



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY MARCH 8, 2022

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely, call 802-391-0536 and PIN 653 826 621#

- I. Call to order and Roll Call
- II. Invocation - Silent Prayer
- III. Pledge of Allegiance
- IV. Public Comment Period
- V. Minutes of previous meeting(s)
 1. 2022-02-08 Council Minutes
 2. 2022-03-01 Council Minutes
- VI. Revenue & Expense Reports
 1. Reports for period ending February 28th
- VII. Placing Committee Reports on File:
 1. Consider placing the following reports on file: Airport Commission, Board of Public Works, Personnel & Finance Committee, Festival Grounds Committee, T.B. Scott Free Library Board, Historical Preservation Committee, Enrichment Center Committee, Transit Commission, Health & Safety Committee, City Plan Commission, Redevelopment Authority, Parks & Recreation Commission, and Merrill Area Housing Authority Board
- VIII. Ordinances:
 1. An Ordinance amending Chapter 30, Article I, Section 30-1 through 30-30 and Article II, Section 30-31 through 30-35 Solid Waste and Recycling
 2. An Ordinance amending Chapter 16, Section 16-1, 30-31 through 30-32, Solid Waste and Recycling
- IX. Resolutions:
 1. Final Resolution of intent to exercise Special Assessment Powers by Police Power under Section 66.0703 of the Wisconsin Statutes
 2. A Resolution approving a Planned Unit Development and Construction of Duplexes on Webster Street between Eugene & Alexander Streets
- X. Mayor's Communications
- XI. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
COMMON COUNCIL**

TUESDAY, FEBRUARY 8, 2022 MINUTES

Regular Meeting

City Hall Council Chambers

6:00 p.m.

1. Mayor Woellner called the meeting to order at 6:00 p.m. with following members:

Paul Russell – First District	Present
Steve Hass – Second District	Present
Rick Blake – Third District	Present - Remote
Steve Osness – Fourth District	Present
John M. VanLieshout – Fifth District	Present
Mike Rick - Sixth District	Present
Mark Weix – Seventh District	Present
Steve Sabatke – Eight District	Present
Derek Woellner – Mayor	Present

2. Invocation was provided by Reverend Paul Hohman, New Testament Church
3. Pledge of Allegiance
4. Public Comment Period:

Christine Vorpapel expressed appreciation for City of Merrill continuing remote access to public meetings. However, she questioned the disappearance of “Live Meeting” link on City website when meeting ended. Mayor Woellner reported that the video link moves to the Past Meetings section of the Public Meeting Portal.

LaDonna Fermanich commented on concerns for 1) Affirmative Action Plan as to leaving policy oversight with the City Administrator, as well as need for additional checks and balances related to no retaliation; and 2) election integrity for upcoming City of Merrill elections.

5. Minutes of previous Common Council meeting – January 11, 2022 - Motion (Hass/VanLieshout) to approve. Carried.
6. Revenue & Expense Reports for period ending December 31, 2021 and January 31, 2022 - Motion (Hass/VanLieshout) to approve. Carried.
7. Communications and Petitions
1. Insurance claim from Susan Woller for sustaining bodily injury as a result of trip and fall located on curb/apron area of driveway located at 1705 E. 10th St. on October 16, 2021. The insurance company asserts that the City has no liability in this instance and recommends that this claim be denied.

Motion (VanLieshout/Rick) to deny the claim. Carried.

8. Health & Safety Committee

1. Consider request from Walgreen's #10574 for Change of Agent - Motion (Hass/Weix) to approve the Change of Agent. Carried.
2. Consider application from 1-900, Jesse Quade, Agent, for a Class "B" (beer) and a Class "B" (liquor) license for 1-900 (2501 W. Main St.) - Motion (Hass/Weix) to approve the liquor licenses for 1-900. Carried.
3. Consider Temporary Class "B" Licenses for St. Francis Xavier (1708 E. 10th St.) for February, March, and April, 2022 for St. Francis Fish Fries - Motion (Hass/Weix) to approve the Temporary Licenses for St. Francis Xavier Fish Fries for seven dates. Carried.

9. Personnel & Finance Committee

1. Consider adoption of Pool Operator Certification Pay - Motion (Hass/Sabatke) to approve Pool Operator Certification Pay. Carried.
2. Consider Affirmative Action Plan (Being brought direct by Alderperson Hass since required for Wisconsin ARPA Tourism Grant for land purchase adjacent to City Forest

Motion (Hass/Russell) to refer the Affirmative Action Plan to next Personnel & Finance Committee meeting for further review. Carried.

10. Placing Committee Reports on File:

Consider placing the following committee reports on file: Transit Commission, T.B. Scott Free Library Board, Enrichment Center Committee, Marketing & Communications Committee, Health & Safety Committee, Personnel & Finance Committee, Board of Public Works, City Plan Commission, Redevelopment Authority, Parks & Recreation Commission, and Merrill Area Housing Authority Board

Motion (Russell/VanLieshout) to place committee reports on file. Carried.

11. Mayor's Appointments

Mayor Woellner clarified that the Jeff Schneider term to the Merrill Area Housing Authority ends on 11/10/2024 (i.e. filling remainder of Kent Johnson's term) and that Nicole Johnson's term ends on 11/10/2026.

Motion (Russell/VanLieshout) to confirm Mayor's Appointments of Chad Krueger to the Parks & Recreation Commission with term ending on 5/1/2022 and Jeff Schneider to the Merrill Area Housing Authority with term ending on 11/10/2024. Carried.

Ordinances:

1. An Ordinance amending Chapter 16, Section 16-1, 38-40 through 38-152, Utilities (Ordinance #2022-02)

City Attorney Hayden gave the ordinance a first reading by title only, followed by a synopsis. Finance Director Unertl reported that these are the water rates ordered by the Public Service Commission of Wisconsin and would be effective March 1, 2022.

Motion (Hass/Sabatke) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and third reading by title only.

Motion (Sabatke/VanLieshout) to adopt the ordinance. Carried on 8-0 roll call vote.

12. Resolutions:

1. A Preliminary Resolution of intent to exercise Special Assessment Powers by Police Power under Section 66.0703 of the Wisconsin Statutes (Resolution #2716)

RESOLVED, by the Common Council of the City of Merrill, Wisconsin:

A. The Common Council hereby declares its intention to exercise its power under Section 66.0703 Wisconsin Statutes, to levy special assessments under the police power upon all properties abutting the following improvements in the City of Merrill, Wisconsin:

1. Sidewalk inspection pursuant to sidewalk inspection program. Sidewalk maintenance area is generally city wide as needed:
 - a) Isolated sidewalk repairs requested or needed.
 - b) Driveway approaches requested or needed.
 - c) Curb and gutter requested or needed.
 - d) New sidewalk extensions as requested and/or approved by Board of Public Works.
2. Reconstruction of Michler Crest involving:
 - a) Replacement and upgrade of existing sanitary sewer and water main.
 - b) Curb and gutter and pavement replacement
3. Reconstruction of a portion of Smith Street involving:
 - a) Curb and gutter and pavement placement
4. Paving of Alley, the 200 block of N Center Ave, between N. Center Ave. and N. Park Street involving:
 - a) Grading existing alley
 - b) Asphalt paving

- B. Said public improvements shall include, where appropriate:
1. The grading of said street.
 2. The surfacing of said street with asphalt.
 3. The installation of curb and gutter on said street.
 4. The installation, removal or replacement of driveway and curb and gutter on said street.
 5. The installation of water main and water laterals on said street.
 6. The installation of sanitary sewer and sewer laterals on said street.
 7. The necessary landscaping on said street.
 8. All improvements shall be completed to plans and specifications prepared or approved by the Public Works Director and recorded in the office of the Public Works Director/City Engineer.
- C. The Common Council determines that the above improvements constitute an exercise of the police power and the amount assessed each parcel abutting on the street shall be on a reasonable basis as approved by the Common Council and which rates are in effect at the time of installation in accordance with special assessment procedures set forth in provisions of Chapter 18, Article III, Division 3 of the Code of Ordinances, City of Merrill, Wisconsin.
- D. The assessments against any parcels of land may be paid in cash not later than November 1 of the year such improvements are made, or in installments as provided by Chapter 18, Article III, Division 3 of the Code of Ordinances, City of Merrill, Wisconsin. Rate of interest on installment payments shall be as set by Common Council action.
- E. The City Engineering/Zoning Department shall, with respect to the items mentioned at paragraph A above, prepare a report consisting of:
1. Preliminary or final plans and specifications with maps of the improvements.
 2. An estimate of the entire cost of the proposed work or improvements.
 3. A schedule of the proposed assessments as to each parcel of property affected.
 4. A statement that the properties against which the assessments are proposed are benefited and that the improvements constitute an exercise of the police power.
- F. The City Engineering/Zoning Department shall complete and file such reports in the City Clerk's office for public inspection no later than February 8th, 2022.

The Board of Public Works of the City of Merrill shall hold a public hearing on Wednesday, February 23rd, 2022 at 6:00 p.m. The hearing shall be held in the Council Chambers in the City Hall, Merrill, Wisconsin, on the improvements mentioned in paragraph A above. The City Clerk published a notice of said hearing once as a Class I notice on January 20th, 2022. The City Clerk shall mail a copy of the notice to all interested persons at least ten (10) days before the date of the hearing.

Motion (VanLieshout/Hass) to approve. Carried.

2. A Resolution approving a Conditional Use Permit to remodel existing building and construct two new storage unit buildings at 705 S. Center Ave. (Resolution #2717)

WHEREAS, Albert Reinke, d/b/a AFR Holdings has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Article IV, Section 113 for the purpose of remodeling existing building and constructing two new storage unit buildings on the following described property:

N 250' Of AP 220, and Prt of AP 220 – CM at NE CR SE ¼ NW ¼ - S 487' POB – W to Hwy 51 – SWLY ALG SD Hwy 50' – SELY to E LN SD ¼ ¼ to PT 100' S of POB –N to POB, City of Merrill, Lincoln County, Wisconsin,

Commonly known as 705 S Center Avenue herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on February 1, 2022, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Article IV, Section 113 and has recommended approval of said application, subject to the following conditions:

-Exterior building colors to be earth tones, and aesthetically pleasing and consistent with neighboring property building colors;

-Final building plans for colors and landscaping to be brought back for Plan Commission review;

-A chain link fence no higher than 8 feet shall be constructed along the entire property;

-Landscaping acceptable to the Zoning Inspector shall be planted along the Center Avenue boundary;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of February, 2022, that a conditional use permit shall be issued to Albert Reinke, d/b/a AFR Holdings for the purpose of remodeling existing building and constructing two new storage unit buildings on the aforesaid described premises. This Conditional Use Permit shall allow the new and existing buildings to be accessed from the existing Right of Way.

Motion (Hass/Russell) to approve. Carried.

3. A Resolution authorizing a Development Agreement by and between the City of Merrill, Wisconsin and Tranquil Times Wellness, LLC (Resolution #2718)

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 6 on May 12, 2009 and the redevelopment site is within TID No. 6; and,

WHEREAS, Tranquil Times Wellness, LLC has proposed purchase and improvements to the vacant commercial building at 807 E. 1st Street; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and, WHEREAS, new jobs will be result from this redevelopment project; and,

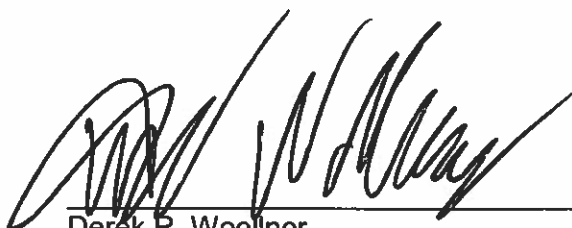
WHEREAS, Tranquil Times Wellness, LLC has negotiated the development agreement to provide for an incentive payment not to exceed \$15,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of February, 2022, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Tranquil Times Wellness, LLC and to facilitate the implementation thereof.

Motion (Hass/VanLieshout) to approve. Carried.

13. Mayor's Communications - Mayor Woellner advised that he will be talking to City Administration and Police Chief regarding "no knock warrants".

Motion (Rick/VanLieshout) to adjourn at 6:32 p.m. Carried.



Derek R. Woellner
Mayor



Katherine Unertl
Deputy City Clerk

I, Katherine Unertl, Deputy City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on March 1, 2022.



Katherine Unertl
Deputy City Clerk

CITY OF MERRILL

COMMON COUNCIL

TUESDAY, MARCH 1, 2022 MINUTES

Special Meeting

City Hall Council Chambers

6:15 p.m.

1. Mayor Woellner called the meeting to order at 6:15 p.m. with following members:

Paul Russell – First District	Present - Remote
Steve Hass – Second District	Present
Rick Blake – Third District	Present
Steve Osness – Fourth District	Absent
John M. VanLieshout – Fifth District	Present
Mike Rick - Sixth District	Present
Mark Weix – Seventh District	Present
Steve Sabatke – Eight District	Present
Derek Woellner – Mayor	Present

2. Pledge of Allegiance

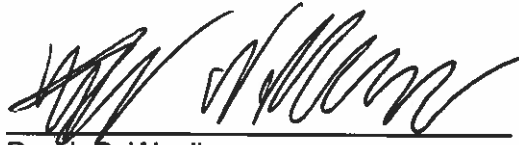
3. Public Comment Period - None

4. Board of Public Works:

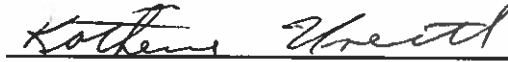
- a) Consider award of M2022-01 infrastructure bid to Merrill Gravel & Construction, Co. for \$1,922,672.06

Motion (VanLieshout/Rick) to award the M-2022-01 infrastructure contract to Merrill Gravel & Construction, Co. Carried.

5. Motion (Hass/Rick) to adjourn at 6:19 p.m. Carried.



Derek R. Woellner
Mayor



Katherine Unertl
Deputy City Clerk

I, Katherine Unertl, Deputy City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on March 2, 2022.



Katherine Unertl
Deputy City Clerk



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: March 2, 2022

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: February 2022 - Revenue & Expense Reports

Property Taxes – 2022:

As shown by the attached February 2022 Settlement of 2021 Tax Roll (i.e. January 2021 collections), City staff receipted over \$4.2 million dollars. Property tax collections were comparable to the previous January.

Revenues – General Fund:

Consistent with budgeted amounts.

Expenses – General Fund:

Consistent with budgeted amounts.

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

**February Settlement of 2021 Tax Roll
General Property Tax Only**

Tax District: City of Merrill

County: Lincoln

Community Code: 35251

PART I	Taxes Levied	Percent	Allocated Share
A. 1.State Taxes	-	0.000000000	-
B. 1. Portion of State Special Charges Upon County	19.09		
2. Portion of County Tax Levied Over Entire Tax District	2,228,571.57		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
Total County Taxes - Sum of B1 thru B5	2,228,590.66	0.163147368	686,072.72
C. Special District Codes and Names			
1.			
2.			
3.			
D. Other Special Purpose District Taxes			
1. Total Tax Increment (TIF)	1,701,480.22	0.124559447	523,801.52
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,831,281.00	0.426887794	1,795,162.71
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	0.13	0.000000010	0.03
Total Tax District Taxes	7,532,761.35	0.551447251	2,318,964.26
E. School District Codes and Names			
1. Number 3500 School District of Merrill Area	3,382,137.00	0.247594483	1,041,192.53
2.			
3.			
4.			
5.			
1. Number 1500 North Central Technical College	516,496.32	0.037810899	159,003.65
2.			
3.			
G - 1. Total General Property Taxes - Real and Personal	13,659,985.33	1.000000000	4,205,233.16

Column 1.

Column 2.

Column 3.

Column 4.

* Must agree with Line 5 Part II.

PART II

Total Collections on Hand	4,215,513.94	(1)	
Less: Collections of Special Charges	(2,445.00)	(2)	
Less: Collections of Special Assessments	(2,019.41)	(3)	
Less: Collections of Delinquent Utilities	(5,816.37)	(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	<u>4,205,233.16</u>	(5)	
Percentage (Line 5 Divided by Line 6)			0.307850489
Total General Property Taxes (Line G-1 From Part I)	<u>13,659,985.33</u>	(6)	

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

3-02-2022 04:37 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

PAGE:

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,445,502.00	1,797,463.96	3,843,176.14	86.45	602,325.
Intergovernmental	4,399,898.10	13,678.39	251,055.72	5.71	4,148,842.
Licenses and Permits	41,720.00	825.00	1,460.00	3.50	40,260.
Fines, Forfeits, & Pen.	118,500.00	11,467.17	20,389.18	17.21	98,110.
Public Charges-Services	9,150.00	403.25	658.50	7.20	8,491.
Miscellaneous Revenues	120,325.00	1,012.81	19,151.09	15.92	101,173.
TOTAL Non-Departmental	9,135,095.10	1,824,850.58	4,135,890.63	45.27	4,999,204.
Municipal Court					
Intergov Charges (Misc.)	8,025.00	420.00	420.00	5.23	7,605.
TOTAL Municipal Court	8,025.00	420.00	420.00	5.23	7,605.
City Attorney					
Intergov Charges (Misc.)	10,000.00	0.00	0.00	0.00	10,000.
Miscellaneous Revenues	31,000.00	0.00	0.00	0.00	31,000.
TOTAL City Attorney	41,000.00	0.00	0.00	0.00	41,000.
Mayor					
Miscellaneous Revenues	1,600.00	0.00	0.00	0.00	1,600.
TOTAL Mayor	1,600.00	0.00	0.00	0.00	1,600.
City Administrator					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Miscellaneous Revenues	36,005.00	0.00	0.00	0.00	36,005.
TOTAL City Administrator	36,005.00	0.00	0.00	0.00	36,005.
Personnel - HR					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.
Clerk/Treasurer Staff					
Intergovernmental	0.00	0.00	0.00	0.00	0.
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Licenses and Permits	400.00	185.17	408.92	102.23	(8.
Miscellaneous Revenues	37,744.00	0.00	0.00	0.00	37,744.
TOTAL Treasurer/Finance Dir.	38,144.00	185.17	408.92	1.07	37,735.

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

3-02-2022 04:37 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

PAGE:

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Information Technology					
Intergovernmental	0.00	0.00	0.00	0.00	0.
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.
City Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	0.00	0.00	750.
TOTAL Over-Collected Taxes	750.00	0.00	0.00	0.00	750.
Police					
Intergovernmental	18,700.00	0.00	0.00	0.00	18,700.
Public Charges-Services	15,300.00	765.20	1,855.70	12.13	13,444.
Intergov Charges (Misc.)	10,341.00	0.00	7,845.49	75.87	2,495.
Miscellaneous Revenues	0.00	3,417.65	3,417.65	0.00	(3,417.
TOTAL Police	44,341.00	4,182.85	13,118.84	29.59	31,222.
Traffic Control					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Traffic Control	0.00	0.00	0.00	0.00	0.
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Public Charges-Services	11,025.00	30.00	506.66	4.60	10,518.
Intergov Charges (Misc.)	221,899.00	0.00	0.00	0.00	221,899.
Miscellaneous Revenues	0.00	689.80	689.80	0.00	(689.
TOTAL Fire Protection	232,924.00	719.80	1,196.46	0.51	231,727.
Ambulance/EMS					
Intergovernmental	1,155,912.00	77,515.86	77,515.86	6.71	1,078,396.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Ambulance/EMS	1,155,912.00	77,515.86	77,515.86	6.71	1,078,396.
Bldg. Inspection/Zoning					
Licenses and Permits	40,500.00	1,090.00	3,280.00	8.10	37,220.
Miscellaneous Revenues	12,250.00	0.00	0.00	0.00	12,250.
TOTAL Bldg. Inspection/Zoning	52,750.00	1,090.00	3,280.00	6.22	49,470.
Public Works/Engineer					
Miscellaneous Revenues	122,550.00	0.00	0.00	0.00	122,550.
TOTAL Public Works/Engineer	122,550.00	0.00	0.00	0.00	122,550.

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

3-02-2022 04:37 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

PAGE:

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Miscellaneous Revenues	11,847.00	0.00	0.00	0.00	11,847.
TOTAL Street Superintendent	11,847.00	0.00	0.00	0.00	11,847.
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.
<u>Operations Support (M&E)</u>					
Intergovernmental	349,585.00	11,233.65	32,033.83	9.16	317,551.
Miscellaneous Revenues	0.00	0.00	274.50	0.00	(274.
TOTAL Operations Support (M&E)	349,585.00	11,233.65	32,308.33	9.24	317,276.
<u>Roads</u>					
Intergovernmental	78,000.00	0.00	0.00	0.00	78,000.
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Roads	80,500.00	0.00	0.00	0.00	80,500.
<u>Snow and Ice</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.
TOTAL Snow and Ice	10,000.00	0.00	0.00	0.00	10,000.
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.
<u>Street Leave Expenses</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	0.00	0.00	0.00	0.00	0.
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Public Charges-Services	25,500.00	875.00	8,680.66	34.04	16,819.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Airport	25,500.00	875.00	8,680.66	34.04	16,819.
<u>Transit</u>					
Specials (Utility Rev.)	282,455.00	84,166.46	84,166.46	29.80	198,288.
Intergovernmental	70,000.00	0.00	0.00	0.00	70,000.
Public Charges-Services	92,500.00	7,145.40	17,329.40	18.73	75,170.
Miscellaneous Revenues	3,000.00	0.00	0.00	0.00	3,000.
TOTAL Transit	447,955.00	91,311.86	101,495.86	22.66	346,459.
<u>Garbage Collection</u>					
Miscellaneous Revenues	2,500.00	269.19	684.37	27.37	1,815.
TOTAL Garbage Collection	2,500.00	269.19	684.37	27.37	1,815.
<u>Recycling</u>					
Intergovernmental	32,500.00	0.00	0.00	0.00	32,500.
Miscellaneous Revenues	5,000.00	25.00	50.00	1.00	4,950.
TOTAL Recycling	37,500.00	25.00	50.00	0.13	37,450.
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.
<u>MEC - Enrichment</u>					
Intergovernmental	5,000.00	0.00	5,000.00	100.00	0.
Public Charges-Services	9,250.00	0.00	0.00	0.00	9,250.
TOTAL MEC - Enrichment	14,250.00	0.00	5,000.00	35.09	9,250.
<u>Library</u>					
Intergovernmental	468,671.94	0.00	15,000.00	3.20	453,671.
Public Charges-Services	8,000.00	215.21	253.07	3.16	7,746.
Miscellaneous Revenues	0.00	407.69	407.69	0.00	(407.
TOTAL Library	476,671.94	622.90	15,660.76	3.29	461,011.
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Public Charges-Services	26,500.00	459.14	3,979.55	15.02	22,520.
Miscellaneous Revenues	0.00	100.00	180.00	0.00	(180.
TOTAL Parks	26,500.00	559.14	4,159.55	15.70	22,340.

