

CITY OF MERRILL
AIRPORT COMMISSION MEETING
Wednesday, February 20, 2019
7:00 p.m.
Merrill Airport Terminal

Voting Members: Gary Schwartz, (Chairman), Lyle Banser, Joseph Malsack,
Gary Schulz, Steve Osness (Alderman)

1. Call to Order
2. Approval of Meeting Minutes from January 16, 2019
3. Approval of Vouchers
4. Runway 16/34 Project Status
5. FAA Petition for 16/34
6. T-Hangar Issues
7. Manager's Report
8. Airport General Maintenance
 - Lightening Suppression Project Status – Fiber Optic
Fuel System Update
9. Aviation Happenings
10. Public Comment
11. Agenda Items for Next Meeting
12. Adjournment

Gary Schwartz, Chairman
Merrill Airport Commission

The Merrill Airport is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill Airport at 715-536-2024.

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

10 -General Fund
Airport

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Public Charges-Services</u>					
43510-46340 Airport Revenue	25,000.00	11,295.86	11,295.86	45.18	13,704.14
43510-46400 Fund 27 - Fuel Profit	0.00	0.00	0.00	0.00	0.00
TOTAL Public Charges-Services	25,000.00	11,295.86	11,295.86	45.18	13,704.14
<u>Miscellaneous Revenues</u>					
43510-48445 Ins Recovery-Damages	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES					
	25,000.00	11,295.86	11,295.86	45.18	13,704.14
EXPENDITURES					
=====					
<u>Personnel Services</u>					
53510-01-51000 Social Security	1,250.00	38.56	38.56	3.08	1,211.44
TOTAL Personnel Services	1,250.00	38.56	38.56	3.08	1,211.44
<u>Contractual Services</u>					
53510-02-13400 FBO/Airport Man. Contract	53,306.00	2,221.09	2,221.09	4.17	51,084.91
53510-02-15500 Snow Removal Services	7,000.00	351.00	351.00	5.01	6,649.00
53510-02-15550 Mowing Services	9,000.00	0.00	0.00	0.00	9,000.00
53510-02-15600 Brush Cutting/Tree Grub	7,000.00	0.00	0.00	0.00	7,000.00
53510-02-21000 Water and Sewer	989.00	0.00	0.00	0.00	989.00
53510-02-22000 Electric and Natural Gas	13,000.00	845.70	845.70	6.51	12,154.30
53510-02-24000 Crack Filling	15,000.00	0.00	0.00	0.00	15,000.00
53510-02-24250 Electrical Maint/Repair	4,000.00	0.00	0.00	0.00	4,000.00
53510-02-24277 Lightning Damage Repairs	0.00	0.00	0.00	0.00	0.00
53510-02-24280 Lightening Mitigation Pro	0.00	0.00	0.00	0.00	0.00
53510-02-24333 Blacktop-Hangar Area	0.00	0.00	0.00	0.00	0.00
53510-02-24600 T-Hangar Repair/Maint.	750.00	0.00	0.00	0.00	750.00
53510-02-24700 Terminal Maint/Repair	1,250.00	0.00	0.00	0.00	1,250.00
53510-02-24711 SRE Building	0.00	0.00	0.00	0.00	0.00
53510-02-24725 FBO Hanger Maint/Repairs	500.00	0.00	0.00	0.00	500.00
53510-02-24733 New Terminal - Maint	750.00	0.00	0.00	0.00	750.00
53510-02-24735 Cleaning - New Terminal	1,250.00	100.00	100.00	8.00	1,150.00
53510-02-24750 House Maintenance/Repair	750.00	0.00	0.00	0.00	750.00
53510-02-25000 Telephone	1,000.00	98.05	98.05	9.81	901.95
53510-02-30000 Regulatory Fees/Permits	130.00	0.00	0.00	0.00	130.00
53510-02-31117 Compass Rose Project	0.00	0.00	0.00	0.00	0.00
TOTAL Contractual Services	115,675.00	3,615.84	3,615.84	3.13	112,059.16

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	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Supplies & Expenses</u>					
53510-03-10000 Office Supplies	750.00	0.00	0.00	0.00	750.00
53510-03-32000 Education & Conference	350.00	0.00	0.00	0.00	350.00
53510-03-40000 Operating Supplies	1,000.00	0.00	0.00	0.00	1,000.00
53510-03-41000 Promotion - Airport Day	3,000.00	0.00	0.00	0.00	3,000.00
53510-03-41500 Airport Promotion	500.00	0.00	0.00	0.00	500.00
53510-03-42500 Support - Gates/Cameras	3,250.00	0.00	0.00	0.00	3,250.00
53510-03-42575 Fiber - Charter	11,225.00	917.00	917.00	8.17	10,308.00
53510-03-42600 UPS-Computer Equipment	0.00	0.00	0.00	0.00	0.00
53510-03-50000 Repair/Maint Supplies	1,000.00	0.00	0.00	0.00	1,000.00
53510-03-50750 Equipment Maint/Repair	4,500.00	108.00	108.00	2.40	4,392.00
53510-03-51000 Vehicle Repair/Maint	750.00	140.00	140.00	18.67	610.00
53510-03-53000 Fuel & Oil-For Equipment	4,750.00	301.74	301.74	6.35	4,448.26
TOTAL Supplies & Expenses	31,075.00	1,466.74	1,466.74	4.72	29,608.26
TOTAL EXPENDITURES	148,000.00	5,121.14	5,121.14	3.46	142,878.86
REVENUES OVER/ (UNDER) EXPENDITURES	(123,000.00)	6,174.72	6,174.72	0.00	(129,174.72)