



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
AGENDA • MONDAY, MARCH 25, 2024

**Regular
Meeting- REVISED**

City Hall Council Chambers

5:15 PM

To attend remotely call 669-228-0779 PIN 424 852 297 #

I. Call to Order

II. Public Comment

III. Minutes from Previous Meeting

1. Consider placing the minutes from the February 26th meeting on file.

IV. Nuisance Complaints and Vouchers

1. Nuisance Complaints
2. Discuss and consider approving the vouchers

V. General Agenda Items for Consideration

1. Discuss and consider amending Chapter 26, Article V, Section 26-136 Purchase or possession of tobacco products.
2. Consider a temporary Class "B" picnic license for the Merrill Historical Society, on April 27, 2024, at The Cosmo Hall, 401 E 3rd Street, in conjunction with the Merrill Historical Society Trivia Contest 2024.
3. Consider a temporary Class "B" picnic license for the Lincoln County Fair Association, on August 7, 8, 9, 10, and 11, 2024 at the Merrill Festival Grounds in conjunction with the Lincoln County Fair.
4. Consider a Class A liquor license for Makalu Real Estate LLC, 1201 Grand Ave
5. Consider a Class A liquor license for Merrill Petroleum LLC, 3350 E Main St
6. Consider a Class A liquor license for Express Lane (CAPL Retail LLC), 702 N Center Ave.

VI. Monthly Reports

1. Monthly Report - Fire Chief Klug
 - a. Strategic Plan update
 - b. 2023 Annual Report - Merrill Fire Department
2. Monthly Report - Police Chief Bennett
 - a. 2023 Annual Report - Merrill Police Department
3. Monthly Report - Lincoln County Humane Society

4. Consider placing monthly reports on file

VII. Date and Time of Next Meeting - Monday, April 29 at 5:15 PM - note one-time date change

VIII. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MONDAY, FEBRUARY 26, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. Call to Order:** The meeting was called to order by Chair Weix at 5:15 PM
Present: Alderperson Weix Jr., Alderperson Caylor, Alderperson Rick
Excused: Norb "Nubs" Ashbeck

Others in attendance: Mayor Hass, Building Inspector/Zoning Administrator Pagel, City Clerk Anderson-Malm, Social Media Specialist Savall, Andrew Caylor, Mark Seaman, Jay Tlusty and Merrill Community Media

- II. Public Comment:** Mark Weix - 1007 Pine Bluff Avenue - Spoke about safety concerns on O'Day Street. He stated this is an active neighborhood with walkers both young and old. Safety is the number 1 concern without a sidewalk on this street. He informed the committee that doctors from Marshfield Clinic would no longer go to Bell Tower Residences for residents. Instead, residents will need to be taken to the Marshfield Clinic. He stated the second reason for a sidewalk is accessibility to Riverside Park and the Merrill Golf Course. Both bring a lot of traffic and a sidewalk would be beneficial.

Kris McGarigle - Administrator at Bell Tower Residence - provided a letter distributed to the committee members. Mr. Weix read the letter that expressed safety concerns regarding the lack of a sidewalk on O'Day Street. The letter will be put in the public record.

Mark Seaman - 1304 Lark Street - Spoke about the sidewalk concern. He stated numerous people use O'Day Street to gain access to Riverside Park or Golf Course. He has noticed some drivers do not follow the speed limit and are inattentive. Sun glare, at certain times of the day, causes visibility issues for drivers and pedestrians. A sidewalk would help, so pedestrians do not need to walk in the street.

Jay Tlusty - 1306 Lark Street - Spoke on the sidewalk issue. He stated elderly people are walking, using walkers or wheelchairs on O'Day Street. There is year-round activity with pedestrians on O'Day Street. He continued stating, O'Day Street is very busy, especially during the golf season. He pointed out to the committee that there are 9 driveways and 3 roads that feed into O'Day Street. He is concerned for citizens safety and hopes a sidewalk will be constructed on one side of O'Day Street.

III. Minutes from Previous Meeting:

1. **Consider placing the minutes from the January 22nd meeting on file.**
- Alderperson Caylor made a motion to place the minutes from the January 22nd meeting on file. Chair Weix seconded and the motion carried.

IV. Nuisance Complaints and Vouchers:

1. **Nuisance Complaints** - Building Inspector/Zoning Administrator Pagel presented the nuisance complaints that were in the packet.
2. **Discuss and consider approving the vouchers** - Alderperson Caylor made a motion to approve the vouchers. Alderperson Weix Jr. seconded the motion carried.

V. General Agenda Items for Consideration::

1. **Consider a temporary Class "B" picnic license for the Lincoln County Rodeo Association Inc., to sell fermented malt beverages on June 7, 8, and 9, 2024 at the Merrill Festival Grounds in conjunction with the Wisconsin River Pro Rodeo.** - Alderperson Rick made a motion to approve the temporary Class "B" picnic license for the Lincoln County Rodeo Association Inc. for June 7, 8, and 9, 2024 in conjunction with the Wisconsin River Pro Rodeo. Alderperson Caylor seconded and the motion carried.
2. **Consider a temporary "Class B" license to sell wine for the Knights of Columbus on April 6, 2024, at the Expo Center in conjunction with a Knights of Columbus Fund Raiser.** - This license was withdrawn - no action was needed.
3. **Consider a temporary Class "B"/"Class B" picnic license for the Merrill Chamber of Commerce to sell fermented malt beverages and wine on May 18, 2024, at the Festival Grounds in conjunction with Merrill's Food Truck-a-Palooza.** - Alderperson Caylor made a motion to approve the Class "B"/"Class B" picnic license for the Merrill Chamber of Commerce on May 18, 2024, in conjunction with Merrill's Food Truck-a-Palooza. Alderperson Rick seconded and the motion carried.
4. **Discussion on a sidewalk from Martin Street to Tee Lane; north side of O'Day Street due to safety issues for pedestrians and bikers along a busy street.** - Alderperson Rick made a motion to forward this to the Board of Public Works with no recommendation. Alderperson Caylor seconded for discussion and the motion carried. The committee discussed a sidewalk from Martin Street to Tee Lane on the north side of O'Day Street. Public Works Director/City Engineer Akey answered questions from the committee with the following information given; sidewalks are charged to landowners for special assessment. The approximate cost is \$40/foot, which would be approximately \$52,000 in concrete costs. This was not bid last year since no one petitioned for this issue. Due to the terrain, incline and costs that would be incurred, a sidewalk would only go to Tee Lane and not down to Riverside Park. This project would be bid out as a separate project by outside

contractors. Following further discussion, the committee approved the motion to forward this to the Board of Public Works with no recommendation.

VI. Monthly Reports:

- 1. Monthly Report - Fire Chief Klug** - The report was included in the packet. Chief Klug highlighted some items from the report. He wanted to thank the Lions Club for the \$3,000 donation for a thermal camera.
- 2. Monthly Report - Police Chief Bennett** - The report was in the packet. Chief Bennett highlighted a few things. He stated the new squad is in service and the old Tahoe will be on the Wisconsin Auction site in a few weeks. He answered questions from the committee.
- 3. Monthly Report - Lincoln County Humane Society** - The report was included in the packet.
- 4. Consider placing monthly reports on file** - Alderperson Caylor made a motion to place the monthly reports on file. Alderperson Rick seconded and the motion carried.

VII. Date and Time of Next Meeting: Monday, March 25 at 5:15 PM. :

VIII. Adjournment: Alderperson Rick made a motion to adjourn. Alderperson Caylor seconded and the motion carried. The meeting was adjourned at 5:48 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

NUISANCE COMPLAINT SUMMARY**3/15/2024**

<u>ADDRESS</u>	<u>DATE STARTED</u>	<u>COMPLAINT</u>	<u>STATUS</u>	
214 S PARK ST	11/15/2022	unregistered vehicles, tarp over garage for years, wood & bldg material around property, unfinished exterior projects.	CLOSED - GOING TO TRIAL. WILL BE REMOVED FOR NEXT MEETING	

PACKET: 11059 02/28/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION		
=====								
01-000081	BAJA'S	✓✓						
I-18544	✓	K9 SQUAD VINLY GRAPHICS	825.00	✓				
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N				
		K9 SQUAD VINLY GRAPHICS		26 52100-03-47725	Police Vehicle/Equip Exp	✓	825.00	
=== VENDOR TOTALS ===			825.00					
=====								
01-002011	BAYCOM	✓✓						
I-EQUIPIN 047868	✓	CRADLEPOINT IBR VEHICLE	25.00	✓				
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N				
		CRADLEPOINT IBR VEHICLE		10 52200-03-40000	Operating Supplies	✓	25.00	
=== VENDOR TOTALS ===			25.00					
=====								
01-000070	BREAMAN MERRILL FORD	✓✓						
C-106835	✓	CREDIT - CAP FILLER	1.35CR	✓				
2/28/2024	1	DUE: 2/09/2024 DISC: 2/09/2024		1099: N				
		CREDIT - CAP FILLER		10 52200-03-51000	Vehicle Repair/Maintenan	✓	1.35CR	
I-106843	✓	CAP FILLER	9.03	✓				
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N				
		CAP FILLER		10 52200-03-51000	Vehicle Repair/Maintenan	✓	9.03	
=== VENDOR TOTALS ===			7.68					
=====								
01-004981	CAPITAL ONE	✓✓						
I-1653982552	✓	JAN./FEB. 2024 STATEMENT	26.38	✓				
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N				
		JAN./FEB. 2024 STATEMENT		10 52100-03-40000	Operating Supplies	✓	13.41	-
		JAN./FEB. 2024 STATEMENT		10 52100-03-40000	Operating Supplies	✓	12.97	-
=== VENDOR TOTALS ===			26.38					
=====								
01-005426	COVERT TRACK GROUP, INC	✓✓						
I-INVCT005690	✓	RENEWAL STEALTH V	611.65	✓				
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N				
		RENEWAL STEALTH V		26 52100-03-47750	NORDEC Invest. Expenses	✓	611.65	
=== VENDOR TOTALS ===			611.65					

PACKET: 11059 02/28/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-004170		FIRE SAFETY USA, INC. ✓✓				
I-183349 ✓		LEATHER BUNKER BOOT ✓	415.00 ✓			
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N		
		LEATHER BUNKER BOOT ✓		26 52200-08-85000	Bierman Donation - Expen ✓	415.00
		=== VENDOR TOTALS ===	415.00			
=====						
01-001494		JEFFERSON FIRE & SAFETY, INC. ✓✓				
I-307731 ✓		SENSIT HYDROGEN SULFIDE CLY -	326.50 ✓			
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N		
		SENSIT HYDROGEN SULFIDE CLY ✓		10 21-3000	Vouchers Payable-General ✓	326.50
		=== VENDOR TOTALS ===	326.50			
=====						
01-000144		KUSTOM SIGNALS, INC. ✓✓				
I-609756 ✓		REMOTE DOME EAGLE III -	24.25 ✓			
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N		
		REMOTE DOME EAGLE III ✓		10 52100-03-40000	Operating Supplies ✓	24.25
I-609938 ✓		EAGLE 3 -	1,939.74 ✓			
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: N		
		EAGLE 3 ✓		26 52100-03-49000	Police Technology Exp. ✓	1,939.74
		=== VENDOR TOTALS ===	1,963.99			
=====						
01-004582		MLD AUTO REPAIR, LLC ✓✓				
I-340220004 ✓		OIL CHG. 22 FORD INTERCEPT -	48.00 ✓			
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: Y		
		OIL CHG. 22 FORD INTERCEPT ✓		10 52100-03-51000	Vehicle Repair/Maintenan ✓	48.00
I-340220009 ✓		OIL CHG. 20 FORD F-150 -	48.00 ✓			
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: Y		
		OIL CHG. 20 FORD F-150 ✓		10 52100-03-51000	Vehicle Repair/Maintenan ✓	48.00
I-340223005 ✓		21 DODGE DURANGO - TIRES -	1,032.96 ✓			
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024		1099: Y		
		21 DODGE DURANGO - TIRES ✓		10 52100-03-51000	Vehicle Repair/Maintenan ✓	1,032.96
		=== VENDOR TOTALS ===	1,128.96			

PACKET: 11059 02/28/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-005293	KENDALL NELSON	✓✓					
I-2/28/24	MILE REIMBF	WEMSA CONF.-RESCH CENTER -	✓	152.36	✓		
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024	✓		1099: N		
		WEMSA CONF.-RESCH CENTER			10 52300-03-32000	Education & Conference ✓	152.36
		=== VENDOR TOTALS ===	✓	152.36			
=====							
01-004523	RHYME BUSINESS PRODUCTS	✓✓					
I-35950521	✓	AGMNT. 020-1879831-000 - PD -	✓	228.85	✓		
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024	✓		1099: N		
		AGMNT. 020-1879831-000 - PD	✓		10 52100-03-40000	Operating Supplies ✓	228.85
		=== VENDOR TOTALS ===		228.85			
=====							
01-005107	RICHARD COWELL TACTICAL	✓✓					
I-I-9300	✓	ARMOR CARRIER -	✓	632.50	✓		
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024	✓		1099: N		
		ARMOR CARRIER			26 52100-03-41500	Police Dept. Donation Ex ✓	632.50
		=== VENDOR TOTALS ===	✓	632.50			
=====							
01-003549	ROCKWOOD HOSPITAL FOR PETS	✓✓					
I-80302	✓	APOQUEL TABLETS	✓	275.68	✓		
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024	✓		1099: N		
		APOQUEL TABLETS	✓		26 52100-03-41575	Dog Unit Expenses ✓	275.68
		=== VENDOR TOTALS ===	✓	275.68			
=====							
01-005342	VIRTUAL ACADEMY	✓✓					
I-VA12082	✓	VIRTUAL ACADEMY TRAINING -	✓	160.42	✓		
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024	✓		1099: N		
		VIRTUAL ACADEMY TRAINING	✓		26 52100-03-49000	Police Technology Exp. ✓	160.42
		=== VENDOR TOTALS ===	✓	160.42			
=====							
01-000291	WI DOT - TVRP UNIT	✓✓					
I-02/28/2024	✓	UNPAID PARKING CITATION FEES	✓	65.00	✓		
2/28/2024	1	DUE: 2/28/2024 DISC: 2/28/2024	✓		1099: N		
		UNPAID PARKING CITATION FEES	✓		10 52100-02-52115	DOT-Suspension Fee ✓	65.00
		=== VENDOR TOTALS ===	✓	65.00			
		=== PACKET TOTALS ===		6,844.97			

PACKET: 11059 02/28/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	6,846.32
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	1.35CR

BATCH TOTALS	6,844.97
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** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2024		10 -21-0000	Accounts Payable Control	1,984.98-*				
		10 -21-3000	Vouchers Payable-General	326.50				
		10 -52100-02-52115	DOT-Suspension Fee	65.00	1,000	830.00	2,175,840	1,714,808.73
		10 -52100-03-40000	Operating Supplies	279.48	9,000	8,225.04	2,175,840	1,714,594.25
		10 -52100-03-51000	Vehicle Repair/Maintenan	1,128.96	13,000	11,871.04	2,175,840	1,713,744.77
		10 -52200-03-40000	Operating Supplies	25.00	34,000	32,420.92	1,298,146	1,036,262.50
		10 -52200-03-51000	Vehicle Repair/Maintenan	7.68	6,000	5,058.08	1,298,146	1,036,279.82
		10 -52300-03-32000	Education & Conference	152.36	6,000	4,791.62	853,362	655,901.10
		26 -21-0000	Accounts Payable Control	4,859.99-*				
		26 -52100-03-41500	Police Dept. Donation Ex	632.50	0	632.50- Y	0	12,970.26- Y
		26 -52100-03-41575	Dog Unit Expenses	275.68	0	1,202.02- Y	0	12,613.44- Y
		26 -52100-03-47725	Police Vehicle/Equip Exp	825.00	0	9,611.42- Y	0	13,162.76- Y
		26 -52100-03-47750	NORDEC Invest. Expenses	611.65	0	611.65- Y	0	12,949.41- Y
		26 -52100-03-49000	Police Technology Exp.	2,100.16	0	4,725.16- Y	0	14,437.92- Y
		26 -52200-08-85000	Bierman Donation - Expen	415.00	0	415.00- Y	0	11,397.54- Y
		99 -14-0010	Due from General Fund	1,984.98 *				
		99 -14-0026	Due From Non-Lapsing	4,859.99 *				
		** 2024 YEAR TOTALS		6,844.97				

2/28/2024 1:53 PM

A/P Regular Open Item Register

PAGE: 5

PACKET: 11059 02/28/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	2/2024	1,984.98
26	2/2024	4,859.99

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0



PACKET: 11074 03/06/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-002555		AMERICAN WELDING & GAS INC. ✓					
I-0009915892	✓	OXYGEN, HAZARD FEE,		82.57	✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024			1099: N		
		OXYGEN, HAZARD FEE,			10 52300-03-40000	Operating Supplies ✓	82.57
=====							
I-0009917747	✓	OXYGEN, HAZARD FEE		133.35	✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024			1099: N		
		OXYGEN, HAZARD FEE			10 52300-03-40000	Operating Supplies ✓	133.35
=====							
I-0009952777	✓	OXYGEN CYLINDER		158.25	✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024			1099: N		
		OXYGEN CYLINDER			10 52300-03-40000	Operating Supplies ✓	158.25
=====							
I-09901259		OXYGEN, HAZARD FEE,		82.57	✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024			1099: N		
		OXYGEN, HAZARD FEE,			10 52300-03-40000	Operating Supplies	82.57
		=== VENDOR TOTALS ===		456.74	✓		
=====							
01-004487		AT & T MOBILITY ✓					
=====							
I-287287509340021920	✓	INV#287287509340X02192024		494.61	✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024			1099: N		
		INV#287287509340X02192024			10 52200-02-25500	Fiber - Internet & VOIP ✓	247.30
		INV#287287509340X02192024			10 52300-02-25000	Telephone & Internet ✓	247.31
		=== VENDOR TOTALS ===		494.61			
=====							
01-003611		CHOICE 1 HEALTH CARE SERVICES, ✓					
=====							
I-11415	✓	TEST STRIPS		233.55	✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024			1099: N		
		TEST STRIPS			10 52300-03-40000	Operating Supplies ✓	233.55
		=== VENDOR TOTALS ===		233.55			
=====							
01-001494		JEFFERSON FIRE & SAFETY, INC. ✓					
=====							
I-IN312061	✓	FIRECRAFT SAFETY SENSIT		969.87	✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024			1099: N		
		FIRECRAFT SAFETY SENSIT			10 52200-03-40000	Operating Supplies ✓	969.87
		=== VENDOR TOTALS ===		969.87			

PACKET: 11074 03/06/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====								
01-000540	NAPA AUTO PARTS	✓	✓					
I-063660	✓	16 QT DRAIN PAN		74.94	✓			
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024	✓		1099: N			
	✓	16 QT DRAIN PAN			10 52300-03-51000	Amb. Repair/Maintenance	✓	37.47
		16 QT DRAIN PAN			10 52200-03-51000	Vehicle Repair/Maintenan	✓	37.47
=====								
I-064584	✓	VINYL REPAIR KIT		17.69	✓			
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024	✓		1099: N			
	✓	VINYL REPAIR KIT			10 52200-03-51000	Vehicle Repair/Maintenan	✓	17.69
=== VENDOR TOTALS ===				92.63				
=====								
01-005293	KENDALL NELSON	✓	✓					
I-3/6/24ATIR CONF	✓	LAKE GENEVA-ATIR CONFERENCE		551.64	✓			
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024	✓		1099: N			
	✓	LAKE GENEVA-ATIR CONFERENCE	✓		10 52300-03-32000	Education & Conference	✓	551.64
=== VENDOR TOTALS ===				551.64				
=====								
01-004482	OVERLAND TRANSPORTATION SERVIC	✓	✓					
I-23010541	✓	COMP. PHYSICAL - RYAN DUNN		586.00	✓			
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024	✓		1099: N			
	✓	COMP. PHYSICAL - RYAN DUNN	✓		10 52200-03-25500	Job Recruitment	✓	586.00
=== VENDOR TOTALS ===				586.00				
=====								
01-004523	RHYME BUSINESS PRODUCTS	✓	✓					
I-35996263	✓	AGMNT. #018-1755405-000		163.61	✓			
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024	✓		1099: N			
	✓	AGMNT. #018-1755405-000	✓		10 52200-03-40000	Operating Supplies	✓	82.30
		AGMNT. #018-1755405-000	✓		10 52300-03-40000	Operating Supplies	✓	81.31
=== VENDOR TOTALS ===				163.61				
=====								
01-003517	TRANSUNION RISK AND ALTERNATIV	✓	✓					
I-172022-202402-1	✓	TRANSUNION RISK AND ALTERNATI		75.00	✓			
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024	✓		1099: N			
	✓	TRANSUNION RISK AND ALTERNATIV	✓		10 52100-02-94000	Jail/Evidence	✓	75.00
=== VENDOR TOTALS ===				75.00				

PACKET: 11074 03/06/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000650		VICTORY JANITORIAL, INC. ✓ ✓				
=====						
I-131852	✓	HAND & BODY SOAP,	180.71	✓ ✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024		1099: N		
		HAND & BODY SOAP,		10 52200-03-40000	Operating Supplies ✓	180.71
=====						
I-132082	✓	ROLL TOWEL, LAUNDRY SOAP	97.52	✓ ✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024		1099: N		
		ROLL TOWEL, LAUNDRY SOAP		10 52300-03-40000	Operating Supplies ✓	97.52
=====						
	✓	=== VENDOR TOTALS ===	278.23	✓		
=====						
01-004806		WEX BANK ✓ ✓				
=====						
I-95581671	✓	FUEL PURCHASES	64.09	✓		
3/06/2024	1	DUE: 3/06/2024 DISC: 3/06/2024		1099: N		
		FUEL PURCHASES		10 52200-03-53000	Gas & Oil - Vehicles ✓	64.09
=====						
	✓	=== VENDOR TOTALS ===	64.09			
=====						
		=== PACKET TOTALS ===	3,965.97			

PACKET: 11074 03/06/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	3,965.97
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	3,965.97
--------------	----------

** G/L ACCOUNT TOTALS **

					=====LINE ITEM=====				=====GROUP BUDGET=====			
BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER	ANNUAL	BUDGET
					BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG		
2024		10 -21-0000	Accounts Payable Control	3,965.97-*								
		10 -52100-02-94000	Jail/Evidence	75.00	6,750	6,258.00		2,175,840	1,695,870.40			
		10 -52200-02-25500	Fiber - Internet & VOIP	247.30	4,200	3,001.40		1,298,146	1,026,560.08			
		10 -52200-03-25500	Job Recruitment	586.00	1,000	414.00		1,298,146	1,026,221.38			
		10 -52200-03-40000	Operating Supplies	1,232.88	34,000	31,775.65		1,298,146	1,025,574.50			
		10 -52200-03-51000	Vehicle Repair/Maintenan	55.16	6,000	4,051.00		1,298,146	1,026,752.22			
		10 -52200-03-53000	Gas & Oil - Vehicles	64.09	5,750	4,716.43		1,298,146	1,026,743.29			
		10 -52300-02-25000	Telephone & Internet	247.31	2,500	1,301.42		853,362	649,533.60			
		10 -52300-03-32000	Education & Conference	551.64	6,000	4,239.98		853,362	649,229.27			
		10 -52300-03-40000	Operating Supplies	869.12	38,000	27,934.11		853,362	648,911.79			
		10 -52300-03-51000	Amb. Repair/Maintenance	37.47	0	297.99-	Y	853,362	649,743.44			
		99 -14-0010	Due from General Fund	3,965.97 *								
** 2024 YEAR TOTALS				3,965.97								

3/05/2024 4:11 PM

A/P Regular Open Item Register

PAGE: 5

PACKET: 11074 03/06/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	3/2024	3,965.97

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 11083 03/13/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

ID-----		GROSS		P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-005095 ASPIRUS, INC. ✓							

I-2024-02-280	MFD	FEB. 2024 PHARMACY SUPPLIES	897.85				
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓	1099: N			
		FEB. 2024 PHARMACY SUPPLIES		10 52300-03-40000	Operating Supplies	897.85	
=== VENDOR TOTALS ===			897.85				
=====							
01-002088 BOB'S WEST 64 ✓							

I-70762		2021 DURANGO OIL CHANGE	70.71				
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓	1099: Y			
		2021 DURANGO OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	70.71	

I-70766		2021 DURANGO OIL CHANGE	70.71				
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024		1099: Y			
		2021 DURANGO OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	70.71	
=== VENDOR TOTALS ===			141.42				
=====							
01-004706 DINGES FIRE COMPANY ✓							