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recreation Programs					
Public Charges-Services	41,000.00	900.00	1,032.72	2.52	39,967.
TOTAL Recreation Programs	41,000.00	900.00	1,032.72	2.52	39,967.
Cable Franchise Adm					
Licenses and Permits	6,500.00	0.00	0.00	0.00	6,500.
TOTAL Cable Franchise Adm	6,500.00	0.00	0.00	0.00	6,500.
MARC - Smith Center					
Public Charges-Services	65,500.00	3,240.75	6,437.53	9.83	59,062.
TOTAL MARC - Smith Center	65,500.00	3,240.75	6,437.53	9.83	59,062.
Aquatic Center					
Intergovernmental	0.00	0.00	30,000.00	0.00	(30,000.
Public Charges-Services	108,850.00	0.00	0.00	0.00	108,850.
TOTAL Aquatic Center	108,850.00	0.00	30,000.00	27.56	78,850.
TOTAL REVENUE	12,581,255.04	2,018,001.75	4,437,340.49	35.27	8,143,914.
EXPENDITURES					
Common Council					
Personnel Services	36,875.00	2,295.72	3,645.23	9.89	33,229.
Contractual Services	3,500.00	775.89	775.89	22.17	2,724.
Supplies & Expenses	6,850.00	996.24	3,276.69	47.83	3,573.
TOTAL Common Council	47,225.00	4,067.85	7,697.81	16.30	39,527.
Municipal Court					
Personnel Services	93,295.00	7,172.39	12,248.75	13.13	81,046.
Contractual Services	500.00	0.00	0.00	0.00	500.
Supplies & Expenses	3,955.00	969.98	1,041.89	26.34	2,913.
Capital Outlay	500.00	0.00	0.00	0.00	500.
Technology	5,875.00	5,926.00	5,926.00	100.87	(51.
TOTAL Municipal Court	104,125.00	14,068.37	19,216.64	18.46	84,908.
City Attorney					
Personnel Services	215,850.00	17,261.93	29,032.89	13.45	186,817.
Contractual Services	16,200.00	1,193.40	1,568.40	9.68	14,631.
Supplies & Expenses	6,200.00	45.99	149.98	2.42	6,050.
Technology	0.00	0.00	0.00	0.00	0.
TOTAL City Attorney	238,250.00	18,501.32	30,751.27	12.91	207,498.

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<u>Mayor</u>					
Personnel Services	20,775.00	1,043.40	1,671.48	8.05	19,103
Supplies & Expenses	950.00	139.00	139.00	14.63	811
TOTAL Mayor	21,725.00	1,182.40	1,810.48	8.33	19,914
<u>City Administrator</u>					
Personnel Services	125,830.00	9,685.46	16,189.56	12.87	109,640
Contractual Services	675.00	41.11	41.11	6.09	633
Supplies & Expenses	500.00	0.00	0.00	0.00	500
Technology	0.00	0.00	0.00	0.00	0
TOTAL City Administrator	127,005.00	9,726.57	16,230.67	12.78	110,774
<u>Personnel - HR</u>					
Contractual Services	4,500.00	424.60	424.60	9.44	4,075
Supplies & Expenses	250.00	0.00	0.00	0.00	250
TOTAL Personnel - HR	4,750.00	424.60	424.60	8.94	4,325
<u>City Clerk</u>					
Personnel Services	81,995.00	0.00	942.42	1.15	81,052
Supplies & Expenses	4,550.00	217.45	219.86	4.83	4,330
Technology	4,750.00	4,688.38	4,688.38	98.70	61
TOTAL City Clerk	91,295.00	4,905.83	5,850.66	6.41	85,444
<u>Clerk/Treasurer Staff</u>					
Personnel Services	160,825.00	11,958.47	20,771.28	12.92	140,053
Supplies & Expenses	1,250.00	41.77	55.76	4.46	1,194
TOTAL Clerk/Treasurer Staff	162,075.00	12,000.24	20,827.04	12.85	141,247
<u>Elections - AVERAGED</u>					
Personnel Services	27,425.00	274.49	274.49	1.00	27,150
Contractual Services	12,000.00	0.00	0.00	0.00	12,000
Supplies & Expenses	6,075.00	0.00	0.00	0.00	6,075
Fixed Charges	0.00	0.00	0.00	0.00	0
TOTAL Elections - AVERAGED	45,500.00	274.49	274.49	0.60	45,225
<u>Treasurer/Finance Dir.</u>					
Personnel Services	121,870.00	9,307.35	15,426.21	12.66	106,443
Contractual Services	6,250.00	160.06	253.67	4.06	5,996
Supplies & Expenses	25,650.00	5,407.45	8,317.43	32.43	17,332
Technology	0.00	0.00	0.00	0.00	0
TOTAL Treasurer/Finance Dir.	153,770.00	14,874.86	23,997.31	15.61	129,772
<u>Information Technology</u>					
Personnel Services	68,575.00	4,234.63	7,117.27	10.38	61,457
Technology	111,750.00	7,869.47	23,314.29	20.86	88,435
TOTAL Information Technology	180,325.00	12,104.10	30,431.56	16.88	149,893

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Assessment of Property					
Contractual Services	31,150.00	0.00	6,850.00	21.99	24,300.
Supplies & Expenses	0.00	0.00	0.00	0.00	0.
TOTAL Assessment of Property	31,150.00	0.00	6,850.00	21.99	24,300.
Independent Auditing					
Contractual Services	17,500.00	777.50	777.50	4.44	16,722.
Technology	1,250.00	0.00	0.00	0.00	1,250.
TOTAL Independent Auditing	18,750.00	777.50	777.50	4.15	17,972.
City Maintenance					
Personnel Services	127,800.00	11,521.66	19,299.00	15.10	108,501.
Contractual Services	68,150.00	7,301.03	16,152.38	23.70	51,997.
Supplies & Expenses	18,550.00	662.25	827.57	4.46	17,722.
Fixed Charges	0.00	0.00	0.00	0.00	0.
Capital Outlay	7,000.00	0.00	0.00	0.00	7,000.
Technology	0.00	0.00	0.00	0.00	0.
TOTAL City Maintenance	221,500.00	19,484.94	36,278.95	16.38	185,221.
City Maint-Library					
Personnel Services	0.00	357.67	380.26	0.00	(380.
Supplies & Expenses	0.00	0.00	0.00	0.00	0.
TOTAL City Maint-Library	0.00	357.67	380.26	0.00	(380.
City Maint-Fire Station					
Personnel Services	0.00	0.00	0.00	0.00	0.
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.
Livingston Building					
Contractual Services	0.00	385.49	385.49	0.00	(385.
TOTAL Livingston Building	0.00	385.49	385.49	0.00	(385.
Over-Collected Taxes					
Supplies & Expenses	600.00	0.00	0.00	0.00	600.
TOTAL Over-Collected Taxes	600.00	0.00	0.00	0.00	600.
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.
Fixed Charges	346,250.00	942.73	2,828.19	0.82	343,421.
TOTAL Insurance/Employee	346,250.00	942.73	2,828.19	0.82	343,421.
Police					
Personnel Services	2,557,035.00	187,940.72	339,194.60	13.27	2,217,840.
Contractual Services	47,100.00	915.74	2,162.80	4.59	44,937.
Supplies & Expenses	59,175.00	2,288.32	5,798.40	9.80	53,376.
Fixed Charges	0.00	0.00	0.00	0.00	0.
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.
Technology	23,000.00	0.00	2,453.16	10.67	20,546.
TOTAL Police	2,697,310.00	191,144.78	349,608.96	12.96	2,347,701.

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<u>Traffic Control</u>					
Personnel Services	12,300.00	0.00	29.10	0.24	12,270.
Supplies & Expenses	16,500.00	290.64	620.79	3.76	15,879.
TOTAL Traffic Control	28,800.00	290.64	649.89	2.26	28,150.
<u>Fire Protection</u>					
Personnel Services	1,595,074.00	108,366.91	211,568.68	13.26	1,383,505.
Contractual Services	22,825.00	1,847.99	3,902.13	17.10	18,922.
Supplies & Expenses	56,500.00	3,676.96	6,715.05	11.89	49,784.
Fixed Charges	0.00	0.00	0.00	0.00	0.
Capital Outlay	0.00	0.00	0.00	0.00	0.
Technology	5,000.00	1,495.63	1,862.75	37.26	3,137.
TOTAL Fire Protection	1,679,399.00	115,387.49	224,048.61	13.34	1,455,350.
<u>Fire Protection-Hydrants</u>					
Contractual Services	0.00	32,228.75	32,228.75	0.00	(32,228.
TOTAL Fire Protection-Hydrants	0.00	32,228.75	32,228.75	0.00	(32,228.
<u>Ambulance/EMS</u>					
Personnel Services	1,032,894.00	72,112.88	141,045.40	13.66	891,848.
Contractual Services	24,895.00	1,847.98	3,902.11	15.67	20,992.
Supplies & Expenses	88,123.00	9,414.98	15,577.08	17.68	72,545.
Fixed Charges	5,000.00	0.00	0.00	0.00	5,000.
Technology	5,000.00	1,495.63	1,862.74	37.25	3,137.
TOTAL Ambulance/EMS	1,155,912.00	84,871.47	162,387.33	14.05	993,524.
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	169,290.00	12,916.95	21,742.74	12.84	147,547.
Contractual Services	450.00	10.83	10.83	2.41	439.
Supplies & Expenses	3,975.00	9.99	686.96	17.28	3,288.
Technology	0.00	0.00	0.00	0.00	0.
TOTAL Bldg. Inspection/Zoning	173,715.00	12,937.77	22,440.53	12.92	151,274.
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.
<u>Public Works/Engineer</u>					
Personnel Services	119,550.00	6,145.26	10,298.87	8.61	109,251.
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.
Supplies & Expenses	5,000.00	0.00	0.00	0.00	5,000.
Technology	1,500.00	0.00	0.00	0.00	1,500.
TOTAL Public Works/Engineer	127,550.00	6,145.26	10,298.87	8.07	117,251.

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Street Commissioner					
Personnel Services	3,835.03	207.02	331.63	8.65	3,503
Contractual Services	250.00	21.66	21.66	8.66	228
Supplies & Expenses	810.00	0.00	0.00	0.00	810
TOTAL Street Commissioner	4,895.03	228.68	353.29	7.22	4,541
Street Superintendent					
Personnel Services	94,047.00	7,186.46	11,678.51	12.42	82,368
Supplies & Expenses	1,250.00	192.06	192.06	15.36	1,057
Technology	0.00	0.00	0.00	0.00	0
TOTAL Street Superintendent	95,297.00	7,378.52	11,870.57	12.46	83,426
Garage Maintenance					
Personnel Services	645.00	0.00	0.00	0.00	645
Contractual Services	27,500.00	4,842.83	9,485.04	34.49	18,014
Supplies & Expenses	17,000.00	597.46	1,029.46	6.06	15,970
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL Garage Maintenance	45,145.00	5,440.29	10,514.50	23.29	34,630
Operations Support (M&E)					
Personnel Services	204,696.00	17,445.41	29,966.97	14.64	174,729
Contractual Services	3,024.00	2,736.00	2,736.00	90.48	288
Supplies & Expenses	376,850.00	46,085.82	53,035.59	14.07	323,814
Technology	575.00	0.00	0.00	0.00	575
TOTAL Operations Support (M&E)	585,145.00	66,267.23	85,738.56	14.65	499,406
Roads					
Personnel Services	239,750.00	9,142.22	12,127.95	5.06	227,622
Supplies & Expenses	91,000.00	2,664.31	3,069.33	3.37	87,930
TOTAL Roads	330,750.00	11,806.53	15,197.28	4.59	315,552
Street Cleaning					
Personnel Services	46,500.00	0.00	0.00	0.00	46,500
Supplies & Expenses	1,250.00	0.00	0.00	0.00	1,250
TOTAL Street Cleaning	47,750.00	0.00	0.00	0.00	47,750
Snow and Ice					
Personnel Services	229,875.00	33,314.15	61,408.85	26.71	168,466
Contractual Services	1,600.00	585.00	585.00	36.56	1,015
Supplies & Expenses	60,250.00	10,080.15	21,030.80	34.91	39,219
TOTAL Snow and Ice	291,725.00	43,979.30	83,024.65	28.46	208,700
Stormwater Maintenance					
Personnel Services	37,900.00	0.00	0.00	0.00	37,900
Contractual Services	2,000.00	0.00	0.00	0.00	2,000
Supplies & Expenses	22,500.00	1,037.50	1,037.50	4.61	21,462
TOTAL Stormwater Maintenance	62,400.00	1,037.50	1,037.50	1.66	61,362

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<u>Street Painting-Marking</u>					
Personnel Services	22,700.00	0.00	0.00	0.00	22,700.
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.
TOTAL Street Painting-Marking	42,700.00	0.00	0.00	0.00	42,700.
<u>Street Leave Expenses</u>					
Personnel Services	70,055.00	3,080.65	5,209.46	7.44	64,845.
TOTAL Street Leave Expenses	70,055.00	3,080.65	5,209.46	7.44	64,845.
<u>Street Lighting</u>					
Contractual Services	152,750.00	13,731.47	16,348.95	10.70	136,401.
Capital Outlay	3,500.00	0.00	0.00	0.00	3,500.
TOTAL Street Lighting	156,250.00	13,731.47	16,348.95	10.46	139,901.
<u>Stormwater Plan/Const.</u>					
Contractual Services	4,000.00	0.00	1,500.00	37.50	2,500.
TOTAL Stormwater Plan/Const.	4,000.00	0.00	1,500.00	37.50	2,500.
<u>Airport</u>					
Personnel Services	985.00	81.82	162.76	16.52	822.
Contractual Services	118,434.00	7,994.26	15,194.92	12.83	103,239.
Supplies & Expenses	25,575.00	1,489.89	2,808.23	10.98	22,766.
TOTAL Airport	144,994.00	9,565.97	18,165.91	12.53	126,828.
<u>Transit</u>					
Personnel Services	400,105.00	26,296.53	43,937.52	10.98	356,167.
Contractual Services	2,775.00	551.63	1,069.66	38.55	1,705.
Supplies & Expenses	84,450.00	1,060.63	3,846.58	4.55	80,603.
Fixed Charges	32,125.00	0.00	18,913.70	58.88	13,211.
Technology	4,995.00	151.63	151.63	3.04	4,843.
TOTAL Transit	524,450.00	28,060.42	67,919.09	12.95	456,530.
<u>Garbage Collection</u>					
Personnel Services	98,475.00	8,736.66	14,609.01	14.84	83,865.
Supplies & Expenses	97,150.00	7,588.01	7,682.22	7.91	89,467.
Capital Outlay	25,000.00	0.00	2,041.85	8.17	22,958.
TOTAL Garbage Collection	220,625.00	16,324.67	24,333.08	11.03	196,291.
<u>Recycling</u>					
Personnel Services	132,529.00	11,877.14	20,535.25	15.49	111,993.
Supplies & Expenses	117,950.00	8,686.32	17,088.08	14.49	100,861.
TOTAL Recycling	250,479.00	20,563.46	37,623.33	15.02	212,855.
<u>Weed & Nuisance Control</u>					
Personnel Services	11,265.00	0.00	0.00	0.00	11,265.
Contractual Services	250.00	0.00	0.00	0.00	250.
Supplies & Expenses	1,500.00	0.00	0.00	0.00	1,500.
TOTAL Weed & Nuisance Control	13,015.00	0.00	0.00	0.00	13,015.

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Health Officer					
Personnel Services	4,845.00	0.00	0.00	0.00	4,845.
Supplies & Expenses	100.00	0.00	0.00	0.00	100.
TOTAL Health Officer	4,945.00	0.00	0.00	0.00	4,945.
MEC - Enrichment					
Personnel Services	145,701.00	10,874.07	18,192.12	12.49	127,508.
Contractual Services	575.00	49.50	49.50	8.61	525.
Supplies & Expenses	1,975.00	279.98	376.62	19.07	1,598.
Technology	1,000.00	0.00	0.00	0.00	1,000.
TOTAL MEC - Enrichment	149,251.00	11,203.55	18,618.24	12.47	130,632.
Library					
Personnel Services	775,440.00	55,434.66	94,275.91	12.16	681,164.
Contractual Services	47,400.00	5,289.23	9,972.48	21.04	37,427.
Supplies & Expenses	47,500.00	1,359.49	3,881.20	8.17	43,618.
Fixed Charges	9,400.00	236.95	236.95	2.52	9,163.
Capital Outlay	0.00	0.00	0.00	0.00	0.
Print Media - Library	51,000.00	3,853.44	6,167.57	12.09	44,832.
Non-Print Media-Library	16,001.00	629.35	641.34	4.01	15,359.
Technology	54,374.00	232.92	415.26	0.76	53,958.
TOTAL Library	1,001,115.00	67,036.04	115,590.71	11.55	885,524.
Parks					
Personnel Services	307,025.00	21,137.36	36,094.53	11.76	270,930.
Contractual Services	31,750.00	1,867.34	3,469.04	10.93	28,280.
Supplies & Expenses	40,450.00	4,841.40	6,014.70	14.87	34,435.
Fixed Charges	2,000.00	0.00	0.00	0.00	2,000.
Capital Outlay	18,500.00	1,800.34	3,600.34	19.46	14,899.
TOTAL Parks	399,725.00	29,646.44	49,178.61	12.30	350,546.
Athletic Park Lights					
Contractual Services	1,750.00	75.97	166.12	9.49	1,583.
Supplies & Expenses	0.00	0.00	0.00	0.00	0.
TOTAL Athletic Park Lights	1,750.00	75.97	166.12	9.49	1,583.
Ott's Park Lights					
Contractual Services	1,400.00	101.80	290.44	20.75	1,109.
Supplies & Expenses	100.00	0.00	0.00	0.00	100.
TOTAL Ott's Park Lights	1,500.00	101.80	290.44	19.36	1,209.
Recreation Programs					
Personnel Services	207,775.00	11,645.39	19,851.10	9.55	187,923.
Contractual Services	5,450.00	902.25	1,752.59	32.16	3,697.
Supplies & Expenses	23,325.00	679.72	874.53	3.75	22,450.
TOTAL Recreation Programs	236,550.00	13,227.36	22,478.22	9.50	214,071.

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Marketing - PR					
Personnel Services	2,905.00	0.00	0.00	0.00	2,905.00
Supplies & Expenses	18,345.00	279.00	279.00	1.52	18,066.00
TOTAL Marketing - PR	21,250.00	279.00	279.00	1.31	20,971.00
Decorations & Banners					
Personnel Services	2,775.00	335.28	690.86	24.90	2,084.14
Contractual Services	300.00	0.00	152.80	50.93	147.20
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	335.28	843.66	15.13	4,731.34
Outside Agencies					
Supplies & Expenses	36,962.68	0.00	8,500.00	23.00	28,462.68
TOTAL Outside Agencies	36,962.68	0.00	8,500.00	23.00	28,462.68
MARC - Smith Center					
Personnel Services	37,475.00	4,466.99	7,140.48	19.05	30,334.01
Contractual Services	48,250.00	6,229.35	12,302.88	25.50	35,947.12
Supplies & Expenses	16,450.00	3,134.13	3,134.13	19.05	13,315.87
Capital Outlay	5,000.00	389.00	389.00	7.78	4,611.00
TOTAL MARC - Smith Center	107,175.00	14,219.47	22,966.49	21.43	84,208.51
Aquatic Center					
Personnel Services	93,950.00	0.00	0.00	0.00	93,950.00
Contractual Services	25,500.00	379.59	764.46	3.00	24,735.54
Supplies & Expenses	46,900.00	44.48	44.48	0.09	46,855.52
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	168,850.00	424.07	808.94	0.48	168,041.06
Economic Development					
Contractual Services	20,200.00	0.00	17,000.00	84.16	3,200.00
TOTAL Economic Development	20,200.00	0.00	17,000.00	84.16	3,200.00
Transfers					
Transfers	26,945.00	0.00	0.00	0.00	26,945.00
TOTAL Transfers	26,945.00	0.00	0.00	0.00	26,945.00
TOTAL EXPENDITURES					
	12,733,249.71	921,098.79	1,642,232.46	12.90	11,091,017.25
REVENUES OVER/(UNDER) EXPENDITURES					
	(151,994.67)	1,096,902.96	2,795,108.03	0.00	(2,947,102.78)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
REVENUES					
=====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	26,945.00	0.00	0.00	0.00	26,945.
TOTAL Remediation Action	26,945.00	0.00	0.00	0.00	26,945.
TOTAL REVENUE	26,945.00	0.00	0.00	0.00	26,945.
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	8,985.00	817.76	1,238.37	13.78	7,746.
Contractual Services	21,000.00	132.21	4,984.65	23.74	16,015.
Capital Outlay	9,000.00	0.00	0.00	0.00	9,000.
TOTAL Remediation Action	38,985.00	949.97	6,223.02	15.96	32,761.
TOTAL EXPENDITURES	38,985.00	949.97	6,223.02	15.96	32,761.
REVENUES OVER/ (UNDER) EXPENDITURES	(12,040.00)	(949.97)	(6,223.02)	0.00	(5,816.

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	60,911.00	0.00	0.00	0.00	60,911.
Intergovernmental	63,411.00	0.00	0.00	0.00	63,411.
TOTAL Police-SRO	124,322.00	0.00	0.00	0.00	124,322.
<u>Police-23rd Officer</u>					
Intergovernmental	93,693.00	0.00	0.00	0.00	93,693.
TOTAL Police-23rd Officer	93,693.00	0.00	0.00	0.00	93,693.
TOTAL REVENUE					
	218,015.00	0.00	0.00	0.00	218,015.
=====					
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	121,172.00	8,293.56	16,796.38	13.86	104,375.
Supplies & Expenses	500.00	0.00	0.00	0.00	500.
Fixed Charges	2,650.00	0.00	0.00	0.00	2,650.
TOTAL Police-SRO	124,322.00	8,293.56	16,796.38	13.51	107,525.
<u>Police-23rd Officer</u>					
Personnel Services	93,693.00	0.00	0.00	0.00	93,693.
TOTAL Police-23rd Officer	93,693.00	0.00	0.00	0.00	93,693.
TOTAL EXPENDITURES					
	218,015.00	8,293.56	16,796.38	7.70	201,218.
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(8,293.56)	(16,796.38)	0.00	16,796.
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Tractor Pull</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	36,000.00	0.00	0.00	0.00	36,000.
Intergovernmental	0.00	0.00	0.00	0.00	0.
Public Charges-Services	12,500.00	0.00	9,461.25	75.69	3,038.
Miscellaneous Revenues	154,400.00	0.00	0.00	0.00	154,400.
TOTAL Merrill Festival Grounds	202,900.00	0.00	9,461.25	4.66	193,438.
<u>Room Tax</u>					
Taxes (or Utility Rev.)	100,000.00	6,388.00	8,241.58	8.24	91,758.
TOTAL Room Tax	100,000.00	6,388.00	8,241.58	8.24	91,758.
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.
Public Charges-Services	7,500.00	162.00	1,082.00	14.43	6,418.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL Bierman Building	7,500.00	162.00	1,082.00	14.43	6,418.
TOTAL REVENUE					
	310,400.00	6,550.00	18,784.83	6.05	291,615.
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	8,420.00	0.00	0.00	0.00	8,420.
Contractual Services	33,500.00	1,491.04	2,931.80	8.75	30,568.
Supplies & Expenses	5,250.00	693.25	693.25	13.20	4,556.
Fixed Charges	0.00	0.00	0.00	0.00	0.
Capital Outlay	151,700.00	0.00	0.00	0.00	151,700.
TOTAL Merrill Festival Grounds	198,870.00	2,184.29	3,625.05	1.82	195,244.
<u>Room Tax</u>					
Supplies & Expenses	78,575.00	0.00	0.00	0.00	78,575.
TOTAL Room Tax	78,575.00	0.00	0.00	0.00	78,575.
<u>Bierman Building</u>					
Personnel Services	11,555.00	891.84	1,433.62	12.41	10,121.
Contractual Services	18,000.00	1,916.17	3,307.09	18.37	14,692.
Supplies & Expenses	4,125.00	284.88	284.88	6.91	3,840.
Fixed Charges	0.00	0.00	0.00	0.00	0.
Capital Outlay	0.00	0.00	0.00	0.00	0.
TOTAL Bierman Building	33,680.00	3,092.89	5,025.59	14.92	28,654.

