

**CITY OF MERRILL
HISTORIC PRESERVATION COMMITTEE
Wednesday, February 16, 2022 at 6:00 P.M.
City Hall Council Chambers
1004 E. First Street**

AGENDA

Voting members of Committee: Alderperson Paul Russell, Chairman, Bea Lebal, Elizabeth McCrank, Michael Caylor, Jr. and Alderman Steve Sabatke.

To attend remotely, call 314-666-2453 and meeting PIN 576 197 168#

1. Call to order
2. Approval of November 10, 2021 minutes
3. Update on media release for purpose of historical designation
4. Consider committee members suggestions for honorary street names
5. Discussion of digital access for editable version of Merrill Historic Survey
6. Merrill High School history class partnership
7. Exterior Maintenance Report
8. Public comment
9. Set date, time of next meeting.
10. Adjourn

Agenda prepared by Shari P. Wicke
Agenda reviewed by Chairman Paul Russell

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**City of Merrill
Historic Preservation Committee
Wednesday, November 10th, 2021 at 6:00 P.M.
City Hall Common Council Chambers, 1004 East First Street**

Voting Members Present (4 of 5): Alderman Steve Sabatke, Michael Caylor, Elizabeth McCrank (arr. 6:11) and Bea Lebal. Alderman Paul Russell (Chairperson) was excused.

Others meeting attendees (either in-person or remotely) included: City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, I/T Manager Dustin Brown, Alderman Steve Hass and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

Call to order

In the absence of Alderman Russell, Alderman Sabatke called the meeting to order at 6:00 P.M.

Minutes of previous meeting(s)

The minutes were in the meeting packet.

Motion (Caylor/Sabatke) to approve the October 13th, 2021 minutes. Carried.

Consider final propeal for street naming (honorary) project

Note: Blocks designated as memorials would not change the actual street name. Residents would continue to use the exact same address they have always used for their homes and businesses, and the memorial street will not be recognized by the United States Post Office.

Mike Caylor distributed the proposed policy. Discussion was held.

Motion (Caylor/Sabatke) to approve the proposed policy as submitted and refer it to the Board of Public Works. Carried.

Finish press release on mission and purpose of the committee

Mike Caylor reported that this is a work in process, so this agenda item was not considered at this time.

Discuss Steve Sabatke and Elizabeth McCrank projects

Alderman Sabatke reported that he has been reviewing and updating the list of prospective historic structures. He has also taken pictures at several of the sites.

Elizabeth McCrank made several suggestions for additional data fields in the list.

Historic structures that already have plaques will be added to the list.

Work on this project will continue.

Exterior Maintenance Report

The report was in the meeting packet, and will be included in future meeting packets. The report was reviewed.

Public Comment Period

None.

Establish date, time and location of next meeting

Motion (Caylor/McCrank) to schedule the next meeting for Wednesday, December 8th, 2021 at 6:00 P.M. in the City Hall Common Council Chambers. Carried.

Adjournment

Motion (Caylor/McCrank) to adjourn. Carried. Adjourned at 6:31 P.M.

Minutes prepared and submitted by:

William N. Heideman CMC, WCMC
City Clerk

Outstanding Ext Maint 2022

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
Blackrock Real Estate	1601	10th E.	12-16-21	replace lobby window-complaint	02-16-22
Brent Lemke	604	1st W.	02-03-21	Paint entire garage (nothing as of 6-30-21)	04-30-22
Trinity Church	605	1st W.	02-03-21	removing house and garage	09-30-22
Joel Paulson	1200	2nd E.	02-08-22	5-Day Garbage Clean-up (Animal Feces)	02-18-22
Kathryn Rohde	1405	2nd E.	11-02-21	Paint west wall on house	06-02-22
Driven Auto Sales	422	2nd E.	10-22-20	Hard surface and internal drainage parking	10-01-22
The Lofts at City Hall	713	2nd E.	07-01-21	Deferred monthly payment until July, 2022 per Common Council	10-01-22 CD8G
Shadije Allmi	500	2nd E.	12-02-21	5-Day Garbage Clean-up (Yard Area)	Closed
Bonelle Millenbah Trust	1711	3rd E.	11-02-21	Paint entire accessory struc.	06-02-22
Equity Trust CO	200	3rd E.	11-02-21	Finish siding house	06-04-22
Equity Trust Co	200	3rd E.	11-02-21	Paint windows on house	06-04-22
Michael Albert	204	3rd E.	11-02-21	Paint entire house	06-04-22
Thomas Kouba	414	3rd E.	11-02-21	Paint all non-maint. Areas on house	06-04-22
Nathaniel Fabbi	700	3rd E.	10-19-21	5-Day Garbage Clean-up(garbage in drive-way & complete yard-area)	Attorney
Shandalynn Koeller	110	3rd W.	11-03-21	Paint entire garage and fence	06-06-22
Laura Pierzchalski	202	3rd W.	11-03-21	Paint entire garage	06-06-22
Denise Hoffman	600	4th E.	11-02-21	Paint entire garage	06-02-22
Jacob & Victoria Bogdonovich	204	4th E.	11-02-21	Remove garage	06-04-22
Faye & Mark Marsceau	206	4th E.	11-02-21	Paint entire garage	06-04-22
Jessica Anderson	502	4th E.	11-02-21	Paint entire garage	06-04-22

