



CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

AGENDA • TUESDAY FEBRUARY 28, 2023

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely call 518-723-5668 PIN 864 911 018 #

- I. Call to Order
- II. Vouchers:
 1. January Vouchers
- III. Minutes from previous meeting:
 1. Consider approving the minutes from the January 24th meeting
- IV. Agenda Items for Consideration:
 1. Consider writing off 2021 & 2011 personal property taxes - Kozy Korner LLC
 2. Consider writing off 2022 personal property tax bill - for Wit's End Day Spa (out of business)
 3. Discussion and consideration the sale of one of the pool cars to be placed on the Wisconsin Surplus Auction.
 4. Discussion on remote/call in's for Closed Sessions
 5. Discussion on December 2022 Revenue & Expense Reports - Revised; referred from February 14th Common Council
 6. Consider Finance Director proposal to balance 2022 budget and update on Fund Transfers - Revised
 7. Discussion on succession planning
 8. Overview of Accounts Payable
- V. Monthly Reports:
 1. Monthly Report - Mayor/Interim Administrator's
 2. Monthly Report - Finance Director Unertl
 3. Monthly Report - City Attorney Hayden
 4. Monthly Report - City Clerk Anderson-Malm
 5. Monthly Report - Municipal Court
- VI. Public Comment
- VII. Establish date and time of next meeting:
 1. Next regular meeting, Tuesday, March 28 at 6:00 PM
- VIII. Adjournment