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
TOTAL EXPENDITURES	311,125.00	5,277.18	8,650.64	2.78	302,474.
REVENUES OVER/(UNDER) EXPENDITURES	(725.00)	1,272.82	10,134.19	0.00	(10,859.

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

PAGE:

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	199,350.00	1,571.85	2,939.10	1.47	196,410
TOTAL CDBG Grants/Loans	199,350.00	1,571.85	2,939.10	1.47	196,410
<u>Community Development</u>					
Taxes (or Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000
Intergov Charges (Misc.)	17,725.00	0.00	0.00	0.00	17,725
TOTAL Community Development	27,725.00	0.00	0.00	0.00	27,725
TOTAL REVENUE					
	227,075.00	1,571.85	2,939.10	1.29	224,135
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	0.00	16,785.35	11.15	133,714
TOTAL CDBG Grants/Loans	150,500.00	0.00	16,785.35	11.15	133,714
<u>Community Development</u>					
Personnel Services	25,350.00	1,976.99	3,398.03	13.40	21,951
Contractual Services	400.00	10.83	10,010.83	502.71	(9,610
Supplies & Expenses	1,975.00	10.00	10.00	0.51	1,965
Technology	0.00	0.00	0.00	0.00	0
TOTAL Community Development	27,725.00	1,997.82	13,418.86	48.40	14,306
TOTAL EXPENDITURES					
	178,225.00	1,997.82	30,204.21	16.95	148,020
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	48,850.00	(425.97)	(27,265.11)	0.00	76,115
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.
Public Charges-Services	80,000.00	2,026.83	3,674.56	4.59	76,325.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
Other Financing Sources	0.00	0.00	0.00	0.00	0.
TOTAL Aviation Fuel	80,000.00	2,026.83	3,674.56	4.59	76,325.
TOTAL REVENUE	80,000.00	2,026.83	3,674.56	4.59	76,325.
=====					
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,925.00	237.39	641.32	13.02	4,283
Special Services	71,000.00	60.86	99.42	0.14	70,900
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL Aviation Fuel	77,550.00	298.25	740.74	0.96	76,809
TOTAL EXPENDITURES	77,550.00	298.25	740.74	0.96	76,809
=====					
REVENUES OVER/(UNDER) EXPENDITURES	2,450.00	1,728.58	2,933.82	0.00	(483
=====					

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
REVENUES					
=====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	2,968,509.44	0.00	18.74	0.00	2,968,490.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
Other Financing Sources	<u>35,243.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35,243.</u>
TOTAL Debt Service	3,003,752.44	0.00	18.74	0.00	3,003,733.
TOTAL REVENUE	<u>3,003,752.44</u>	<u>0.00</u>	<u>18.74</u>	<u>0.00</u>	<u>3,003,733.</u>
EXPENDITURES					
=====					
<u>Debt Service</u>					
Debt Service	<u>1,753,810.20</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,753,810.</u>
TOTAL Debt Service	1,753,810.20	0.00	0.00	0.00	1,753,810.
<u>TID - Debt Service</u>					
Debt Service	<u>1,249,942.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,249,942.</u>
TOTAL TID - Debt Service	1,249,942.00	0.00	0.00	0.00	1,249,942.
TOTAL EXPENDITURES	<u>3,003,752.20</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,003,752.</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.24</u>	<u>0.00</u>	<u>18.74</u>	<u>0.00</u>	<u>(18</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	1,014,953.48	523,801.52	1,120,108.41	110.36	(105,154.
Intergovernmental	47,294.52	0.00	0.00	0.00	47,294.
TOTAL TID #3 - East Side	1,062,248.00	523,801.52	1,120,108.41	105.45	(57,860.
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.
TOTAL REVENUE	1,062,248.00	523,801.52	1,120,108.41	105.45	(57,860.
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.
Contractual Services	5,150.00	0.00	0.00	0.00	5,150.
Special Services	45,000.00	0.00	0.00	0.00	45,000.
Fixed Charges	792,215.00	0.00	0.00	0.00	792,215.
Capital Outlay	0.00	0.00	0.00	0.00	0
Transfers	200,000.00	0.00	0.00	0.00	200,000
TOTAL TID #3 - East Side	1,046,165.00	0.00	0.00	0.00	1,046,165
<u>TID #3 -Festival Grounds</u>					
Personnel Services	0.00	0.00	0.00	0.00	0
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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PAGE:

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
TID #3 - Wal-Mart Dev.					
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0
TOTAL EXPENDITURES	1,046,165.00	0.00	0.00	0.00	1,046,165
REVENUES OVER/(UNDER) EXPENDITURES	16,083.00	523,801.52	1,120,108.41	0.00	(1,104,025

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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PAGE:

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	816,642.77	0.00	0.00	0.00	816,642.77
Intergovernmental	23,877.17	0.00	0.00	0.00	23,877.17
TOTAL TID #4 -Thielman/P Ridge	840,519.94	0.00	0.00	0.00	840,519.94
TOTAL REVENUE	840,519.94	0.00	0.00	0.00	840,519.94
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575.00
Contractual Services	12,900.00	2,050.00	3,550.00	27.52	9,350.00
Special Services	325,000.00	40,000.00	40,000.00	12.31	285,000.00
Fixed Charges	102,434.00	0.00	0.00	0.00	102,434.00
Capital Outlay	300,000.00	0.00	0.00	0.00	300,000.00
Transfers	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #4 -Thielman/P Ridge	846,909.00	42,050.00	43,550.00	5.14	803,359.00
TOTAL EXPENDITURES	846,909.00	42,050.00	43,550.00	5.14	803,359.00
REVENUES OVER/(UNDER) EXPENDITURES	(6,389.06)	(42,050.00)	(43,550.00)	0.00	37,160.94

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	16,524.07	0.00	0.00	0.00	16,524.07
Intergovernmental	137.00	0.00	0.00	0.00	137.00
TOTAL TID #5 - Hwy 107/Taylor	16,661.07	0.00	0.00	0.00	16,661.07
TOTAL REVENUE	16,661.07	0.00	0.00	0.00	16,661.07
=====					
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	1,395.00	0.00	0.00	0.00	1,395.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Fixed Charges	2,361.00	0.00	0.00	0.00	2,361.00
Capital Outlay	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL TID #5 - Hwy 107/Taylor	24,406.00	0.00	0.00	0.00	24,406.00
TOTAL EXPENDITURES	24,406.00	0.00	0.00	0.00	24,406.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(7,744.93)	0.00	0.00	0.00	(7,744.93)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	73,238.49	0.00	0.00	0.00	73,238.
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL TID #6 - Downtown	76,082.49	0.00	0.00	0.00	76,082.
TOTAL REVENUE	76,082.49	0.00	0.00	0.00	76,082.
=====					
EXPENDITURES					
=====					
<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.
Contractual Services	1,400.00	0.00	1,500.00	107.14	(100.
Special Services	25,000.00	15,000.00	15,000.00	60.00	10,000.
Fixed Charges	32,376.00	0.00	0.00	0.00	32,376.
Capital Outlay	0.00	0.00	0.00	0.00	0.
TOTAL TID #6 - Downtown	61,761.00	15,000.00	16,500.00	26.72	45,261.
TOTAL EXPENDITURES	61,761.00	15,000.00	16,500.00	26.72	45,261.
=====					
REVENUES OVER/(UNDER) EXPENDITURES	14,321.49	(15,000.00)	(16,500.00)	0.00	30,821.
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
REVENUES					
=====					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	930,908.75	0.00	0.00	0.00	930,908.
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.
Miscellaneous Revenues	30,000.00	0.00	0.00	0.00	30,000.
TOTAL TID #7 - N Center Ave	962,384.75	0.00	0.00	0.00	962,384.
TOTAL REVENUE	962,384.75	0.00	0.00	0.00	962,384.
=====					
EXPENDITURES					
=====					
TID #7 - N Center Ave					
Personnel Services	8,075.00	0.00	0.00	0.00	8,075.
Contractual Services	2,150.00	0.00	1,500.00	69.77	650.
Special Services	0.00	0.00	1,653.23	0.00	(1,653.
Fixed Charges	84,725.00	0.00	0.00	0.00	84,725.
Capital Outlay	800,000.00	0.00	0.00	0.00	800,000.
TOTAL TID #7 - N Center Ave	894,950.00	0.00	3,153.23	0.35	891,796.
TOTAL EXPENDITURES	894,950.00	0.00	3,153.23	0.35	891,796.
=====					
REVENUES OVER/(UNDER) EXPENDITURES	67,434.75	0.00	(3,153.23)	0.00	70,587.
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	880,290.33	0.00	0.00	0.00	880,290.33
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	200.00	0.00	0.00	0.00	200.00
Miscellaneous Revenues	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #8 - West Side	984,158.33	0.00	0.00	0.00	984,158.33
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	984,158.33	0.00	0.00	0.00	984,158.33
=====					
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	21,100.00	0.00	0.00	0.00	21,100.00
Contractual Services	14,650.00	0.00	1,500.00	10.24	13,150.00
Special Services	117,500.00	5,998.92	15,976.44	13.60	101,523.56
Fixed Charges	186,202.00	0.00	0.00	0.00	186,202.00
Capital Outlay	705,000.00	0.00	0.00	0.00	705,000.00
TOTAL TID #8 - West Side	1,044,452.00	5,998.92	17,476.44	1.67	1,026,975.56
<u>TID #8 - 201 S Prospect</u>					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,044,452.00	5,998.92	17,476.44	1.67	1,026,975.56
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(60,293.67)	(5,998.92)	(17,476.44)	0.00	(42,817.67)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896
Miscellaneous Revenues	52,820.00	234.96	469.92	0.89	52,350
TOTAL TID #9-WI River/S Center	57,716.00	234.96	469.92	0.81	57,246
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0
TOTAL REVENUE	57,716.00	234.96	469.92	0.81	57,246
=====					
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315
Contractual Services	31,150.00	0.00	750.00	2.41	30,400
Special Services	0.00	0.00	0.00	0.00	0
Fixed Charges	22,900.00	0.00	0.00	0.00	22,900
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #9-WI River/S Center	56,365.00	0.00	750.00	1.33	55,615
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0
TOTAL EXPENDITURES	56,365.00	0.00	750.00	1.33	55,615
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,351.00	234.96	(280.08)	0.00	1,631
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	200,000.00	0.00	0.00	0.00	200,000.
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.
TOTAL TID #10-Fox Point	200,000.00	0.00	0.00	0.00	200,000.
TOTAL REVENUE	200,000.00	0.00	0.00	0.00	200,000.
EXPENDITURES					
=====					
<u>TID #10-Fox Point</u>					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.
Contractual Services	900.00	0.00	0.00	0.00	900.
Special Services	200,000.00	0.00	0.00	0.00	200,000.
Fixed Charges	12,987.16	0.00	0.00	0.00	12,987.
Capital Outlay	0.00	0.00	0.00	0.00	0.
TOTAL TID #10-Fox Point	218,462.16	0.00	0.00	0.00	218,462.
TOTAL EXPENDITURES	218,462.16	0.00	0.00	0.00	218,462.
REVENUES OVER/(UNDER) EXPENDITURES	(18,462.16)	0.00	0.00	0.00	(18,462.

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
TID #11 - Apartments					
Taxes (or Utility Rev.)	785,413.02	0.00	0.00	0.00	785,413.02
Intergovernmental	16,304.81	0.00	0.00	0.00	16,304.81
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	801,717.83	0.00	0.00	0.00	801,717.83
TOTAL REVENUE	801,717.83	0.00	0.00	0.00	801,717.83
EXPENDITURES =====					
TID #11 - Apartments					
Personnel Services	5,150.00	0.00	201.80	3.92	4,948.20
Contractual Services	2,650.00	0.00	1,500.00	56.60	1,150.00
Special Services	200,000.00	10,000.00	30,000.00	15.00	170,000.00
Fixed Charges	120,948.00	0.00	0.00	0.00	120,948.00
Capital Outlay	510,000.00	0.00	0.00	0.00	510,000.00
TOTAL TID #11 - Apartments	838,748.00	10,000.00	31,701.80	3.78	807,046.20
TOTAL EXPENDITURES	838,748.00	10,000.00	31,701.80	3.78	807,046.20
REVENUES OVER/(UNDER) EXPENDITURES	(37,030.17)	(10,000.00)	(31,701.80)	0.00	(5,328.00)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	23,509.31	0.00	0.00	0.00	23,509.
TOTAL TID #12 - Weinbrenner	23,509.31	0.00	0.00	0.00	23,509.
TOTAL REVENUE	23,509.31	0.00	0.00	0.00	23,509.
=====					
EXPENDITURES					
=====					
TID #12 - Weinbrenner					
Personnel Services	2,075.00	0.00	0.00	0.00	2,075.
Contractual Services	900.00	0.00	500.00	55.56	400.
Fixed Charges	7,925.00	0.00	0.00	0.00	7,925.
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.
TOTAL TID #12 - Weinbrenner	40,900.00	0.00	500.00	1.22	40,400.
TOTAL EXPENDITURES	40,900.00	0.00	500.00	1.22	40,400.
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(17,390.69)	0.00	(500.00)	0.00	(16,890.
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.
TOTAL TID #13 - Industrial	0.00	0.00	0.00	0.00	0.
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.
=====					
EXPENDITURES					
=====					
<u>TID #13 - Industrial</u>					
Personnel Services	1,660.00	0.00	0.00	0.00	1,660.
Contractual Services	840.00	0.00	0.00	0.00	840.
Capital Outlay	0.00	0.00	0.00	0.00	0.
TOTAL TID #13 - Industrial	2,500.00	0.00	0.00	0.00	2,500.
TOTAL EXPENDITURES	2,500.00	0.00	0.00	0.00	2,500.
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	(2,500.00)	0.00	0.00	0.00	(2,500.
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #14 - Car Wash</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.
TOTAL TID #14 - Car Wash	0.00	0.00	0.00	0.00	0.
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #14 - Car Wash</u>					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.
Contractual Services	650.00	0.00	0.00	0.00	650.
Special Services	40,000.00	0.00	0.00	0.00	40,000.
TOTAL TID #14 - Car Wash	42,500.00	0.00	0.00	0.00	42,500.
TOTAL EXPENDITURES	42,500.00	0.00	0.00	0.00	42,500.
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(42,500.00)	0.00	0.00	0.00	(42,500.
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	110,376.00	13,730.05	20,334.57	18.42	90,041.43
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	126,000.00	0.00	0.00	0.00	126,000.00
Public Charges-Services	1,498,288.00	66,302.48	232,528.94	15.52	1,265,759.06
Intergov Charges (Misc.)	22,275.00	1,120.10	8,628.32	38.74	13,646.68
Miscellaneous Revenues	500.00	0.00	17.35	3.47	482.65
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,756,001.00	81,152.63	261,509.18	14.89	1,494,491.81
TOTAL REVENUE	1,756,001.00	81,152.63	261,509.18	14.89	1,494,491.81
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	220,500.00	0.00	0.00	0.00	220,500.00
TOTAL Non-Departmental	220,500.00	0.00	0.00	0.00	220,500.00
<u>Pumping Expenses</u>					
	89,250.00	1,320.76	7,239.27	8.11	82,010.73
TOTAL Pumping Expenses	89,250.00	1,320.76	7,239.27	8.11	82,010.73
<u>Water Treatment Expenses</u>					
	69,750.00	1,470.99	9,723.12	13.94	60,026.87
TOTAL Water Treatment Expenses	69,750.00	1,470.99	9,723.12	13.94	60,026.87
<u>Trans & Distribution Exp</u>					
	278,250.00	15,292.26	28,436.91	10.22	249,813.09
TOTAL Trans & Distribution Exp	278,250.00	15,292.26	28,436.91	10.22	249,813.09
<u>Customer Accts Expenses</u>					
	93,000.00	9,019.60	15,856.24	17.05	77,143.76
TOTAL Customer Accts Expenses	93,000.00	9,019.60	15,856.24	17.05	77,143.76
<u>Admin & General Expenses</u>					
	791,000.00	27,287.46	58,233.27	7.36	732,766.73
TOTAL Admin & General Expenses	791,000.00	27,287.46	58,233.27	7.36	732,766.73

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REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE: -

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
<u>Contract Work</u>					
	<u>2,000.00</u>	<u>23.89</u>	<u>23.89</u>	<u>1.19</u>	<u>1,976.</u>
TOTAL Contract Work	2,000.00	23.89	23.89	1.19	1,976.
<u>Taxes</u>					
	<u>424,250.00</u>	<u>2,446.22</u>	<u>4,970.55</u>	<u>1.17</u>	<u>419,279.</u>
TOTAL Taxes	424,250.00	2,446.22	4,970.55	1.17	419,279.
<u>Debt Service</u>					
	<u>38,977.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,977.</u>
TOTAL Debt Service	38,977.00	0.00	0.00	0.00	38,977.
 TOTAL EXPENDITURES	 <u>2,006,977.00</u>	 <u>56,861.18</u>	 <u>124,483.25</u>	 <u>6.20</u>	 <u>1,882,493.</u>
 REVENUES OVER/ (UNDER) EXPENDITURES	 <u>(250,976.00)</u>	 <u>24,291.45</u>	 <u>137,025.93</u>	 <u>0.00</u>	 <u>(388,001.</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	6,000.00	0.00	67.72	1.13	5,932.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	100,000.00	0.00	0.00	0.00	100,000.00
Intergov Charges (Misc.)	6,500.00	442.43	1,340.84	20.63	5,159.00
Miscellaneous Revenues	350.00	0.00	17.34	4.95	332.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,563,500.00	78,191.55	227,313.15	14.54	1,336,186.00
Other Charges-Services	160,000.00	13,206.10	13,272.12	8.30	146,727.00
TOTAL Non-Departmental	1,836,350.00	91,840.08	242,011.17	13.18	1,594,338.00
TOTAL REVENUE	1,836,350.00	91,840.08	242,011.17	13.18	1,594,338.00
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	303,500.00	0.00	0.00	0.00	303,500.00
TOTAL Non-Departmental	303,500.00	0.00	0.00	0.00	303,500.00
<u>Contract Work</u>					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
<u>Taxes - SS/Medicare</u>					
	37,500.00	3,113.85	6,280.25	16.75	31,219.00
TOTAL Taxes - SS/Medicare	37,500.00	3,113.85	6,280.25	16.75	31,219.00
<u>Operations</u>					
	297,750.00	11,541.31	29,061.40	9.76	268,688.00
TOTAL Operations	297,750.00	11,541.31	29,061.40	9.76	268,688.00
<u>Maintenance</u>					
	286,000.00	14,345.61	46,373.43	16.21	239,626.00
TOTAL Maintenance	286,000.00	14,345.61	46,373.43	16.21	239,626.00
<u>Customer Accts Expenses</u>					
	123,000.00	11,077.65	17,235.42	14.01	105,764.00
TOTAL Customer Accts Expenses	123,000.00	11,077.65	17,235.42	14.01	105,764.00

Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

3-02-2022 05:00 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

PAGE:

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANC
<u>Admin & General Expenses</u>					
	487,250.00	26,420.15	58,839.35	12.08	428,410.
TOTAL Admin & General Expenses	487,250.00	26,420.15	58,839.35	12.08	428,410.
<u>Taxes & Depreciation</u>					
	362,000.00	0.00	0.00	0.00	362,000.
TOTAL Taxes & Depreciation	362,000.00	0.00	0.00	0.00	362,000.
<u>Transfers</u>					
	10,900.00	0.00	0.00	0.00	10,900.
TOTAL Transfers	10,900.00	0.00	0.00	0.00	10,900.
 TOTAL EXPENDITURES	 1,908,400.00	 66,498.57	 157,789.85	 8.27	 1,750,610.
 REVENUES OVER/(UNDER) EXPENDITURES	 (72,050.00)	 25,341.51	 84,221.32	 0.00	 (156,271.

*** END OF REPORT ***

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Attachment: Revenue & Expense Reports 2022-02 (8623 : Reports for period ending February 28th)

City of Merrill
 Airport Commission Meeting Minutes
 Wednesday, January 26, 2022
 Merrill Airport Terminal

Members Present: Lyle Banser, Mark Weix Jr. (Alderman), Gary Schwartz (Chairman), Rich McCullough (Manager), Gary Schultz (via phone)

Public Present: Steve Krueger, Ian Morgan (Cameraman)

1. Call to Order – Meeting called to order at 18:00 hours by Chairman Schwartz.
2. Approval of Meeting Minutes from December 15, 2021 – December Minutes read and approved. Motion by Weix; second by Banser. All ayes. Motion carried.
3. Approval of Vouchers – Vouchers presented, received and initialed. Motion to pay vouchers by Banser; second by Weix. All ayes. Motion carried.
4. Runway 16/34 Project Status – Schwartz reported a meeting took place with AOPA's Andy Williams Washington DC, and Great Lakes area AOPA rep Kyle Lewis. FAA has suggested to AOPA That FAA will conduct a nationwide impact study of the crosswind runway impact for similar airports nationwide. FAA is not following their own published written engineering guidelines for crosswind runways for Merrill and a growing number of similar airports. We are being slow walked, but will be firmly persistent on following FAA published guidelines. We may try to expand our outreach for help by explaining Merrill's and other small airports' problem to the EAA (Experimental Aircraft Association).
5. Update Entitlement Projects 2022 – Discussed an acceptable fix/repairs for the T-Hangar. Still haven't decided on the best remedy to the frozen snow that piles up and freezes in front of the doors. When best remedy to our problems have been decided on, we will be ready to bid both projects. Also, the apron area by new FBO.
6. Discussion/Decision T-Hangar and Future Projects – Schwartz will work with Rod Akey to get bids on new T-Hangar to get an estimate of the cost we are dealing with. Schwartz also reported through infrastructure legislation, Merrill should receive \$159,000 per year for 4 – 5 years, with guidelines on the use of the money, maintenance building, etc. Discussed the projects that could be done.
7. Discussion FBO Templates – There are written requirements called templates that Schwartz is working on to both comply with FAA guidelines for operation of airport and businesses running at the airport. Will discuss at next meeting.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

8. Discussion T-hangar Policies – Schwartz asked that the T-hangar policies be reviewed so they can be adopted at next month's meeting
9. Manager's Report – McCullough reported door for the Repair Shop is here. No date yet on installation. Doing some maintenance on the V plow controls/valves.
10. Airport General Maintenance – Nothing new.
 Airport Lighting Outside – Schultz reported on lights out on SE side of new FBO entrance
 Airport Signage – Nothing new.
11. Chairman's Report – Schwartz commented that the airport budget was as good as it has ever been. Currently at about 76% and after December, expenses should come in at about 80%. Schwartz asked McCullough to compile a list of area airports with maintenance services available. Full-time maintenance is available at less than half of surrounding airports. Merrill is one of the few airports in the area that offers full-time aircraft maintenance.
12. Aviation Happenings – Schultz reported on conflict between the 5G activation and potential problems with altimeter radar on passenger and freight planes. The interference problems will have to be worked out. Some 5G operations may be controlled in a perimeter around airports. Another topic was a proposal to force carbon monoxide detectors on front-mounted single engine planes. Too early to tell if it will be required yet.
13. Public Comment – None.
14. Agenda Items for Next Meeting –
 Review T-hangar policies.
 City T-hangar repair projects.
15. Adjournment – Motion by Baner to adjourn; second by Weix. All ayes. Motion carried.

