CITY OF MERRILL

COMMON COUNCIL

AGENDA • TUESDAY, APRIL 9, 2024

Regular Meeting	City Hall Council Chambers	7:00 PM

To attend remotely call 727-219-1351 PIN 382 758 361 #

I. Call to Order

II. Invocation - Pastor Mike Southcomb - St Stephens UCC

III. Pledge of Allegiance

IV. Roll Call

V. Common Council Meeting Expectations

The City of Merrill respects the role of our elected officials. Alderpersons and Department Heads are committed to working collaboratively to provide our citizens with the best decision-making for our city's future. This meeting is a formal event and professional conduct is the expectation of all in attendance.

VI. Public Comment

VII. Proclamation

1. 2024 Mayoral Proclamation: Provider Appreciation Day

VIII. Revenue and Expense Reports

1. March Revenue and Expense Reports
2. Revised February Revenue and Expense Reports

IX. Minutes from Previous Meeting

1. Consider placing the minutes from the March 12th meeting on file

X. Communications and Petitions

1. Insurance claim from State Auto on behalf of Lynn Kleinschmidt, regarding a slip and fall claim (December 15, 2022). The City's insurance carrier recommends this claim be disallowed. This is based on the fact that an investigation revealed the City was not liable for this incident.

XI. General Agenda Items for Consideration

1. Consider the 2024-2025 Merrill Police Union contract. Mayor Hass is bringing this directly to the Common Council.

XII. Committee of the Whole

1. Take any action regarding the remaining unallocated ARPA funds of $9,999.76 from the earlier Committee of the Whole.
2. Take any action regarding the EV Charging Station placement and possible funding source from the earlier Committee of the Whole.

XIII. Board of Public Works

1. Discuss and consider the updated 2024 Street Opening permit and fees. The Board of Public Works recommends approval.
2. Consider the bid for the M2024-02 paving project (S Center Avenue and N Sales St) to American Asphalt of Wisconsin Division of Mathy for $517,380.50. The Board of Public Works recommends approval.
3. Consider the paving budget of $7,400 to pave the north side of the alley by Our Savior's Church. The Board of Public Works recommends approval.

XIV. Health & Safety

1. Consider a temporary Class "B" picnic license for the Merrill Historical Society, on April 27, 2024, at The Cosmo Hall, 805 E Main Street, in conjunction with the Merrill Historical Society Trivia Contest 2024. The Health & Safety Committee recommends approval.
2. Consider a temporary Class "B" picnic license for the Lincoln County Fair Association, on August 7, 8, 9, 10, and 11, 2024 at the Merrill Festival Grounds in conjunction with the Lincoln County Fair. The Health & Safety Committee recommends approval.
3. Consider a Class A liquor license for Makalu Real Estate LLC, 1201 Grand Avenue. The Health & Safety Committee recommends approval.
4. Consider a Class "A" liquor license for Merrill Petroleum LLC, 3350 E Main Street. The Health & Safety Committee recommends approval.
5. Consider a Class A liquor license for Express Lane (CAPL Retail LLC), 702 N Center Avenue. The Health & Safety Committee recommends approval.

XV. Personnel & Finance

1. Consider implementing a hiring freeze, except for Police and Fire line positions; have vacant positions evaluated by the Personnel & Finance Committee and forwarded to the Common Council with the Mayor having the ability to bring a position directly to the Common Council. The Personnel & Finance Committee recommends approval. It was suggested by the Administration to include Transit personnel in the final action.
2. Consider the elimination of the Community Development Program Director position upon the retirement of the current employee, effective May 1, 2024. The Personnel & Finance Committee recommends approval.

XVI. Tourism Commission

1. Tourism Report - 2023
2. Tourism Room Tax - SL304 for 2023

XVII. Place Committee Reports on File

1. Consider placing the following reports on file: Committee of the Whole, Enrichment Center, Health & Safety, Festival Grounds, Library Board, Marketing & Communications, Personnel & Finance, Redevelopment Authority, Transit Commission, Board of Public Works, and Parks and Recreation Commission.

XVIII. Ordinances

1. An Ordinance Amending Chapter 26, Article V, Section 26-136 Purchase or possession of tobacco products. The Health & Safety Committee recommends approval.

XIX. Mayor's Appointments

1. Jim Weix to the Central Wisconsin Economic Development Board replacing Adam Rekau

XX. Mayor's Communications

XXI. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

2024 Mayoral Proclamation: Provider Appreciation Day

WHEREAS, Child Care Aware® of America and other organizations nationwide are recognizing Child Care Providers on this day; and

WHEREAS, child care has provided a safe, nurturing place for the enrichment, development of millions of children nationwide, and is a vital force in our economy; and

WHEREAS, the pandemic illuminated how indispensable child care providers are for the well-being and economic security for the City of Merrill's young children, families, and communities; and

WHEREAS, child care programs, which are mostly small businesses, run and staffed predominantly by women, continue to recover from the health and financial hardships stemming from the pandemic to meet the needs of more families; and

WHEREAS, the City of Merrill recognizes that child care has been and continues to be a lifeline for families, communities, and the economy; and

WHEREAS, the future depends on the quality of the early childhood experiences provided to young children today; support for high-quality child care represents a worthy commitment to our children's future;

NOW THEREFORE, I, Steve J. Hass, Mayor of the City of Merrill, hereby proclaim May 10, 2024 as Provider Appreciation Day in the City of Merrill and urge all citizens to recognize Child Care Providers for their important work, and how valuable they are for our communities.

Proclaimed this _____ day of _________, 2024 by Mayor of the City of Merrill, Steve J. Hass.

____
Steve J. Hass, Mayor

Date: April 9, 2024
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

March 2024 Revenues and Expense Summary Report

Please note that because the City Council meeting falls so early in the month, there are several month-end entries that I have not yet recorded (for example, some of our bank statements are not available so the monthly bank interest has not been recorded). The March Revenue and Expense Summary Report shows the summary for the month as of today, but the figures will change as the month-end entries are recorded.

General Fund Revenues
March property tax collections were approximately $527,900. Approximately 79.3% of the property taxes have been paid in the city (Dec-Mar), compared to 80.8% at this point last year. The city will continue to collect taxes through June 30. Other General Fund revenues for the month of March were $513,600. At 25% of the way through 2024 (3 of 12 months), we have collected 25.79% of budgeted revenues. Of note, the City received our first half of County Library Aid, roughly $225,000, and state transit aids (reimbursement of 2023 Q3 and Q4) of $108,000 this month.

General Fund Expenses
General Fund expenses for the month of March were $1,422,930. Total year-to-date General Fund expenditures are approximately $3,292,950, which represents approximately 23.9% of the total budget. In general, current expenses are in line with the budget; there are no known areas of concern or expectations to exceed the 2024 budget.

Compared to YTD 2023, General Fund expenses are roughly $16,550 higher (+0.5%) from the same period last year. Significant changes from YTD 2023 include:

- Streets Department: $76,200 decrease from 2023. The savings includes reallocating efforts from Snow and Ice to Road and Stormwater Maintenance, and savings in operating supplies.
- Employee retirement payout: $31,100 decrease from 2023 related to timing of an employee retirement and payout of leave benefits.
- Over-collected taxes/tax write offs: $27,700 increase from 2023 related to writing of the delinquent personal property tax for Ministry Medical Group (P&F approval 2/27/24).
- Transfers: the 2024 budget included the transfer of $26,945 to Debt Service (budgeted).
- Transit operations: $16,200 increase in personnel costs from 2023 (budgeted).
- Recycling expenses: $16,600 increase vehicle maintenance and increased tipping fees (budgeted)
- Parks: $14,000 increase in 2024 expenses related to increasing personnel and employee health insurance costs, maintenance and repair expenses in 2024 (John Deere tractor repair), and the Civic Rec software program expenses (budgeted).
- Treasurer/Finance Director: $10,100 increase in personnel costs from 2023 (budgeted overlap in the director position in 2024).

Upcoming payments:

- April 1st: 2021C Tax Increment Revenue Bond (TID No. 11) interest payment of $9,080
- May 1st: 2013A GO Bonds (General Government and TID No. 5 & 6) interest payment of $47,618.75
- May 1st: 2020C GO Bonds (General Government, Water/Sewer and TID No. 8 & 11) principal and interest payment of $258,187.50
- May 1st: Environmental Improvement Fund (Water) principal and interest payment of $97,934.22
- Other known upcoming expenses: backpay for the police department, dependent on acceptance of the union contract.

April Settlement of 2023 Tax Roll
General Property Tax Only

Tax District: City of Merrill **County: Lincoln** **Community Code: 35251**

PART I	Taxes Levied	Percent	Allocated Share
A. 1.State Taxes	**-**	**0.000000000**	**-**
B. 1. Portion of State Special Charges Upon County	-		
2. Portion of County Tax Levied Over Entire Tax District	2,271,220.88		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
Total County Taxes - Sum of B1 thru B5	**2,271,220.88**	**0.157447817**	**83,116.62**
C. Special District Codes and Names			
1.			
2.			
3.			
D. Other Special Purpose District Taxes			
1. Total Tax Increment (TIF)	2,559,190.74	0.177410748	93,655.04
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,849,296.00	0.405490675	214,058.30
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	0.46	0.000000032	0.01
Total Tax District Taxes	**8,408,487.20**	**0.582901455**	**307,713.36**
E. School District Codes and Names			
1. Number 3500 School District of Merrill Area	**3,144,600.22**	**0.217993083**	**115,078.43**
2.			
3.			
4.			
5.			
1. Number 1500 North Central Technical College	**600,921.08**	**0.041657645**	**21,991.05**
2.			
3.			
G - 1. Total General Property Taxes - Real and Personal	**14,425,229.38**	**1.000000000**	**527,899.45**
Column 1.	Column 2.	Column 3.	Column 4.

* Must agree with Line 5 Part II.

PART II

Total Collections on Hand	$527,899.45	(1)	
Less: Collections of Special Charges	$0.00	(2)	
Less: Collections of Special Assessments	$0.00	(3)	
Less: Collections of Delinquent Utilities	$0.00	(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	$ 527,899.45	(5)*	
Percentage (Line 5 Divided by Line 6)			0.036595567
Total General Property Taxes (Line G-1 From Part I)	14,425,229.38	(6)	

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	4,404,324.00	15,285.81	2,298,247.34	52.18	2,106,076.66
Intergovernmental	5,208,442.33	0.00	274,290.04	5.27	4,934,152.29
Licenses and Permits	38,045.00	1,255.00	2,195.00	5.77	35,850.00
Fines, Forfeits, & Pen.	117,077.00	(2,618.87)	16,815.94	14.36	100,261.06
Public Charges-Services	8,100.00	299.20	1,495.70	18.47	6,604.30
Miscellaneous Revenues	306,250.00	9,518.96	65,643.50	21.43	240,606.50
TOTAL Non-Departmental	10,082,238.33	23,740.10	2,658,687.52	26.37	7,423,550.81
Municipal Court					
Intergov Charges (Misc.)	7,350.00	300.00	1,627.00	22.14	5,723.00
TOTAL Municipal Court	7,350.00	300.00	1,627.00	22.14	5,723.00
City Attorney					
Intergov Charges (Misc.)	9,000.00	0.00	0.00	0.00	9,000.00
Miscellaneous Revenues	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL City Attorney	39,000.00	0.00	0.00	0.00	39,000.00
Mayor					
Miscellaneous Revenues	2,700.00	0.00	0.00	0.00	2,700.00
TOTAL Mayor	2,700.00	0.00	0.00	0.00	2,700.00
City Admin./PW Director					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	46,275.00	0.00	0.00	0.00	46,275.00
TOTAL City Admin./PW Director	46,275.00	0.00	0.00	0.00	46,275.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	1,445.00	1,593.56	5,435.96	376.19	(3,990.96)
Miscellaneous Revenues	53,845.00	0.00	0.00	0.00	53,845.00
TOTAL Treasurer/Finance Dir.	55,290.00	1,593.56	5,435.96	9.83	49,854.04
City Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	0.00	0.00	750.00
TOTAL Over-Collected Taxes	750.00	0.00	0.00	0.00	750.00
Police					
Intergovernmental	8,200.00	0.00	0.00	0.00	8,200.00
Public Charges-Services	13,150.00	788.90	3,273.05	24.89	9,876.95
Intergov Charges (Misc.)	10,000.00	0.00	8,772.68	87.73	1,227.32
Miscellaneous Revenues	0.00	0.00	1,000.00	0.00	(1,000.00)
TOTAL Police	31,350.00	788.90	13,045.73	41.61	18,304.27
Traffic Control					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Traffic Control	0.00	0.00	0.00	0.00	0.00
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	7,550.00	650.00	770.00	10.20	6,780.00
Intergov Charges (Misc.)	221,899.00	0.00	110,949.30	50.00	110,949.70
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	229,449.00	650.00	111,719.30	48.69	117,729.70
Ambulance/EMS					
Intergovernmental	1,234,075.00	85,209.95	171,054.45	13.86	1,063,020.55
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,234,075.00	85,209.95	171,054.45	13.86	1,063,020.55
Bldg. Inspection/Zoning					
Licenses and Permits	35,000.00	3,161.50	5,889.80	16.83	29,110.20
Miscellaneous Revenues	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Bldg. Inspection/Zoning	40,000.00	3,161.50	5,889.80	14.72	34,110.20
City Engineering					
Miscellaneous Revenues	43,528.00	0.00	0.00	0.00	43,528.00
TOTAL City Engineering	43,528.00	0.00	0.00	0.00	43,528.00
Street Superintendent					
Miscellaneous Revenues	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL Street Superintendent	15,000.00	0.00	0.00	0.00	15,000.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Intergovernmental	354,500.00	23,095.82	70,592.41	19.91	283,907.59
Miscellaneous Revenues	0.00	7,414.25	7,509.25	0.00	(7,509.25)
TOTAL Operations Support (M&E)	354,500.00	30,510.07	78,101.66	22.03	276,398.34
Roads					
Intergovernmental	55,000.00	0.00	0.00	0.00	55,000.00
Licenses and Permits	1,600.00	0.00	0.00	0.00	1,600.00
Public Charges-Services	2,500.00	0.00	1,702.56	68.10	797.44
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	59,100.00	0.00	1,702.56	2.88	57,397.44
Snow and Ice					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	9,000.00	0.00	300.00	3.33	8,700.00
TOTAL Snow and Ice	9,000.00	0.00	300.00	3.33	8,700.00
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00
Airport					
Public Charges-Services	26,000.00	2,085.00	13,790.66	53.04	12,209.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	26,000.00	2,085.00	13,790.66	53.04	12,209.34
Transit					
Specials (Utility Rev.)	267,500.00	107,952.61	107,952.61	40.36	159,547.39
Intergovernmental	77,500.00	0.00	0.00	0.00	77,500.00
Public Charges-Services	117,250.00	9,616.90	26,404.30	22.52	90,845.70
Miscellaneous Revenues	4,000.00	0.00	0.00	0.00	4,000.00
TOTAL Transit	466,250.00	117,569.51	134,356.91	28.82	331,893.09

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garbage Collection					
Miscellaneous Revenues	1,000.00	78.21	156.42	15.64	843.58
TOTAL Garbage Collection	1,000.00	78.21	156.42	15.64	843.58
Recycling					
Intergovernmental	32,750.00	0.00	0.00	0.00	32,750.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Recycling	33,750.00	0.00	0.00	0.00	33,750.00
Weed & Nuisance Control					
Public Charges-Services	4,000.00	0.00	0.00	0.00	4,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	4,000.00	0.00	0.00	0.00	4,000.00
MEC - Enrichment					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL MEC - Enrichment	10,000.00	0.00	0.00	0.00	10,000.00
Library					
Intergovernmental	445,104.29	222,193.00	222,193.00	49.92	222,911.29
Public Charges-Services	3,000.00	338.83	906.81	30.23	2,093.19
Miscellaneous Revenues	0.00	6,300.00	7,002.30	0.00	(7,002.30)
TOTAL Library	448,104.29	228,831.83	230,102.11	51.35	218,002.18
Parks					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	28,000.00	85.31	4,412.62	15.76	23,587.38
Miscellaneous Revenues	0.00	0.00	362.50	0.00	(362.50)
TOTAL Parks	28,000.00	85.31	4,775.12	17.05	23,224.88
Recreation Programs					
Public Charges-Services	41,000.00	0.00	497.64	1.21	40,502.36
TOTAL Recreation Programs	41,000.00	0.00	497.64	1.21	40,502.36
Community/Events					
Public Charges-Services	0.00	80.00	140.00	0.00	(140.00)
TOTAL Community/Events	0.00	80.00	140.00	0.00	(140.00)
Cable Franchise Adm					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
MARC - Smith Center					
Public Charges-Services	84,000.00	18,900.77	24,339.15	28.98	59,660.85
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MARC - Smith Center	84,000.00	18,900.77	24,339.15	28.98	59,660.85

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Aquatic Center					
Intergovernmental	30,000.00	0.00	30,000.00	100.00	0.00
Public Charges-Services	90,000.00	0.00	0.00	0.00	90,000.00
TOTAL Aquatic Center	120,000.00	0.00	30,000.00	25.00	90,000.00
TOTAL REVENUE	13,517,709.62	513,584.71	3,485,721.99	25.79	10,031,987.63
EXPENDITURES					
Common Council					
Personnel Services	36,870.00	3,316.17	6,526.72	17.70	30,343.28
Contractual Services	3,500.00	0.00	0.00	0.00	3,500.00
Supplies & Expenses	10,404.60	206.32	3,229.37	31.04	7,175.23
TOTAL Common Council	50,774.60	3,522.49	9,756.09	19.21	41,018.51
Municipal Court					
Personnel Services	99,462.00	10,651.11	23,228.01	23.35	76,233.99
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	1,274.10	1,480.74	38.97	2,319.26
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,288.00	0.00	6,288.00	100.00	0.00
TOTAL Municipal Court	110,550.00	11,925.21	30,996.75	28.04	79,553.25
City Attorney					
Personnel Services	226,909.00	25,305.49	53,208.47	23.45	173,700.53
Contractual Services	16,500.00	0.00	450.00	2.73	16,050.00
Supplies & Expenses	6,250.00	693.02	693.02	11.09	5,556.98
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	249,659.00	25,998.51	54,351.49	21.77	195,307.51
Mayor					
Personnel Services	26,915.00	3,105.30	6,284.26	23.35	20,630.74
Supplies & Expenses	1,150.00	0.00	40.00	3.48	1,110.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	28,065.00	3,105.30	6,324.26	22.53	21,740.74
City Admin./PW Director					
Personnel Services	84,552.00	9,395.62	19,571.73	23.15	64,980.27
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL City Admin./PW Director	86,552.00	9,395.62	19,571.73	22.61	66,980.27

