

**MERRILL AREA HOUSING AUTHORITY
SECTION 8 HOUSING
BOARD OF COMMISSIONERS
MEETING MINUTES**

Regular Meeting

February 7, 2018

101 E 1st St (3:00pm)

- 1. Call to Order:** Chairman Jim Erno called the meeting to order at 3:05pm
- 2. Roll Call:** Jim Erno Chairman, Paul Wagner Vice Chair, Jill Laufenberg, Nancy Kwiesielewicz, Kevin Cohrs and Lynn Ross Secretary
- 3. Approval of November Meeting Minutes:** Motion to approve (Wagner/Cohrs). Motion carried
- 4. Approval of Payments:** Motion to approve (Wagner/Erno). Roll call, Motion carried
- 5. Project Update – Construction Manager Report:**
 - a. Park Place North/South Tower remodel is on schedule with tenant's relocation estimated for March 21, 2019. Exterior elevator is progressing but due to Otis back log it may not be operational for 4 or 5 more weeks.
 - b. Bluejay House #1 (Van Buren Lot) is moving forward with flooring installed, on-site decking framing completed, doors and trim on site, and installed repurposed kitchen cabinets from Park Place remodel.
 - c. Bluejay House #2 is moving along well with the school cancellations due to weather. The house is enclosed with ½ the roof shingled and anticipate the students being able to complete the entire interior prior to end of school year. The lot is still pending City of Merrill participation and will have Executive Director follow-up.
 - d. Fire Station (New Central Office) is progressing with the plan to relocate in May 2019. Plumbing is completed, electrical and heating near completion and waiting on quote from D&T Drywalling before starting install of drywall. Costs continue to stay within the estimate provided at the beginning of the project.
- 6. Old Business:**
 - a. Updated meeting calendar was distributed to commissioners.
 - b. Organization chart was distributed to commissioners with more changes and updates for review at the next meeting.
- 7. New Business**
 - a. Approve Resolutions
 - i. Resolution 435 Motion to approve (Wagner/Cohrs). Motion carried
 - b. Next meeting date: Tuesday, March 26, 2019 @ 215 Grand Ave
- 7. Adjournment:** Motion to adjourn at 8:20am. (Wagner/Cohrs). Motion carried.