I-51045		VANGUARD FIRE GLOVE	106.03				
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓	1099: N			
		VANGUARD FIRE GLOVE		26 52200-08-85000	Bierman Donation - Expen	106.03	
=== VENDOR TOTALS ===			106.03				
=====							
01-000128 ELAN FINANCIAL SERVICES ✓							

I-3/13/24 - FIRE DEP		MARCH 2024 STATEMENT-FIRE	904.39				
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓	1099: N			
		INDEED		10 52200-03-25500	Job Recruitment	45.82	
		AWOGS		10 52200-03-40000	Operating Supplies	123.00	
		AMAZON		10 52200-03-40000	Operating Supplies	37.58	
		WAL-MART		26 52200-03-40500	Fire Department Donation	56.42	
		APPLE		10 52200-03-40000	Operating Supplies	0.99	
		AMAZON		10 52200-03-40000	Operating Supplies	12.59	
		PARKING CITY MADISON		10 52200-03-32000	Eduation & Conference	5.25	
		COMFORT SUITES		10 52200-03-32000	Eduation & Conference	60.50	
		COMFORT SUITES		10 52300-03-32000	Education & Conference	60.50	
		COMFORT SUITES		10 52200-03-32000	Eduation & Conference	60.50	
		COMFORT SUITES		10 52300-03-32000	Education & Conference	60.50	
		TRACTOR SUPPLY		10 52200-03-40000	Operating Supplies	129.99	
		AMAZON		10 52300-03-40000	Operating Supplies	45.24	
		DECHOKER		10 52300-03-40000	Operating Supplies	205.51	
=== VENDOR TOTALS ===			904.39				

PACKET: 11083 03/13/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-000130		EMERGENCY MEDICAL PRODUCTS INC	✓				
=====							
I-2615716		GAUZE, ABDOMINAL PADS		68.71			
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓		1099: N		
	✓	GAUZE, ABDOMINAL PADS	✓		10 52300-03-40000	Operating Supplies	68.71
=====							
I-2618629		MASKS, CATHETERS, ET TUBE		65.99			
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓		1099: N		
		MASKS, CATHETERS, ET TUBE	✓		10 52300-03-40000	Operating Supplies	65.99
	✓	=== VENDOR TOTALS ===		134.70			
=====							
01-004170		FIRE SAFETY USA, INC.	✓				
=====							
I-184011		LION 9" POWER EMS &		329.00			
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓		1099: N		
	✓	LION 9" POWER EMS &	✓		26 52200-03-55555	WI DNR Grant Expense	200.00
		LION 9" POWER EMS &	✓		26 52200-08-85000	Bierman Donation - Expen	129.00
		=== VENDOR TOTALS ===		329.00			
=====							
01-002452		POWER HOUSE LAWN & LEISURE	✓				
=====							
I-220000007382		STIHL BLOWER BACKPACK		1,199.98			
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓		1099: N		
	✓	STIHL BLOWER BACKPACK	✓		26 52200-03-55555	WI DNR Grant Expense	1,199.98
		=== VENDOR TOTALS ===		1,199.98			
=====							
01-004228		ULTIMATE SAFETY CONCEPTS INC	✓				
=====							
I-210192		BWC3-M, BW CLIP, CO		272.42			
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓		1099: N		
	✓	BWC3-M, BW CLIP, CO	✓		10 52200-03-40000	Operating Supplies	272.42
		=== VENDOR TOTALS ===		272.42			
=====							
01-005253		VIRIDIAN WEAPON TECHNOLOGIES	✓				
=====							
I-53234		PADDLE W/BELT LOOP		5,000.00			
3/13/2024	1	DUE: 3/13/2024 DISC: 3/13/2024	✓		1099: N		
	✓	PADDLE W/BELT LOOP	✓		10 52100-08-37015	Handgun Replacements	5,000.00
		=== VENDOR TOTALS ===		5,000.00			
		=== PACKET TOTALS ===		8,985.79			

PACKET: 11083 03/13/2024 - H & S

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	8,985.79
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	8,985.79
--------------	----------

** G/L ACCOUNT TOTALS **

					=====LINE ITEM=====			=====GROUP BUDGET=====		
BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2024		10 -21-0000	Accounts Payable Control	7,294.36-*						
		10 -52100-03-51000	Vehicle Repair/Maintenan	141.42	13,000	11,649.67		2,175,840	1,694,778.56	
		10 -52100-08-37015	Handgun Replacements	5,000.00	0	5,000.00-	Y	2,175,840	1,689,919.98	
		10 -52200-03-25500	Job Recruitment	45.82	1,000	368.18		1,298,146	1,023,857.97	
		10 -52200-03-32000	Eduation & Conference	126.25	3,000	1,888.37		1,298,146	1,023,777.54	
		10 -52200-03-40000	Operating Supplies	576.57	34,000	31,199.08		1,298,146	1,023,327.22	
		10 -52300-03-32000	Education & Conference	121.00	6,000	4,118.98		853,362	647,383.03	
		10 -52300-03-40000	Operating Supplies	1,283.30	38,000	26,650.81		853,362	646,220.73	
		26 -21-0000	Accounts Payable Control	1,691.43-*						
		26 -52200-03-40500	Fire Department Donation	56.42	0	4,077.07-	Y	0	11,716.08-	Y
		26 -52200-03-55555	WI DNR Grant Expense	1,399.98	0	1,399.98-	Y	0	13,059.64-	Y
		26 -52200-08-85000	Bierman Donation - Expen	235.03	0	650.03-	Y	0	11,894.69-	Y
		99 -14-0010	Due from General Fund	7,294.36 *						
		99 -14-0026	Due From Non-Lapsing	1,691.43 *						
		** 2024 YEAR TOTALS		8,985.79						

PACKET: 11083 03/13/2024 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	3/2024	7,294.36
26	3/2024	1,691.43

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 26, Article V, Section 26-136 Purchase or possession of tobacco products

ORDINANCE NO. 2024-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 26, Article V, Section 26-136 of the Code of Ordinances for the City of Merrill is amended to read as follows:

Sec. 26-136. Purchase or possession of tobacco products or any smoking device or smoking accessory.

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Tobacco products means any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, ~~or~~-dipping tobacco, ~~pod~~, ~~capsule~~, ~~any liquid nicotine substance~~, or any device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, vape pen, electronic vaping device, or any other similar product.

Smoking devices and accessories means any smoking device or device in which a person may inhale or otherwise take into the body or an accessory used in conjunction with smoking or inhaling any substance.

(b) *Purchase by minors prohibited.* It shall be unlawful for any person under the age of 21 years to purchase tobacco products or any smoking devices or smoking accessories, or to misrepresent their identity or age, or to use any false or altered identification for the purpose of purchasing tobacco products.

(c) *Possession by minors prohibited.* It shall be unlawful for any person under the age of 21 years to possess any tobacco products or any smoking device or smoking accessory; provided that the possession by a person under the age of 21 years under the direct supervision of the parent or legal guardian of such person in the privacy of the parent's or guardian's home shall not be prohibited.

(d) *Statutes adopted.* The provisions of Wis. Stats. §§ 134.66 and 254.92, as amended or renumbered from time to time, are adopted by reference and incorporated herein.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Steve J. Hass, Mayor

Attest:

Lori Anderson-Malm, City Clerk

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 3-15-2024
County of Lincoln

☐ Town ☐ Village ☒ City of Merrill

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4-27-2024 and ending 4-27-2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☒ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Merrill Historical Society

(b) Address 100 E. Third St Merrill, WI 54452
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1977

(d) If corporation, give date of incorporation 1977

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Mike Holasinski

Vice President Michael Weckwerth

Secretary David Johnson

Treasurer Patricia Burg

(g) Name and address of manager or person in charge of affair: Ryan Schwartzman dorkfathers@gmail.com
401 E. Third St Merrill, WI 54452 715-218-7310

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 805 E. Main Street Merrill WI 54452 (The Cosmo Hall)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All of Building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Merrill Historical Society Trivia Contest 2024

(b) Dates of event 4-27-2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 3-15-2024
(Signature / Date)

Merrill Historical Society
(Name of Organization)

Date Filed with Clerk 3/15/24

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 09882

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 50.00

Application Date: 2-14-24

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-7-24 and ending 8-11-24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☒ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Lincoln County Fair Association

(b) Address 2001 E 2nd St PO Box 921
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President David Buck

Vice President Mike Narlock

Secretary Bue Kunkel

Treasurer _____

(g) Name and address of manager or person in charge of affair: David Buck
2001 E 2nd St. Merrill WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2001 E 2nd St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

Lincoln County Fair Association Grounds

3. Name of Event

(a) List name of the event Lincoln County Fair

(b) Dates of event August 7th thru 11th 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer 18112 2-14-24 Lincoln Co. Fair Assoc.
(Signature / Date) (Name of Organization)

Date Filed with Clerk 3/4/24

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 09869-09870-09871-09872-09873

Form
AT-106Original Alcohol Beverage
License Application

License(s) Requested

- ☒ Class "A" Beer \$ _____ ☒ "Class A" Liquor \$ _____
- ☐ Class "B" Beer \$ _____ ☒ "Class B" Liquor \$ _____
- ☐ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ 0
- ☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$ 150. ⁰⁰
Publication Fee	\$ 10. ⁰⁰
Background Check	\$
Total Fees	\$ 160.⁰⁰

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Makalu real estate LLC

2. Trade Name or DBA

3. Premises Address

1201 Grand Ave

4. County

Lincoln

5. Municipality

Merrill

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN

92-1477284

9. Wisconsin Seller's Permit Number

10. Premises Phone

920-257-7807

11. Premises Email

shiva.gurung@yahoo.com

12. Entity Type (check one)

☐ Sole Proprietor☒ Partnership☐ Limited Liability Company☐ Corporation☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. ☐ Yes ☒ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only		
1. State of Registration <i>Wisconsin</i>	2. Date of Registration <i>2/21/2024</i>	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☒ Yes ☐ No		
Name of Parent Company <i>Karab LLC</i>	FEIN of Parent Company <i>87-4024888</i>	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name <i>Dun Gurning</i>	Agent's First Name <i>Sharmistha</i>	Phone <i>920-257-7807</i>
Part D: Individual Information		
A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.		

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
<i>pandey</i>	<i>Dharani</i>	<i>o/o owner</i>	<i>920-385-8873</i>

Part E: Attestation			
Who must sign this application? • sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Signature		Date <i>3/14/2024</i>	
Name (Last, First, M.I.) <i>Gurning gagan K.</i>			
Title <i>o/o owner</i>	Email <i>shing_gurning@yahoo.com</i>	Phone <i>920-257-7807</i>	

Part F: For Clerk Use Only		
Date application was filed with clerk <i>3/14/2024</i>	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Form
AT-106

Original Alcohol Beverage
License Application

FOR CLERKS ONLY	
Municipality	City of Merrill
License Period	4/24 - 6/30/24

License(s) Requested ☒ X

- ☐ Class "A" Beer \$ X ☐ "Class A" Liquor \$ X
☐ Class "B" Beer \$ _____ ☐ "Class B" Liquor \$ _____
☐ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ 0
☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$ 150 ⁰⁰
Publication Fee	\$ 10 ⁰⁰
Background Check	\$ 00 ⁰⁰
Total Fees	\$ 160 ⁰⁰

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

MERRILL PETROLEUM LLC

2. Trade Name or DBA

3. Premises Address

3350 E MAIN ST

4. County

LINCOLN

5. Municipality

MERRILL

6. Aldermanic District

X

7. Mailing Address (if different from premises address)

SAME

8. FEIN

99-1562676

9. Wisconsin Seller's Permit Number

M 130994

10. Premises Phone

715-536-3455

11. Premises Email

SYEDMIR@GMAIL.COM

12. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary

STORED and SALE IN THE COOLER
FRONT of STORE
BACK ROOM STORAGE.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration

WISCONSIN

2. Date of Registration

FEB-23-2024

3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors

☐ Yes ☒ No

Name of Parent Company

N/A

FEIN of Parent Company

N/A

4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?
If yes, please explain using the space below. Attach additional sheets if necessary

☐ Yes ☐ No

N/A

5. Agent's Last Name

Harland

Agent's First Name

Kristin

Phone

715-581-2883

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company

List the full name, title, and phone number for each person below. Attach additional sheets if necessary

Last Name	First Name	Title	Phone
MIR	SYED	President	630 363-3530

Part E: Attestation

Who must sign this application?

• sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted

Signature

Date

3-11-24

Name (Last, First, MI)

MIR SYED A.

Title

President

Email

SYEDMIR@GMAIL.COM

Phone

630
363 3530**Part F: For Clerk Use Only**

Date application was filed with clerk

3-13-24

Date reported to governing body

Date provisional license issued (if applicable)

Date license granted

License number

Date license issued

Signature of Clerk/Deputy Clerk

Form
AT-106

Original Alcohol Beverage
License Application

FOR CLERKS ONLY	
Municipality	City of Merrill
License Period	4/10/24-6/30/24

License(s) Requested

- ☒ Class "A" Beer \$ 25 ☒ "Class A" Liquor \$ 125.00
☐ Class "B" Beer \$ ☐ "Class B" Liquor \$
☐ "Class C" Wine \$ ☐ "Class A" Liquor (Cider Only) \$
☐ Reserve "Class B" Liquor \$ ☐ "Class B" (Wine Only) Winery \$

License Fees	\$ 150.00
Publication Fee	\$ 10
Background Check	\$ —
Total Fees	\$ 160.00

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

CAPL Retail LLC

2. Trade Name or DBA

Express Lane

3. Premises Address

702 N. Center Avenue

4. County

Lincoln

5. Municipality

Merrill

6. Aldermanic District

7. Mailing Address (if different from premises address)

645 Hamilton Street, Suite 400, Allentown, PA 18101

8. FEIN

84-4510030

9. Wisconsin Seller's Permit Number

456103145870102

10. Premises Phone

(715) 502-2861

11. Premises Email

licenses@caplp.com

12. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☒ Limited Liability Company

☐ Corporation

☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Entire convenience store premises.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate.....

☒ Yes ☐ No

2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?.....
If yes, please explain using the space below. Attach additional sheets if necessary.

☐ Yes ☒ No

Part C: For Corporate/LLC Applicants Only

1. State of Registration Delaware		2. Date of Registration 01/29/20	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☒ Yes ☐ No			
Name of Parent Company Lehigh Gas Wholesale Services, Inc.		FEIN of Parent Company 90-0792945	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No If yes, please explain using the space below. Attach additional sheets if necessary.			
5. Agent's Last Name Myers		Agent's First Name Sheri	
		Phone 715-216-9337	

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Nifong	Charles, Jr.	President & CEO	(704) 577-4704
Topper	Maura	CFO	(610) 737-4653
Benfield	Jonathan	CAO	(484) 226-7981
Hu	Jade	Tax Director	(925) 882-8905

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 		Date 2/20/24	
Name (Last, First, M.I.) Nifong Jr., Charles, M			
Title President & CEO		Email cnifong@caplp.com	
		Phone (704) 577-4704	

Part F: For Clerk Use Only

Date application was filed with clerk 3/19/2024	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Merrill Fire Department

Monthly Report February 2024



EMS Prevention Bureau		
	# Of Occurrences	# Of Person Reached
Community Paramedicine Program		
Month	2	1
Year-to-Date	5	3
CPR Classes		
Month	1	1
Year-to Date	6	10

Fire Prevention Bureau		
	# Of Occurrences	# Of Persons Reached
Smoke Detector Installs		
Month	1	1
Year-to-Date	1	1

Significant Events/Issues/Activities	
2/2/2024	Chief Klug gave Firefighter/EMT career presentation to students at Prairie River Middle School.
2/5/2024	Police & Fire Commission meeting to interview and approve new FF/P candidates.
2/6/2024	Hosted monthly retiree luncheon at fire station. Hosted Brandtly Clark blood drive at the fire station. Brandtly's grandpa is MFD retiree Doug Brandt.
2/7/2024	Hosted Lincoln County FDs command staff meeting at fire station.
2/8/2024	Attended hearing at State Capital in Madison in support of unsafe lighter legislation. Meet with leadership from Haunted Sawmill to discuss fire codes & possible funding to fix them.
2/14/2024	Monthly MFD Officers' meeting and FF/P candidate interviews with hiring panel.
2/20/2024	Chief Klug helped with Rhinelander FD's Lt. assessment center.
2/28-29/2024	Chief Klug read books with Kindergarten students at Kate Goodrich for Read Across America

EMS

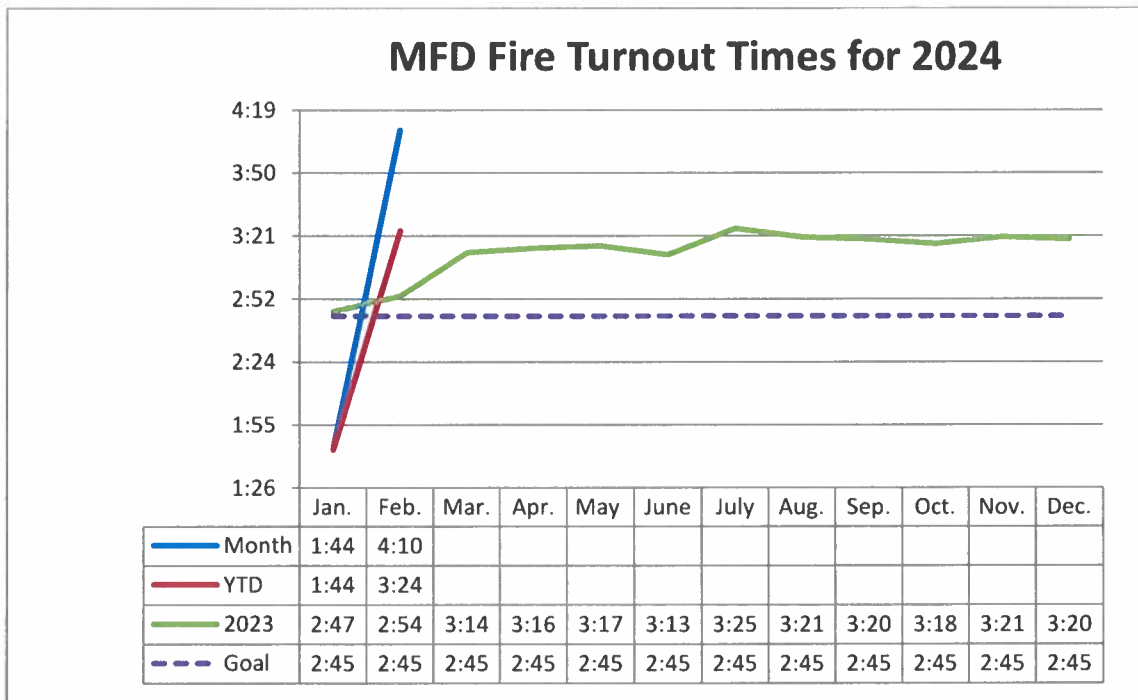
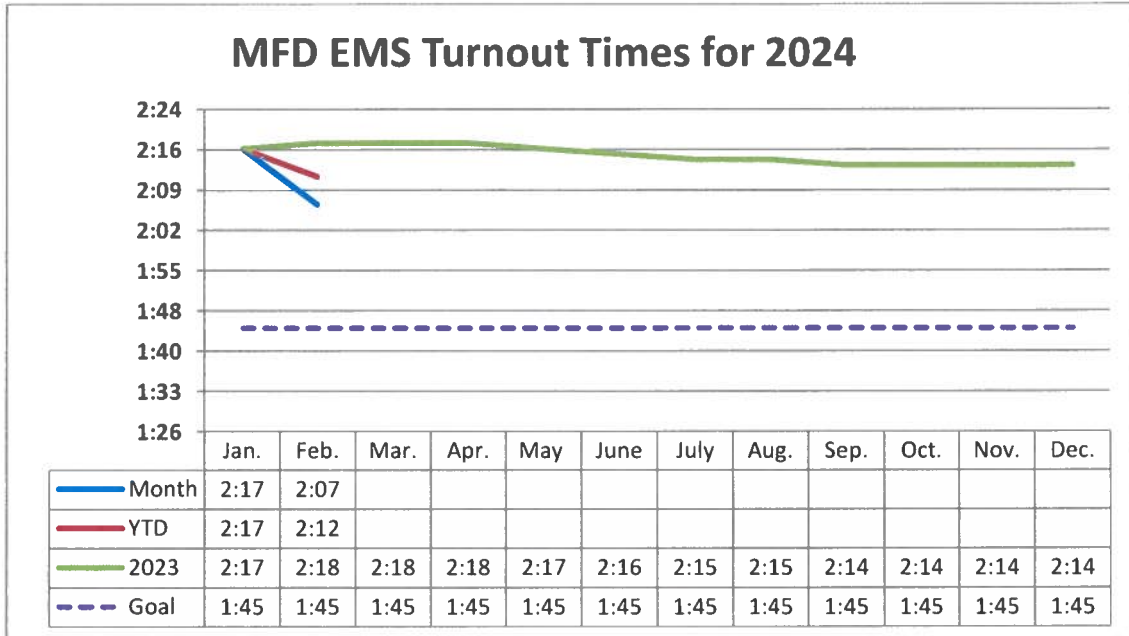
Month	Total EMS Patients		Out of Town Inter-Facility Transfers		Transports from Scene to other Hosp.		Special Event Stand-Bys		Stand By Tomahawk		FD Operating Expenses		Total Ambulance Billing	
	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024
January	181	202	1	2	17	15	0	0	7	3	\$77,436.09	\$85,844.50	\$113,353.10	\$119,610.78
February	146	162	0	4	9	7	0	0	6	0	\$92,971.22	\$85,209.95	\$94,609.22	\$107,966.36
March	167		4		18		0		2		\$124,210.10		\$109,854.44	
April	166		2		10		0		3		\$82,319.19		\$117,398.16	
May	175		2		24		0		1		\$81,467.72		\$127,678.87	
June	203		0		7		0		8		\$85,940.45		\$127,882.04	
July	206		3		11		1		5		\$82,419.00		\$129,445.46	
August	189		0		12		0		3		\$82,419.87		\$123,273.36	
September	174		3		16		0		5		\$131,292.13		\$119,924.86	
October	188		1		11		0		8		\$83,564.77		\$135,193.46	
November	179		3		9		0		6		\$153,519.96		\$119,873.64	
December	214		2		14		0	0	5		\$125,099.31		\$141,405.58	
Total YTD	2,188	364	21	6	158	22	1	0	59	3	\$1,202,659.81	\$171,054.45	\$1,459,892.19	\$227,577.14

Calls For Service

Month	EMS Incidents		EMS Incidents Motor Vehicle Crash		Structure Fire		Other Fires		Other Hazards & Service Calls		Mutual Aid		Total Incidents for Month	
	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	2022	2023
January	160	192	8	1	1	1	0	0	10	12	7	3	186	209
February	128	159	3	1	1	1	0	2	8	11	6	0	146	174
March	155		8		1		0		15		2		181	
April	148		7		0		0		9		5		169	
May	158		10		0		1		13		1		183	
June	181		7		1		1		16		8		214	
July	181		9		0		3		23		6		222	
August	182		8		3		1		20		3		217	
September	158		6		1		0		14		5		184	
October	175		3		1		5		13		8		205	
November	164		4		3		1		11		6		189	
December	192		10		3		0		16		5		226	
Total YTD	1982	351	83	2	15	2	12	2	168	23	62	3	2322	383

Turnout Time*

* Turnout Time is defined by NFPA 1710 as the elapsed time from when a unit is dispatched until that unit changes their status to "responding." NFPA 1710 sets the standard for turnout time at 60 seconds for EMS calls and 80 seconds for fire calls. Using 90th percentile gives an accurate snapshot of these calls. An emergent response indicates the use of lights and sirens to a call and the responding time is less than 6 minutes



Fire Inspection Bureau							
	Total Inspections		# of Violations		# of Corrected Violations		# of Staff Hrs. this Month
	February	Year	February	Year	February	Year	
Fire Inspections Completed	105	189	52	86	41	55	30.28
Reinspections by Fire Inspector	0	1	1	1	1	1	0:00
Code Review/Inquires	5	7					08:29

Complaints/Notes

- Met with property Management Company on former JW Perry complex to gather information and conduct inspections.
 - Discussed placement of lockbox – one for complex
- Performed special inspection and completed paperwork now required by DSPS for Migrant Worker quarters at Central Wisconsin Evergreen
- Make arrangements and obtain information for Line-Crew walk-throughs at occupancies to gain on-site knowledge and visuals as part of pre-planning for emergencies
 - Possibly place information on I Am Responding or create other informational documents
 - Make appointments for the site visits

Training Fire/EMS	February	Year
Number of trainings offered	34	47
Number of Staff attending	145	302
Number of Staff Hours	284.75	531.25

February Trainings –

- Personnel were assigned to complete the online training "RSI Summit" for paramedics with FOAMfrat. An A-EMT online training; "Wellness Culture" was assigned to our advanced EMT.
- Firefighter/Paramedic Gomoll continues the "National Emergency Management Basic Academy" that goes through April.
- Firefighter/Paramedic Nelson completed a virtual class in February called "MS Operations Management and Leadership".
- Firefighter/Paramedic Mueller and Firefighter/Paramedic Nelson attended "WEMSA" which hosts a wide variety of EMS classes and lectures. These classes were completed on February 1st.
- Firefighter/Paramedic Nelson attended the "Active Threat Conference" in Lake Geneva February 21st-23rd.
- Our medical director Dr. Clark provided each of the three shifts training on transferring patients that are being given blood. We were able to discuss several other new medications that have been added to our protocols.
- Firefighter/Paramedic Nelson continues "Certified Driver Operator/Pumper" class. This class is required by the department and gives an extensive overview of pumping operations with our fire pumps on our fire attack vehicles.

Call Back Report

Month	EMS Incidents		Fire Incidents		Total Personnel Requested		Total Personnel Available		Coverage Percentage	
	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024
January	36	37	1	1	68	73	77	99	113%	136%
February	27	25	0	2	64	64	52	64	81%	100%
March	31		0		55		64		116%	
April	31		0		81		69		85%	
May	40		0		95		75		79%	
June	39		1		82		74		90%	
July	49		2		116		96		83%	
August	32		2		80		62		76%	
September	40		0		85		76		89%	
October	40		3		107		112		105%	
November	38		3		90		87		97%	
December	46		2		98		116		118%	
Total YTD	449	62	14	3	1021	137	960	163	94%	119%

**Merrill Fire Department Calls for Service
February 2024**

Basic Incident Date Original (FD1.3)	Basic Incident Number (FD1)	Basic Incident Zone Number (FD1)	Basic Incident Street Number (FD1.10)	Basic Incident Street Prefix (FD1.11)	Basic Incident Street Name (FD1.12)	Basic Incident Street Type (FD1.13)	Basic Incident Type Code (FD1.21)	Basic Incident Type (FD1.21)
2/1/2024	MFD2400210	SCOT			COUNTY RD K		322	Motor vehicle accident with injuries
2/1/2024	MFD2400211	CORN	W8428		COUNTY RD M		321	injury EMS call, excluding vehicle accident with
2/1/2024	MFD2400212	MERR	N2304		MEMORIAL	Drive	321	injury EMS call, excluding vehicle accident with
2/1/2024	MFD2400213	MERR	W4454		POPE	Road	321	injury EMS call, excluding vehicle accident with
2/1/2024	MFD2400214	CITY	1201	North	SALES	Street	743	Smoke detector activation, no fire - unintentional
2/1/2024	MFD2400215	CITY	1310	East	6TH	Street	321	injury EMS call, excluding vehicle accident with
2/1/2024	MFD2400216	CITY	2100	East	6TH	Street	321	injury EMS call, excluding vehicle accident with
2/2/2024	MFD2400217	CITY	1500		O'DAY	Street	321	injury EMS call, excluding vehicle accident with
2/2/2024	MFD2400218	CITY	905	East	9TH	Street	321	injury EMS call, excluding vehicle accident with
2/2/2024	MFD2400219	MERR	1/4 mile North of N4698		COUNTY RD K		131	Passenger vehicle fire
2/2/2024	MFD2400220	CITY	1011		ST PAUL	Drive	321	injury EMS call, excluding vehicle accident with
2/2/2024	MFD2400221	CITY	409	North	STATE	Street	321	injury EMS call, excluding vehicle accident with
2/2/2024	MFD2400222	CITY	2800		THIELMAN	Street	321	injury EMS call, excluding vehicle accident with
2/3/2024	MFD2400223	MERR	N2245		COUNTY RD K		321	injury EMS call, excluding vehicle accident with

**Merrill Fire Department Calls for Service
February 2024**

2/3/2024	MFD2400224	CITY	904	North	MILL	Street	321 injury EMS call, excluding vehicle accident with
2/3/2024	MFD2400225	CITY	711	East	1ST	Street	321 injury EMS call, excluding vehicle accident with
2/3/2024	MFD2400226	CITY	1027	East	MAIN	Street	321 injury EMS call, excluding vehicle accident with
2/3/2024	MFD2400227	CITY	1910		LOGAN	Avenue	321 injury EMS call, excluding vehicle accident with
2/4/2024	MFD2400228	SCHL	N4833		LILAC	Lane	321 injury EMS call, excluding vehicle accident with
2/4/2024	MFD2400229	CITY	209	West	3RD	Street	321 injury EMS call, excluding vehicle accident with
2/4/2024	MFD2400230	PINE	W3964		CENTER	Road	321 injury EMS call, excluding vehicle accident with
2/4/2024	MFD2400231	CITY	409	North	PROSPECT	Street	321 injury EMS call, excluding vehicle accident with
2/4/2024	MFD2400232	CITY	212		PIER	Street	321 injury EMS call, excluding vehicle accident with
2/5/2024	MFD2400233	HARD	N2915		COUNTY RD E		321 injury EMS call, excluding vehicle accident with
2/5/2024	MFD2400234	CITY	711	East	1ST	Street	321 injury EMS call, excluding vehicle accident with
2/5/2024	MFD2400235	CITY	711		MARTIN	Street	321 injury EMS call, excluding vehicle accident with
2/5/2024	MFD2400236	CITY	713		MARTIN	Street	321 injury EMS call, excluding vehicle accident with
2/5/2024	MFD2400237	RUSS	N5235		AXEN	Road	321 injury
2/5/2024	MFD2400238	CITY	1324	West	MAIN	Street	412 Gas leak (natural gas or LPG)
2/5/2024	MFD2400239	CITY	1205		VAN BUREN	Street	321 injury EMS call, excluding vehicle accident with
2/6/2024	MFD2400240	CITY	1002		ROCK RIDGE	Court	321 injury EMS call, excluding vehicle accident with

**Merrill Fire Department Calls for Service
February 2024**

2/6/2024	MFD2400241	CITY	1401		O'DAY	Street	321	EMS call, excluding vehicle accident with injury
2/6/2024	MFD2400242	CITY	2501		RIO GRANDE	Drive	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400243	CITY	101	West	10TH	Street	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400244	CITY	2801		THIELMAN	Street	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400245	CITY	101	West	10TH	Street	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400246	RUSS	W1384		1ST	Avenue	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400247	CITY	116	North	GENESEE	Street	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400248	CITY	711	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400249	CITY	711	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400250	CORN	W8447		STATE RD 64		321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400251	CITY	711	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400252	CITY	2801		THIELMAN	Street	321	EMS call, excluding vehicle accident with injury
2/7/2024	MFD2400253	BIRC	W1384		1ST	Avenue	6111	Dispatched and cancelled en route(EMS)
2/8/2024	MFD2400254	PINE	N592		VAN	Road	321	EMS call, excluding vehicle accident with injury
2/8/2024	MFD2400255	MERR	W5251		NEWPORT	Lane	746	Carbon monoxide detector activation, no CO
2/8/2024	MFD2400256	CITY	403		COTTAGE	Street	321	EMS call, excluding vehicle accident with injury
2/8/2024	MFD2400257	MERR	W6054		NORTH STAR	Drive	321	EMS call, excluding vehicle accident with injury

**Merrill Fire Department Calls for Service
February 2024**

2/8/2024	MFD2400258	CITY	505	West	10TH	Street	Alarm system activation, no fire - 745 unintentional
2/8/2024	MFD2400259	CITY	709		WILDWOOD	Lane	EMS call, excluding vehicle accident with 321 injury
2/9/2024	MFD2400260	CITY	711	East	1ST	Street	EMS call, excluding vehicle accident with 321 injury
2/9/2024	MFD2400261	RUSS	W1384		1ST	Avenue	EMS call, excluding vehicle accident with 321 injury
2/9/2024	MFD2400262	CITY	2100	East	6TH	Street	EMS call, excluding vehicle accident with 321 injury
2/9/2024	MFD2400263	CITY	711	East	1ST	Street	EMS call, excluding vehicle accident with 321 injury
2/9/2024	MFD2400264	CITY	116	North	GENESEE	Street	6111 Dispatched and cancelled en route(EMS) EMS call, excluding vehicle accident with
2/9/2024	MFD2400265	CITY	601	South	CENTER	Avenue	321 injury
2/9/2024	MFD2400266	CITY	1503		MATHEWS	Street	EMS call, excluding vehicle accident with 321 injury
2/9/2024	MFD2400267	CITY	709		WILDWOOD	Lane	EMS call, excluding vehicle accident with 321 injury
2/10/2024	MFD2400268	CORN	W8428		COUNTY RD M		EMS call, excluding vehicle accident with 321 injury
2/10/2024	MFD2400269	CITY	1709		WATER	Street	EMS call, excluding vehicle accident with 321 injury
2/10/2024	MFD2400270	MERR	N2507		BARNES CREEK	Avenue	EMS call, excluding vehicle accident with 321 injury
2/10/2024	MFD2400271	CITY	1811	East	MAIN	Street	EMS call, excluding vehicle accident with 321 injury
2/11/2024	MFD2400272	MERR	W4494		POPE	Road	531 Smoke or odor removal
2/11/2024	MFD2400273	SCOT	W5675		JOE SNOW	Road	EMS call, excluding vehicle accident with 321 injury
2/11/2024	MFD2400274	TOMA	215	West	MOHAWK	Drive	EMS call, excluding vehicle accident with 321 injury
2/11/2024	MFD2400275	SCOT	N2356		COPPER	Road	EMS call, excluding vehicle accident with 321 injury

**Merrill Fire Department Calls for Service
February 2024**

2/12/2024	MFD2400276	CITY		East	1ST	Street	463 Vehicle accident, general cleanup
							EMS call, excluding vehicle accident with
2/12/2024	MFD2400277	SCOT	N2470		COUNTY RD E		321 injury
							EMS call, excluding vehicle accident with
2/12/2024	MFD2400278	SCHL	N2820		COUNTY RD G		321 injury
							EMS call, excluding vehicle accident with
2/12/2024	MFD2400279	CITY	810		GRAND	Avenue	321 injury
							EMS call, excluding vehicle accident with
2/12/2024	MFD2400280	CITY	601	South	CENTER	Avenue	321 injury
							EMS call, excluding vehicle accident with
2/13/2024	MFD2400281	CITY	808		GRAND	Avenue	321 injury
2/13/2024	MFD2400282	CITY	505	South	PINE RIDGE	Avenue	113 Cooking fire, confined to container
							EMS call, excluding vehicle accident with
2/13/2024	MFD2400283	PINE	N932		RASPBERRY	Lane	321 injury
							EMS call, excluding vehicle accident with
2/13/2024	MFD2400284	CITY	804	South	CENTER	Avenue	321 injury
							EMS call, excluding vehicle accident with
2/13/2024	MFD2400285	CITY	811		DIVISION	Street	321 injury
							EMS call, excluding vehicle accident with
2/13/2024	MFD2400286	MERR	N2507		BARNES CREEK	Avenue	321 injury
							EMS call, excluding vehicle accident with
2/13/2024	MFD2400287	CITY	1504	East	1ST	Street	321 injury
							EMS call, excluding vehicle accident with
2/13/2024	MFD2400288	CITY	601	South	CENTER	Avenue	321 injury
2/13/2024	MFD2400289	CITY	505		WISCONSIN	Street	6111 Dispatched and cancelled en route(EMS)
2/14/2024	MFD2400290	CITY	607	North	SALES	Street	251 Excessive heat, scorch burns with no ignition
							EMS call, excluding vehicle accident with
2/14/2024	MFD2400291	CITY	307	West	MAIN	Street	321 injury
							EMS call, excluding vehicle accident with
2/14/2024	MFD2400292	CITY	1004	East	1ST	Street	321 injury
							EMS call, excluding vehicle accident with
2/14/2024	MFD2400293	CITY	1808		RIVER	Street	321 injury
							EMS call, excluding vehicle accident with
2/14/2024	MFD2400294	CITY	2722		GLEN	Drive	321 injury

**Merrill Fire Department Calls for Service
February 2024**

2/14/2024	MFD2400295	SCHL	N4291		COUNTY RD X		EMS call, excluding vehicle accident with 321 injury
2/14/2024	MFD2400296	SCHL	W2489		ALTENBURGER	Drive	EMS call, excluding vehicle accident with 321 injury
2/15/2024	MFD2400297	CITY	1610	East	8TH	Street	EMS call, excluding vehicle accident with 321 injury
2/15/2024	MFD2400298	MERR	MM 215 SB		US 51	Highway	131 Passenger vehicle fire
2/15/2024	MFD2400299	CITY	2100	East	6TH	Street	EMS call, excluding vehicle accident with 321 injury
2/15/2024	MFD2400300	CITY	1002		ROCK RIDGE	Court	Alarm system activation, no fire - 745 unintentional
2/16/2024	MFD2400301	ROCK	W6982		WILDERNESS	Drive	EMS call, excluding vehicle accident with 321 injury
2/16/2024	MFD2400302	CITY	100		EAGLE	Drive	EMS call, excluding vehicle accident with 321 injury
2/16/2024	MFD2400303	CITY	904	East	7TH	Street	EMS call, excluding vehicle accident with 321 injury
2/17/2024	MFD2400304	MERR	W5705		HILLSIDE	Drive	EMS call, excluding vehicle accident with 321 injury
2/17/2024	MFD2400305	CITY	412		WISCONSIN	Street	EMS call, excluding vehicle accident with 321 injury
2/17/2024	MFD2400306	CITY	402		TYLER	Street	EMS call, excluding vehicle accident with 321 injury
2/17/2024	MFD2400307	RUSS	W1384		1ST	Avenue	6111 Dispatched and cancelled en route(EMS)
2/17/2024	MFD2400308	CITY	2801		THIELMAN	Street	EMS call, excluding vehicle accident with 321 injury
2/17/2024	MFD2400309	TOMA			KOTH	Road	6111 Dispatched and cancelled en route(EMS)
2/17/2024	MFD2400310	BIRC			US 51	Highway	EMS call, excluding vehicle accident with 321 injury
2/17/2024	MFD2400311	CITY	1104	East	1ST	Street	6111 Dispatched and cancelled en route(EMS)
2/18/2024	MFD2400312	BIRC	N6505		1ST	Street	6111 Dispatched and cancelled en route(EMS)
2/18/2024	MFD2400313	CITY	601	South	CENTER	Avenue	EMS call, excluding vehicle accident with 321 injury

**Merrill Fire Department Calls for Service
February 2024**

2/19/2024	MFD2400314	CITY	1404		JACKSON	Street	EMS call, excluding vehicle accident with 321 injury
2/19/2024	MFD2400315	ROCK	N5734		STATE RD 107		EMS call, excluding vehicle accident with 321 injury
2/19/2024	MFD2400316	MERR	W4412		COUNTY RD C		EMS call, excluding vehicle accident with 321 injury
2/19/2024	MFD2400317	CITY	1705	East	3RD	Street	EMS call, excluding vehicle accident with 321 injury
2/20/2024	MFD2400318	CITY	904	East	7TH	Street	EMS call, excluding vehicle accident with 321 injury
2/20/2024	MFD2400319	CITY	711	East	1ST	Street	EMS call, excluding vehicle accident with 321 injury
2/20/2024	MFD2400320	ROCK	N6759		COUNTY RD E		3211 Community Paramedicine Program visit
2/20/2024	MFD2400321	CITY	2100	East	6TH	Street	EMS call, excluding vehicle accident with 321 injury
2/20/2024	MFD2400322	RUSS	W1384		1ST	Avenue	6111 Dispatched and cancelled en route(EMS)
2/20/2024	MFD2400323	MERR	N2245		COUNTY RD K		EMS call, excluding vehicle accident with 321 injury
2/20/2024	MFD2400324	SCHL	W2984		SCHILLER	Drive	EMS call, excluding vehicle accident with 321 injury
2/21/2024	MFD2400325	BIRC	N6540		1ST	Street	EMS call, excluding vehicle accident with 321 injury
2/21/2024	MFD2400326	CITY	2606	East	6TH	Street	EMS call, excluding vehicle accident with 321 injury
2/21/2024	MFD2400327	CITY	711	East	1ST	Street	EMS call, excluding vehicle accident with 321 injury
2/21/2024	MFD2400328	CITY	504	East	4TH	Street	EMS call, excluding vehicle accident with 321 injury
2/21/2024	MFD2400329	CITY	201	North	MEMORIAL	Drive	EMS call, excluding vehicle accident with 321 injury
2/21/2024	MFD2400330	RUSS	W1486		1ST	Avenue	EMS call, excluding vehicle accident with 321 injury
2/21/2024	MFD2400331	CITY	1608	West	MAIN	Street	EMS call, excluding vehicle accident with 321 injury

**Merrill Fire Department Calls for Service
February 2024**

2/22/2024	MFD2400332	CITY	502		WISCONSIN	Street	321 injury	EMS call, excluding vehicle accident with
2/22/2024	MFD2400333	CITY	902		MADISON	Street	321 injury	EMS call, excluding vehicle accident with
2/22/2024	MFD2400334	CITY	605		HOLLYWOOD	Drive	321 injury	EMS call, excluding vehicle accident with
2/22/2024	MFD2400335	CITY	1403	East	8TH	Street	321 injury	EMS call, excluding vehicle accident with
2/22/2024	MFD2400336	CITY	307	South	FOSTER	Street	321 injury	EMS call, excluding vehicle accident with
2/22/2024	MFD2400337	CITY	215		GRAND	Avenue	321 injury	EMS call, excluding vehicle accident with
2/23/2024	MFD2400338	CORN	W8447		STATE RD 64		321 injury	EMS call, excluding vehicle accident with
2/23/2024	MFD2400339	CITY	711	East	1ST	Street	321 injury	EMS call, excluding vehicle accident with
2/23/2024	MFD2400340	CITY	2801		THIELMAN	Street	321 injury	EMS call, excluding vehicle accident with
2/24/2024	MFD2400341	CITY	404		COTTAGE	Street	321 injury	EMS call, excluding vehicle accident with
2/24/2024	MFD2400342	ROCK	N5975		STATE RD 107		321 injury	EMS call, excluding vehicle accident with
2/24/2024	MFD2400343	CITY	601	South	CENTER	Avenue	321 injury	EMS call, excluding vehicle accident with
2/24/2024	MFD2400344	MERR	N2333		MEMORIAL	Drive	321 injury	EMS call, excluding vehicle accident with
2/24/2024	MFD2400345	CITY	1806	East	8TH	Street	321 injury	EMS call, excluding vehicle accident with
2/24/2024	MFD2400346	CITY	403		COTTAGE	Street	321 injury	EMS call, excluding vehicle accident with
2/24/2024	MFD2400347	HARD	N2902		COUNTY RD E		321 injury	EMS call, excluding vehicle accident with
2/24/2024	MFD2400348	CITY	700	North	MILL	Street	321 injury	EMS call, excluding vehicle accident with

**Merrill Fire Department Calls for Service
February 2024**

2/25/2024	MFD2400349	CITY	403		COTTAGE	Street	EMS call, excluding vehicle accident with 321 injury
2/25/2024	MFD2400350	SCHL	W2483		PRAIRIE	Drive	EMS call, excluding vehicle accident with 321 injury
2/25/2024	MFD2400351	CITY	508		EUGENE	Street	EMS call, excluding vehicle accident with 321 injury
2/25/2024	MFD2400352	CITY	1104	East	3RD	Street	EMS call, excluding vehicle accident with 321 injury
2/25/2024	MFD2400353	MERR	W6235		FOREST	Drive	EMS call, excluding vehicle accident with 321 injury
2/25/2024	MFD2400354	CITY	2100	East	6TH	Street	EMS call, excluding vehicle accident with 321 injury
2/26/2024	MFD2400355	PINE	N2218		OAK RIDGE	Avenue	EMS call, excluding vehicle accident with 321 injury
2/26/2024	MFD2400356	CORN	N1014		LEAFY GROVE	Road	611 Dispatched and cancelled en route
2/26/2024	MFD2400357	CITY	1205	East	7TH	Street	EMS call, excluding vehicle accident with 321 injury
2/26/2024	MFD2400358	CITY		West	1ST	Street	611 Dispatched and cancelled en route(EMS)
2/26/2024	MFD2400359	SCOT	N197		SCOTT	Road	EMS call, excluding vehicle accident with 321 injury
2/26/2024	MFD2400360	RUSS	W1384		1ST	Avenue	611 Dispatched and cancelled en route(EMS)
2/26/2024	MFD2400361	CITY	210	East	1ST	Street	EMS call, excluding vehicle accident with 321 injury
2/26/2024	MFD2400362	CITY	1202		CHAMPAGNE	Street	EMS call, excluding vehicle accident with 321 injury
2/27/2024	MFD2400363	MERR	W5476		ZASTROW	Lane	EMS call, excluding vehicle accident with 321 injury
2/27/2024	MFD2400364	SCOT	N1569		SNOW HILL	Road	EMS call, excluding vehicle accident with 321 injury
2/27/2024	MFD2400365	SCOT	W5379		JOE SNOW	Road	EMS call, excluding vehicle accident with 321 injury
2/27/2024	MFD2400366	CITY	1301	North	MEMORIAL	Drive	412 Gas leak (natural gas or LPG)
2/27/2024	MFD2400367	MERR	N2245		COUNTY RD K		EMS call, excluding vehicle accident with 321 injury

**Merrill Fire Department Calls for Service
February 2024**

2/27/2024	MFD2400368	ROCK	N6759		COUNTY E	Road	3211 Community Paramedicine Program visit
							EMS call, excluding vehicle accident with
2/27/2024	MFD2400369	CITY	210		HENDRICKS	Street	321 injury
							EMS call, excluding vehicle accident with
2/28/2024	MFD2400370	CORN	W8447		STATE RD 64		321 injury
							EMS call, excluding vehicle accident with
2/28/2024	MFD2400371	CITY	307	West	MAIN	Street	321 injury
							EMS call, excluding vehicle accident with
2/28/2024	MFD2400372	CITY	403		COTTAGE	Street	321 injury
							EMS call, excluding vehicle accident with
2/28/2024	MFD2400373	CITY	107	East	RIVERSIDE	Avenue	321 injury
							EMS call, excluding vehicle accident with
2/28/2024	MFD2400374	CITY		East	PINE RIDGE	Avenue	321 injury
							EMS call, excluding vehicle accident with
2/28/2024	MFD2400375	CITY	1500		O'DAY	Street	321 injury
2/28/2024	MFD2400376	TOMA	N11861		COUNTY CC	Road	600 Good intent call, other
							EMS call, excluding vehicle accident with
2/28/2024	MFD2400377	CORN	W8447		STATE RD 64	Road	321 injury
							EMS call, excluding vehicle accident with
2/28/2024	MFD2400378	CITY	1200		JACKSON	Street	321 injury
							EMS call, excluding vehicle accident with
2/29/2024	MFD2400379	CITY	711	East	1ST	Street	321 injury
							EMS call, excluding vehicle accident with
2/29/2024	MFD2400380	CITY	215		GRAND	Avenue	321 injury
2/29/2024	MFD2400381	HARR	W8790		PICKEREL LAKE	Road	6111 Dispatched and cancelled en route(EMS)
							EMS call, excluding vehicle accident with
2/29/2024	MFD2400382	CITY	1200		JACKSON	Street	321 injury
							EMS call, excluding vehicle accident with
2/29/2024	MFD2400383	CITY	1200		JACKSON	Street	321 injury

Facilitator: Todd Kuckkahn, Northcentral Technical College

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VALUES:

Excellence: striving to perform at the highest level

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Compassion: a desire to help relieve suffering of those we serve

OBJECTIVES w/ Strategies:

Objective #1 – Maintain or enhance the culture and workforce with the best employees and candidates.

