

CITY OF MERRILL

BOARD OF PUBLIC WORKS

AGENDA –WEDNESDAY, JANUARY 26, 2022

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Mayor Derek Woellner and Alderpersons John M VanLieshout, Steve Sabatke, and Mike Rick

Others Present: Alderpersons Steve Hass, Rick Blake, and Mark Weix, City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Utility Superintendent Gabe Steinagel, Street Superintendent Dustin Bonack (remote) , Finance Director/Deputy City Clerk Kathy Unertl (remote), IT Manager Dustin Brown, and Merrill Productions video operator

1. Mayor Woellner called the meeting to order at 5:15 p.m.
2. Water & Sewer Agenda Items:
 1. Water and Sewer Vouchers – Sabatke asked for additional information on a couple vouchers. Public Works Director/City Engineer Akey responded.

Motion (Rick/VanLieshout) to approve the November and December utility vouchers. Carried.
 2. Water and Sewer Operations Report – Steinagel highlighted the report information, including additional water main breaks and need for some running water homes due to winter temperature conditions.
3. BPW Agenda items:
 1. Update on and discussion of automated garbage and recycling program - Bonack reported on the cart pricing proposals. Sierra Container Group LLC was lowest cost per cart. There is ten-year warranty on the carts. Grant funding is being requested.

Bonack recommended pricing of \$70.00 for anyone interested in purchasing an additional cart and an annual fee of \$50.00 for additional material/per additional cart.

Next steps are drafting revisions to City of Merrill ordinance to reflect new automated system for review at the February Board of Public Works meeting.

Aldersperson Sabatke questioned the cart costs compared to the 2019 budget estimates (which were not adopted). Public Works Director/City Engineer Akey reported lower actual expense for the trucks and pending cart grant application.
 2. Board of Public Works Vouchers – Motion (VanLieshout/Sabatke) to approve the vouchers. Carried.

4. Monthly Reports:

1. Building Inspector Pagel – November and December reports were in the agenda background information packet.
2. Public Works Director/City Engineer Akey – Except for W. 10th St. (from N. Center Ave. to Lake St.), other 2022 budgeted infrastructure projects will be bid together with bids due February 17th. Due to Federal grant funding, the W. 10th St. (from N. Center Ave. to Lake St.) will be bid separately.
3. Street Superintendent Bonack – Christmas trees were turned over to Wisconsin Department of Natural Resources for fish habitat. A December 2021 severe wind storm resulted in extensive trees and branches down with Street Department picking up. Additional tree storm damage clean-up will be needed in Spring 2022.

There have been equipment breakdowns for City Streets snow blower equipment. That has delayed some snow clean-up efforts a bit.

4. Street & Weed Commissioner Liberty – November and December reports were in the agenda background information packet.
5. Consider placing monthly reports on file Motion (VanLieshout/Rick) to place on file. Carried.
5. Next Meeting – Wednesday, February 23rd at 5:15 p.m. (Public Hearing at 6:00 p.m.)
6. Public Comment Period – None
7. Adjournment Motion (VanLieshout/Rick) to adjourn. Carried at 5:32 p.m.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk