



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON January 17, 2022 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in phone: : 929-236-4472 PIN: 782 377 027 #

Transit Commission; Chairman- Rick Blake, Steve Willis, Sue Kunkel, Katie Swope, Denise Ziech

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the November, 2021 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
 - c. Fourth Quarter / 2021 report
- 5) Tour of Lights review:
- 6) Consider changing the service area to the entire city:
- 7) Grocery Run times
- 8) Future Agenda items:
- 9) Next meeting date: February 28, 2022, in City Hall Council Chambers 1004 E 1st St Merrill, WI 54452
- 10) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

**Transit Commission Meeting
November 15, 2021
Minutes**

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Denise Ziech, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment – None

3) Approval of October 2021 minutes

A motion to approve minutes of the October 2021 meeting was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope . All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership steady at about 170 per day
- B. Employee Status – Hired full time – Rob Norton, still looking for part time operators

5) 100 years of Motorbus Anniversary

- a. Approximately 140 riders for the Nickel Tour
- b. Both channel 7 and 12 ran stories throughout the weekend
- c. Historical Society pleased with number of visitors

6) Future Agenda Items

- employee status
- tour of lights - review

7) Next meeting date will be December 20, 2021. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) Adjournment - a Motion to adjourn was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

FOURTH QUARTER REPORT												2021	
PASSENGERS						REVENUE							
YEAR	MONTH				QUARTER TOTAL	%	YEAR	MONTH				QUARTER TOTAL	%
	OCT	NOV	DEC					OCT	NOV	DEC			
2016	5538	5009	5315		15,862	-11	2016	\$6,367.85	\$6,120.05	\$4,946.00		\$17,433.90	-12
2017	5908	5129	4845		15882	0	2017	\$7,624.95	\$6,587.75	\$6,162.95		\$20,375.65	14
2018	5623	4857	4025		14505	-9	2018	\$6,544.20	\$6,260.35	\$4,321.50		\$17,126.05	-16
2019	5543	4249	4528		14320	-1	2019	\$7,078.35	\$4,993.00	\$6,228.90		\$18,300.25	7
2020	2620	1921	2415		6956	-52	2020	\$3,428.00	\$2,169.60	\$5,066.35		\$10,663.95	-42
2021	3833	3761	3280		10874	56	2021	\$8,777.75	\$8,958.00	\$5,170.00		\$22,905.75	115
REVENUE PER RIDE						MILEAGE							
YEAR	QUARTER AVERAGE					%	YEAR	MONTH				QUARTER TOTAL	
	OCT	NOV	DEC					OCT	NOV	DEC			
2016	\$1.15	\$1.22	\$0.93		\$1.10	-13	2016	5556	5396	5689		16,641	1
2017	\$1.29	\$1.28	\$1.27		\$1.28	14	2017	5319	4865	4615		14,799	11
2018	\$1.16	\$1.29	\$1.07		\$1.17	-9	2018	5074	4305	3633		13012	12
2019	\$1.28	\$1.18	\$1.38		\$1.28	9	2019	5387	4216	4374		13977	7
2020	\$1.30	\$1.13	\$2.10		\$1.51	18	2020	3203	2661	3267		9131	-35
2021	\$2.29	\$2.38	\$1.58		\$2.08	38	2021	3897	3670	3740		11307	24
MILES PER PASSENGER													
YEAR	QUARTER AVERAGE					%							
	OCT	NOV	DEC										
2016	1	1.08	1.07		1.05	11							
2017	0.9	0.95	0.95		0.93	11							
2018	0.9	0.89	0.9		0.9	3							
2019	0.97	0.99	0.97		0.98	0							
2020	1.22	1.4	1.35		1.33	36							
2021	1.02	0.98	1.14		1.05	11							
YEAR	57	119	FREE	STUDENT	ADA	ELDERLY	ADULT	TOTAL					
2015	190	0	275	9,279	5,088	1,335	1,763	17,740					
2016	97	0	186	7907	4826	1561	1,382	15,862					
2017	57	0	150	7944	4683	1595	1510	15,882					
2018	38	0	279	6,585	4414	1169	2020	14,505					
2019	93	0	217	6,784	4060	1187	1979	14,320					
2020	92	0	155	2,959	2249	723	798	6,976					
2021	0	0	73	1,663	729	372	443	3,280					

ANNUAL REPORT													
YEAR	2013	2014	%	2015	%	2016	%	2017	%	2018	%	2019	%
PASSENGERS	71,364	71,457	-4%	70,081	-2%	67,559	-4%	63,713	-6%	59,655	-7%	56,646	-5%
REVENUE	\$90,359	\$82,699	1%	\$81,086	-2%	\$79,272	-2%	\$76,649	-3%	\$70,553	-8%	\$76,446	8%
DHS AGENCY REVENUE	\$53,452	\$53,364	33%	\$55,093	1%	\$63,648	13%	\$60,868	-20%	\$56,262	-20%	\$51,147.00	10%
MILEAGE	80,606	62,584	6%	65,382	2%	65,702	0.01%	59,367	-10%	57,002	-4%	54,303	-5%
REVENUE PER RIDE	\$1.20	\$1.16	3%	\$1.16	0%	\$1.17	1%	\$1.20	3%	\$1.18	-2%	\$1.35	14%
MILES PER PASSENGER	1.07	0.88	3%	0.93	5%	0.97	4%	0.93	4%	0.95	2%	0.96	1%
ANNUAL BUDGET	\$603,387	\$581,838	4%	\$599,702	3%	\$604,597	1%	\$599,614	-1%	\$555,150	-8%	\$54,023	0%
TOTAL EXPENDITURES	560,580	\$506,170	93%	\$530,861	89%	\$525,461	87%	\$537,991	2%	\$455,777	-15%	459,624.20	
YEAR	57	FREE	STUDENT	ADA	ELDERLY	ADULT	TOTAL						
2013	816	1522	36,386	19,878	8175	9303	75,264						
2014	635	1,277	35,901	19,488	7,239	7,552	71,457						
2015	737	1,339	34,631	20,512	6,180	7,419	70,081						
2016	555	981	33,664	20,276	5,760	6,878	67,559						
2017	301	871	30,635	19,841	5,240	6,618	63,406						
2018	243	848	26,966	18,357	4,967	8,403	59,784						
2019	308	871	25,473	14,241	5,896	10,908	57,697						
2020	375	1464	11,265	8,785	2,829	3,219	27,937						
2021	112	706	18,625	10,328	3,880	4,563	38,214						
current change	22%	68%	56%	39%	52%	70%	52%						