Strategy #1 Work with partners and stakeholders to improve efficiencies and increase revenue

Strategy #2 Recruit talented candidates while fostering future community-based candidates

Strategy #3 Improve culture through trust, teamwork, accountability, and team breakfasts

Objective #2 – To ensure quality staffing and equipment 24/7 for all hazard response, while continuing to provide preventative services

Strategy #1 Evaluate yearly the equipment replacement plan and research equipment grants (finance)

Strategy #2 Work with emergency management dispatch to encourage better triage calls and evaluate its effectiveness (unnecessary calls)

Strategy #3 Continue and expand public education and outreach programs (prevention)

Strategy #4 Training to provide the best services

Objective #3 – Strengthen relationships through community risk reduction, partnering with organizations, stakeholders, and the public

Strategy #1 Effectively prioritize non-emergent services provided

Strategy #2 Develop a communication plan to inform community of focused community risk-reduction services

Strategy #3 Educate stakeholders

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OBJECTIVE #1 – Maintain or enhance the culture and workforce with the best employees and candidates.

Strategy #1 of 3 - Work with partners and stakeholders to improve efficiencies and increase revenue					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Maximize ambulance billing potential	Helen Downs/ MFD Staff	60 days/ ongoing	Billing specialist	Current workload, insurance	MFD Staff, Helen/ County staff, Ins. Companies, Medicare
Lobby stakeholders for increased budget	Chief/ FD staff (union), city hall staff	Annually/ Oct.	\$\$, presentations – info/ data		
Educate public on when to call 911, monthly promote public education, campaign for 911 by CNO (?)					

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OBJECTIVE #1 – Maintain or enhance the culture and workforce with the best employees and candidates.

Strategy #2 of 3 - Recruit talented candidates while fostering future community-based candidates					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Increase new hire incentives by next hiring process					
Provide ride along for 10 future candidates	Check w/ counselors & Hintze	6/1/2024			
Support future FF class @ MHS when it starts					

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OBJECTIVE #1 – Maintain or enhance the culture and workforce with the best employees and candidates.

Strategy #3 of 3 - Improve culture through trust, teamwork, accountability, and team breakfasts					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Host one crew-wide training session quarterly					
Teambuilding event (1 st icebreaker event)					
Each shift hosts team breakfast on 2 nd day of swing shift for a year					
FD hosts breakfasts w/ city officials annually					

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OBJECTIVE #2 – To ensure quality staffing and equipment 24/7 for all hazard response, while continuing to provide preventative services

Strategy #1 of 4 - Evaluate yearly the equipment replacement plan and research equipment grants (finance)					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Build list of equipment and supplies		6/1/24			
Review mandated guidelines for replacement/ NFDA recommendations for product life cycle		6/1/24			
Gant chart equipment and guidelines, hrs of operations, years used, maintenance, expenses		For 10/24 budget			
Identify and apply for grants strategically plan for when to use grants and what grants to apply for					

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OBJECTIVE #2 – To ensure quality staffing and equipment 24/7 for all hazard response, while continuing to provide preventative services

Strategy #2 of 4 - Work with emergency management dispatch to encourage better triage calls and evaluate its effectiveness (unnecessary calls)					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Define unnecessary call					
Analyze previous calls & look for commonalities over the last 6 months					
Look for outside resources for follow up and corrective action					
Paramedics analyze calls for preventative measures					
Hold training for dispatch on calls & training given by paramedics					

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OBJECTIVE #2 – To ensure quality staffing and equipment 24/7 for all hazard response, while continuing to provide preventative services

Strategy #3 of 4 - Continue and expand public education and outreach programs (prevention)					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Make a list of public education and outreach doing now					
Research other departments public education and outreach to implement					
More EMS preventative outreach, especially for age group of 65+, put in Fotonews/signs					

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OBJECTIVE #2 – To ensure quality staffing and equipment 24/7 for all hazard response, while continuing to provide preventative services

Strategy #4 of 4 - Training to provide the best services					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)

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OBJECTIVE #3 – Strengthen relationships through community risk reduction, partnering with organizations, stakeholders, and the public

Strategy #1 of 3 - Effectively prioritize non-emergent services provided					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Form a committee of no more than 7 individuals w/ 3 internal & 4 external stakeholders		3/30/24		Obtaining participants	
Identify top 10 priorities that have the largest financially feasible impact	Committee	5/31/24		Scheduling, multiple opinions	MAPS, ADRC, Merrill hospital, finance director, city council, Church Mutual
Determine implementation time for services	Committee	5/31/24		Time	

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OBJECTIVE #3 – Strengthen relationships through community risk reduction, partnering with organizations, stakeholders, and the public

Strategy #2 of 3 - Develop a communication plan					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Create a plan for updating media presence		5/1/24			
Attending community night public event		8/20/24			
Complete communication plan		6/10/24			

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VALUES:

- Excellence:** striving to perform at the highest level
- Professionalism:** through dedication, effort & continuous improvement to provide the highest level of service
- Integrity:** to do the right thing; even when no one is watching
- Compassion:** a desire to help relieve suffering of those we serve

OBJECTIVE #3 – Strengthen relationships through community risk reduction, partnering with organizations, stakeholders, and the public

Strategy #3 of 3 - Educate stakeholders					
Action Step (2-4 for each strategy) SMART Goal	Board/Staff Person(s) Responsible	Month & Date to be Completed	Resources Required (cost, technology, tools, materials)	Potential Barriers or Resistance	Collaborators (staff, organizations, board, vendors)
Perform quarterly skills education with local emergency response partners					
Perform 4 educational sessions for Lincoln County dispatch		2024			

2023

MERRILL FIRE DEPARTMENT - ANNUAL REPORT

Still Putting Out Fires



Mission Statement

The mission of the Merrill Fire Department is to utilize a team of professionals to prevent harm and to preserve life and property.

Vision Statement

The vision of the Merrill Fire Department is to efficiently serve the community's needs through a responsive, well-trained, and equipped team.

Core Values

Excellence, Professionalism, Integrity, & Compassion

Administrative Division

2023

Below is a chronological breakdown of the major administrative functions that occurred last year. Each of the events listed, as well as other ones that did not make the list, impacted the department in some capacity. We feel it is our duty to document facts for future reference. The one constant of all of our annual reports is change. Every year change occurs and we try to capture that in this report.

The chronological breakdown of important administrative and fire department events in 2023:



March 3 – We took delivery of a new Horton ambulance which was purchased by Lincoln County. Call sign is Med-61.



March 15 – Chief Klug & Local 847 President Mueller lobbied at state capitol on increase to shared revenue for protective services in the next state budget. They met with Senator Felzkowski & Representative Callahan to further discuss the impacts it could have on local budgets.



April 25 – Personnel & Finance Committee voted to discontinue pool fill service. This service was previously offered 2019 – 2022.



August 15 – Held Line of Duty Death (LODD) legacy ceremony for Chief Adlord Talbot. After information was presented to State Firefighter Memorial, they acknowledged his death at the fire station in 1941 met the criteria for LODD status. He was the second LODD in Merrill Fire Department history.



August – Lincoln County received \$421,000 donation from the Bierman family Foundation to purchase new EMS equipment. The equipment, which was split between Merrill & Tomahawk Ambulance Services, included new cardiac monitors, powered stair chairs, and CPR compression devices aka Lucas Devices.



October 2 – Start of negotiations with Local 847 on a new collective bargaining agreement (CBA). Both sides agreed to new CBA which was ratified in January of 2024.



October 17 – Held a promotional process for Battalion Chief – Operations position. Three candidates participated in the comprehensive process which included resume/cover letter, interviews, peer evaluation, writing assignment, fire/military experience, written test, and assessment center. All three candidates passed and were placed on promotion list which was approved by the Police & Fire Commission. The list will be valid for 2 years.



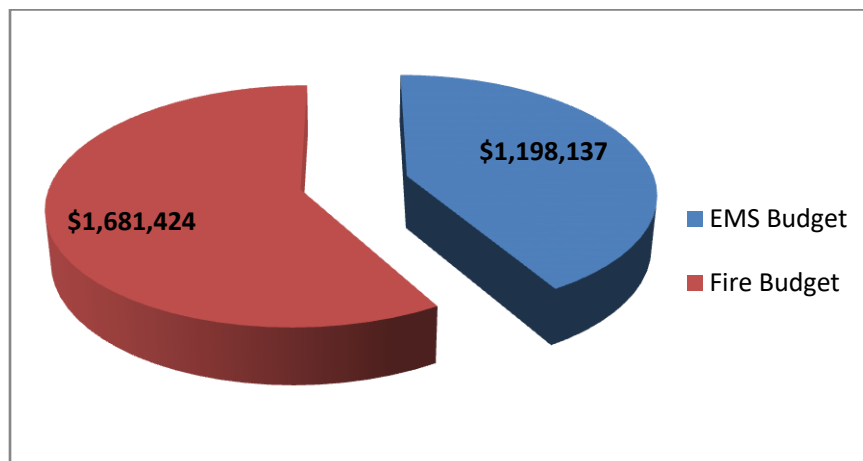
December – Started a new hiring process for Firefighter/Paramedic position due to a retirement in spring of 2024. When the application process closed in January 2024, there were only two viable candidates. Future recruitment will be vital moving forward due to workforce shortage.



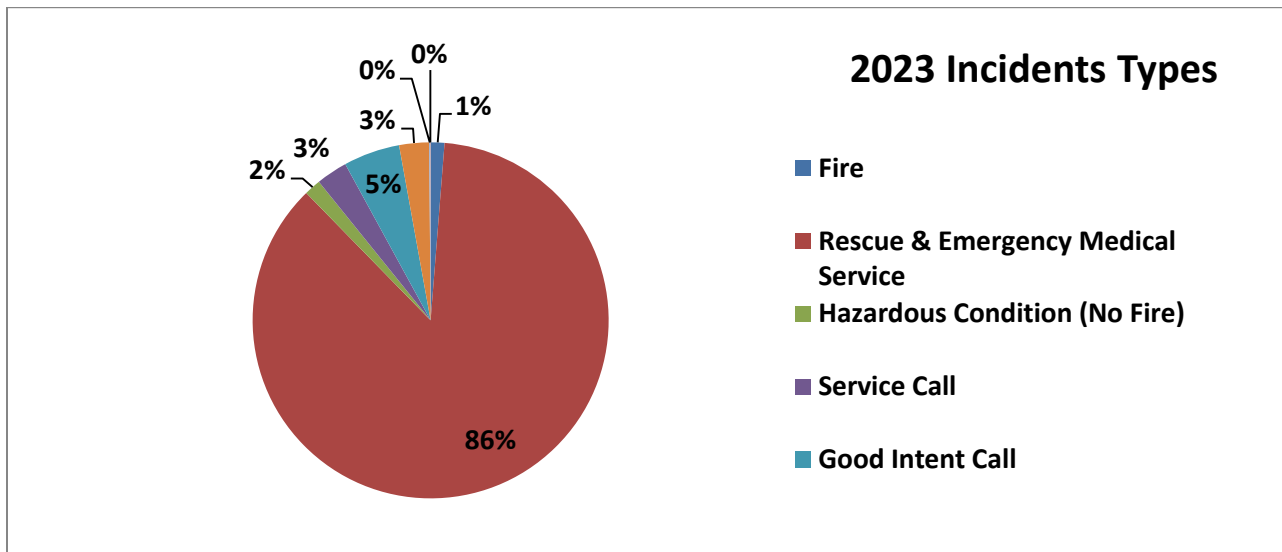
December – Pastor Mike Southcombe from St. Stephen's Church was selected as new fire chaplain. He replaced Pastor Szeto who resigned earlier in the year due to his lack of availability because of his regular church/pastor duties. Chaplain Southcombe has a ton of experience as a chaplain since he previously served in that role for multiple hospitals in Missouri.

The 2023 Fire and Ambulance budgets were balanced overall. We continue to be very fiscally responsible in our spending. Additionally we supplement our budgets through as many grants and donations as possible. The collaboration of pooling financial resources together through the ambulance contract and rural fire contracts continues to be the most effective and efficient use of resources in the Merrill community. As noted in previous annual reports, there has been no change to the city and county ambulance agreement since 2008. Similarly, the rural fire contract with the Towns of Merrill, Rock Falls, and Scott did not change either. The contract automatically renews each year if no successor agreement has been reached. Each year the towns collectively pay \$221,899 for fire and rescue protection. This amount has not changed since 2019. Moving forward both of these contracts will need to be renegotiated. Future staffing restoration should likely come through the ambulance contract with the county since 90% of our calls for service are EMS. The county also has the best tool to fund EMS which is through the state levy exemption for county ambulance services. We are in desperate need of administrative help in our EMS division. Additional funding and staffing could significantly improve the ambulance care that we are providing to the community.

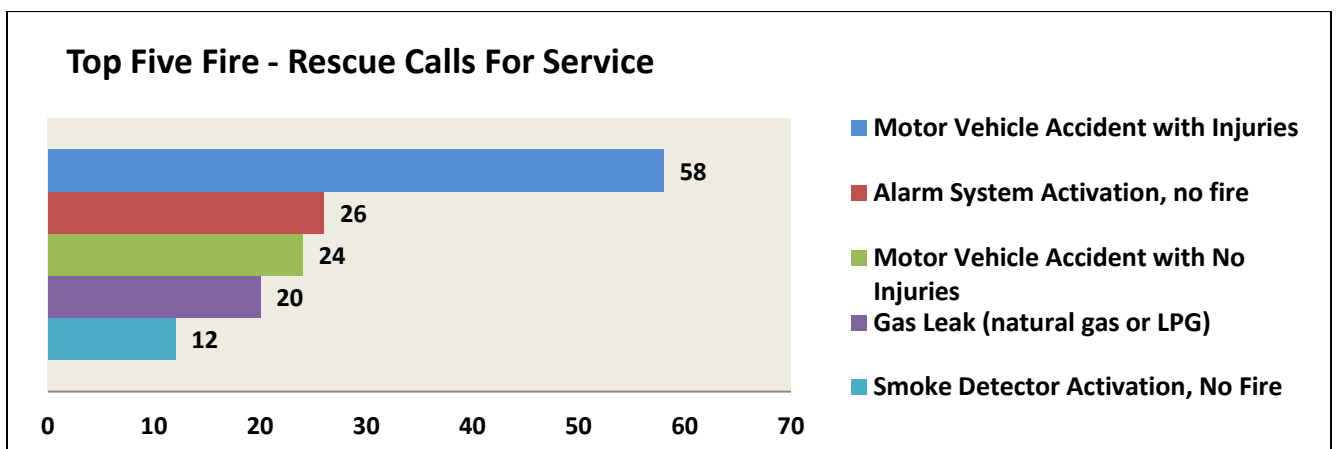
2023 Expenditure Budget	
EMS Budget	\$1,198,137
Fire Budget	\$1,681,424
Total	\$2,879,561



The pie chart below illustrates that 90% of our call volume last year was EMS and rescue incidents. This is typical for career fire departments that run EMS calls. This percentage is similar to previous years.



The chart below shows the top 5 incident types other than ambulance calls in 2023.



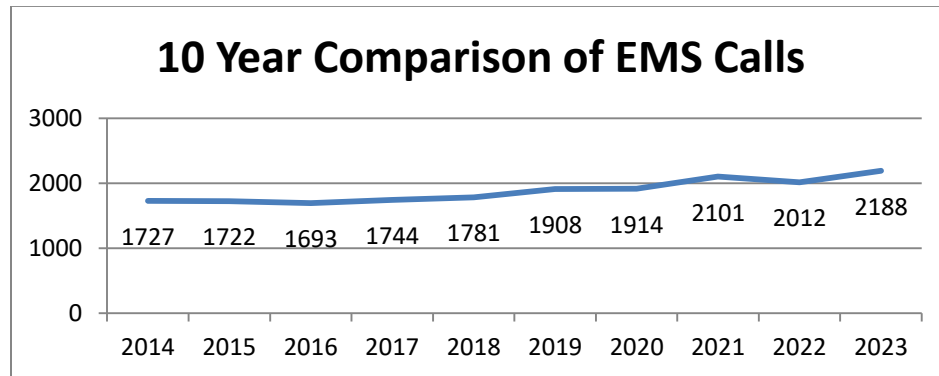
The title of the 2023 Merrill Fire Department Annual Report is “Still Putting Out Fires.” Some of the fires we put out are actual ones that occur throughout the community. Fires are obviously at the heart of what we do, even though we tackle a plethora of other hazards and challenges throughout the year. In addition to the constant challenge of putting out fires, we are fortunate to have a dedicated staff to deal with those fires. Every year they seem to rise to the occasion and make sure that we are serving the community the best we can. As their fire chief, I am honored to serve them and the Merrill community.

Respectfully submitted,

Joshua R. Klug

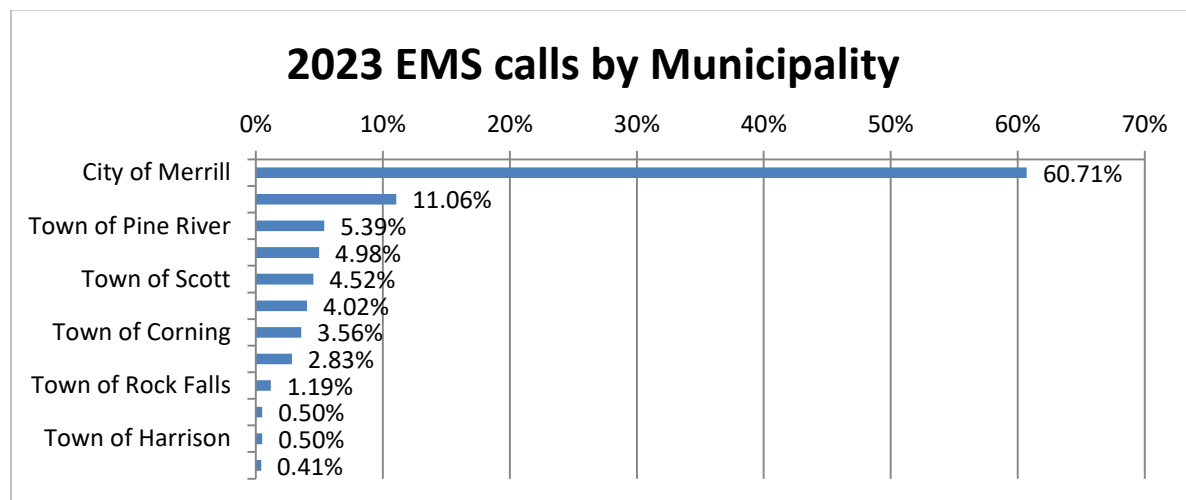
Joshua R. Klug
Chief, Merrill Fire Department

2023 was record breaking year for the Merrill Fire Department. The Merrill Fire Department responded to 2,322 fire and EMS calls for service based on the National Fire Incident Reporting System (NFIRS). EMS continued to account for a majority of our call volume with 2,128 EMS related calls for service. Below is a graph comparing our 10 year EMS run volume. To clarify, when we are dispatched to a 2 - vehicle motor vehicle accident (MVA) with multiple patients this would generate a single call for service for the National Fire Incident Reporting System (NFIRS) and multiple EMS runs in the Wisconsin Ambulance Run Data System (WARDS).



In 2023, we had 2,188 EMS requests for service which equates to a 5.1% increase in calls above last year's total. Over the ten year period, we have had an overall increase of 26.7% in requests for service. With this increase in call volume we have still remained up to the task of providing this service for the residents 24 hours a day, 365 days a year, and 7 days a week, however, the workload for our providers is concerning.

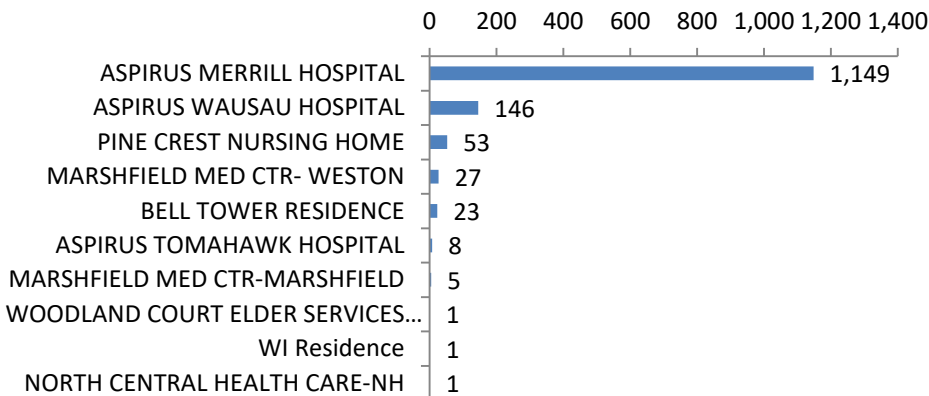
Lincoln County E.M.S. - Merrill covers 11 municipalities or 537 square miles for EMS coverage. We are assisted in the outlying areas by three First Responder services that include the Town of Russell, Pine River, and Corning First Responders. The chart below breaks down the percentage of EMS calls per municipality.



Scene Incident Zone/District Description	Number of Runs	Avg Unit Notified to Enroute	Avg Unit Enroute to Arrived at Scene	Dispatch to unit on scene	Avg Unit Arrived on Scene to Left Scene	Avg Unit Left Scene to Arrived at Destination	Avg Unit Arrived at Destination to Unit Back In Service	Average Total trip Time
City of Merrill	1,213	1:15	3:57	5:12	16:53	5:59	20:36	0:41:17
City of Tomahawk	7	0:53	15:18	16:09	15:36	6:41	23:54	0:45:53
Town of Birch	60	1:24	16:15	17:40	19:16	19:49	23:42	1:04:07
Town of Corning	77	1:22	13:17	14:38	9:59	15:35	16:42	0:52:22
Town of Harding	10	1:07	13:26	14:33	21:35	18:17	22:08	1:12:09
Town of Harrison	11	1:22	26:28	27:52	19:15	25:26	32:08	1:23:50
Town of Merrill	233	1:20	7:18	8:38	16:59	9:40	19:42	0:46:07
Town of Pine River	117	1:31	10:40	12:11	19:47	15:09	24:51	0:59:20
Town of Rock Falls	26	1:26	14:03	15:29	18:06	19:57	24:42	1:06:04
Town of Russell	86	1:33	18:59	20:38	22:04	20:29	17:31	0:55:04
Town of Schley	61	1:38	15:40	17:19	16:24	21:58	26:17	1:09:10
Town of Scott	99	1:30	7:56	9:28	18:15	11:47	23:30	0:49:46

Of the 2,188 calls, we transported 1,275 patients (about 52.49%). A majority of the patients were transported to Aspirus Merrill Hospital. We do transport to other area hospitals in the region based on our destination determination protocol. This allows the EMS providers to look out for the best care appropriate based on the EMS crews evaluation and treatment of the patient's condition. As an example, a patient experiencing chest pain is evaluated by the EMS crew and they find that the patient is having a myocardial infarction (occlusion of one or more vessels in the heart); the crew would transport the patient to the closest appropriate Cardiac Cath lab as this service is not available at Aspirus Merrill Hospital. This would also apply to when patients have significant trauma or are in need of obstetrics services.

