

PARKS AND RECREATION COMMISSION

February 6, 2019

The Merrill Parks and Recreation Commission met on Wednesday, February 6, 2019 at 4:15 p.m. at the Merrill City Hall.

Members Present: Kyle Gulke, Dan Novitch, Joan Tabor, Brian Artac, Dave Sukow, Kate Baker, Jean Ravn

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Nathan Meyer -MP3:

***Motion by Baker, seconded by Novitch to approve the minutes from the December meeting.

***Carried unanimously.

***Motion by Sukow, seconded by Baker, to approve the claims from December 2018 and January 2019

Sukow questioned the bill for the stump grinder on Glen & Crescent Drive. Wendorf stated that they had to remove some trees on city right of way and the home owners wanted the stumps removed also.

***Carried unanimously.

Public Comment: none

The next item on the agenda was to review/approve bid for Parks Department pickup truck. Wendorf stated that they received two bids, one from Brickners Park City, Inc. for \$30,699 and one from Breaman Merrill Ford for \$28,400 plus \$74.50 for license and registration. Wendorf stated Brickners Park City also gave a bid for a used truck which can't be used as it does not meet specifications.

***Motion by Novitch, seconded by Baker, to approve the bid for \$28,400 + \$74.50 for license and registration from Breaman Merrill Ford.

***Carried unanimously.

The next item on the agenda was to discuss Capital Improvements and Equipment for 2020-2029. Wendorf explained that the departments are getting a head start this year on capital items. Wendorf gave a list of items that the Park and Recreation Department would like to improve or replace in the next 10 years. Discussion was held, no action taken. This item will be on future agendas.

The next item on the agenda was to review/approve existing City Forest Lease agreement with WDNR. Wendorf stated that the WDNR does a great job of taking care of the City Forest and the lease is very beneficial to both parties.

***Motion by Novitch, seconded by Sukow, to approve renewing another 25 year lease with the WDNR for the City Forest.

***Carried unanimously.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that the lights at Athletic are done and just needs to do some training on them. Outdoor rinks have not opened this year; the weather has just not been very favorable this year for the rinks. Badger State games went really good; hopefully they will be back next year. Sukow questioned Wendorf on Ash Trees – Wendorf stated that hopefully by the end of the year they will all be removed. Wendorf stated logging is going good at City Forest.

***Motion by Sukow, seconded by Novitch to approve the monthly board report given by Wendorf.

***Carried unanimously.

The next regular meeting is scheduled for Wednesday, March 6, 2019 at 4:15 p.m. at the Merrill City Hall.

Public comment: Sukow stated that he would like to see the city get rid of that piece of land on Glen and Crescent Drive. It should be offered to the home owners.

***Motion by Novitch, seconded by Tabor to adjourn at 5:30 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary