mansion Tower. Wendorf stated that the commission has two big questions to answer, do they want it and where should it go. Wendorf stated that he was approached about putting the T.B. Scott Mansion tower in one of the parks. Wendorf stated that he would like to know what condition the tower is in, and who would be doing the repairs on the tower. Wendorf stated that he would want clarification that the City Council would give any additional funding if needed and would not come out of Park and Recreation funds. City Administrator stated that \$1,000.00 has been donated for interpretive panels and Park City Credit Union is also collection funds. The funds collected will need to pay for the purchase of the tower, to bring the tower down, transport the tower, restore and put a base under the tower. Wendorf stated that he would like the tower to be placed between the fishing pier and the overlook by the Agra Pavilion.

***Motion made by Tabor, seconded by Vanlieshout to accept the T.B. Scott Mansion Tower.

***Carried unanimously.

***Motion made by Artac, seconded by Groth to place the T.B. Scott Mansion Tower down by the Riverbend Trail between the fishing pier and the overlook by the Agra Pavilion.

***Carried unanimously.

The next item on the agenda was to discuss Voyageur Heritage Waterways concept. Bill Bertram from Iron Bull in Wausau gave a presentation on all the benefits of water trails. He stated that water trails bring people into a community. Canoeing and kayaking are growing in popularity. If water trails are marked people will utilize them. He stated that they have a person who writes all the grants, and all the paperwork but would need some letters of endorsement. We just need to

put up markers on the water trails. Landings that would be utilized will be Riverside, Ott's and the portage to the Dam.

***Motion made by Gulke, seconded by Ravn to approve the Voyageur Heritage Waterways concept.

***Carried unanimously.

The next item on the agenda was to review and potentially approve memorial idea for the late Charlie Phelps. Wendorf stated that Charlie Phelps was a driving force behind the Smith Center and the MARC. Wendorf stated that he has talked with Phelps family and also with the Smith family in regards to naming the ice arena area "Charlie Phelps Memorial Ice Rink". The building would not be renamed, just the ice area. Wendorf stated they will have some signs made that would be put up around the building and a dedication.

***Motion by Ravn, seconded by Artac to rename the ice arena area the "Charlie Phelps Memorial Ice Rink".

***Carried unanimously.

The next item on the agenda was to discuss the connector trail from River Bend Trail to Prairie Trails. Wendorf stated that he has been working on a bike trail map (trail concept drawing in board packet) and will be working with Kate Drewek on confirmation that all streets marked are city right of ways. Wendorf stated that there was funding set aside to pay for trail markers. Wendorf will follow up at future meetings with more information.

The next item on the agenda was continued discussion on Forestry Ordinance revisions. Wendorf included some proposed changes in the Forestry Ordinances and will continue to make changes until completed. Wendorf will have all changes made by September. Wendorf will continue to update the commission as proposed changes are made to the Forestry Ordinance.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Novitch questioned about the new CivicRec program that the Park and Recreation Department will be utilizing. Wendorf stated that it will be nice to be able to have people register for programs and rent parks and ball fields online. Wendorf stated that he has received 42 applications for the full time position and enough applications to open the aquatic center and all of our summer programs.

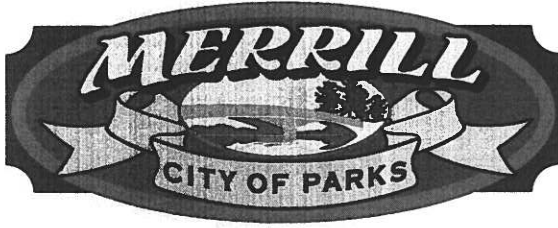
The next regular meeting is scheduled for Wednesday, April 7 at 4:15 p.m. at the Merrill City Hall.

Public Comment: Christine Vorpagel stated that commission members should say last names so that the people listening in know who is making the motions.

***Motion by Ravn, seconded by Artac to adjourn at 5:40 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: March 2, 2021

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director

RE: February 2021 - Revenue & Expense Reports

Property Taxes – 2020:

As shown by the attached February 2021 Settlement of 2020 Tax Roll (i.e. January 2021 collections), City staff receipted over \$4.0 million dollars. Of this amount, \$1.852 million was distributed to MAPS, Lincoln County, and NTC on 2/15/2021.

Property tax collections were about \$97,000 higher than the previous January.

Revenues – General Fund:

Consistent with budgeted amounts.

If the Health & Safety Committee recommendation to modify fees again in 2021 is adopted, there will be about \$14,000 reduction in budgeted 2021 Liquor License Revenues.

Expenses – General Fund:

Consistent with budgeted amounts – except:

With three lump sum retirement payouts, the entire 2021 budgeted amount (\$100,250) for Retiree's Sick Leave/Health Insurance account has been expended. It is likely that the three additional 2021 retirees will continue coverage under the City's group health insurance. So, the overage in this should be fiscally manageable.

**February Settlement of 2020 Tax Roll
General Property Tax Only**

Tax District: City of Merrill

County: Lincoln

Community Code: 35251

PART I	Taxes Levied	Percent	Allocated Share
A. 1.State Taxes	-	0.000000000	-
B. 1. Portion of State Special Charges Upon County	119.87		
2. Portion of County Tax Levied Over Entire Tax District	2,258,014.10		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
Total County Taxes - Sum of B1 thru B5	2,258,133.97	0.165196605	662,649.02
C. Special District Codes and Names			
1.			
2.			
3.			
4.			
5.			
6.			
7.			
D. Other Special Purpose District Taxes			
1. Total Tax Increment (TIF)	1,581,978.49	0.115731608	464,231.31
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,776,084.00	0.422556625	1,694,990.85
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	0.03	0.000000002	0.01
Total Tax District Taxes	7,358,062.52	0.538288235	2,159,222.17
E. School District Codes and Names			
1. Number 3500 School District of Merrill Area	3,535,002.00	0.258607478	1,037,345.73
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
F. Technical College District Codes and Names			
1. Number 1500 North Central Technical College	518,174.23	0.037907682	152,058.14
2.			
3.			
G - 1. Total General Property Taxes - Real and Personal	13,669,372.72	1.000000000	4,011,275.06

Column 1.

Column 2.

Column 3.

Column 4.

* Must agree with Line 5 Part II.

PART II

Total Collections on Hand	4,011,275.06	(1)	
Less: Collections of Special Charges		(2)	
Collections of Special Assessments		(3)	
Collections of Special Taxes		(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	<u>4,011,275.06</u>	(5)*	
Percentage (Line 5 Divided by Line 6)			<u>0.293449827</u>
Total General Property Taxes (Line G-1 From Part I)	<u>13,669,372.72</u>	(6)	

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,394,384.00	232,020.41	2,265,355.37	51.55	2,129,028.63
Intergovernmental	4,406,184.71	6,718.88	244,710.72	5.55	4,161,473.99
Licenses and Permits	40,070.00	385.00	770.85	1.92	39,299.15
Fines, Forfeits, & Pen.	116,750.00	4,733.80	13,832.96	11.85	102,917.04
Public Charges-Services	7,650.00	701.10	1,286.58	16.82	6,363.42
Miscellaneous Revenues	121,675.00	6,198.32	24,974.32	20.53	96,700.68
TOTAL Non-Departmental	9,086,713.71	250,757.51	2,550,930.80	28.07	6,535,782.91
Municipal Court					
Intergov Charges (Misc.)	8,004.00	390.00	390.00	4.87	7,614.00
TOTAL Municipal Court	8,004.00	390.00	390.00	4.87	7,614.00
City Attorney					
Intergov Charges (Misc.)	10,000.00	0.00	0.00	0.00	10,000.00
Miscellaneous Revenues	16,500.00	0.00	0.00	0.00	16,500.00
TOTAL City Attorney	26,500.00	0.00	0.00	0.00	26,500.00
City Administrator					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	35,935.00	0.00	0.00	0.00	35,935.00
TOTAL City Administrator	35,935.00	0.00	0.00	0.00	35,935.00
Personnel - HR					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
Clerk/Treasurer Staff					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	400.00	80.44	80.44	20.11	319.56
Miscellaneous Revenues	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL Treasurer/Finance Dir.	32,900.00	80.44	80.44	0.24	32,819.56

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 2

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
<u>City Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	750.00	0.00	0.00	0.00	750.00
TOTAL Over-Collected Taxes	750.00	0.00	0.00	0.00	750.00
<u>Police</u>					
Intergovernmental	15,700.00	0.00	0.00	0.00	15,700.00
Public Charges-Services	7,300.00	718.26	1,641.46	22.49	5,658.54
Intergov Charges (Misc.)	10,125.00	0.00	6,798.44	67.15	3,326.56
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Police	33,125.00	718.26	8,439.90	25.48	24,685.10
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Traffic Control	0.00	0.00	0.00	0.00	0.00
<u>Fire Protection</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	0.00	500.00	6.04	7,775.00
Intergov Charges (Misc.)	221,898.59	110,949.30	110,949.30	50.00	110,949.29
Miscellaneous Revenues	0.00	125.00	125.00	0.00	(125.00)
TOTAL Fire Protection	230,173.59	111,074.30	111,574.30	48.47	118,599.29
<u>Ambulance/EMS</u>					
Intergovernmental	1,116,000.00	94,254.94	94,254.94	8.45	1,021,745.06
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,116,000.00	94,254.94	94,254.94	8.45	1,021,745.06
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	35,376.00	3,182.80	4,972.80	14.06	30,403.20
Miscellaneous Revenues	13,250.00	0.00	0.00	0.00	13,250.00
TOTAL Bldg. Inspection/Zoning	48,626.00	3,182.80	4,972.80	10.23	43,653.20
<u>Public Works/Engineer</u>					
Miscellaneous Revenues	86,336.00	0.00	0.00	0.00	86,336.00
TOTAL Public Works/Engineer	86,336.00	0.00	0.00	0.00	86,336.00

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 3

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Miscellaneous Revenues	11,505.00	0.00	0.00	0.00	11,505.00
TOTAL Street Superintendent	11,505.00	0.00	0.00	0.00	11,505.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	353,500.00	20,306.25	37,054.99	10.48	316,445.01
Miscellaneous Revenues	0.00	157.80	609.00	0.00	(609.00)
TOTAL Operations Support (M&E)	353,500.00	20,464.05	37,663.99	10.65	315,836.01
<u>Roads</u>					
Intergovernmental	78,000.00	0.00	1,168.00	1.50	76,832.00
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	80,500.00	0.00	1,168.00	1.45	79,332.00
<u>Snow and Ice</u>					
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Snow and Ice	10,000.00	0.00	0.00	0.00	10,000.00
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Leave Expenses</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 4

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	25,500.00	4,969.98	12,505.84	49.04	12,994.16
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	4,969.98	12,505.84	49.04	12,994.16
<u>Transit</u>					
Specials (Utility Rev.)	279,055.00	0.00	0.00	0.00	279,055.00
Intergovernmental	70,000.00	0.00	0.00	0.00	70,000.00
Public Charges-Services	90,500.00	8,346.35	13,392.35	14.80	77,107.65
Miscellaneous Revenues	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL Transit	442,555.00	8,346.35	13,392.35	3.03	429,162.65
<u>Garbage Collection</u>					
Miscellaneous Revenues	6,000.00	176.29	295.72	4.93	5,704.28
TOTAL Garbage Collection	6,000.00	176.29	295.72	4.93	5,704.28
<u>Recycling</u>					
Intergovernmental	32,500.00	0.00	0.00	0.00	32,500.00
Miscellaneous Revenues	5,000.00	10.00	105.00	2.10	4,895.00
TOTAL Recycling	37,500.00	10.00	105.00	0.28	37,395.00
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00
<u>MEC - Enrichment</u>					
Public Charges-Services	8,750.00	0.00	0.00	0.00	8,750.00
TOTAL MEC - Enrichment	8,750.00	0.00	0.00	0.00	8,750.00
<u>Library</u>					
Intergovernmental	457,661.00	0.00	0.00	0.00	457,661.00
Public Charges-Services	10,000.00	488.57	686.77	6.87	9,313.23
Miscellaneous Revenues	0.00	992.53	1,073.95	0.00	(1,073.95)
TOTAL Library	467,661.00	1,481.10	1,760.72	0.38	465,900.28
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	19,500.00	10.03	10.03	0.05	19,489.97
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Parks	19,500.00	10.03	10.03	0.05	19,489.97
<u>Recreation Programs</u>					
Public Charges-Services	51,000.00	0.00	0.00	0.00	51,000.00
TOTAL Recreation Programs	51,000.00	0.00	0.00	0.00	51,000.00

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 5

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Cable Franchise Adm					
Licenses and Permits	6,250.00	0.00	0.00	0.00	6,250.00
TOTAL Cable Franchise Adm	6,250.00	0.00	0.00	0.00	6,250.00
MARC - Smith Center					
Public Charges-Services	70,500.00	200.00	400.00	0.57	70,100.00
TOTAL MARC - Smith Center	70,500.00	200.00	400.00	0.57	70,100.00
Aquatic Center					
Public Charges-Services	105,000.00	(100.00)	(100.00)	0.10-	105,100.00
TOTAL Aquatic Center	105,000.00	(100.00)	(100.00)	0.10-	105,100.00
TOTAL REVENUE	12,409,034.30	496,016.05	2,837,844.83	22.87	9,571,189.47
EXPENDITURES					
Common Council					
Personnel Services	34,000.00	2,437.00	5,728.46	16.85	28,271.54
Contractual Services	4,082.00	0.00	217.28	5.32	3,864.72
Supplies & Expenses	6,843.00	498.93	2,657.24	38.83	4,185.76
TOTAL Common Council	44,925.00	2,935.93	8,602.98	19.15	36,322.02
Municipal Court					
Personnel Services	91,615.00	7,043.66	14,087.32	15.38	77,527.68
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,180.00	735.45	761.21	18.21	3,418.79
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,754.00	5,402.00	5,754.00	100.00	0.00
TOTAL Municipal Court	102,549.00	13,181.11	20,602.53	20.09	81,946.47
City Attorney					
Personnel Services	209,870.00	16,987.32	33,974.64	16.19	175,895.36
Contractual Services	3,700.00	967.50	1,342.50	36.28	2,357.50
Supplies & Expenses	7,000.00	0.00	0.00	0.00	7,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	220,570.00	17,954.82	35,317.14	16.01	185,252.86
Mayor					
Personnel Services	13,780.00	1,043.40	2,086.80	15.14	11,693.20
Supplies & Expenses	825.00	0.00	0.00	0.00	825.00
TOTAL Mayor	14,605.00	1,043.40	2,086.80	14.29	12,518.20

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 6

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Administrator</u>					
Personnel Services	125,760.00	9,694.20	19,388.85	15.42	106,371.15
Contractual Services	675.00	6.93	6.93	1.03	668.07
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Administrator	126,935.00	9,701.13	19,395.78	15.28	107,539.22
<u>Personnel - HR</u>					
Contractual Services	4,500.00	344.60	344.60	7.66	4,155.40
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	4,750.00	344.60	344.60	7.25	4,405.40
<u>City Clerk</u>					
Personnel Services	81,085.00	6,287.23	12,574.46	15.51	68,510.54
Supplies & Expenses	4,550.00	64.84	64.84	1.43	4,485.16
Technology	4,750.00	6,251.18	6,251.18	131.60	(1,501.18)
TOTAL City Clerk	90,385.00	12,603.25	18,890.48	20.90	71,494.52
<u>Clerk/Treasurer Staff</u>					
Personnel Services	157,028.00	13,843.41	27,766.36	17.68	129,261.64
Supplies & Expenses	1,250.00	255.96	255.96	20.48	994.04
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	158,278.00	14,099.37	28,022.32	17.70	130,255.68
<u>Elections - AVERAGED</u>					
Personnel Services	27,425.00	5,521.13	5,521.13	20.13	21,903.87
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	5,075.00	50.10	50.10	0.99	5,024.90
Fixed Charges	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	5,571.23	5,571.23	12.24	39,928.77
<u>Treasurer/Finance Dir.</u>					
Personnel Services	117,226.00	8,956.26	17,912.59	15.28	99,313.41
Contractual Services	6,250.00	316.72	393.22	6.29	5,856.78
Supplies & Expenses	25,050.00	3,882.61	5,226.14	20.86	19,823.86
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	148,526.00	13,155.59	23,531.95	15.84	124,994.05
<u>Information Technology</u>					
Personnel Services	71,450.00	6,026.16	10,032.01	14.04	61,417.99
Technology	109,500.00	9,509.65	22,916.05	20.93	86,583.95
TOTAL Information Technology	180,950.00	15,535.81	32,948.06	18.21	148,001.94
<u>Assessment of Property</u>					
Contractual Services	29,350.00	0.00	6,750.00	23.00	22,600.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	29,350.00	0.00	6,750.00	23.00	22,600.00

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 7

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Independent Auditing</u>					
Contractual Services	13,500.00	0.00	0.00	0.00	13,500.00
Technology	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Independent Auditing	14,750.00	0.00	0.00	0.00	14,750.00
<u>City Maintenance</u>					
Personnel Services	129,878.00	9,489.86	18,791.55	14.47	111,086.45
Contractual Services	70,900.00	6,571.56	13,667.78	19.28	57,232.22
Supplies & Expenses	17,050.00	3,504.24	3,662.49	21.48	13,387.51
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	0.00	0.00	0.00	7,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	224,828.00	19,565.66	36,121.82	16.07	188,706.18
<u>City Maint-Library</u>					
Personnel Services	0.00	189.94	208.29	0.00	(208.29)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	189.94	208.29	0.00	(208.29)
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Supplies & Expenses	600.00	0.00	3,167.93	527.99	(2,567.93)
TOTAL Over-Collected Taxes	600.00	0.00	3,167.93	527.99	(2,567.93)
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	346,250.00	1,572.58	106,155.78	30.66	240,094.22
TOTAL Insurance/Employee	346,250.00	1,572.58	106,155.78	30.66	240,094.22
<u>Police</u>					
Personnel Services	2,543,020.00	184,924.07	397,553.75	15.63	2,145,466.25
Contractual Services	46,900.00	992.36	30,296.47	64.60	16,603.53
Supplies & Expenses	64,350.00	4,627.58	8,504.87	13.22	55,845.13
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	11,000.00	340.30	340.30	3.09	10,659.70
Technology	23,000.00	19.38	2,355.72	10.24	20,644.28
TOTAL Police	2,688,270.00	190,903.69	439,051.11	16.33	2,249,218.89
<u>Traffic Control</u>					
Personnel Services	13,758.00	0.00	0.00	0.00	13,758.00
Supplies & Expenses	17,000.00	256.80	823.47	4.84	16,176.53
TOTAL Traffic Control	30,758.00	256.80	823.47	2.68	29,934.53

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 8

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Fire Protection					
Personnel Services	1,551,486.00	106,011.58	240,835.00	15.52	1,310,651.00
Contractual Services	19,300.00	1,630.51	3,294.92	17.07	16,005.08
Supplies & Expenses	54,500.00	6,739.13	8,444.94	15.50	46,055.06
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	512.03	868.45	17.37	4,131.55
TOTAL Fire Protection	1,630,286.00	114,893.25	253,443.31	15.55	1,376,842.69
Fire Protection-Hydrants					
Contractual Services	125,160.00	31,290.00	31,290.00	25.00	93,870.00
TOTAL Fire Protection-Hydrants	125,160.00	31,290.00	31,290.00	25.00	93,870.00
Ambulance/EMS					
Personnel Services	991,638.00	74,280.30	164,505.31	16.59	827,132.69
Contractual Services	26,250.00	1,410.54	3,074.98	11.71	23,175.02
Supplies & Expenses	88,112.00	7,600.75	9,438.88	10.71	78,673.12
Fixed Charges	5,000.00	0.00	170.94	3.42	4,829.06
Technology	5,000.00	512.04	868.46	17.37	4,131.54
TOTAL Ambulance/EMS	1,116,000.00	83,803.63	178,058.57	15.96	937,941.43
Bldg. Inspection/Zoning					
Personnel Services	165,166.00	12,577.10	25,154.16	15.23	140,011.84
Contractual Services	450.00	10.83	10.83	2.41	439.17
Supplies & Expenses	3,975.00	525.89	664.02	16.70	3,310.98
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	169,591.00	13,113.82	25,829.01	15.23	143,761.99
City Sealer					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00
Public Works/Engineer					
Personnel Services	113,541.00	6,078.74	12,061.38	10.62	101,479.62
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	5,000.00	0.00	48.81	0.98	4,951.19
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	121,541.00	6,078.74	12,110.19	9.96	109,430.81
Street Commissioner					
Personnel Services	2,690.00	207.02	414.04	15.39	2,275.96
Contractual Services	250.00	21.66	21.66	8.66	228.34
Supplies & Expenses	810.00	0.00	0.00	0.00	810.00
TOTAL Street Commissioner	3,750.00	228.68	435.70	11.62	3,314.30

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 9

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Personnel Services	93,455.00	6,879.77	13,529.88	14.48	79,925.12
Supplies & Expenses	1,500.00	27.12	257.12	17.14	1,242.88
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	94,955.00	6,906.89	13,787.00	14.52	81,168.00
<u>Garage Maintenance</u>					
Personnel Services	665.00	0.00	149.43	22.47	515.57
Contractual Services	30,000.00	3,514.23	6,514.50	21.72	23,485.50
Supplies & Expenses	15,500.00	801.08	1,600.53	10.33	13,899.47
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	46,165.00	4,315.31	8,264.46	17.90	37,900.54
<u>Operations Support (M&E)</u>					
Personnel Services	214,276.00	14,246.04	28,333.33	13.22	185,942.67
Contractual Services	3,024.00	3,024.00	3,024.00	100.00	0.00
Supplies & Expenses	376,850.00	14,135.20	40,046.91	10.63	336,803.09
Technology	575.00	30.23	30.23	5.26	544.77
TOTAL Operations Support (M&E)	594,725.00	31,435.47	71,434.47	12.01	523,290.53
<u>Roads</u>					
Personnel Services	242,149.00	12,269.99	31,106.33	12.85	211,042.67
Supplies & Expenses	91,000.00	2,952.92	2,994.15	3.29	88,005.85
TOTAL Roads	333,149.00	15,222.91	34,100.48	10.24	299,048.52
<u>Street Cleaning</u>					
Personnel Services	46,775.00	0.00	3.21	0.01	46,771.79
Supplies & Expenses	1,250.00	15.00	15.00	1.20	1,235.00
TOTAL Street Cleaning	48,025.00	15.00	18.21	0.04	48,006.79
<u>Snow and Ice</u>					
Personnel Services	231,036.00	30,374.55	45,000.94	19.48	186,035.06
Contractual Services	1,600.00	0.00	270.00	16.88	1,330.00
Supplies & Expenses	60,250.00	4,988.10	11,118.10	18.45	49,131.90
TOTAL Snow and Ice	292,886.00	35,362.65	56,389.04	19.25	236,496.96
<u>Stormwater Maintenance</u>					
Personnel Services	37,416.00	932.42	932.42	2.49	36,483.58
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	0.00	0.00	0.00	22,500.00
TOTAL Stormwater Maintenance	61,916.00	932.42	932.42	1.51	60,983.58
<u>Street Painting-Marking</u>					
Personnel Services	23,576.00	0.00	0.00	0.00	23,576.00
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	43,576.00	0.00	0.00	0.00	43,576.00

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 10

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Leave Expenses</u>					
Personnel Services	74,655.00	3,728.37	18,229.51	24.42	56,425.49
TOTAL Street Leave Expenses	74,655.00	3,728.37	18,229.51	24.42	56,425.49
<u>Street Lighting</u>					
Contractual Services	160,275.00	12,305.15	14,565.70	9.09	145,709.30
Capital Outlay	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL Street Lighting	163,775.00	12,305.15	14,565.70	8.89	149,209.30
<u>Stormwater Plan/Const.</u>					
Contractual Services	7,250.00	0.00	1,500.00	20.69	5,750.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	1,500.00	20.69	5,750.00
<u>Airport</u>					
Personnel Services	1,101.00	61.97	85.38	7.75	1,015.62
Contractual Services	118,318.00	8,147.29	14,667.53	12.40	103,650.47
Supplies & Expenses	25,575.00	1,424.21	2,064.21	8.07	23,510.79
TOTAL Airport	144,994.00	9,633.47	16,817.12	11.60	128,176.88
<u>Transit</u>					
Personnel Services	390,955.00	30,285.41	58,234.79	14.90	332,720.21
Contractual Services	2,775.00	310.09	616.99	22.23	2,158.01
Supplies & Expenses	88,200.00	3,196.40	5,623.86	6.38	82,576.14
Fixed Charges	32,125.00	7,271.55	16,864.55	52.50	15,260.45
Technology	4,995.00	191.76	191.76	3.84	4,803.24
TOTAL Transit	519,050.00	41,255.21	81,531.95	15.71	437,518.05
<u>Garbage Collection</u>					
Personnel Services	99,597.00	6,050.04	18,192.54	18.27	81,404.46
Supplies & Expenses	97,150.00	7,692.65	8,926.15	9.19	88,223.85
Capital Outlay	24,000.00	1,522.04	4,058.05	16.91	19,941.95
TOTAL Garbage Collection	220,747.00	15,264.73	31,176.74	14.12	189,570.26
<u>Recycling</u>					
Personnel Services	101,502.00	11,006.77	23,671.90	23.32	77,830.10
Supplies & Expenses	117,450.00	8,916.87	17,471.17	14.88	99,978.83
TOTAL Recycling	218,952.00	19,923.64	41,143.07	18.79	177,808.93
<u>Weed & Nuisance Control</u>					
Personnel Services	17,125.00	0.00	0.00	0.00	17,125.00
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Weed & Nuisance Control	18,625.00	0.00	0.00	0.00	18,625.00

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 11

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Health Officer</u>					
Personnel Services	3,660.00	0.00	0.00	0.00	3,660.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	0.00	0.00	3,760.00
<u>MEC - Enrichment</u>					
Personnel Services	140,281.00	10,164.89	20,002.46	14.26	120,278.54
Contractual Services	575.00	50.69	145.81	25.36	429.19
Supplies & Expenses	2,895.00	262.05	262.05	9.05	2,632.95
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL MEC - Enrichment	143,751.00	10,477.63	20,410.32	14.20	123,340.68
<u>Library</u>					
Personnel Services	775,440.00	63,405.66	121,657.40	15.69	653,782.60
Contractual Services	50,000.00	3,409.38	6,526.67	13.05	43,473.33
Supplies & Expenses	44,900.00	3,777.88	6,335.77	14.11	38,564.23
Fixed Charges	9,400.00	676.00	676.00	7.19	8,724.00
Capital Outlay	0.00	8,965.45	8,965.45	0.00	(8,965.45)
Print Media - Library	51,000.00	2,644.47	3,343.31	6.56	47,656.69
Non-Print Media-Library	16,001.00	584.35	616.19	3.85	15,384.81
Technology	45,363.00	5,109.35	5,196.64	11.46	40,166.36
TOTAL Library	992,104.00	88,572.54	153,317.43	15.45	838,786.57
<u>Parks</u>					
Personnel Services	274,445.00	15,486.66	32,042.52	11.68	242,402.48
Contractual Services	34,250.00	1,336.93	2,339.95	6.83	31,910.05
Supplies & Expenses	38,700.00	1,528.59	2,252.80	5.82	36,447.20
Fixed Charges	2,500.00	0.00	0.00	0.00	2,500.00
Capital Outlay	24,000.00	448.14	2,263.14	9.43	21,736.86
TOTAL Parks	373,895.00	18,800.32	38,898.41	10.40	334,996.59
<u>Athletic Park Lights</u>					
Contractual Services	1,750.00	74.34	161.36	9.22	1,588.64
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	74.34	161.36	9.22	1,588.64
<u>Ott's Park Lights</u>					
Contractual Services	1,400.00	0.00	194.41	13.89	1,205.59
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	0.00	194.41	12.96	1,305.59
<u>Recreation Programs</u>					
Personnel Services	215,990.00	10,878.75	20,688.31	9.58	195,301.69
Contractual Services	5,660.00	620.63	1,309.47	23.14	4,350.53
Supplies & Expenses	33,850.00	310.91	319.53	0.94	33,530.47
TOTAL Recreation Programs	255,500.00	11,810.29	22,317.31	8.73	233,182.69

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 12

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Marketing - PR					
Personnel Services	2,905.00	0.00	0.00	0.00	2,905.00
Supplies & Expenses	18,345.00	319.00	319.00	1.74	18,026.00
TOTAL Marketing - PR	21,250.00	319.00	319.00	1.50	20,931.00
Decorations & Banners					
Personnel Services	2,775.00	0.00	1,032.65	37.21	1,742.35
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	930.84	930.84	93.08	69.16
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	930.84	1,963.49	35.22	3,611.51
Outside Agencies					
Supplies & Expenses	32,242.22	0.00	23,500.00	72.89	8,742.22
TOTAL Outside Agencies	32,242.22	0.00	23,500.00	72.89	8,742.22
MARC - Smith Center					
Personnel Services	36,875.00	3,859.70	7,248.59	19.66	29,626.41
Contractual Services	49,250.00	561.90	7,655.70	15.54	41,594.30
Supplies & Expenses	18,450.00	1,623.77	1,704.77	9.24	16,745.23
Capital Outlay	5,000.00	350.00	350.00	7.00	4,650.00
TOTAL MARC - Smith Center	109,575.00	6,395.37	16,959.06	15.48	92,615.94
Aquatic Center					
Personnel Services	88,325.00	0.00	0.00	0.00	88,325.00
Contractual Services	24,300.00	256.28	534.42	2.20	23,765.58
Supplies & Expenses	41,250.00	0.00	0.00	0.00	41,250.00
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	156,375.00	256.28	534.42	0.34	155,840.58
Economic Development					
Contractual Services	20,200.00	0.00	17,000.00	84.16	3,200.00
TOTAL Economic Development	20,200.00	0.00	17,000.00	84.16	3,200.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	12,644,829.22	901,960.86	1,974,224.43	15.61	10,670,604.79
REVENUES OVER/(UNDER) EXPENDITURES	(235,794.92)	(405,944.81)	863,620.40	0.00	(1,099,415.32)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:10 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	8,985.00	599.64	968.42	10.78	8,016.58
Contractual Services	<u>21,000.00</u>	<u>141.60</u>	<u>1,582.73</u>	<u>7.54</u>	<u>19,417.27</u>
TOTAL Remediation Action	29,985.00	741.24	2,551.15	8.51	27,433.85
=====					
TOTAL EXPENDITURES	<u>29,985.00</u>	<u>741.24</u>	<u>2,551.15</u>	<u>8.51</u>	<u>27,433.85</u>
=====					
REVENUES OVER/(UNDER) EXPENDITURES	<u>(29,985.00)</u>	<u>(741.24)</u>	<u>(2,551.15)</u>	<u>0.00</u>	<u>(27,433.85)</u>
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:10 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
Police-SRO					
Taxes (or Utility Rev.)	60,667.00	60,667.00	60,667.00	100.00	0.00
Intergovernmental	<u>66,166.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,166.00</u>
TOTAL Police-SRO	126,833.00	60,667.00	60,667.00	47.83	66,166.00
TOTAL REVENUE	<u>126,833.00</u>	<u>60,667.00</u>	<u>60,667.00</u>	<u>47.83</u>	<u>66,166.00</u>
EXPENDITURES					
=====					
Police-SRO					
Personnel Services	122,108.00	8,718.69	18,114.58	14.83	103,993.42
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	<u>2,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,225.00</u>
TOTAL Police-SRO	124,833.00	8,718.69	18,114.58	14.51	106,718.42
TOTAL EXPENDITURES	<u>124,833.00</u>	<u>8,718.69</u>	<u>18,114.58</u>	<u>14.51</u>	<u>106,718.42</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>2,000.00</u>	<u>51,948.31</u>	<u>42,552.42</u>	<u>0.00</u>	<u>(40,552.42)</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:10 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Tractor Pull</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	36,000.00	36,000.00	36,000.00	100.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	24,900.00	0.00	0.00	0.00	24,900.00
TOTAL Merrill Festival Grounds	63,400.00	36,000.00	36,000.00	56.78	27,400.00
<u>Room Tax</u>					
Taxes (or Utility Rev.)	65,225.00	5,333.93	5,637.64	8.64	59,587.36
TOTAL Room Tax	65,225.00	5,333.93	5,637.64	8.64	59,587.36
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	6,500.00	0.00	0.00	0.00	6,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	6,500.00	0.00	0.00	0.00	6,500.00
TOTAL REVENUE	135,125.00	41,333.93	41,637.64	30.81	93,487.36
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	6,445.00	0.00	501.11	7.78	5,943.89
Contractual Services	30,250.00	608.66	2,103.20	6.95	28,146.80
Supplies & Expenses	4,750.00	44.96	44.96	0.95	4,705.04
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	40,200.00	0.00	0.00	0.00	40,200.00
TOTAL Merrill Festival Grounds	81,645.00	653.62	2,649.27	3.24	78,995.73
<u>Room Tax</u>					
Supplies & Expenses	50,495.00	0.00	0.00	0.00	50,495.00
TOTAL Room Tax	50,495.00	0.00	0.00	0.00	50,495.00
<u>Bierman Building</u>					
Personnel Services	11,555.00	549.78	1,232.87	10.67	10,322.13
Contractual Services	17,500.00	1,338.10	2,525.32	14.43	14,974.68
Supplies & Expenses	4,125.00	0.00	0.00	0.00	4,125.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	33,180.00	1,887.88	3,758.19	11.33	29,421.81