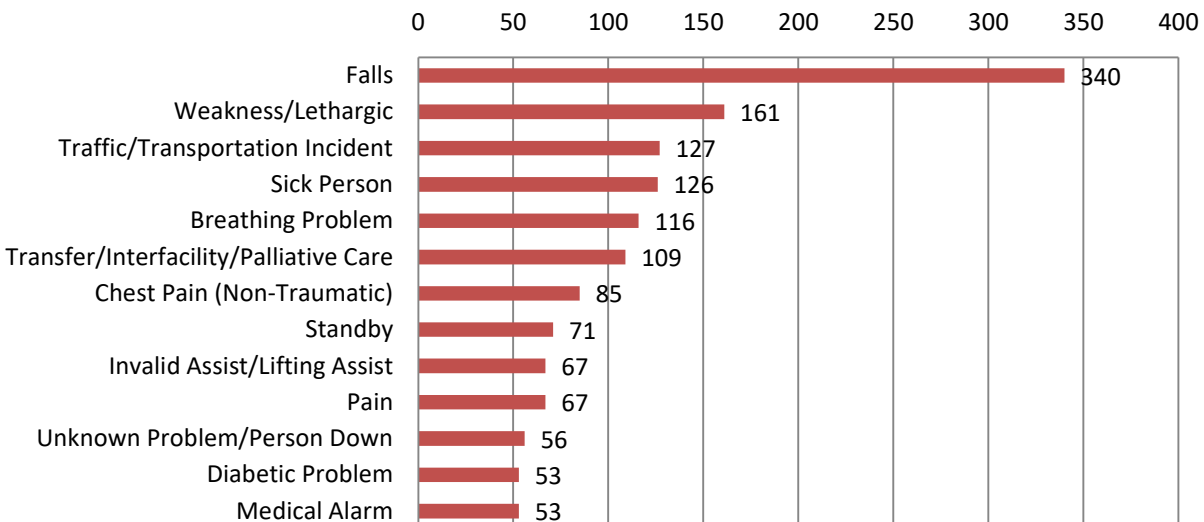
2023 Merrill Ambulance Transport Destinations



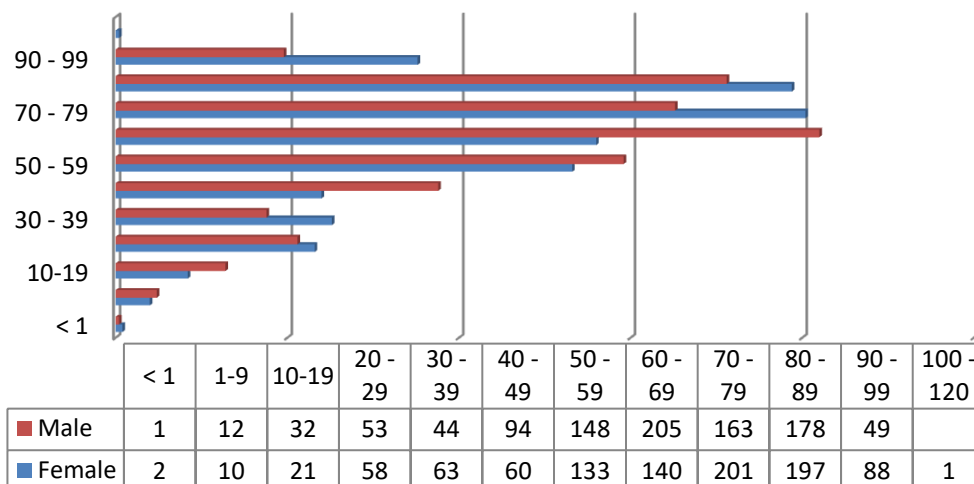
Falls were responsible for 340 or 15.53% of the 2,188 EMS incidents the Merrill Fire Department was dispatched to in 2023. Last year, we have seen the largest increase in calls for lift assists and medical alarms within our response area this year compared to previous years. There are varying reasons why we are seeing the increase of these types of calls. Medical alarms have been a popular choice for those with a recent fall history. It is unknown if these companies have changed their protocol when an alarm is received from a subscriber, but a fair amount of these calls were from an accidental activation.

Below are charts regarding the age and gender of EMS patients and EMS dispatch reasons for 2023.

2023 Top EMS calls based on Dispatch Reason

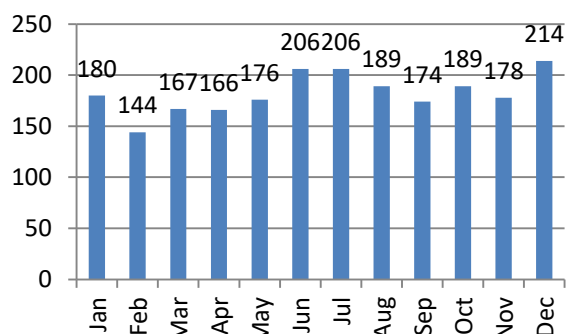


2023 EMS Patients by Age and Gender

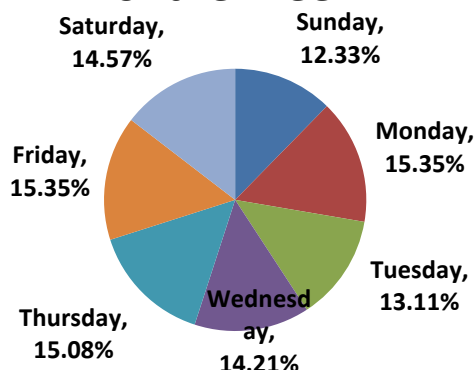


Our busiest month was December with 214 calls with the 2 busiest days of the week in 2023 being Friday and Monday. The busiest time of the day for EMS calls were between 12pm and 4pm which accounted for 468 calls out of the 2,188 EMS calls.

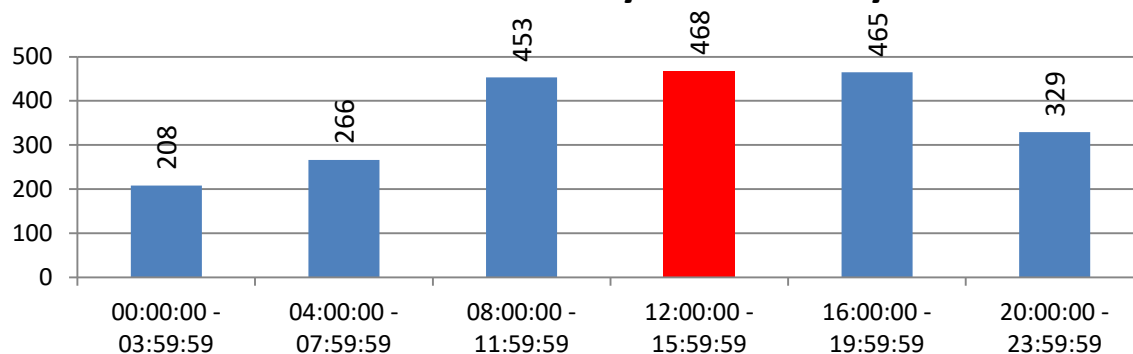
2023 Ambulance Runs by the Month



2023 EMS Runs by Day of the Week

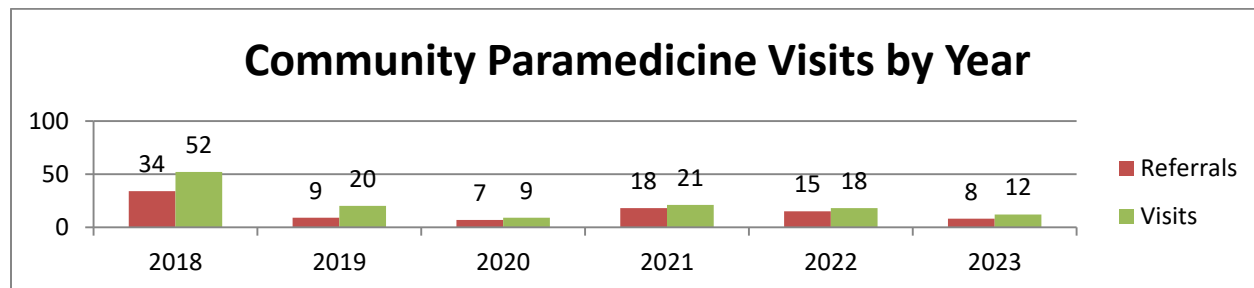


2023 EMS Calls by Time of Day



Included in the EMS runs for 2023 were 8 Community Paramedicine Program referrals with a total of 12 patient visits. The Community Paramedicine Program is collaboration between Aspirus Merrill Hospital and the Merrill Fire Department to provide a follow up visit for certain diagnoses such as COPD, CHF, Pneumonia, Diabetes, and COVID. The Community Paramedicine Program is totally voluntary and many of the patients that were referred to this program had no home healthcare or nursing available to them.

This program bridges the gap between being discharged from the hospital and patient's being seen by their primary care provider and to provide a visit to ensure that these patients are on the road to recovery.



Below are the significant EMS events that occurred in 2023:

- January 2023- The first 2 Ferno Transcend w/ Powertrax stair chair was delivered. The Power Trax stair chair allows personnel to ascend and descend levels safely while reducing the chance of injury by personnel during movement of patients to the cot. The stair chairs along with 3 Knox Med vaults were purchased as part of the additional 2023 ARPA funding by the Wisconsin EMS office.
- November 2023- An additional Ferno Transcend w/ Powertrax stair chair ordered for the remaining ambulance based on feedback received from personnel. These were purchased by using Act 102 funding.
- December 2023- Per recommendation from personnel 3 Mangar Elk Lifting cushions purchased for the ambulances. The lift cushions allow staff to help with lifting patients from the ground to a semi standing position without causing strain on responders backs. This was another purchase with ACT 102 funding

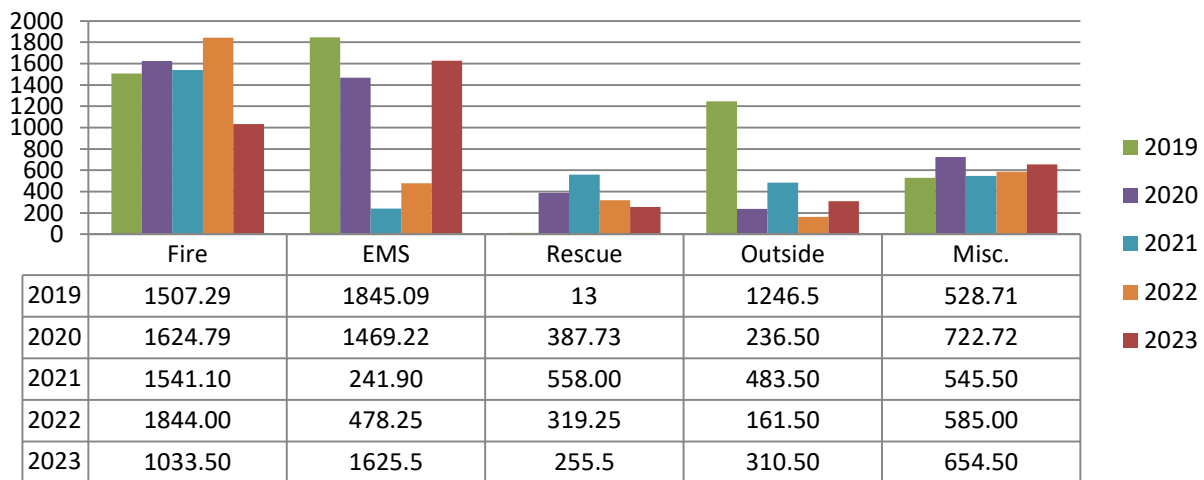
Respectfully submitted,

Phil Skoug

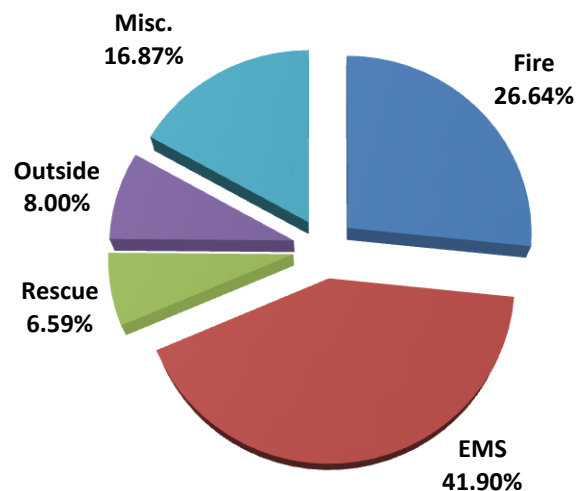
Phillip Skoug
Battalion Chief

Training allows us to prepare for all hazard situations that we are called to mitigate. There are constant changes to strategies and tactics on how to extinguish fires that we must continually educate on. Emergency medicine which accounts for the majority of our emergencies remains a high priority on continual training of advanced skills and techniques. The addition of new equipment requires additional training in order to operate at the high level the community expects. Our fire prevention efforts have reduced the numbers active structure fires, but our skills must remain sharp. Our personnel completed 3,879.5 hours of training for 2023. Below is a breakdown of the hours of training performed by crews through the last 5 years. The following pie chart displays the percentage of time focused in each area specific to 2023.

Trainings offered by Category



Percentage of Trainings 2023



2023 Training Highlights

In January, we completed a paramedic refresher. The refresher was done in house and includes 60 hours of classroom along with hands on practical skills. The refresher was for the 2023-2026 State of Wisconsin licensure cycle.



Early in the year, we trained on new equipment including a powered stair chair and a hose rolling system. Both of these new pieces of equipment's largest advantage are the reduction in the amount of strain our Paramedic/Firefighters backs will have to endure. The weight of one roll of large diameter hose is approximately 135 pounds. The new hose rolling system alleviates the hose from ever having to be lifted off of the ground. The powered stair chair is a rolling wheel chair with powered tracks for going up and down stairs. The weight of the chair itself is approximately 50 pounds, but is able to assist crews in moving 550 lbs. patients up and down stairs!

In March, we completed a chainsaw safety operations class taught by an outside instructor with a wealth of chainsaw experience. New techniques were shown to us as each crew did hands on cutting with the instructor by our side.

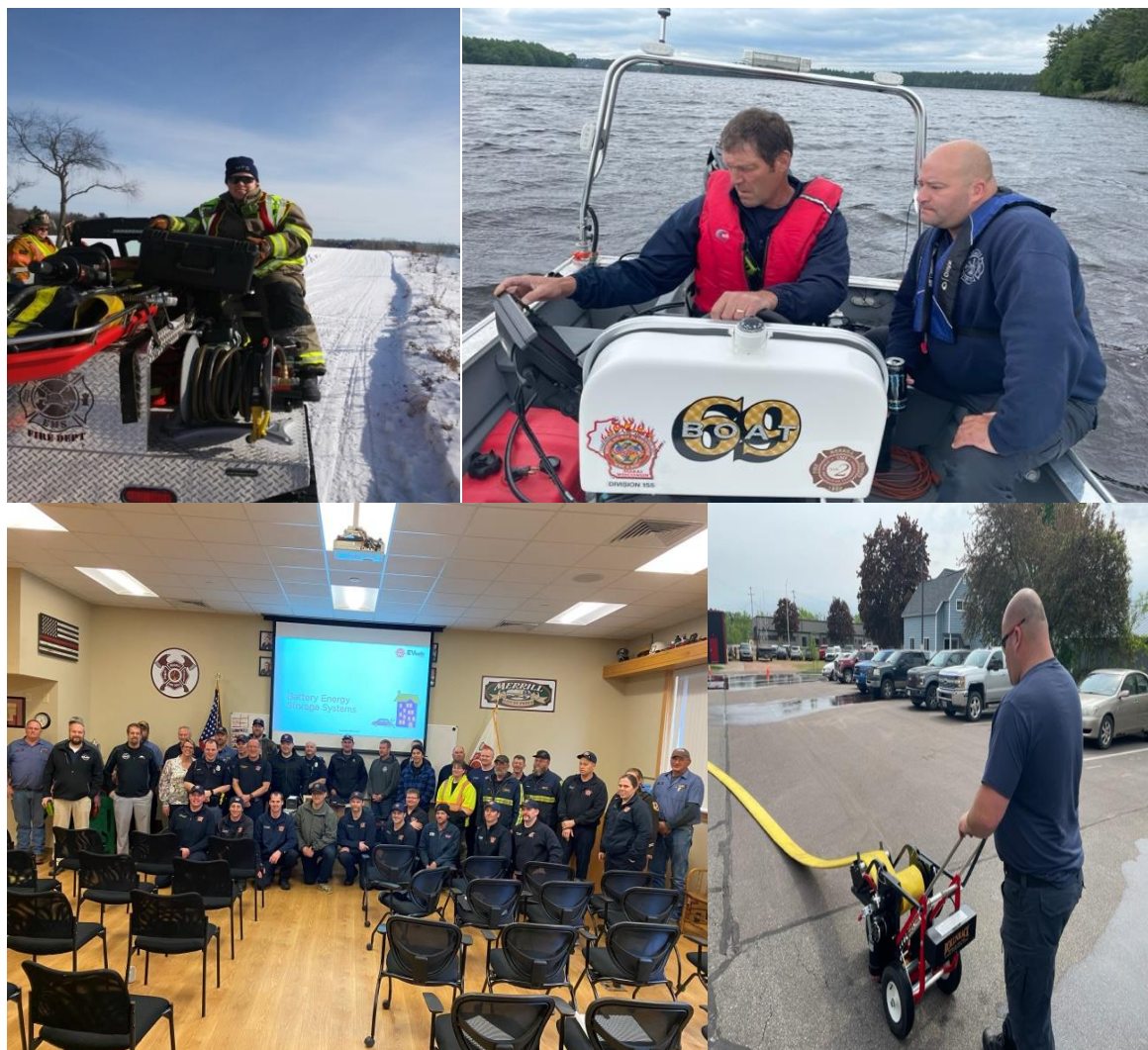
Electric Vehicle training was hosted by the Merrill Fire Department and sponsored by local businesses. With the increase of electric vehicles becoming prevalent in our area as well as the surrounding areas this class was needed. We were educated on a wide variety of features from several manufacturers. May brought nicer weather allowing us to review vehicle extrication at Rods Wrecking salvage yard. Annually, they are always very accommodating and set us up with six vehicles that all of our staff is able to work with. From stabilizing the vehicle to cutting off roofs; we train with all of our extrication/stabilization equipment in order to be prepared for emergency situations.

On the nice warm summer sun, we launched our boat and completed a more in depth education with our Hummingbird Sonar. FF/Paramedic Gomoll completed a train the trainer class allowing him to bring the advanced information back to each one of the shifts. This training continued right into July and our annual drill pumping and drafting with both of our engines.

A rare training opportunity was brought to us of a structure in town that was being scheduled for demolition. An offer was extended to us to use the building for training before the final demolition. We completed not only for search and rescue operations but also tried out several thermal imaging cameras.

October being fire prevention month was kicked off with fire prevention in the schools educating 1,177 students taking several weeks to complete. In November, FF/PM Cruise brought education to the entire

department with the “Responder Strong” class. This class brings to light all of the stresses of the job we do and how those stressors can be hard to deal with. One of the main focuses of the class dealt with suicidal thoughts. It was a great opportunity for members to open up and hopefully realize that there is help for anyone in need.



Certifications and Instructor Education

Listed below are some educational highlights from 2023:

- FF/PM Bryson Cruise enrolled in Certified Fire and Emergency Service Instructor and will complete the course early in 2024. He also became an instructor for Responder Strong through a train the trainer course and has presented the class to several of our First Responder affiliates along with our staff.
- FF/PM Daylan Enkers renewed his instructor for CPR, ACLS and PALS in which he is able to give the department in house training to keep our certifications up to date.
- FF/PM Josh Grovogel attended State of Wisconsin Certified Fire Officer II and awaits one final portion of the testing process to complete the certification early in 2024.
- FF/PM Scott Gomoll attended a Hummingbird Sonar Technician course and trained department members on the sonar located on our rescue boat.
- FF/PM Kendall Nelson renewed her BLS Instructor License keeping her a viable resource for CPR education.

In 2024, we will continue to educate and develop our personnel by challenging them both mentally and physically through training. We have consistently exceeded the minimum standards set forth by SPS 330 the State of Wisconsin standard for minimum training required on a yearly basis.



The mission of the Merrill Fire Department is to utilize a professional team to prevent harm and to preserve life and property. The Merrill Fire Departments most valuable assets are the members that carry out this mission and through training we will continue to support our mission and the expectations of the community we serve.

Respectfully submitted by,

John Kraegenbrink II

Battalion Chief John Kraegenbrink II

In 2023, the Merrill Fire Department reached out in a variety of ways to provide public education and training to fulfill our Mission Statement of Preventing harm, Preserving life and Protecting property. The Merrill Fire Department is committed to being involved with members of the community in all age groups to provide valuable information in regards to the prevention of fires and other emergencies along with what to do in the event of an emergency. The department also takes great pride in our ability to work with businesses, individuals and other organizations to give back to the community during the holidays and in times of need throughout the year.

The Tree of Hope

In 2023, the “Tree of Hope” program provided 123 families with a total of 338 children in the Merrill area along with 26 families and 62 children from the Tomahawk area with much needed clothing, bedding, personal hygiene supplies and gifts for the Christmas Season. The fire department works closely with the Christmas Spirit of Lincoln County to locate and organize families in need throughout Lincoln County. For the fire department, giving out toys at Christmas began in 1941 at which time firefighters would repair donated broken toys to give to local children. Several years ago the “Tree of Hope” Program transitioned from the Westside Business Association to the Merrill Fire Department, the name which it still goes by today. The days of fixing old toys no longer exists, however, it is with the generosity of local businesses, organizations and individuals that ensure a happy holiday season for residents of Lincoln County.



Safety talks at Jenny Towers, Park Place and Stonebridge

The Merrill Fire Department along with the Housing Authority worked in conjunction to inform new tenants and remind long term tenants about a variety of fire safety and EMS related topics. The topics covered in these talks include safe cooking practices, reviewing escape routes, sheltering in place, going over each respective buildings emergency plan and trip, slip and fall preventative measures.



CPR, 1st Aid and AED training



In the event of a cardiac arrest, it is paramount that an immediate call to 911 along with bystander CPR is initiated which can be the difference between life and death. The department has taught numerous citizens from all backgrounds the steps in performing high quality CPR for a number of years. This year we were able to teach 103 individuals the proper steps in performing life saving measures prior to emergency responders arriving at their location. A number of local businesses have their employees trained in CPR and the use of an AED. These skills are taught

by one of the 3 American Heart Association certified instructors from the department. The American Heart Association has also started an online version for community members to complete at which time the individuals contact the station and set up a time to demonstrate and be evaluated by a CPR instructor prior to receiving their CPR certification.

Community Night Out

Community Night Out is an annual event hosted by the Merrill Fire and Police Departments. The event is held at the Bierman Building and Merrill Festival Grounds. This is a great opportunity for emergency responders along with other local agencies and organizations to meet and answer questions from the public. Community booths are setup inside the Bierman Building while vehicles and larger equipment are displayed on the Festival Grounds. The overall goal behind this event is to help build a stronger relationship between the citizens and local agencies that serve them. This year members of the fire department gave informal instruction for CPR and public access AED use in response to a nationwide campaign after the sudden collapse of NFL player Damar Hamlin along with distributing several smoke detectors. In 2023, approximately 450 citizens of all ages attended this event.



Keep the Wreath Green

The “Keep The Wreath Green Campaign” was started in the early 1980’s and continues to be an annual nationwide program that is a visual reminder for the community about the need for increased fire safety precautions during the holidays season. This program starts on Thanksgiving Day and goes through New Year’s Day. This tally is for areas covered by the fire department which include the City of Merrill, Town of Scott, Town of Merrill and the Town of Rock Falls. The wreath starts out with all green bulbs and for every structure fire in that timeframe 1 green bulb is replaced with a red bulb. The wreath ended up with 3 red bulbs in 2023. The white bulb and blue bulb are in honor of fallen firefighters and law enforcement officers.



Train the Trainer Fire Extinguisher Prop Training



There are a number of businesses within the community that request fire extinguisher training for their employees as part of the annual safety review. In the past such training would be provided by on-duty members of the department at the respective business, however, some changes needed to be made to assist the business owners with their request. In 2023, the department initiated a train the trainer program where a member or members of the business would come to the station to be trained on the operation of the training props at which time the business would borrow the equipment at their convenience to train their employees.

Fire Prevention Education in Schools

In 2023, the department visited 9 different educational facilities to teach school age children from Pre-K to 5th grade important fire safety information that is designed for each age group. The take home exercises handed out during these events are intended to not only teach the children, but also get the

				Public Education Schools 2023				
	Pre-K	K	1st	2nd	3rd	4th	5th	Total
<u>School</u>								
Kate		111	121	125				357
Washington PRMS					130	116	122	246 122
St. Francis	24	10	13	9	10	12	10	88
Trinity	45	11	11	13	16	17	21	134
St. Johns	21	14	11	20	18	14	18	126
NTC	18	5	3	5	5	4		40
KNAC		1	2	1	1	1	2	8
Parkside Pre K	56							56
Total	164	162	161	173	180	164	173	1177

parents involved as they sit down with the child to complete the assignments. This is a great opportunity for everyone in the home to discuss what actions need to be taken in a fire emergency which include, but not limited to, calling 911, having a designated meeting place, knowing 2 ways out of the home, having working smoke detectors, not going back into the home for anything and practicing their fire escape plan.