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Personnel - HR					
Contractual Services	4,750.00	255.05	638.60	13.44	4,111.40
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	5,000.00	255.05	638.60	12.77	4,361.40
City Clerk					
Personnel Services	85,678.00	9,611.79	20,309.65	23.70	65,368.35
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,750.00	463.94	463.94	9.77	4,286.06
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	155.00	0.00	0.00	0.00	155.00
TOTAL City Clerk	91,083.00	10,075.73	20,773.59	22.81	70,309.41
Clerk/Treasurer Staff					
Personnel Services	174,626.00	19,519.73	41,017.09	23.49	133,608.91
Supplies & Expenses	2,000.00	37.45	142.63	7.13	1,857.37
TOTAL Clerk/Treasurer Staff	176,626.00	19,557.18	41,159.72	23.30	135,466.28
Elections - AVERAGED					
Personnel Services	26,665.00	38.85	2,047.85	7.68	24,617.15
Contractual Services	10,085.00	0.00	0.00	0.00	10,085.00
Supplies & Expenses	9,150.00	887.07	1,623.74	17.75	7,526.26
Technology	600.00	0.00	0.00	0.00	600.00
TOTAL Elections - AVERAGED	46,500.00	925.92	3,671.59	7.90	42,828.41
Treasurer/Finance Dir.					
Personnel Services	152,930.00	21,717.81	44,773.86	29.28	108,156.14
Contractual Services	6,750.00	166.10	464.97	6.89	6,285.03
Supplies & Expenses	30,900.00	(1,176.19)	6,000.03	19.42	24,899.97
Technology	500.00	0.00	215.63	43.13	284.37
TOTAL Treasurer/Finance Dir.	191,080.00	20,707.72	51,454.49	26.93	139,625.51
Information Technology					
Personnel Services	70,325.00	8,772.00	16,321.76	23.21	54,003.24
Technology	109,675.00	10,112.10	28,844.74	26.30	80,830.26
TOTAL Information Technology	180,000.00	18,884.10	45,166.50	25.09	134,833.50
Assessment of Property					
Contractual Services	31,500.00	0.00	7,250.00	23.02	24,250.00
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Assessment of Property	31,550.00	0.00	7,250.00	22.98	24,300.00
Independent Auditing					
Contractual Services	23,500.00	4,918.78	4,918.78	20.93	18,581.22
Technology	1,550.00	1,672.00	1,672.00	107.87	(122.00)
TOTAL Independent Auditing	25,050.00	6,590.78	6,590.78	26.31	18,459.22

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Maintenance					
Personnel Services	129,085.00	15,316.84	32,880.29	25.47	96,204.71
Contractual Services	93,000.00	9,653.09	24,676.42	26.53	68,323.58
Supplies & Expenses	18,415.00	1,615.44	3,431.23	18.63	14,983.77
Capital Outlay	7,000.00	0.00	0.00	0.00	7,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	247,500.00	26,585.37	60,987.94	24.64	186,512.06
City Maint-Library					
Personnel Services	0.00	674.85	686.71	0.00	(686.71)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	674.85	686.71	0.00	(686.71)
City Maint-Fire Station					
Personnel Services	0.00	157.13	157.13	0.00	(157.13)
TOTAL City Maint-Fire Station	0.00	157.13	157.13	0.00	(157.13)
Livingston Building					
Contractual Services	3,100.00	44.57	149.53	4.82	2,950.47
TOTAL Livingston Building	3,100.00	44.57	149.53	4.82	2,950.47
Over-Collected Taxes					
Supplies & Expenses	600.00	27,867.75	28,020.54	670.09	(27,420.54)
TOTAL Over-Collected Taxes	600.00	27,867.75	28,020.54	670.09	(27,420.54)
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	303,556.00	120,195.00	263,508.13	86.81	40,047.87
TOTAL Insurance/Employee	303,556.00	120,195.00	263,508.13	86.81	40,047.87
Police					
Personnel Services	2,846,013.00	271,396.97	610,670.67	21.46	2,235,342.33
Contractual Services	65,600.00	737.34	48,050.61	73.25	17,549.39
Supplies & Expenses	82,250.00	3,231.38	11,085.29	13.48	71,164.71
Fixed Charges	36,261.00	0.00	0.00	0.00	36,261.00
Capital Outlay	99,000.00	5,488.21	6,324.47	6.39	92,675.53
Technology	39,500.00	116.28	3,007.40	7.61	36,492.60
TOTAL Police	3,168,624.00	280,970.18	679,138.44	21.43	2,489,485.56
Traffic Control					
Personnel Services	10,827.00	377.12	1,618.60	14.95	9,208.40
Supplies & Expenses	15,758.00	314.48	1,080.07	6.85	14,677.93
TOTAL Traffic Control	26,585.00	691.60	2,698.67	10.15	23,886.33

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Fire Protection					
Personnel Services	1,625,252.00	161,693.53	373,615.05	22.99	1,251,636.95
Contractual Services	27,175.00	2,045.80	6,248.41	22.99	20,926.59
Supplies & Expenses	73,000.00	9,186.11	14,021.21	19.21	58,978.79
Capital Outlay	10,000.00	0.00	0.00	0.00	10,000.00
Technology	15,750.00	0.00	389.47	2.47	15,360.53
TOTAL Fire Protection	1,751,177.00	172,925.44	394,274.14	22.51	1,356,902.86
Ambulance/EMS					
Personnel Services	1,095,025.00	110,513.10	264,658.88	24.17	830,366.12
Contractual Services	26,675.00	2,045.80	6,248.37	23.42	20,426.63
Supplies & Expenses	102,125.00	4,910.13	18,602.72	18.22	83,522.28
Technology	10,250.00	0.00	389.47	3.80	9,860.53
TOTAL Ambulance/EMS	1,234,075.00	117,469.03	289,899.44	23.49	944,175.56
Bldg. Inspection/Zoning					
Personnel Services	164,890.00	18,627.76	39,427.82	23.91	125,462.18
Contractual Services	450.00	11.37	22.74	5.05	427.26
Supplies & Expenses	4,550.00	160.70	448.45	9.86	4,101.55
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	169,890.00	18,799.83	39,899.01	23.49	129,990.99
City Sealer					
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL City Sealer	2,000.00	0.00	0.00	0.00	2,000.00
City Engineering					
Personnel Services	57,028.00	0.00	343.17	0.60	56,684.83
Contractual Services	2,500.00	0.00	0.00	0.00	2,500.00
Supplies & Expenses	2,000.00	42.09	111.33	5.57	1,888.67
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL City Engineering	63,528.00	42.09	454.50	0.72	63,073.50
Street Commissioner					
Personnel Services	4,305.00	496.86	1,005.51	23.36	3,299.49
Contractual Services	250.00	22.74	45.49	18.20	204.51
Supplies & Expenses	1,070.00	0.00	0.00	0.00	1,070.00
TOTAL Street Commissioner	5,625.00	519.60	1,051.00	18.68	4,574.00
Street Superintendent					
Personnel Services	112,627.00	12,080.74	24,656.27	21.89	87,970.73
Supplies & Expenses	1,200.00	19.00	19.00	1.58	1,181.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	113,827.00	12,099.74	24,675.27	21.68	89,151.73

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garage Maintenance					
Personnel Services	280.00	241.79	2,682.71	958.11	(2,402.71)
Contractual Services	36,775.00	3,230.43	9,634.22	26.20	27,140.78
Supplies & Expenses	13,500.00	1,568.91	4,601.89	34.09	8,898.11
Capital Outlay	0.00	0.00	123.00	0.00	(123.00)
TOTAL Garage Maintenance	50,555.00	5,041.13	17,041.82	33.71	33,513.18
Operations Support (M&E)					
Personnel Services	252,773.00	21,290.31	56,292.81	22.27	196,480.19
Contractual Services	3,000.00	0.00	2,736.00	91.20	264.00
Supplies & Expenses	427,050.00	33,867.89	69,348.90	16.24	357,701.10
Technology	300.00	0.00	0.00	0.00	300.00
TOTAL Operations Support (M&E)	683,123.00	55,158.20	128,377.71	18.79	554,745.29
Roads					
Personnel Services	249,523.00	56,110.51	93,017.86	37.28	156,505.14
Supplies & Expenses	111,750.00	2,658.19	5,914.90	5.29	105,835.10
TOTAL Roads	361,273.00	58,768.70	98,932.76	27.38	262,340.24
Street Cleaning					
Personnel Services	52,184.00	1,719.88	7,737.43	14.83	44,446.57
Supplies & Expenses	3,900.00	0.00	97.50	2.50	3,802.50
TOTAL Street Cleaning	56,084.00	1,719.88	7,834.93	13.97	48,249.07
Snow and Ice					
Personnel Services	220,608.00	13,621.14	45,658.08	20.70	174,949.92
Contractual Services	1,750.00	270.00	270.00	15.43	1,480.00
Supplies & Expenses	72,100.00	4,112.38	30,057.63	41.69	42,042.37
TOTAL Snow and Ice	294,458.00	18,003.52	75,985.71	25.81	218,472.29
Stormwater Maintenance					
Personnel Services	38,032.00	7,404.00	7,576.74	19.92	30,455.26
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	38,000.00	24,076.00	24,076.00	63.36	13,924.00
TOTAL Stormwater Maintenance	78,032.00	31,480.00	31,652.74	40.56	46,379.26
Street Painting-Marking					
Personnel Services	22,894.00	0.00	0.00	0.00	22,894.00
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	42,894.00	0.00	0.00	0.00	42,894.00
Street Leave Expenses					
Personnel Services	94,529.00	12,762.97	20,287.42	21.46	74,241.58
TOTAL Street Leave Expenses	94,529.00	12,762.97	20,287.42	21.46	74,241.58

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Lighting					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	163,000.00	13,486.80	29,826.80	18.30	133,173.20
TOTAL Street Lighting	163,000.00	13,486.80	29,826.80	18.30	133,173.20
Stormwater Plan/Const.					
Contractual Services	4,000.00	0.00	1,500.00	37.50	2,500.00
TOTAL Stormwater Plan/Const.	4,000.00	0.00	1,500.00	37.50	2,500.00
Airport					
Personnel Services	1,000.00	35.19	93.85	9.39	906.15
Contractual Services	119,540.96	8,239.31	25,614.97	21.43	93,925.99
Supplies & Expenses	22,325.00	1,322.12	3,145.23	14.09	19,179.77
TOTAL Airport	142,865.96	9,596.62	28,854.05	20.20	114,011.91
Transit					
Personnel Services	450,690.95	52,371.92	110,273.98	24.47	340,416.97
Contractual Services	4,500.00	408.26	1,234.07	27.42	3,265.93
Supplies & Expenses	89,100.00	2,905.47	13,144.35	14.75	75,955.65
Fixed Charges	32,695.00	0.00	20,300.84	62.09	12,394.16
Technology	5,500.00	159.24	318.48	5.79	5,181.52
TOTAL Transit	582,485.95	55,844.89	145,271.72	24.94	437,214.23
Garbage Collection					
Personnel Services	80,705.00	6,926.95	15,362.32	19.04	65,342.68
Supplies & Expenses	125,400.00	11,009.59	24,579.90	19.60	100,820.10
Capital Outlay	61,500.00	2,309.06	8,705.11	14.15	52,794.89
TOTAL Garbage Collection	267,605.00	20,245.60	48,647.33	18.18	218,957.67
Recycling					
Personnel Services	88,136.00	8,526.49	18,919.90	21.47	69,216.10
Supplies & Expenses	141,550.00	9,542.55	27,394.14	19.35	114,155.86
Capital Outlay	11,500.00	0.00	0.00	0.00	11,500.00
TOTAL Recycling	241,186.00	18,069.04	46,314.04	19.20	194,871.96
Weed & Nuisance Control					
Personnel Services	9,227.00	6.99	1,660.32	17.99	7,566.68
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,600.00	43.89	43.89	2.74	1,556.11
TOTAL Weed & Nuisance Control	11,077.00	50.88	1,704.21	15.39	9,372.79
Health Officer					
Personnel Services	5,813.00	0.00	0.00	0.00	5,813.00
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	0.00	0.00	0.00	5,888.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MEC - Enrichment					
Personnel Services	173,300.00	18,313.72	38,644.24	22.30	134,655.76
Contractual Services	675.00	76.79	214.89	31.84	460.11
Supplies & Expenses	1,750.00	463.09	848.04	48.46	901.96
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	176,725.00	18,853.60	39,707.17	22.47	137,017.83
Library					
Personnel Services	811,686.00	89,100.58	190,645.06	23.49	621,040.94
Contractual Services	74,500.00	3,740.65	10,831.02	14.54	63,668.98
Supplies & Expenses	51,500.00	5,750.90	12,286.04	23.86	39,213.96
Fixed Charges	12,000.00	2,780.00	2,906.00	24.22	9,094.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Print Media - Library	48,550.00	1,325.62	8,229.70	16.95	40,320.30
Non-Print Media-Library	14,250.00	255.38	656.41	4.61	13,593.59
Technology	38,070.00	917.32	1,037.80	2.73	37,032.20
TOTAL Library	1,050,556.00	103,870.45	226,592.03	21.57	823,963.97
Parks					
Personnel Services	317,932.00	32,065.15	71,153.16	22.38	246,778.84
Contractual Services	38,500.00	2,021.89	5,311.89	13.80	33,188.11
Supplies & Expenses	50,450.00	3,983.66	13,335.69	26.43	37,114.31
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	3,441.13	5,655.15	30.57	12,844.85
TOTAL Parks	425,382.00	41,511.83	95,455.89	22.44	329,926.11
Athletic Park Lights					
Contractual Services	1,800.00	89.05	254.78	14.15	1,545.22
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,800.00	89.05	254.78	14.15	1,545.22
Ott's Park Lights					
Contractual Services	1,450.00	179.66	280.54	19.35	1,169.46
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Ott's Park Lights	1,500.00	179.66	280.54	18.70	1,219.46
Recreation Programs					
Personnel Services	210,352.00	19,087.19	41,382.35	19.67	168,969.65
Contractual Services	6,725.00	876.68	2,734.83	40.67	3,990.17
Supplies & Expenses	23,325.00	1,085.24	2,721.63	11.67	20,603.37
TOTAL Recreation Programs	240,402.00	21,049.11	46,838.81	19.48	193,563.19
Community/Events					
Personnel Services	4,115.00	0.00	0.00	0.00	4,115.00
Supplies & Expenses	22,200.00	0.00	8,349.00	37.61	13,851.00
TOTAL Community/Events	26,315.00	0.00	8,349.00	31.73	17,966.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Decorations & Banners					
Personnel Services	3,228.00	0.00	766.61	23.75	2,461.39
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	5,000.00	0.00	0.00	0.00	5,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	10,028.00	0.00	766.61	7.64	9,261.39
Outside Agencies					
Supplies & Expenses	44,271.15	11,271.15	31,771.15	71.76	12,500.00
TOTAL Outside Agencies	44,271.15	11,271.15	31,771.15	71.76	12,500.00
MARC - Smith Center					
Personnel Services	43,700.00	4,771.06	11,035.66	25.25	32,664.34
Contractual Services	68,150.00	6,885.33	17,366.87	25.48	50,783.13
Supplies & Expenses	12,150.00	2,759.49	3,659.88	30.12	8,490.12
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL MARC - Smith Center	129,000.00	14,415.88	32,062.41	24.85	96,937.59
Aquatic Center					
Personnel Services	102,790.00	0.00	0.00	0.00	102,790.00
Contractual Services	27,500.00	455.56	1,619.90	5.89	25,880.10
Supplies & Expenses	47,710.00	1,019.72	1,019.72	2.14	46,690.28
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL Aquatic Center	180,000.00	1,475.28	2,639.62	1.47	177,360.38
Economic Development					
Contractual Services	17,500.00	0.00	15,750.00	90.00	1,750.00
TOTAL Economic Development	17,500.00	0.00	15,750.00	90.00	1,750.00
Transfers					
Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	13,772,056.66	1,422,930.03	3,292,950.29	23.91	10,479,106.37
REVENUES OVER/(UNDER) EXPENDITURES	(254,347.04)	(909,345.32)	192,771.70	0.00	(447,118.74)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Remediation Action					
Taxes (or Utility Rev.)	36,945.00	0.00	36,945.00	100.00	0.00
TOTAL Remediation Action	36,945.00	0.00	36,945.00	100.00	0.00
TOTAL REVENUE	36,945.00	0.00	36,945.00	100.00	0.00
EXPENDITURES					
Remediation Action					
Personnel Services	11,250.00	286.17	870.55	7.74	10,379.45
Contractual Services	22,500.00	284.42	3,814.86	16.95	18,685.14
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	33,750.00	570.59	4,685.41	13.88	29,064.59
TOTAL EXPENDITURES	33,750.00	570.59	4,685.41	13.88	29,064.59
REVENUES OVER/(UNDER) EXPENDITURES	3,195.00	(570.59)	32,259.59	0.00	(29,064.59)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	64,238.00	0.00	64,238.00	100.00	0.00
Intergovernmental	66,738.00	0.00	0.00	0.00	66,738.00
TOTAL Police-SRO	130,976.00	0.00	64,238.00	49.05	66,738.00
TOTAL REVENUE	130,976.00	0.00	64,238.00	49.05	66,738.00
EXPENDITURES					
Police-SRO					
Personnel Services	128,226.00	12,107.96	28,477.05	22.21	99,748.95
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	2,250.00	0.00	0.00	0.00	2,250.00
TOTAL Police-SRO	130,976.00	12,107.96	28,477.05	21.74	102,498.95
TOTAL EXPENDITURES	130,976.00	12,107.96	28,477.05	21.74	102,498.95
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(12,107.96)	35,760.95	0.00	(35,760.95)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Camping Improvements					
Intergovernmental	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Camping Improvements	100,000.00	0.00	0.00	0.00	100,000.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	76,850.00	0.00	36,000.00	46.84	40,850.00
Public Charges-Services	14,000.00	0.00	10,461.25	74.72	3,538.75
Miscellaneous Revenues	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Merrill Festival Grounds	96,850.00	0.00	46,461.25	47.97	50,388.75
Room Tax					
Taxes (or Utility Rev.)	150,000.00	14,576.28	25,694.45	17.13	124,305.55
TOTAL Room Tax	150,000.00	14,576.28	25,694.45	17.13	124,305.55
Bierman Building					
Public Charges-Services	13,000.00	2,055.00	6,512.18	50.09	6,487.82
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	13,000.00	2,055.00	6,512.18	50.09	6,487.82
TOTAL REVENUE	359,850.00	16,631.28	78,667.88	21.86	281,182.12
EXPENDITURES					
Camping Improvements					
Capital Outlay	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Camping Improvements	100,000.00	0.00	0.00	0.00	100,000.00
Merrill Festival Grounds					
Personnel Services	18,015.00	0.00	0.00	0.00	18,015.00
Contractual Services	33,542.00	1,424.50	3,925.61	11.70	29,616.39
Supplies & Expenses	6,500.00	0.00	0.00	0.00	6,500.00
Capital Outlay	54,050.00	0.00	0.00	0.00	54,050.00
TOTAL Merrill Festival Grounds	112,107.00	1,424.50	3,925.61	3.50	108,181.39
Room Tax					
Supplies & Expenses	116,650.00	17,926.50	17,926.50	15.37	98,723.50
TOTAL Room Tax	116,650.00	17,926.50	17,926.50	15.37	98,723.50