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:10 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 2

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	165,320.00	2,541.50	6,407.46	3.88	158,912.54
REVENUES OVER/(UNDER) EXPENDITURES	(30,195.00)	38,792.43	35,230.18	0.00	(65,425.18)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:11 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	169,350.00	40,669.97	41,995.15	24.80	127,354.85
TOTAL CDBG Grants/Loans	169,350.00	40,669.97	41,995.15	24.80	127,354.85
<u>Community Development</u>					
Taxes (or Utility Rev.)	12,905.00	12,905.00	12,905.00	100.00	0.00
Intergov Charges (Misc.)	14,885.00	0.00	0.00	0.00	14,885.00
TOTAL Community Development	27,790.00	12,905.00	12,905.00	46.44	14,885.00
TOTAL REVENUE	197,140.00	53,574.97	54,900.15	27.85	142,239.85
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	0.00	12,882.09	8.56	137,617.91
TOTAL CDBG Grants/Loans	150,500.00	0.00	12,882.09	8.56	137,617.91
<u>Community Development</u>					
Personnel Services	25,415.00	1,966.62	3,933.28	15.48	21,481.72
Contractual Services	400.00	10.83	1,686.27	421.57	(1,286.27)
Supplies & Expenses	1,975.00	147.88	236.02	11.95	1,738.98
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,790.00	2,125.33	5,855.57	21.07	21,934.43
TOTAL EXPENDITURES	178,290.00	2,125.33	18,737.66	10.51	159,552.34
=====					
REVENUES OVER/(UNDER) EXPENDITURES	18,850.00	51,449.64	36,162.49	0.00	(17,312.49)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:14 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	80,000.00	1,446.88	2,388.35	2.99	77,611.65
Miscellaneous Revenues	0.00	464.60	464.60	0.00	(464.60)
Other Financing Sources	100.00	0.00	0.00	0.00	100.00
TOTAL Aviation Fuel	80,100.00	1,911.48	2,852.95	3.56	77,247.05
TOTAL REVENUE	80,100.00	1,911.48	2,852.95	3.56	77,247.05
=====					
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,925.00	293.14	375.38	7.62	4,549.62
Special Services	71,100.00	39.19	68.18	0.10	71,031.82
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	77,650.00	332.33	443.56	0.57	77,206.44
TOTAL EXPENDITURES	77,650.00	332.33	443.56	0.57	77,206.44
=====					
REVENUES OVER/(UNDER) EXPENDITURES	2,450.00	1,579.15	2,409.39	0.00	40.61
=====					

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:15 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	2,440,585.26	1,573,937.91	1,573,956.64	64.49	866,628.62
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	<u>37,742.74</u>	<u>14,041.00</u>	<u>14,041.00</u>	<u>37.20</u>	<u>23,701.74</u>
TOTAL Debt Service	2,478,328.00	1,587,978.91	1,587,997.64	64.08	890,330.36
TOTAL REVENUE	<u>2,478,328.00</u>	<u>1,587,978.91</u>	<u>1,587,997.64</u>	<u>64.08</u>	<u>890,330.36</u>
EXPENDITURES					
=====					
<u>Debt Service</u>					
Debt Service	<u>1,613,288.66</u>	<u>1,600.00</u>	<u>1,600.00</u>	<u>0.10</u>	<u>1,611,688.66</u>
TOTAL Debt Service	1,613,288.66	1,600.00	1,600.00	0.10	1,611,688.66
<u>TID - Debt Service</u>					
Debt Service	<u>865,038.86</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>865,038.86</u>
TOTAL TID - Debt Service	865,038.86	0.00	0.00	0.00	865,038.86
TOTAL EXPENDITURES	<u>2,478,327.52</u>	<u>1,600.00</u>	<u>1,600.00</u>	<u>0.06</u>	<u>2,476,727.52</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.48</u>	<u>1,586,378.91</u>	<u>1,586,397.64</u>	<u>0.00</u>	<u>(1,586,397.16)</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:16 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	968,674.33	(149,072.84)	407,417.79	42.06	561,256.54
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	52,173.00	0.00	0.00	0.00	52,173.00
TOTAL TID #3 - East Side	1,020,847.33	(149,072.84)	407,417.79	39.91	613,429.54
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,020,847.33	(149,072.84)	407,417.79	39.91	613,429.54
=====					
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,900.00	0.00	0.00	0.00	2,900.00
Special Services	165,000.00	0.00	0.00	0.00	165,000.00
Fixed Charges	797,068.00	0.00	0.00	0.00	797,068.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	45,000.00	0.00	0.00	0.00	45,000.00
TOTAL TID #3 - East Side	1,013,768.00	0.00	0.00	0.00	1,013,768.00
<u>TID #3 -Festival Grounds</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:16 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 2

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,013,768.00	0.00	0.00	0.00	1,013,768.00
REVENUES OVER/(UNDER) EXPENDITURES	7,079.33	(149,072.84)	407,417.79	0.00	(400,338.46)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:17 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	197,868.08	197,868.08	197,868.08	100.00	0.00
Intergovernmental	<u>23,877.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,877.00</u>
TOTAL TID #4 -Thielman/P Ridge	221,745.08	197,868.08	197,868.08	89.23	23,877.00
TOTAL REVENUE	<u>221,745.08</u>	<u>197,868.08</u>	<u>197,868.08</u>	<u>89.23</u>	<u>23,877.00</u>
EXPENDITURES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575.00
Contractual Services	7,400.00	506.00	2,006.00	27.11	5,394.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	92,683.00	0.00	0.00	0.00	92,683.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>
TOTAL TID #4 -Thielman/P Ridge	206,658.00	506.00	2,006.00	0.97	204,652.00
TOTAL EXPENDITURES	<u>206,658.00</u>	<u>506.00</u>	<u>2,006.00</u>	<u>0.97</u>	<u>204,652.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>15,087.08</u>	<u>197,362.08</u>	<u>195,862.08</u>	<u>0.00</u>	<u>(180,775.00)</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:17 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	17,464.23	17,464.23	17,464.23	100.00	0.00
Intergovernmental	137.00	0.00	0.00	0.00	137.00
TOTAL TID #5 - Hwy 107/Taylor	17,601.23	17,464.23	17,464.23	99.22	137.00
TOTAL REVENUE	17,601.23	17,464.23	17,464.23	99.22	137.00
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,395.00	0.00	0.00	0.00	1,395.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Fixed Charges	2,406.44	0.00	0.00	0.00	2,406.44
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #5 - Hwy 107/Taylor	9,451.44	0.00	0.00	0.00	9,451.44
TOTAL EXPENDITURES	9,451.44	0.00	0.00	0.00	9,451.44
REVENUES OVER/(UNDER) EXPENDITURES	8,149.79	17,464.23	17,464.23	0.00	(9,314.44)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	57,647.58	57,647.58	57,647.58	100.00	0.00
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	60,491.58	57,647.58	57,647.58	95.30	2,844.00
TOTAL REVENUE	60,491.58	57,647.58	57,647.58	95.30	2,844.00
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	0.00	750.00	12.20	5,400.00
Special Services	20,000.00	0.00	0.00	0.00	20,000.00
Fixed Charges	27,873.00	0.00	0.00	0.00	27,873.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #6 - Downtown	59,508.00	0.00	750.00	1.26	58,758.00
TOTAL EXPENDITURES	59,508.00	0.00	750.00	1.26	58,758.00
REVENUES OVER/(UNDER) EXPENDITURES	983.58	57,647.58	56,897.58	0.00	(55,914.00)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:18 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	116,594.15	116,594.15	116,594.15	100.00	0.00
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #7 - N Center Ave	118,070.15	116,594.15	116,594.15	98.75	1,476.00
TOTAL REVENUE	118,070.15	116,594.15	116,594.15	98.75	1,476.00
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	8,075.00	0.00	0.00	0.00	8,075.00
Contractual Services	1,400.00	0.00	1,000.00	71.43	400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	105,746.00	0.00	0.00	0.00	105,746.00
Capital Outlay	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL TID #7 - N Center Ave	147,721.00	0.00	1,000.00	0.68	146,721.00
TOTAL EXPENDITURES	147,721.00	0.00	1,000.00	0.68	146,721.00
REVENUES OVER/(UNDER) EXPENDITURES	(29,650.85)	116,594.15	115,594.15	0.00	(145,245.00)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:18 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	461,660.26	58,260.26	58,260.26	12.62	403,400.00
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Miscellaneous Revenues	<u>125,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>125,000.00</u>
TOTAL TID #8 - West Side	590,328.26	58,260.26	58,260.26	9.87	532,068.00
TOTAL REVENUE	<u>590,328.26</u>	<u>58,260.26</u>	<u>58,260.26</u>	<u>9.87</u>	<u>532,068.00</u>
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	10,550.00	0.00	0.00	0.00	10,550.00
Contractual Services	4,400.00	0.00	1,500.00	34.09	2,900.00
Special Services	300,000.00	4,788.81	19,713.81	6.57	280,286.19
Fixed Charges	90,055.00	0.00	0.00	0.00	90,055.00
Capital Outlay	<u>103,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,400.00</u>
TOTAL TID #8 - West Side	508,405.00	4,788.81	21,213.81	4.17	487,191.19
TOTAL EXPENDITURES	<u>508,405.00</u>	<u>4,788.81</u>	<u>21,213.81</u>	<u>4.17</u>	<u>487,191.19</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>81,923.26</u>	<u>53,471.45</u>	<u>37,046.45</u>	<u>0.00</u>	<u>44,876.81</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Miscellaneous Revenues	47,840.00	234.96	469.92	0.98	47,370.08
TOTAL TID #9-WI River/S Center	52,736.00	234.96	469.92	0.89	52,266.08
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	52,736.00	234.96	469.92	0.89	52,266.08
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	0.00	1,500.00	4.74	30,150.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	23,350.00	0.00	0.00	0.00	23,350.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	57,315.00	0.00	1,500.00	2.62	55,815.00
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	57,315.00	0.00	1,500.00	2.62	55,815.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(4,579.00)	234.96	(1,030.08)	0.00	(3,548.92)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:15 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	595,000.00	0.00	0.00	0.00	595,000.00
Miscellaneous Revenues	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
TOTAL TID #10-Fox Point	595,001.00	0.00	0.00	0.00	595,001.00
TOTAL REVENUE	<u>595,001.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>595,001.00</u>
EXPENDITURES					
=====					
<u>TID #10-Fox Point</u>					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	400.00	0.00	0.00	0.00	400.00
Special Services	100,000.00	0.00	0.00	0.00	100,000.00
Fixed Charges	525,132.00	0.00	0.00	0.00	525,132.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #10-Fox Point	630,107.00	0.00	0.00	0.00	630,107.00
TOTAL EXPENDITURES	<u>630,107.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>630,107.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>(35,106.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(35,106.00)</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	1,184,574.78	145,074.78	145,074.78	12.25	1,039,500.00
Intergovernmental	16,305.00	0.00	0.00	0.00	16,305.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	2.00	0.00	0.00	0.00	2.00
TOTAL TID #11 - Apartments	1,200,881.78	145,074.78	145,074.78	12.08	1,055,807.00
TOTAL REVENUE	1,200,881.78	145,074.78	145,074.78	12.08	1,055,807.00
=====					
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	5,150.00	0.00	0.00	0.00	5,150.00
Contractual Services	5,150.00	5,412.90	6,912.90	134.23	(1,762.90)
Special Services	160,000.00	30,000.00	30,000.00	18.75	130,000.00
Fixed Charges	594,458.00	0.00	0.00	0.00	594,458.00
Capital Outlay	435,000.00	0.00	920.00	0.21	434,080.00
TOTAL TID #11 - Apartments	1,199,758.00	35,412.90	37,832.90	3.15	1,161,925.10
TOTAL EXPENDITURES	1,199,758.00	35,412.90	37,832.90	3.15	1,161,925.10
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,123.78	109,661.88	107,241.88	0.00	(106,118.10)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:16 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	20,395.07	20,395.07	20,395.07	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,395.07	20,395.07	20,395.07	100.00	0.00
TOTAL REVENUE	20,395.07	20,395.07	20,395.07	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	2,075.00	0.00	0.00	0.00	2,075.00
Contractual Services	900.00	0.00	500.00	55.56	400.00
Fixed Charges	8,075.00	0.00	0.00	0.00	8,075.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	11,050.00	0.00	500.00	4.52	10,550.00
TOTAL EXPENDITURES	11,050.00	0.00	500.00	4.52	10,550.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	9,345.07	20,395.07	19,895.07	0.00	(10,550.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	110,376.00	10,326.62	17,759.32	16.09	92,616.68
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,490,660.00	65,322.99	230,573.69	15.47	1,260,086.31
Intergov Charges (Misc.)	23,775.00	841.91	7,323.14	30.80	16,451.86
Miscellaneous Revenues	500.00	17.55	37.55	7.51	462.45
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,623,873.00	76,509.07	255,693.70	15.75	1,368,179.30
TOTAL REVENUE	1,623,873.00	76,509.07	255,693.70	15.75	1,368,179.30
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	78,000.00	0.00	0.00	0.00	78,000.00
TOTAL Non-Departmental	78,000.00	0.00	0.00	0.00	78,000.00
<u>Pumping Expenses</u>					
	89,250.00	2,749.35	8,808.85	9.87	80,441.15
TOTAL Pumping Expenses	89,250.00	2,749.35	8,808.85	9.87	80,441.15
<u>Water Treatment Expenses</u>					
	100,750.00	3,318.96	5,891.72	5.85	94,858.28
TOTAL Water Treatment Expenses	100,750.00	3,318.96	5,891.72	5.85	94,858.28
<u>Trans & Distribution Exp</u>					
	286,750.00	12,869.73	34,283.97	11.96	252,466.03
TOTAL Trans & Distribution Exp	286,750.00	12,869.73	34,283.97	11.96	252,466.03
<u>Customer Accts Expenses</u>					
	90,500.00	7,113.47	14,996.63	16.57	75,503.37
TOTAL Customer Accts Expenses	90,500.00	7,113.47	14,996.63	16.57	75,503.37
<u>Admin & General Expenses</u>					
	756,956.00	22,209.14	55,709.44	7.36	701,246.56
TOTAL Admin & General Expenses	756,956.00	22,209.14	55,709.44	7.36	701,246.56