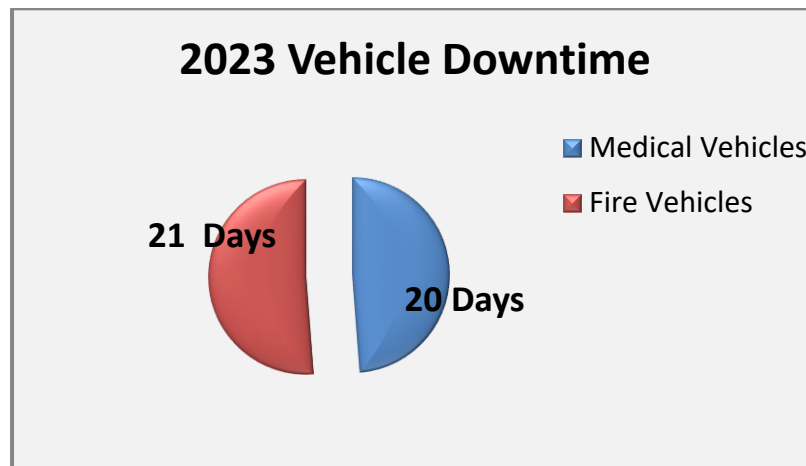
In closing, the Merrill Fire Department takes great pride in providing a “Between Alarms Value” to the community we protect and serve. The way in which we provide this information to the community may have changed over the years, however, we will continue to adapt to those changes as needed in the future. We may never know how many emergencies have been prevented by our continued efforts, but it is our belief that an educated public makes Merrill a safe place to live and raise a family.

Respectfully submitted,

Jon Leiskau

Jon Leiskau, Battalion Chief

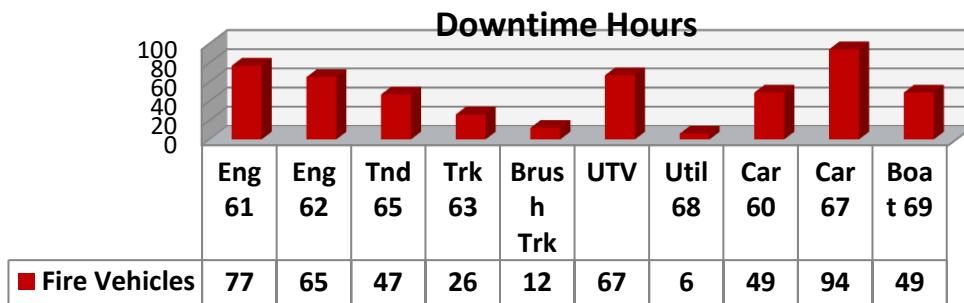
As the Battalion Chief in charge of the Vehicle Maintenance Division, it is my goal to ensure that all apparatus driven, engines pumped and associated equipment utilized is in working order and safe to use under emergency situations. As in the past we have relied on the Merrill City Garage to perform our vehicle maintenance. We are fortunate to have ASE qualified mechanics to perform maintenance on all of our vehicles. They are able to do DOT annual vehicle inspections, preventive maintenance, routine maintenance and in dire need after hours assistance.



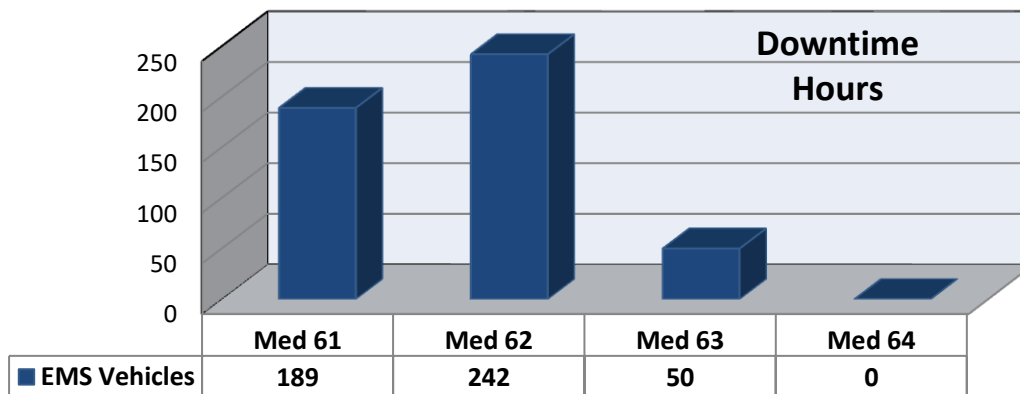
A very important facet of tracking our vehicle maintenance needs is when a vehicle is fueled at the city fuel pumps the engine hours are entered and the Fleet Maintenance computer system (Pubworks) software identifies the need for work based on those hours. Another vital part to the (Pubworks) is when the need for maintenance is found in-house we submit a maintenance request via E-mail on an established form and follow it up with a call to city garage if the work needs to be expedited.

Merrill Fire Department has four pieces of apparatus that have onboard fire pumps that do require annual testing in order to comply with National Fire Protection Association (NFPA) regulations. We have North Star Emergency Vehicle Maintenance conduct this certified testing. Not only does this test satisfy the requirement for pump testing, it also is a very thorough inspection of the vehicle. If problems or preventative maintenance is required it is determined if it can be accomplished at the city garage or if it requires an outside contractor to fix it. Red Power Diesel is also utilized for our Pierce manufactured vehicles since they are Pierce Certified Technicians with the software needed to update computerized equipment.

Fire Vehicle Maintenance Downtime



EMS Vehicle Maintenance Downtime



On the same note of having our fire pumps annually tested we are required to have our fire ladders to include the 100' aerial tested each year as per NFPA. If any of the ladders that we possess are exposed to either flame impingement or damage they must be taken out of service and replaced with a certified one in its place.

Merrill Fire Department also possesses numerous small engines that require maintenance as required according to manufacturer's recommendations. These items are: chain saws, generators and specialized ventilation saws. The routine maintenance on all small engines is completed in-house by department personnel.

Thank you to: Dustin Bonack and City Garage mechanics Bob and Mike for their ongoing support and efforts to keep all fire department vehicles in top running condition.

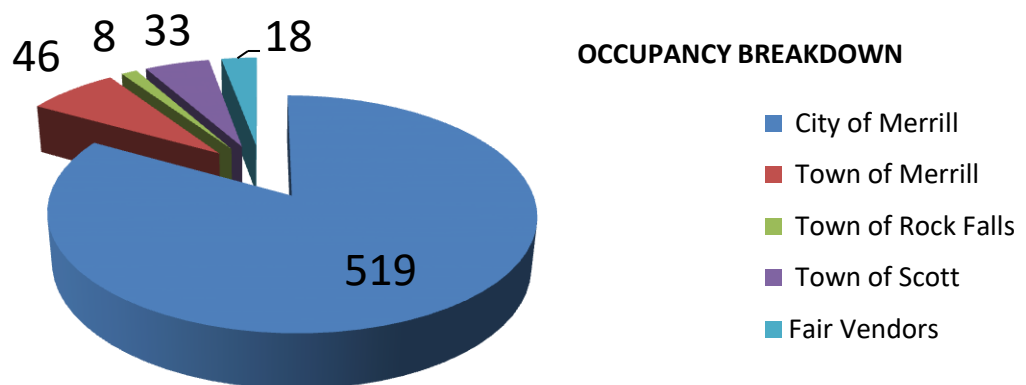
Respectfully Submitted,

Jon Leiskau

Battalion Chief Jon Leiskau



Merrill Fire Department Fire Inspector, Joe Bozinski, conducted 1,039 fire inspections during the year of 2023. As in other years, properties inspected included retail businesses, churches, schools, taverns, restaurants, apartment complexes, manufacturing facilities, automobile services and dealerships, senior citizen housing and other buildings that could possibly pose risk to occupants and the public. In conjunction with routine inspections, Inspector Bozinski worked with various occupants in their startup of new business to assure compliance with fire prevention and life safety codes.



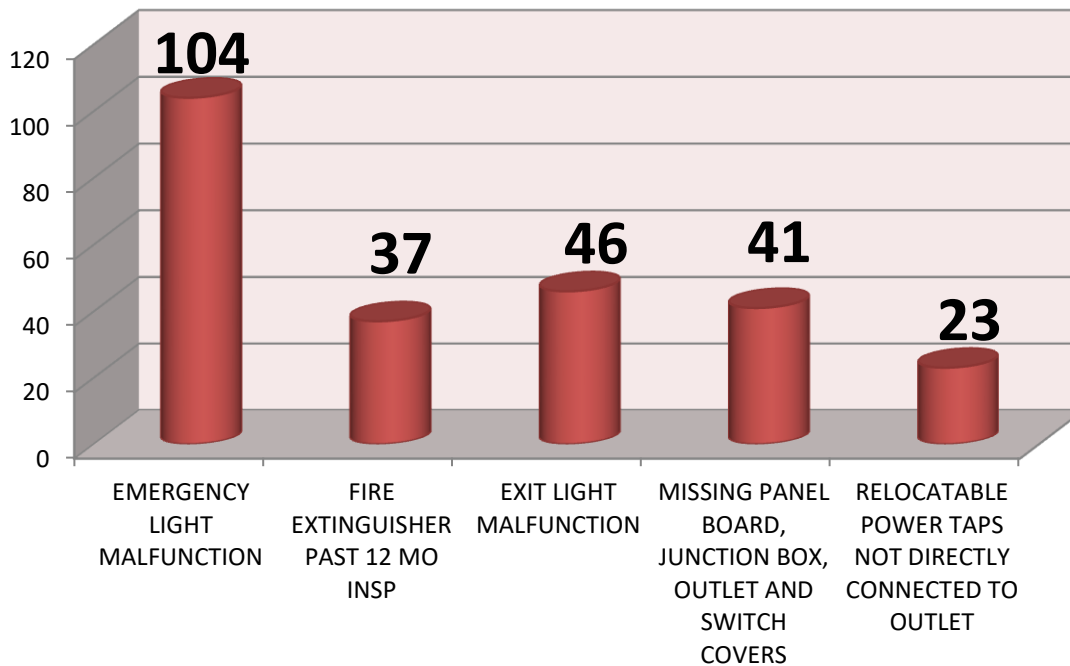
Inspections focus on discovering and correcting conditions likely to cause a fire and/or life safety hazard. The majority of inspections completed were routine fire prevention inspections, however, other duties included:

- Occupancy Inspections (New Construction)
- Life Safety System Acceptance (Alarms and Fire Sprinklers)
- Complaint Inspections
- Lincoln County Fair food vendors, festival grounds, related buildings and amusement vendors
- Residential inspections for Foster Care licensing
- Startup assistance with new business in relation to fire prevention – life safety
- Promoting and assisting in obtaining lock boxes for emergency entry keys at various locations

Inspections continue to be conducted on six months intervals. Inspection efforts in 2023 resulted in:

- 1,039 inspections performed
- 624 occupancies
- 396 violations observed
- 138 re-inspections
- 44 Different violations found
- 368 Violations corrected

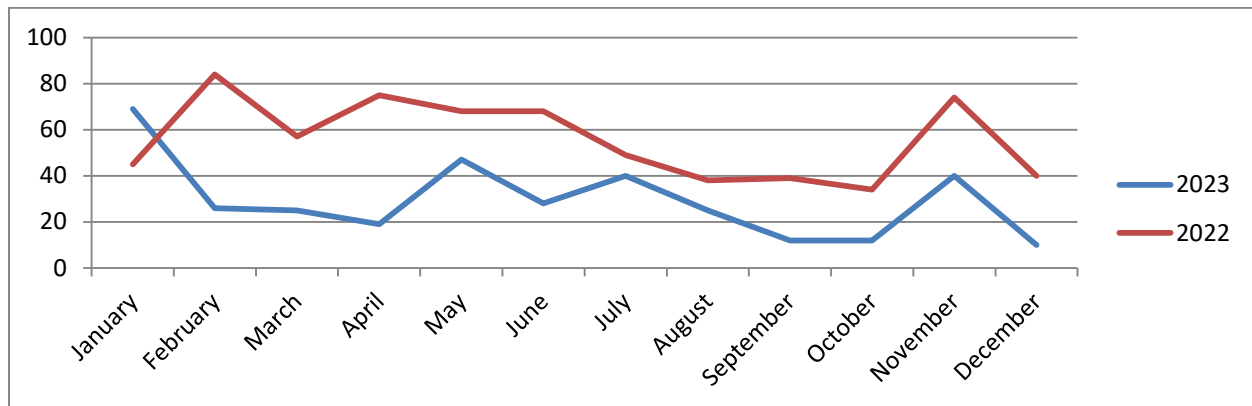
TOP FIVE VIOLATIONS FOUND YEAR 2023



Leading the type of violations found again this year are problems with emergency and exit lights. With the quantity of these types of lights in large buildings, it again surfaces as the number one and two problems due to back up battery failure. These problems are not fire hazards, but create a life safety problem should emergency exiting be needed and smoke is present and/or power is out in the building.

Merrill Fire continues to follow the path of utilizing one individual to perform fire inspections. This provides a consistent interpretation of the Fire and Life Safety Codes. Part of the duty of the Inspector is to educate the public on the importance of correcting discovered violations. The graph below shows a 53% reduction in violations found from 2023 to 2024. This indicates that corrections are being made and maintained to prevent reoccurrence. Building occupants want to do the correct thing when addressing fire and life safety but sometimes do not know what the correct thing may be. Building occupants are being educated as part of the inspection process.

Violations Found - 2022 vs. 2023



52.8% Reduction in Violations Found Year Over Year

Inspector Bozinski attended the Wisconsin State Fire Inspectors Association Annual Fire prevention Professionals Conference. Training sessions included:

- Advanced Legal Aspects of Code Administration for Building Officials and Inspectors
- Fire Sprinkler Systems Final inspections and Acceptance Testing
- Lithium Ion Batteries – A Growing Concern
- Public education that puts the Community In Community Risk Reduction
- Carbon Monoxide Safety
- The Path from Reaction to Proactive Prevention

Respectfully submitted,

Joe Bozinski

Joe Bozinski, Fire Inspector



City of Merrill

Police Department

Chief Corey A. Bennett

Captain Dale A. Bacher

1004 East First Street • Merrill, Wisconsin • 54452-2586

Phone (715)536-8311 • FAX (715)536-5930

February 2024

	Last Month	This Month	Last Year
Complaints received	737	772	600
Parking Tickets Issued	133	79	105
Reportable traffic crashes	21	22	15
Juvenile non-traffic arrests	22	18	16
Traffic Citations (adult & juv.)	63	76	69
Adult non-traffic arrests	47	72	78

Facebook Stats

Followers: 10,013

Reach: 13,130

Engagements: 2,443

CVR Transactions

New applications	90	116	104
New application city revenue	\$868.50	\$1,119.40	\$1,003.60
Renewals	11	5	8
Renewal city revenue	\$60.50	\$27.50	\$44.00
CVR Revenue YTD		2024 \$2,075.90	2023 \$1,707.85

SPECIAL ASSIGNMENTS AND ACTIVITIES

February 2, Sex Offender release meeting at DOC

February 6, In-service training

February 7, Vehicle to BAJA's

February 8, In-service training

February 13, **Chief Bennett** attended Common Council meeting

February 20, Vehicle to BAJA's

February 20, **Captain Bacher** attended Traffic Safety committee meeting

February 21, **Detective Cimino** attended Internet of Things trainings

February 22, Virtual Academy Police Management demo

February 26, Health & Safety committee meeting

February 27, In-service training

February 28, **Lt. Tesch** attended DRE Oversight meeting in Fond du Lac

Corey A. Bennett
Chief of Police

Anniversaries:

Dane Mathwich – 16 years



City of Merrill

Police Department

Department Activity Report

Printed on March 12, 2024

911 HANGUP Total: 20
911 NUISANCE Total: 20
ABAND VEH Total: 5
AGENCY/ASST Total: 13
ALARM Total: 17
AMBULANCE Total: 29
ANIMAL BITE Total: 1
ANIMAL COMP Total: 14
ATT BURGLARY Total: 2
ATV/SNOW COMP Total: 4
BAIL JUMP Total: 2
BATTERY Total: 2
BURGLARY Total: 1
CHILD ABUSE Total: 2
CHILD CUS Total: 6
CHILD PORN Total: 1
CRASH/DEER Total: 1
CRASH/PDO Total: 19
CTZN ASST Total: 5
CVL Total: 6
DIS CONDUCT Total: 27
DISREGARD Total: 2
DOMESTIC Total: 2
DRUG ACTIVITY Total: 11
DRV COMP Total: 11
EMERGENCY Total: 1
ESCORT Total: 4
FIGHT Total: 1
FIRE STRUC Total: 1
FORGERY/FRAUD Total: 6
FOUND ITM/AN Total: 18
GAS LEAK Total: 1
GAS SKIP Total: 4
HARASSMENT Total: 3
HIT & RUN Total: 4
IMP/ILL PARK Total: 6
INFO COMPL Total: 11
INTOX DRIVER Total: 4

INTOX PED Total: 3
JUV COMP Total: 2
LOCKOUT Total: 20
LOITERING Total: 3
LOST ITEM/AN Total: 9
MENTAL SUB Total: 5
MISSING PER Total: 2
MOTORIST AST Total: 8
MUTUAL AID Total: 1
NEIGH COMP Total: 3
NOISE COMP Total: 7
OPEN DR/WIN Total: 8
ORD VIOLATE Total: 2
PROB VIO Total: 7
PROP DAM Total: 2
RD SIN COMP Total: 1
SECURITY CHECK Total: 5
SEX ASSLT A Total: 1
SEX ASSLT J Total: 1
SHOPLIFTING Total: 1
SHOTS FIRED Total: 1
SMOKE REPORT Total: 1
STALKING Total: 1
STAND BY Total: 6
STOLEN VEH Total: 2
STOP ARM VIO Total: 1
SUICIDE ATT Total: 1
SUICIDE THRT Total: 3
SUSP ACTVY Total: 15
SUSP PERSON Total: 13
SUSP VEH Total: 7
THEFT Total: 4
THREAT Total: 8
TOBACCO VIO Total: 3
TRAFFIC STOP Total: 177
TRESPASSING Total: 6
UTILITY Total: 1
VANDALISM Total: 2

VIO CRT ORD Total: 2
WANTED PER Total: 4
WEAPONS VIO Total: 1
WELFARE CHECK Total: 16
WRG WAY DRVR Total: 1
Total Records: 654



City of Merrill

Police Department

ASR Custody - ADULT

Printed on March 12, 2024

Case Number	Statutes/Charges	Arrest Date	Last, First Name	Age	Sex
MPD2400693	947.01(1) - Disorderly Conduct	02/01/24		24	Male
MPD2308872	961.573(1) - Possess Drug Paraphernalia	02/01/24		19	Male
MPD2400703	973.10 - Probation Violation	02/02/24		22	Male
MPD2400707	26-30(B) - POSSESSION OF MARIJUANA	02/02/24		18	Male
MPD2400720	26-34 - MISUSE OF 911 SERVICE	02/03/24		66	Male
MPD2400723	943.23(3) - Drive or Operate Vehicle w/o Consent; 946.49(1)(a) - Bail Jumping-Misdemeanor; 946.49(1)(b) - Bail Jumping-Felony; 946.41(1) - Resisting or Obstructing an Officer	02/03/24		36	Male
MPD2307577	26-58 - RETAIL THEFT	02/04/24		29	Male
MPD2400772	973.10 - Probation Violation	02/05/24		28	Male
MPD2400554	26-55(A) - DESTRUCTION OF PROPERTY	02/05/24		33	Male

Case Number	Statutes/Charges	Arrest Date	Last, First Name	Age	Sex
MPD2400806	973.10 - Probation Violation	02/06/24		29	Male
MPD2400810	968.09 - Failure to Appear	02/06/24		39	Male
MPD2400837	125.07(4)(b) - Underage Drinking-Possess-17-20 (3rd)	02/08/24		18	Female
MPD2400854	946.49(1)(a) - Bail Jumping-Misdemeanor; 946.49(1)(b) - Bail Jumping-Felony	02/08/24		32	Male
MPD2400847	973.10 - Probation Violation	02/08/24		38	Male
MPD2400886	346.63(1)(a) - Operating While under Influence (3rd)	02/10/24		63	Female
MPD2400701	14-39 - Smoking prohibited in certain areas	02/10/24		18	Male
MPD2400868	946.49(1)(b) - Bail Jumping-Felony	02/10/24		67	Female
MPD2400903	947.01(1) - Disorderly Conduct	02/11/24		22	Female
MPD2400896	973.10 - Probation Violation; 946.49(1)(b) - Bail Jumping-Felony	02/11/24		22	Male
MPD2400908	968.09 - Failure to Appear	02/11/24		24	Male
MPD2400909	973.10 - Probation Violation; 346.63(1)(a) - Operating While under Influence (2nd)	02/11/24		36	Male

Case Number	Statutes/Charges	Arrest Date	Last, First Name	Age	Sex
MPD2400142	948.02(2) - 2nd Degree Sexual Assault of Child	02/12/24		18	Male
MPD2400928	946.41(1) - Resisting or Obstructing an Officer; 968.09 - Failure to Appear; 947.01(1) - Disorderly Conduct	02/12/24		41	Female
MPD2400929	973.10 - Probation Violation	02/12/24		43	Male
MPD2400920	946.41(1) - Resisting or Obstructing an Officer; 973.10 - Probation Violation	02/12/24		34	Male
MPD2400052	948.02(2) - 2nd Degree Sexual Assault of Child	02/12/24		18	Male
MPD2400947	947.01(1) - Disorderly Conduct	02/13/24		18	Female
MPD2400769	943.20(1)(a) - Theft-Movable Property >\$2500-\$5000; 943.20(1)(a) - Theft-Movable Property <=\$2500	02/14/24		31	Male
MPD2400693	961.573(1) - Possess Drug Paraphernalia	02/14/24		22	Female
MPD2400769	943.20(1)(a) - Theft-Movable Property >\$2500-\$5000; 943.20(1)(a) - Theft-Movable Property <=\$2500; 943.01(1) - Criminal Damage to Property	02/14/24		31	Male
MPD2400986	973.10 - Probation Violation	02/15/24		22	Male
MPD2400988	973.10 - Probation Violation	02/15/24		34	Male

Case Number	Statutes/Charges	Arrest Date	Last, First Name	Age	Sex
MPD2401029	940.204(2) - Battery or Threat to Health Care Providers and Staff	02/17/24		77	Male
MPD2401039	961.573(1) - Possess Drug Paraphernalia; 26-30(B) - POSSESSION OF MARIJUANA	02/17/24		18	Male
MPD2401027	947.01(1) - Disorderly Conduct	02/17/24		18	Male
MPD2401047	968.09 - Failure to Appear; 302.095(2)(b) - Delivering articles to inmate - Possess; 946.49(1)(a) - Bail Jumping-Misdemeanor; 961.573(1) - Possess Drug Paraphernalia; 961.41(3g)(g) - Possession of Methamphetamine	02/18/24		45	Male
MPD2401102	946.49(1)(b) - Bail Jumping-Felony; 946.49(1)(a) - Bail Jumping-Misdemeanor	02/20/24		33	Male
MPD2400448	943.21(1m)(d) - Fraud on Gas Station	02/20/24		30	Female
MPD2400448	943.21(1m)(d) - Fraud on Gas Station	02/20/24		30	Male
MPD2308419	948.12(1m) - Possession of Child Pornography; 948.11(2)(a) - Expose Child to Harmful Material	02/21/24		21	Male
MPD2401160	973.10 - Probation Violation	02/22/24		25	Female
MPD2400481	946.46 - Encouraging Parole/Probation Violation	02/23/24		30	Female
MPD2400398	946.49(1)(a) - Bail Jumping-Misdemeanor; 946.49(1)(b) - Bail Jumping-Felony; 943.20(1)(a) - Theft-Movable Property <=\$2500	02/23/24		36	Male

Case Number	Statutes/Charges	Arrest Date	Last, First Name	Age	Sex
MPD2401185	946.49(1)(a) - Bail Jumping-Misdemeanor	02/23/24		24	Male
MPD2401185	946.49(1)(a) - Bail Jumping-Misdemeanor; 947.01(1) - Disorderly Conduct	02/23/24		22	Female
MPD2401214	973.10 - Probation Violation; 946.49(1)(a) - Bail Jumping-Misdemeanor; 947.01(1) - Disorderly Conduct	02/24/24		22	Male
MPD2401296	968.09 - Failure to Appear	02/28/24		47	Male
MPD2401299	973.10 - Probation Violation; 961.573(1) - Possess Drug Paraphernalia; 961.41(3g)(g) - Possession of Methamphetamine	02/29/24		53	Male
MPD2401310	973.10 - Probation Violation	02/29/24		34	Male

Total Records: 49



City of Merrill

Police Department

ASR Custody - JUV

Printed on March 12, 2024

Case Number	Statutes/Charges	Arrest Date	Age	Sex
MPD2400665	14-39 - Smoking prohibited in certain areas	02/01/24	15	Male
MPD2308524	943.41(3)(a) - Credit Card-Theft by Acquisition	02/03/24	17	Male
MPD2400781	26-136 - JUVENILE TOBACCO VIOLATION	02/06/24	14	Male
MPD2400795	26-128 - POSSESSION OF CONTROLLED SUBSTANCE BY A JUVENILE	02/06/24	16	Female
MPD2400803	26-136 - JUVENILE TOBACCO VIOLATION	02/06/24	14	Female
MPD2400837	125.07(4)(b) - Underage Drinking-Possess-17-20 (1st)	02/08/24	17	Female
MPD2400905	36-94 - Operation of motor vehicles in parking lots and ramps	02/11/24	15	Male
MPD2400924	26-29(A) - DISORDERLY CONDUCT	02/13/24	15	Female
MPD2400944	947.01(1) - Disorderly Conduct; 940.19(1) - Battery	02/13/24	13	Male
MPD2401015	947.01(1) - Disorderly Conduct; 940.235(1) - Strangulation and Suffocation	02/16/24	12	Male

Case Number	Statutes/Charges	Arrest Date	Age	Sex
MPD2401082	947.01(1) - Disorderly Conduct	02/19/24	15	Male
MPD2401087	948.61(2)(a) - Possess Dangerous Weapon at School	02/20/24	15	Male
MPD2401136	26-94 - UNDERAGE ALCOHOL VIOLATIONS	02/21/24	14	Male
MPD2401136	26-94 - UNDERAGE ALCOHOL VIOLATIONS	02/21/24	15	Male
MPD2401196	14-39 - Smoking prohibited in certain areas	02/23/24	15	Male
MPD2401127	26-29(A) - DISORDERLY CONDUCT	02/23/24	14	Male
MPD2400382	940.19(1) - Battery	02/25/24	14	Male
MPD2401309	947.01(1) - Disorderly Conduct	02/29/24	10	Female

Total Records: 18

2023 Annual Report

Merrill Police Department



VIRTUAL ACADEMY IS A TRUSTED PARTNER, HELPING CLIENTS BUILD BETTER PREPARED PUBLIC SAFETY PROFESSIONALS

Mayor, members of the Police & Fire Commission,
and members of the Common Council,

The 2023 operational period for the Merrill Police Department began with optimism. For the first time in a long time, we began the year with full staffing to our authorized levels. Officers Asmundsen and Lor were completed with Field Training and officially counted as staffing moving forward. This was a much needed deep breath of fresh air for our patrol division, which has been stressed with staffing at some point every year during recent years. Beginning the year with full staffing also allows employees to schedule their off-time with more options. This was a goal we have been reaching towards for some time and it was a great beginning to 2023.

