



CITY OF MERRILL
BOARD OF PUBLIC WORKS

MINUTES • WEDNESDAY FEBRUARY 27, 2019

Regular Meeting

City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Woellner called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Aldersperson - Seventh District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	

Also in attendance: Street & Weed Commissioner Ron Liberty, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, City Attorney Tom Hayden, Mindy Meehean, Carol Ullman and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

2. Preliminary items:

1. Vouchers

Motion (Hass/Norton) to approve.

RESULT: APPROVED

3. Other agenda items for consideration:

1. Request from Mindy Meehean to discuss sidewalk bills for 701 West Main (bills from December 17, 2018, January 4, 2019 and January 10, 2019).

A letter from Mindy Meehean was distributed.

The current total charges are \$1,300. Mindy Meehean addressed the board.

Motion (Norton/Van Lieshout) to approve a "one-time" reduction in the snow removal charges (\$1,300 to \$650) for 701 West Main Street.

RESULT: APPROVED

2. Request from Carol Ullman to discuss sidewalk bill for 110 West Third Street.

The current total charges are \$300. Carol Ullman addressed the board.

Motion (Norton/Van Lieshout) to approve a "one-time" reduction in the snow removal charges (\$300 to \$150) for 110 West Third Street.

RESULT: APPROVED

3. M-2-2019 Maintenance Bids

A copy of the bid tabulation report was in the meeting packet. Two bids were received.

Alderman Hass suggested that all the bids be disapproved. He also suggested that it would be wise to reevaluate the sidewalk maintenance program.

Motion (Hass/Norton) to disapprove all bids.

RESULT:	CARRIED
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4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet. Work is being done on the approved 2019 summer projects. Work also being done on Department of Natural Resources (DNR) reports. Am communicating with prospective business opportunities and addressing weather-related issues.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack complimented the Street Department for their work this winter. The Street Department is currently working 12-hour shifts (Midnight to Noon). Main emphasis is on snow removal.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet. Street and Weed Commissioner Liberty reviewed the report.

5. Consider placing monthly reports on file

Motion (Hass/Van Lieshout) to place on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

Wednesday, March 27th, 2019 at 5:30 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

Alderman Norton cited correspondence he received from Ryan Schwartzman. Mr. Schwartzman is pleased that information and pictures on Street Department work has appeared on social media. He feels this is an excellent way to communicate with the public.

Alderman Norton then mentioned that, at the February 25th Health and Safety Committee meeting, the possibility of a safer crosswalk between Park Place and the Stonebridge Apartments was introduced under public comment. This will be on the March Board of Public Works agenda.

7. Adjournment

Motion (Norton/Hass) to adjourn. Carried. Adjourned at 5:56 P.M.