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Bierman Building					
Personnel Services	12,030.00	2,012.76	4,033.18	33.53	7,996.82
Contractual Services	24,450.00	2,127.94	6,300.96	25.77	18,149.04
Supplies & Expenses	6,025.00	574.14	1,572.68	26.10	4,452.32
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	42,505.00	4,714.84	11,906.82	28.01	30,598.18
TOTAL EXPENDITURES	371,262.00	24,065.84	33,758.93	9.09	337,503.07
REVENUES OVER/(UNDER) EXPENDITURES	(11,412.00)	(7,434.56)	44,908.95	0.00	(56,320.95)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	130,550.00	2,599.61	19,059.52	14.60	111,490.48
TOTAL CDBG Grants/Loans	130,550.00	2,599.61	19,059.52	14.60	111,490.48
Community Development					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0.00
Intergov Charges (Misc.)	34,500.00	0.00	0.00	0.00	34,500.00
TOTAL Community Development	44,500.00	0.00	10,000.00	22.47	34,500.00
TOTAL REVENUE	175,050.00	2,599.61	29,059.52	16.60	145,990.48
EXPENDITURES					
CDBG Grants/Loans					
Special Services	175,500.00	0.00	0.00	0.00	175,500.00
TOTAL CDBG Grants/Loans	175,500.00	0.00	0.00	0.00	175,500.00
Community Development					
Personnel Services	50,494.00	5,528.66	12,005.24	23.78	38,488.76
Contractual Services	400.00	11.37	22.74	5.69	377.26
Supplies & Expenses	2,025.00	107.12	303.42	14.98	1,721.58
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	52,919.00	5,647.15	12,331.40	23.30	40,587.60
TOTAL EXPENDITURES	228,419.00	5,647.15	12,331.40	5.40	216,087.60
REVENUES OVER/(UNDER) EXPENDITURES	(53,369.00)	(3,047.54)	16,728.12	0.00	(70,097.12)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	76,000.00	3,676.21	5,069.56	6.67	70,930.44
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	76,000.00	3,676.21	5,069.56	6.67	70,930.44
TOTAL REVENUE	76,000.00	3,676.21	5,069.56	6.67	70,930.44
EXPENDITURES					
Aviation Fuel					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	5,100.00	239.97	3,365.74	65.99	1,734.26
Special Services	79,000.00	35,568.39	35,821.78	45.34	43,178.22
Fixed Charges	6,425.00	0.00	0.00	0.00	6,425.00
Capital Outlay	0.00	0.00	29.98	0.00	(29.98)
TOTAL Aviation Fuel	90,525.00	35,808.36	39,217.50	43.32	51,307.50
TOTAL EXPENDITURES	90,525.00	35,808.36	39,217.50	43.32	51,307.50
REVENUES OVER/(UNDER) EXPENDITURES	(14,525.00)	(32,132.15)	(34,147.94)	0.00	19,622.94

*** END OF REPORT ***

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Debt Service					
Taxes (or Utility Rev.)	3,174,163.00	79,382.02	1,784,616.02	56.22	1,389,546.98
Miscellaneous Revenues	0.00	0.00	3,071.97	0.00	(3,071.97)
Other Financing Sources	22,233.00	0.00	15,632.00	70.31	6,601.00
TOTAL Debt Service	3,196,396.00	79,382.02	1,803,319.99	56.42	1,393,076.01
TOTAL REVENUE	3,196,396.00	79,382.02	1,803,319.99	56.42	1,393,076.01
EXPENDITURES					
Debt Service					
Debt Service	1,732,996.37	105,940.12	105,940.12	6.11	1,627,056.25
TOTAL Debt Service	1,732,996.37	105,940.12	105,940.12	6.11	1,627,056.25
TID - Debt Service					
Debt Service	1,463,400.34	150,344.80	150,344.80	10.27	1,313,055.54
TOTAL TID - Debt Service	1,463,400.34	150,344.80	150,344.80	10.27	1,313,055.54
TOTAL EXPENDITURES	3,196,396.71	256,284.92	256,284.92	8.02	2,940,111.79
REVENUES OVER/(UNDER) EXPENDITURES	(0.71)	(176,902.90)	1,547,035.07	0.00	(1,547,035.78)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	1,152,167.79	0.00	800,238.61	69.46	351,929.18
Intergovernmental	47,294.42	0.00	0.00	0.00	47,294.42
TOTAL TID #3 - East Side	1,199,462.21	0.00	800,238.61	66.72	399,223.60
TOTAL REVENUE	1,199,462.21	0.00	800,238.61	66.72	399,223.60
EXPENDITURES					
TID #3 - East Side					
Personnel Services	6,543.00	0.00	0.00	0.00	6,543.00
Contractual Services	3,150.00	2,125.00	2,625.00	83.33	525.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	798,924.00	0.00	0.00	0.00	798,924.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	365,000.00	0.00	0.00	0.00	365,000.00
TOTAL TID #3 - East Side	1,198,617.00	2,125.00	2,625.00	0.22	1,195,992.00
TOTAL EXPENDITURES	1,198,617.00	2,125.00	2,625.00	0.22	1,195,992.00
REVENUES OVER/(UNDER) EXPENDITURES	845.21	(2,125.00)	797,613.61	0.00	(796,768.40)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	217,874.28	0.00	217,874.28	100.00	0.00
Intergovernmental	23,877.64	0.00	0.00	0.00	23,877.64
TOTAL TID #4 -Thielman/P Ridge	241,751.92	0.00	217,874.28	90.12	23,877.64
TOTAL REVENUE	241,751.92	0.00	217,874.28	90.12	23,877.64
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	6,325.00	0.00	0.00	0.00	6,325.00
Contractual Services	2,400.00	1,805.00	2,805.00	116.88	(405.00)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	133,081.00	43,299.28	43,299.28	32.54	89,781.72
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	95,000.00	0.00	0.00	0.00	95,000.00
TOTAL TID #4 -Thielman/P Ridge	236,806.00	45,104.28	46,104.28	19.47	190,701.72
TOTAL EXPENDITURES	236,806.00	45,104.28	46,104.28	19.47	190,701.72
REVENUES OVER/(UNDER) EXPENDITURES	4,945.92	(45,104.28)	171,770.00	0.00	(166,824.08)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	14,266.80	0.00	14,266.80	100.00	0.00
Intergovernmental	137.21	0.00	0.00	0.00	137.21
TOTAL TID #5 - Hwy 107/Taylor	14,404.01	0.00	14,266.80	99.05	137.21
TOTAL REVENUE	14,404.01	0.00	14,266.80	99.05	137.21
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	693.00	0.00	0.00	0.00	693.00
Contractual Services	650.00	2,135.00	2,135.00	328.46	(1,485.00)
Fixed Charges	2,272.00	0.00	0.00	0.00	2,272.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #5 - Hwy 107/Taylor	3,615.00	2,135.00	2,135.00	59.06	1,480.00
TOTAL EXPENDITURES	3,615.00	2,135.00	2,135.00	59.06	1,480.00
REVENUES OVER/(UNDER) EXPENDITURES	10,789.01	(2,135.00)	12,131.80	0.00	(1,342.79)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	173,358.00	0.00	173,358.00	100.00	0.00
Intergovernmental	2,844.45	0.00	0.00	0.00	2,844.45
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	176,202.45	0.00	173,358.00	98.39	2,844.45
TOTAL REVENUE	176,202.45	0.00	173,358.00	98.39	2,844.45
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	2,650.00	150.00	1,650.00	62.26	1,000.00
Special Services	10,000.00	0.00	0.00	0.00	10,000.00
Fixed Charges	31,808.00	0.00	0.00	0.00	31,808.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	47,443.00	150.00	1,650.00	3.48	45,793.00
TOTAL EXPENDITURES	47,443.00	150.00	1,650.00	3.48	45,793.00
REVENUES OVER/(UNDER) EXPENDITURES	128,759.45	(150.00)	171,708.00	0.00	(42,948.55)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	809,138.43	0.00	209,138.43	25.85	600,000.00
Intergovernmental	1,475.77	0.00	0.00	0.00	1,475.77
Miscellaneous Revenues	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL TID #7 - N Center Ave	870,614.20	0.00	209,138.43	24.02	661,475.77
TOTAL REVENUE	870,614.20	0.00	209,138.43	24.02	661,475.77
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	77,265.00	0.00	0.00	0.00	77,265.00
Contractual Services	12,900.00	150.00	1,650.00	12.79	11,250.00
Special Services	30,000.00	0.00	0.00	0.00	30,000.00
Fixed Charges	62,495.00	0.00	0.00	0.00	62,495.00
Capital Outlay	600,000.00	0.00	0.00	0.00	600,000.00
TOTAL TID #7 - N Center Ave	782,660.00	150.00	1,650.00	0.21	781,010.00
TOTAL EXPENDITURES	782,660.00	150.00	1,650.00	0.21	781,010.00
REVENUES OVER/(UNDER) EXPENDITURES	87,954.20	(150.00)	207,488.43	0.00	(119,534.23)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	262,738.59	0.00	81,321.29	30.95	181,417.30
Intergovernmental	3,667.68	0.00	0.00	0.00	3,667.68
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	365,000.00	0.00	15,001.00	4.11	349,999.00
TOTAL TID #8 - West Side	631,406.27	0.00	96,322.29	15.26	535,083.98
TID #8 -River Bend Trail					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 -River Bend Trail	0.00	0.00	0.00	0.00	0.00
TID #8 - 201 S Prospect					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	631,406.27	0.00	96,322.29	15.26	535,083.98
EXPENDITURES					
TID #8 - West Side					
Personnel Services	15,105.00	0.00	0.00	0.00	15,105.00
Contractual Services	4,650.00	150.00	1,900.00	40.86	2,750.00
Special Services	102,500.00	0.00	0.00	0.00	102,500.00
Fixed Charges	207,188.00	0.00	0.00	0.00	207,188.00
Capital Outlay	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL TID #8 - West Side	389,443.00	150.00	1,900.00	0.49	387,543.00
TID #8 - 201 S Prospect					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	389,443.00	150.00	1,900.00	0.49	387,543.00
REVENUES OVER/(UNDER) EXPENDITURES	241,963.27	(150.00)	94,422.29	0.00	147,540.98

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-O'Day St.					
Taxes (or Utility Rev.)	1,163,456.21	0.00	13,456.21	1.16	1,150,000.00
Intergovernmental	4,895.81	0.00	0.00	0.00	4,895.81
Public Charges-Services	0.00	400.00	400.00	0.00	(400.00)
Miscellaneous Revenues	95,000.00	0.00	0.00	0.00	95,000.00
TOTAL TID #9-O'Day St.	1,263,352.02	400.00	13,856.21	1.10	1,249,495.81
TOTAL REVENUE	1,263,352.02	400.00	13,856.21	1.10	1,249,495.81
EXPENDITURES					
TID #9-O'Day St.					
Personnel Services	58,157.00	0.00	0.00	0.00	58,157.00
Contractual Services	16,650.00	185.00	1,275.00	7.66	15,375.00
Special Services	10,000.00	132.22	529.18	5.29	9,470.82
Fixed Charges	32,000.00	0.00	0.00	0.00	32,000.00
Capital Outlay	1,150,000.00	126.00	252.00	0.02	1,149,748.00
TOTAL TID #9-O'Day St.	1,266,807.00	443.22	2,056.18	0.16	1,264,750.82
TID #9-S.Center Ave.					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-S.Center Ave.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,266,807.00	443.22	2,056.18	0.16	1,264,750.82
REVENUES OVER/(UNDER) EXPENDITURES	(3,454.98)	(43.22)	11,800.03	0.00	(15,255.01)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	116,107.98	0.00	116,107.98	100.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	116,107.98	0.00	116,107.98	100.00	0.00
TOTAL REVENUE	116,107.98	0.00	116,107.98	100.00	0.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	8,150.00	150.00	150.00	1.84	8,000.00
Special Services	10,000.00	0.00	0.00	0.00	10,000.00
Fixed Charges	65,208.00	36,082.74	36,082.74	55.33	29,125.26
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	87,933.00	36,232.74	36,232.74	41.20	51,700.26
TOTAL EXPENDITURES	87,933.00	36,232.74	36,232.74	41.20	51,700.26
REVENUES OVER/(UNDER) EXPENDITURES	28,174.98	(36,232.74)	79,875.24	0.00	(51,700.26)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	354,101.60	0.00	0.00	0.00	354,101.60
Intergovernmental	16,304.81	0.00	0.00	0.00	16,304.81
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	370,406.41	0.00	0.00	0.00	370,406.41
TOTAL REVENUE	370,406.41	0.00	0.00	0.00	370,406.41
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	8,005.00	0.00	346.72	4.33	7,658.28
Contractual Services	2,900.00	150.00	1,650.00	56.90	1,250.00
Special Services	10,000.00	0.00	10,000.00	100.00	0.00
Fixed Charges	170,577.00	0.00	0.00	0.00	170,577.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	191,482.00	150.00	11,996.72	6.27	179,485.28
TOTAL EXPENDITURES	191,482.00	150.00	11,996.72	6.27	179,485.28
REVENUES OVER/(UNDER) EXPENDITURES	178,924.41	(150.00)	(11,996.72)	0.00	190,921.13

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	29,678.99	0.00	29,678.99	100.00	0.00
TOTAL TID #12 - Weinbrenner	29,678.99	0.00	29,678.99	100.00	0.00
TOTAL REVENUE	29,678.99	0.00	29,678.99	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	707.00	0.00	0.00	0.00	707.00
Contractual Services	900.00	150.00	650.00	72.22	250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	7,625.00	0.00	0.00	0.00	7,625.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	39,232.00	150.00	650.00	1.66	38,582.00
TOTAL EXPENDITURES	39,232.00	150.00	650.00	1.66	38,582.00
REVENUES OVER/(UNDER) EXPENDITURES	(9,553.01)	(150.00)	29,028.99	0.00	(38,582.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #13 - Industrial					
Taxes (or Utility Rev.)	495.60	0.00	495.60	100.00	0.00
TOTAL TID #13 - Industrial	495.60	0.00	495.60	100.00	0.00
TOTAL REVENUE	495.60	0.00	495.60	100.00	0.00
EXPENDITURES					
TID #13 - Industrial					
Personnel Services	3,050.00	0.00	0.00	0.00	3,050.00
Contractual Services	1,150.00	150.00	650.00	56.52	500.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	4,200.00	150.00	650.00	15.48	3,550.00
TOTAL EXPENDITURES	4,200.00	150.00	650.00	15.48	3,550.00
REVENUES OVER/(UNDER) EXPENDITURES	(3,704.40)	(150.00)	(154.40)	0.00	(3,550.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #14 - Car Wash					
Taxes (or Utility Rev.)	15,806.47	0.00	15,806.47	100.00	0.00
TOTAL TID #14 - Car Wash	15,806.47	0.00	15,806.47	100.00	0.00
TOTAL REVENUE	15,806.47	0.00	15,806.47	100.00	0.00
EXPENDITURES					
TID #14 - Car Wash					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	150.00	400.00	61.54	250.00
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #14 - Car Wash	2,500.00	150.00	400.00	16.00	2,100.00
TOTAL EXPENDITURES	2,500.00	150.00	400.00	16.00	2,100.00
REVENUES OVER/(UNDER) EXPENDITURES	13,306.47	(150.00)	15,406.47	0.00	(2,100.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	938,300.00	0.00	113,329.23	12.08	824,970.77
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	948,300.00	0.00	113,329.23	11.95	834,970.77
Streets - Sealcoat					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
Streets - Concrete					
Taxes (or Utility Rev.)	87,500.00	0.00	0.00	0.00	87,500.00
Specials (Utility Rev.)	2,500.00	0.00	815.81	32.63	1,684.19
TOTAL Streets - Concrete	90,000.00	0.00	815.81	0.91	89,184.19
Streets - Resurfacing					
Taxes (or Utility Rev.)	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL Streets - Resurfacing	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUE	1,298,300.00	0.00	114,145.04	8.79	1,184,154.96
	==============	==============	==============	======	==============
EXPENDITURES					
============					
Streets - Sealcoat					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
Streets - Concrete					
Personnel Services	40,377.00	0.00	823.87	2.04	39,553.13
Supplies & Expenses	49,623.00	0.00	2,352.30	4.74	47,270.70
TOTAL Streets - Concrete	90,000.00	0.00	3,176.17	3.53	86,823.83
Streets - Resurfacing					
Personnel Services	28,725.00	0.00	0.00	0.00	28,725.00
Supplies & Expenses	171,275.00	22.22	22.22	0.01	171,252.78
TOTAL Streets - Resurfacing	200,000.00	22.22	22.22	0.01	199,977.78

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Capital Outlay/Projects					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	1,097,580.96	28,822.43	28,822.43	2.63	1,068,758.53
TOTAL Capital Outlay/Projects	1,097,580.96	28,822.43	28,822.43	2.63	1,068,758.53
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,447,580.96	28,844.65	32,020.82	2.21	1,415,560.14
REVENUES OVER/(UNDER) EXPENDITURES	(149,280.96)	(28,844.65)	82,124.22	0.00	(231,405.18)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	130,035.00	10,271.91	29,503.02	22.69	100,531.98
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,847,250.00	167,465.65	440,753.68	23.86	1,406,496.32
Intergov Charges (Misc.)	25,750.00	1,475.83	15,035.25	58.39	10,714.75
Miscellaneous Revenues	15,000.00	0.00	7,175.35	47.84	7,824.65
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,018,035.00	179,213.39	492,467.30	24.40	1,525,567.70
TOTAL REVENUE	2,018,035.00	179,213.39	492,467.30	24.40	1,525,567.70
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	141,350.00	0.00	0.00	0.00	141,350.00
TOTAL Non-Departmental	141,350.00	0.00	0.00	0.00	141,350.00
Pumping Expenses					
	96,500.00	2,757.38	16,867.31	17.48	79,632.69
TOTAL Pumping Expenses	96,500.00	2,757.38	16,867.31	17.48	79,632.69
Water Treatment Expenses					
	78,750.00	3,527.72	11,656.82	14.80	67,093.18
TOTAL Water Treatment Expenses	78,750.00	3,527.72	11,656.82	14.80	67,093.18
Trans & Distribution Exp					
	300,500.00	23,653.99	65,081.83	21.66	235,418.17
TOTAL Trans & Distribution Exp	300,500.00	23,653.99	65,081.83	21.66	235,418.17
Customer Accts Expenses					
	117,000.00	10,714.25	22,861.87	19.54	94,138.13
TOTAL Customer Accts Expenses	117,000.00	10,714.25	22,861.87	19.54	94,138.13
Admin & General Expenses					
	886,500.00	34,695.22	98,570.82	11.12	787,929.18
TOTAL Admin & General Expenses	886,500.00	34,695.22	98,570.82	11.12	787,929.18

