

CITY OF MERRILL

PERSONNEL & FINANCE COMMITTEE

AGENDA – TUESDAY, JANUARY 25, 2022

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Alderpersons Steve Hass, Steve Osness, and Rick Blake

Others Present: Alderpersons Rick Blake, Mark Weix, and Paul Russell (remote), City Administrator Dave Johnson, City Attorney Tom Hayden, Fire Chief Josh Klug, Finance Director/Deputy City Clerk Kathy Unertl (remote), IT Manager Dustin Brown, Gus Caylor, and Merrill Productions video operator

1. Chair Steve Hass called the meeting to order at 5:15 p.m.
2. November & December Vouchers were in the agenda packet – Motion (Osness/Blake) to approve. Carried.
3. Agenda items for consideration:
 1. Consider Pool Operator Certification Pay – Johnson highlighted City Certification Pay for Utility Operators and recommended same \$1.00 per hour for Certified Pool Operators during the 12-week summer season (\$480.00). Motion (Osness/Blake) to recommend. Carried.
 2. Continued discussion of succession planning – Chair Hass emphasized that he wanted to discuss due to the resignation of the City Clerk and how the City would handle any other management replacements. Question focused upon how City management is communicating on status of work activities.

City Administrator Johnson commented that expectation is that any management transitions would include advance notice greater than two weeks. There is on-going communication on current and future work activities.

Finance Director Unertl requested that there be consideration of the existing Common Council appointing the new Elected City Clerk after the April 5th election. The official term of office begins on May 1st. Having the new City Clerk start as soon as possible in April would assist Clerk-Treasurer Staff and Unertl with on-going functions. Committee consensus supporting appointment at the April 12th Common Council.

4. Monthly Reports – The reports from the following were in the meeting packet.
 1. Municipal Court
 2. Finance Director/Deputy City Clerk Unertl
 3. City Attorney Hayden
 4. City Administrator Johnson – whom reported that some residents were moving into the FoxPoint apartment development.
 5. Fire Department Callback Reports – November & December
6. Consider placing monthly reports on file - Motion (Osness/Blake) to put on file. Carried.
5. Establish date, time and location of next regular meeting - February 22nd at 5:15 p.m. Potential negotiation meeting dates were discussed if Firefighters Local 847 Union representatives were available.
6. Public Comment Period - None
7. Chair Hass read the following Closed Session Notice: The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to hold negotiations with the International Association of Firefighters Local 847.

Motion (Osness/Blake) to move into Closed Session. Carried on roll call vote at 5:30 p.m.

The Closed Session minutes will be filed separately and confidentially.
8. Adjournment – Motion (Blake/Osness). Carried at 5:55 p.m.

Minutes prepared by: Kathy Unertl, Finance Director/Deputy City Clerk