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 2

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	<u>3,500.00</u>	<u>72.03</u>	<u>168.07</u>	<u>4.80</u>	<u>3,331.93</u>
TOTAL Contract Work	3,500.00	72.03	168.07	4.80	3,331.93
<u>Taxes</u>					
	<u>397,000.00</u>	<u>373,161.28</u>	<u>375,722.91</u>	<u>94.64</u>	<u>21,277.09</u>
TOTAL Taxes	397,000.00	373,161.28	375,722.91	94.64	21,277.09
<u>Debt Service</u>					
	<u>25,019.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,019.00</u>
TOTAL Debt Service	25,019.00	0.00	0.00	0.00	25,019.00
 TOTAL EXPENDITURES	 <u>1,827,725.00</u>	 <u>421,493.96</u>	 <u>495,581.59</u>	 <u>27.11</u>	 <u>1,332,143.41</u>
 REVENUES OVER/(UNDER) EXPENDITURES	 <u>(203,852.00)</u>	 <u>(344,984.89)</u>	 <u>(239,887.89)</u>	 <u>0.00</u>	 <u>36,035.89</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:21 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 1

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	8,500.00	56.26	119.33	1.40	8,380.67
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	5,000.00	900.93	2,034.22	40.68	2,965.78
Miscellaneous Revenues	350.00	10.00	18.63	5.32	331.37
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,526,000.00	77,552.32	224,870.50	14.74	1,301,129.50
Other Charges-Services	<u>160,000.00</u>	<u>11,525.01</u>	<u>11,525.01</u>	<u>7.20</u>	<u>148,474.99</u>
TOTAL Non-Departmental	1,699,850.00	90,044.52	238,567.69	14.03	1,461,282.31
TOTAL REVENUE	<u>1,699,850.00</u>	<u>90,044.52</u>	<u>238,567.69</u>	<u>14.03</u>	<u>1,461,282.31</u>
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	<u>197,009.00</u>	<u>0.00</u>	<u>40,553.62</u>	<u>20.58</u>	<u>156,455.38</u>
TOTAL Non-Departmental	197,009.00	0.00	40,553.62	20.58	156,455.38
<u>Contract Work</u>					
	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
<u>Taxes - SS/Medicare</u>					
	<u>37,500.00</u>	<u>2,836.46</u>	<u>5,657.24</u>	<u>15.09</u>	<u>31,842.76</u>
TOTAL Taxes - SS/Medicare	37,500.00	2,836.46	5,657.24	15.09	31,842.76
<u>Operations</u>					
	<u>305,000.00</u>	<u>12,546.02</u>	<u>31,137.71</u>	<u>10.21</u>	<u>273,862.29</u>
TOTAL Operations	305,000.00	12,546.02	31,137.71	10.21	273,862.29
<u>Maintenance</u>					
	<u>291,072.00</u>	<u>11,013.56</u>	<u>49,025.29</u>	<u>16.84</u>	<u>242,046.71</u>
TOTAL Maintenance	291,072.00	11,013.56	49,025.29	16.84	242,046.71
<u>Customer Accts Expenses</u>					
	<u>108,250.00</u>	<u>9,328.90</u>	<u>17,847.02</u>	<u>16.49</u>	<u>90,402.98</u>
TOTAL Customer Accts Expenses	108,250.00	9,328.90	17,847.02	16.49	90,402.98

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

3-02-2021 12:21 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

PAGE: 2

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	<u>475,050.00</u>	<u>23,778.36</u>	<u>58,274.92</u>	<u>12.27</u>	<u>416,775.08</u>
TOTAL Admin & General Expenses	475,050.00	23,778.36	58,274.92	12.27	416,775.08
<u>Taxes & Depreciation</u>					
	<u>325,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>325,500.00</u>
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
<u>Transfers</u>					
	<u>7,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,250.00</u>
TOTAL Transfers	7,250.00	0.00	0.00	0.00	7,250.00
 TOTAL EXPENDITURES	 <u>1,747,131.00</u>	 <u>59,503.30</u>	 <u>202,495.80</u>	 <u>11.59</u>	 <u>1,544,635.20</u>
 REVENUES OVER/(UNDER) EXPENDITURES	 <u>(47,281.00)</u>	 <u>30,541.22</u>	 <u>36,071.89</u>	 <u>0.00</u>	 <u>(83,352.89)</u>

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (5738 : Revenue & Expense Report for period ending February 28, 2021)

CITY OF MERRILL

PROJECT:

M2021-01

DESCRIPTION:

POPLAR AND COURT STREET UTILITY PROJECT

AS READ BID RESULTS

<u>AR</u>	<u>BIDDER</u>	<u>TOTAL AMOUNT</u>
3	FRANCIS MELVIN, INC.	\$362,191.75
6	HOWARD BROS., INC.	\$448,462.00
5	A-1 EXCAVATING INC.	\$439,308.00
1	MERRILL GRAVEL & CONSTRUCTION CO	\$335,112.48
2	JAKE'S EXCAVATING AND LANDSCAPING, LLC	\$354,389.00
7	PEMBER COMPANIES, INC.	\$517,954.60
4	HAAS SONS, INC.	\$369,576.80
	JAMES PETERSON SONS, INC. - UTILITY	

Attachment: Bids on M-2021-01 Project (5719 : Bids on M-2021-01 Project)

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel & Finance Committee

Date of Meeting: Tuesday – February 23rd, 2021

Request by: Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Consider writing off 2020 over-collected Personal Property tax bill of \$626.77 for former R-Store Merrill LLC (1001 N. Center Ave.)

- Per Liquor License information, former business closed September 2019
- There should not have been 1/1/2020 Personal Property Assessment

Will be charged to 10-51910-03-40000 **Over-Collected Taxes** account and City of Merrill will file necessary State paperwork to recover funds from other local units of government.

Signed: Kathy Unertl

Date: 2/8/2021

Attachment: PP 2020 Write Off- R-Store (5695 : Write off PP taxes for R-Store)

CITY OF MERRILL TREASURER
1004 E 1ST ST
MERRILL, WI 54452

STATE OF WISCONSIN
2020 Personal Property Tax Bill
CITY OF MERRILL
Lincoln County

R Store Merrill LLC

Parcel Number: 251-1051

Bill Number: 71391



71391/251-1051

R Store Merrill LLC
1001 N Center Ave
Merrill WI 54452

Full payment of: \$ **626.77**
Or first installment of: \$ **626.77**
Due on or before: January 31, 2021
Make Check Payable to: CITY OF MERRILL

Please Write in the
Amount Enclosed

\$

Please inform Treasurer of address changes

Tear at Perforation: Return Top Portion With Payment

2020 Personal Property Tax Bill

CITY OF MERRILL

Parcel #251-1051

Assessed Value Land	Assessed Value Improvements	Total Assessed Value	Ave. Assmt Ratio	Net Assessed Value Ratio (Does NOT Reflect Credits)
	20,070	20,070	0.8988653380	0.0312291400
Est. Fair Mkt. Land	Est. Fair Mkt. Improvements	Est. Fair Mkt	☐	Schools taxes reduced by school levy tax credit
	22,300	22,300	A star in this box means unpaid prior years taxes	30.59

Taxing Jurisdiction	2019 Est. State Aids Allocated Tax District	2020 Est. State Aids Allocated Tax District	2019 Net Tax	2020 Net Tax	% Tax Change
STATE OF WISCONSIN	0	0	0.00	0.00	
LINCOLN COUNTY	384,819	368,762	123.07	122.81	-0.2%
CITY OF MERRILL	4,123,504	4,173,645	314.27	314.12	0.0%
MERRILL SCHOOL	6,772,973	6,718,257	154.99	161.66	4.3%
NORTHCENTRAL TECH	534,235	510,741	27.54	28.18	2.3%
TOTAL	11,815,531	11,771,405	619.87	626.77	1.1%
		First Dollar Credit	0.00	0.00	0.0%
		Lottery and Gaming Credit	0.00	0.00	0.0%
		Net Property Tax	619.87	626.77	1.1 %

When paying on or before
June 30, 2021 make check payable
to:
CITY OF MERRILL TREASURER
1004 E 1ST ST
MERRILL, WI 54452

Full payment Due on or Before January 31, 2021

\$626.77

Or pay the following installments

1/31/2021 626.77
2/28/2021
3/31/2021
4/30/2021
5/31/2021
6/30/2021

O
T
H
E
R

When paying after June 30, 2021
make check payable to:
Lincoln County Treasurer
LINCOLN COUNTY TREASURER
801 N. Sales Street
Suite 204
Merrill, WI 54452

Payments after 6/30 can be made to
Lincoln County using:
www.co.lincoln.wi.us

There will be a nominal fee charged for this service

TOTAL DUE FOR FULL PAYMENT
PAY BY January 31, 2021

\$626.77

Warning: if not paid by due date, installment option is lost and total tax is
delinquent and subject to interest & penalty (See Reverse).

IMPORTANT: For recorded legal description contact the Register of Deeds. See reverse side for more information.

Parcel #251-1051
1001 N Center Ave
R Store Merrill LLC

Bill Number: 71391



FOR INFORMATION PURPOSES ONLY – Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends	Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends
CITY OF MERRILL	773381.00	37.19	2022				

**T. B. Scott Free Library Board of Trustees
REGULAR MEETING
February 17th, 2021
Minutes**

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:02 p.m. virtually facilitated through BlueJeans. Present: Gene Bebel (4:04-), Katie Breitenmoser, Darcy Dalsky, Paul Gilk, Audrey Huftel, Richard Mamer, Tim Meehan (4:25-) and Jim Wedemeyer. Also present: Laurie Ollhoff.

A letter of acknowledgement of a donation to MAPS for letter building blocks for students use was received. A thank you letter from the U.S. Census Bureau was received for the library's partnership with the recent census. There was no public comment.

2. Consent Items

M Gilk/S Huftel/C to approve the minutes of the January Annual Meeting as printed.

M Wedemeyer/S Dalsky/C to accept the Monthly Revenue and Expense Report for January.

M Gilk/S Wedemeyer/C to accept the updated Monthly Revenue and Expense Report for December 2020.

3. Reports/Discussion Items/Action Items

A. 2020 State Annual Report System Effectiveness Statement: M Mamer/S Huftel/C to approve the 2020 State Annual Report System Effectiveness Statement as presented.

B. 2020 State Annual Report: M Gilk/S Mamer/C to approve the 2020 State Annual Report as presented.

C. 2020 Local Annual Report: M Bebel/S Wedemeyer/C to approve the report as presented with the correction of the Board Vice-President on the last page. A copy of the report will go to City Council members, City officials, County Board members, on the library's webpage and available within the library. Mailing copies to residents and other means of disseminating to the public was discussed. The City is considering the development of a Marketing and Communications Committee and the discussion of city departments providing mailings to residents is an item for consideration for that committee.

D. Update on COVID-19 Building Closure, Curbside Pickup and Reopening: The library reopened to the public on Monday, February 15th. Radio, paid newspaper ad, website and social media avenues have all been used to notify the public of the reopening. School visits restarted this week.

E. Policy Review: Confidentiality of Patron Records: M Gilk/S Mamer/C Dissenting: Bebel to approve the policy.

F. Policy Review: After Hours Use: M Bebel/S Meehan/C to approve the policy.

G. 3-5 Year Capital Plan Review: Two Capital Improvement Plans were presented: One for projects considered to be City Capital projects and one for those projects which come below the budget threshold to be considered a City Capital project. M Bebel/S Mamer/C to approve the payment of \$7,706.08 for painting of the grand staircase and skylight ceiling area from the Endowment Fund.

H. Wisconsin Trustee Essential #2-Who Runs the Library: Ms. Stevens provided copies of Trustee Essential #2. A copy of this Essential was given to the Mayor and City Council members.

I. Reports from Friends and WVLS Representative: WVLS Directors report for January was provided. MCPL Board has asked Marathon County for a postponement of the public hearing scheduled to discuss MCPL leaving WVLS and joining SCLS in order to gather more information.

4. Forthcoming Events & Library Director Report

- January Monthly Statistical Report was provided.
- A document recognizing Library Board members who have joined the "Silver 'L' Club" as having served on the Library Board for 25 years or more was provided. Their dedication and contributions to the success of our library is immeasurable.
- Youth Services Virtual Storytime continues with associated project packs by age level. "Puppy Pen Pals" program featuring local service dogs has been well received.

T.B. Scott Free Library

Board of Trustees

February 17th, 2021

- Youth Services developed a second “Virtual Library” in partnership with a 5th grade class to highlight new books.
- Upcoming Adult Services programs feature a virtual author program and a Great Scotty Bake-Off. Programs in the last month: Chad Lewis and Music in the Library; both of which were well received.
- Tax help from Wisconsin Judicare in progress for February and March.
- Update on the new Director search was provided.

5. Adjournment

M Bebel/S Meehan/C to adjourn the meeting at 4:54 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 17th at 4:00 p.m. either in the Library Community Room or virtually and will be posted accordingly.

Stacy D. Stevens, Secretary

Attachment: Committee Reports (5734 : File Committee Reports)

City of Merrill
Commission Meeting Minutes
Wednesday, February 17, 2021
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Lyle Banser, Joe Malsack, Mark Weix, Jr. (Alderman), Gary Schulz (via phone), Rich McCullough (Airport Manager)

Public Present: Larry Wenning

1. Call to Order – Meeting called to order by Chairman Schwartz at 18:15.
2. Approval of Meeting Minutes from January 2021 – Motion by Malsack; second by Weix. All ayes. Motion carried.
3. Approval of Vouchers, and Discussion of 2021 Budgets. – Vouchers reviewed and initialed. Motion to pay vouchers by Malsack; second by Schulz. All ayes. Motion carried.
4. Runway 16/34 Project Status – Nothing new to report. We are waiting for FAA to meet with Merrill Airport Commission.
5. Discussion Airport and T-Hangar Written Policies – Schulz and McCullough are working on a written pamphlet and will have copies for everyone.
6. Update Fuel System Credit Card Reader – Will send resolution to City Council for approval. If approved at next City Council Meeting in March, the system may be upgraded with new equipment by April.
7. Discussion F-84 Display and Mounting – Nothing new yet. On going discussion with National Guard.
8. Discussion T-Hangar – City engineer, Rod Akey, will arrange for bidding the T-hangar construction. Will be using specifications from Erect a Tube Builders with all proprietary specs removed so all builders can bid on it. City to do grading work. County to do blacktop.
9. Discussion Alternative to 100LL, Swift Fuel – McCullough reported on costs for 100LL \$3.62 per gal. Swift fuel is \$3.65 to 3.90. To get that price we need to take 8000 gallons or shipping costs rise. We are planning to discount Jet A fuel to increase the volume so fuel will be moved.

