

City of Merrill
Airport Commission Meeting Minutes
Wednesday, February 16, 2022
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Joe Malsack, Lyle Banser, Mark Weix Jr. (Alderman), Rich McCullough (Manager)

Public Present: Rich and Marlene Lussow, Tyler Hess and Karl Kemper (Beecher Hoppe) Ian Morgan (Cameraman)

1. Call to Order – Chairman Schwartz called the Meeting to order at 18:00.

Adjusted the Agenda to allow time at the beginning of meeting for Karl Kemper of Beecher – Hoppe to give us explanations of pavement maintenance and all taxiways T-hangar pavement and drainage project, and apron area with tie down area adjacent to fuel pumps. He handed out draft of final plans for Merrill Airport projects. He explained in depth the rejuvenation of the runway pavement, filling of cracks and all taxiway areas. All paint markings will be updated. He explained in depth the excavating of the apron to the City T-hangar to allow filling with good drainage rock material with a drain installed to mitigate any heaving by the hangar doors. Also discussed apron expansion with tie downs installed by fuel pumps. All base material is complete. Just needs to be paved and anchors installed Discussed the phasing of the project (airport operation) during construction.

Moved T-Hangar Lease Contract here. Chairman Schwartz explained that he had rented Hangar 4 until December 31 and Rich and Marlene Lussow are next on the list to rent Hanger 4. Lussow's are asking that the hangar lease agreement be changed to include leased aircraft. Commission will consider that change and will vote on it at March Meeting.

2. Approval of Meeting Minutes from December 15, 2021 – January Minutes read and approved. Motion by Malsack; second by Weix. All ayes. Motion carried.
3. Approval of Vouchers – Vouchers presented, received and initialed. Motion to pay vouchers by Malsack; second by Banser. All ayes. Motion carried.
4. Runway 16/34 Project Status – Karl Kemper of Beecher – Hoppe explained the Aircraft Owners and Pilots Association (AOPA) is working on our behalf and all the other airports in the nation that are under pressure by the FAA to not support crosswind runways. Non-elected bureaucrats of the FAA are trying to disregard written guidelines in FAA publications. Schwartz has started the process of an updated master plan to the Merrill area which will give us reliable information and economic impact.
5. Update Entitlement Projects 2022 – Explained in No. 1.

6. Discussion/Decision West Side T-Hangar – Schwartz brought up discussion on T-hangar. Banser motioned to pursue the construction of west side T-hangar; second by Malsack. All ayes. Motion carried. Some additional funding may be available to use on the hangar project.
7. Discussion FBO Templates – Continued next month.
8. Discussion/Decision T-Hangar Policies – Motion by Malsack to accept policy with changes made; second by Banser. All ayes. Motion carried.
9. Manager's Report – McCullough reported on plow maintenance, replace valve body, electrical maintenance. Replacement of shop door will be done in Spring.
10. Airport General Maintenance – Lights in vestibule were reported for warranty replacement. Replaced a receptacle in a T-hangar.
11. Chairman's Report – Schwartz explained status of T-hangar 4 (See details in No. 1).
12. Aviation Happenings – No report.
13. Public Comment – None
14. Agenda Items for Next Meeting – Discuss and vote on language change in T-hangar Lease Agreement to include owned/leased aircraft occupying hangar space.
15. Adjournment – Motion by Malsack; second by Weix. All ayes. Motion carried.

Minutes prepared by Lyle Banser