Minutes prepared by Lyle Baner

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, FEBRUARY 23, 2022 MINUTES

Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Derek Woellner and Alderpersons John VanLieshout, Steve Sabatke, and Mike Rick (Remote)

Others Present: Alderpersons Steve Hass, Rick Blake, and Mark Weix, City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Utility Superintendent Gabe Steinagel, Street Superintendent Dustin Bonack (remote), Finance Director/Deputy City Clerk Kathy Unertl (remote), IT Manager Dustin Brown, Dave Schumitsch from Merrill Gravel & Construction Co., Christine Vorpapel, several Michler Crest and Smith Streets property owners, and Merrill Productions video operator

1. Mayor Woellner called the meeting to order at 5:15 p.m.
2. Water & Sewer Agenda Items:
 1. Water and Sewer Vouchers – Motion (Sabatke/VanLieshout) to approve. Carried.
 2. Water and Sewer Operations Report – Utility Superintendent Steinagel highlighted information.
 3. Background Information and Public Communication Guidance on PFAS – Public Works Director/City Engineer Akey and Utility Superintendent Steinagel reported that City water has not been tested for potential PFAS. Background information on PFAS was in the agenda packet.

The Wisconsin Department of Natural Resources Board took action at their February 23 meeting to adopt the Federal Environmental Protection Agency's recommended PFAS reporting levels.

3. BPW Agenda items:
 1. Board of Public Works Vouchers – Motion (VanLieshout/Sabatke) to approve. Carried.
 2. Consider bids received 2/17/2022 for M2022-01 street projects

Three bids were received ranging from almost \$2 million to almost \$2.7 million. Dave Schumitsch from Merrill Gravel & Construction Co. and Public Works Director/City Engineer Rod Akey commented on the increasing petroleum and other infrastructure material prices.

Public Works Director/City Engineer Akey advised that an additional block of E. 3rd St. (Logan St. to Blaine St.) was included the project. Standardization of water main to 12" diameter is needed (instead of keeping 10" diameter couple blocks),

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

Consider bids received 2/17/2022 for M2022-01 street projects – Continued

Motion (VanLieshout/Sabatke) to recommend awarding the bid to Merrill Gravel & Construction Co. Carried.

Board members and other Alderpersons at the meeting concurred with Public Works Director/City Engineer Rod Akey's request to hold a Special Common Council meeting on Tuesday, March 1st immediately after the City Planning Committee meeting.

3. Consideration of Ordinance Amendment – Chapter 30: Solid Waste & Recycling related to roll out carts - Motion (VanLieshout/Sabatke) to approve. Carried.
4. Consideration of Ordinance Amendment – Chapter 16 – Solid Waste & Recycling Fees - Motion (VanLieshout/Sabatke) to approve with one change from \$25.00 to \$20.00 to match the Chapter 30 information. Carried.
5. Consideration of a Resolution authorizing the vacation of an alley located in part of H.W. Wright Lumber Company's Addition (Requested by West Chippewa LLC)

There was aerial photo illustrating the location of the proposed alley vacation area. Motion (VanLieshout/Rick) to approve. Carried. A City Plan Commission public hearing will be the next step in the alley vacation process.

6. Request from Christine Vorpapel for "No Mow May

Background information was included in the agenda packet, including Board of Public Works meeting minutes from June 23, 2021. There will be further review and discussion at the next Board of Public Works meeting.

4. Public Hearing – 2022 Special Assessments – City Attorney Hayden read the public hearing notice at 6:00 p.m.

Motion (VanLieshout/Sabatke) to open the public hearing on **sidewalk and concrete replacements**. No public comment.

Motion (Sabatke/VanLieshout) to close the public hearing and recommend including the sidewalk and concrete work.

Motion (VanLieshout/Sabatke) to open the public hearing on **Michler Crest** curb, gutter, and pavement replacements. Letter received from Janet and Robert Reimann expressed support.

Motion (VanLieshout/Sabatke) to close the public hearing and recommend including the Michler Crest improvements.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

Motion (VanLieshout/Sabatke) to open the public hearing on **Smith Street** curb, gutter, and pavement replacements. The proposed improvements were in response to dust complaints a couple years ago, as well as water main breaks and gravel street maintenance behind a commercial business. The following property owners testified against the proposed infrastructure improvements due to potential Special Assessments:

Robert Reimann (1103 Michler Crest) read letter from Gary Schultze (1005 Michler Crest) opposing Smith Street improvements.

Janet Reimann (1103 Michler Crest) read letter opposing Smith Street improvements.

Kay Vecchio (701 S. Smith St.) expressed strong opposition to the Smith Street improvements.

Letters in opposition were also received from Stephanie Kniech (610 Smith St.) and Merrill Shell LLC (604 Center Ave.).

Motion (VanLieshout/Sabatke) to close the public hearing and to delete the proposed Smith Street improvements.

Motion (VanLieshout/Sabatke) to open the public hearing on **alley on 200 block of between N. Center Ave. and N. Park St. (between E. 2nd St. and E. 3rd St. – behind a commercial business)** including grading the existing gravel alley and installing asphalt paving. No public comment.

Motion (VanLieshout/Sabatke) to close the public hearing and recommend including the alley improvements.

Motion (VanLieshout/Sabatke) to recommend the Special Assessment Resolution to the Common Council, excluding the proposed Smith Street project. Carried.

5. Monthly Reports: Information was included in the agenda packet.
 1. Building Inspector Pagel
 2. Public Works Director/City Engineer Akey (Report handed out at the meeting).
 3. Street Superintendent Bonack
 4. Street & Weed Commissioner Liberty
 5. Consider placing monthly reports on file – Motion (Sabatke/VanLieshout) to place monthly reports, including Water & Sewer Operations, on file. Carried.
6. Next Meeting – Wednesday, March 30 at 5:15 p.m.
7. Public Comment Period - None
8. Motion (VanLieshout/Sabatke) to adjourn. Carried at 6:40 p.m.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
MONDAY, APRIL 19, 2021 MINUTES

Special Meeting City Hall Council Chamber 5:00 p.m.

Members Present: Alderpersons Steve Hass, Steve Osness, and Rick Blake

Others Present: City Administrator Dave Johnson, City Attorney Tom Hayden, Fire Chief Josh Klug, and Fire Union representatives

1. Chair Steve Hass called the meeting to order at 5:00 p.m.
2. Public Comment Period – None
3. Closed Session – Chair Hass read the following:

The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss a grievance filed the International Association of Firefighters Local 847.

Motion (Osness/Blake) to move to Closed Session. Carried on roll call vote at 5:05 p.m.

The grievance on the Community Paramedic Program potential use of Part-Time employee was discussed. Committee members concurred with the Firefighter Local 847 grievance.

4. Adjournment from Closed Session

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk from the agenda and information provided by City Attorney Tom Hayden, City Administrator Dave Johnson, and Fire Chief Josh Klug

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
MONDAY, AUGUST 16, 2021 MINUTES

Special Meeting

City Hall Council Chamber

5:00 p.m.

Members Present: Alderpersons Steve Hass, Steve Osness, and Rick Blake

Others Present: Alderpersons Mike Rick and Mark Weix, City Attorney Tom Hayden, Fire Chief Josh Klug, and Fire Union representatives Bryson Cruise, Paul Peterson, Josh Grovogel, and Tyler Mueller (remote)

1. Chair Steve Hass called the meeting to order at 5:00 p.m.
2. Public Comment Period – None
3. Closed Session – Chair Hass read the following:

The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduction of other specified public business, whenever competitive or bargaining reasons require a closed session, to hold negotiations with the International Association of Firefighters Local 847.

Motion (Osness/Blake) to move to Closed Session. Carried on roll call vote at 5:05 p.m.

Contract negotiations were conducted.

4. Adjournment – Motion (Osness/Blake). Carried at 6:04 p.m.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk from the agenda and information provided by City Attorney Tom Hayden

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
WEDNESDAY, SEPTEMBER 22, 2021 MINUTES

Special Meeting City Hall Council Chamber 5:00 p.m.

Members Present: Alderpersons Steve Hass, Steve Osness, and Rick Blake

Others Present: City Attorney Tom Hayden, Fire Chief Josh Klug. and Fire Union representatives Paul Peterson, and Tyler Mueller

1. Chair Steve Hass called the meeting to order at 5:00 p.m.
2. Public Comment Period – None
3. Closed Session – Chair Hass read the following:

The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to hold negotiations with the International Association of Firefighters Local 847.

Motion (Osness/Blake) to move to Closed Session. Carried on roll call vote at 5:05 p.m.

Contract negotiations were conducted.

4. Adjournment

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk from the agenda and information provided by Fire Chief Josh Klug

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, DECEMBER 14, 2021 MINUTES

Special Meeting City Hall Basement Conference Room 5:00 p.m.

Members Present: Alderpersons Steve Hass, Steve Osness, and Rick Blake

Others Present: Mayor Derek Woellner, Alderpersons Paul Russell and Mike Rick, Attorney Bob Burns from Davis Kuelthau, City Administrator Dave Johnson, and City Attorney Tom Hayden

1. Chair Steve Hass called the meeting to order at 5:00 p.m.
2. Public Comment Period – None
3. Closed Session – Chair Hass read the following:

The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon any person referred to in such histories or data, or involved in such problems or investigations, to continue review of recently submitted citizen feedback documents related to City employee(s) and to review the personnel file of a City employee

Motion (Osness/Blake) to move to Closed Session. Carried on roll call vote at 5:03 p.m.

City Administrator Johnson and City Attorney Hayden were excused from the meeting.

4. Adjournment – Motion (Osness/Blake). Carried at 5:40 p.m.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk from the agenda and information provided by City Attorney Tom Hayden and Alderperson Paul Russell

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
THURSDAY, FEBRUARY 3, 2022 MINUTES

Special Meeting City Hall Basement Conference Room 5:15 p.m.

Members Present: Alderpersons Steve Hass and Rick Blake

Member Excused: Alderperson Steve Osness

Others Present: Alderperson Mike Rick, City Attorney Tom Hayden, Fire Chief Josh Klug, and Fire Union Representatives

1. Chair Steve Hass called the meeting to order at 5:15 p.m.
2. Chair Hass read the following Closed Session Notice: The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to hold negotiations with the International Association of Firefighters Local 847.

Motion (Blake/Hass) to move into Closed Session. Carried on roll call vote at 5:16 p.m.

Negotiations on the 2022-2023 Fire Union contract were conducted.

3. Adjournment – Motion (Blake/Hass). Carried at 6:10 p.m.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, FEBRUARY 22, 2022 - MINUTES

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Alderpersons Steve Hass, Steve Osness, and Rick Blake

Others Present: Alderpersons Paul Russell, John VanLieshout, Steve Sabatke, and Mark Weix, City Administrator Dave Johnson, City Attorney Tom Hayden, Fire Chief Josh Klug, Finance Director/Deputy City Clerk Kathy Unertl (remote), IT Manager Dustin Brown, Attorney Bob Burns from Davis Kueltau, LaDonna Fermanich, and Merrill Productions video operator

1. Chair Hass called the meeting to order at 5:15 p.m.
2. Vouchers – January - Motion (Osness/Blake) to approve. Carried.
3. Agenda items for consideration:
 - 1, Affirmative Action Plan (Referred from February 8 Council) – Not Needed

Johnson reported that not needed for the State of Wisconsin ARPA Tourism Grant. Hass expressed support for developing a formal plan and suggested obtaining copies of Affirmative Action plans from other cities.

Motion (Blake/Osness) to refer review to the next Personnel & Finance Committee meeting.

2. Update and Discussion on Spring 2022 Election Plan of Action

The City Election Plan of Action was included in the agenda packet. Unertl advised that the beginning date for In-Person Absentee Voting is Tuesday, March 22nd.

The Spring Election is Tuesday, April 5th. Team of City employees are involved in this voting process.

3. Review of Temporary Classification Pay (Due to Elected City Clerk resignation)

Unertl's background information was in the agenda packet recommending Temporary Classification Pay for Clerk-Treasurer Staff, IT Manager, and one Utility employee. Hass asked about other City employees whom are assisting and fairness (including Administrative Assistant positions in City Attorney, Street Department, and Community Development).

Motion (Blake/Hass) to authorize Temporary Classification Pay for nine City employees from January 4, 2022 through May 15, 2022. Motion carried.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

4. Monthly Reports: The reports from the following were in the meeting packet.
 1. Municipal Court
 2. Finance Director/Deputy City Clerk Unertl
 3. City Attorney Hayden
 4. City Administrator Johnson
 5. Fire Department Callback Reports – January
 6. Consider placing monthly reports on file - Motion (Osness/Blake) to put on file.
Carried.

5. Next regular meeting – Tuesday, March 29th at 5:15 p.m.

6. Public Comment Period – None

7. Chair Hass read the following:

Closed Session: The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conductions other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss status of negotiations with the International Association of Firefighters Local 847.

Closed Session: The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (c) and (f) to consider employment, promotion, compensation or performance evaluation data of an employee over which the governmental body has jurisdiction and to consider financial, medical, social or personal histories of disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon any person referred to in such histories or data, or involved in such problems or investigations, to continue review of recently reported incident related to City employee(s) and to review the personnel file and status of a City employee

Motion (Blake/Osness) second to move into Closed Session. Carried at 5:35 p.m. on roll call vote.

There was discussion on above matters. City Staff were excused for the City employee matter being handled by Attorney Bob Burns from Davis Kuelthau.

8. Meeting adjourned about 7:00 p.m.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk with assistance from City Attorney Tom Hayden

**CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, FEBRUARY 3, 2022 MINUTES**

Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Alderpersons John VanLieshout and Mike Rick, Bryan Bloch, Brad Becker, and Michael Caylor

Members Absent: Mayor Derek Woellner and Alderperson Steve Sabatke

Others Present: Festival Grounds Manager Rick Bjorklund, City Administrator Dave Johnson, City Attorney Administrative Assistant Krista Mitchell, Finance Director/Deputy City Clerk Kathy Unertl (remote), IT Manager Dustin Brown, and Merrill Productions video operator

1. Chair VanLieshout called the meeting to order at 6:00 p.m.
2. Agenda Items for Consider:
 1. Update on Electrical, Lighting, and Emergency Public Address planned improvements

Johnson reported that back-ordered electrical parts have been received and will be installed before end of May. The emergency public address system improvements are budgeted for 2022. The \$150,000 lighting improvement funding request is pending before the Bierman Foundation.

2. Continued discussion of lease agreements and rental fees

A new event is requesting potential lower rental fees. Committee member consensus that the rental fees are reasonable.

3. Rodeo Update

Bloch reported that Wisconsin River Pro Rodeo has sold more tickets than past years. There will be video board for advertising. The organization received a State Tourism JEM Grant for advertising in the Fox Valley. The same food vendors open in 2021 will be open for the 2022 Rodeo.

A portable generator will be bought in for electrical power. Having adequate electrical power continues to be a challenge.

The organization is interested in obtaining grant funding for potential 80' x 40' pavilion which could include kitchen prep area in addition to shelter. Potential site mentioned was where the former Lincoln County Humane Society building was located (just west of Memorial Dr.).

Bloch requested information on whom to contact at Lincoln County Pine Crest Nursing Home regarding potential overflow parking.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

4. Fair Update

Becker thanked the City of Merrill for the major efforts to deal with the heavy rain on the Wednesday of the 2021 Lincoln County Fair. Those efforts to dry out the grounds were critical to continuing with the event.

Becker advised that the concrete approaches to the Livestock Barn need to be reviewed and potentially improved. A new dirt motor event show is being planned for the Lincoln County Fair. Monster trucks will not be back for the 2022 Fair.

5. Calendar of Events

List of dates for February through April 2022 events was included in the agenda packet. Mitchell reported that there are increasing calls for weddings in 2023 with Festival Grounds Manager Rick Bjorklund showing the City facilities.

3. Monthly Reports

1. Meeting minutes from September 2, 2021 – Motion (Rick/Becker) to approve the meeting minutes. Carried.
2. Festival Grounds Manager – Bjorklund emphasized that the car show and post Labor Day event was positive. Future wrestling events will be on Saturdays (instead of Fridays). Interest in future events is picking up.
3. Food Vendor Representative – Caylor advised that nothing to report. There has not been a recent Food Vendor meeting.

4. Public Comment Period – None.

5. Establish date, time and location of next meeting – Call of the Committee Chair

Caylor requested review of potential refunding of past fees be included on the next Committee meeting agenda.

6. Motion (VanLieshout/Rick) to adjourn at 6:20 p.m.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

T. B. Scott Free Library · Board of Trustees
Minutes of the regular meeting, February 16th, 2022

Opening

President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Audrey Huftel, Richard Mamer, Tim Meehean, Paul Gilk, Darcy Dalsky, and Ryan Martinovici. Excused: Jim Wedemeyer, Katie Breitenmoser. Also present: Jessica Zellers, Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed correspondence Wisconsin Humanities thanking Assistant Director Laurie Ollhoff for her assistance with a site visit. There was no public comment.

Consent items

- P. Gilk/A. Huftel/C to approve the minutes of the regular meeting of January 19, 2022.
- T. Meehean/D. Dalsky/C to accept the monthly Revenue and Expense Report for December 2021.
- T. Meehean/A. Huftel/C to accept the monthly Revenue and Expense Report for January 2022.

Reports/discussion items/action items

- A. 2021 State Annual Report.** A. Huftel/R. Mamer/C to approve the presented draft version as final for submission to the state.
- B. 2021 State Annual Report: System Effectiveness Statement.** T. Meehean/A. Huftel/C to affirm the statement concerning public library system effectiveness.
- C. Endowment fund report.** R. Mamer presented the unaudited financial statement for the period ended December 31, 2021. Total fund balances were \$484,338.86. The basement project funds are available to be added to other special projects. Interest income continues to decline. Solar monies are now being recorded as donations. The Donna Mae Hendricks Estate has sent us a partial distribution of \$5,882.92, which was less than we had anticipated; M. Geisler will inquire if more is coming. The final payment to the VFW will be going out next week. R. Martinovici/D. Dalsky/C to approve the unaudited financial statement.
- D. Annual review of goals and objectives.** J. Zellers presented an overview of the goals and objectives.
- E. Endowment request, revised: upholstery.** At the January 2022 meeting, the Board approved a quoted price for upholstery for \$1,140.00. Upon completion, the actual price was \$1238.00. R. Mamer/T. Meehean/C to approve the amended upholstery request for \$1238.00.
- F. Endowment request: sensory wall in Youth Services.** Andrea Bennett, Head of Youth Services, asked the Board to consider funding a sensory wall to be purchased from The Library Store, based in Illinois. T. Meehean/A. Huftel/C to approve the purchase of the sensory wall for \$3,562.05.
- G. Wisconsin Trustee Essential #15: Public Records Law.** J. Zellers provided copies of Trustee Essential #15.

Library director's report

- At Library Legislative Day, Governor Tony Evers presented Assistant Director Laurie Ollhoff with a Certificate of Commendation honoring T. B. Scott Free Library “for its countless contributions to the Merrill community and for serving as a bold example for public libraries everywhere.”

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

- The standing Friends sale has been relocated from the atrium to the lobby.
- The Health Department supplied the library with N-95 masks for the public. All 200 masks were distributed within days, so they will be providing more. The Health Department is also coordinating a Covid vaccine clinic on Saturdays in February in the Community Room.
- Of the two open Library Assistant positions, one has been filled by Sarah Schoerner. The other remains vacant. We have received few quality applications, presumably due to the difficult hiring market and wages that are not competitive with other employers. We plan to keep the position open until filled.
- The new library catalog, Aspen, is scheduled to go live on March 7. It will have a learning curve for staff and patrons, but it will have some good features for end users.
- The atrium (the space by the foot of the stairs where the water fountain had been) will be repainted and lightly redecorated: nothing major, but enough to make it inviting and cozy. We hope to use the space for a modest collection of foreign language and English as a Second Language (ESOL) materials, to be funded by grant money. Once it is in place, we can promote it to native speakers of foreign languages as well as English speakers who are learning new languages.

President's remarks

- M. Geisler got some quotes for the slice of tree, starting at \$1,600. Options include turning it into a wall hanging or a table and engraving it with images. This item will be on the agenda for the next Board meeting.

Adjournment

R. Martinovici/T. Meehan/C moved to adjourn the meeting at 4:37 p.m. The next regular business meeting of the Board of Trustees is scheduled for March 16th, 2022, at 4:00 p.m. in the Library Community Room.

Jessica Zellers, Secretary

City of Merrill
 Historic Preservation Committee
 Wednesday, February 16, 2022, 6:00 p.m.
 City Hall Common Council Chambers, 1004 East First Street

Voting Members Present: Chairman Paul Russell, Alderman Steve Sabatke, Michael Caylor, Elizabeth McCrank
 Absent: Bea Lebal.

Others meeting attendees (either in-person or remotely) included: Building Inspector/Zoning Administrator Darin Pagel, City Attorney Hayden, Alderman Hass, Rob Moore, Dustin Brown

Call to Order

Chairman Paul Russell called the meeting to order at 6:00 P.M.

Minutes of previous meeting(s)

Motion to approve November 10, 2021 minutes Mr. Sabatke, second Ms. McCrank, carried.

3. Discussion on media release supplied by Mr. Caylor. Mr. Sabatke questioned the nomination fee. Ordinance explained by ZA Pagel. Contractor list has not been established, discussed possible solicitation of interested Contractors.
4. All members present submitted nominees for honorary street names. It was clarified these are honorary and will not change the current street name. A discussion on what the sign would look like, may want to include whatever City logo is established by the Marketing Committee. Mr. Caylor will be compiling and be putting together ballots for voting on at next meeting.
5. Mr. Sabatke and Ms. McCrank have been working with Rob Moore who has digitized the entire 1992 Survey to make it usable to the public. There was some discussion on where this should be made available and how it will be controlled. Dustin Brown will be heavily involved in those decisions.
6. This item ties back in with item #5. Mr. Sabatke reported he is in contact with Mr. Iwen, High School history class teacher. The hope is to combine efforts to coordinate what the class is doing along with the Committee. The thought is to establish a sub-committee and report back to the main committee.
7. ZA Pagel answered questions about the exterior maintenance report.
8. Discussion on the status of the American Legion Building. ZA Pagel reported that the Park and Rec Commission is retaining it as part of the Park System and does not want it on the Historic List. After some discussion, Ms. McCrank said she wanted to pursue a nomination of the building, Mr. Sabatke agreed. ZA Pagel reiterated that there is a process under the ordinance that needs to be followed, once complete, it will be put on the agenda.
9. No public comment

10. Next meeting date, March 16, 2022, 6:00 pm
11. Motion to adjourn Mr. Caylor, second Mr. Sabatke, carried.

Meeting adjourned 7:00pm

Darin Pagel, Recording Secretary.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

FEBRUARY '22 MEETING MINUTES**Merrill Enrichment Center Committee**

Meeting was held on February 17th, 2022 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Steve Hass (Alderpersion) via phone, Laura Bertagnoli (Chair), Gene Bebel, Sharon Anderson, Rose Akey, Sharon Harvey, Jennifer Clark (ADRC representative)

Absent: Paul Russell (Alderpersion), Josh Jaeger

1. Opening

- a. Bertagnoli called the meeting to order.

