

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, MARCH 27, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 5:15 pm.
Present: Mayor Hass, Alderperson Lupton, Alderperson Rick, Alderperson Sabatke
Excused: Ron Liberty
Others present: City Administrator/Public Works Director/City Engineer Akey, Street Superintendent Bonack, Building Inspector/Zoning Administrator Pagel, Utility Superintendent Steinagel, City Attorney Hayden, City Clerk Anderson-Malm, Alderperson Weix, Finance Director Ley, Henry & Scarlett Bonack, Greg Latzig and Merrill Community Media.
- II. Consider approving minutes from the previous meeting**
 - 1. Minutes from the February 28th meeting** - Alderperson Rick motioned to approve. Alderperson Lupton seconded and the motion passed.
- III. Water and Sewer Agenda Items**
 - 1. Discuss and approve the Water & Sewer Vouchers** - Alderperson Lupton motioned to approve. Alderperson Rick seconded and the motion passed.
 - 2. Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - Utility Superintendent Steinagel updated the committee with items from his report.
- IV. Street Department Agenda Items**
 - 1. Discuss and approve the Street Department Vouchers** - Alderperson Rick motioned to approve. Alderperson Sabatke seconded and the motion passed.
 - 2. Discuss and consider the updated 2024 Street Opening Permit and Fees** - Mayor Hass motioned to approve. Alderperson Lupton seconded and the motion passed.
 - 3. Consider bids for the M2024-02 Paving Project (S Center Ave and N Sales Street) see attachment** - Alderperson Rick motioned to approve the bid from American Asphalt of Wisconsin Division of Mathy for \$517,380.50. Alderperson Sabatke seconded and the motion passed.
 - 4. Discuss paving the alley located along the north side of Our Savior's Church** - Mayor Hass motioned to approve the amount of \$7,400 to pave the north side of the alley by Our Savior's Church. Alderperson Lupton seconded and the motion passed.
- V. Monthly Reports**

1. **Monthly Report - Building Inspector/Zoning Administrator Pagel -**
2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**
5. **Consider placing monthly reports on file -** Alderperson Rick motioned to place the monthly reports on file. Alderperson Lupton seconded and the motion passed.

VI. Date and Time of Next Meeting - May 1 at 5:15 PM (one-time adjusted date) The time of the May 1st meeting will be 5:30 pm

VII. Public Comment Mayor Hass thanked Alderperson Lupton and Alderperson Sabatke for their service on the Board of Public Works.

VIII. Adjournment Alderperson Rick motioned to Adjourn. Alderperson Lupton seconded and the motion passed. The meeting was adjourned at 5:28 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm