

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, January 25, 2023 - MINUTES**

Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Hass, Alderpersons Sabatke, Lupton and Rick

Others Present: City Attorney Hayden, Public Works Director/City Engineer Akey, Street Superintendent Bonack, Utility Superintendent Steinagel, Building Inspector/Zoning Administrator Pagel, City Clerk Anderson-Malm, Alderperson Weix, Matt Waid, Scarlet Waid, Christine Vorpagel, Merrill Productions.

Street & Weed Commissioner Ron Liberty was excused

I. Call to Order - Mayor Hass called the meeting to order at 5:15 p.m.

II. Consider approval of meeting minutes from November 30, 2022

A motion to approve the November 30th minutes was made by Alderperson Rick. The motion was seconded by Alderperson Lupton and was carried.

- ***The meeting sequence was adjusted per Mayor Hass. The minutes will reflect the change in sequence and does not follow the published agenda.***

III. Monthly Reports:

Monthly Report – Building Inspector/Zoning Administrator Pagel – the report was included in the agenda packet.

Monthly Report – Public Works Director/City Engineer Akey – the report was included in the agenda packet.

Monthly Report – Street Superintendent Bonack – the report was included in the agenda packet. Superintendent Bonack highlighted some of the items in the report.

Monthly Report – Street & Weed Commissioner Liberty – the report was handed out at the meeting.

Alderperson Lupton motioned to place the monthly reports on file. Alderperson Sabatke seconded the motion and the motion carried.

IV. Street Department Agenda Items:

1. Street Department Vouchers

Alderperson Sabatke made a motion to approve the Street Department vouchers. Alderperson Rick seconded and the motion carried.

2. Discussion on recycling.

Public Works Director/City Engineer Akey spoke on recycling and stated the city is not set-up to sort recyclables. Street Superintendent Bonack suggested updating the city website with recycling options and various sites where citizens could take recyclables.

3. Discuss Special Assessment procedures for the sidewalk maintenance program.

Public Works Director/City Engineer Akey reported on this subject. A Resolution will be included in the February packet for the committee to refer to the Common Council.

V. Water and Sewer Agenda Items:

1. Water & Sewer Vouchers

Aldersperson Lupton motioned to approve the Water and Sewer Vouchers. Aldersperson Sabatke seconded and the motion carried.

2. Water & Sewer Operations Report

Utility Superintendent Steinagel reported on items in his report and highlighted a few of the items.

3. Discuss plans for testing for PFAS

A plan was included in the agenda packet and is found on page 16.

Public Works Director/City Engineer Akey addressed this issue. An article in the Milwaukee Journal stated some towns are not taking PFAS seriously and Merrill was one of the cities. Samples were taken, according to the article, and the sample was within the DNR guidelines. PWDCE Akey wanted to state that Merrill does take PFAS seriously.

VI. General Agenda Items:

1. Discuss City owned lots.

Public Works Director/City Engineer Akey and Mayor Hass stated the city obtained lots from the County. Proper notice has been given to the current owners of the lots obtained and a list will be provided in April of available city lots.

2. Consider a proposal to place a vending machine in the City Hall lobby.

Matt Waid was asked to speak about this proposal. He indicated he is proposing a 24 month agreement. The proposal was provided to the City Attorney.

After a brief discussion, Aldersperson Rick motioned to forward this to the Council with approval from the Board of Public Works Committee. Aldersperson Sabatke seconded and the motion carried.

VII. Determine date and time of next meeting:

The next regular scheduled meeting will be Wednesday, February 22 at 5:15 PM

VIII. Public Comment

Christine Vorpapel – Pine River but owns property at 207 S Park St – wanted to give the committee a heads-up regarding No Mo May. She said she will be bringing this topic

back up and is requesting to talk to the Street Commissioner to find out how this campaign went in Wausau and Stevens Point; if he has any information.

IX. Adjournment

Aldersperson Rick made a motion to adjourn. Aldersperson Lupton seconded and the motion carried. The meeting was adjourned at 5:36 PM.

Prepared by: Lori L Anderson-Malm - City Clerk