2. Consent Items

- a. Motion by Bebel second Akey to approve January '22 minutes. Motion carried.
- b. Motion by Akey second by Harvey to approve Jan/Feb '22 vouchers. Motion carried.

3. Public Comment

- a. Bertagnoli opened the floor to a member of the public in attendance. Deborah Keller is new to Merrill. She attended the meeting to learn more about the MEC. She is building brand awareness as a new board member for a program called Girls on the Run. There may be a potential fit with the MEC to run a summer camp for local girls. This would be a welcoming program that would align perfectly in helping to fulfill our mission of bringing generations together.

4. Operations

- a. Director shared final 2021 budget results for #10 which was \$2956.52 to balance this fund. Budget #26 (reserved & designated funds) was also discussed. Director shared Finance Director Unertl's questions as to what plans we have for utilizing these funds. The MEC will be offering a series of workshops that will extend throughout the year focused on planning for your future. Discussions will center on retirement, estate planning, nursing home and assisted living, insurance, funeral planning and more. The MEC will fund facilitators for these sessions. Our large expo events will also require funding as will update of fixtures in our craft shop. We are planning on starting up our guest chef meals at least once a month, if Covid stays at bay. Bebel brought up the need for a restroom in the MEC portion of the building. This was an oversight during the build. The MEC's memorial fund may be able to contribute funding to use toward this. Bebel also brought up staff trainings including visits to other Centers to share ideas. Anderson resurfaced her idea on organizing a River Bend Trail event as in past years. We will definitely work on organizing this again. Overall, the MEC has these funds available based on two years of COVID and not being able to run programming and events during this time.

5. ADRC

Jennifer provided the following updates;

- a. ADRC now has *two* full time dementia specialists on staff for this region.
- b. Stockbox program is off to a strong start with 124 people signing up. Akey mentioned she has heard some people are waiting to hear what their friends think of the boxes before ordering one. So, we may see an increase for next month.

6. Discussion

- a. Some of the MEC's goals for this year are as follows; free events for the community (craft shows, workshops, etc.), expand relationships with organizations such as the Chamber and MAPS. Bebel mentioned that we may want to review our mission before setting goals. He also discussed a specific part of our population that may be overlooked by the City as a whole. This population could be a possible area for the MEC to reach out to. Director shared that we could look into organizations that are qualified and experienced to see how we could assist.
- b. SOAR was not discussed due to time constraints.
- c. Strengths and Opportunities will be discussed in March meeting.

7. Adjournment

- a. Motion to adjourn by Harvey, second by Bebel.

The next meeting date is **March 17th at 2:15pm in the MEC Conference room.**

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek, MEC Director

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

Transit Commission Meeting February 28, 2021 Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Denise Ziech(remote) and Brad Brummond – Transit Administrator

- 1) Call to order 4:00pm
- 2) Public Comment – None
- 3) Approval of January 2022 minutes

A motion to approve minutes of the January 2022 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership steady at about 175+ per day
- B. Employee Status – Greg resigned. Have new candidate for Full time tentative start 3/14/2022.

- 5) Consider changing service area to entire city – Discussion about the service area.

A motion to table service area change until further request. Continue to track all requests and consider each request on an individual basis was made by Mr. Steve Willis and seconded by Mr. Rick Blake. All ayes, motion approved unanimously

- 6) Future Agenda Items
 - employee status
 - Ridership
 - Mask mandate
 - Web and Facebook

- 8) Next meeting date will be March 21, 2022. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

- 9) Adjournment - a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, FEBRUARY 28, 2022 - MINUTES

Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Alderpersons Paul Russell, Steve Hass, and Mark Weix,

Others Present: Alderperson Rick Blake, Deputy Health Officer Norbert Ashbeck, City Administrator Dave Johnson, City Attorney Tom Hayden, Police Chief Corey Bennett, Fire Chief Josh Klug, Finance Director/Deputy City Clerk Kathy Unertl (remote), IT Manager Dustin Brown, and Merrill Productions video operator

1. Chair Russell called the meeting to order at 5:15 p.m.
2. COVID-19 Reports through February 16, 2022 from Lincoln County Health Department were in the agenda packet.
3. Review and discussion of Health & Safety Committee including potential Physician involvement

Russell and Weix reported that COVID-19, Chloride in drinking water, and PFAS in water were examples of recent issues potentially impacting on public health.

Although there is a Lincoln County Health Department which covers the City of Merrill and assistance from Deputy City Health Officer Norbert Ashbeck, Committee members are questioning if additional medical resource(s) should be available.

Committee consensus to invite Dr. Greg Gill to the next Health & Safety Committee meeting.

4. Nuisance Complaints & Vouchers:
 1. Nuisance Complaints were in the agenda packet. Ashbeck provided update on status.
 2. Vouchers – Motion (Hass/Weix) to approve. Carried.
5. Monthly Reports:
 1. Minutes from January 24th - Motion (Weix/Hass) to approve. Carried.

Reports were in the agenda packet and briefly highlighted from the following:

2. Monthly Reports – Fire Chief Klug
3. Monthly Reports – Police Chief Bennett

4. Monthly Reports – Lincoln County Humane Society for January will be included with next Health & Safety Committee agenda packet.
5. Consider placing monthly reports on file – Motion (Hass/Weix) to place on file. Carried.
6. Next meeting on Monday, March 28th at 5:15 p.m.
7. Public Comment Period – none from general public.

Russell as adult walking kid to and from Washington School commended Merrill Area Public Schools (MAPS), City of Merrill crossing guards, and Merrill Police Department for the efforts for safety.
8. Motion (Weix/Hass) to adjourn at 5:43 p.m. Carried.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

CITY OF MERRILL
CITY PLAN COMMISSION MINUTES
TUESDAY, MARCH 1, 2022

Regular Meeting City Hall Council Chambers 5:45 p.m.

Members Present: Mayor Derek Woellner, Alderpersons Steve Hass, Ralph Sturm, Kyle Gulke, Ryan Schwartzman, and Robert Reimann

Members Absent: Melissa Schroeder

Others Present: Alderpersons Rick Blake and Mark Weix, City Building Inspector/Zoning Administrator Darin Pagel, City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Finance Director/Deputy City Clerk Kathy Unertl (remote), and Merrill Productions video operator

1. Mayor Woellner called the meeting to order at 5:50 p.m.
2. Minutes of previous meeting of February 1 – Motion (Hass/Schwartzman) to approve. Carried.
3. Consider updated colors and site plan for storage units at 705 S. Center Ave.

City Building Inspector/Zoning Administrator Pagel reported that proposed colors are brown and tan and recommended approval. Motion (Hass/Reimann) to approve. Carried.

4. Verbal report from Building Inspector on Certified Survey Map (CSM) approvals

City Building Inspector/Zoning Administrator Pagel reported that three CSMs were reviewed and approved. These include the S.C. Swiderski's Webster Street duplexes, lot being split in front of Pine Ridge Plaza, and Chippewa Street area by Lincoln Wood.

5. Approve conceptual preliminary plat to facilitate S.C. Swiderski LLC construction of single-family homes on Webster St. and inclusion of this preliminary plat approval in the Tax Increment District No. 8 development agreement

The preliminary plat was included in the agenda packet with the Conditional Use Permit (CUP) application from S.C. Swiderski for the Webster Street duplexes. Pagel emphasized that the developer wants to begin construction as soon as possible. There potentially could be State of Wisconsin delays in formal plat approval until September.

Motion (Hass/Reimann) to approve the preliminary plat concept. Carried.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

6. After five minute recess, reconvened with City Attorney Hayden reading the notice for two Public Hearings at 6:00 p.m.

- a) City of Merrill requesting a Planned Unit Development per M.M.C. Sec, 113-66 to 113-69 on Webster Street between Eugene and Alexander Streets, for the purpose of constructing duplexes on approximately 4.3 acres.

Motion (Hass/Reimann) to open the public hearing. Carried.

No public comments. Plan Commissioners expressed support for the duplex concept.

Motion (Hass/Reimann) to close the public hearing.

Motion (Hass/Reimann) to recommend approval of the Planned Unit Development (PUD). Carried.

- b) Johanna and James Doyle requesting a Conditional Use Permit for a church occupancy at 925 E Main Street per M.M.C. Sec. 113-100.

Motion (Hass/Reimann) to open the public hearing. Carried.

No public comments. The CUP applicants were not present or remote to respond Plan Commissioner questions.

Motion (Hass/Reimann) to refer the CUP to the next meeting and continue the public hearing. Carried.

7. Public Comment Period - None
8. Next meeting – Thursday, April 7th due to the Spring Election
9. Motion (Hass/Reimann) to adjourn at 6:04 p.m. Carried.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, March 2nd, 2022 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson (Remote), Derek Woellner, Tony Kusserow, Sheila Polak, Steve Sabatke, Lori Anderson-Malm, and Val Mindak

Others: Alderpersons Rick Blake, Steve Hass, and Mark Weix, Finance Director Kathy Unertl, City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, City Building Inspector/Zoning Administrator Darin Pagel, Bill Bialecki from Lincoln County Economic Development Corp. (LCEDC), Scott Kwiecinski from Horizon Development Ground, Ryan Ott from Ott Development and Construction, LLC, and video operator from Merrill Productions,

Call to Order: Woellner called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from February 2nd:

Motion (Sabatke/Anderson-Malm) to approve the meeting minutes from February 2nd.
Carried.

Public Comment: Bill Bialecki from LCEDC announced that there will be a Lincoln County Housing Summit on affordable housing on Wednesday, March 16th. Representatives from Lincoln County, UW Extension, City of Tomahawk, and City of Merrill will be participating.

Mindak suggested involving Merrill Area Housing Authority (MAHA) in view of the City's Strategic Plan identifying affordable housing as an priority issue.

Review fiscal impacts of Rock Ridge Residential (TID No. 11) and E. Main St. Commercial (TID No. 3) developments:

Unertl highlighted two of the City's major redevelopment efforts begun in mid-2015.

TID No. 11 – Rock Ridge Apartments and Single-Family Homes

- Increased assessed valuation of over \$4.1 million since 2016.
- Property taxes have gone from under \$3,000 to over \$131,000.
- There will be further tax base growth due to the Rock Ridge Park single-family home developments.

TID No. 3 – E. Main St. Commercial Developments (former mobile homes)

- Increased assessed valuation of over \$2.9 million since 2015 with expansion of four commercial businesses.
- Property taxes have gone from \$13,250 to almost \$106,000.

Update on responses to Request for Proposals (TID No. 9) former Anson-Gilkey site:

A National Flood Hazard Layer FIRMette map for the property was distributed. Further engineering review of options is needed.

Sabatke and Anderson-Malm commented on the noise impacts of railroad. Sabatke suggested planning trees and potential for dredging area for boat docking on the Wisconsin River.

The RFP response will be reviewed in Closed Session.

Review and discussion of "Enabling Better Places: A User's Guide to Wisconsin Neighborhood Affordability":

Unertl reported that this recently release document was provided as background information. City Building Inspector/Zoning Administrator Pagel advised that changes in City of Merrill zoning code in recent years have incorporated many of the concepts, including allowing for new construction of non-conforming lots.

Next RDA meeting: Due to the Tuesday, April 5th election, the next meeting is scheduled for Wednesday, April 13th at 8 a.m.

Closed Session:

Woellner read the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: a) Potential TID No. 9 RFP responses and b) Potential purchase of development sites.

Motion (Sabatke/Polak) to move to Closed Session. Carried on roll call vote at 8:15 a.m.

There was review of the only RFP response proposal for TID No. 9 redevelopment site. The development response is from Horizon Development Group and Ryan Ott Construction & Development. The concept proposal includes a 54-unit Federal tax credit-financed project, as well as duplexes.

No RDA action taken. Further City staff and engineering is planned on potential flood plain options.

City Administrator Johnson reported that there has discussion for potential site for new housing lots where existing street and utility infrastructure exists. Representatives of the property owner are reviewing. Negotiation on potential property purchase will continue.

Adjournment: (Mindak/Kusserow) to adjourn at 8:58 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Merrill Redevelopment Authority – Meeting minutes from March 2nd, 2022

PARKS AND RECREATION COMMISSION

March 2, 2022

The Merrill Parks and Recreation Commission met on Wednesday, March 2, 2022 at 4:15 p.m., at Merrill City Hall.

Members Present: Kyle Gulke, Joan Tabor, Brian Artac, Chad Krueger, John VanLieshout and Jean Ravn, Dan Novitch

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

***Motion by Artac, seconded by Ravn to approve the minutes from the February meeting.

***Carried unanimously.

***Motion by Ravn, seconded by Artac, to approve the claims from February.

Novitch questioned why the bill from RTL for the Riverbend Trail did not have an account number. Wendorf stated that because the Riverbend Trail group will be paying that bill.

***Carried unanimously.

Public Comment: None

The next item on the agenda was to discuss “No Mow May”. Christine Vorpapel requested this agenda item. Novitch asked Christine Vorpapel to speak on this agenda item. Christine stated the reason for No Mow May is to allow flowering plants to grow unmown for the month of May, creating habitat and forage for early season pollinators. Christine stated she is not asking people to let their lawns grow uncontrollable, but maybe just the outline of areas. Christine stated that she has been speaking with Wendorf and she realizes that the city can’t let the parks grow uncontrolled but maybe just leaving some fringe areas in the park grow for early pollinators. Wendorf stated that there are areas at most of the parks where they leave natural growth. John VanLieshout stated that the Board of Public Works is looking into working with city residents that want to participate in the No Mow May.

The next item on the agenda was to discuss and potentially approve survey questions for Outdoor Recreation Plan. Wendorf included a drawing of a potential pedestrian bridge over the railroad tracks connecting the downtown with the Riverbend Trail. Gulke stated that there should also be some questions regarding where water enthusiasts like to visit. Wendorf stated that he will request that both questions be put on the survey.

The next item on the agenda was continued discussion on 10 year Capital Plan. Wendorf stated the reason that they do the 10 year plan is so the finance director and alderpersons have an idea of what the departments will be asking for. Artac questioned if the money that was approved for purchasing the Sumnicht land can now be used someplace else since the money is now coming from the grant. Wendorf stated that he is looking into it. Ravn questioned what is happening with the skate park. Wendorf stated that they need funding for the new skate park.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

The next item on the agenda was to review/approve a Resolution of Support for the Great Pinery Heritage Waterway. This was presented to the Commission last year by Bill Burtram from Iron Bull in Wasuau. Wendorf stated that this is good for the community.

***Motion by VanLieshout, seconded by Tabor to approve the Resolution of Support for the Great Pinery Heritage Waterway.

***Carried unanimously.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Ravn asked how old you have to be for a lifeguard. Wendorf stated you can pass your test at 15 but can't guard until you turn 16. Wendorf stated that all surrounding communities are having the same problem as we are for trying to find guards. Krueger stated that maybe persons that pass the lifeguard class and work for the aquatic center for the summer be reimbursed the money for the lifeguard class. Wendorf stated we will continue working with the school in hopes of getting at least 10 more guards. Wendorf stated Emerald Ash Borer has been detected in Lincoln County in the town of Harrison and also in the City of Tomahawk. WDNR and DATCP both have confirmed EAB. Wendorf stated that he has put some helpful links on the Merrill Park and Recreation webpage and also on the Facebook page. Wendorf also stated that if anyone has questions they can call the Merrill Park and Recreation office. Wendorf stated that if you have Ash trees on your property it is the homeowner's responsibility to remove the trees if necessary. Wendorf stated the Merrill Park and Recreation have an Emerald Ash Borer Readiness plan in place and have been removing Ash trees for the past several years.

The next regular meeting is scheduled for Wednesday, April 6, 2022 at 4:15 p.m. at the Merrill City Hall.

Public Comment: Christine Vorpapel stated that she would like to see some areas for taking out Kayaks along the stretch of water between Ott's Park and the Dam. Vorpapel stated she would like to see this item on the 10 year plan.

***Motion by Artac, seconded by Ravn to adjourn at 5:11 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

**HOUSING AUTHORITY OF THE CITY OF MERRILL
DBA MERRILL AREA HOUSING AUTHORITY
SECTION 8 HOUSING
BOARD OF COMMISSIONERS
MEETING MINUTES**

Regular Meeting

January 18, 2022

Main Office (7:00 am)

1. Call to Order: Chair Nancy Kwiesielewicz called the meeting to order at 7:02am.
2. Roll Call: Chair Nancy Kwiesielewicz, Vice Chair Jeremy Cordova, Andrew Polzin, Kent Johnson, Nicole Johnson, Executive Director Lynn Ross, Assistant Director Jeremy Winningham, Recording Secretary Teri Rick, Ex-Officio Rick Blake, Park Place Tenant Advisor Randy Ellis, and Jenny Tower Tenant Advisor Jan Frederickson.

Absent: None

3. Public Comment: None
4. Tenant Advisor Updates:
 - a. Jenny Towers – Jan Fredrickson reported that residents felt that snow was not cleared enough by entrances and on sidewalks. Assistant Director Winningham explained that the remove of snow is an on-going process with emphasis on entrances and sidewalks for tenant safety.
 - b. Park Place & Westgate LLC – Randy Ellis reported that tenants at both Park Place and Stonebridge are very happy with snow removal and think the maintenance staff is doing a great job. Further mentioned that there seems to be a rise in tenants with the flu.
5. Approval of Meeting Minutes: Correction to add Kent Johnson to the roll call section seeing he was present. Motion to approve (K Johnson/Polzin). 5 Ayes/0 Nays motion carried.
6. Approval of Financials: Executive Director Ross briefed by exception. Motion to approve (K Johnson/Polzin). Roll call 5 Ayes/0 Nays motion carried.
7. Old/Unfinished Business:
 - a. Chair Kwiesielewicz mentioned that Jeff Schneider expressed interested in completing Commissioner K Johnson term as a commissioner. After brief discussion by the commissioners, they are all in agreement for Executive Director Ross to contact the mayor with the recommendation.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

8. New Business:

- a. Nomination for Vice Chair by Chair Nancy Kwiesielewicz is Jeremy Cordova. Motion to approve (N. Johnson/K. Johnson). Roll call 3 Ayes/0 Nays motion carried.
- b. Approval of Resolution No. 466 Operating Budget for 2022: Motion to approve and adopt Resolution No. 466 (K. Johnson/Cordova). Roll call 5 Ayes/0 Nays motion carried
- c. Executive Director Ross welcomed newly appointed Commissioner Nicole Johnson to the Board. Commissioner Johnson is filling the recently vacated seat of Kevin Cohrs and relocated to the Merrill area 17 years ago from the Green Bay. Her career has been primarily in banking but is currently involved in the community and youth softball.

9. Assistant Director Update:

- a. The Housing Authority contracted Stephanie Carpentier to assist in painting apartments and duplexes to allow the process of apartment flips to move quicker due to staff shortage. The hallways at Park Place received a new coat of paint to cover the mudding used to fix repairs.
- b. Bluejay #4 (Mill St Lot): The framing of the house is in progress and nearing completion. The current building partners to include Jansen Heating & Cooling, RTL Electric and Sierra Pacific worked on site providing the students with the specific trades necessary during the construction of a house.
- c. Woodbine – The availability of electrical supplies has been the delay in completing the upgrade of the electrical services. RTL provided an update that the items on backorder are starting to arrive and will be able to complete the next two upgrades on the list.
- d. General Maintenance: Focus is on the continued apartment flips to place applicants and snow removal and salting of sidewalks and entrances.

10. Executive Director Update:

- a. Occupancy Update: JT is at 92% (8 units vacant) and Park Place LLC is at 96% (4 units vacant)
- b. Stock Box Senior Program: Melissa Yates from WI Education, Erin Wells & Barb Hartwig from ADRC and Tammie Mrachek from the Enrichment Center are collaborating with the Hunger Task Force to provide stock boxes to seniors. The first delivery will take place in February and will be provided on a monthly basis for 3 months to monitor the success of the program.
- c. Tenant Fire Safety Meeting: Executive Director Ross worked with Phil Skoug from the Merrill Fire Department on organizing tenant meetings to discuss fire safety. The plan is to have a live fire drill facilitated by the Fire Department at each high-rise apartment complex annually in April or May and tenant meetings in November or December 2022.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

d. Maintenance New Hires: Starting in January 2022 the 3 vacant building operations positions had been filled but still having a struggle with staying fully staff due to illnesses, COVID or medical procedures.

11. Closed Session Meeting: Motion to move to closed session at 7:55am (Cordova/K. Johnson)
12. Open Session: Motion to move to open session at 7:57 (Cordova/ K Johnson)
13. Next Monthly Meeting: Tuesday, February 15, 2022, 7:00am (Zoom/Main Office)
14. Adjournment: Meeting adjourned at 8:02am (K. Johnson/N. Johnson). Roll call 5 Ayes/0 Nays motion carried.

Attachment: Committee Reports (8624 : Consider placing the following reports on file:)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Board of Public Works

Re: Amending Chapter 30, Article I, Section 30-1
through 30-30 and Article II, Section 30-31
through 30-35 Solid Waste and Recycling

ORDINANCE NO. 2022-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 30, Article I, Section 30-1 through 30-30 and Article II, Section 30-31 through 30-35 of the Code of Ordinances for the City of Merrill is amended to read as follows:

Article I – In General

Sec. 30-1. Purpose; administration.

In order to promote health and sanitation and in order to promote the public welfare of the city, the collection of solid waste shall be under the administration and jurisdiction of the city as provided in this chapter.

Sec. 30-2. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Board means the board of public works of the city.

Business means a for-profit enterprise which occupies a separate building or portion of a building and which has a separate personal property tax account shall be classified as a separate business.

Collector means any city employee, or licensed hauler engaged in the collecting or transporting of recyclable or landfill waste to either a processing center or landfill. The term "collector" shall also include an individual collecting or transporting recyclable or landfill waste generated by the individual or the individual's family to either a processing center or landfill.

Commercial property means any property subject to the state building code adopted by section 105-51(a) and contained on one property tax parcel. For example by way of illustration, but not limited to, retail stores, professional offices, manufacturing plants, restaurants, hotels, motels, service stations, automobile dealers, as well as other like uses.

Commercial waste means any waste material that accumulates in or upon property used by a business for wholesale or retail purposes.

Container means any can, bin, bag, dumpster, unit or other similar device used for temporary storage and collection of solid waste that is approved for said purpose by the city.

Curbside means where there is intended to be the boulevard area between the curb and gutter of the road and sidewalk or the shoulder of the road or other location approved by the street superintendent in writing.

Dead animals means all dead animals and parts thereof.

Demolition and construction wastes means scrap lumber, pipes, brick, masonry, rock, concrete, roofing materials, doors, windows and similar materials.

Garbage means ashes; crockery; non-recyclable tin cans, bottles, glass, and paper; rags; and all kinds of organic kitchen wastes resulting from the preparation, use, cooking, handling, dealing in, or storing of meats, fish, fowl, or vegetables; and all decayed or spoiled food products from any source whatsoever.