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Work					
	2,000.00	104.99	165.82	8.29	1,834.18
TOTAL Contract Work	2,000.00	104.99	165.82	8.29	1,834.18
Taxes					
	415,000.00	3,908.38	399,725.70	96.32	15,274.30
TOTAL Taxes	415,000.00	3,908.38	399,725.70	96.32	15,274.30
Debt Service					
	35,000.00	4,659.38	4,659.38	13.31	30,340.62
TOTAL Debt Service	35,000.00	4,659.38	4,659.38	13.31	30,340.62
TOTAL EXPENDITURES	2,072,600.00	84,021.31	619,589.55	29.89	1,453,010.45
REVENUES OVER/(UNDER) EXPENDITURES	(54,565.00)	95,192.08	(127,122.25)	0.00	72,557.25

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2024

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	85,000.00	0.00	13,787.76	16.22	71,212.24
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	279.33	1,242.73	16.57	6,257.27
Miscellaneous Revenues	15,000.00	0.00	3,135.99	20.91	11,864.01
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,700,513.00	162,271.69	405,517.95	23.85	1,294,995.05
Other Charges-Services	225,000.00	18,961.54	43,443.51	19.31	181,556.49
TOTAL Non-Departmental	2,033,013.00	181,512.56	467,127.94	22.98	1,565,885.06
TOTAL REVENUE	2,033,013.00	181,512.56	467,127.94	22.98	1,565,885.06
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	491,350.00	10,650.40	27,275.71	5.55	464,074.29
TOTAL Non-Departmental	491,350.00	10,650.40	27,275.71	5.55	464,074.29
Contract Work					
	500.00	44.49	44.49	8.90	455.51
TOTAL Contract Work	500.00	44.49	44.49	8.90	455.51
Taxes - SS/Medicare					
	42,000.00	4,563.93	10,638.23	25.33	31,361.77
TOTAL Taxes - SS/Medicare	42,000.00	4,563.93	10,638.23	25.33	31,361.77
Operations					
	338,000.00	20,350.49	77,006.53	22.78	260,993.47
TOTAL Operations	338,000.00	20,350.49	77,006.53	22.78	260,993.47
Maintenance					
	332,000.00	18,385.86	45,457.30	13.69	286,542.70
TOTAL Maintenance	332,000.00	18,385.86	45,457.30	13.69	286,542.70
Customer Accts Expenses					
	143,000.00	12,327.41	25,217.58	17.63	117,782.42
TOTAL Customer Accts Expenses	143,000.00	12,327.41	25,217.58	17.63	117,782.42

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Admin & General Expenses					
	520,000.00	34,153.09	95,827.13	18.43	424,172.87
TOTAL Admin & General Expenses	520,000.00	34,153.09	95,827.13	18.43	424,172.87
Taxes & Depreciation					
	382,000.00	0.00	0.00	0.00	382,000.00
TOTAL Taxes & Depreciation	382,000.00	0.00	0.00	0.00	382,000.00
Transfers					
	9,750.00	2,574.00	2,574.00	26.40	7,176.00
TOTAL Transfers	9,750.00	2,574.00	2,574.00	26.40	7,176.00
TOTAL EXPENDITURES	2,258,600.00	103,049.67	284,040.97	12.58	1,974,559.03
REVENUES OVER/(UNDER) EXPENDITURES	(225,587.00)	78,462.89	183,086.97	0.00	(408,673.97)

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Date: April 9, 2024
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

REVISED February 2024 Revenues and Expense Summary Report

I've attached a revised February 2024 Revenues and Expense Summary Report for your review. The reports provided at last month's Common Council meeting included errors in Tax Increment Districts 3, 5, 6, and 7 reports. This version has been corrected.

I believe the reporting errors were related to the print settings that I had set up in the system. Thanks for your patience while I learn the tips and tricks of our system.

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	4,404,324.00	59,388.25	2,282,961.53	51.83	2,121,362.47
Intergovernmental	5,208,442.33	9,624.31	274,290.04	5.27	4,934,152.29
Licenses and Permits	38,045.00	355.00	940.00	2.47	37,105.00
Fines, Forfeits, & Pen.	117,077.00	6,759.23	19,434.81	16.60	97,642.19
Public Charges-Services	8,100.00	926.68	1,196.50	14.77	6,903.50
Miscellaneous Revenues	306,250.00	7,449.71	56,124.54	18.33	250,125.46
TOTAL Non-Departmental	10,082,238.33	84,503.18	2,634,947.42	26.13	7,447,290.91
Municipal Court					
Intergov Charges (Misc.)	7,350.00	450.00	1,327.00	18.05	6,023.00
TOTAL Municipal Court	7,350.00	450.00	1,327.00	18.05	6,023.00
City Attorney					
Intergov Charges (Misc.)	9,000.00	0.00	0.00	0.00	9,000.00
Miscellaneous Revenues	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL City Attorney	39,000.00	0.00	0.00	0.00	39,000.00
Mayor					
Miscellaneous Revenues	2,700.00	0.00	0.00	0.00	2,700.00
TOTAL Mayor	2,700.00	0.00	0.00	0.00	2,700.00
City Admin./PW Director					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	46,275.00	0.00	0.00	0.00	46,275.00
TOTAL City Admin./PW Director	46,275.00	0.00	0.00	0.00	46,275.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	1,445.00	1,710.60	3,842.40	265.91	(2,397.40)
Miscellaneous Revenues	53,845.00	0.00	0.00	0.00	53,845.00
TOTAL Treasurer/Finance Dir.	55,290.00	1,710.60	3,842.40	6.95	51,447.60
City Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	0.00	0.00	750.00
TOTAL Over-Collected Taxes	750.00	0.00	0.00	0.00	750.00
Police					
Intergovernmental	8,200.00	0.00	0.00	0.00	8,200.00
Public Charges-Services	13,150.00	1,333.15	2,484.15	18.89	10,665.85
Intergov Charges (Misc.)	10,000.00	0.00	8,772.68	87.73	1,227.32
Miscellaneous Revenues	0.00	0.00	1,000.00	0.00	(1,000.00)
TOTAL Police	31,350.00	1,333.15	12,256.83	39.10	19,093.17
Traffic Control					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Traffic Control	0.00	0.00	0.00	0.00	0.00
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	7,550.00	120.00	120.00	1.59	7,430.00
Intergov Charges (Misc.)	221,899.00	0.00	110,949.30	50.00	110,949.70
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	229,449.00	120.00	111,069.30	48.41	118,379.70
Ambulance/EMS					
Intergovernmental	1,234,075.00	85,844.50	85,844.50	6.96	1,148,230.50
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,234,075.00	85,844.50	85,844.50	6.96	1,148,230.50
Bldg. Inspection/Zoning					
Licenses and Permits	35,000.00	1,300.50	2,728.30	7.80	32,271.70
Miscellaneous Revenues	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Bldg. Inspection/Zoning	40,000.00	1,300.50	2,728.30	6.82	37,271.70
City Engineering					
Miscellaneous Revenues	43,528.00	0.00	0.00	0.00	43,528.00
TOTAL City Engineering	43,528.00	0.00	0.00	0.00	43,528.00
Street Superintendent					
Miscellaneous Revenues	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL Street Superintendent	15,000.00	0.00	0.00	0.00	15,000.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Intergovernmental	354,500.00	19,147.12	45,958.62	12.96	308,541.38
Miscellaneous Revenues	0.00	0.00	95.00	0.00	(95.00)
TOTAL Operations Support (M&E)	354,500.00	19,147.12	46,053.62	12.99	308,446.38
Roads					
Intergovernmental	55,000.00	0.00	0.00	0.00	55,000.00
Licenses and Permits	1,600.00	0.00	0.00	0.00	1,600.00
Public Charges-Services	2,500.00	1,702.56	1,702.56	68.10	797.44
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	59,100.00	1,702.56	1,702.56	2.88	57,397.44
Snow and Ice					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	9,000.00	300.00	300.00	3.33	8,700.00
TOTAL Snow and Ice	9,000.00	300.00	300.00	3.33	8,700.00
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00
Airport					
Public Charges-Services	26,000.00	840.00	11,705.66	45.02	14,294.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	26,000.00	840.00	11,705.66	45.02	14,294.34
Transit					
Specials (Utility Rev.)	267,500.00	0.00	0.00	0.00	267,500.00
Intergovernmental	77,500.00	0.00	0.00	0.00	77,500.00
Public Charges-Services	117,250.00	12,255.40	16,787.40	14.32	100,462.60
Miscellaneous Revenues	4,000.00	0.00	0.00	0.00	4,000.00
TOTAL Transit	466,250.00	12,255.40	16,787.40	3.60	449,462.60

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garbage Collection					
Miscellaneous Revenues	1,000.00	78.21	78.21	7.82	921.79
TOTAL Garbage Collection	1,000.00	78.21	78.21	7.82	921.79
Recycling					
Intergovernmental	32,750.00	0.00	0.00	0.00	32,750.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Recycling	33,750.00	0.00	0.00	0.00	33,750.00
Weed & Nuisance Control					
Public Charges-Services	4,000.00	0.00	0.00	0.00	4,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	4,000.00	0.00	0.00	0.00	4,000.00
MEC - Enrichment					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL MEC - Enrichment	10,000.00	0.00	0.00	0.00	10,000.00
Library					
Intergovernmental	445,104.29	0.00	0.00	0.00	445,104.29
Public Charges-Services	3,000.00	240.55	567.98	18.93	2,432.02
Miscellaneous Revenues	0.00	702.30	702.30	0.00	(702.30)
TOTAL Library	448,104.29	942.85	1,270.28	0.28	446,834.01
Parks					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	28,000.00	1,677.74	4,327.31	15.45	23,672.69
Miscellaneous Revenues	0.00	0.00	362.50	0.00	(362.50)
TOTAL Parks	28,000.00	1,677.74	4,689.81	16.75	23,310.19
Recreation Programs					
Public Charges-Services	41,000.00	379.15	497.64	1.21	40,502.36
TOTAL Recreation Programs	41,000.00	379.15	497.64	1.21	40,502.36
Community/Events					
Public Charges-Services	0.00	60.00	60.00	0.00	(60.00)
TOTAL Community/Events	0.00	60.00	60.00	0.00	(60.00)
Cable Franchise Adm					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
MARC - Smith Center					
Public Charges-Services	84,000.00	1,856.84	5,438.38	6.47	78,561.62
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MARC - Smith Center	84,000.00	1,856.84	5,438.38	6.47	78,561.62

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Aquatic Center					
Intergovernmental	30,000.00	0.00	30,000.00	100.00	0.00
Public Charges-Services	90,000.00	0.00	0.00	0.00	90,000.00
TOTAL Aquatic Center	120,000.00	0.00	30,000.00	25.00	90,000.00
TOTAL REVENUE	13,517,709.62	214,501.80	2,970,599.31	21.98	10,547,110.31
EXPENDITURES					
Common Council					
Personnel Services	36,870.00	2,098.66	3,210.55	8.71	33,659.45
Contractual Services	3,500.00	0.00	0.00	0.00	3,500.00
Supplies & Expenses	10,404.60	322.45	3,023.05	29.05	7,381.55
TOTAL Common Council	50,774.60	2,421.11	6,233.60	12.28	44,541.00
Municipal Court					
Personnel Services	99,462.00	7,606.55	12,576.90	12.64	86,885.10
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	130.82	206.64	5.44	3,593.36
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,288.00	0.00	6,288.00	100.00	0.00
TOTAL Municipal Court	110,550.00	7,737.37	19,071.54	17.25	91,478.46
City Attorney					
Personnel Services	226,909.00	17,394.12	27,902.98	12.30	199,006.02
Contractual Services	16,500.00	75.00	450.00	2.73	16,050.00
Supplies & Expenses	6,250.00	0.00	0.00	0.00	6,250.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	249,659.00	17,469.12	28,352.98	11.36	221,306.02
Mayor					
Personnel Services	26,915.00	2,070.20	3,178.96	11.81	23,736.04
Supplies & Expenses	1,150.00	40.00	40.00	3.48	1,110.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	28,065.00	2,110.20	3,218.96	11.47	24,846.04
City Admin./PW Director					
Personnel Services	84,552.00	6,493.10	10,176.11	12.04	74,375.89
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL City Admin./PW Director	86,552.00	6,493.10	10,176.11	11.76	76,375.89

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Personnel - HR					
Contractual Services	4,750.00	383.55	383.55	8.07	4,366.45
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	5,000.00	383.55	383.55	7.67	4,616.45
City Clerk					
Personnel Services	85,678.00	6,596.15	10,697.86	12.49	74,980.14
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,750.00	0.00	0.00	0.00	4,750.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	155.00	0.00	0.00	0.00	155.00
TOTAL City Clerk	91,083.00	6,596.15	10,697.86	11.75	80,385.14
Clerk/Treasurer Staff					
Personnel Services	174,626.00	13,301.59	21,497.36	12.31	153,128.64
Supplies & Expenses	2,000.00	105.18	105.18	5.26	1,894.82
TOTAL Clerk/Treasurer Staff	176,626.00	13,406.77	21,602.54	12.23	155,023.46
Elections - AVERAGED					
Personnel Services	26,665.00	2,009.00	2,009.00	7.53	24,656.00
Contractual Services	10,085.00	0.00	0.00	0.00	10,085.00
Supplies & Expenses	9,150.00	736.67	736.67	8.05	8,413.33
Technology	600.00	0.00	0.00	0.00	600.00
TOTAL Elections - AVERAGED	46,500.00	2,745.67	2,745.67	5.90	43,754.33
Treasurer/Finance Dir.					
Personnel Services	152,930.00	14,677.77	23,056.05	15.08	129,873.95
Contractual Services	6,750.00	178.08	298.87	4.43	6,451.13
Supplies & Expenses	30,900.00	5,255.65	7,176.22	23.22	23,723.78
Technology	500.00	0.00	215.63	43.13	284.37
TOTAL Treasurer/Finance Dir.	191,080.00	20,111.50	30,746.77	16.09	160,333.23
Information Technology					
Personnel Services	70,325.00	4,668.55	7,549.76	10.74	62,775.24
Technology	109,675.00	1,339.71	18,732.64	17.08	90,942.36
TOTAL Information Technology	180,000.00	6,008.26	26,282.40	14.60	153,717.60
Assessment of Property					
Contractual Services	31,500.00	0.00	7,250.00	23.02	24,250.00
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Assessment of Property	31,550.00	0.00	7,250.00	22.98	24,300.00
Independent Auditing					
Contractual Services	23,500.00	0.00	0.00	0.00	23,500.00
Technology	1,550.00	0.00	0.00	0.00	1,550.00
TOTAL Independent Auditing	25,050.00	0.00	0.00	0.00	25,050.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Maintenance					
Personnel Services	129,085.00	10,800.94	17,563.45	13.61	111,521.55
Contractual Services	93,000.00	6,702.88	15,023.33	16.15	77,976.67
Supplies & Expenses	18,415.00	1,082.21	1,815.79	9.86	16,599.21
Capital Outlay	7,000.00	0.00	0.00	0.00	7,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	247,500.00	18,586.03	34,402.57	13.90	213,097.43
City Maint-Library					
Personnel Services	0.00	11.86	11.86	0.00	(11.86)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	11.86	11.86	0.00	(11.86)
City Maint-Fire Station					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
Livingston Building					
Contractual Services	3,100.00	104.96	104.96	3.39	2,995.04
TOTAL Livingston Building	3,100.00	104.96	104.96	3.39	2,995.04
Over-Collected Taxes					
Supplies & Expenses	600.00	152.79	152.79	25.47	447.21
TOTAL Over-Collected Taxes	600.00	152.79	152.79	25.47	447.21
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	303,556.00	129,650.40	143,313.13	47.21	160,242.87
TOTAL Insurance/Employee	303,556.00	129,650.40	143,313.13	47.21	160,242.87
Police					
Personnel Services	2,846,013.00	185,479.58	339,273.70	11.92	2,506,739.30
Contractual Services	65,600.00	46,249.30	47,313.27	72.12	18,286.73
Supplies & Expenses	82,250.00	5,250.38	7,853.91	9.55	74,396.09
Fixed Charges	36,261.00	0.00	0.00	0.00	36,261.00
Capital Outlay	99,000.00	836.26	836.26	0.84	98,163.74
Technology	39,500.00	134.99	2,891.12	7.32	36,608.88
TOTAL Police	3,168,624.00	237,950.51	398,168.26	12.57	2,770,455.74
Traffic Control					
Personnel Services	10,827.00	398.80	1,241.48	11.47	9,585.52
Supplies & Expenses	15,758.00	309.30	765.59	4.86	14,992.41
TOTAL Traffic Control	26,585.00	708.10	2,007.07	7.55	24,577.93

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Fire Protection					
Personnel Services	1,625,252.00	110,056.84	211,921.52	13.04	1,413,330.48
Contractual Services	27,175.00	2,507.63	4,202.61	15.46	22,972.39
Supplies & Expenses	73,000.00	2,181.62	4,835.10	6.62	68,164.90
Capital Outlay	10,000.00	0.00	0.00	0.00	10,000.00
Technology	15,750.00	389.47	389.47	2.47	15,360.53
TOTAL Fire Protection	1,751,177.00	115,135.56	221,348.70	12.64	1,529,828.30
Ambulance/EMS					
Personnel Services	1,095,025.00	72,371.32	154,145.78	14.08	940,879.22
Contractual Services	26,675.00	2,507.62	4,202.57	15.75	22,472.43
Supplies & Expenses	102,125.00	9,941.54	13,692.59	13.41	88,432.41
Technology	10,250.00	389.47	389.47	3.80	9,860.53
TOTAL Ambulance/EMS	1,234,075.00	85,209.95	172,430.41	13.97	1,061,644.59
Bldg. Inspection/Zoning					
Personnel Services	164,890.00	12,804.05	20,800.06	12.61	144,089.94
Contractual Services	450.00	11.37	11.37	2.53	438.63
Supplies & Expenses	4,550.00	99.85	287.75	6.32	4,262.25
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	169,890.00	12,915.27	21,099.18	12.42	148,790.82
City Sealer					
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL City Sealer	2,000.00	0.00	0.00	0.00	2,000.00
City Engineering					
Personnel Services	57,028.00	0.00	343.17	0.60	56,684.83
Contractual Services	2,500.00	0.00	0.00	0.00	2,500.00
Supplies & Expenses	2,000.00	0.00	69.24	3.46	1,930.76
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL City Engineering	63,528.00	0.00	412.41	0.65	63,115.59
Street Commissioner					
Personnel Services	4,305.00	331.24	508.65	11.82	3,796.35
Contractual Services	250.00	22.75	22.75	9.10	227.25
Supplies & Expenses	1,070.00	0.00	0.00	0.00	1,070.00
TOTAL Street Commissioner	5,625.00	353.99	531.40	9.45	5,093.60
Street Superintendent					
Personnel Services	112,627.00	8,035.52	12,575.53	11.17	100,051.47
Supplies & Expenses	1,200.00	0.00	0.00	0.00	1,200.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	113,827.00	8,035.52	12,575.53	11.05	101,251.47