Outstanding Ext Maint 2022

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
Sally Zinter	708	4th E.	11-02-21	Paint entire garage	06-04-22
Sandra Gantner	205	5th E.	11-02-21	Paint entire garage	06-04-22
Todd Hackbart	604	5th E.	11-02-21	Paint entire garage	06-04-22
Jamie Beyersdorf	1001	6th E.	11-02-21	Paint entire garage	06-02-22
Michael Reinichen	703	6th E.	11-02-21	Paint entire garage	06-02-22
T&T Evergreen	402	6th E.	11-02-21	Paint entire garage	06-04-22
Robert E. Galella	504	7th E.	07-21-21	Complaint-See file, Unoccupied-will call for inspection prior to tenant	
Fick Bricks	509	7th E.	06-07-21	exterior complete	03-01-22
Aug Properties	1100	7th E.	11-02-21	Paint entire house & garage	06-02-22
Elizabeth Matarazzo	805	7th E.	11-02-21	Paint windows & doors on house	06-02-22
Kevin Delp	507	7th E.	09-30-21	Complaint- Interior Items (see file)	Attorney
Randall Korszewski	1009	8th E.	11-02-21	paint windows & doors on house	06-02-22
Scott Lafreniere	805	8th E.	11-02-21	paint entire garage	06-04-22
Thomas Frisch	1212	9th E.	11-02-21	Paint entire house & garage	06-02-22
Krista Van Cleve	501	9th E.	11-02-21	Paint trim, fascia & soffit on garage and replace garage roof	06-04-22
Nikolas Olm	507	9th E.	11-02-21	Replace garage roof	06-04-22
Shawn Mcallister	1011	9th E.	07-14-21	5-Day Garbage Clean-up (Yard area and boats) Final Notice 7-22-21	Attorney
Anita Hanke	404	Blaine	11-02-21	Paint windows on house	06-04-22
Tommy Miller	703	Center S.	08-05-21	See File	07-01-22
Austin Moldenhauer(new Buyer)	402	Chippewa	02-02-21	Paint entire house and garage	06-01-22

Outstanding Ext Maint 2022

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
Gloria Bannister	1001	Cleveland	07-21-21	Shed removal (ZBA Request-Denied)	02-14-22-Court
Jane Helinski	500	Cleveland	11-02-21	Paint entire house & garage	06-02-22
Jane Helinski	500	Cleveland	02-05-21	Paint entire house and garage	06-04-22
Tasha & Josua Jaeger	102	Cottage	02-03-21	Paint entire house	06-15-22
Edward & Robert Hancock	103	Cottage	02-03-21	Paint entire house and garage	07-02-22
Brian Eckman	201	Court N.	11-02-21	Paint entire garage	06-02-22
Hoffman Storage	1601	Cty K	09-15-20	Hard surface parking	09-15-22
Patrick Wunsch	506	East	02-05-21	Paint house	08-31-22
David Eisner	1008	Elm	12-28-21	Temp Structure	Closed
Dan Forss	503	Foster S.	08-17-21	5-Day Garbage Clean-up (pallets, oil barrels, bags of leaves, yard area and front porch) LARGE ITEM PICKUP	Attorney
Gerald Kleinhans	602	Genesee	01-24-22	Interior items-see file	02-24-22
Gerald Kleinhans	602	Genesee	11-03-21	Finish siding house and paint entire garage	06-06-22
Jason Miller	700	Genesee	12-20-21	5-Day Garbage Clean-up (Yard and driveway area)	Closed
Jerry Geiss	808	Grand Ave.	10-13-21	5-Day Garbage Clean-up	Closed
Don Townsend	1905	Jackson	10-26-21	Order to Raze	Closed
Joleta Piepenbrok	106	Kyes	11-02-21	Paint entire house	06-02-22
Semling-Menke	400	Kyes S.	08-05-19	Repair block and paint	Attorney
Fick Bricks	109	Lake	11-02-21	Paint garage doors	06-02-22
Jody Schwartz	403	Liberty	11-03-21	Paint entire garage	06-06-22
Gerald Moonen	207	Logan St.	11-02-21	Remove garage	06-04-22

Outstanding Ext Maint 2022

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
Scott Diels	104	Logan Street	11-03-21	Paint windows on house	06-06-22
DWM LLC	1007	Main E.	04-19-21	Complete siding, paint non-maint. Areas on building	Attorney
Park City Realty-Liz Van Der Geest	500	Main W.	07-15-21	Remove Sign - Out of business for 6-month	05-01-22
Tim & Debra Kinsey	700	Main W.	02-03-21	Paint entire house and garage (nothing as of 6-30-21)	07-01-22
Kevin Helvey	801	Memorial	11-09-21	shed w/o permits	05-08-22
Anthony Hendrickson	611	Mill N.	11-02-21	Paint entire garage	06-02-22
Dolores Kleinhans	101	Park	09-22-21	5-Day Garbage Clean-up-Living in Camper(no file)	Closed
Richard Stewart	111	Park N.	11-02-21	Paint entire house	06-02-22
Christian Mens Dicipleship	100	Polk N.	08-05-21	plan needed per rezoning condition	
David & Darlene Herdt	706	Prospect N.	02-03-21	Garage tear down	06-01-22
MAD Management	211	Prospect N.	08-23-21	5-Day Garbage Clean-up (appliances & Carpet in yard)	Attorney
River Country	1311	River	03-31-21	Painting	09-01-22
Nicole Hoffman	505	Scott N.	11-02-21	Paint entire garage	06-02-22
Allan Diels	1000	St Paul W	12-06-21	remove semi trailer from lot (Complaint)	05-06-22
Eva Haugen	608	State N.	11-03-21	Paint siding on house	06-06-22
Holly Maron	612	State N.	11-03-21	Paint entire house	06-06-22
Mindy Karow	611	Superior	02-04-21	Paint entire garage	Attorney
Donna Woller	2800	Thielman 158	08-25-21	Complaint-Exterior Water issues/Mold-Eastgate Condo	
Matt Leskey-New Owner	601	Wisconsin	05-21-21	Complaint-painting	07-31-22