10. Manager's Report – McCullough reported they sold the Airport blazer that was getting old and costs to maintain was prohibitive.
11. Airport General Maintenance – Walk-in door is not done yet. Hoping for warmer weather. Brush cutting was going well until last snow. We are in good shape for the winter.

Airport Lighting – Waiting for warranty info.

Airport Signage – Tom O-Neil can make the Airport signage and Airport personnel will install.

12. Return of Hangar Deposit – Schwartz reported deposit was returned to Doug Drost.
13. Chairman's Report – Schwartz reported on Consultation Report Form Evaluation for future work that the State is endorsing. Schwartz reported that he was made aware of an airport replacing their AWOS System; so we may be able to get their old lightning detection system to repair our AWOS at little to no cost.
14. Aviation Happenings – Schultz reported 737 Max is coming back into service with additional training on simulators. Bombardier is the current owner of the Leer jet and, is stopping production. Accident in southern Wisconsin involving a Velocity twin engine. Not much is known at this time as to the cause of the accident. All electric powered planes are developing quickly, better power storage (batteries) are the key factor.
15. Public Comment – Malsack reported on Young Eagle events being pushed to the Fall. Air Cup Race in July; tentatively the start is in Wausau and finish is not yet determined, but (hopefully Merrill).
16. Agenda Items – None
17. Adjournment – Motion to adjourn by Malsack; second by Baner. All ayes. Motion carried.

Minutes prepared by Lyle Baner

**COMMUNITY DEVELOPMENT COMMITTEE MINUTES
Wednesday, February 10, 2021, City Hall, Merrill, WI**

Present: Ron Peterson, Dan Schneider, Pete Koblitz, Nancy Kwiesielewicz, Landis Holdorf and Betsy Wiesneski.

Present: William Bialecki, Lincoln County Economic Development and Shari Wicke, Community Development Program Coordinator

The meeting was called to order at 8:00 a.m. Mr. Schneider made a motion to approve the minutes of the previous meeting; seconded by Mr. Koblitz. The motion carried.

No public comment.

Motion by Ms. Kwiesielewicz to convene in closed session pursuant to Wis. Statutes Section 19.85(i) (f) for consideration of personal financial related to Economic Development loan application File#21001; seconded by Mr. Koblitz. The motion carried 6-0 on roll vote.

Motion to reconvene in open session was made by Mr. Schneider; seconded by Ms. Wiesneski, motion carried. The meeting reconvened in open session.

Motion made by Mr. Schneider to approve a loan up to \$200,000 to The Loft at City Hall, File#21001, contingent on them receiving a WHEDA grant. The loan would be for 20 years at 2% interest. The loan will be secured by mortgage and Personal Guaranty, all contingent on the WHEDA Grant is received; seconded by Ms. Kwiesielewicz, motion carried.

There being no further business to discuss, Ms. Wiesneski made a motion to adjourn; seconded by Mr. Koblitz. The motion carried. Adjournment was at 8:40a.m.

Respectfully submitted,
Shari Wicke



CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
MINUTES • THURSDAY FEBRUARY 11, 2021

Regular Meeting

Bierman Building

6:00 PM

I. Call to Order

Alderman Van Lieshout called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Michael Caylor	Food Vendor Rep.	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Remote	
Bryan Bloch	Rodeo Assn. Rep.	Present	
Brad Becker	Fair Assn. Rep.	Present	

Dave Buck was in attendance (in-person).

The following attended the meeting remotely: Mayor Derek Woellner, Alderman Steve Hass and City Clerk Bill Heideman.

II. Agenda items for consideration:

1. Rodeo Update

Rodeo Association Rep. Bloch stated that the Rodeo Association is still planning and hoping to have a 2021 rodeo. If not, the Rodeo Association would be forced to consider selling off their equipment.

2. Fair Update

Fair Association Rep. Becker reported that the Fair Association is hoping to obtain more vendors. Monster Trucks will be featured on Sunday at the fair. Scheduling musical acts is ongoing.

Motion (Rick/Van Lieshout) to book all the events listed on the calendar. Carried.

3. Calendar of Events

The calendar was in the meeting packet. City Attorney Hayden reviewed the calendar.

Motion (Rick/Van Lieshout) to book all the events listed on the calendar. Carried.

III. Monthly Reports:

1. Festival Grounds Manager Bjorklund

The monthly report and related information were in the meeting packet. Festival Grounds Manager Bjorklund provided additional verbal details.

2. Permanent Vendor Rep. Caylor (No report, as the Permanent Vendor Committee has not been meeting)

No report, because the Permanent Vendor group has not met recently.

Attachment: Committee Reports (5734 : File Committee Reports)

IV. Public Comment Period

City Administrator Johnson reported that additional funds from the Bierman Foundation have been approved for remodeling/renovation of the cattle barn.

Several items that were not on the agenda were then discussed under the "public comment" section of the meeting.

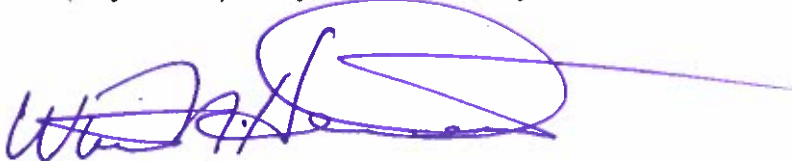
City Clerk Heideman stated his opinion that, in order to comply with the Open Meetings Law, the public comment portion of the meeting should not be used to hold discussion on issues that belong as agenda items.

V. Establish date, time and location of next meeting

Thursday, April 8th, 2021 at 6:00 P.M. in the Bierman Building (Merrill Festival Grounds).

VI. Adjournment

Motion (Caylor/Rick) to adjourn. Carried. Adjourned at 6:41 P.M.

A handwritten signature in blue ink, appearing to be "W. J. Heideman", with a long horizontal line extending to the right.

**City of Merrill
Joint Review Board**

**Tuesday, February 23, 2021 at 4:30 P.M.
City Hall Common Council Chambers, 1004 East 1st Street
In-Person and Virtual Access**

Members Present: Bob Weaver (Lincoln County representative), Roxanne Lutgen (Northcentral Technical District representative - Virtual), John Sample (Merrill Area Public Schools representative - Virtual), and Ryan Schwartzman (Public member - Virtual)

Members Absent: Mayor Derek Woellner (City of Merrill representative)

Others Present: Finance Director/RDA Secretary Kathy Unertl (Virtual), Brian Reilly from Ehlers & Associates (Virtual), City Administrator Dave Johnson, Alderperson Mark Weix, Alderpersons Steve Hass, Steve Osness, and Steve Osness (Virtual), and City IT Manager Dustin Brown

Call to order In the absence of the JRB Chair, Kathy Unertl called the meeting to order at 4:30 P.M.

Review and consideration of January 19, 2021 meeting minutes:

Motion (Weaver/Schwartzman) to approve the Joint Review Board meeting minutes from January 19, 2021. Carried.

Public Comment: None

Review the public record, planning documents, Redevelopment Authority resolutions adopting the project plans, and the resolutions passed by the Common Council:

Reilly and Unertl provided a brief overview of the process for reviewing and approving the various TID plans. The Redevelopment Authority and Common Council actions were included in the agenda packet. The only change in the TID Plans was the inclusion of City Attorney legal letter.

- TID No. 4 – Project Plan Amendment, including allowing Tax Increment Sharing with TID No. 6, No. 7, No. 8, No. 9, and No. 10
- TID No. 11 – Project Plan Amendment
- TID No. 13 – Creation

Consideration of Joint Review Board Resolution 2021-01 – A Resolution Approving Project Plan for Tax Incremental District No. 4 of City of Merrill:

Motion (Schwartzman/Weaver) adopting Joint Review Board Resolution 2021-01 – A Resolution Approving Project Plan for Tax Increment District No. 4 of the City of Merrill. Carried.

Consideration of Joint Review Board Resolution 2021-02 – A Resolution Approving Project Plan for Tax Incremental District No.11 of City of Merrill:

Motion (Sample/Schwartzman) adopting Joint Review Board Resolution 2021-02 – A Resolution Approving Project Plan for Tax Increment District No.11 of the City of Merrill. Carried.

Consideration of Joint Review Board Resolution 2021-03 – A Resolution Approving Project Plan for Tax Incremental District No. 13 of City of Merrill:

Motion (Schwartzman/Weaver) adopting Joint Review Board Resolution 2013-03 – A Resolution Approving Creation of Tax Increment District No. 13 of the City of Merrill. Carried.

Next Joint Review Board: Annual Joint Review Board meeting will be scheduled for July. JRB member consensus that Tuesdays at 4:30 p.m. seem to work. Unertl will coordinate via e-mail in early June to coordinate scheduling.

Adjournment: Motion (Schwartzman/Sample) to adjourn. Carried. Adjourned at 4:40 P.M.

Minutes prepared and submitted by:

Kathy Unertl, JRB Secretary

January '21 MEETING MINUTES**Merrill Enrichment Center Committee**Meeting was held on Jan. 21st, 2021 at 3:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Gene Bebel, Rose Akey, Sharon Harvey, Jennifer Clark (ADRC representative)*Absent:* Paul Russell (Alderpersion)**1. Opening**

- a. Bertagnoli called the meeting to order.

2. Consent Items

- a. Motion by Bebel second by Akey to approve October minutes. Motion carried.
- b. Motion by Akey second by Harvey to approve Nov-Dec 2020 vouchers. Motion carried.

3. Public Comment – no public comment**4. Budget**

- a. Director provided MEC's 2020 contribution of \$2575.66 back to the General Fund to balance our budget. This was significantly less than the original request of \$11,766, which the committee and Director were concerned about. Ultimately, COVID resulted in payroll savings for the MEC.

5. COVID-19 – Phase 2 – Update on Operations

- a. Director reviewed MEC's opening plan for January 2021. [Please see document on page 2.](#) This plan allowed the MEC to begin fitness classes and other activities on a small scale prior to the remainder of the City opening their doors. At the time of the meeting we had just completed week one of opening. Administrative adjustments were made for efficiency.

6. ADRC

- a. Jennifer provided the following updates;
 - i. ADRC continues to address social isolation in many area communities. The Meals On Wheels drivers continue to be the front line face of checking in on our isolated adults to ensure their wellbeing. Because there are more people confined to their homes during this pandemic, more MOW drivers are needed. Many businesses are taking on routes. Teams of people take one day of the week to deliver. The routes are only 1 hour. Please contact the ADRC at 715-536-0311. The MEC will reach out to their volunteer Thanksgiving and Christmas delivery drivers for help.
 - ii. Virtual Programs will continue this spring. Living Well with Chronic disease is changing focus to a specific disease such as heart and diabetes. The programs will also focus on the Caregivers for people with these conditions. Classes begin in March and April. See the ADRC's website for more information and registration.

7. Discussion

- a. Director provided a recap of our Thanksgiving and Christmas outreach programs. Once again we received numerous amounts of positive feedback from the recipients. [Please see recap sheets on page 3&4.](#)
- b. The MEC in collaboration with the ADRC, UW-Extension, TB Scott Library, Tomahawk Library and Senior Center delivered 275 outreach bags to isolated adults in Lincoln County. These bags contained a variety of mind and body wellness items such as exercise sheets, activity books, and art projects. We will have a second round of bags going out the first week in February.
- c. Director provided the MEC overview sheet that was created to better communicate with Common Council all that we provide to the community. [Please see page 5.](#)
- d. Director provided an overview of the City Strategic Plan meeting and how the MEC has contributed to the plan. Director discussed the possibility of the City forming a Marketing Committee which I would serve on. More details are on page ? Bebel mentioned that every department in the city should be involved in marketing. This committee would aid in involving all departments.
- e. Event Planning. MEC's annual Spring Craft Show is scheduled for May 1st. Bebel expressed concern that it may be too soon. Director had researched the forecasted COVID numbers through April at <https://covid19.healthdata.org/> the trend lines shows estimated infections substantially declining as we approach the end of April.
 - i. Bebel asked about the vaccinations happening in the Expo on Jan. 26th. The MEC directs all calls to the LCHD. Discussion on this topic revealed there is much confusion.

8. Adjournment

- a. Motion to adjourn made by Bebel second by Harvey.

The next meeting date is **February 18th at 3:15pm in the MEC Conference room.**

Public invited to call in. Phone: 650-735-3309 PIN: 380 887 966 #

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director

Attachment: Committee Reports (5734 : File Committee Reports)

January 2021 MEC opening plan - - COVID-19

1. Standard Operating Procedures

- a. Disinfecting multiple times per day; entry/exit doors, bathrooms, kitchen, all touch surfaces, exercise areas, conference and craft rooms, and office/reception area.
- b. Face masks **required for an indefinite period of time** while in the building including during exercise.
- c. Hand sanitizers readily available in multiple locations.
- d. Maintain Social distancing - at least 6 feet apart.
- e. All recommended COVID signs in place.
- f. Water fountains are not operational.
- g. Coffee and tea will not be served until safe to do so.
- h. When class/activity is complete participants will leave the building.

2. **Check-in.** We will *no longer require people to sign in* at the desk but rather simply check-in. **Participants will be allowed to check in 15 minutes prior to the activity.**

- a. Names, addresses and phone numbers will be collected in case contact tracing is needed
- b. Everyone attending a class will be accounted for at each session to allow for contact tracing if necessary

3. **Card playing** will not begin until safe to do so.

4. **Book Club** will be allowed with a max of 10.

5. **Art and craft classes** in craft room will be limited to 8 and under. Larger class sizes will take place in the Expo. Take home projects are also available.

6. **Exercise** classes will be scheduled with a limit of 25 people (instructor makes 26).

7. **Walking** will be on select days and by appointment only, and scheduled in one hour blocks.

8. **Support groups** will be offered in person and via phone or virtual. Each organization has specific timeframes for returning.

9. **Craft Shop** will be open and only allow 3 people in the shop at any given time. Curb side pick-up will also be available.

TMrachek

Tammie Mrachek

MEC Director

Thanksgiving Meal Recap 2020

175 Delivered + 165 Carryout/pickup= 340 Total meals

Due to Covid-19 there was no sit down meal. All meals were packed cold, and sent out from the Enrichment center, rather than the church.

Church- St. Stephens-

Church planned for 350, we hit 350 reservations early on deadline day (week before thanksgiving). The Church advertised in the Foto news.

We had to turn people away, thankfully St. Pauls Church in Pine River was offering meals by carryout and delivery as well. They gave us permission to give their number out.

We used the County Market bags for all deliveries & takeout (Except for Jenny Towers).

Hardees donated 700- 6oz cups for cranberry sauce and gravy to be put into. (call Hardees at LEAST ONE month before hand to guarantee delivery of containers)

Delivery Drivers came to the front of the MEC for their delivery routes 9:30am was our first driver pickup time, and every 10 minutes after. Steph and Annie worked with the Delivery drivers. We put one of the long rugs out the door for the carts to roll over the door jamb easier and rolled up the other rugs to not get snagged on. We also numbered bags with the corresponding driver so bags went with the correct driver. If meals did not fit in one bag the last name was wrote on a second or third bag. One thing to change/add make sure there is a sign out for volunteer drivers- we did have quite a few people come and try to get meals for themselves on our side of the building. Overall, everything went well with 2 people.

Carryout was brought out the east side doors (from the Expo) pickups started at 10am we had several cars pull in every 10 minutes, they were assigned a time.

Tammie and Vicki handled the pick ups.