Household rubbish means discarded furniture, rugs and carpeting, but shall not include, major appliances or items identified as recyclable under state recycling law. Household rubbish shall be four feet or less in length and weigh no more than 50 pounds.

Industrial waste means solid waste that is accumulated or generated in or upon property used for manufacturing of a product in any form.

Landfill wastes means waste products not identified as recyclable by state recycling law or otherwise prohibited from being disposed of in any landfill by this chapter.

Major appliance means a residential or commercial air conditioner, clothes washer, clothes dryer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater, stove, or other appliance substantially similar to the list in this definition.

Metal products or automotive parts means any parts from cars, trucks, bicycles, snowmobiles, or machinery including doors, frames, hoods, wheels, fenders, motors, transmissions, axles, etc., and all metal products used in construction; such as iron, steel, aluminum, cast iron, etc., to include metal roofing, or siding used in building construction.

Person means every person, firm, partnership, association, institution and corporation. The term "person" also means the occupant or the owner, or both, of premises for which service mentioned in this chapter is rendered.

~~*Recyclable material* means any material identified as recyclable under the state recycling law, as amended from time to time. As of January 1, 1991, the term "recyclable material" means lead-acid batteries, major appliances, waste oil and yard waste; including leaves, grass clippings and brush. As of January 1, 1995, the term "recyclable material" was expanded to mean aluminum containers, corrugated paper and container board, foam polystyrene, glass containers, magazines and similar material, newsprint, office paper, plastic containers, steel containers, cans, waste tires and bimetal steel/aluminum containers.~~

Recycling law means 1989 Wisconsin Act 335 (Wis. Stats. ch. 287) as amended from time to time.

Refuse means all waste matter such as leaves, brush or tree trimmings, and other items of a similar nature. It shall not include stumps, trunks of trees, limbs of trees, limbs of trees over two inches in diameter or four feet long, or materials from the clearing of land or building sites.

Residential property means any property subject to the state uniform dwelling code adopted by section 105-50 and contained on one property tax parcel.

Scavenging means the removal of materials at a residence, disposal site, or interim solid waste handling site without the approval of the owner or operator or the city.

Solid waste or *waste* means all recyclable and non-recyclable solid and semisolid wastes including, but not limited to: garbage, rubbish, yard waste, ashes, industrial wastes, swill, demolition and construction wastes, abandoned vehicles or parts thereof, and recyclable materials.

Toxic waste means:

- (1) *Hazardous toxic waste* means any waste that exhibits the characteristics of a hazardous waste and which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, an increase in mortality or an increase in serious irreversible or incapacitating reversible illness, or which poses a substantial present or potential hazard to human health, wildlife or the environment when improperly treated, stored, transported, disposed of or otherwise managed. Household hazardous waste is exempted from this definition.
- (2) *Nonhazardous toxic waste* means any waste that does not meet the criteria for being a hazardous waste but through its chemical or other qualities usually kills, injures or impairs organisms.

White goods means any large household appliance including regenerators, stoves, dishwashers, water heaters, washers, dryers, or other similar appliances.

Yard waste means plant material, leaves, grass clippings, branches, brush flowers, roots, etc., organic debris commonly thrown away in the course of maintaining yards and gardens, including sod and other biodegradable organic material. The term "yard waste" excludes pine needles, food waste, plastic and synthetic fibers, lumber, any wood or tree limbs over two inches in diameter or three feet in length and soil contaminated with hazardous waste.

Sec. 30-3. Governing committee.

- (a) The board of public works shall be the administering and supervising committee for the purpose of carrying out the provisions of this chapter. The board of public works shall make such rules, regulations and policies that are necessary for the prompt and effective removal and disposal of solid waste in the city. The board of public works shall publish a copy of each rule, regulation and amendment thereto adopted for purposes of administering this chapter as a class I notice and publication shall be a prerequisite to the validity thereof. Printed copies of the rules shall be available to the public at city hall.
- (b) The supervision, direction, collection and disposal of solid waste shall be under the daily direction of the street superintendent who shall see that the work is done in strict compliance with this chapter and the rules and regulations promulgated by the board.

- (c) The city engineering department representative through the water and sewage committee shall have supervision and control of any sanitary landfill operation operated by the city.

Sec. 30-4. Forfeiture.

- (a) Any person violating or failing to comply with any section of this chapter shall be subject to a forfeiture not to exceed \$200.00 plus all damages or expenses incurred by the city, including but not limited to, court costs and attorney's fees.
- (b) The street superintendent shall be authorized to issue citations for violations of this chapter. Said citations shall meet the requirements of Wis. Stats. § 66.0113, as amended from time to time.

Sec. 30-5. Education.

It shall be the city's responsibility to properly educate persons and the public as to solid waste ordinances and policies. A minimum of one percent of annual collection and disposal of solid waste budget shall be used for advertising, educational programs, literature, and solid waste education material. Notwithstanding the foregoing, owners of multifamily residences shall be responsible for informing and educating their tenants regarding the requirements of this chapter and any rules promulgated hereunder, including, but not limited to, any amendments to this chapter made periodically.

Sec. 30-6. Intent.

It is the intent of this chapter to set forth the fundamental elements of an effective solid waste program for the city. It is also recognized that an effective solid waste program needs more detailed explanation and the ability to change as conditions warrant. Therefore, as a part of this chapter, the board and the street superintendent, pursuant to section 30-3, shall establish policies that will support the intention of this chapter. After publication in accordance with this chapter, said policies shall be kept on file in the city clerk's office for inspection by the public during normal business hours. Copies of the policies shall be provided to the public pursuant to the Open Records Law and city ordinances.

Secs. 30-7—30-30. Reserved.

Article II – Collection and Disposal

Sec. 30-31 Collection Frequency.

Garbage shall be collected by the city once each week. Collectable recyclables shall be collected once every two weeks.

Sec. 30-32 Roll-Out Carts

- (a) Initial Provision of Roll-Out carts.

The City shall initially provide 95-gallon roll-out carts with black lids for garbage and 95-gallon roll-out carts with yellow lids for collectable recycling as follows:

(1) The City will provide one roll-out cart/collection service for garbage, and one roll-out cart/collection service for collectable recyclables, per single family home.

(2) The City will provide two roll-out carts/collections services for garbage, and two roll-out carts/collection service for collectable recyclables, to a duplex on a single lot.

(3) The City will provide two roll-out carts/collections services for garbage, and two roll-out carts/collection service for collectable recyclables, to a three-plex on a single lot.

(4) The City will provide two roll-out carts/collection service for garbage, and two roll-out carts/collection service for collectable recyclables, to each multi-family unit on a single lot.

(5) The City shall provide two roll-out carts/collection service for garbage, and two roll-out carts/collections service for collectable recyclables, to each business on a single lot.

(b) Extra Roll-Out Cart Requests and Fees.

(1) Upon request, single family home, duplex, three-plex, multi-family unit property owners and businesses may request additional roll-out carts for garbage and collectable recycling. Property owners shall be charged for the additional roll-out carts, along with an annual fee, with such charges for carts to be set by resolution of the Council.

(2) Fee Structure:

- a. Each additional roll-out cart: \$70 one-time fee
- b. Annual fee: \$50 for each additional roll-out cart.

(3) If a resident who paid for an additional cart moves to another area in the City and wishes to have a second cart at the new residence, the resident does not have to pay for the additional cart, provided the property owner gives the City notice of the move, and the property owner takes the second cart with them to the new residence.

(c) Care of Roll-Out Carts

(1) Carts have an expected life of more than 10 years, and normal wear and tear damage to wheels or covers may be repaired by the City at no cost to the property owner at the discretion of the Street Superintendent.

(2) Property owners are responsible for the care and protection of recycling carts provided by the City. Residents requiring a replacement cart will be responsible for the cost of said replacement.

- (3) All roll-out carts shall be maintained in a good, clean and sanitary condition. Roll-out carts shall not be overloaded, bent, broken or otherwise maintained so as to prevent the cover from properly fitting thereon.
- (d) Storage of Roll-Out Carts in between Collection Periods.
- (1) Roll-out carts shall be stored in a garage or other permitted enclosure or outbuilding on the parcel, or when such garage or other permitted enclosure or outbuilding is not available or is impracticable for storage, roll-out carts may be stored along the side of the primary and accessory structures in the side yard or rear yard. Roll-out carts may not be stored in the front yard or boulevard.
- (e) Location and Placement of Roll-Out Carts for Collection.
- (1) Prior to the scheduled time of collection, roll-out carts shall be placed adjacent to the street adjacent to the residence such that it shall be apparent to the Street Superintendent which residence the roll-out cart is assigned.
- (2) All garbage and collectable recyclables shall be placed in the proper roll-out cart.
- (3) Roll-out carts shall be placed within 1 foot of the curb or edge of pavement with the wheels and handle facing the house and 3 feet from another cart, object, or parked car.
- (4) All garbage and collectable recyclables shall be placed as required by this chapter no earlier than 4:00 p.m. the evening prior to scheduled collection day nor later than 6:00 a.m. on the day of scheduled collection. Carts shall be removed by 12:00 a.m. midnight the day of collection.
- (5) Collections may be made at the alley line where such parcels are served by an alley or adjacent to the sidewalk in designated downtown areas, subject to the consent and approval of the Street Superintendent.
- (6) Location of roll-out carts in winter. During winter months, roll-out carts shall be placed in the driveway apron or on an adjacent area to the curb line which has been shoveled free of snow. Roll-out carts shall not be placed on top of snow bank.

~~Sec. 30-31. Procedure for collection.~~

- ~~(a) Collection of all solid waste material shall be done by the city, or an approved contractor licensed by the city or the state.~~
- ~~(b) Every person in the city shall dispose of solid waste in accordance with the terms of this article, through either the collector or an approved, licensed contractor.~~

- ~~(c) All collection of solid waste shall be done curbside on public streets from the approved container for waste material being collected, unless there is a written agreement providing for collection from other than public streets. The written agreement shall include provisions holding the City of Merrill harmless for damage to roads, sewers, curbs, infrastructure and similar damage by city owned equipment, city personnel, or contractors.~~
- ~~(d) City collection vehicles or employees will not enter private property for the purpose of collecting solid waste material unless a written agreement is in place as set forth in (c) above. In the event that multiple sources of solid waste generation occur within one residential property or commercial property, the owner shall designate one sole waste pickup area on the curbside of a public street, subject to the review and approval of the board of public works. Notwithstanding the foregoing, in the event that multiple individual single family residences are located on a single residential property, and front on a public street, such individual residences may place recyclable materials for pickup on the curbside of the public street adjacent to the individual residence. This provision only applies to recyclable materials and not to garbage, household rubbish, and other landfill wastes.~~
- ~~(e) Containers for solid waste material garbage and recyclable shall be only the type approved by the city. Only solid waste in approved containers will be collected by the city. The city shall have sole determination of type, size and location of container used for solid waste being collected.~~
- ~~(f) The collection of solid waste shall be done at least once a week on a schedule, method and routes as set up by the board of public works or the public works director/city engineer.~~
- ~~(g) The separation of recyclable material from landfill wastes shall be done by the person generating solid waste for collection by the city.~~
- ~~(h) Solid waste shall be placed on curbside for pickup no earlier than 4:00 p.m. the evening prior to scheduled collection day nor later than 6:00 a.m. on day of scheduled collection.~~
- ~~(i) There shall be no scavenging of solid waste material once it has been placed on the curbside and solid waste shall be considered under the city's jurisdiction.~~
- ~~(j) City will collect solid waste, except for industrial waste, from all property within the city's corporate limits providing proper solid waste containers are used and regulations of this article are met. Each commercial property shall be limited to six containers of solid waste per pickup and each residential property shall be limited to four containers of solid waste per pickup.~~
- ~~(k) No hazardous toxic waste of any nature shall be collected unless specifically authorized by the board of public works.~~
- ~~(l) Large item pickup will be done once per year per tax parcel. The fee shall be as established by the common council, from time to time, and as indicated on the schedule of licenses and fees appearing in chapter 16 of this Code.~~
- ~~(m) Additional large item pickups will be charged a fee to be paid in advance. The fee shall be as established by the common council, from time to time, and as indicated on the schedule of licenses and fees appearing in chapter 16 of this Code.~~

Sec. 30-33. Solid waste and collectable recyclables assessment fee.

- (a) In the event that any person places solid waste or recyclables for pickup by the collector in violation of this article or rules promulgated pursuant to the terms of this chapter, the public works director/city engineer or designee shall tag the solid waste indicating what provisions of this chapter or the rules have been violated. The tag shall indicate that if the problem occurs in subsequent weeks, the property owner will be charged \$20.00 per incident.
- (b) Charges for solid waste and collectable recyclable violations shall be as established by the Common Council, from time to time, and as indicated on the schedule of licenses and fees appearing in chapter 16 of this Code.
- (c) The property owner assessed a fee pursuant to the terms of this section shall have 30 days to pay the fee. In the event that the fee remains unpaid after 30 days, the fee, together with interest, or late charges added in accordance with section 18-31, shall become a lien against the real property and assessed in accordance with Wis. Stats. § 287.093, as amended from time to time.

Sec. 30-34 Preparation of Solid Waste for Collection Generally.

All garbage and collectable recyclables placed for collection shall be prepared as provided under this section.

(a) Garbage

All residential garbage must be placed inside the proper roll-out cart; no garbage shall be placed outside the roll-out cart for collection.

(b) Collection of recyclables.

Collectable recyclables shall be separated from garbage and other collectable solid waste and placed for collection in the proper roll-out cart in conformity with this subsection.

Sec. 30-~~33~~35. Recycling.

- (a) Recycling shall be done in accordance with the state recycling law. The city, through the board, will determine the method, schedule and container that shall be used to recycle solid waste material and fee, if any, that shall be charged.
- (b) Property owners shall separate collectable recyclables from garbage and other solid waste and shall keep the collectable recyclables clean and free of contaminants, such as produce residue, oil or grease, or other non-recyclable materials, including, but not limited to, household hazardous waste, medical waste and agricultural chemical containers. Recyclable materials shall be stored in accordance with this chapter in a manner which protects them from wind, rain and other inclement weather, and shall be placed curbside for collection as provided in this chapter.

~~(b) The following items shall be excluded from any landfill waste collection provided under section 30-31, and from any solid waste landfill operated or utilized by the city:~~

~~(1) Lead acid batteries, major appliances, yard waste, pine needles and waste oil.~~

~~(21) The following are recyclable materials:~~

- a. Metal rinsed clean including aluminum and steel cans, aluminum pie tins, empty aerosol cans, clean aluminum foil, small metal appliances, small plumbing fixtures and pipes, metals pots, pans & utensils.
- b. Paper, cardboard & cartons including envelopes & junk mail, newspapers, magazines, office paper products, phone books flattened, cardboard, cereal & food/beverage boxes, hardcover books (covers removed), wrapping paper (no foil or ribbon), and empty paper towel/toilet paper rolls.
- c. Glass containers rinsed clean with lids and caps removed and discarded including brown, green, blue and clear glass bottles and jars. (No windows, mirrors, ceramics or light bulbs.)
- ~~d. Magazines and other material printed on similar paper.~~
- ~~e. Newspaper and other material printed on newsprint.~~
- ~~f. Office paper.~~
- g. Plastic containers rinsed clean with plastic lids and caps discarded including all plastic bottles & containers marked #1, #2, #5, coffee and beverage containers, milk/water/juice bottles, detergent/shampoo bottles.
- ~~h. Steel containers.~~
- i. ~~Scrap metal.~~
- ~~j. Tin cans.~~

~~(c) All recyclables shall be placed loose in roll-out cart. Plastic bags are not allowed in recyclables.~~

- (d) The board of public works may establish more specific regulations regarding acceptable recyclable material and guidelines for sorting of recyclable materials by rule.
- (e) Items excluded from a city-operated or utilized landfill under subsection (b) of this section, shall be deposited at a designated recycle center approved by the city or shall be collected by the city or a licensed hauler as determined by the board of public works. Yard wastes may be composted in a manner approved by the board at one and two family residences.
- (f) The collection of recyclable material shall be done ~~at least once a week~~ once every two weeks on a schedule, method and routes as set up by the board of public works.

Sec. 30-36 Condominiums, Mobile Home Parks, Residences above Businesses.

The City will not enter private property to provide collectable recycling service or garbage service to residential properties physically located above commercial properties, to mobile home parks, or to condominiums unless a prior agreement is in place.

Sec. 30-~~3437~~. Unauthorized disposal of garbage, refuse or solid waste.

- (a) No person shall dispose of garbage, refuse or solid waste as defined in Wis. Admin. Code ch. NR 500 as amended from time to time, or under this article, except at disposal sites officially recognized by the county solid waste committee.
- (b) No person shall deposit, permit to be deposited, or dispose of garbage, refuse or solid waste as defined in Wis. Admin. Code ch. NR 500, as amended from time to time, or under this article for pickup or collection, other than on his own property, and unless said garbage, refuse or solid waste was generated on site by said property owner, tenant or occupant thereof.
- (c) No person shall cause to be collected by a public or private refuse or garbage collector any byproduct of combustion, including ashes, cinders or coals, that are not completely extinguished.
- (d) The City retains the right to refuse collection to any property found to have materials not separated correctly or if roll-out carts are placed outside of the designation location.

Sec. 30-~~3538~~. Yard waste.

- (a) No person shall cause to be collected by a public or private refuse hauler or garbage collector any yard waste as part of the collection of landfill wastes. Yard waste may be collected as recyclable material pursuant to section 30-~~3334~~.
- ~~(b) Pine needles, brush, or twigs and branches shall not be considered yard waste. The placing of such material in containers or bags for recycling collection can result in a fine or forfeiture pursuant to this chapter.~~
- ~~(eb)~~ The city shall periodically collect and also provide a compost site for yard waste.
- ~~(ec)~~ Yard waste shall be placed in an approved container or hauled to compost site by an individual person.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved: _____
Derek Woellner, Mayor
Attest: _____
Katherine Unertl, Deputy City Clerk

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 16, Section 16-1, 30-31
through 30-32, Solid Waste and Recycling

ORDINANCE NO. 2022-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 16, Section 16-1, 30-31 through 30-32 of the Code of Ordinances for the City of Merrill is amended to read as follows:

CHAPTER 30 SOLID WASTE AND RECYCLING		
30-31(l)	Large item pick-up—once per tax parcel	No fee
30-31(m)	Additional large item pickup fee	\$150.00
30-32(c)	Extra garbage items pick-up charge: Desk or dresser	\$25.00
	Extra garbage items pick-up charge: Sofa/couch	\$25.00
	Extra garbage items pick-up charge: Large chair	\$25.00
	Extra garbage items pick-up charge: Roll of carpet	\$25.00
	Extra garbage items pick-up charge: Microwave	\$45.00
	Extra garbage items pick-up charge: Dehumidifier	\$55.00 \$65.00
	Extra garbage items pick-up charge: Air conditioner	\$65.00
	Extra garbage items pick-up charge: Television	\$40.00
	Extra garbage items pick-up charge: Box spring or mattress	\$25.00 each
	Extra garbage items pick-up charge: Computer/monitor	\$35.00
	Extra garbage items pick-up charge: Copier/printer	\$35.00
	Extra garbage items pick-up charge: Refrigerator/Freezer	\$65.00
	Extra garbage items pick-up charge: Washer/Dryer	\$45.00
	Extra garbage items pick-up charge: Water Heater	\$45.00
	Extra garbage items pick-up charge: Dishwasher	\$45.00
	Extra garbage items pick-up charge: Stove	\$60.00
	Extra garbage items pick-up charge: Bag or box of garbage w/recycle	\$25.00
	Extra garbage items pick-up charge: Brush piles not bundled and cut to four feet	\$25.00
	Extra garbage items pick-up charge: Tires	\$25.00 per tire
	Extra garbage items pick-up charge: Building materials	\$25.00
	Extra garbage items pick-up charge: Fluorescent light tubes	\$25.00 per tube

Attachment: Ord - Chapter 16 - Solid Waste and Recycling fees (8627 : Ordinance amending Chapter 16, Solid Waste and Recycling)

	Incorrect materials in roll-out cart	\$20.00 per instance
	One-time fee for additional garbage or recycling carts	\$70.00 per cart
	Annual fee for additional roll-out carts	\$50 per cart

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect March 1st, 2022 per the Public Service Commission of Wisconsin.

Approved:

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Derek Woellner, Mayor

Attest:

Katherine Unertl, Deputy City Clerk

RESOLUTION NO. _____**FINAL RESOLUTION OF INTENT TO EXERCISE SPECIAL ASSESSMENT
POWERS BY POLICE POWER UNDER SECTION 66.0703 OF THE
WISCONSIN STATUTES.**

WHEREAS, the Board of Public Works of the City of Merrill, Wisconsin held a Public Hearing in the City Hall, Merrill, Wisconsin, for the purpose of hearing all persons interested in the matters contained in the preliminary resolution of the City of Merrill, of its intent to exercise special assessment powers pursuant to Police Power under Sec. 66.07 Wis. Stats., all as set forth below, and the reports of the City Public Works Director/City Engineer and City Building Inspector mentioned therein on the following proposed projects and other matters, to-wit:

Preliminary Resolution of February 8, 2022, a copy of which is attached hereto, on which a hearing was held on the 23rd day of February, 2022;

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of March, 2022, to complete the following public works projects in the City of Merrill:

1. Sidewalk inspection pursuant to sidewalk inspection program.
Sidewalk maintenance area is generally city wide as needed:
 - a) Isolated sidewalk repairs requested or needed.
 - b) Driveway approaches requested or needed.
 - c) Curb and gutter requested or needed.
 - d) New sidewalk extensions as requested and/or approved by Board of Public Works.
2. Reconstruction of Michler Crest involving:
 - a) Replacement and upgrade of existing sanitary sewer and water main.
 - b) Curb and gutter and pavement replacement
3. Paving of Alley, the 200 block between N Center Ave, and Park St. (between E. 2nd St. and E. 3rd St.) involving:
 - a) Grading existing alley
 - b) Asphalt paving

Said public improvements shall include, where appropriate:

1. The grading of said street.
2. The surfacing of said street with asphalt.
3. The installation of curb and gutter on said street.
4. The installation, removal or replacement of sidewalk, driveway and curb and gutter on said street.
5. The installation of water main and water laterals on said street.
6. The installation of sanitary sewer and sewer laterals on said street.
7. The installation of storm sewer on said street.
8. The necessary landscaping on said street.
9. All improvements shall be completed to plans and specifications prepared or approved by the Public Works Director and recorded in the office of the Public Works Director/City Engineer.

NOW THEREFORE, BE IT FURTHER RESOLVED, by the Common Council of the City of Merrill, Wisconsin,

1. That the reports of the City Public Works Director/City Engineer or City Building Inspector pertaining to construction of said improvements, including the plans and specifications are hereby adopted and approved.
2. That the Board of Public Works shall cause the improvements to be made by City employees or it may advertise and let any part or all of the same out on bids.
3. That payment for said improvements be made by assessing the costs to the property benefited as indicated in said report, as an exercise of the Police Power.
4. Those benefits shown on the reports are true and correct, having been determined on a reasonable basis and are hereby confirmed.
5. That the assessments for all projects included in said reports are hereby combined as a single assessment but any interested property owner shall be entitled to object to each assessment separately or any assessment jointly for any purpose or purposes.
6. The assessment against any parcel may be paid in cash not later than November 1 of the year such improvements are made, or in installments as provided by City Ordinance, and if not so paid, shall be extended upon the tax roll as a delinquent tax against said parcel and all proceedings in relation to the collection, return and

sale of property for the delinquent real estate taxes shall apply to such assessment except otherwise provided by Statute.