Staffing

As stated before, we began 2023 with a full staffing contingent. That didn't last very long, as you will read below. Staffing has been a consistent challenge in recent times, usually due to the difficulty in hiring. In 2023, staffing was complicated or influenced by 3 distinct factors:

- Vacancies
- Hiring
- Field Training

As stated in previous reports, staffing is the key to "normal" operations at the Police Department. Without full staffing, so many other key activities naturally become limited to ensure we have minimal staffing in place to serve the City. Activities such as specialized training, focused enforcement, the ability to capture time-off for employees, etc. are all diminished by deficient staffing.

Vacancies

We experienced two officer vacancies in 2023, both due to resignation. In May of 2023 Detective Matt Waid resigned to take employment in the private sector. His resignation opened up a vacancy in the Detective Bureau which has proved challenging for case load and case management reasons. The current remaining Detectives have done a good job absorbing the bulk of intensive cases but some cases have had to remain in the Patrol Division. The cases remaining in the Patrol Division were ones specifically chosen to lift the skills of some of our lesser experienced officers. This position will ultimately be filled once we hire and train a new patrol officer that backfills the officer chosen to fill the detective assignment.

In November of 2023 Officer Ben Hintze resigned unexpectedly leaving a vacancy in the patrol division. As the hiring process was underway for the original

vacancy, the process was simply extended for this position as well. At the time of this report we have yet to find an officer to fill this vacancy.

Hiring

The hiring process(s) began almost immediately with the resignation notification of Detective Waid. Again, rather than a traditional model of only advertised recruitment, we approached the process more proactively. While we will always advertise our open positions in the traditional sense we now often use more direct methods of recruitment. In this process we tried to recruit officers from other agencies who may have an interest in working in Merrill. Additionally we reach out to additional candidates who we became aware of via acquaintances, the local recruit academies, etc. As these applicants come forward they are placed through the standard battery of testing and interviews with our staff. This process (still ongoing) was unique due to the number of failed background checks we encountered. I cannot recall a time when we experienced the same results. Thankfully we were able to find Alex Shimanski. Alex was enrolled in the NTC recruit academy at the time of his application, but still participated in our process, as time permitted, and he did very well obviously. I believe his character and military experience had a lot to do with his success in selection. Alex graduated NTC Recruit Academy on a Tuesday, moved to Merrill on Wednesday, and started with Merrill Police Department on Thursday. We appreciate his drive and are excited for his future at the Merrill Police Department.

Field Training

We did not have much field training activity in 2023. In fact there was barely field training activity at all in 2023. However, looking to the future it was apparent that our current blend of FTO's are involved in greater roles, headed toward advanced positions, or just becoming fewer in numbers. It was clearly time to start looking towards training others to become field training officers if we want to keep our hiring and training process meaningful and moving forward. And while this process did not technically begin in 2023, the planning for it sure did. In early 2024 we trained Officer Doering to become a Field Training Officer. We intend to add more as time and experience progresses but for now we are supplementing FTO's with our Lieutenants who were once FTO's.

Department Training

Department-wide training and specialty training improved in 2023, from a budgetary perspective. We spent all of the training budget allocation and a little more on training related expenses. This will likely be necessary for the foreseeable future given the experience levels in the department.

In 2023 we were able to accomplish the basic in-service requirements of 24 hours per officer and more. We have always been able to reach this benchmark without fail. The more specialized areas of training are naturally limited and will only be meaningful investments given to those who have an interest and who have earned the opportunity. We can't simply just "throw" training at our employees, in a random sense, and expect it to lift them. In 2023 the Department logged a total of over 1033 hours, an improvement over 2021 and 2022 levels. In 2024 we will seek to improve our investment in training all employees. As stated in the previous annual report:

"As we prepare for the future and new leaders to emerge, we need to focus on developing employees in key areas of training, specialties, leadership and supervision. Given the outlook of foreseeable retirements, we need to make significant investments in these opportunities to help transition to our next generation of qualified employees. It is apparent that the experience gap respective to new supervisors and new officers will be an obstacle we will have to contend with in the near future. With this in mind, the investments made over the next five years will be crucial."

Additions and Innovations

One of the more significant investments we made in 2023, in terms of training, was the subscription to Virtual Academy. Originally we studied the product due to its ability to electronically provide a Field Training platform and modernize our process. What we discovered was the base subscription included a supplementary virtual training tool that we could use for extended coursework and simple assignments such as roll call training (15 minutes or less). Additionally, any training logged in Virtual Academy would be integrated into our official State of WI training records automatically upon completion. In early 2024 we upgraded our subscription to include all full time employees and the policy management module.

In early 2023 we received a donation from the Bierman Family Foundation for a Police UTV. The UTV was intended for a few purposes but mostly for accessing the River Bend Trail, special events, and patrol use when applicable. We received the UTV earlier than expected and worked to get it upfitted with the necessary equipment. It was used at the 2023 Lincoln County Fair, 3 parades, patrolling the River Bend Trail, and a couple of notable call responses along the trail. The UTV will be a great addition to the Police Department's capabilities. We still have more work to do moving forward in terms of training all of our employees.

Another significant investment in equipment we made in 2023 was in body worn cameras or BWC's. After capturing both Federal and State streams of funding to upgrade our camera systems to BWC's we were able to deploy a new system of video evidence technology. Our officers now wear BWC's on their person capturing a new level of audio and video of each incident. Additionally, our officers have been equipped with weapon mounted cameras for a worst case scenario capture of evidence in a critical incident. This project was over \$40,000 and long overdue given our aging squad

video systems. The capital funding requested for this project was ultimately not needed given the Federal SRT (Small, Rural, Tribal) funding received and State Law Enforcement Assistance Funds granted. I am confident in stating that the evidence we capture now is greatly improved and there is more of it as compared to previous technology. With that new ability comes some new burdens, too. As we now have more videos of a higher quality, preserving them has become the new challenge in terms of storage and time management. Officers are responsible for making the first “best evidence” physical copy of all videos associated with their cases. This can be a time consuming task and we are seeking other methods to achieve the same result. We would rather prioritize officer time for call activity vs. administrative tasks.

K9 Program

2023 brought some extremely tough challenges in our K9 Program. The newest K9, Dasty, was diagnosed with Blastomycosis in early 2023. Although we rarely frame the conversation this way, candidly speaking he barely survived that medical complication. Thankfully the community support for him was overwhelming and his very expensive ongoing treatment was funded by additional donations. This gave him every opportunity to fight this infection that he needed. Great veterinary care coupled with his youth and drive prevailed. He returned to work a relatively short time later and has been conquering any complications ever since. He has many more years of service ahead.

In July of 2023, Eros, the first K9 officer of the Merrill PD and loyal family member of the Drabek's passed away unexpectedly at home. Eros was over 11 years old and had recently had some complications discovered at a veterinary appointment. Sadly, nobody expected those complications would result in his passing just a couple of days later. Eros lived a great life of service doing what he loved for an extended period, followed by an unfortunately short-lived retirement. He lived with a loving family who treated him as their own and not merely as a tool used to serve the citizens. He was indeed a man's best friend and probably quite a bit more.

Structure/Organization

Our staffing and structure in 2023 is best viewed as a goal post we were finally able to reach at the beginning of the year. It was a long road to get there but I firmly believe the structure we captured at the end of 2022, and entered into 2023 with, is the best model we can support as a city. Our current city financial picture may require additional changes, movement, and hard decisions going forward. However, a more crucial part of that conversation is the services and level of service we, as a city, choose to prioritize. Considering the current call volume and complexity of police work required

in modern times, I do not believe we can sacrifice any further law enforcement positions to budget shortfalls moving forward.

Data and Statistics

The following pages explore common statistical areas of noteworthy importance. While these statistics are the best we can produce and report, there are limitations in the precision and accuracy of those numbers. As we learn this records system better and become more familiar with reporting nuances, these numbers will get more precise and accurate over time. Further, as the concept of time and time investment is not captured in these reports, they do not convey our complete activity accurately. That being said, I believe these are best viewed as a “glimpse” of our activity.

Sincerely,



Corey A. Bennett
Chief of Police

2023---CITY OF MERRILL GOVERNMENT OFFICIALS---2023



COMMON COUNCIL MEMBERS

Steve Hass - MAYOR

1st Ward - Paul Russell

2nd Ward – Michael Caylor

3rd Ward - Nathan Meyer

4th Ward - LaDonna Fermanich

5th Ward – Dick Lupton

6th Ward – Mike Rick Jr.

7th Ward – Mark Weix

8th Ward – Steve Sabatke

POLICE AND FIRE COMMISSION

Norm Hanson

Nicole Johnson

Eric Malm

Jeremy Thompson

Lisa Gervais

HEALTH AND SAFETY COMMITTEE

Mark Weix-Chairperson

Michael Caylor

Mike Rick

Dr. Greg Gill – Health Officer

Norbert Ashbeck - Deputy Health Officer

Corey Bennett - Police Chief

Josh Klug - Fire Chief

Serving Merrill with Pride

Vision:

It is the vision of the Merrill Police Department to be continually recognized as a professional law enforcement agency that is responsive to community needs and whose employees are committed to serving the citizens of this community with pride.

Mission Statement:

The Merrill Police Department is committed to protecting life, property and maintaining order, while assuring fair and equal treatment.

Guiding Principles:

Integrity

We discern between what is right and what is wrong and then act on what is right even at personal cost.

Commitment

We use a positive set of beliefs, coupled with an equally positive set of actions and behavior. We are dedicated to the duties entrusted to us by our community.

Professionalism

We strive to achieve and maintain the highest standards of conduct, reflecting the integrity of Police professionals.

Responsiveness

We recognize and respond to the needs of our community and promptly act using problem-solving methods.

Teamwork

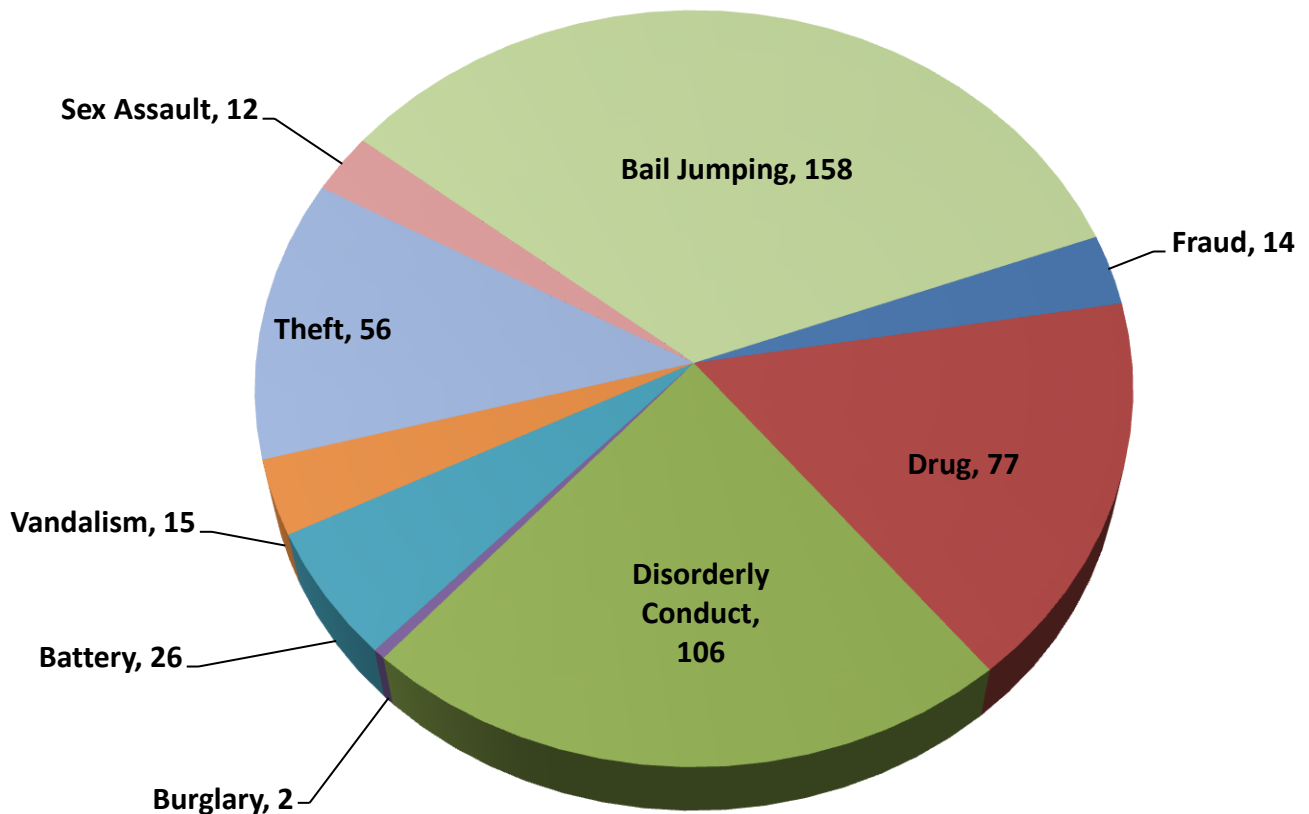
We recognize each other as valuable members of our team and work together to identify and solve organizational and community issues. We seek citizen involvement in our mission.

MERRILL POLICE DEPARTMENT

COMPLAINTS RECEIVED

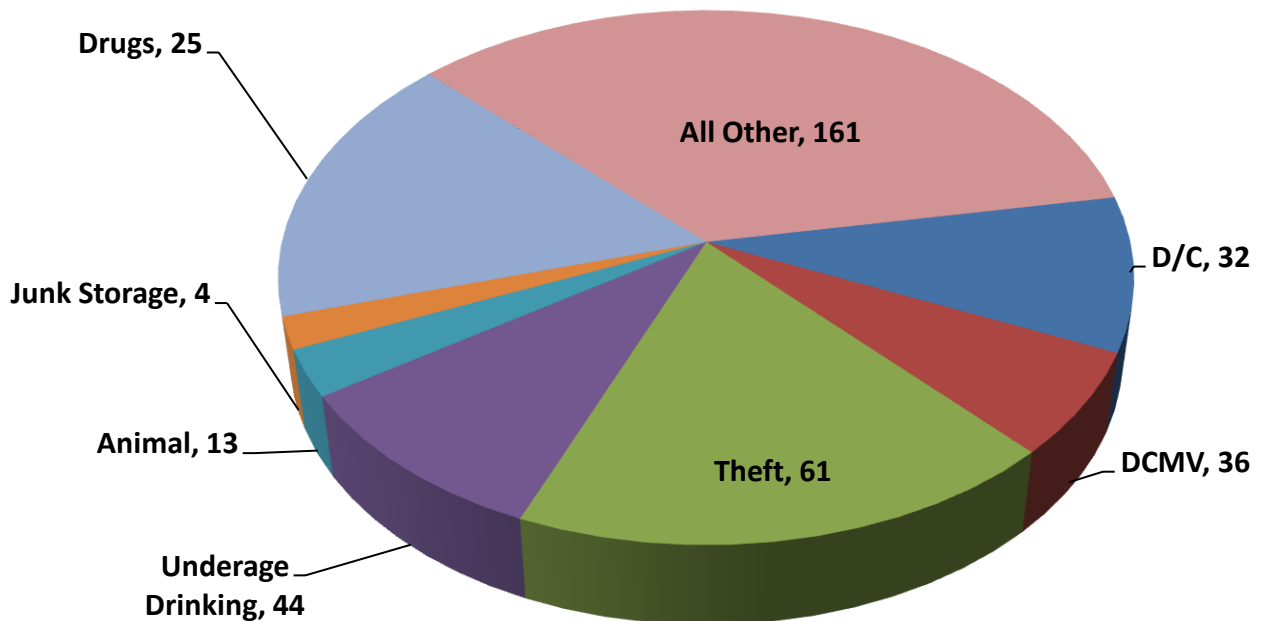
<u>TYPE OF COMPLAINT</u>	<u>2022</u>	<u>2023</u>
Alarms	245	238
Animal Complaint	234	216
Burglary	39	22
Noise Complaint	93	99
Domestic Disturbance	96	72
Escort	107	81
Hit & Run	48	45
Open Door/Window Found	67	77
Warrant/Probation Violation	127	99
Suspicious Activity/Person/Vehicle	497	373
Snowmobile/ATV	16	20
Traffic Stops	1,805	1,798
Vandalism/Property Damage	94	99
Vehicle Lockout	270	257
Miscellaneous	4,718	5,337
Total Calls For Service Received	8,456	8,833

2023 Adult Criminal Arrests (for specific offenses)



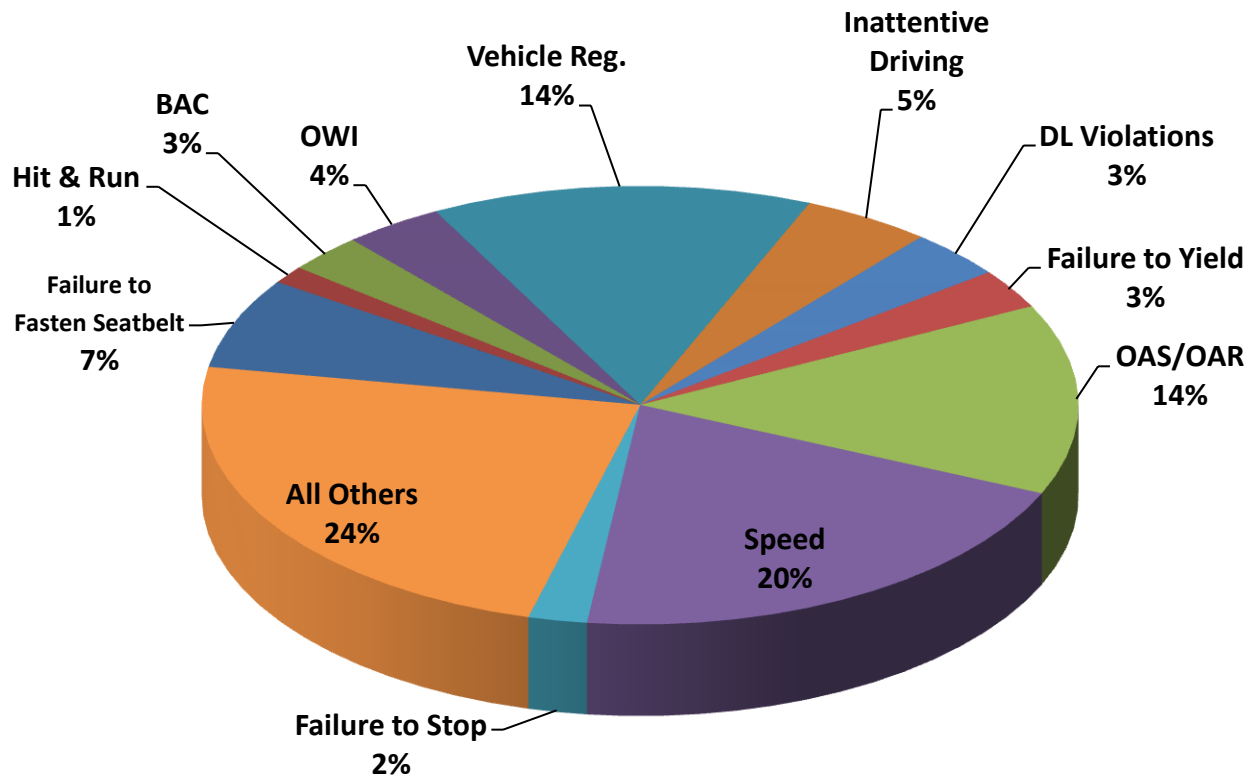
Along with criminal arrests, there were 152
probation & parole/warrant arrests.
There were 963 referrals sent to the District Attorney's Office
in 2023. 436 were in custody arrests.

2023 Ordinance Citations Issued



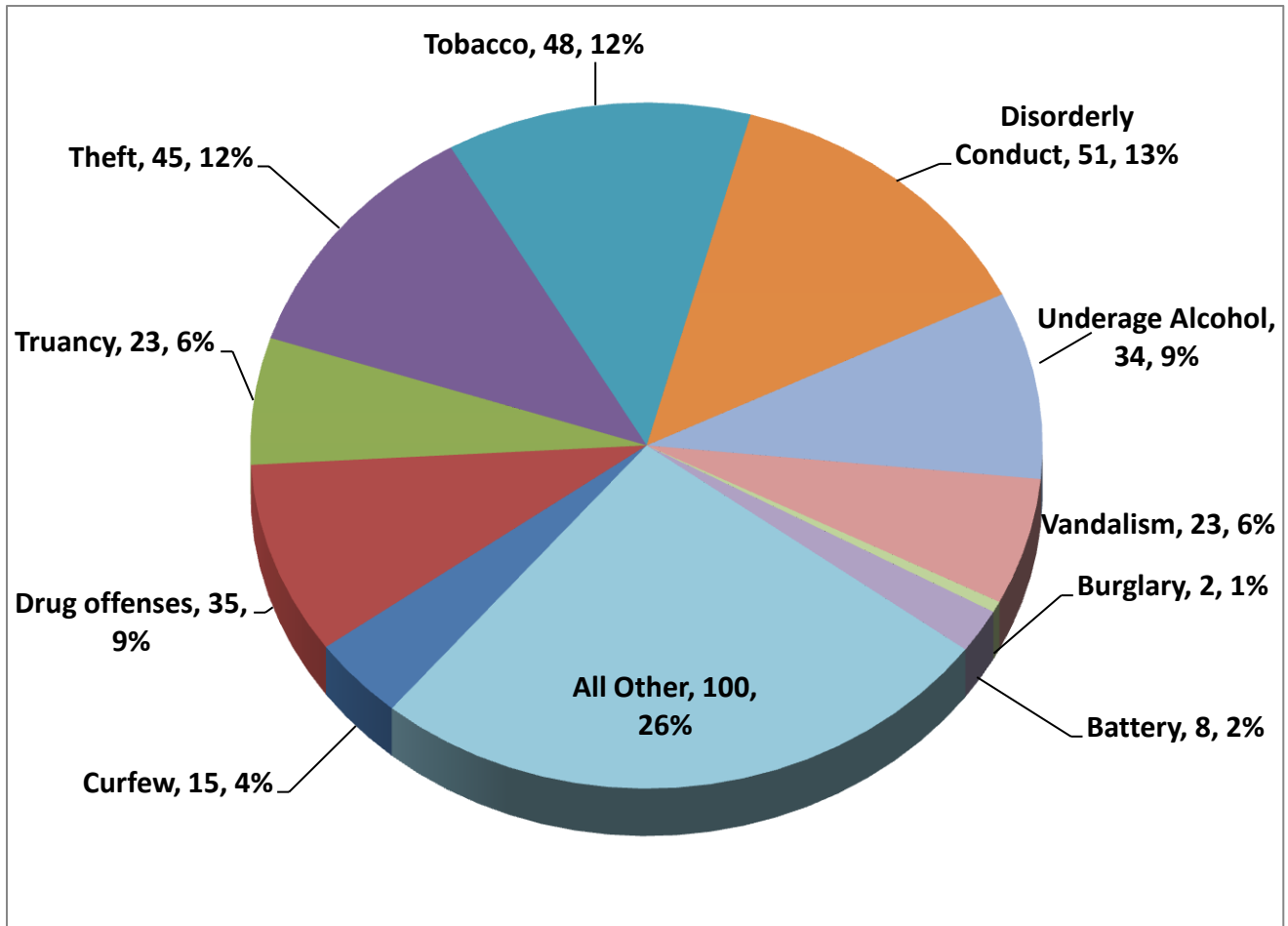
The total amount of ordinance citations for 2023 was 461 which include all ages compared to 431 in 2022.