Delivery volunteers-

Beth Pergolski

Dana & Christi Stellingworth

John Loesel & Lynn Little

Jerry Lynn

Kristy Nuemann

Kristen, Jacob & Caleb Novitch

Chester & Rebecca Kwiesielewicz and Sam Merrill

Russ & Carol Mancel

Karen Akey & Nancy Dewar

Cheryl Wenzel

Rita Wiechman

Jessica Anderson

Denise, Logan, Sierra & Alicia Humphrey

Vicky & Corrie Rice

Sharon & Marty Anderson

Other Volunteers- Annie Amenson

Christmas Joy Recap for 2020

Due to the Covid-19 pandemic we did not have a sit down meal. All meals were delivered. Deliveries started at 10:30, the last delivery pickup was at 11:30. Tammie and Vicki drove meals to Jenny Towers and Beth Pergolski (who works there) delivered those meals.

We only had one in house volunteer which was Annie.

The meal went out cold/uncooked.

The menu was ham (County Market-sliced), baby red potatoes (Donated by Gallenburg Farms in Antigo), sweet potatoes & fresh green beans (purchased from Russ Davis), Steak rolls (Walmart) & Jim Blaire's cookies. We had about \$70 left on our Kwik Trip Gift card from 2019 we used it to purchase apples and oranges those also went in the bags.

Presents given to the participants were:

Fleece shawl with a little saying on a card.

Annie and Steph cut the fleece and wrapped them.

We delivered 90 meals. We had 3 meals picked up.

Total of **93** meals

**Merrill Enrichment Center Overview created by Tammie Mrachek, MEC Director
Strategic Planning meeting January 8th, 2021**

MEC's impact on City of Merrill's Strategic Plan 2020-2024

The Enrichment Center's Team of three practices all the primary Core Values identified in the City's Strategic Plan daily.

The MEC's mission statement aligns well with the City's as we are dedicated to enhancing lives and bringing generations together. We strive to provide high quality services and focus on how we will continue to improve these services with innovative strategies to promote growth.

MEC's contributions to the Opportunities defined within the strategic plan pg.4 are as follows:

#1 – Marketing platform for the City. Director met with Krystal Westfahl the Director for the Minocqua Chamber to gain insight into how to draw people into our community as a destination, not just a stop off the highway on their way up north. She provided valuable information on how to achieve this and to partner with other state Chamber and visitors' bureaus throughout the state. We have a marketing team set up for the City that MEC Director will serve on.

#12 – community events to attract non-residents. The MEC has two large craft shows each year that draw people from hours away into our community. Future events in the planning stages are a 50+ Health and Wellness Fair, a pickers fair, talent shows, craft shows, adult dances, etc.

About the MEC

The MEC partners/collaborates with the following organizations	MEC team helps in managing Expo Events not under the MEC offerings(not all inclusive)
UW-Extension	MAPS rentals
ADRC	Covid Testing Site
St. Vincent	Blood Drives
Food Pantry	Weddings
Merrill Housing Authority	Kitchen Rentals – created procedures
MAPS	County Fair
Crime Stoppers	Dept of Workforce development..Semco closing
MAC House	Community Night Out
Chamber	
Haven	
Area nursing homes/assisted living	
NAMI Northwoods	
Local Churches	
Alzheimer's Association	
Ascension Good Samaritan Hospital	
AARP	
King's Veterans Home	
Eagles Club	
Merrill Optimists	
TB Scott Library	
Tomahawk Library and Senior Center	
UW Stevens Point	
Marshfield Clinic – All of Us Research project	
Generations Online – located in PA	
Wisconsin Health Literacy - Madison	

MEC Community Outreach Efforts

- MEC outreach bags

- The MEC staff delivered activity bags and goodies to our regular participants at the onset of the COVID shutdown. The intention was to keep in touch with them, let them know we missed them, and to keep their mind and body active.
- Lincoln County Cares
 - COVID outreach project in collaboration with TB Scott Library, ADRC, UW-Extension, Tomahawk Library, Tomahawk Senior Center. This outreach focused specifically on individuals who were confined to their homes because of the virus.
 - 275 recipients throughout Lincoln county received an outreach bag with a variety of mind and body wellness items. Second bag will go out at the end of Jan 2021 and a third bag in March.
- Annual Outreach
 - Thanksgiving Day Meal – 350 meals delivered in 2020
 - Christmas Joy Dinner and Delivery – 100 meals and gifts delivered in 2020
 - Wreath making for Memorial Cemetery
- Quilting group creates a variety of sizes of quilts
 - Nursing homes, MAC house, Haven
 - Benefits
 - Individuals
- Outreach of our art and craft projects during COVID

Services provided within the MEC facility (all of which encompass socialization which is critical for overall physical and mental wellness – our main focus).

• Fitness/Wellness – yoga, strength and balance, walking, Pound class. Past offerings Zumba Gold, tai chi, self-defense, meditation	
• Travel/Experiences	• Education/Information sessions
• Art & Craft Classes	• Guitar/Ukulele lessons
• Quilting classes	• Quilting Club
• Book club	• Parties
• Volunteer opportunities	• Guest chefs
• Speakers	• Participative activities/sessions
• Variety of card and board games	• Grief Support
• Depression Support	• Alzheimer's support
• Mental Health support	

Mind & Body Wellness Course – created by the Director funded by a grant from Security Health Plan. Course meets for 3 hours, 4 times within a month. To date, 70 people have completed the course. Director is working on creating the second course based on demand.

Sip & Swipe Café – in partnership with Generations Online, a national non-profit, volunteers assist older adults in learning how to use a tablet, so they can stay in touch with family, browse the internet, facetime, etc. To date 120 people have taken the course. This will continue until demand is no longer.

The list above does not happen without extensive administration including but not limited to creativity, brainstorming, planning, organizing, management and control. With only 2 employees at 32 hours and one at 18 hours, the MEC employee team functions effectively and resourcefully.

Despite COVID-19 causing shut down of our facility, the MEC had a solid financial performance with revenues exceeding \$10,000. We also managed to pull our craft shop out of the red!

FEBRUARY '21 MEETING MINUTES**Merrill Enrichment Center Committee**Meeting was held on Feb. 18th, 2021 at 3:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Gene Bebel, Rose Akey, Sharon Harvey, Jennifer Clark (ADRC representative)*Absent:* Paul Russell (Alderpersion)**1. Opening**

- a. Bertagnoli called the meeting to order.

2. Consent Items

- a. Motion by Akey second by Bebel to approve January minutes. Motion carried.
- b. Motion by Harvey second by Akey to approve Dec '20-Jan '21 vouchers. Motion carried.

3. Public Comment – no public comment. Director shared that many MEC participants have thanked the MEC for being open.**4. COVID-19 – Phase 2 – Update on Operations**

- a. Expo use in upcoming months for the MEC will often be limited to three days a week as Thursdays and Fridays will be utilized by the health department for vaccinations. Director communicated long-term concern on financial obligation of the MEC as Thursdays will not be available for revenue generating events/activities. Director shared the budget number of \$8750, given to the MEC from Kathy Unertl for 2021. This number seems to be reasonable.
- b. MEC offerings for March were discussed. We continue to offer curbside pick-up for activities and craft shop purchases. Both have slowed since the holiday season. Our depression support group is available in person. We are running both exercise and art classes as well as book club. For full offerings please see our March newsletter.

5. ADRC

- a. Jennifer provided the following updates;
 - i. Programs are being offered virtually; Identity Theft, Healthy Living with Diabetes, Powerful tools for Caregivers and Stepping On. Please see the ADRC website for dates and times. MOW drivers are needed. Please contact the ADRC at 715-536-0311.
 - 1. Powerful Tools for Caregivers is in need of trainers. ADRC does not have the capacity to run training. Jennifer also mentioned that Marshfield Clinic may have funds available. MEC will consider hosting the training.
 - ii. Marshfield clinic reached out to the ADRC based on the increase in the number of falls they are seeing. A Regional Trauma Group is being created focused on fall prevention. Committee mentioned checking into 'life-line' for people.

6. Discussion

- a. Director proposed an earlier meeting time for our committee. Committee agreed on a 2:15 start time. This will begin with our March meeting.
- b. Further discussion took place on how the MEC can contribute to the city's Strategic Plan, specifically #1 and #2. Director shared MEC's existing marketing and promotion of the City (via our newsletter and Facebook page) with all that we offer both in our space as well as utilization of the Expo. We also partner with a number of local entities. #2 – the MEC contributes greatly to the quality of life/amenities in our city. We have plans to organize Expos focused on a number of different themes.
- c. Bebel and Akey shared concerns on who decides on the definition of an essential worker and business, as well as opening up our card playing activities, respectfully. Director checked with the LCHD on the latter and at this time we will not be offering card playing based on the close proximity and length of contact time.
- d. Bebel mentioned the idea of teaching people residing in nursing homes how to use a laptop or iPad for Zoom meetings. Director will follow up on this topic to see how we can possibly provide that education.

7. Adjournment

- a. Motion to adjourn made by Bebel second by Harvey.

The next meeting date is **March 18th at 2:15pm in the MEC Conference room. Please note change in time.**

Public invited to call in. Phone: 813-563-9925 PIN: 201 624 038 #

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director

Attachment: Committee Reports (5734 : File Committee Reports)



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY JANUARY 26, 2021

Virtual Meeting

Virtual Meeting

5:15 PM

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Remote	
Steve Osness	Aldersperson - Fourth District	Remote	
Steve Hass	Aldersperson - Second District	Remote	

The following also attended remotely: Mayor Derek Woellner, Alderman Mark Weix, Alderman Steve Sabatke, Alderman Paul Russell, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Fire Chief Josh Klug, Information Technology Manager Dustin Brown, Facilities Maintenance Manager Nick Wszalek, Library Director Stacy Stevens and City Clerk Bill Heideman.

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Discussion was held on whether adequate time is provided to review the vouchers before meetings. Finance Director Unertl answered questions on the vouchers.

Alderman Osness verbally requested that a city-wide audit be conducted. This will be discussed and considered at the next meeting.

Motion (Blake/Osness) to approve the vouchers.

RESULT:	APPROVED
----------------	-----------------

III. Agenda Items:

1. Discussion and potential recommendation(s) on hiring of Limited Term Employees. On December 29th, 2020, this agenda item was referred to the next regular Personnel and Finance Committee meeting.

City Attorney Hayden's office has sent an e-mail to committee members on this topic. The e-mail provided details on the current City policies related to Limited Term Employees.

Alderman Blake stated that he was satisfied with the current policies. Alderman Osness stated that he had nothing to add.

Motion (Blake/Osness) to approve the policies as presented.

Attachment: Committee Reports (5734 : File Committee Reports)

RESULT: APPROVED

2. Review vehicle policy for Facilities Maintenance Manager. At the January 12th, 2021 Common Council meeting, Alderman Osness requested that this item be considered by the Personnel and Finance Committee.

Alderman Osness had requested that this item be placed on the agenda. He would like an "audit" of city vehicles conducted, to determine if the use of certain vehicles could be redefined. He stated that a list of city vehicles could be a valuable tool when doing this research.

Discussion on this will continue at the next meeting. A list of city vehicles will be included in the packet for that meeting.

No action was taken at this time.

3. Review Preliminary 2020 Fiscal Reports

Finance Director Unertl reported the positive news of approximately \$270,000 in savings in the 2020 budget. There may also be an additional \$50,000 (approximate) in revenue which can be used to cover COVID-19 related expenses.

No action was taken.

4. Review City Fund Chart and Cash & Investment Report

Information was in the meeting packet. Finance Director Unertl reviewed the information and chart.

No action was taken.

5. Discuss of succession plan for Merrill's leadership

This was previously discussed by the Committee of the Whole at a meeting on January 8th.

City Administrator Johnson provided verbal details on employee succession and replacement systems.

Mayor Woellner explained that he is in favor of changing the mayoral position to full-time and reducing the city clerk position to part-time. A Committee of the Whole meeting will be scheduled to discuss the future of the mayoral position.

No action was taken at this time.

6. Discussion on establishing new committee for marketing and communication functions

Mayor Woellner had sent an e-mail regarding this agenda item. He provided a verbal overview of his proposal to create this committee.

At the next meeting, more information on the potential merging of the Board of Public Works and Water Sewage Disposal Committee should be available.

No action was taken at this time .

7. Discussion and recommendation(s) on seniority in non-union departments

Alderman Hass had placed this item on the agenda.

Public Works Director/City Engineer Akey provided verbal details on policies and procedures in the Street Department and Water Utility, as they relate to seniority.

Alderman Osness stated he would like to see clear written policies so that the employees know what is expected of them.

Public Works Director/City Engineer Akey stated that promotion decisions should be based on what is best of the City, not what is best for the employee.

Alderman Blake remarked that he would not be in favor of policies bases solely on seniority.

City Administrator Johnson stated that skills are important. Alderman Blake agreed with City Administrator Johnson.

Alderman Sabatke stated his opinion that seniority must be respected.

Alderman Russell suggested that on-going training of replacements is critical.

City Administrator Johnson was directed to prepare a document related to this, for consideration at a future meeting.

No action was taken at this time.

8. Discussion and recommendation(s) on procedures when employee is terminated

Alderman Hass speculated that there are policies in place that are followed when employees are terminated.

City Administrator Johnson suggested that there is no city-wide policy to be followed, because the procedures followed are different for every department.

Public Works Director/City Engineer Akey suggested that a policy be developed for each department.

Alderman Osness suggested that, if and when written policies are developed and approved, the employee should sign off indicated that they understand the policy. Alderman Hass agreed with this suggestion.

No action was taken.

9. Discussion and recommendation(s) on ambulance transfers outside the service area

Alderman Hass noted that this issue was initially discussed by the Health and Safety Committee at their meeting on January 25th.

Fire Chief gave verbal details on the Fire Department policy for accepting ambulance transfers.

Alderman Russell led discussion on the responsibilities of the Health and Safety Committee on this issue. In his opinion, this topic should not be discussed by the Personnel and Finance Committee. City Attorney Hayden added his opinion that this is a complicated issue that overlaps committees.

Alderman Russell asked if there have historically been any incidents of under-staffing as a result of accepting transfers.

City Attorney Hayden was directed to research this issue and then submit his research results for consideration at a future meeting.

No action was taken at this time.

IV. Monthly Reports:

1. Municipal Court

The monthly report was in the meeting packet.

2. Finance Director Unertl

The monthly report was in the meeting packet.

3. City Attorney Hayden

The monthly report was in the meeting packet.

4. City Clerk Heideman

The monthly report was in the meeting packet.

5. City Administrator Johnson

The monthly report was in the meeting packet.

6. Consider placing monthly reports on file

Motion (Blake/Osness) to place on file.

RESULT: PLACED ON FILE

V. Establish date, time and location of next meeting

Tuesday, February 23rd, 2021 at 5:15 P.M. The format of the meeting has not yet been determined.

VI. Public Comment Period

Alderman Hass reminded all Common Council members to return their completed Administrator Evaluation forms to him (Alderman Hass) by the end of January.

VII. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned at 6:47 P.M.

A handwritten signature in blue ink, appearing to be "Alderman Hass", is written over a horizontal line.

Transit Commission Meeting
January 18, 2021
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Katie Swope , and Brad Brummond – Transit Administrator

- 1) Call to order 4:00pm
- 2) Public Comment – Question if Mayor has made appointment for Gordy's replacement
- 3) Approval of December 14, 2020 minutes

A motion to approve minutes of the December 2020 meeting was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report:

- A) Covid-19 update
 - a. LCHD recognized Transit as high risk and included into phase 1A under the WDHS transportation to and from medical appointments. All Transit employees wanting the vaccine have received the first shot on January 11, 2021. Booster shots scheduled for February 4, 2021.
- B) 100 Year of Motorbus Anniversary
 - a. MAPS willing to help with Token possibly banners.
 - b. Banner locations
 - c. Businesses put on Marquees.
- C) Fourth Quarter 2020 review
 - a. Ridership down about 52% - right in line with rest of state.
 - b. Seems to be an upward trend in same day rides booked.

