



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
AGENDA • TUESDAY JANUARY 26, 2021

Virtual Meeting

Virtual Meeting

5:15 PM

To attend, call 408-596-5663 and meeting PIN 635 601 404 #

- I. Call to Order
- II. Vouchers:
 1. Vouchers
- III. Agenda Items:
 1. Discussion and potential recommendation(s) on hiring of Limited Term Employees. On December 29th, 2020, this agenda item was referred to the next regular Personnel and Finance Committee meeting.
 2. Review vehicle policy for Facilities Maintenance Manager. At the January 12th, 2021 Common Council meeting, Alderman Osness requested that this item be considered by the Personnel and Finance Committee.
 3. Review Preliminary 2020 Fiscal Reports
 4. Review City Fund Chart and Cash & Investment Report
 5. Discuss of succession plan for Merrill's leadership
 6. Discussion on establishing new committee for marketing and communication functions
 7. Discussion and recommendation(s) on seniority in non-union departments
 8. Discussion and recommendation(s) on procedures when employee is terminated
 9. Discussion and recommendation(s) on ambulance transfers outside the service area
- IV. Monthly Reports:
 1. Municipal Court
 2. Finance Director Unertl
 3. City Attorney Hayden
 4. City Clerk Heideman
 5. City Administrator Johnson
 6. Consider placing monthly reports on file
- V. Establish date, time and location of next meeting
- VI. Public Comment Period
- VII. Adjournment