

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
February 19th, 2020
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Darcy Dalsky, Paul Gilk, Audrey Huftel, Tim Meehean and Jim Wedemeyer. Excused: Gene Bebel and Richard Mamer. Also present: Laurie Ollhoff and Tyler H. from MP3.

There was no correspondence. There was no public comment.

2. Consent Items

M Meehean/S Huftel/C to approve the minutes of the January meeting as printed. M Meehean/S Breitenmoser/C to accept the Monthly Revenue and Expense Report for January. M Meehean/S Huftel/C to accept the updated Monthly Revenue and Expense Report for December 2019.

3. Reports/Discussion Items/Action Items

A. 2019 Local Annual Report: M Breitenmoser/S Gilk/C to approve the report as presented.

B. 2019 State Annual Report System Effectiveness Statement: M Meehean/S Dalsky/C to approve the 2019 State Annual Report System Effectiveness Statement as presented.

C. 2019 State Annual Report: M Gilk/S Breitenmoser/C to approve the 2019 State Annual Report as presented.

D. Capital Roofing Project: The City Council accepted the bid for the capital roofing project. Mr. Wszalek has indicated that the project is scheduled for August.

E. Space Needs Assessment-Foundation Stage Schedule: Board members scheduled the Visioning Session for March 17th with the board's workshop at 3pm.

F. Status of Church Property: Ms. Stevens is not aware of any developments regarding the property.

G. Wisconsin Trustee Essential #18-Library Board Appointments and Composition: Ms. Stevens provided copies of Trustee Essential #18.

I. Reports from Friends and WVLS Representative: The Friends Spring booksale is scheduled for early April and their annual meeting speaker has been scheduled for late April. Diane Peterson, Lincoln County Representative on the WVLS Board, is scheduled for a library orientation and tour.

4. Forthcoming Events & Library Director Report

- January Monthly Statistical Report was provided.
- YS Department finalizing Summer Library Program plans.
- City Council member Steve Osness spent a morning at the library and will be visiting with all city departments in the next few weeks.
- On Feb. 16th, Ms. Stevens attended the MCPL-Library System Task Force meeting, which is exploring the possibility of MCPL becoming a member of the South Central Library System rather than Wisconsin Valley Library System.
- The library was asked by the League of Women Voters to co-sponsor a Merrill City Council Candidate Forum. The event is scheduled March 31st at the Expo Center.
- Tax help in progress for February and March.
- After School student pick-up and parking continues to be an issue. Board members were appraised of a situation that recently occurred which required consultation with the City Attorney and Police Chief. Concerns regarding evacuation routes and emergency situations were again identified.

5. Adjournment

M Meehean/S Gilk/C to adjourn the meeting at 5:05 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 18th at 4:00 p.m. in the Library Board room.

Stacy D. Stevens, Secretary