6) Next meeting date will be February 15, 2021. Meeting to be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

6) Motion to adjourn was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Health & Safety Committee

Re: Amending Chapter 16, Section 16-1 Schedules of licenses and fees, Chapter 4 Alcohol Beverages for the license year of July 1, 2021 to June 30, 2022.

ORDINANCE NO. 2021-

Introduced: March 9, 2021

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action:

RECOMMENDED FOR APPROVAL

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 16, Section 16-1, Chapter 4 of the Code of Ordinances for the City of Merrill is amended to read as follows:

The fees, rates, or security deposits for the service, license, or permit provided for anywhere in this Code shall be in the amount shown in the schedules set out in this section. The presence of a fee, rate, or security deposit in this chapter without a requirement elsewhere in this Code that the fee, rate, or security deposit be paid, shall be construed as a requirement that the fee, rate, or security deposit be paid.

Code section	Description	Amount (in dollars)
CHAPTER 4 ALCOHOL BEVERAGES		
4-27(a)	Application investigation fee	\$5.00
4-27(a)(1)	Class "A" fermented malt beverages retailer's annual license fee	\$100.00
4-27(a)(2)	Class "B" fermented malt beverage annual license fee For the July 1 st , 2021 to June 30 th , 2022 license year, the fee shall be \$0.00 (zero).	\$100.00
4-27(a)(3)	Temporary Class "B" fermented malt beverage license fee	\$10.00 per day
4-27(a)(4)	Temporary "Class B" wine license fee	\$10.00 per

Attachment: Liquor Ordinance, Letter, 2020-21 Fees (5753 : Ordinance on Class B Liquor License Fee's)

		day
4-27(a)(5)	Fermented malt beverage wholesalers' annual license fee	\$25.00
4-27(a)(6)	"Class A" intoxicating liquor initial and annual license renewal fee	\$500.00
4-27(a)(7)a	"Class B" intoxicating liquor initial and annual license renewal fee For the July 1 st , 2021 to June 30 th , 2022 license year, the fee for this license shall be \$50.00.	\$500.00
4-27(a)(7)b	Reserve "Class B" intoxicating liquor license—initial fee (except for bona fide club or lodge situated and incorporated in the state for at least six years)	\$10,000.00
4-27(a)(8)	"Class C" wine annual license fee	\$100.00
4-27(c)(2)	Provisional retail license fee	\$15.00
4-33(a) and (b)	Transfer fee—license from one premises to another or replacement of agent for a corporate or limited liability company license holder	\$10.00
4-41(d)	Application for licensee to conduct or sponsor any outdoor sports activity or event on the licensee's property	\$10.00
4-74(a)(1)	Operator's license fee—for full two year term	\$40.00
	Including an investigation fee	\$10.00
4-74(a)(1)	Provisional operator's license fee	\$25.00
	Including an investigation fee	\$10.00
4-74(a)(2)a	Partial year operator's license fee—granted between July 2 and December 31 of odd-numbered years	\$40.00
	Including an investigation fee	\$10.00
4-74(a)(2)b	Partial year operator's license fee—granted between January 1 and December 31 of even-numbered years	\$30.00
	Including an investigation fee	\$10.00
4-74(a)(2)c	Partial year operator's license fee—granted between January 1 and June 30 of odd-numbered years	\$20.00
	Including an investigation fee	\$10.00

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Derek Woellner, Mayor

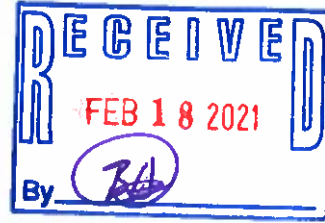
Attest:

William N. Heideman, City Clerk

Alderman Paul Russell

1004 E 1st St

Merrill, WI 54452



Alderman Russell,

As we approach yet another licensing cycle I am writing this letter on behalf of several Merrill tavern owners to discuss the annual liquor license fees.

In 2020 all taverns in the state were forced to shut their doors between March 17 and May 13th. The shutdown, along with the subsequent multiple health emergencies, mask mandates, travel restrictions, quarantines, and public fear, has continued to impact the taverns of Wisconsin long beyond the date we were allowed to reopen.

Since we have been allowed to conduct business again, most taverns have spent and continue to spend considerable funds in cleaning and sanitizing supplies and equipment.

We have also suffered in most cases a 25% to in some cases 50% decline in business.

Most, if not all of us, are such mom and pop operations were are not eligible for federal or state stimulus funds. The majority of us do not have a food business to supplement our sales. None of us have fully recovered, and our receipts clearly show it.

On behalf of the undersigned taverns in Merrill I am requesting your committee re-consider the schedule fee for licensing in 2021.

At one time Merrill had in excess of 50 taverns that just served drinks, now we have less than ten. Those that are combination restaurants have more income but also considerably more overhead when it comes to product, staffing, and additional requirements for sanitizing.

Our numbers reflect the true state of the hospitality industry which is based upon several trends, one of which being this worldwide pandemic that none of us could have predicted.

I would be more than happy to attend a future meeting along with my fellow tavern owners to discuss this situation.

Thank you for your consideration.

Mike Caylor
Owner Caylor's Trophy Bar

Social & Sick
Amanda Lepsch - Agent



Vanessa Lazarz
Owner Sutton's Wine Bar



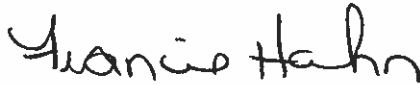
Marion Clark
Owner All Aboard



David Plautz
Owner Plautz's Pub

Declined to sign

James Merkel
Owner Jimbo's Tavern



Francie Hahn
Owner Gesundheit Bar



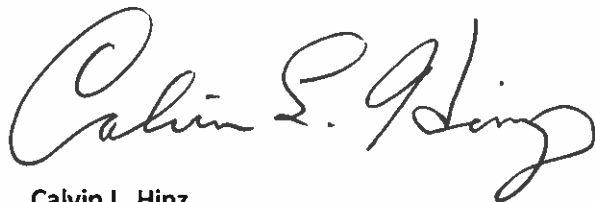
Shirley Eggers
Owner Avenue Bar



Brent Scantlin
Owner Wild Badger Sports Bar



Fraternal Order of Eagles Aerie 584
Scott Doerr – Agent



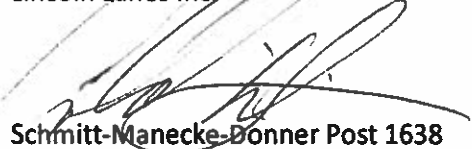
Calvin L. Hinz

Owner Kathy & Cal's Club 64



Mark M. Bares

Lincoln Lanes Inc.



Schmitt-Manecke-Donner Post 1638

M & C Entertainment LLC - DBA Ballyhoo's
Cheryl Fick Agent

2020-2021 LICENSE FEE SCHEDULE

Fermented Malt Beverage and Intoxicating Liquor:

Class "A" Fermented Malt Beverages Retailer's License	\$ 100.00
Class "B" Fermented Malt Beverage License	\$ 100.00
Temporary Class "B" Fermented Malt Beverage License	\$ 10.00 (per day)
Temporary "Class B" Wine License	\$ 10.00 (per day)
"Class A" Intoxicating Liquor License	\$ 500.00
"Class B" Intoxicating Liquor License	\$ 500.00
"Class C" Wine License	\$ 100.00
Provisional Retail	\$ 15.00

Change of Agent:

Application	\$ 10.00
-------------	----------

Publication Fee:

Applications filed before or on May 1 st	\$ 5.00
Applications filed after May 1 st	\$ 10.00

Cigarette License:

Annual fee (license expires June 30 th every year)	\$ 100.00
---	-----------

Note: For 2020-2021 licenses only, the fee for a "Class B" Intoxicating Liquor License was changed to \$50 and the fee for a Class "B" Fermented Malt Beverage License was changed to \$0. This was done by Common Council action at a meeting on May 13th, 2020.

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Water & Sewage Committee

Re: Amending Chapter 38, Article II, Division 2,
Section 3-152 Septic/holding tank and leachate
rate

ORDINANCE NO. 2021-

Introduced: March 9, 2021

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action:

RECOMMENDED FOR APPROVAL

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 38, Article II, Division 2, Section 3-152 of the Code of Ordinances for the City of Merrill is amended to read as follows:

(a) Rates for holding tank waste, septic tank wastes and leachate for discharges are as follows:

- (1) Flow. A rate of \$6.30/1,000 gallons (\$4.72), based on 450 ppm total suspended solids and 750 ppm BOD, to be adjusted annually based on subsection (b) of this section.
- (2) Biochemical oxygen demand. A rate of \$0.675/lb. in excess of normal strength (250 mg/l).
- (3) Total suspended solids. A rate of \$0.660/lb. in excess of normal strength (250 mg/l).
- (4) Phosphorous. A rate of \$7.51/lb. in excess of normal strength (10 mg/l).
- (5) Nitrogen (NH₃-N). A rate of \$2.60/lb. in excess of normal strength (10 mg/l).
- (6) Minimum charge.
 - a. Holding tank discharge: A rate of ~~\$9.85~~ \$10.45/1,000 gallons.
 - b. Septic tank discharge: A rate of \$100.80/1,000 gallons.
 - c. Fixed charge per load regardless of volume or contents: A rate of ~~\$11.40~~ \$12.10 per load.

(b) Without specific analysis, septic tank concentrations of BOD shall be assumed at 7,000 mg/l and total suspended solids shall be assumed at 15,000 mg/l. Holding tank waste concentrations shall be based on average concentrations determined by each private hauler as a result of tests analyzed on their loads at least once every five loads delivered to the sewage treatment plant. Analysis of septic and holding tank wastes shall

Attachment: Ordinance on septic tank and leachate rates (5739 : Ordinance on holding tank/leachate rates)

be averaged on an annual basis and a flow rate based in gallons or cubic feet will be determined for the succeeding year. The sewage utility shall have the right to test more frequently in its sole discretion. The assumed values of BOD and suspended solids may be adjusted based on any tests so conducted. Any test so conducted shall be done by the wastewater treatment plant laboratory. In the event of a dispute, the private hauler may request and independently test a split sample at a laboratory certified and registered with the state.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

ORDINANCE NO. 2021-

Introduced: _____
 1st Reading: _____
 2nd Reading: _____
 3rd Reading: _____
 Committee/Commission Action: _____

AN ORDINANCE: Water & Sewage Committee

Re: Amending Chapter 16, Section 16-1 Schedules
 of licenses and fees Chapter 38 Utilities

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 16, Section 16-1 Chapter 38 Utilities of the Code of Ordinances for the City of Merrill is amended to read as follows:

The fees, rates, or security deposits for the service, license, or permit provided for anywhere in this Code shall be in the amount shown in the schedules set out in this section. The presence of a fee, rate, or security deposit in this chapter without a requirement elsewhere in this Code that the fee, rate, or security deposit be paid, shall be construed as a requirement that the fee, rate, or security deposit be paid.

CHAPTER 38 UTILITIES		
38-40	Quarterly public fire protection service charges — 5/8 -inch meter	\$12.45 \$12.82
	Quarterly public fire protection service charges — ¾-inch meter	\$12.45 \$12.82
	Quarterly public fire protection service charges — 1-inch meter	\$31.15 \$32.08
	Quarterly public fire protection service charges — 1¼-inch meter	\$45.90 \$47.28
	Quarterly public fire protection service charges — 1½-inch meter	\$62.28 \$64.15
	Quarterly public fire protection service charges — 2-inch meter	\$98.34 \$101.29
	Quarterly public fire protection service charges — 3-inch meter	\$186.85 \$192.46
	Quarterly public fire protection service charges — 4-inch meter	\$311.43 \$320.77
	Quarterly public fire protection service charges — 6-inch meter	\$622.85 \$641.54
	Quarterly public fire protection service charges — 8-inch meter	\$999.84 \$1,029.84
	Quarterly public fire protection service charges — 10-inch meter	\$1,498.12 \$1,543.06

Attachment: Ordinance - Utility Rates (5745 : Ordinance - Utility Rates / PSC Simplified Rate Case)

	Quarterly public fire protection service charges — 12-inch meter	\$1,996.41 \$2,056.30
38-41(b)	Quarterly private fire protection service demand water service charges (UPF-1): 2-inch connection	\$13.50
	Quarterly private fire protection service demand water service charges (UPF-1): 3-inch connection	\$25.50
	Quarterly private fire protection service demand water service charges (UPF-1): 4-inch connection	\$43.50
	Quarterly private fire protection service demand water service charges (UPF-1): 6-inch connection	\$87.00
	Quarterly private fire protection service demand water service charges (UPF-1): 8-inch connection	\$135.00
	Quarterly private fire protection service demand water service charges (UPF-1): 10-inch connection	\$210.00
	Quarterly private fire protection service demand water service charges (UPF-1): 12-inch connection	\$300.00
38-42(a)	Quarterly general water service charges (MG-1): 5/8 -inch meter connection	\$22.40 \$23.07
	Quarterly general water service charges (MG-1): ¾-inch meter connection	\$22.40 \$23.07
	Quarterly general water service charges (MG-1): 1-inch meter connection	\$33.88 \$34.90
	Quarterly general water service charges (MG-1): 1¼-inch meter connection	\$44.81 \$46.15
	Quarterly general water service charges (MG-1): 1½-inch meter connection	\$55.73 \$57.40
	Quarterly general water service charges (MG-1): 2-inch meter connection	\$88.51 \$91.17
	Quarterly general water service charges (MG-1): 3-inch meter connection	\$140.97 \$145.20
	Quarterly general water service charges (MG-1): 4-inch meter connection	\$202.16 \$208.22
	Quarterly general water service charges (MG-1): 6-inch meter connection	\$355.13 \$365.78
	Quarterly general water service charges (MG-1): 8-inch meter connection	\$535.44 \$551.50
	Quarterly general water service charges (MG-1): 10-inch meter connection	\$779.11 \$802.48
	Quarterly general water service charges (MG-1): 12-inch meter	\$1018.42 \$1,048.97

	connection	
38-42(b)	Volume water service charges: First 4,000 cubic feet used each quarter (MG-1)	\$2.66 \$2.74 per 100 cubic feet
	Volume water service charges: Next 96,000 cubic feet used each quarter (MG-1)	\$2.18 \$2.25 per 100 cubic feet
	Volume water service charges: Over 100,000 cubic feet used each quarter (MG-1)	\$1.71 \$1.76 per 100 cubic feet
38-43	Fee for check rendered for utility service is returned for insufficient funds	\$30.00
38-49(c)	Bulk water volumetric charge (BW-1)	\$2.43 \$2.74 per 100 cubic feet
	Bulk water service charge (BW-1)	\$40.00
38-50(a)	Water service meter rental fee (AM-1): 5/8 -inch meter type	\$10.50 per quarter
	Water service meter rental fee (AM-1): ¾-inch meter type	\$10.50 per quarter
	Water service meter rental fee (AM-1): 1 inch meter type	\$15.90 per quarter
	Water service meter rental fee (AM-1): 1¼-inch meter type	\$21.00 per quarter
	Water service meter rental fee (AM-1): 1½-inch meter type	\$27.00 per quarter
	Water service meter rental fee (AM-1): 2 inch meter type	\$42.00per quarter

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

SERVICE DATE
Feb 03, 2021

PSC REF#: 404137

PUBLIC SERVICE COMMISSION OF WISCONSIN

Simplified Rate Case for the City of Merrill, as a Water Public Utility,
Lincoln County, Wisconsin

3610-WQ-107

Public Service Commission of Wisconsin
RECEIVED: 02/03/2021 9:45:00 AM

Attachment: Ordinance - Utility Rates (5745 : Ordinance - Utility Rates / PSC Simplified Rate Case)

FINAL DECISION

Introduction

On January 25, 2021, the Merrill Water Utility (applicant) filed an application for a water rate increase under Wis. Stat. § 196.193, a Simplified Rate Case (SRC) process that does not require a hearing. (PSC REF#: 403581.) Commission staff reviewed the information submitted by the applicant in support of its application and determined the water rate increase, as requested, is justified.