7. The City Clerk is directed to publish this resolution as a Class 1 notice in the official newspaper.
8. The Clerk is further directed to mail a copy of this resolution and a statement of the final assessment against the property to every property owner whose name appears on the assessment roll whose post office address is known or who can with reasonable diligence be ascertained.

Recommended by Board of Public
Works

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner, Mayor

Passed: _____

Katherine Unertl, Deputy City Clerk

RESOLUTION NO. _____

**A RESOLUTION APPROVING A PLANNED UNIT DEVELOPMENT AND
CONSTRUCTION OF DUPLEXES ON WEBSTER STREET BETWEEN
EUGENE & ALEXANDER STREETS, MERRILL**

WHEREAS, S.C. Swiderski, LLC have requested a Planned Unit Development pursuant to the Merrill Zoning Code Chapter 113, Article III, Section 113 for the purpose constructing duplexes on the following described property:

A parcel of land on Webster Street, between Eugene and Alexander Streets, comprising approximately 4.3 acres on the East ½ of Lot #3 of Certified Survey Map #2855, City of Merrill, Lincoln County, Wisconsin,

Commonly known as Webster Street herein referred to as the "Premises";
and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on March 1, 2022, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Article III, Section 113 and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of March, 2022, that a Planned Unit Development consisting of duplexes on the above described premises is approved.

Recommended by: City Plan
Commission

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

Katherine Unertl
Deputy City Clerk



APPLICATION FOR PLANNED UNIT DEVELOPMENT CITY OF MERRILL

NAME: S.C. Swiderski, LLC STREET ADDRESS: 401 Ranger Ht Mosinee WI
 PROPERTY ADDRESS: S. Alexander + Webster St. Merrill, WI 54452 TAX ROLL#: 54455
 LEGAL DESCRIPTION: See attached

EXISTING USE: R4 - Vacant PROPOSED USE: R4 + PUD - Duplexes

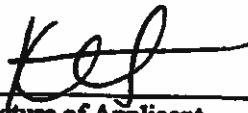
REASONS FOR REQUESTING A ZONE CHANGE: We are proposing 14 duplex units in Lot 2 of the prepared CSM, soon to be Lot 17 as part of the Future Alexander Estates Plat. PUD zoning offers more flexibility for the proposed units.

ADDITIONAL REQUIREMENTS

1. Names and addresses of all abutting and opposite property owners within 300 feet of the property to be altered.
2. Evidence of ownership or control of the property for which the application is submitted.
3. Principal use of all properties within 300 feet of the property to be altered.
4. A plot plan or survey plat, drawn to scale, showing the property to be rezoned, location of structures, and property lines within 300 feet of the parcel.
5. Statement of development concept, including the planning objectives and the character of the development to be achieved through the PUD.
6. An accurate map of the project area, including its relationship to surrounding properties and existing topography and key feature.
7. The pattern of proposed land use including shape, size and arrangement of proposed use areas, density and environmental character (single-family, multiple-family, commercial, public, etc.).
8. The pattern of public and private streets.
9. The location, size and character of recreational and open space areas reserved or dedicated for public uses such as recreational areas and common open space areas.
10. Preliminary engineering plans, including site grading, street improvements, drainage, public utility extensions and landscaping plans.
11. Preliminary building plans, including floor plans and exterior designs or elevations.
12. Development schedule indicating the appropriate date when construction of the PUD can be expected to begin and be completed, including initiation and completion dates of separate stages of a phased development.

13. General outline of intended organizational structure related to property owners' association, deed restrictions and private provision of common services.
14. Statement of financing plan, including projected sources and amounts of funds.
15. Statement of intentions regarding the future setting or leasing of all or portions of the PUD, such as land areas, dwelling units and public facilities.
16. Any additional information as required by the Plan Commission and/or submitted by the applicant necessary to evaluate the character and impact of the proposed PUD.
17. FAILURE TO SUPPLY SUCH INFORMATION SHALL BE GROUNDS FOR DISMISSAL OF PETITION.
18. A fee of \$175.00 shall be paid to the Clerk-Treasurer at time of application.

All information submitted is accurate to the best of my knowledge.



Signature of Applicant

2.1.22

Date



CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING
4080 N. 20TH AVENUE, WAUKESHA, WI 54401
(715) 678-8784

LINCOLN COUNTY CERTIFIED SURVEY MAP

MAP NO. 2855 VOLUME 17 PAGE 77

PREPARED FOR: CITY OF MERRILL

LANDOWNER: HEINZ ROTH

OF PART OF ASSESSOR'S PLAT OF THE CITY OF MERRILL NUMBER 617, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 15, TOWNSHIP 31 NORTH, RANGE 6 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.

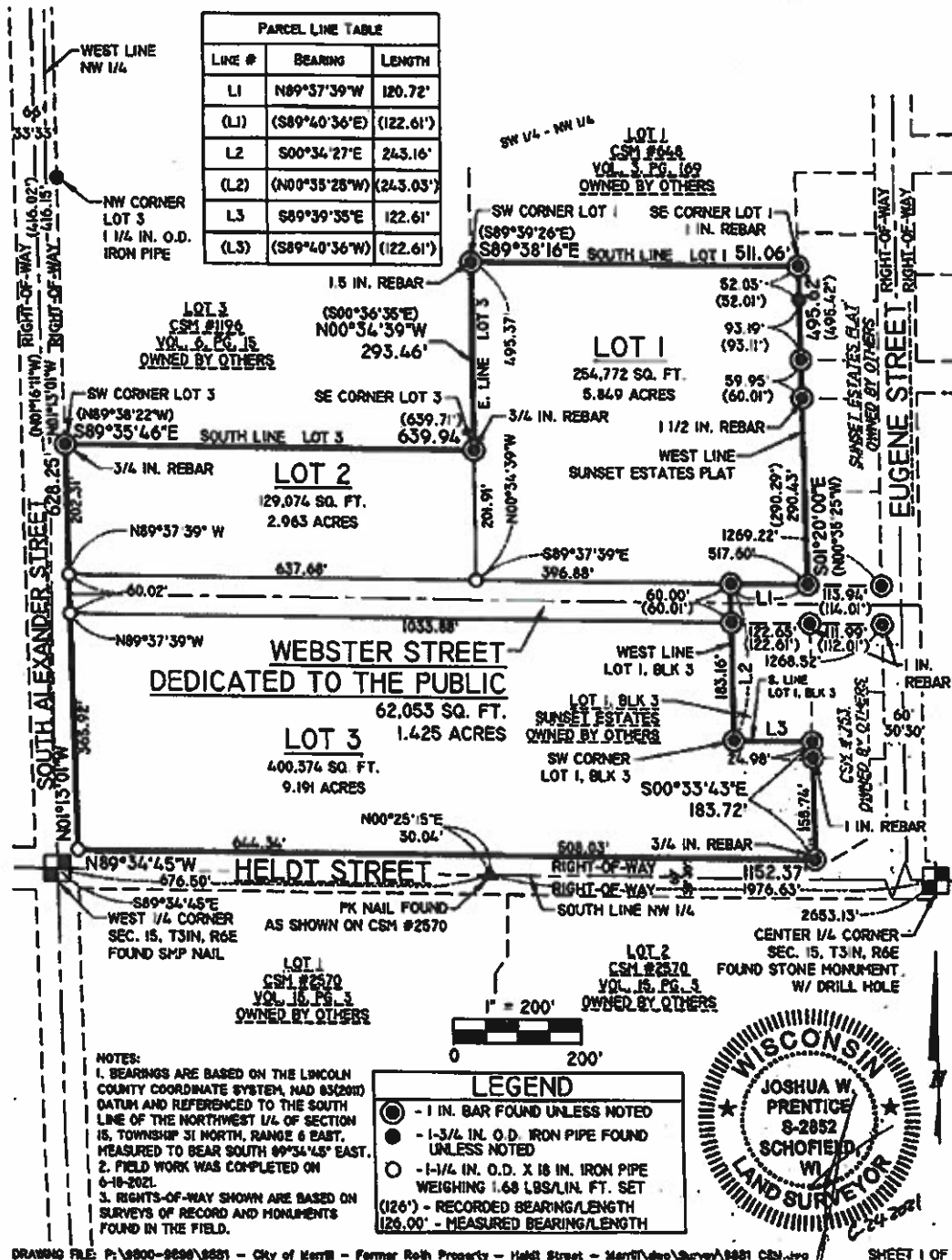


552477

SARAH L. KOSS
LINCOLN COUNTY, WI
REGISTER OF DEEDS

07/01/2021 12:41:39PM

RECORDING FEE: 30.00
PAGES: 2



Attachment: Res - PUD Webster St. Duplexes (8629 : Resolution approving Development of Duplexes on Webster St)

Alexander Estates



Attachment: Res - PUD Webster St. Duplexes (8629 : Resolution approving Development of Duplexes on Webster St)

COO & Advisory Board of Directors



Nathanael Popp

Chief Operating Officer

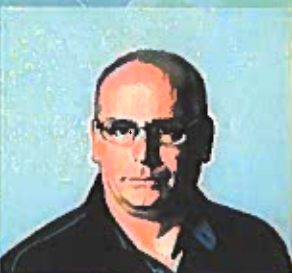
Experience: 17 years of construction and management
 University of Wisconsin- Stout, Bachelor of Science in Industrial Management
 WI Real Estate License
 Role: Handles company strategic direction and project financing



Jacqui McElroy

Director of Business Development

Experience: 23 years of real estate and development
 St. Cloud State University, Bachelor of Science in Marketing
 WI Real Estate License
 Role: Handles project selection, planning and feasibility



Tom Woller

Director of Construction

Experience: 32 years of construction and project management
 Role: Handles project budgets, schedules, materials and contracting

Leadership Team

SCS has an experienced leadership team with diverse backgrounds covering different areas of the business.



**Samantha
Cricks**

Managing Real
Estate Broker



**Gail
Zettler**

Accounting Manager



**Kari
Kussow**

Leasing Manager



**Ryan
Schultz**

IT Manager



**Jon
Sawicky**

Maintenance & Grounds
Manager

Development Team

SCS has a dedicated and experienced development team to work through the planning and entitlement process, ensuring clear communication and efficiencies for the municipality.



**Kortni
Wolf**

Business Development
Manager



**Madeline
Check**

Development Designer



**Kal
McHugh**

Civil Project Engineer



**Shayne
Fellenz**

SCS Homes Coordinator



**Nick
Ockwig**

Design Coordinator



**Morgan
Wardall**

SCS Homes Concierge

Development Concept

The proposed development is comprised of both single-family homes located on the western portion of the site, and multi-family duplexes on the eastern portion. We are here today requesting rezoning of the duplex portion to PUD.

The plans for the project include the development of Lot 2 with two styles of duplex buildings; the duplexes are one level buildings. There will be a total of seven buildings and a total of fourteen units. The objective is to provide a high-quality rental option that lives similar to a single-family home, featuring private entrances and attached garages.

SCS
S.C. SWIDERSKI

Organizational Structure

The duplexes will be solely owned by S.C. Swiderski and managed by their property management division. There will be no property owner association.

Financial Plan

S.C. Swiderski will finance the construction of the project with an owner equity contribution and conventional financing. Estimated project costs are \$2.5 million.

Statement of Intentions

Lot 2 will be owned solely by S.C. Swiderski. The land and duplexes built on this lot will be owned and managed by S.C. Swiderski.

SCS
S.C. SWIDERSKI

THE SCS DIFFERENCE

At S.C. Swiderski we take pride in the ability to deliver great service to our employees, customers, partners, and communities. The SCS Difference provides a high level of service that is both proactive and inclusive throughout all areas of the company.

The SCS Difference aims to use integrity, experience, and proven approaches in construction and real estate investment to deliver quality developments while embracing our responsibility to our customers.



EXPERTISE

We design, build, manage, and maintain our properties. From drawing the building concepts to construction, landscaping and responding to service calls, we know our properties inside and out.



EXPERIENCE

We have 29 years of experience taking care of our tenants and our properties. Our Leasing, Maintenance and Grounds Departments are professional and responsive.



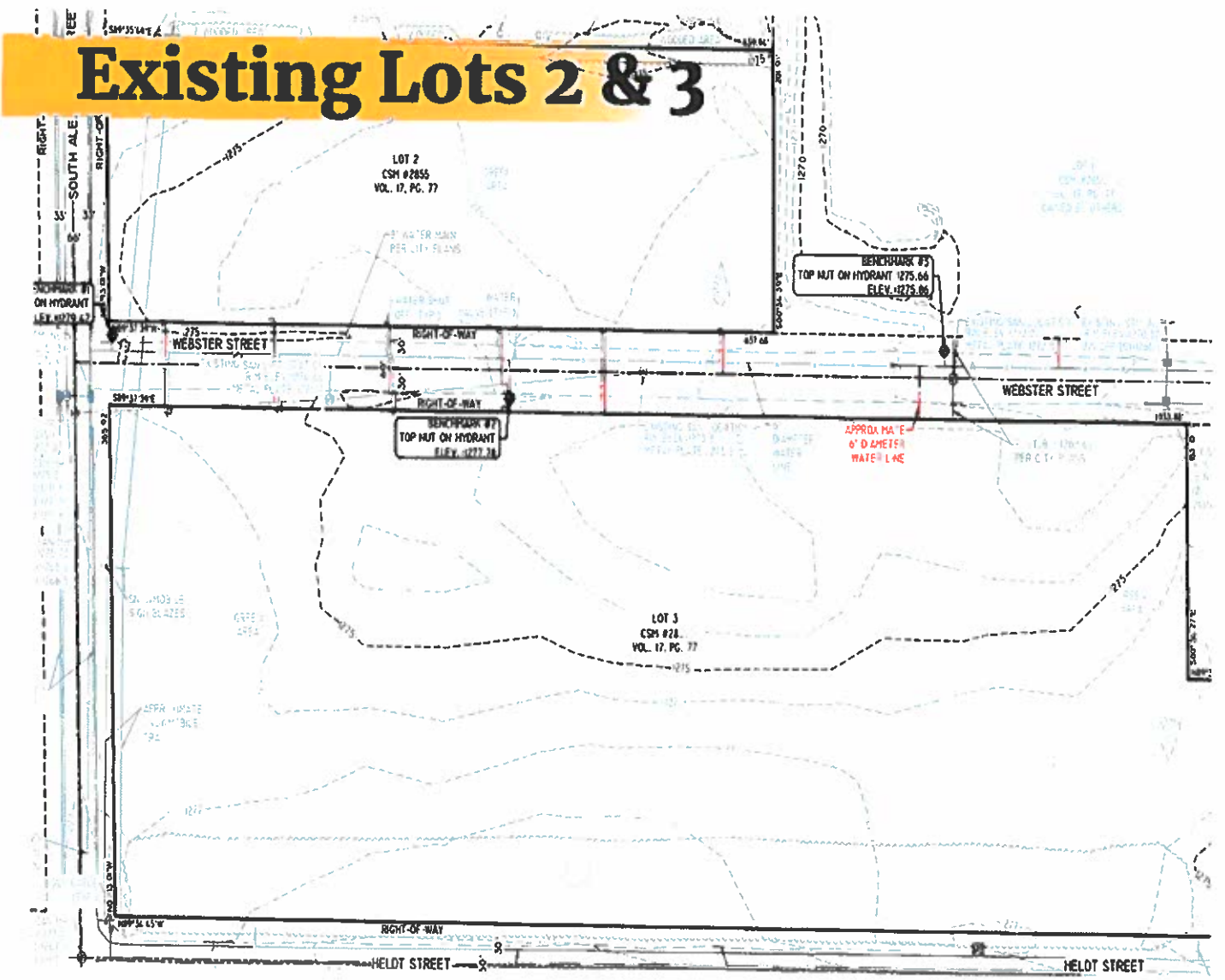
INTEGRITY

We are a *Made in Wisconsin* Certified company that embraces our responsibility to our customers and communities we serve. We invest in our people, processes, and properties.

Location: S Alexander and Heldt St



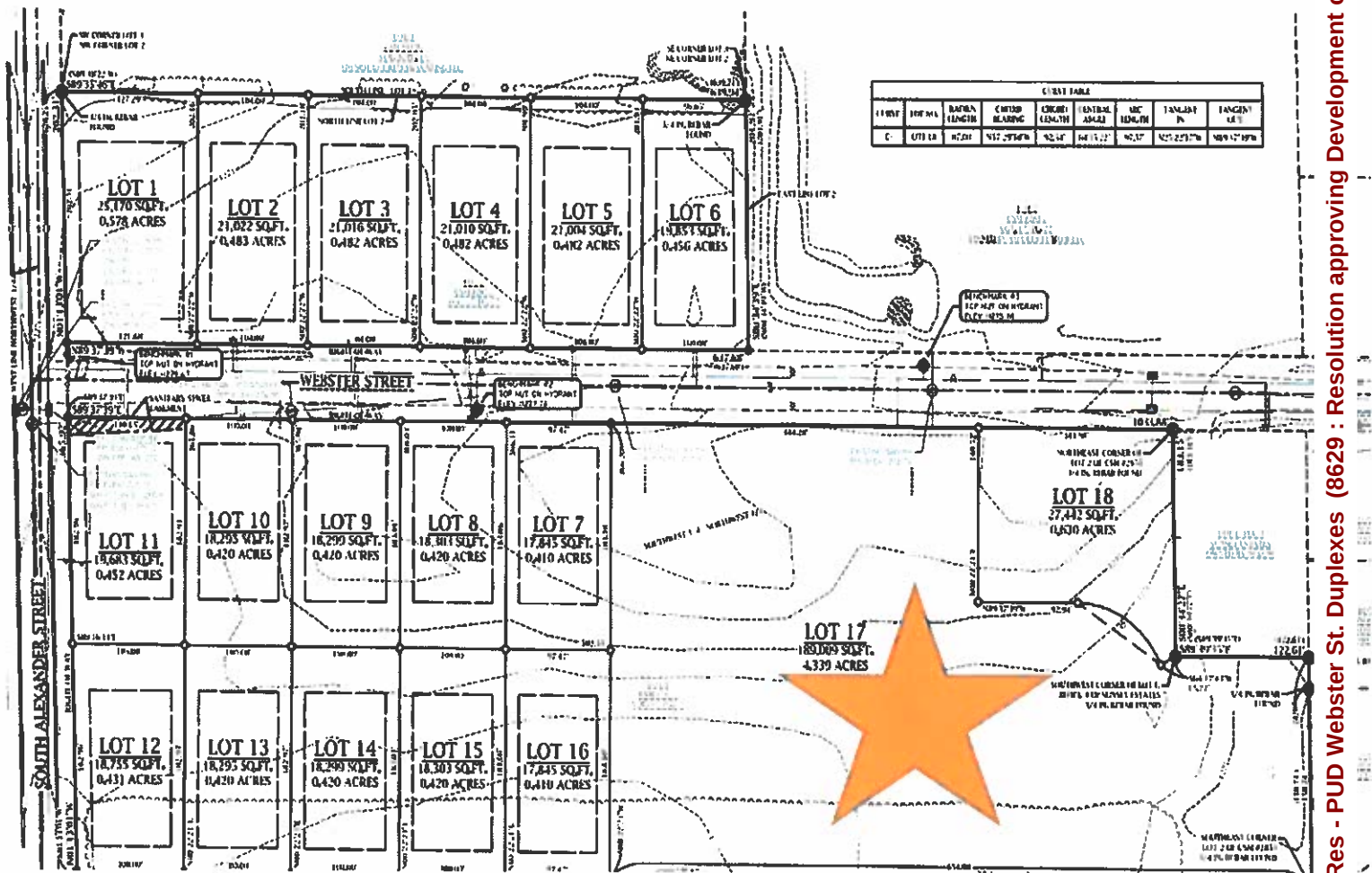
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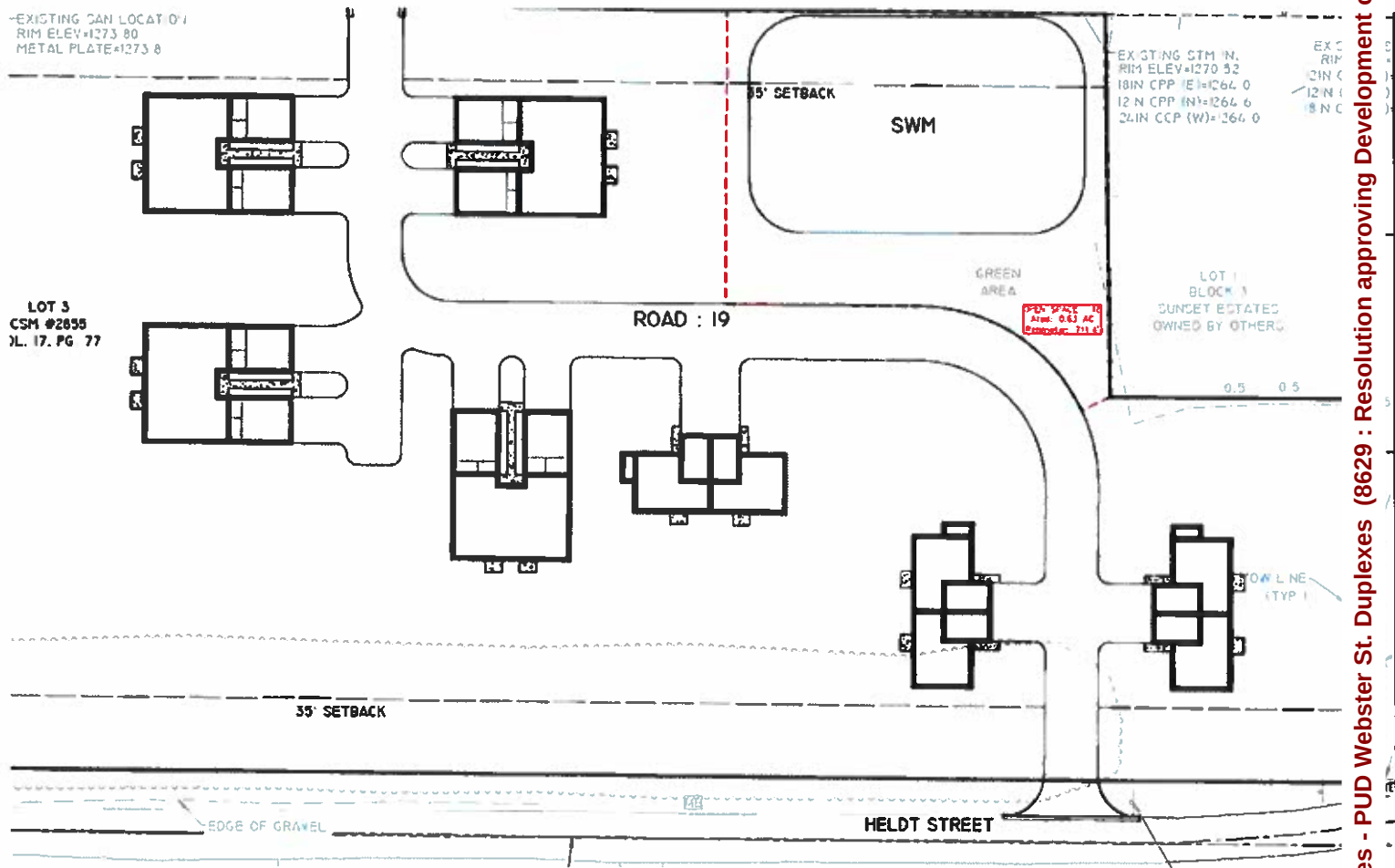
Attachment: Res - PUD Webster St. Duplexes (8629 : Resolution approving Development of Duplexes on Webster St)

