

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, January 24, 2024 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Hass, Alderperson Sabatke, Alderperson Lupton and Alderperson Rick.

Others Present: City Administrator/Public Works Director/City Engineer Akey, City Attorney Hayden, City Clerk Anderson-Malm, Street Superintendent Bonack, Building and Inspector/Zoning Administrator Pagel, Utility Superintendent Steinagel, Mike Krueger, Alderperson Weix and Merrill Community Media. Street & Weed Commissioner Liberty was excused.

- I. **Call to Order** – Mayor Hass called the meeting to order at 5:15 PM.
- II. **Consider approval of meeting minutes from October 25, 2023**
Alderperson Rick motioned to approve the October 25th minutes. Alderperson Sabatke seconded and the motion carried.
- III. **Water and Sewer Agenda Items:**
 1. **Water and Sewer Vouchers**
Alderperson Rick motioned to approve the vouchers. Alderperson Lupton seconded and the motion carried.
 2. **Water & Sewer Operation Monthly Report – Utility Superintendent Steinagel** –
The report was in the packet. He highlighted several items on the reports.
 3. **Discussion and recommendation on sewer backup expenses for 605 S Foster St** –
Utility Superintendent Steinagel updated the occurrence from December 1, 2023 on 605 S Foster St. US Steinagel as well as CAPWDCE Akey, wanted to remind citizens, if a sewer backup occurs, call Merrill Utility first. This information will be placed on the City's page. Following discussion, Mayor Hass made a motion to pay the full bill of \$500 for the sewer backup at 605 S Foster Street. Alderperson Lupton seconded and the motion carried.
- IV. **Street Department Agenda Items:**
 1. **Street Department Vouchers**
Alderperson Lupton made a motion to approve the Street Department vouchers. Alderperson Rick seconded and the motion carried.
 2. **Discuss delinquent property process update** – CAPWDCE Akey updated the committee on the delinquent process with Lincoln County. No action was taken.
 3. **Discuss 2024 projects list** – CAPWDCE Akey updated the committee with the projects for 2024. There was a brief discussion. No action was taken.

V. Monthly Reports:

The reports were included in the packet. There were no additional questions. Alderperson Rick motioned to place the reports on file. Alderperson Sabatke seconded and the motion carried.

VI. Date and time of next meeting – Wednesday, February 28 at 5:15 PM

VII. Public Comment – There was no public comment

VIII. Adjournment – Alderperson Rick made a motion to adjourn. Alderperson Lupton seconded and the motion carried. The meeting was adjourned at 5:34 PM.

Minutes respectfully submitted by: Lori L Anderson-Malm - City Clerk