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garage Maintenance					
Personnel Services	280.00	2,415.14	2,440.92	871.76	(2,160.92)
Contractual Services	36,775.00	3,703.74	6,403.79	17.41	30,371.21
Supplies & Expenses	13,500.00	2,600.98	3,032.98	22.47	10,467.02
Capital Outlay	0.00	0.00	123.00	0.00	(123.00)
TOTAL Garage Maintenance	50,555.00	8,719.86	12,000.69	23.74	38,554.31
Operations Support (M&E)					
Personnel Services	252,773.00	18,435.83	35,002.50	13.85	217,770.50
Contractual Services	3,000.00	2,736.00	2,736.00	91.20	264.00
Supplies & Expenses	427,050.00	8,138.36	35,481.01	8.31	391,568.99
Technology	300.00	0.00	0.00	0.00	300.00
TOTAL Operations Support (M&E)	683,123.00	29,310.19	73,219.51	10.72	609,903.49
Roads					
Personnel Services	249,523.00	23,938.24	36,907.35	14.79	212,615.65
Supplies & Expenses	111,750.00	109.39	3,256.71	2.91	108,493.29
TOTAL Roads	361,273.00	24,047.63	40,164.06	11.12	321,108.94
Street Cleaning					
Personnel Services	52,184.00	5,746.99	6,017.55	11.53	46,166.45
Supplies & Expenses	3,900.00	97.50	97.50	2.50	3,802.50
TOTAL Street Cleaning	56,084.00	5,844.49	6,115.05	10.90	49,968.95
Snow and Ice					
Personnel Services	220,608.00	13,672.39	32,036.94	14.52	188,571.06
Contractual Services	1,750.00	0.00	0.00	0.00	1,750.00
Supplies & Expenses	72,100.00	11,222.30	25,945.25	35.99	46,154.75
TOTAL Snow and Ice	294,458.00	24,894.69	57,982.19	19.69	236,475.81
Stormwater Maintenance					
Personnel Services	38,032.00	166.06	172.74	0.45	37,859.26
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	38,000.00	0.00	0.00	0.00	38,000.00
TOTAL Stormwater Maintenance	78,032.00	166.06	172.74	0.22	77,859.26
Street Painting-Marking					
Personnel Services	22,894.00	0.00	0.00	0.00	22,894.00
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	42,894.00	0.00	0.00	0.00	42,894.00
Street Leave Expenses					
Personnel Services	94,529.00	4,800.89	7,524.45	7.96	87,004.55
TOTAL Street Leave Expenses	94,529.00	4,800.89	7,524.45	7.96	87,004.55

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Lighting					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	163,000.00	13,493.52	16,340.00	10.02	146,660.00
TOTAL Street Lighting	163,000.00	13,493.52	16,340.00	10.02	146,660.00
Stormwater Plan/Const.					
Contractual Services	4,000.00	1,500.00	1,500.00	37.50	2,500.00
TOTAL Stormwater Plan/Const.	4,000.00	1,500.00	1,500.00	37.50	2,500.00
Airport					
Personnel Services	1,000.00	0.00	58.66	5.87	941.34
Contractual Services	119,540.96	11,688.96	17,375.66	14.54	102,165.30
Supplies & Expenses	22,325.00	1,074.26	1,823.11	8.17	20,501.89
TOTAL Airport	142,865.96	12,763.22	19,257.43	13.48	123,608.53
Transit					
Personnel Services	450,690.95	34,620.10	57,902.06	12.85	392,788.89
Contractual Services	4,500.00	478.02	825.81	18.35	3,674.19
Supplies & Expenses	89,100.00	3,356.88	9,277.57	10.41	79,822.43
Fixed Charges	32,695.00	0.00	20,300.84	62.09	12,394.16
Technology	5,500.00	159.24	159.24	2.90	5,340.76
TOTAL Transit	582,485.95	38,614.24	88,465.52	15.19	494,020.43
Garbage Collection					
Personnel Services	80,705.00	5,244.38	8,435.37	10.45	72,269.63
Supplies & Expenses	125,400.00	11,355.19	13,570.31	10.82	111,829.69
Capital Outlay	61,500.00	3,588.55	6,396.05	10.40	55,103.95
TOTAL Garbage Collection	267,605.00	20,188.12	28,401.73	10.61	239,203.27
Recycling					
Personnel Services	88,136.00	5,376.50	10,393.41	11.79	77,742.59
Supplies & Expenses	141,550.00	10,291.69	17,851.59	12.61	123,698.41
Capital Outlay	11,500.00	0.00	0.00	0.00	11,500.00
TOTAL Recycling	241,186.00	15,668.19	28,245.00	11.71	212,941.00
Weed & Nuisance Control					
Personnel Services	9,227.00	1,086.34	1,653.33	17.92	7,573.67
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,600.00	0.00	0.00	0.00	1,600.00
TOTAL Weed & Nuisance Control	11,077.00	1,086.34	1,653.33	14.93	9,423.67
Health Officer					
Personnel Services	5,813.00	0.00	0.00	0.00	5,813.00
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	0.00	0.00	0.00	5,888.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MEC - Enrichment					
Personnel Services	173,300.00	12,606.89	20,330.52	11.73	152,969.48
Contractual Services	675.00	67.81	138.10	20.46	536.90
Supplies & Expenses	1,750.00	382.66	384.95	22.00	1,365.05
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	176,725.00	13,057.36	20,853.57	11.80	155,871.43
Library					
Personnel Services	811,686.00	60,688.82	101,544.48	12.51	710,141.52
Contractual Services	74,500.00	3,691.41	7,090.37	9.52	67,409.63
Supplies & Expenses	51,500.00	4,868.14	6,535.14	12.69	44,964.86
Fixed Charges	12,000.00	126.00	126.00	1.05	11,874.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Print Media - Library	48,550.00	4,330.26	6,904.08	14.22	41,645.92
Non-Print Media-Library	14,250.00	358.70	401.03	2.81	13,848.97
Technology	38,070.00	102.48	120.48	0.32	37,949.52
TOTAL Library	1,050,556.00	74,165.81	122,721.58	11.68	927,834.42
Parks					
Personnel Services	317,932.00	23,996.60	39,088.01	12.29	278,843.99
Contractual Services	38,500.00	1,985.75	3,290.00	8.55	35,210.00
Supplies & Expenses	50,450.00	1,779.43	9,277.34	18.39	41,172.66
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	414.02	2,214.02	11.97	16,285.98
TOTAL Parks	425,382.00	28,175.80	53,869.37	12.66	371,512.63
Athletic Park Lights					
Contractual Services	1,800.00	79.07	165.73	9.21	1,634.27
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,800.00	79.07	165.73	9.21	1,634.27
Ott's Park Lights					
Contractual Services	1,450.00	0.00	100.88	6.96	1,349.12
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Ott's Park Lights	1,500.00	0.00	100.88	6.73	1,399.12
Recreation Programs					
Personnel Services	210,352.00	13,919.08	22,295.16	10.60	188,056.84
Contractual Services	6,725.00	910.45	1,858.15	27.63	4,866.85
Supplies & Expenses	23,325.00	752.43	1,636.39	7.02	21,688.61
TOTAL Recreation Programs	240,402.00	15,581.96	25,789.70	10.73	214,612.30
Community/Events					
Personnel Services	4,115.00	0.00	0.00	0.00	4,115.00
Supplies & Expenses	22,200.00	8,349.00	8,349.00	37.61	13,851.00
TOTAL Community/Events	26,315.00	8,349.00	8,349.00	31.73	17,966.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Decorations & Banners					
Personnel Services	3,228.00	509.48	766.61	23.75	2,461.39
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	5,000.00	0.00	0.00	0.00	5,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	10,028.00	509.48	766.61	7.64	9,261.39
Outside Agencies					
Supplies & Expenses	44,271.15	20,000.00	20,500.00	46.31	23,771.15
TOTAL Outside Agencies	44,271.15	20,000.00	20,500.00	46.31	23,771.15
MARC - Smith Center					
Personnel Services	43,700.00	4,048.27	6,264.60	14.34	37,435.40
Contractual Services	68,150.00	5,327.08	10,481.54	15.38	57,668.46
Supplies & Expenses	12,150.00	995.39	900.39	7.41	11,249.61
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL MARC - Smith Center	129,000.00	10,370.74	17,646.53	13.68	111,353.47
Aquatic Center					
Personnel Services	102,790.00	0.00	0.00	0.00	102,790.00
Contractual Services	27,500.00	558.73	1,164.34	4.23	26,335.66
Supplies & Expenses	47,710.00	0.00	0.00	0.00	47,710.00
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL Aquatic Center	180,000.00	558.73	1,164.34	0.65	178,835.66
Economic Development					
Contractual Services	17,500.00	0.00	15,750.00	90.00	1,750.00
TOTAL Economic Development	17,500.00	0.00	15,750.00	90.00	1,750.00
Transfers					
Transfers	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	13,772,056.66	1,093,188.13	1,868,984.26	13.57	11,903,072.40
REVENUES OVER/(UNDER) EXPENDITURES	(254,347.04)	(878,686.33)	1,101,615.05	0.00	(1,355,962.09)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Remediation Action					
Taxes (or Utility Rev.)	36,945.00	36,945.00	36,945.00	100.00	0.00
TOTAL Remediation Action	36,945.00	36,945.00	36,945.00	100.00	0.00
TOTAL REVENUE	36,945.00	36,945.00	36,945.00	100.00	0.00
EXPENDITURES					
Remediation Action					
Personnel Services	11,250.00	194.17	584.38	5.19	10,665.62
Contractual Services	22,500.00	2,723.31	3,530.44	15.69	18,969.56
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	33,750.00	2,917.48	4,114.82	12.19	29,635.18
TOTAL EXPENDITURES	33,750.00	2,917.48	4,114.82	12.19	29,635.18
REVENUES OVER/(UNDER) EXPENDITURES	3,195.00	34,027.52	32,830.18	0.00	(29,635.18)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	64,238.00	64,238.00	64,238.00	100.00	0.00
Intergovernmental	66,738.00	0.00	0.00	0.00	66,738.00
TOTAL Police-SRO	130,976.00	64,238.00	64,238.00	49.05	66,738.00
TOTAL REVENUE	130,976.00	64,238.00	64,238.00	49.05	66,738.00
EXPENDITURES					
Police-SRO					
Personnel Services	128,226.00	8,548.13	16,369.09	12.77	111,856.91
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	2,250.00	0.00	0.00	0.00	2,250.00
TOTAL Police-SRO	130,976.00	8,548.13	16,369.09	12.50	114,606.91
TOTAL EXPENDITURES	130,976.00	8,548.13	16,369.09	12.50	114,606.91
REVENUES OVER/(UNDER) EXPENDITURES	0.00	55,689.87	47,868.91	0.00	(47,868.91)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Camping Improvements					
Intergovernmental	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Camping Improvements	100,000.00	0.00	0.00	0.00	100,000.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	76,850.00	36,000.00	36,000.00	46.84	40,850.00
Public Charges-Services	14,000.00	1,000.00	10,461.25	74.72	3,538.75
Miscellaneous Revenues	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Merrill Festival Grounds	96,850.00	37,000.00	46,461.25	47.97	50,388.75
Room Tax					
Taxes (or Utility Rev.)	150,000.00	0.00	11,118.17	7.41	138,881.83
TOTAL Room Tax	150,000.00	0.00	11,118.17	7.41	138,881.83
Bierman Building					
Public Charges-Services	13,000.00	3,065.00	4,457.18	34.29	8,542.82
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	13,000.00	3,065.00	4,457.18	34.29	8,542.82
TOTAL REVENUE	359,850.00	40,065.00	62,036.60	17.24	297,813.40
EXPENDITURES					
Camping Improvements					
Capital Outlay	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Camping Improvements	100,000.00	0.00	0.00	0.00	100,000.00
Merrill Festival Grounds					
Personnel Services	18,015.00	0.00	0.00	0.00	18,015.00
Contractual Services	33,542.00	2,001.11	2,501.11	7.46	31,040.89
Supplies & Expenses	6,500.00	0.00	0.00	0.00	6,500.00
Capital Outlay	54,050.00	0.00	0.00	0.00	54,050.00
TOTAL Merrill Festival Grounds	112,107.00	2,001.11	2,501.11	2.23	109,605.89
Room Tax					
Supplies & Expenses	116,650.00	0.00	0.00	0.00	116,650.00
TOTAL Room Tax	116,650.00	0.00	0.00	0.00	116,650.00

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Bierman Building					
Personnel Services	12,030.00	1,443.50	2,020.42	16.79	10,009.58
Contractual Services	24,450.00	2,511.37	4,173.02	17.07	20,276.98
Supplies & Expenses	6,025.00	812.08	998.54	16.57	5,026.46
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	42,505.00	4,766.95	7,191.98	16.92	35,313.02
TOTAL EXPENDITURES	371,262.00	6,768.06	9,693.09	2.61	361,568.91
REVENUES OVER/(UNDER) EXPENDITURES	(11,412.00)	33,296.94	52,343.51	0.00	(63,755.51)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
CDBG Grants/Loans					
Miscellaneous Revenues	130,550.00	13,487.24	16,459.91	12.61	114,090.09
TOTAL CDBG Grants/Loans	130,550.00	13,487.24	16,459.91	12.61	114,090.09
Community Development					
Taxes (or Utility Rev.)	10,000.00	10,000.00	10,000.00	100.00	0.00
Intergov Charges (Misc.)	34,500.00	0.00	0.00	0.00	34,500.00
TOTAL Community Development	44,500.00	10,000.00	10,000.00	22.47	34,500.00
TOTAL REVENUE	175,050.00	23,487.24	26,459.91	15.12	148,590.09
	==============	==============	==============	======	==============
EXPENDITURES					
============					
CDBG Grants/Loans					
Special Services	175,500.00	0.00	0.00	0.00	175,500.00
TOTAL CDBG Grants/Loans	175,500.00	0.00	0.00	0.00	175,500.00
Community Development					
Personnel Services	50,494.00	3,905.85	6,476.58	12.83	44,017.42
Contractual Services	400.00	11.37	11.37	2.84	388.63
Supplies & Expenses	2,025.00	166.30	196.30	9.69	1,828.70
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	52,919.00	4,083.52	6,684.25	12.63	46,234.75
TOTAL EXPENDITURES	228,419.00	4,083.52	6,684.25	2.93	221,734.75
	==============	==============	==============	======	==============
REVENUES OVER/(UNDER) EXPENDITURES	(53,369.00)	19,403.72	19,775.66	0.00	(73,144.66)
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*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	76,000.00	1,006.27	1,393.35	1.83	74,606.65
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	76,000.00	1,006.27	1,393.35	1.83	74,606.65
TOTAL REVENUE	76,000.00	1,006.27	1,393.35	1.83	74,606.65
EXPENDITURES					
Aviation Fuel					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	5,100.00	2,886.48	3,125.77	61.29	1,974.23
Special Services	79,000.00	33.84	253.39	0.32	78,746.61
Fixed Charges	6,425.00	0.00	0.00	0.00	6,425.00
Capital Outlay	0.00	29.98	29.98	0.00	(29.98)
TOTAL Aviation Fuel	90,525.00	2,950.30	3,409.14	3.77	87,115.86
TOTAL EXPENDITURES	90,525.00	2,950.30	3,409.14	3.77	87,115.86
REVENUES OVER/(UNDER) EXPENDITURES	(14,525.00)	(1,944.03)	(2,015.79)	0.00	(12,509.21)