Findings of Fact

1. The revenue increase is calculated by multiplying the applicant's prior year revenue from sales of utility service by the 2020 rate increase factor (3.0 percent) set by the Commission on February 28, 2020 and effective March 1, 2020. (PSC REF#: 384391.)
2. The revenue increase, combined with the applicant's prior year net operating income, results in an overall rate of return that does not exceed 4.9 percent, the overall rate of return for municipally owned water or combined water and sewer public utility set by the Commission on February 28, 2020 and effective March 1, 2020. (PSC REF#: 384391.)
3. The effective date of the rate increase is not less than 12 months from the effective date of a previous SRC increase and is not less than 45 days from the date of this application.
4. The applicant's last rate increase authorized pursuant to a hearing under Wis. Stat. § 196.20 has been in effect for at least a calendar year (i.e., January through December).

Docket 3610-WQ-107

5. The applicant has fewer than 4,000 customers, and the total of all prior rate increases granted since the last hearing under Wis. Stat. § 196.20 does not result in rates that are more than 40 percent higher than the base rates previously authorized by a hearing under Wis. Stat. § 196.20.
6. The applicant notified all its customers of the proposed rate increase. (PSC REF#: 403582.)

Conclusions of Law

1. The Commission has jurisdiction under Wis. Stat. §§ 196.02, 196.193, and 196.39, and Wis. Admin. Code ch. PSC 185.
2. The Commission has authority under Wis. Stat. § 15.02(4) to delegate to the Administrator of the Division of Water Utility Regulation and Analysis (Division Administrator) those functions vested by law as enumerated above and has delegated the authority to issue this Final Decision to the Division Administrator.

Order

1. The applicant shall increase its rates for general service and public fire protection uniformly by the 3.0 percent rate increase factor.
2. The new rates will be effective April 1, 2021 and will be on file with the Commission as Amendment 40, provided that the applicant makes a copy of the new rates available to the public before this date by placing a copy of the new rates at locations where customer payments are accepted, on the applicant's website, or in a form and place that is otherwise readily accessible to the public. If a copy of the new rates is not made available to the public by this date, the new rates shall take effect on the date they are so made available.
3. The applicant shall inform each customer of the new rates authorized by this order.
4. The applicant's current rates and rules shall be available for public inspection.

Docket 3610-WQ-107

5. The applicant shall keep on permanent file all its previous rates.
6. Jurisdiction is retained.
7. This order is effective one day after the date of service.

Dated at Madison, Wisconsin, February 3, 2021.

For the Commission:



Denise L. Schmidt
Administrator
Division of Water Utility Regulation and Analysis

DLS:alf:ggl DL:01781774

See attached Notice of Rights

Attachment: Ordinance - Utility Rates (5745 : Ordinance - Utility Rates / PSC Simplified Rate Case)

PUBLIC SERVICE COMMISSION OF WISCONSIN
4822 Madison Yards Way
P.O. Box 7854
Madison, Wisconsin 53707-7854

**NOTICE OF RIGHTS FOR REHEARING OR JUDICIAL REVIEW, THE
TIMES ALLOWED FOR EACH, AND THE IDENTIFICATION OF THE
PARTY TO BE NAMED AS RESPONDENT**

The following notice is served on you as part of the Commission's written decision. This general notice is for the purpose of ensuring compliance with Wis. Stat. § 227.48(2), and does not constitute a conclusion or admission that any particular party or person is necessarily aggrieved or that any particular decision or order is final or judicially reviewable.

PETITION FOR REHEARING

If this decision is an order following a contested case proceeding as defined in Wis. Stat. § 227.01(3), a person aggrieved by the decision has a right to petition the Commission for rehearing within 20 days of the date of service of this decision, as provided in Wis. Stat. § 227.49. The date of service is shown on the first page. If there is no date on the first page, the date of service is shown immediately above the signature line. The petition for rehearing must be filed with the Public Service Commission of Wisconsin and served on the parties. An appeal of this decision may also be taken directly to circuit court through the filing of a petition for judicial review. It is not necessary to first petition for rehearing.

PETITION FOR JUDICIAL REVIEW

A person aggrieved by this decision has a right to petition for judicial review as provided in Wis. Stat. § 227.53. In a contested case, the petition must be filed in circuit court and served upon the Public Service Commission of Wisconsin within 30 days of the date of service of this decision if there has been no petition for rehearing. If a timely petition for rehearing has been filed, the petition for judicial review must be filed within 30 days of the date of service of the order finally disposing of the petition for rehearing, or within 30 days after the final disposition of the petition for rehearing by operation of law pursuant to Wis. Stat. § 227.49(5), whichever is sooner. If an *untimely* petition for rehearing is filed, the 30-day period to petition for judicial review commences the date the Commission serves its original decision.¹ The Public Service Commission of Wisconsin must be named as respondent in the petition for judicial review.

If this decision is an order denying rehearing, a person aggrieved who wishes to appeal must seek judicial review rather than rehearing. A second petition for rehearing is not permitted.

Revised: March 27, 2013

¹ See *Currier v. Wisconsin Dep't of Revenue*, 2006 WI App 12, 288 Wis. 2d 693, 709 N.W.2d 520.

RATE FILE

Sheet No. 1 of 1

Schedule No. F-1

Amendment No. 40

Public Service Commission of Wisconsin**Merrill Water Utility****Public Fire Protection Service**

Public fire protection service includes the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission, shall apply.

Municipal Charge:

The annual charge for public fire protection service to the City of Merrill shall be \$128,915. The utility may bill for this amount in equal quarterly installments.

Direct Charge:

Under the Wis. Stat. 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

Quarterly Public Fire Protection Service Charges:

$\frac{5}{8}$ - inch meter:	\$ 12.82	3 - inch meter:	\$ 192.46
$\frac{3}{4}$ - inch meter:	\$ 12.82	4 - inch meter:	\$ 320.77
1 - inch meter:	\$ 32.08	6 - inch meter:	\$ 641.54
$1\frac{1}{4}$ - inch meter:	\$ 47.28	8 - inch meter:	\$ 1,029.84
$1\frac{1}{2}$ - inch meter:	\$ 64.15	10 - inch meter:	\$ 1,543.06
2 - inch meter:	\$ 101.29	12 - inch meter:	\$ 2,056.30

Customers who are provided service under Schedules Mg-1, Ug-1, or Sg-1 shall also be subject to the charges in this schedule according to the size of their primary meter. Customers who are provided service under Schedule Am-1 are exempt from these charges for any additional meters.

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Schedule No. Mg-1

Amendment No. 40

Public Service Commission of Wisconsin**Merrill Water Utility****General Service - Metered****Quarterly Service Charges:**

5/8 - inch meter:	\$ 23.07	3 - inch meter:	\$ 145.20
3/4 - inch meter:	\$ 23.07	4 - inch meter:	\$ 208.22
1 - inch meter:	\$ 34.90	6 - inch meter:	\$ 365.78
1 1/4 - inch meter:	\$ 46.15	8 - inch meter:	\$ 551.50
1 1/2 - inch meter:	\$ 57.40	10 - inch meter:	\$ 802.48
2 - inch meter:	\$ 91.17	12 - inch meter:	\$ 1,048.97

For PSC use only: base 5/8-inch meter charge for SRC purpose - \$20.50

Plus Volume Charges:

First	4,000	cubic feet used each quarter:	\$2.74 per 100 cubic feet
Next	96,000	cubic feet used each quarter:	\$2.25 per 100 cubic feet
Over	100,000	cubic feet used each quarter:	\$1.76 per 100 cubic feet

Billing: Bills for water service are rendered quarterly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 1 percent per month will be added to bills not paid within 20 days of issuance. This late payment charge will be applied to the total unpaid balance for utility service, including unpaid late payment charges. The late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued. Unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Adm. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

EFFECTIVE: April 1, 2021
PSCW AUTHORIZATION: 3610-WQ-107

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Water & Sewage Committee

Re: Amending Chapter 38, Article II, Division 2,
Section 38-46 General water service;
unmetered - UG-1

ORDINANCE NO. 2021-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 38, Article II, Division 2, Section 38-46 of the Code of Ordinances for the City of Merrill is amended to read as follows:

(a) *Rate.* Where the utility cannot immediately install its water meter, service may be supplied temporarily on an unmetered basis. Such service shall be billed ~~the rate of \$46.37 each quarter. This rate shall be applied only to single family residential and small commercial customers and approximates the cost of 1,500 cubic feet of water per quarter under schedule MG-1~~ the amount that would be charged to a metered residential customer using 1,300 cubic feet of water per quarter under schedule Mg-1, including the service charge for a 5/8-inch meter. This rate shall be applied only to single family residential and small commercial customers. If it is determined by the utility that usage is in excess of ~~1,500~~ 1,300 cubic feet of water per quarter, an additional charge per schedule MG-1 will be made for the estimated additional usage.

(b) *Billing.* Same as schedule MG-1.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved:

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

Attachment: Ordinance General Water Service (5744 : Ordinance - General Water Service)

Unertl, Kathy

From: Holz, Angie
Sent: Friday, February 26, 2021 7:02 AM
To: Hayden, Tom; Mitchell, Krista
Cc: Unertl, Kathy
Subject: Ordinance changes - fees utilities
Attachments: 20210225_183908_197810_Sec_16_1___Schedules_of_licenses_and_fees Update Rates 2021.docx; 20210225_183652_816760_Sec_38_46. ___General_water_service__unmetered_UG_1 Rates 2021.docx

Importance: High

Tom

I have attached the changes for the ordinance for the fees. I also found where I thought it would be more beneficial to make a change on the wording for Sec 38-46 General water service; unmetered – UG-1. There was what appeared to be a rather old rate listed that must not have been updated for quite a while and quite honestly it would make more sense to remove the rate. Therefore I changed the wording to read in such a way that whatever we have listed as our rates in our rate schedule with the PSC or whatever rates we have listed in the ordinance Schedules of licenses and fees it will be accurate and up to date. Otherwise this is just an area where that rate would get missed to be updated.

Please let me know your thoughts.

Thanks

Angie

Attachment: Ordinance General Water Service (5744 : Ordinance - General Water Service)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Common Council

Re: Amending Chapter 2, Article VI, Section 2-155
Residency requirements.

ORDINANCE NO. 2021-

Introduced: January 12, 2021

1st Reading: January 12, 2021

2nd Reading: January 12, 2021

3rd Reading: January 12, 2021

Committee/Commission Action:

1/12/21 – CC REFERRED TO 2/9/21

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 2, Article VI, Section 2-155 of the Code of Ordinances for the City of Merrill is amended to read as follows:

Residency. Except for the library board, park and recreation commission, tourism commission, historical preservation committee, housing authority, airport commission and ADA compliance committee, no citizen member not a resident of and not residing in the city shall be appointed to any board, commission or committee. Composition of the library board shall be governed by section 2-147. Up to one nonresident citizen may be a member of the park and recreation commission, tourism commission, ~~historical~~ historic preservation committee, ~~housing authority~~ and ADA compliance committee.

Notwithstanding the above, the airport commission and housing authority may include up to two nonresident members. A requirement of the airport commission makeup is that one of those two members must own or be a principal in a company or enterprise which owns or maintains a hangar at the Merrill Municipal Airport or maintains an aircraft based at the Merrill Municipal Airport.

Any board, committee or commission citizen member who moves from the city shall immediately be removed from such board or commission, unless the board, commission or committee is allowed by this section to have nonresident citizen members and the board commission or committee has not exceeded the number of nonresident members permitted.

- (b) *Limitation of terms.* Citizen members of the housing authority and police and fire commission shall serve five-year terms. Members of all other committees, boards and commissions shall serve three-year terms, unless otherwise specified by statute or ordinance. The terms of all citizen members shall begin on May 1 unless authorized by statute or ordinance.
- (c) *Member subject to removal.* Any member of any board or commission who violates any provision of this section, or who knowingly attends a meeting held in violation hereof may

be removed as a member of such board or commission after being granted a public hearing, by the appointing authority and upon concurrence of the common council.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

RESOLUTION NO. _____

RESOLUTION ADOPTING THE MERRILL SAFE ROUTES TO SCHOOL PLAN

WHEREAS, the City of Merrill supports policies and programs that focus on health and wellness and healthier community environments; and

WHEREAS, the health and safety of children is of highest concern to the citizens of the City of Merrill; and

WHEREAS, Safe Routes to School efforts help remove barriers to walking and biking to school, and reduce traffic congestion and speed in and around schools; and

WHEREAS, the City of Merrill has developed a Safe Routes To School (SRTS) Plan for the dual purposes of serving as a guide for future programming and infrastructure improvements (the 5 E's of education, encouragement, engineering, enforcement, and evaluation), and in order to be eligible for various funding programs including the Transportation Alternatives Program (TAP grant); and

WHEREAS, the Wisconsin Department of Transportation (WisDOT) requires, that in order to be eligible for funding of needed projects, municipalities to either create or amend their SRTS Plan; and

WHEREAS, the City of Merrill had members/staff on the SRTS Task Force; and

WHEREAS, the SRTS Task Force collected data, reviewed the results, and provided direction for SRTS Plan development, and then incorporated those results into the SRTS Plan; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of March, 2021, that the City of Merrill hereby adopts Resolution _____.

BE IT FURTHER RESOLVED, that the City of Merrill staff is directed to begin implementing this SRTS Plan by coordinating efforts among the two governmental entities who created this plan (City of Merrill and Merrill Area Public School District).

Recommended by: Parks & Recreation
Commission and Health & Safety Committee

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

RESOLUTION NO. _____**A RESOLUTION RATIFYING AGENCY AGREEMENT AND FEDERAL BLOCK GRANT OWNER ASSURANCES**

WHEREAS, the City of Merrill, Lincoln County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Merrill Municipal Airport, Lincoln County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of March, 2021 , that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a general aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: upgrade fuel system card reader; conduct airport master plan/master plan update/update Airport Layout Plan; and any necessary related work.

3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32 .02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat.

§114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED THAT THE Mayor and the Airport Commission Chairman be authorized to sign and execute the agency agreement and federal block grant owner assurances authorized by this resolution.

Recommended by: Airport Commission

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk



CITY OF MERRILL

Office of the Mayor

Derek Woellner, Mayor

1004 East First Street • Merrill, Wisconsin • 54452

Phone (715) 536-5594 • FAX (715) 539-2668

e-mail: derek.woellner@ci.merrill.wi.us

M E M O R A N D U M

DATE: March 3, 2021
TO: Common Council
FROM: Mayor Derek Woellner
RE: Festival Grounds Manager

It is my understanding that the Festival Grounds Committee had recommended that Rick Bjorklund's \$1,000/month compensation be reinstated forthwith at their meeting on February 11, 2021 due to the increase in activities, inquiries, and events at the Festival Grounds and, thus, Rick's activities. It shall be effective February 15, 2021.

I ask your approval of the Committee's recommendation.

Attachment: Reinstated Festival Grounds Manager - Rick Bjorklund (5748 : Reinstated Festival Grounds Manager)

"Focusing on the Future"

An equal opportunity/affirmative action employer.