

Transit Commission Meeting  
January 17, 2021  
Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment – Mike Rick Comment that the bus service should be available to the entire city.

3) Approval of November 2021 minutes

A motion to approve minutes of the November 2021 meeting was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership steady at about 170 per day
- B. Employee Status – Rob Norton doing very well and is a great addition to the team, still looking for part time operators
- C. Fourth Quarter and Year end reports – all numbers looking good not back to pre-pandemic levels but positive

A motion to approve reports as presented of the 2021 was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

5) Tour of Lights – did go was very foggy had about 35 people

6) Consider changing service area to entire city – Discussion about why the service area is what it is, Tabled for further discussion at February meeting.

7) Future Agenda Items

- Employee status
- Service area

8) Next meeting date will be February 28, 2028. Meeting will be held at the Council Chambers in City Hall, 1004 E 1<sup>st</sup> St, Merrill, WI 54452.

9) Adjournment - a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond  
Transit Administrator