Future Preliminary Plat



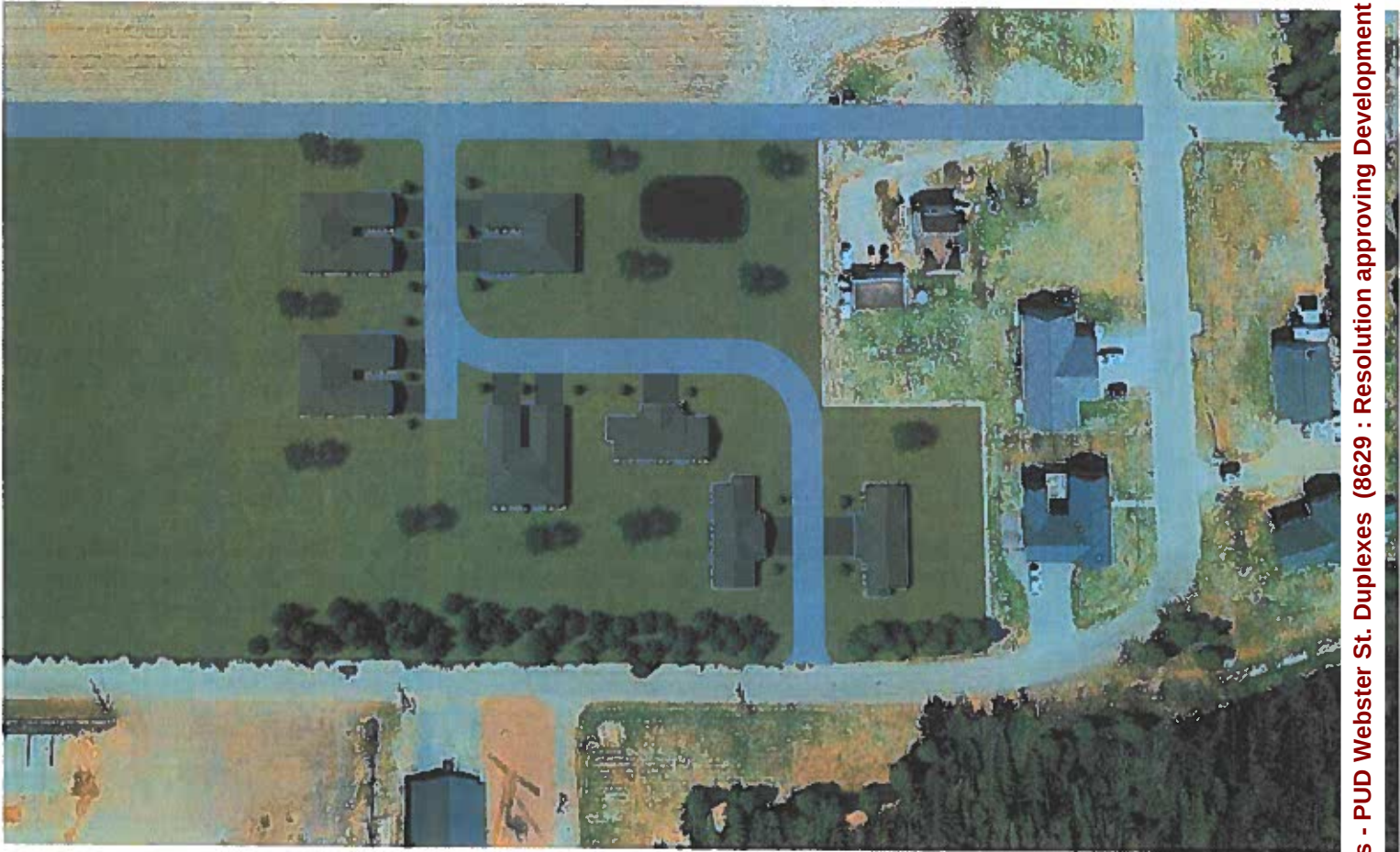
Attachment: Res - PUD Webster St. Duplexes (8629 : Resolution approving Development of Duplexes on Webster St)

Site Plan - Duplexes



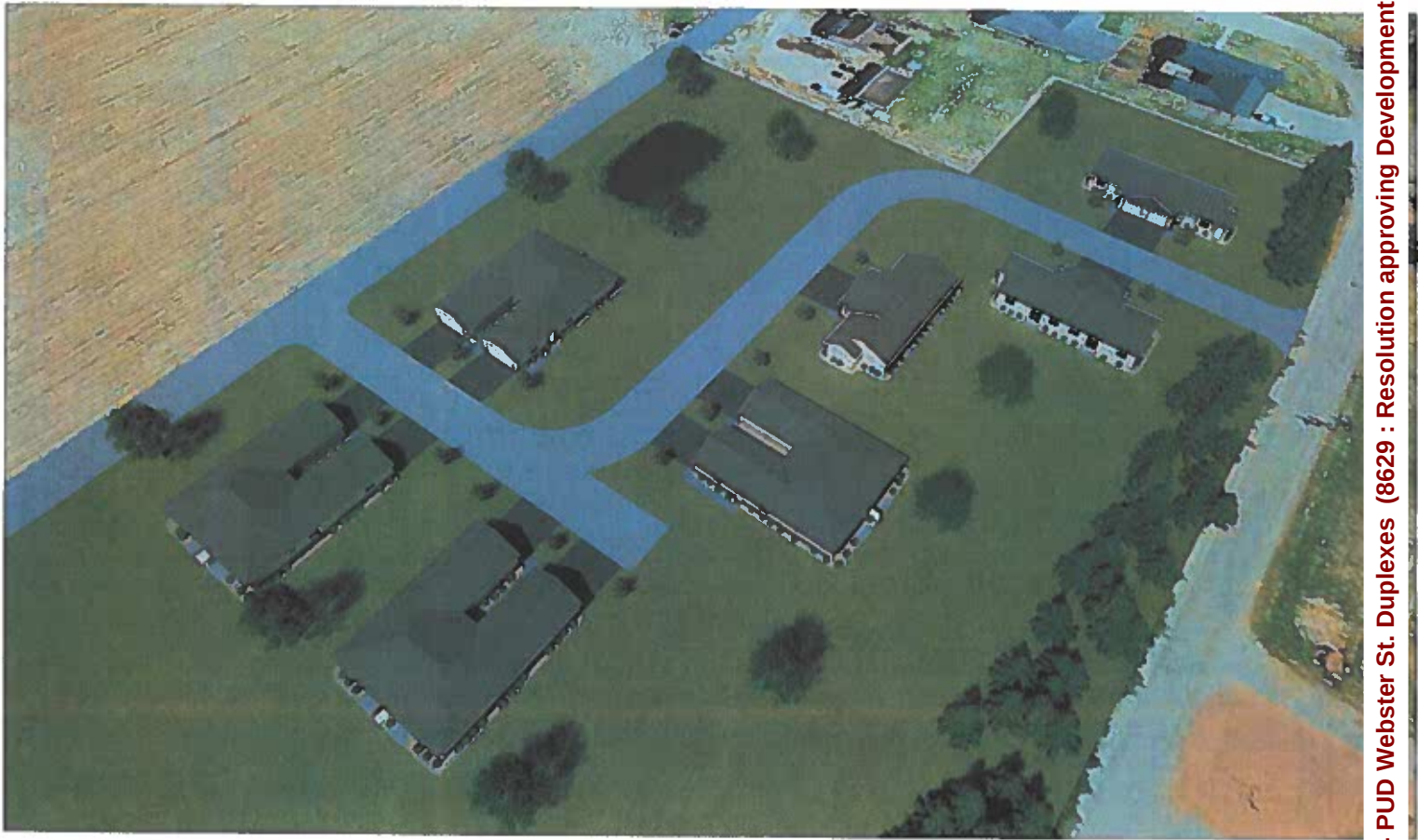
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Site Rendering - Duplexes



Attachment: Res - PUD Webster St. Duplexes (8629 : Resolution approving Development of Duplexes on Webster St)

Site Rendering - Duplexes





Project Summary

LAND AND PARKING

- **Zoning: Rezone Lot 2 of new CSM to PUD for Duplexes**
- **4.969 Acres (Duplexes)**
- **22 garage stalls**
- **44 parking stalls**
- **3.14 spots/unit**

SITE INFO

- **7 duplex buildings**
- **Individual roll out garbage bins**
- **1 pedestal mail box**
- **1 posted sign for Alexander Estates**

UNIT INFO

- 6 Two Bedroom**
- 8 Three Bedroom**
- 14 Total Units**
- **Attached garages**
- **Private entrances**
- **In-Unit Laundry**
- **Rent includes heat and water, cable & wifi**

Estimated Project Timeline

7 Duplex Buildings:

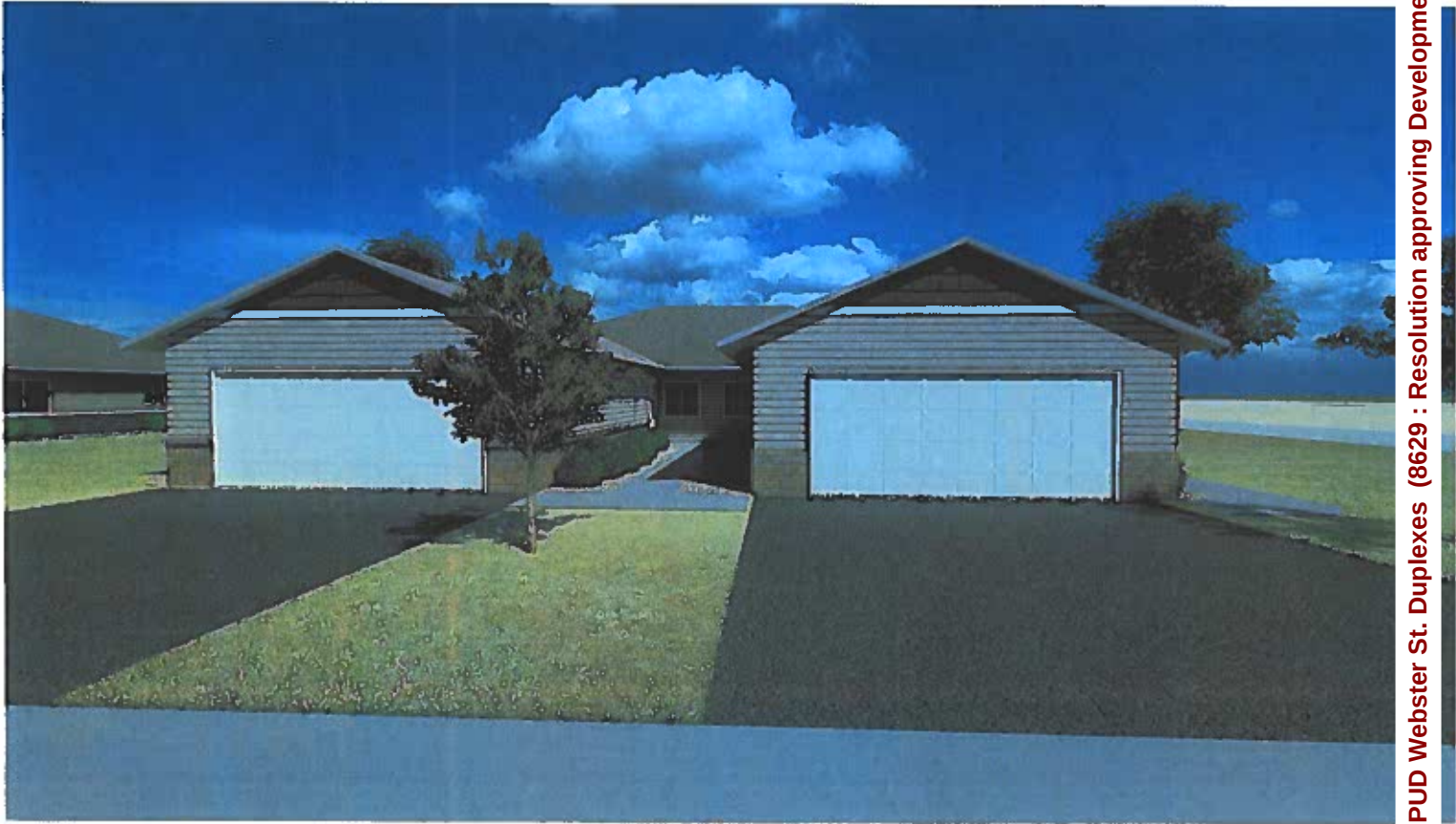
Estimated Start date:

June 2022

Estimated Completion Date:

December 2023

Bedford Duplex



Bedford Duplex



Bedford Duplex



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Bedford

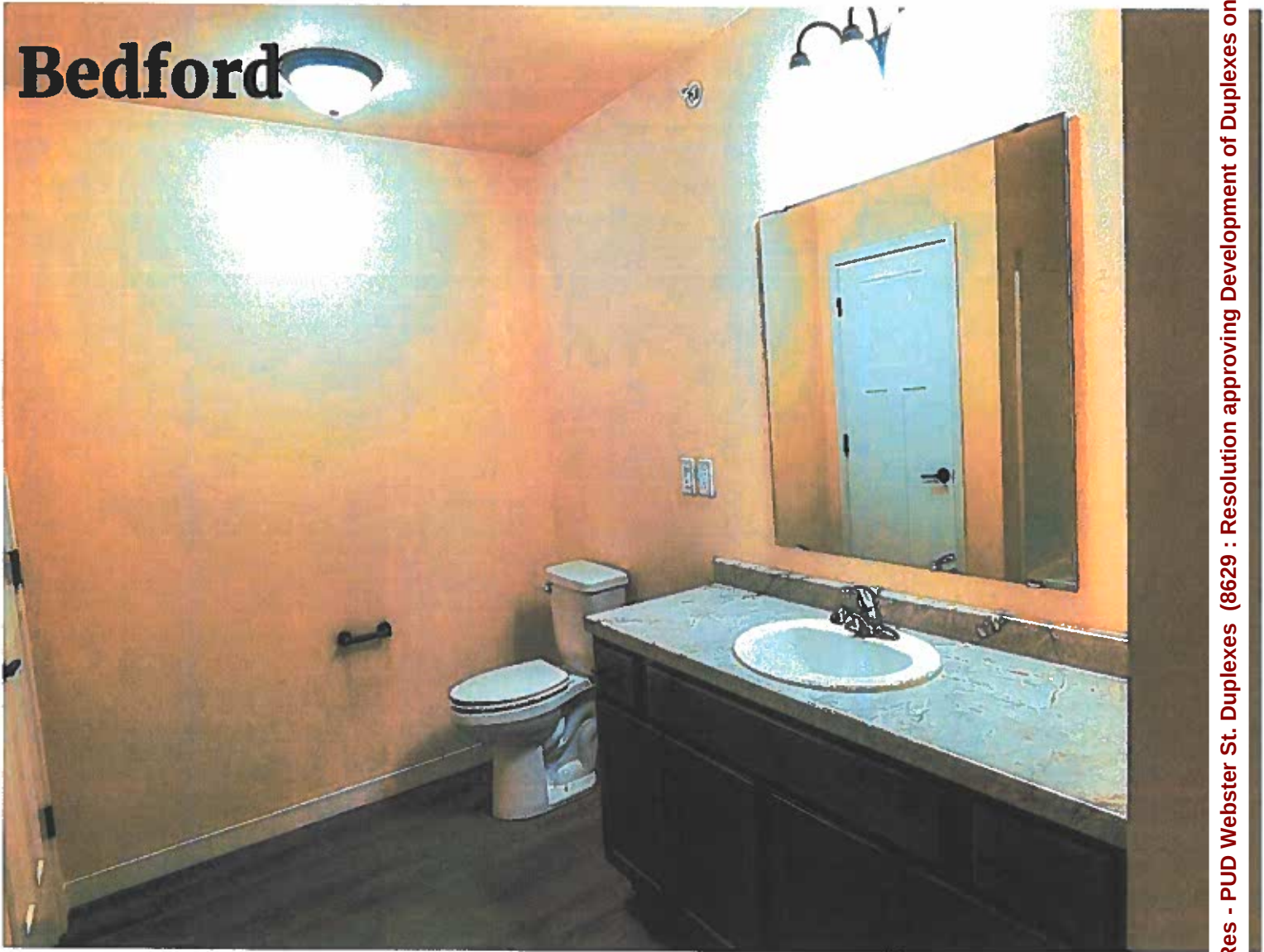


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Bedford



Bedford



Attachment: Res - PUD Webster St. Duplexes (8629 : Resolution approving Development of Duplexes on Webster St)

Bedford



Rockwell Duplex



Rockwell Duplex



Rockwell Duplex



Duplex
Exteriors

SCS
S C. SWIDERSKI LLC

SIDING | MASTIC BY PLY GEM



GARAGE DOORS

WHITE

Mastic Aluminum Soffit & Fascia

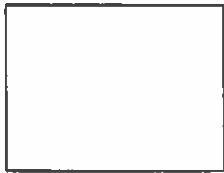


WHITE

WEATHEREDWOOD



Trim



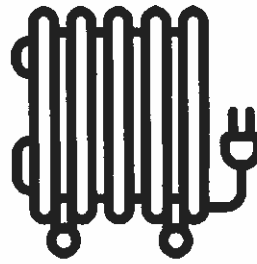
White

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Included in Rent Rates



Individual
Thermostats



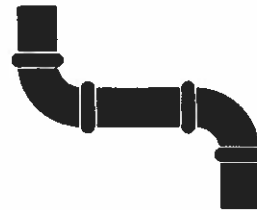
Hydronic
Heat



Trash
Removal



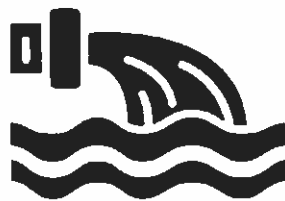
Wireless
Internet



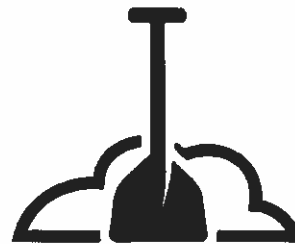
Water



Cable



Sewer



Snow
Removal

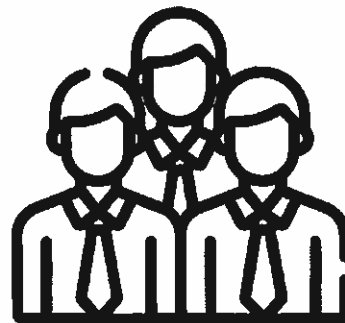


Lawn Care

SCS
S.C. SWIDERSKI LLC

SCS Leasing

- Professionally trained on-site staff.
- In compliance with all Equal Housing Opportunity criteria.
- Highly experienced area manager and administrative support staff.
- Tenant portal for on-line payments and maintenance requests.
- Comprehensive applicant screening process:
 1. income guideline
 2. background check
 3. credit check
- Virtual tours and contactless transactions available.
- Extensive rules and regulations enforced for all tenants.



SCS Maintenance

To keep our sites secure and ensure peace of mind, SCS Maintenance and Grounds Crews operate SCS marked vehicles and wear SCS attire. This also assures tenants that staff present is from SCS.

REGULARLY SCHEDULED Maintenance

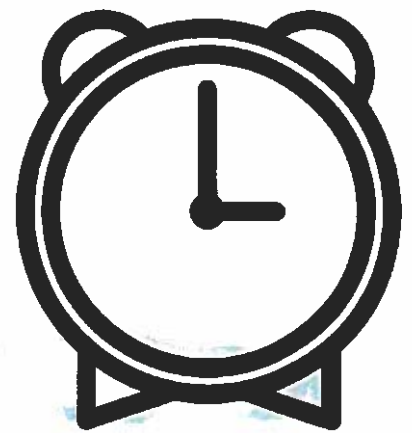
- Pressure washing of building.
- Annual dryer vent cleaning.
- Monthly building lighting and general building inspections.
- Regular landscape inspections.
- Annual inspection of asphalt parking and driveway areas.
- Filter changes per type of equipment specifications.
- Annual testing of fire alarms & fire suppression systems.

AVERAGE RESPONSE TIME

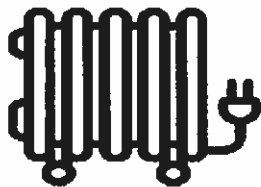
2 days 20 hours and 50 minutes

AVERAGE WORK ORDER COMPLETION

55 minutes



Sustainable & Green Measures



**EFFICIENT HYDRONIC
HEATING AND HOT
WATER**



**PLANTING TREES
AND SHRUBS**



**MONITORED
THERMOSTAT
SETTINGS**



**FULL BLOWN
INSULATION IN
FLOOR TRUSSE**



**ENERGY STAR
APPLIANCES**



LED LIGHT FIXTURES



**LOW FLOW
WATER FIXTURES**



**R50 INSULATION
TO CONSERVE
ENERGY**

SCS
S.C. SWIDERSKI LLC

Accessibility Measures



SCS Apartments Include:

- ✓ One-level living featured in many building styles.
- ✓ Lever doors vs. turn handles.
- ✓ Low threshold entries in first floor units (Type B).
- ✓ Tubs and shower surrounds are ready for grab bar installation (Type B).
- ✓ Open-concept floorplans.
- ✓ 36-inch door width in all bedrooms and bathrooms.
- ✓ 55-inch hallway widths in many units.
- ✓ Elongated and raised toilets in all units.
- ✓ LVP flooring in main living areas for ease of movement.
- ✓ SCS is prepared to add visual alarms, grab bars, and further accommodation to Type B apartments as requested.



RANGE

Accessibility Measures



WASHER



DRYER

All "Type A" Fully Accessible Apartments Include:

- ✓ Removable sink panels in kitchens and bathrooms.
- ✓ French swing-style patio door.
- ✓ Front-loading washer and dryer.
- ✓ Bump pads adjacent to handicap parking spots.
- ✓ Adjusted countertop height.
- ✓ Accessible appliances.
- ✓ 24 ft. wide detached garages.



SCS LOCATIONS & OCCUPANCY

As a fully integrated company, S.C. Swiderski, LLC owns and manages all of its apartment locations. S.C. Swiderski is steadily expanding throughout Wisconsin, with multi-family locations in 20 cities across the state. S.C. Swiderski manages a total of 2,273 individual apartment units throughout our multi-family locations.

S.C. Swiderski aims to provide a unique rental experience to our tenants by exceeding expectations with our professional on-site staff and dedicated maintenance team. In correlation with our exceptional customer services, the company holds an above-average occupancy rate of 98% in all of our stabilized properties.

 Eagle River	 Medford	 Stanley
 Edgar	 Merrill	 Stevens Point
 Eau Claire	 Mosinee	 Sturgeon Bay
 Kronenwetter	 Oshkosh	 Waupaca
 Hortonville	 Plover	 Wausau
 Marathon City	 Rice Lake	 Weston
 Marshfield	 Shawano	 Wisconsin Rapids