*** END OF REPORT ***

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Debt Service					
Taxes (or Utility Rev.)	3,174,163.00	1,705,234.00	1,705,234.00	53.72	1,468,929.00
Miscellaneous Revenues	0.00	1,487.34	3,071.97	0.00	(3,071.97)
Other Financing Sources	22,233.00	0.00	15,632.00	70.31	6,601.00
TOTAL Debt Service	3,196,396.00	1,706,721.34	1,723,937.97	53.93	1,472,458.03
TOTAL REVENUE	3,196,396.00	1,706,721.34	1,723,937.97	53.93	1,472,458.03
EXPENDITURES					
Debt Service					
Debt Service	1,732,996.37	0.00	0.00	0.00	1,732,996.37
TOTAL Debt Service	1,732,996.37	0.00	0.00	0.00	1,732,996.37
TID - Debt Service					
Debt Service	1,463,400.34	0.00	0.00	0.00	1,463,400.34
TOTAL TID - Debt Service	1,463,400.34	0.00	0.00	0.00	1,463,400.34
TOTAL EXPENDITURES	3,196,396.71	0.00	0.00	0.00	3,196,396.71
REVENUES OVER/(UNDER) EXPENDITURES	(0.71)	1,706,721.34	1,723,937.97	0.00	(1,723,938.68)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	1,152,167.79	0.00	800,238.61	69.46	351,929.18
Intergovernmental	47,294.42	0.00	0.00	0.00	47,294.42
TOTAL TID #3 - East Side	1,199,462.21	0.00	800,238.61	66.72	399,223.60
TOTAL REVENUE	1,199,462.21	0.00	800,238.61	66.72	399,223.60
EXPENDITURES					
TID #3 - East Side					
Personnel Services	6,543.00	0.00	0.00	0.00	6,543.00
Contractual Services	3,150.00	0.00	500.00	15.87	2,650.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	798,924.00	0.00	0.00	0.00	798,924.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	365,000.00	0.00	0.00	0.00	365,000.00
TOTAL TID #3 - East Side	1,198,617.00	0.00	500.00	0.04	1,198,117.00
TOTAL EXPENDITURES	1,198,617.00	0.00	500.00	0.04	1,198,117.00
REVENUES OVER/(UNDER) EXPENDITURES	845.21	0.00	799,738.61	0.00	(798,893.40)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	217,874.28	217,874.28	217,874.28	100.00	0.00
Intergovernmental	23,877.64	0.00	0.00	0.00	23,877.64
TOTAL TID #4 -Thielman/P Ridge	241,751.92	217,874.28	217,874.28	90.12	23,877.64
TOTAL REVENUE	241,751.92	217,874.28	217,874.28	90.12	23,877.64
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	6,325.00	0.00	0.00	0.00	6,325.00
Contractual Services	2,400.00	0.00	1,000.00	41.67	1,400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	133,081.00	0.00	0.00	0.00	133,081.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	95,000.00	0.00	0.00	0.00	95,000.00
TOTAL TID #4 -Thielman/P Ridge	236,806.00	0.00	1,000.00	0.42	235,806.00
TOTAL EXPENDITURES	236,806.00	0.00	1,000.00	0.42	235,806.00
REVENUES OVER/(UNDER) EXPENDITURES	4,945.92	217,874.28	216,874.28	0.00	(211,928.36)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	14,266.80	14,266.80	14,266.80	100.00	0.00
Intergovernmental	137.21	0.00	0.00	0.00	137.21
TOTAL TID #5 - Hwy 107/Taylor	14,404.01	14,266.80	14,266.80	99.05	137.21
TOTAL REVENUE	14,404.01	14,266.80	14,266.80	99.05	137.21
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	693.00	0.00	0.00	0.00	693.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Fixed Charges	2,272.00	0.00	0.00	0.00	2,272.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #5 - Hwy 107/Taylor	3,615.00	0.00	0.00	0.00	3,615.00
TOTAL EXPENDITURES	3,615.00	0.00	0.00	0.00	3,615.00
REVENUES OVER/(UNDER) EXPENDITURES	10,789.01	14,266.80	14,266.80	0.00	(3,477.79)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	173,358.00	173,358.00	173,358.00	100.00	0.00
Intergovernmental	2,844.45	0.00	0.00	0.00	2,844.45
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	176,202.45	173,358.00	173,358.00	98.39	2,844.45
TOTAL REVENUE	176,202.45	173,358.00	173,358.00	98.39	2,844.45
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	2,650.00	0.00	1,500.00	56.60	1,150.00
Special Services	10,000.00	0.00	0.00	0.00	10,000.00
Fixed Charges	31,808.00	0.00	0.00	0.00	31,808.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	47,443.00	0.00	1,500.00	3.16	45,943.00
TOTAL EXPENDITURES	47,443.00	0.00	1,500.00	3.16	45,943.00
REVENUES OVER/(UNDER) EXPENDITURES	128,759.45	173,358.00	171,858.00	0.00	(43,098.55)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	809,138.43	209,138.43	209,138.43	25.85	600,000.00
Intergovernmental	1,475.77	0.00	0.00	0.00	1,475.77
Miscellaneous Revenues	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL TID #7 - N Center Ave	870,614.20	209,138.43	209,138.43	24.02	661,475.77
TOTAL REVENUE	870,614.20	209,138.43	209,138.43	24.02	661,475.77
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	77,265.00	0.00	0.00	0.00	77,265.00
Contractual Services	12,900.00	0.00	1,500.00	11.63	11,400.00
Special Services	30,000.00	0.00	0.00	0.00	30,000.00
Fixed Charges	62,495.00	0.00	0.00	0.00	62,495.00
Capital Outlay	600,000.00	0.00	0.00	0.00	600,000.00
TOTAL TID #7 - N Center Ave	782,660.00	0.00	1,500.00	0.19	781,160.00
TOTAL EXPENDITURES	782,660.00	0.00	1,500.00	0.19	781,160.00
REVENUES OVER/(UNDER) EXPENDITURES	87,954.20	209,138.43	207,638.43	0.00	(119,684.23)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	262,738.59	81,321.29	81,321.29	30.95	181,417.30
Intergovernmental	3,667.68	0.00	0.00	0.00	3,667.68
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	365,000.00	0.00	15,001.00	4.11	349,999.00
TOTAL TID #8 - West Side	631,406.27	81,321.29	96,322.29	15.26	535,083.98
TID #8 -River Bend Trail					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 -River Bend Trail	0.00	0.00	0.00	0.00	0.00
TID #8 - 201 S Prospect					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	631,406.27	81,321.29	96,322.29	15.26	535,083.98
EXPENDITURES					
TID #8 - West Side					
Personnel Services	15,105.00	0.00	0.00	0.00	15,105.00
Contractual Services	4,650.00	0.00	1,750.00	37.63	2,900.00
Special Services	102,500.00	0.00	0.00	0.00	102,500.00
Fixed Charges	207,188.00	0.00	0.00	0.00	207,188.00
Capital Outlay	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL TID #8 - West Side	389,443.00	0.00	1,750.00	0.45	387,693.00
TID #8 - 201 S Prospect					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	389,443.00	0.00	1,750.00	0.45	387,693.00
REVENUES OVER/(UNDER) EXPENDITURES	241,963.27	81,321.29	94,572.29	0.00	147,390.98

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-O'Day St.					
Taxes (or Utility Rev.)	1,163,456.21	13,456.21	13,456.21	1.16	1,150,000.00
Intergovernmental	4,895.81	0.00	0.00	0.00	4,895.81
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	95,000.00	0.00	0.00	0.00	95,000.00
TOTAL TID #9-O'Day St.	1,263,352.02	13,456.21	13,456.21	1.07	1,249,895.81
TOTAL REVENUE	1,263,352.02	13,456.21	13,456.21	1.07	1,249,895.81
EXPENDITURES					
TID #9-O'Day St.					
Personnel Services	58,157.00	0.00	0.00	0.00	58,157.00
Contractual Services	16,650.00	90.00	1,090.00	6.55	15,560.00
Special Services	10,000.00	0.00	396.96	3.97	9,603.04
Fixed Charges	32,000.00	0.00	0.00	0.00	32,000.00
Capital Outlay	1,150,000.00	126.00	126.00	0.01	1,149,874.00
TOTAL TID #9-O'Day St.	1,266,807.00	216.00	1,612.96	0.13	1,265,194.04
TID #9-S.Center Ave.					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-S.Center Ave.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,266,807.00	216.00	1,612.96	0.13	1,265,194.04
REVENUES OVER/(UNDER) EXPENDITURES	(3,454.98)	13,240.21	11,843.25	0.00	(15,298.23)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	116,107.98	116,107.98	116,107.98	100.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	116,107.98	116,107.98	116,107.98	100.00	0.00
TOTAL REVENUE	116,107.98	116,107.98	116,107.98	100.00	0.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	8,150.00	0.00	0.00	0.00	8,150.00
Special Services	10,000.00	0.00	0.00	0.00	10,000.00
Fixed Charges	65,208.00	0.00	0.00	0.00	65,208.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	87,933.00	0.00	0.00	0.00	87,933.00
TOTAL EXPENDITURES	87,933.00	0.00	0.00	0.00	87,933.00
REVENUES OVER/(UNDER) EXPENDITURES	28,174.98	116,107.98	116,107.98	0.00	(87,933.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	354,101.60	0.00	0.00	0.00	354,101.60
Intergovernmental	16,304.81	0.00	0.00	0.00	16,304.81
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	370,406.41	0.00	0.00	0.00	370,406.41
TOTAL REVENUE	370,406.41	0.00	0.00	0.00	370,406.41
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	8,005.00	0.00	346.72	4.33	7,658.28
Contractual Services	2,900.00	0.00	1,500.00	51.72	1,400.00
Special Services	10,000.00	0.00	10,000.00	100.00	0.00
Fixed Charges	170,577.00	0.00	0.00	0.00	170,577.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	191,482.00	0.00	11,846.72	6.19	179,635.28
TOTAL EXPENDITURES	191,482.00	0.00	11,846.72	6.19	179,635.28
REVENUES OVER/(UNDER) EXPENDITURES	178,924.41	0.00	(11,846.72)	0.00	190,771.13

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	29,678.99	29,678.99	29,678.99	100.00	0.00
TOTAL TID #12 - Weinbrenner	29,678.99	29,678.99	29,678.99	100.00	0.00
TOTAL REVENUE	29,678.99	29,678.99	29,678.99	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	707.00	0.00	0.00	0.00	707.00
Contractual Services	900.00	0.00	500.00	55.56	400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	7,625.00	0.00	0.00	0.00	7,625.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	39,232.00	0.00	500.00	1.27	38,732.00
TOTAL EXPENDITURES	39,232.00	0.00	500.00	1.27	38,732.00
REVENUES OVER/(UNDER) EXPENDITURES	(9,553.01)	29,678.99	29,178.99	0.00	(38,732.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #13 - Industrial					
Taxes (or Utility Rev.)	495.60	495.60	495.60	100.00	0.00
TOTAL TID #13 - Industrial	495.60	495.60	495.60	100.00	0.00
TOTAL REVENUE	495.60	495.60	495.60	100.00	0.00
EXPENDITURES					
TID #13 - Industrial					
Personnel Services	3,050.00	0.00	0.00	0.00	3,050.00
Contractual Services	1,150.00	0.00	500.00	43.48	650.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	4,200.00	0.00	500.00	11.90	3,700.00
TOTAL EXPENDITURES	4,200.00	0.00	500.00	11.90	3,700.00
REVENUES OVER/(UNDER) EXPENDITURES	(3,704.40)	495.60	(4.40)	0.00	(3,700.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #14 - Car Wash					
Taxes (or Utility Rev.)	15,806.47	15,806.47	15,806.47	100.00	0.00
TOTAL TID #14 - Car Wash	15,806.47	15,806.47	15,806.47	100.00	0.00
TOTAL REVENUE	15,806.47	15,806.47	15,806.47	100.00	0.00
EXPENDITURES					
TID #14 - Car Wash					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	0.00	250.00	38.46	400.00
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #14 - Car Wash	2,500.00	0.00	250.00	10.00	2,250.00
TOTAL EXPENDITURES	2,500.00	0.00	250.00	10.00	2,250.00
REVENUES OVER/(UNDER) EXPENDITURES	13,306.47	15,806.47	15,556.47	0.00	(2,250.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	938,300.00	113,159.40	113,329.23	12.08	824,970.77
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	948,300.00	113,159.40	113,329.23	11.95	834,970.77
Streets - Sealcoat					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
Streets - Concrete					
Taxes (or Utility Rev.)	87,500.00	0.00	0.00	0.00	87,500.00
Specials (Utility Rev.)	2,500.00	815.81	815.81	32.63	1,684.19
TOTAL Streets - Concrete	90,000.00	815.81	815.81	0.91	89,184.19
Streets - Resurfacing					
Taxes (or Utility Rev.)	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL Streets - Resurfacing	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUE	1,298,300.00	113,975.21	114,145.04	8.79	1,184,154.96
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
Streets - Concrete					
Personnel Services	40,377.00	823.87	823.87	2.04	39,553.13
Supplies & Expenses	49,623.00	2,352.30	2,352.30	4.74	47,270.70
TOTAL Streets - Concrete	90,000.00	3,176.17	3,176.17	3.53	86,823.83
Streets - Resurfacing					
Personnel Services	28,725.00	0.00	0.00	0.00	28,725.00
Supplies & Expenses	171,275.00	0.00	0.00	0.00	171,275.00
TOTAL Streets - Resurfacing	200,000.00	0.00	0.00	0.00	200,000.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Capital Outlay/Projects					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	1,097,580.96	0.00	0.00	0.00	1,097,580.96
TOTAL Capital Outlay/Projects	1,097,580.96	0.00	0.00	0.00	1,097,580.96
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	7,580.96	6.17	176.17	0.22	4,404.79
REVENUES OVER/(UNDER) EXPENDITURES	49,280.96	10,799.04	10,968.87	0.00	(260,249.83)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	130,035.00	10,586.97	19,231.11	14.79	110,803.89
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,847,250.00	107,250.02	295,435.93	15.99	1,551,814.07
Intergov Charges (Misc.)	25,750.00	2,267.97	13,559.42	52.66	12,190.58
Miscellaneous Revenues	15,000.00	1,518.34	7,175.35	47.84	7,824.65
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,018,035.00	121,623.30	335,401.81	16.62	1,682,633.19
TOTAL REVENUE	2,018,035.00	121,623.30	335,401.81	16.62	1,682,633.19
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	141,350.00	0.00	0.00	0.00	141,350.00
TOTAL Non-Departmental	141,350.00	0.00	0.00	0.00	141,350.00
Pumping Expenses					
	96,500.00	7,087.77	14,109.93	14.62	82,390.07
TOTAL Pumping Expenses	96,500.00	7,087.77	14,109.93	14.62	82,390.07
Water Treatment Expenses					
	78,750.00	2,964.93	8,129.10	10.32	70,620.90
TOTAL Water Treatment Expenses	78,750.00	2,964.93	8,129.10	10.32	70,620.90
Trans & Distribution Exp					
	300,500.00	29,068.17	41,427.84	13.79	259,072.16
TOTAL Trans & Distribution Exp	300,500.00	29,068.17	41,427.84	13.79	259,072.16
Customer Accts Expenses					
	117,000.00	7,122.18	12,147.62	10.38	104,852.38
TOTAL Customer Accts Expenses	117,000.00	7,122.18	12,147.62	10.38	104,852.38
Admin & General Expenses					
	886,500.00	24,271.36	63,624.62	7.18	822,875.38
TOTAL Admin & General Expenses	886,500.00	24,271.36	63,624.62	7.18	822,875.38

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Work					
	2,000.00	0.00	60.83	3.04	1,939.17
TOTAL Contract Work	2,000.00	0.00	60.83	3.04	1,939.17
Taxes					
	415,000.00	2,860.60	395,817.32	95.38	19,182.68
TOTAL Taxes	415,000.00	2,860.60	395,817.32	95.38	19,182.68
Debt Service					
	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL Debt Service	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL EXPENDITURES	2,072,600.00	73,375.01	535,317.26	25.83	1,537,282.74
REVENUES OVER/(UNDER) EXPENDITURES	(54,565.00)	48,248.29	(199,915.45)	0.00	145,350.45

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	85,000.00	6,715.85	13,787.76	16.22	71,212.24
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	474.46	963.40	12.85	6,536.60
Miscellaneous Revenues	15,000.00	1,518.33	3,135.99	20.91	11,864.01
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,700,513.00	120,586.75	283,642.22	16.68	1,416,870.78
Other Charges-Services	225,000.00	23,381.97	24,481.97	10.88	200,518.03
TOTAL Non-Departmental	2,033,013.00	152,677.36	326,011.34	16.04	1,707,001.66
TOTAL REVENUE	2,033,013.00	152,677.36	326,011.34	16.04	1,707,001.66
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	491,350.00	2,722.31	16,625.31	3.38	474,724.69
TOTAL Non-Departmental	491,350.00	2,722.31	16,625.31	3.38	474,724.69
Contract Work					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare					
	42,000.00	2,953.03	6,074.30	14.46	35,925.70
TOTAL Taxes - SS/Medicare	42,000.00	2,953.03	6,074.30	14.46	35,925.70
Operations					
	338,000.00	30,688.31	56,405.05	16.69	281,594.95
TOTAL Operations	338,000.00	30,688.31	56,405.05	16.69	281,594.95
Maintenance					
	332,000.00	16,876.10	27,071.44	8.15	304,928.56
TOTAL Maintenance	332,000.00	16,876.10	27,071.44	8.15	304,928.56
Customer Accts Expenses					
	143,000.00	7,476.57	12,890.17	9.01	130,109.83
TOTAL Customer Accts Expenses	143,000.00	7,476.57	12,890.17	9.01	130,109.83

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Admin & General Expenses					
	520,000.00	24,997.57	61,674.04	11.86	458,325.96
TOTAL Admin & General Expenses	520,000.00	24,997.57	61,674.04	11.86	458,325.96
Taxes & Depreciation					
	382,000.00	0.00	0.00	0.00	382,000.00
TOTAL Taxes & Depreciation	382,000.00	0.00	0.00	0.00	382,000.00
Transfers					
	9,750.00	0.00	0.00	0.00	9,750.00
TOTAL Transfers	9,750.00	0.00	0.00	0.00	9,750.00
TOTAL EXPENDITURES	2,258,600.00	85,713.89	180,740.31	8.00	2,077,859.69
REVENUES OVER/(UNDER) EXPENDITURES	(225,587.00)	66,963.47	145,271.03	0.00	(370,858.03)

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CITY OF MERRILL
COMMON COUNCIL
TUESDAY, MARCH 12, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 7:00 PM

I. **Call to Order** Mayor Hass called the meeting to order at 7:00 PM

II. **Invocation - Pastor Bob Smallman**

III. **Pledge of Allegiance**

IV. **Roll Call**
Present: Alderperson Russell (remote), Alderperson Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Sabatke, Alderperson Weix Jr., Alderperson Rick, Alderperson Lupton
Others present: City Attorney Hayden, City Clerk Anderson-Malm, City Administrator Akey, Facilities Maintenance Manager Wszalek, Finance Director Ley, Fire Chief Klug, IT Manager Brown, Parks & Recreation Director Wendorf, Police Chief Bennett, Street Superintendent Bonack, Transit Director Brummond (remote), Utility Operations Manager Steinagel, Pastor Smallman and Stephanie Springborn.

V. **Public Comment** Stephanie Springborn - N2395 Gen Drive - Owner of Winds Paradox. She addressed the Council regarding the halting of redevelopment of the Mathias Building. She thanked the Mayor, city officials, the Redevelopment Authority and the Council for their help during this process.

VI. **Minutes from Previous Meeting**

1. **Consider placing the minutes from the February 13, 2024 meeting on file** - Alderperson Russell made a motion to place the minutes from the February 13th Council meeting on file. Alderperson Lupton seconded and the motion Passed.

VII. **Revenue and Expense Reports**

1. **Consider approving the February revenue and expense reports** - Alderperson Caylor made a motion to approve the February revenue and expense reports. Alderperson Rick seconded. Alderperson Fermanich addressed Finance Director Ley with clarification of an item in the report. Finance Director Ley stated she is researching the question and will present revised February reports at the March meeting. No action was taken.

VIII. **Committee of the Whole**

1. **Take any action regarding the EV charging stations from the previous Committee of the Whole** - City Clerk Anderson-Malm read the motion from the Committee of the Whole meeting earlier that evening. Alderperson Meyer made a motion to forward to the April Council for further funding options. Alderperson Caylor seconded, and the motion passed on a 7/1 voice vote.

IX. **Health & Safety**

1. **Consider a temporary Class "B" picnic license for the Lincoln County Rodeo Association Inc., to sell fermented malt beverages on June 7, 8, and 9, 2024 at the Merrill Festival Grounds in conjunction with the Wisconsin River Pro Rodeo. The Health & Safety Committee recommends approval. -** Alderperson Meyer made a motion to approve. Alderperson Sabatke seconded and the motion Passed.

2. **Consider a temporary Class "B"/"Class B" picnic license for the Merrill Chamber of Commerce to sell fermented malt beverages and wine on May 18, 2024, at the Festival Grounds in conjunction with Merrill's Food Truck-a-Palooza. The Health & Safety Committee recommends approval.** - Alderperson Rick made a motion to Approve. Alderperson Lupton seconded and the motion Passed.

3. **Consider a temporary "Class B" license for Lincoln County Economic Development Corporation for March 15, 2024, at the Expo Center/Bierman Building at 303 N Sales Street in conjunction with the Lincoln County Economic Summit: Taste of Merrill. The Health & Safety Committee recommends approval.** - Alderperson Lupton made a motion to Approve. Alderperson Weix Jr. seconded and the motion Passed.

X. **Board of Public Works**

1. **Consider the bid for the M2024-01 O'Day Street Project to Merrill Gravel & Construction for $503,253.37. The Board of Public Works recommends approval. -** Alderperson Rick made a motion to Approve. Alderperson Meyer seconded and the motion Passed on an 8/0 roll call vote.