2023 Traffic Citations Issued



The total amount of traffic citations issued in 2023 was 925 which include adults and juveniles.

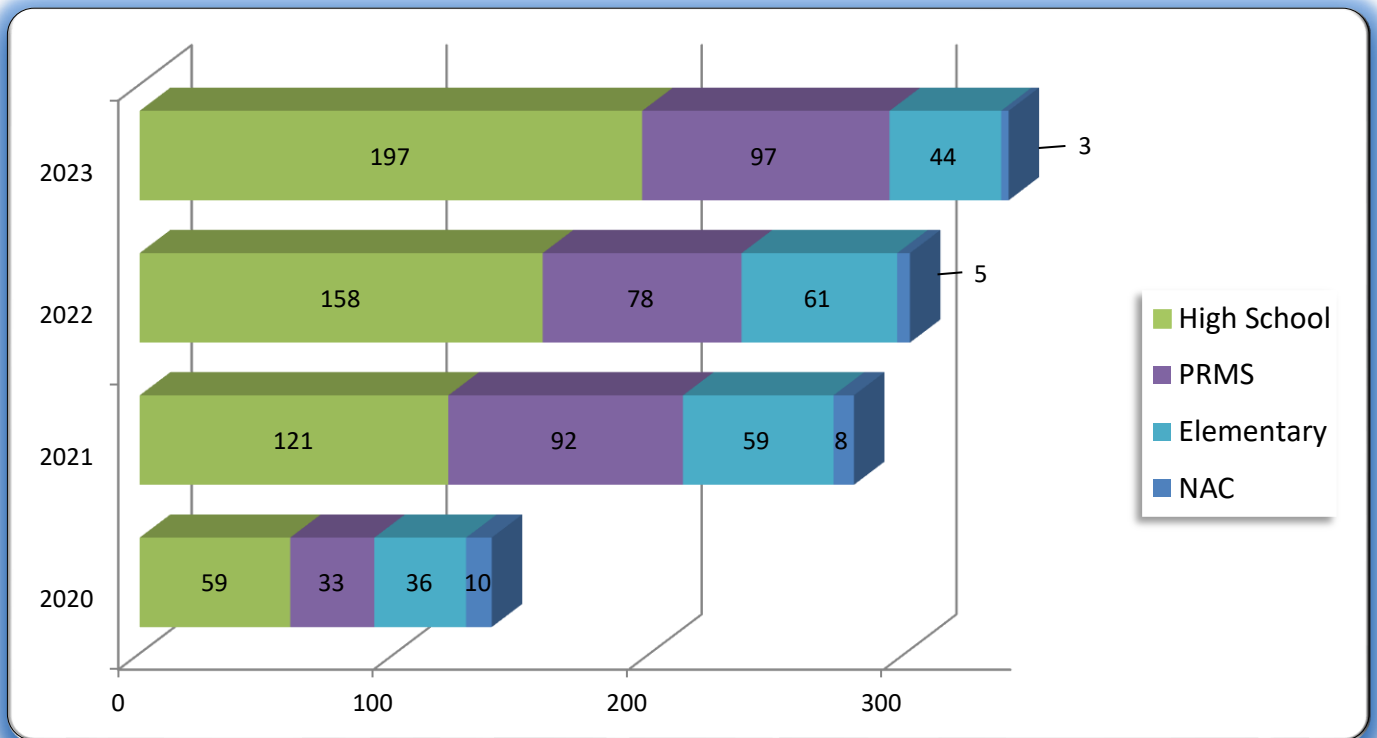
2023 Juvenile Arrest Statistics for specific offenses (17 years of age and under)



This includes 115 referrals to Social Services as well as ordinances which resulted in citations. A total of 385 offenses were recorded in 2023 versus 234 in 2022. Besides burglary staying the same, every category has increased. Four sexual assaults were also documented.



Calls for Service to Schools



Stolen Property

<u>Type of Property</u>	<u>Amount Stolen</u>
Motor Vehicles	\$ 95,859
Securities	\$ 419,319
Tools	\$ 1,934
<u>All Other Property</u>	<u>\$ 48,247</u>
Total Property	* \$ 565,359

In one case, a woman was arrested for the theft of money from an ATM machine valued at \$49,410 while also stealing \$30,643.18 worth of daily deposits from the same business. *Amount represents total property stolen, not recovered.

In another case, a citizen had \$58,290 fraudulently taken from their bank account.

Sixteen checks were written for the amount of \$16,000 each from an individual's account totaling \$192,000. This case was later closed as unfounded as there was no criminal component to the writing of the checks. Assistance by Adult Protective Services was being provided in this case.

\$25,000 cash was stolen from a residence. This case is still being investigated.

Another \$16,000 was fraudulently transferred from bank account.

2023 Merrill Police Department Detective Bureau Report



The Merrill Police Department Detective Bureau is comprised of a general Detective, Narcotics Detective and a Lieutenant Detective. Each Detective has the responsibility of investigating serious criminal activity that takes place in the City of Merrill. 2023 was an even busier year than 2022 with some major criminal cases that consumed many hours of our Detectives' time. Some of those cases or incidents were three Attempted Homicides, a Terroristic threats case through the Merrill School District and a massive surge in Child abuse/neglect cases. Additionally, large increases in both sexual assaults as well as drug activity investigations took place in 2023. In April 2023, Narcotics Detective Matthew Waid resigned from his position, leaving the general Detective and the Lieutenant Detective to investigate major criminal conduct for the remainder of 2023 and into 2024. The Merrill Police Department Detective Bureau executes numerous search warrants that are signed by judges in many different cases to complete investigations and to provide additional evidence in these very important cases. The Detective Bureau is supervised by the Lieutenant Detective but the Lieutenant Detective carries their own caseload of incidents to be investigated. We are proud of the work that we accomplished in 2023. The following is a listing of the cases handled and the outcomes of those cases handled by the Merrill Police Department Detective Bureau in 2023.

* a category where a portion of the cases are still pending, are closed or are not UCR reportable cases.

() numbers present is the 2022 total

Case Type	Number Handled	Cleared	Not Cleared	UCR reportable
Attempted Homicide	3	3	0	Yes
Sex Offenses	2	2	0	Yes
Child Abuse*	44(17)	39	4	Yes
Sexual Assault*	26(13)	22	1	Yes
Drug Activity*	27(20)	14	0	Yes
Child Porn*	5(5)	3	1	Yes

<i>Case Type</i>	<i>Number Handled</i>	<i>Cleared</i>	<i>Not Cleared</i>	<i>UCR reportable</i>
<i>Theft*</i>	<i>4</i>	<i>3</i>	<i>1</i>	<i>Yes</i>
<i>Forgery</i>	<i>4</i>	<i>2</i>	<i>2</i>	<i>Yes</i>
<i>Stolen Vehicle*</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>Yes</i>
<i>Battery</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>Yes</i>
<i>Disorderly Conduct</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>Yes</i>
<i>Threat</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>Yes</i>
<i>Sudden Death*</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>No</i>
<i>Ambulance call</i>	<i>1</i>			<i>No</i>
<i>Structure Fire</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>Yes</i>
<i>Juvenile Complaint*</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>Yes</i>
<i>Agency Assistance</i>	<i>15</i>			<i>No</i>
<i>Information complaint</i>	<i>1</i>			<i>No</i>
<i>Suspicious person</i>	<i>1</i>			<i>No</i>
<i>Traffic Stops</i>	<i>3</i>			<i>No</i>
<i>Search warrant</i>	<i>1</i>			<i>No</i>
<i>Welfare check</i>	<i>1</i>			<i>No</i>
<i>Domestic incident</i>	<i>2</i>	<i>2</i>	<i>0</i>	<i>Yes</i>
<i>Criminal damage</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>Yes</i>
<i>Ordinance Violation</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>Yes</i>
<i>Suicide threat</i>	<i>1</i>			<i>No</i>
<i>Tobacco Violation*</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>Yes</i>
<i>Trespassing*</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>Yes</i>
<i>Train Complaint*</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>Yes</i>
<i>Suspicious vehicle</i>	<i>1</i>			<i>No</i>
<i>Harassment</i>	<i>1</i>			<i>No</i>
<i>Mutual Aid</i>	<i>1</i>			<i>No</i>

Total incidents: 158(148)

Total incidents not reportable to UCR: 46(57)

Total cleared UCR reportable cases: 98(69)

Total UCR reportable cases: 112(91)

Detective Bureau Clearance Rate: 87.5(75.8%)

It should be noted that the average clearance rate across the State of Wisconsin, among law enforcement agencies, stands at around 43.14 %.

Respectfully Submitted,

Lieutenant Detective Don P. Seubert II

Merrill Police Department



Traffic Crash Summary



	2022	2023
Total Crashes	172	184
Occupants	358	408
Number Injured Restrained	17	28
Number Injured Unrestrained	3	9
Fatalities	0	1
Occupants Wearing Seatbelts	329	366
Seatbelt % Compliance	92%	90%
Citations Issued	97	120
Alcohol Involved	7	3
Deer	6	13 (6 non-reportable)
Bicyclists	0	1
Pedestrians	1	2
Controlled Intersection Stop Sign	36	36
Controlled Intersection Traffic Light	10	5
Controlled Intersection Yield Sign	0	0
Controlled Intersection Other	3	0
Uncontrolled Intersection	8	13
Non-Intersection	58	61
Private Property	9	5
Parking Lot	43	61
Roundabout	5	3



The Computerized Vehicle Registration service provided by the Merrill Police Department generated \$11,175.90 in revenue in 2023. In 2022, CVR generated \$9,531.25. We are able to provide license plates for vehicle registrations as well as renewing vehicle registrations.

Total parking tickets issued for 2023 was 585 (This doesn't include voided citations)

Parking permit revenue generated was \$3,028.27 in 2023 versus \$1,503.30 in 2022.

38 suspensions were issued for parking tickets not paid. The DOT assesses a \$5 late suspension fee while we attain \$50 generating \$1,900 in suspensions.

Animal Statistics

2024

INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Strays													
Cats	7	6											13
Dogs	12	8											20
Other	0	0											0
Surrendors													
Cats	32	12											44
Dogs	11	8											19
Other	0	0											0
Transfer													
Cats	0	1											1
Dogs	5	0											5
Other	0	0											0
Born at Shelter / Foster													
Kittens	0	0											0
Puppies	0	0											0
Returns													
Cats	4	3											7
Dogs	3	3											6
Other	0	0											0
Total Incoming	74	41											115

OUTGOING	Jan.	Feb.	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Redeems													
Cats	0	5											5
Dogs	6	6											12
Other	0	0											0
Adoptions													
Cats	29	34											63
Dogs	19	12											31
Other	0	0											0
Euthanasia													
Cats	0	0											0
Dogs	1	4											5
Other	0	0											0
Rescue													
Cats	1	2											3
Dogs	0	0											0
Other	0	0											0
Natural Death													
Cats	1	0											1
Dogs	0	0											0
Other	0	0											0
Total Outgoing	57	63											120

Currently at Shelter													
Cats	21	25											
Dogs	6	10											
Other	0	0											
Currently in Foster Care													
Cats	28	9											
Dogs	7	1											
Other	0	0											
Quarantine Animals													Total
Public Cats	1	0											
Public Dogs	0	0											
LCHS Cats	0	0											
LCHS Dogs	0	0											

3/1/2024

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Cash Basis

Lincoln County Humane Society

Profit & Loss

February 2024

	Feb 24	Budget	Jan - Feb 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
LCHS INCOME					
Animal Related Income					
Sponsorship	461.00	416.67	751.00	833.30	5,000.00
Adoption Fees	3,940.00	4,583.33	7,465.00	9,166.70	55,000.00
Reclamation Fees	100.00	83.33	100.00	166.70	1,000.00
Dog License-Public	0.00	0.00	0.00	0.00	0.00
Dog License-County	0.00	0.00	0.00	0.00	32,000.00
Red Dingo Tags	15.00	0.00	45.00	0.00	0.00
Microchip	10.00	0.00	60.00	0.00	0.00
Other Animal Related Income	120.00	166.67	181.00	333.30	2,000.00
Animal Related Income - Other	0.00	0.00	0.00	0.00	0.00
Total Animal Related Income	4,646.00	5,250.00	8,602.00	10,500.00	95,000.00
Fundraising Income					
Aluminum Cans	385.00	458.33	1,029.00	916.70	5,500.00
Donation Banks	416.13	458.33	874.22	916.70	5,500.00
Sales/General Event Income	9,004.63	4,666.67	9,554.63	9,333.30	56,000.00
Tickets	0.00	0.00	0.00	0.00	0.00
Event Sponsorships	0.00	0.00	0.00	0.00	0.00
Raffle	294.00	0.00	294.00	0.00	8,000.00
Passive Fundraisers	3,292.00	416.67	3,292.00	833.30	5,000.00
Other Fundraising Income	0.00	0.00	0.00	0.00	0.00
Fundraising Income - Other	0.00	0.00	0.00	0.00	0.00
Total Fundraising Income	13,391.76	6,000.00	15,043.85	12,000.00	80,000.00
Donation Income					
General Donation	7,133.69	7,083.33	20,590.30	14,166.70	85,000.00
Sponsorship Income	0.00	0.00	0.00	0.00	0.00
Memorial Income	925.91	2,083.33	2,672.91	4,166.70	25,000.00
In-Kind Donations	0.00	0.00	0.00	0.00	0.00
Other Donation Income	0.00	0.00	0.00	0.00	0.00
Total Donation Income	8,059.60	9,166.66	23,263.21	18,333.40	110,000.00
Municipal Funding					
County Installments	10,250.00	10,250.00	10,250.00	10,250.00	41,000.00
City of Tomahawk	1,500.00	0.00	1,500.00	0.00	1,500.00
City of Merrill	15,000.00	0.00	15,000.00	0.00	15,000.00
Village of Maine	0.00	0.00	1,000.00	0.00	2,000.00
Total Municipal Funding	26,750.00	10,250.00	27,750.00	10,250.00	59,500.00
Other					
CARES Act Emp. Retention C...	0.00	0.00	0.00	0.00	0.00
Bank Interest	0.03	833.33	0.07	1,666.70	10,000.00
Other Income					
Square 4% Surcharge	125.60	100.00	198.12	200.00	1,200.00
Other Income - Other	3.00	0.00	2,702.00	0.00	0.00
Total Other Income	128.60	100.00	2,900.12	200.00	1,200.00
Total Other	128.63	933.33	2,900.19	1,866.70	11,200.00
Total LCHS INCOME	52,975.99	31,599.99	77,559.25	52,950.10	355,700.00
Total Income	52,975.99	31,599.99	77,559.25	52,950.10	355,700.00
Gross Profit	52,975.99	31,599.99	77,559.25	52,950.10	355,700.00
Expense					
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	-9.60

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Cash Basis

Lincoln County Humane Society
Profit & Loss
February 2024

	Feb 24	Budget	Jan - Feb 24	YTD Budget	Annual Budget
EXPENSES					
Animal Related Expenses					
Cat litter	0.00	108.33	242.87	216.70	1,300.00
Food	244.68	208.33	827.31	416.70	2,500.00
Medical - Surgeries/ Exams/E...	2,055.77	4,750.00	6,175.50	9,500.00	57,000.00
Medical Supplies	2,239.56	1,416.67	2,983.38	2,833.30	17,000.00
Dog License to County	0.00	0.00	0.00	0.00	0.00
Sales Tax	0.00	0.00	-65.95	500.00	2,000.00
Microchip	0.00	0.00	0.00	0.00	0.00
Other Animal Related Expenses	0.00	0.00	0.00	0.00	0.00
Total Animal Related Expenses	4,540.01	6,483.33	10,163.11	13,466.70	79,800.00
Total EXPENSES	4,540.01	6,483.33	10,163.11	13,466.70	79,800.00
Fundraising Expenses					
Food	0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	0.00	0.00	0.00
Printing	0.00	0.00	440.40	0.00	0.00
Pavers/Tiles	0.00	16.67	0.00	33.30	200.00
Event Fees	0.00	0.00	0.00	0.00	0.00
Prizes	2,018.32	0.00	2,280.98	0.00	0.00
Starting Cash	0.00	0.00	0.00	0.00	0.00
PayPal Expense	33.47	0.00	170.04	0.00	0.00
Other Fundraising Expenses	0.00	529.17	0.00	1,058.30	6,350.00
Total Fundraising Expenses	2,051.79	545.84	2,891.42	1,091.60	6,550.00
Office Related Expenses					
Computer Purchase	0.00	0.00	0.00	0.00	0.00
Bank & Square Merchant Fees	101.21	83.33	167.82	166.70	1,000.00
Licenses and Permits	116.05	41.67	366.05	83.30	500.00
Domain/QuickBooks/Software	219.00	333.33	732.24	666.70	4,000.00
Professional Fees	0.00	583.33	0.00	1,166.70	7,000.00
Office Supplies / Equipment	423.24	416.67	668.85	833.30	5,000.00
Postage	0.00	41.67	90.47	83.30	500.00
Staff Meetings	538.08	83.33	566.32	166.70	1,000.00
Uniforms	0.00	125.00	0.00	250.00	1,500.00
Other Office Related Expenses	14.97	0.00	-197.60	0.00	0.00
Total Office Related Expenses	1,412.55	1,708.33	2,394.15	3,416.70	20,500.00
Payroll Expenses					
Hourly Employees	9,657.40	11,416.67	19,330.36	22,833.30	137,000.00
Manager Salary	4,391.18	4,666.67	8,782.36	9,333.30	56,000.00
Employee Bonus	0.00	0.00	0.00	0.00	2,600.00
Federal Payroll Tax Expense	1,085.39	1,166.67	2,161.30	2,333.30	14,000.00
Unemployment Expense	191.52	250.00	381.39	500.00	3,000.00
Employee Health Insurance	0.00	0.00	0.00	0.00	0.00
IRA Employer Contribution	315.78	500.00	623.09	1,000.00	6,000.00
Employee Benefits (EAP)	0.00	0.00	0.00	0.00	0.00
Payroll Expenses - Other	139.20		139.20		
Total Payroll Expenses	15,780.47	18,000.01	31,417.70	35,999.90	218,600.00

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Lincoln County Humane Society
Profit & Loss
February 2024

	<u>Feb 24</u>	<u>Budget</u>	<u>Jan - Feb 24</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Shelter Expenses					
Conference Expense	0.00	83.33	0.00	166.70	1,000.00
Security Services	0.00	250.00	33.42	500.00	3,000.00
Staff Education	0.00	0.00	367.96	0.00	0.00
Equipment	0.00	8.33	0.00	16.70	100.00
Repairs/Maintenance	38.47	625.00	282.01	1,250.00	7,500.00
Supplies	679.89	583.33	1,009.87	1,166.70	7,000.00
Electric/Gas	669.00	625.00	1,338.00	1,250.00	7,500.00
Insurance (Gen'l Lia, Vehicle)	0.00	750.00	0.00	1,500.00	9,000.00
Telephone	446.06	458.33	1,138.18	916.70	5,500.00
Vehicle	118.78	375.00	268.72	750.00	4,500.00
Water	0.00	208.33	537.27	416.70	2,500.00
Waste Removal	150.00	208.33	300.00	416.70	2,500.00
Other Shelter Expenses	0.00	0.00	0.00	0.00	0.00
Total Shelter Expenses	<u>2,102.20</u>	<u>4,174.98</u>	<u>5,275.43</u>	<u>8,350.20</u>	<u>50,100.00</u>
Total Expense	<u>25,887.02</u>	<u>30,912.49</u>	<u>52,141.81</u>	<u>62,325.10</u>	<u>375,540.40</u>
Net Ordinary Income	<u>27,088.97</u>	<u>687.50</u>	<u>25,417.44</u>	<u>-9,375.00</u>	<u>-19,840.40</u>
Other Income/Expense					
Other Expense					
Penalty	0.00	0.00	0.00	0.00	0.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Income	<u><u>27,088.97</u></u>	<u><u>687.50</u></u>	<u><u>25,417.44</u></u>	<u><u>-9,375.00</u></u>	<u><u>-19,840.40</u></u>

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Cash Basis

Lincoln County Humane Society
Balance Sheet Prev Year Comparison
As of February 29, 2024

	Feb 29, 24	Feb 28, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Expense Checking Account	83,815.22	87,445.37	-3,630.15	-4.2%
PayPal / Square Checking (R...	3,186.65	203.85	2,982.80	1,463.2%
CoVantage Credit Union				
CoVantage Money Market	268,834.79	308,912.76	-40,077.97	-13.0%
CoVantage Savings	788.85	374.73	414.12	110.5%
Total CoVantage Credit Union	269,623.64	309,287.49	-39,663.85	-12.8%
PayPal	57.50	33.49	24.01	71.7%
Total Checking/Savings	356,683.01	396,970.20	-40,287.19	-10.2%
Other Current Assets				
ERC Receivable	22,748.46	0.00	22,748.46	100.0%
CoVantage CD	50,799.38	0.00	50,799.38	100.0%
Charles Schwab Inv. Account	10,000.00	10,000.00	0.00	0.0%
Total Other Current Assets	83,547.84	10,000.00	73,547.84	735.5%
Total Current Assets	440,230.85	406,970.20	33,260.65	8.2%
Fixed Assets				
Accumulated Depreciation	-136,363.10	-136,363.10	0.00	0.0%
Equipment	27,201.12	27,201.12	0.00	0.0%
Value of Facilities	934,934.13	934,934.13	0.00	0.0%
Total Fixed Assets	825,772.15	825,772.15	0.00	0.0%
TOTAL ASSETS	1,266,003.00	1,232,742.35	33,260.65	2.7%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Live Trap Deposits	0.00	21.00	-21.00	-100.0%
Spay/Neuter Deposits	5,152.10	5,135.00	17.10	0.3%
Payroll Liabilities				
Payroll Tax Liabilities	3,883.18	4,634.30	-751.12	-16.2%
Wage Garnishment Liabili...	0.00	18.27	-18.27	-100.0%
Simple IRA	784.75	710.78	73.97	10.4%
Total Payroll Liabilities	4,667.93	5,363.35	-695.42	-13.0%

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Cash Basis

Lincoln County Humane Society
Balance Sheet Prev Year Comparison
As of February 29, 2024

	Feb 29, 24	Feb 28, 23	\$ Change	% Change
Sales Tax Payable	487.55	0.00	487.55	100.0%
Accrued payroll	6,657.50	6,657.50	0.00	0.0%
Total Other Current Liabilities	16,965.08	17,176.85	-211.77	-1.2%
Total Current Liabilities	16,965.08	17,176.85	-211.77	-1.2%
Total Liabilities	16,965.08	17,176.85	-211.77	-1.2%
Equity				
Fund Balance	1,223,620.48	1,206,037.91	17,582.57	1.5%
Net Income	25,417.44	9,527.59	15,889.85	166.8%
Total Equity	1,249,037.92	1,215,565.50	33,472.42	2.8%
TOTAL LIABILITIES & EQUITY	1,266,003.00	1,232,742.35	33,260.65	2.7%