

**City of Merrill
Joint Review Board**

**Tuesday, February 23, 2021 at 4:30 P.M.
City Hall Common Council Chambers, 1004 East 1st Street
In-Person and Virtual Access**

Members Present: Bob Weaver (Lincoln County representative), Roxanne Lutgen (Northcentral Technical District representative - Virtual), John Sample (Merrill Area Public Schools representative - Virtual), and Ryan Schwartzman (Public member - Virtual)

Members Absent: Mayor Derek Woellner (City of Merrill representative)

Others Present: Finance Director/RDA Secretary Kathy Unertl (Virtual), Brian Reilly from Ehlers & Associates (Virtual), City Administrator Dave Johnson, Alderperson Mark Weix, Alderpersons Steve Hass, Steve Osness, and Steve Osness (Virtual), and City IT Manager Dustin Brown

Call to order In the absence of the JRB Chair, Kathy Unertl called the meeting to order at 4:30 P.M.

Review and consideration of January 19, 2021 meeting minutes:

Motion (Weaver/Schwartzman) to approve the Joint Review Board meeting minutes from January 19, 2021. Carried.

Public Comment: None

Review the public record, planning documents, Redevelopment Authority resolutions adopting the project plans, and the resolutions passed by the Common Council:

Reilly and Unertl provided a brief overview of the process for reviewing and approving the various TID plans. The Redevelopment Authority and Common Council actions were included in the agenda packet. The only change in the TID Plans was the inclusion of City Attorney legal letter.

- TID No. 4 – Project Plan Amendment, including allowing Tax Increment Sharing with TID No. 6, No. 7, No. 8, No. 9, and No. 10
- TID No. 11 – Project Plan Amendment
- TID No. 13 – Creation

Consideration of Joint Review Board Resolution 2021-01 – A Resolution Approving Project Plan for Tax Incremental District No. 4 of City of Merrill:

Motion (Schwartzman/Weaver) adopting Joint Review Board Resolution 2021-01 – A Resolution Approving Project Plan for Tax Increment District No. 4 of the City of Merrill. Carried.

Consideration of Joint Review Board Resolution 2021-02 – A Resolution Approving Project Plan for Tax Incremental District No.11 of City of Merrill:

Motion (Sample/Schwartzman) adopting Joint Review Board Resolution 2021-02 – A Resolution Approving Project Plan for Tax Increment District No.11 of the City of Merrill. Carried.

Consideration of Joint Review Board Resolution 2021-03 – A Resolution Approving Project Plan for Tax Incremental District No. 13 of City of Merrill:

Motion (Schwartzman/Weaver) adopting Joint Review Board Resolution 2013-03 – A Resolution Approving Creation of Tax Increment District No. 13 of the City of Merrill. Carried.

Next Joint Review Board: Annual Joint Review Board meeting will be scheduled for July. JRB member consensus that Tuesdays at 4:30 p.m. seem to work. Unertl will coordinate via e-mail in early June to coordinate scheduling.

Adjournment: Motion (Schwartzman/Sample) to adjourn. Carried. Adjourned at 4:40 P.M.

Minutes prepared and submitted by:

Kathy Unertl, JRB Secretary