XI. **Place Committee Reports on File**

1. **Consider placing the following reports on file: Airport Commission, Marketing & Communications, Merrill Enrichment Center, Historic Preservation Committee, Board of Public Works, TB Scott Library, Health & Safety, Personnel & Finance, Board of Canvass, Transit Commission and Festival Grounds Committee. -** Alderperson Meyer made a motion to place the committee reports on file. Alderperson Rick seconded and the motion Passed.

XII. **Mayor's Communications** Mayor Hass had the following communications:
Merrill Enrichment Center -
Walking inside the Expo Center occurs Monday through Thursday, 11am - 4pm, register at the desk
Grief Support is on March 28th at 1:30pm
Please check the newsletter for other activities
T.B. Scott Library -
March 13 at 2:00pm ADRC will be presenting a workshop regarding being a care giver
March 10 from 1:00 - 2:30pm, the Wisconsin Bureau of Consumer Protection will

give a presentation
March 27th - Critics Choice movie
Other communications -
April 2nd is Election Day. All City Council seats and County Board seats are on the ballot. He encouraged everyone to go out and vote.
Merrill Historic Preservation is accepting applications for honorary street names. The submissions will be reviewed at the April meeting. Please check the City website for further details.
City of Merrill Transit system is expanding the service area, on a trial basis. Areas by the MARC, Glen Drive and Nicklaus Drive are included.
Food Truck-a-palooza is May 18th at the Festival Grounds. Over 25 vendors and 15 food trucks will be represented. Many non-profit groups are participating.
Mayor Hass thanked Facilities Maintenance Manager Nick Wszalek, for his time at the City of Merrill. He stated, Nick has made a difference in our facilities and will be missed. He also wished Nick the best of luck in his new venture.

XIII. **Adjournment** Alderperson Lupton made a motion to Adjourn. Alderperson Rick seconded and the motion Passed. The meeting was adjourned at 7:15 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

Steve Hass
Mayor

Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on March 15th, 2024.

Lori L. Anderson-Malm
City Clerk

STATE AUTO®
Insurance Companies

State Auto Insurance
PO BOX 182617

Columbus, OH 43218

03/26/2024

STATEWIDE SERVICES INC.
Ginger Kimpton
PO Box 5555
Madison, WI 53705

MAIL TO:
STATEWIDE SERVICES INC. Ginger Kimpton PO Box 5555 Madison, WI 53705

File No: 657869
Employee: LYNN KLEINSCHMIDT
Employer: LINCOLN COUNTY ABSTRACT
Date Of Injury: 12/15/2022

Dear Ginger Kimpton:

Please be advised that we are the Workers' Compensation carrier for the above named insured. It appears your client's negligence was the cause of this loss, a Ms. Kleinschmidt slipped and fell on a Merrill City sidwalk. The address of our insured is 705 E. Main St. Merrill, WI 54452. This letter is to notify you that it is our intent to exercise our statutory right of subrogation for these payments.

This letter is to advise that payment for medical and/or wage loss benefits are final. Attached is our final itemized ledger for your review. Please issue payment to the below address in the amount of $904.16 to satisfy our lien. Please include our file # 657869 with payment.

Please direct all correspondence regarding the lien to:
State Auto
Corporate Subrogation Dept
P.O. Box 182617
Columbus, OH 43218-2617

After you have had an opportunity to review this information, please acknowledge receipt and status.

Sincerely,

Kimberly Scicluna

Kim Scicluna
Sr WC Claims Technician II
248-395-5935
Kimberly.Scicluna@Libertymutual.com

AGREEMENT BETWEEN THE

CITY OF MERRILL

AND THE

MERRILL PROFESSIONAL POLICE ASSOCIATION

2024-2025

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ARTICLE 1 – PURPOSE OF AGREEMENT

It is the intent and purpose of the parties hereto that this agreement shall promote and improve working relations between the City of Merrill Professional Police Association, hereinafter referred to as the Association, and to set forth herein rates of pay, hours of work, and other terms and conditions of the employment to be observed by the parties hereto.

ARTICLE 2 – RECOGNITION

This agreement made and entered into at Merrill, Wisconsin, pursuant to the provision of the Code of Ordinances of the City of Merrill and Wisconsin Statutes between the City of Merrill, Wisconsin, a municipal corporation as municipal employer with the Chief of Police as its agent, thereinafter referred to as the City, and the Merrill Professional Police Association as sole bargaining agent for the police officers of the Association, excluding the Chief of Police, Captains, and Lieutenants, who shall be considered supervisory personnel

ARTICLE 3 – RESERVATION OF RIGHTS

The Association recognizes the right of the City and Chief of Police to operate and manage its affairs in all respects. The Association recognizes the exclusive right of the Chief of Police to establish departmental rules and procedures.

The City and the Chief of Police have the exclusive right and the authority to schedule overtime work as required in the manner most advantageous to the City commensurate with the applicable ordinances or resolutions providing for overtime compensation as outlined in this Agreement to members of the bargaining unit.

It is understood by the parties that every duty connected with operations enumerated in job descriptions is not always specifically described and it is intended that all such duties shall be performed by the employees.

The Chief of Police, and the Police and Fire Commission reserve the right to discipline or discharge for cause. The City reserves the right to lay off personnel of the department. The City and the Chief of Police shall determine work schedules consistent with the Agreement and establish methods and processes by which such work is performed. The City and the Chief of Police shall have the right to transfer employees within the Police Department in a manner most advantageous to the City.

The City, the Chief of Police and the Police and Fire Commission shall retain all rights and authority to which by law they are entitled.

The City shall have the exclusive authority to transfer any governmental operation now conducted by it to another unit of government, providing it meets with the approval of the

Common Council upon transfer, all agreements are terminated including this Agreement as pertaining to personnel of the Department affected by the transfer.

The Association recognizes that the City has statutory and charter rights and obligations in contracting for matters relating to municipal operations. The right of contracting or subcontracting is vested in the City.

All full-time employees hired after 1/31/2016, shall reside within a 15-mile radius of the City of Merrill jurisdictional limits (boundaries), no later than 60 days after the completion of their probationary period. The powers, rights, and/or authority claimed by the City, are not to be exercised in a manner that will undermine the Association or as an attempt to evade the provision of this Agreement or to violate the spirit, intent or purpose of this Agreement.

ARTICLE 4 - HOURS

The work schedule shall be 2 days on duty, followed by 2 days off duty followed by 3 days on duty, followed by 2 days off duty, followed by 2 days on duty, followed by 3 days off duty, on a continuing 2-2, 3-2, 2-3 schedule. The schedule allows no less than 12 patrol officers on alternating weekends, Friday, Saturday and Sunday off. The work day shall be 12 hours in length. Overtime shall be paid or compensatory time be given for all hours which are worked in excess of the regular 12 hour day or the regular 2-2, 3-2, 2-3 schedule. Since officers will be scheduled to work an average total of 2190 hours per year, City will provide each officer working this schedule an additional 110 hours of Kelly time. Additionally, all Patrol Officers will receive 16 hours of Kelly time and in cases where an officer has 15 years of service, he/she will receive 8 additional hours of Kelly time, for a total of 24 hours after 15 years. All Kelly time shall be used within the calendar year received.

INVESTIGATOR/SRO: The SRO and Investigator's work week will be 5 days on followed by 2 days off. Each shift will be 8 hours in length. Additionally the SRO and Investigators will receive 32 hours of Kelly time and in cases where an officer has 15 years of service, he/she will receive an additional 16 hours of Kelly time for a total of 48 hours after 15 years. All Kelly time shall be used with the calendar year received.

Kelly time is deposited on January 1st of each year based upon a projection of days worked, working schedule, and years of service. Kelly time earned in conjunction with years of service will be given on the next January 1st following the actual anniversary. There will be no Kelly time proration after the 1st of the year except in the case of separation, retirement, or a change in working hours. Bonus Kelly days beyond the description previously provided will be granted consistent with a full working day, either 8 hours or 12 hours, after completion of the following years of service: 18, 21, 24, 27.

Officers will be entitled to a 30 minute lunch break and two 15 minute breaks during their 12 hour shift. Officers working an 8 hour shift will be entitled to a 30 minute lunch break. Officers will remain available for calls during their lunch/breaks.

ARTICLE 5 – DELEGATES

The City agrees to allow two (2) delegates of the Merrill Professional Police Association to attend the Wisconsin Professional Police Association annual convention with pay. The Merrill Professional Police Association shall provide sufficient notice of convention dates and delegate attendees to the Captain and/or Chief of Police. No overtime shall be created to allow for delegates to attend the convention.

ARTICLE 6 – SALARIES

Salaries shall be paid in accordance with the salary schedule set forth in Appendix attached hereto and made a part thereof by reference.

Individual salaries for new positions or substantially changed positions will be established by special negotiation at any time during the term of this Agreement, insofar as this does not conflict with paragraphs 2 and 3 of Article 3 - Reservation of Rights.

SHIFT DIFFERENTIAL. Shall be as follows:

> Officers working the 6:00 am shift to 6:00 pm shift will be paid a shift differential of $220.00 yearly.
>
> Officers working the 3:00 pm shift to 3:00 am shift will be paid a shift differential of $770.00 yearly.
>
> Officers working the 6:00 pm shift to 6:00 am shift will be paid a shift differential of $880.00 yearly.

CERTIFICATION PAY: In recognition that police officers are required to maintain proficiency or certifications in work related fields, each officer shall receive $600.00 annually. Certification pay shall be paid at the rate of $.2884 per hour ($600 annually).

OVERTIME PAY: All hours authorized by the Chief or officer in charge which are worked in excess of the regular eight (8) or twelve (12) hour shift shall be deemed overtime and compensated at time and one-half of the officer's normal hourly rate.

The parties by mutual agreement may agree that compensatory time be given in lieu of payment as provided by this section. If compensatory time is given, the same shall be at the rate of time and one-half.

Overtime shall be rounded up or down to the nearest quarter hour.

COMPENSATORY TIME: The Chief shall grant compensatory time to be scheduled where sufficient staffing exists so that the City incurs no overtime obligation. It is understood that this scheduled compensatory time cannot be withdrawn when unforeseen staffing shortages due to sick time requests or similar requests occur.

Officers may not carry a balance in excess of 96 hours of compensatory time at any time during each year. Officers may not carry over a balance greater than 48 hours into the following year. Excess compensatory time balances must be paid out by December 15th or used by December 31st.

Compensatory time carried over into the next year shall be taken as leave in that year and shall not be paid out. Requests to use carried over compensatory time are subject to the same staffing considerations otherwise present and will be used on an as-available basis.

CALL-IN-PAY: Any officer called to work in addition to their normal schedule of hours shall be paid two hours pay for the call, plus time and one half for the time spent with no minimum. Call-in pay shall not be paid if an Officer is held over from a prior shift, or is called in at least 48 hours in advance of the starting time of the overtime, or for voluntary shift changes between officers.

OVERTIME SELECTION: In the event that the number of patrol officers on duty drops below the minimum staffing levels to support daily patrol operations, a manpower shortage has occurred. Also if the Supervisor or Officer in Charge determines that additional sworn officers are needed for work duties to support daily patrol operations and no special training, or skills are needed to perform the duties, a manpower shortage has occurred. Overtime in which special training or skills are needed, or overtime worked as part of a continuing investigation involving the officers working the overtime is not a manpower shortage and the city may assign overtime in a manner most advantageous to the city. Special enforcement activity overtime (i.e: Click-it, Fall Ride mutual aid, grant funded traffic enforcement) is not an essential component of daily patrol operations. It will be offered based on seniority.

The Union acknowledges any absence of a Non-union Patrol Lieutenant or Patrol Captain may be offered to Patrol Lieutenants/Patrol Captains prior to offering the overtime hours to a Union Patrol Officer. If offered to a Union Patrol Officer the following applies:

Overtime will first be offered to Union Patrol Officers and SRO on a seniority basis by the considerations prescribed below (Appendix B):

1. A full shift of overtime is considered anything reasonably believed to be greater than 4 hours. Full shifts of overtime shall initially be offered as the entire shift. If the full shift is not accepted by an officer in whole then the shift may be split or the shift may be assigned to the least senior patrol officer available.
2. A partial shift of overtime is a shift reasonably believed to be 4 hours or less. In the event a partial shift needs to be filled, a hold-over may be assigned for the

first 4 hours of a shift from the previous shift personnel. An early call-in may be assigned for the last 4 hours of a shift to those officers who are scheduled to work the next contiguous shift. Those assignments shall be offered to the applicable officers by seniority. If there are no volunteers or if a shift remains vacant the shift shall be filled according to the full shift selection process previously described.

3. Officers known to be unavailable for the overtime opportunity may be omitted from the call-in process. (i.e: vacation time, Kelly time, compensation time, sick leave, or family leave during the overtime opportunity)
4. In the event of an emergency a general exception to the seniority call-in is recognized.
5. Officers shall not work beyond 16 hours of duty in a 24 hour period, consecutive or otherwise, unless the exception is authorized by an Officer in Charge, Lieutenant, Captain, or the Chief of Police. Additionally, Officers should have at least 8 hours of rest between assigned shifts.

If no Union Patrol Officers accept the overtime opportunity according to the previously referenced seniority-based call-in process, then the overtime may be offered to Union Detectives and Patrol Lieutenants/Patrol Captains prior to ordering a Union Patrol Officer to accept overtime

<u>COURT TIME:</u> Any officer reporting to duty for Court outside of their normal shift will be compensated at their overtime rate with a minimum of 2 hours. Any officer, whose court appearance is canceled after 5 p.m. of the business day before the court appearance, shall be compensated 2 hours at their overtime rate.

<u>EDUCATION PAY:</u> Officers, who have obtained at least an Associate Degree in Criminal Justice, a related field, or 60 college credit hours in lieu of a degree, shall receive an annual education benefit of $360.00. Officers who have additionally obtained a bachelor’s degree shall receive an annual education benefit of $720.00. Education Pay shall be paid at the rate of $.1731 per hour ($360 annually) or $.3462 per hour ($720 annually).

ARTICLE 7 – WORKER’S COMPENSATION

Worker's compensation shall be governed in accordance with the Wisconsin Statutes and shall be the exclusive remedy of an injured employee against the City of Merrill.

Provided that and for so long as an employee has accumulated sick leave time and is receiving worker's compensation, that employee shall receive full salary. The difference between the worker's compensation and the employee's full salary shall be paid by the City and deducted from his sick leave time according to the percentage that the amount of money contributed by the City of Merrill bears to that employee's full salary.

ARTICLE 8 – VACATION

The Chief of Police shall administer the vacation schedule according to the terms of this agreement. The Chief of Police shall reserve the right to determine the number of personnel to be on vacation at any one time in order to insure maximum protection and safety of the City.

The vacation accrual policy for the Police Department shall be as follows:

96 hours after 1 year of service

144 hours after 5 years of service

192 hours after 10 years of service

240 hours after 15 years of service

Vacation picks shall be completed by January 1st and shall be made on the basis of seniority by rotation. Officers will be allowed to select and lock in up to 50% of the vacation hours they will accrue that year on each turn of the rotation.

Officers who will accrue 96 or more hours of vacation shall be required to select a minimum of 24 hours.

Officers who will accrue 144 or more hours of vacation shall be required to select a minimum of 36 hours.

Officers who will accrue 192 or more hours of vacation shall be required to select a minimum of 48 hours.

Officers who will accrue 240 hours of vacation shall be required to select a minimum of 60 hours.

Vacation selections shall commence no later than October 1st of each year. The two vacation selection rounds shall be completed as soon as practical by the employees, but no later than January 1st of the following year.

Vacation selection during the selection process shall be in the form of whole shifts or working days. In the event an officer does not schedule his vacation by January 1, the officer will take it on an "as available" basis after all other vacation has been scheduled. When taken on an “as available” basis, Vacation time, Compensatory time, or Kelly time may be used in ½ hour increments.

Vacation Carry Over Limits

Maximum annual vacation carry over in the union Police Department employees shall be as follows:

> Beginning effective 12-31-2020 and thereafter: 144 hours may be carried over to the next year

ARTICLE 9 – SENIORITY

The Department will have a seniority list to include all bargaining unit members of the Department by length of service (Appendix B). Permanent shifts, subject to other listed limitations, will be selected on an annual basis. The annual schedule, with no shift assignments, shall be posted by August 1st of each year to allow officers to complete shift selections. Seniority shall prevail in the selection of the positions available on each shift. In addition, Officers may note their "on-day" group preference (A shift or B shift) during the shift selection process. The "on-day" preference is non-binding to the final assignment and only serves as input to consider during the final schedule construction process. Shift selections, which are the responsibility of the employee, shall be completed no later than September 1st of each year. New Officers may select shifts during the shift selection process after completion of their probationary status. Otherwise, each new employee will be assigned a permanent shift as directed by the Chief of Police. Assignments will be made in a manner most advantageous to the City while balancing the need for continuity in supervision of new employees.

Shifts for bargaining unit members who have yet to complete probation with the City of Merrill Police Department will be assigned in the following manner; During their field training program, shifts can be assigned on a weekly basis. Upon completion of field training the Chief of Police will assign a vacant shift to be worked for the remainder of the calendar year.

ARTICLE 10 – LONGEVITY

Longevity payments shall be made to all officers according to the following plan: After five (5) years of continuous service at the Merrill Police Department $2.50 per month paid service retroactive to the first day of employment.

Longevity will be computed and paid once a year on or about December 1.

ARTICLE 11 – PAID HOLIDAYS

In lieu of defined or otherwise recognized holidays, all officers will receive 140.25 hours of holiday pay calculated at their normal hourly rate. Holiday pay shall be paid once a year on or about December 1.

ARTICLE 12 – LEAVES

SICK LEAVE: Sick leave shall be administered by the Chief of Police as per City Personnel Policies for Sick Leave, except that notwithstanding any other provision contrary thereto in said City Personnel Policies, sick leave shall accumulate at the rate of one 12 hour day for each month of service worked in the calendar year based on the 12 hour schedule and at the rate of one 8 hour day for each month for all others. Sick leave shall not accrue if an employee is on an unpaid leave during an entire calendar month.

FUNERAL LEAVE: Funeral leave shall be administered by the Chief of Police as per City Personnel Policies for Death in Family. The City Policies on Funeral Leave shall be incorporated into this Agreement language.

LEAVE OF ABSENCE WITHOUT PAY: Requests for leave of absence without pay for justifiable reasons shall be made by written application on a form provided by the Clerk-Treasurer's Office and be submitted at least two (2) weeks prior to the anticipated leave. Emergency leave requests would be the exception.

1. For a leave not to exceed three (3) consecutive days, the request shall be submitted for approval to the Chief of Police.
2. For a leave in excess of three (3) consecutive days, the officer shall make a request to the Personnel Director after securing the approval of the Chief of Police.

ACCRUED SICK LEAVE CREDIT: All officers covered by the agreement who actually retire from the City Service and apply within sixty (60) days of the last day paid for a retirement annuity from the Wisconsin Retirement Fund shall have their sick leave credits from the time of retirement converted to a monetary value (allowable hours of accumulated sick leave times normal hourly rate of pay received immediately prior to retirement), which the City shall deposit in Post-Employment Health Plan (PEHP).

If an officer retires before their 62nd birthday, but after their 50th birthday, the officer may then remain a member of the City's insurance group until age sixty-five (65). Retired is defined for purposes of this section, as drawing a pension check from the Wisconsin Retirement Fund. The officer shall be responsible for the entire premium as charged to the City for such insurance, paid by the 10th of the month prior to the month for which coverage is desired.

The maximum number of hours an officer will be entitled to so convert is a total of 1300 hours.

ACCRUED SICK LEAVE INCENTIVE CREDIT: Officers shall receive one personal (kelly) day off when the officer does not use sick leave during a calendar year. Said kelly day will be granted in the year following the year in which it was earned.

MILITARY SERVICE LEAVE:

While on active military duty or training of 6-months or less, the Employer shall make up the difference between the military compensation received and the employees current salary.

In addition to the above, employees requesting an unpaid leave of absence for military service are covered consistent with Federal Law.

DONATION OF TIME: Officers will be allowed to donate vacation time, kelly hours, and/or compensatory time to other officers who have exhausted their sick leave and are in need of additional time off.

ARTICLE 13 – INSURANCE

HEALTH INSURANCE:

For 2024, Officers shall pay 11.00% of the health insurance premiums as an employee contribution. For 2025, effective December 24, 2024, the Officers shall pay 11.5% of the health insurance premium if the premium to the City increases by 6% or less, and 12.00% if the premium increase to the City is greater than 6% and up to 12%, and 12.50% if the increase in premiums to the City is greater than 12%. If the premium for non-union employees remains at 11.00% in 2021, the same rate shall apply to union personnel.

The Employee shall be responsible for the single or family annual deductible.

The City shall contribute the same amount to HSA accounts for Police Union personnel, single and family plans, as that contributed for non-union employees or other union employees.

Notwithstanding Article 13 – Insurance (portions of which the parties acknowledge is a prohibited subject of bargaining), the design and selection of the health care coverage plan will be determined by the City in accordance with the provisions of 2011 Wisconsin Acts 10 and 32 and the statutory language it created in Wis. Stat. 111.70(4)(mc)(6). In the event this statutory language is amended, repealed or otherwise declared invalid such that the issues addressed in Article 13 are no longer prohibited subjects of bargaining prior to the expiration of this agreement, the design and selection of the health care coverage plan shall be made in accordance with the language of this article.

LIFE INSURANCE: The City agrees to pay its share of the costs, and in addition, one hundred percent (100%) of the officer's contribution in the State Life Insurance Program based on annual earnings. An officer not wishing to participate in the Life insurance Programs must sign a waiver of insurance form available in the Clerk-Treasurer’s Office. The City shall double the amount of coverage.

WISCONSIN RETIREMENT FUND:

All employees shall pay the entire employee required share to the Wisconsin Retirement Fund, equal to general municipal employees.

ARTICLE 14 – CLOTHING ALLOWANCE

Clothing allowance shall be administered by the Chief of Police. Officers shall be compensated $1000 annually. Probationary officers will receive an additional $100.00 for the first year. However, in the Probationary officer's 2nd year the amount received will be pro-rated based on length of service during their first year of employment with the City of Merrill Police Department. It is hereby agreed that the clothing allowance shall be paid to the officers each year in January.

The City will furnish badges, holsters, service pistols, and primary use body armor to each officer.

If, during a new police officer's probationary period or any extensions thereof, the police officer is terminated or resigns, said police officer shall return to the department all equipment purchased pursuant to the uniform allowance.

If a police officer's uniform (including prescription eyewear) is damaged in the line of duty, excluding damages due to, or resulting from, ordinary wear, the employer shall bear the cost of repair or replacement thereof on the following basis. The Chief shall determine whether repair or replacement is necessary. If the Chief decides that repair is to be undertaken, the Chief shall pay to the officer the reasonable cost of repairing. If the Chief determines that repair is not feasible, he/she shall direct that the officer be paid one hundred percent (100%) of the cost of replacing the article and the officer shall surrender the damaged item to the Chief.

ARTICLE 15 - COMPENSATION FOR TRAINING

All training programs shall be administered by the Chief of Police and the Police Department Training Officer.

Full Days of Training : A Full Day of Training is a scheduled training time period, including class breaks and lunch of 8 hours or more. Officers who attend a training session which are "Full Days of Training" will be credited with a full work shift (8 or 12 hours) equal to their standard work shift.

Partial Days of Training: Training sessions of less than 8 hours of scheduled training are considered "Partial Days of Training". Officers on a scheduled shift will be required to complete their standard work shift on those days before and/or after the training is completed. During the non-training time periods of a “Partial Days of Training”, officers may elect to use off-time as governed by other sections of this agreement.

In order to facilitate the attendance of an officer at training on a date otherwise scheduled as an off-day the city may convert one or more of the officers normally scheduled work shifts into straight-time off. The city will select those dates but it is permissible for the officer and administration to agree on what date(s) are selected for conversation into off-time. As a general rule such dates should be within the same pay period of the training date, whenever possible.

If an officer attending training works beyond their normal shift hours (8 or 12) after receiving a compensation shift off, the officer will be compensated with overtime pay for the actual hours worked beyond their normal shift hours.

If no compensation shift switch occurs the officer will work the training session on overtime for actual hours worked.

If an officer is assigned to attend training and lodging is necessary the costs of lodging will be the responsibility of the city.

Travel time to and from training is included in actual hours worked.

ARTICLE 16 - RULES AND REGULATIONS

The rules and regulations of the Merrill Police Department including those approved by the Common Council of the City of Merrill, as revised from time to time are hereby made a part, of the Agreement.

ARTICLE 17 - GRIEVANCE PROCEDURE

The procedure under this article provides an orderly method to present and settle grievances which may arise between the Association and the City, as to the meaning of application of or compliance with provisions of this agreement. It is a further purpose of this grievance procedure to assure observance of the terms and work relationships set forth in this agreement. The grievance procedure is available to the Association and is limited to matters covered by the Agreement.

Grievances shall be settled by steps as follows:

A. Any officer covered by this agreement who has a grievance shall within ten (10) days after the officer is aware of cause for a grievance, report such grievance in writing individually or with an Association Representative to the Chief of Police. The Chief of Police or designee shall investigate the grievance thoroughly. The Lieutenant, Captain or Chief of Police shall furnish the grievant(s) and the Association with a written answer to the grievance. In the event no satisfactory agreement has been reached within ten (10) days between the grievant(s) and the Department Head, the grievance will advance to step 2.

B. If the grievance is not settled at the first step, the grievance shall be presented in writing within ten (10) days of the answer to the Personnel and Finance Committee or Police and Fire Commission, whichever authority has jurisdiction on any particular grievance.

1. If the grievance shall be deemed under the jurisdiction of the Police and Fire Commission, the grievance shall therefore be governed by Section 62.13 of the Wisconsin Statutes. The Police and Fire Commission shall within ten (10) days set up an informal meeting with all parties involved up to this point. Within ten (10) days, (Saturdays, Sundays and Holidays excluded), after this meeting a determination shall be made and reduced to writing and copies submitted to all parties involved.

2. All other grievances relating to wages, hours and working conditions or any other matter under jurisdiction of the Personnel and Finance Committee shall be directed to same. The Personnel and Finance Committee shall within ten (10) days set up an informal meeting with all parties involved up to this point. Within ten (10) days, (Saturdays, Sundays and Holidays excluded) after this meeting a determination shall be made and reduced to writing and copies submitted to all parties involved.

C. If the grievance is not settled with the Committee or the Police and Fire Commission the aggrieved party may within thirty (30) days of the answer from either commission or committee, submit the grievance to the Wisconsin Employment Relations Commission for its staff to appoint an arbitrator. The decision of the arbitrator will be final and binding on all parties, except for judicial review, pursuant to statute.

D. The Association may appoint representatives of the Association and shall inform the City of the names of the individuals so appointed and of any change thereafter made in such appointments. The City shall allow the representative the necessary time to process grievances during the course of the duty day, as long as it does not interfere with their regular work responsibilities.

ARTICLE 18 - SUSPENSION, DISMISSAL AND REDUCTION IN RANK

Suspension, dismissal and reduction in rank of employees from the Police Department shall be governed by Section 62.13 of the Wisconsin Statutes.

All newly hired permanent employees shall be considered probationary for a period of one year from their date of employment with the Merrill Police Department. Probationary employees may be discharged without recourse to the grievance procedure.

Continued employment beyond the probationary period above noted is hereby defined as evidence of satisfactory completion of probation.

A permanent employee is hereby defined as a person hired to fill a full time position in the Table of Organization. The seniority of a permanent employee who has satisfactorily completed probation shall date from their date of employment.

Proper records indicating status of the officer shall be maintained. Seniority shall be established for each officer, and shall consist of the total calendar time elapsed since the date of their employment. Seniority rights terminate upon discharge, resignation or retirement.

ARTICLE 19 - DEFENSE OF OFFICERS BY THE CITY ATTORNEY

The City or its authorized agent shall defend actions brought against any officer growing out of any acts done in the course of his/her employment or out of any alleged breach of duty as such officer.

Any judgment obtained against such officer shall be paid by the City, provided the officer acted in good faith.

ARTICLE 20 - AMENDMENT PROVISION

This Agreement is subject to amendment, alteration or addition only by a subsequent written agreement between and executed by the City and the Association where mutually agreeable.

The waiver of any breach, term or condition of the agreement by either party shall not constitute a precedent in the future enforcement of all its terms and conditions.

ARTICLE 21- SAVINGS CLAUSE

If any Article or Section of this Agreement or any addendum thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such or be affected thereby, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement of such Article or Section.

ARTICLE 22 - NO OTHER AGREEMENT

The employer agrees not to enter into any other Agreement, written or verbal, with any individual covered by the agreement, individually or collectively, which in any way conflicts with the provisions of this agreement.

ARTICLE 23 - CHANGES IN THE TERMS OF THIS AGREEMENT

If either party desires to negotiate any changes in this Agreement to become effective after the end of the term of this Agreement or any extension thereof, it shall notify the other party in writing of its desire to enter into such negotiations, on or before July 1, 2025 following such notification and specifically within the next 120 days, the parties hereto shall meet and engage in negotiations.

ARTICLE 24 - TERM OF AGREEMENT

This Agreement shall become effective as of January 1, 2024, and remain in full force and effect to and including December 31, 2025 and shall renew itself for additional one year periods thereafter unless either party pursuant to Article 23 has notified the other party in writing that it desires to alter or amend this Agreement at the end of the contract period.

It is agreed by and between the parties that the terms and conditions of the Employment Agreement as contained herein shall be binding on both parties. The Agreement may be reopened by mutual agreement of the parties hereto.

ARTICLE 25 - GENDER

Any and all references to the genders of "he" or "she" in this contract or the reference to "employee" shall be synonymous with the term of the police officer.

ARTICLE 26 - UNION DUES DEDUCTION DUES DEDUCTION: The Employer agrees to deduct monthly dues in the amount certified by the WPPA/LEER from pay of employees who individually sign a dues deduction authorization form supplied by the WPPA/LEER. In addition, the Local Association may authorize local dues which shall be deducted in conjunction with the WPPA/LEER dues. The Employer shall deduct the combined monthly dues amount equally divided on a pay period basis for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the WPPA/LEER or Local Association if applicable, after each of the applicable pay periods in one lump sum each month. Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, WPPA or to the Local Association. No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with either the WPPA or local Association Constitution and By-Laws. No employee shall be denied membership because of race, color, creed, sex, or any other protected class as defined by law.

ARTICLE 27 – SCHEDULING

Officers requesting time off shall enter their request utilizing the scheduling system. Likewise, timely review and the approval or denial will also be made utilizing the scheduling system. The City agrees that once a request for time off has been granted, said time off cannot be canceled unless said cancellation is done at least fourteen days prior to the scheduled time off.

After the vacation selection process is complete, any subsequent time off requests shall be either approved or denied within seven days of receipt, based upon the known staffing needs at that time. Once approved, those days will be entered on the twelve-month work schedule. Likewise, any time off requests made with less than fourteen days' notice (i.e. short notice) shall be made utilizing the scheduling system, these requests will be addressed by a supervisor as soon as practical and based upon the known staffing needs at the time of the request.

Partial blocks of time off (less than a full shift) will be scheduled consistent with the known staffing needs at the time of the request, subject to the following conditions. Partial blocks of time off cannot be cancelled unless the cancellation is done at least fourteen days prior to the scheduled time off. Additionally, the Officer may be offered the ability to rescind the time off.

If when honoring partial blocks of time-off results in overtime, for that time off request or any concurrent shortage, that shortage shall be filled by the overtime selection process described in article 6. If that overtime is unfilled by union patrol officers the partial block of time off may be cancelled. Partial blocks of time off cancelled with less than fourteen days of notice shall result in two hours of call time being paid to the employee.

Officers will be given at least fourteen-day notice prior to any type of mandatory shift change, except in an emergency. Any officer whose scheduled shift is changed without the minimum fourteen-day notice will receive 2 hours of call time pay. In addition, the City will not change an officer's shift to allow for the purpose of granting time off. This shall not apply to voluntary switches among the officers.

ARTICLE 28 – STAFFING

In consideration of implementation of combined dispatch service between the City of Merrill and Lincoln County, the Chief of Police, Administrative Captain, Investigative Lieutenant, and Investigator(s) will not count toward patrol minimum staffing requirements.

Nothing in this Agreement constitutes the establishment of a minimum staffing requirement for the Police Department and any decision regarding the filling of vacancy on a shift shall be determined by the Police Chief or designee for each specific shift, in accordance with the collective bargaining agreement.

Despite the language in Article 3 of this agreement, there shall be no layoffs during the term of this contract and the City shall maintain current staffing levels during this contract term.

Any Patrol Officer assigned as a Detective shall be paid at the Detective rate of pay. Detectives are assigned following a selection process and formal assignment by the Chief of Police to the Detective position. While assigned as a Detective, the Officer will continue to earn seniority as a Patrol Officer. However, during the assignment period, and as it relates to Article 6 - Overtime Selection, the Detective position will be recognized as a Detective. The Officer filling the Detective position is eligible to apply for any vacancies that occur during the time the Officer is acting as the Detective. Should the Officer be awarded another position, the filling of the Detective position shall be consistent with this provision. Upon the termination of the assignment the Detective will voluntarily return to his/her previous position and pay, which will be not be recognized as a demotion or layoff. A detective may be removed from the assignment for legitimate reasons articulated by the Chief of Police. Legitimate reasons may include but are not limited to: removal for cause, reassignment due to a restructuring of the department, reassignment request by the detective. The Detective position shall be an assignment for the employee(s) selected to the position after 01/01/2024. The current Detective will be treated as a promoted employee as outlined in the 2022-2023 Collective Bargaining Agreement. The Detective assignment shall be for a period of 5 years. Detectives are not limited to the number of 5 year assignment terms and may reapply for the assignment.

The School Resource Officer (SRO) is recognized as a dedicated resource to the school district when school is in session. During the recognized school year, the SRO, in that role, will not count toward patrol minimum staffing requirements. Outside of the school year and outside of school-related responsibilities, the SRO will count as patrol minimum staffing during their normal shift.

ARTICLE 29 - PROMOTIONS

A promoted officer is required to complete a trial period of one (1) year, during which time the officer shall receive pay compatible with that of the promoted position. If the officer is not retained in the new position or if the officer does not wish to remain in said position, the officer may return to his/her former position at the former rate without loss of previous rights. Such return shall not be considered a demotion. This Section applies to all promotions within the Police Department.

ARTICLE 30- PEHP PLAN

The City of Merrill agrees to participation the Life Insurance and Health Plan for Collectively Bargained Public Employee (variable employee benefit agreement - "Plan"); the City will contribute the following into each bargaining unit employee's account:

$37.00 Per Pay Period, plus an additional annual contribution of $370.

ARTICLE 31 – LATERAL TRANSFERS

Police Officers hired after January 1, 2020 who possess substantially similar full-time experience may be eligible for lateral transfer benefits, as determined by the Chief of Police. Credit for prior years of service will only be applied to the pay structure as referenced in Appendix A and the vacation accrual structure as determined by Article 8. No other benefits, especially a seniority advantage, may be granted with lateral transfer benefits. Officers receiving lateral transfer benefits may be given credit up to and for no more than 7 years of substantially similar full-time experience. In the case of existing employees, lateral transfer benefits shall never be retroactively paid for periods of time already lapsed. For each year of continued service, the lateral entry officer shall progress within the pay and vacation schedule at the advanced rate, whenever applicable.

CITY OF MERRILL	**MERRILL PROFESSIONAL POLICE ASSOCIATION**
Dated: ________________________	Dated: ________________________
______________________________ Mayor	__________________________________ Union President
______________________________ City Administrator	__________________________________ Union Officer
	__________________________________ WPPA/LEER Representative

Appendix A

Appendix A of the prior Labor Agreement shall be amended to reflect the following increase for Police Officer, Police Officer 1, Police Officer 2, Investigator and SRO. The hourly wage is based on 2080 hours

Effective December 18, 2023 – 2.25%	Annual	Hourly
Police Officer	$67,824.13	$32.608
Police Officer 1 – After four (4) years of service	$69,719.27	$33.519
Police Officer 2 – After seven (7) years of service	$71,998.98	$34.615
Detective	$75,817.54-	$36.451
SRO	$73,976.62	$35.566
Effective June 17, 2024 - 1%		
Police Officer	$68,502.37	$32.934
Police Officer 1 – After four (4) years of service	$70,416.46	$33.854
Police Officer 2 – After seven (7) years of service	$72,718.97	$34.961
Detective	$76,575.72	$36.815
SRO	$74,716.39	$35.921
Effective December-16, 2024 – 2.0%		
Police Officer	$69,872.42	$33.593
Police Officer 1 – After four (4) years of service	$71,824.79	$34.531
Police Officer 2 – After seven (7) years of service	$74,173.35	$35.660
Detective	$78,107.23	$37.552
SRO	$76,210.72	$36.640
Effective June 16, 2025 - 1%		
Police Officer	$70,571.14	$33.928
Police Officer 1 – After four (4) years of service	$72,543.04	$34.876
Police Officer 2 – After seven (7) years of service	$74,915.08	$36.017
Detective	$78,888.30	$37.927
SRO	$76,972.83	$37.006

Entry level pay schedules for all officers hired by the City of Merrill shall be as follows:

Probationary Police officers will receive 100% of the police officer's rate.

A. The City shall make every reasonable effort to keep certification courses available for all officers.

Appendix B

MPPA seniority list

Employee	Rank	Date of Hire
Patrol Officers		
Jamie A. Jaeger (SRO)	1	07/10/1995
Brad J. Becker	2	06/03/1996
Dane L. Mathwich	3	02/04/2008
Joshua W. McCaskill	4	08/22/2011
Wyatt Pufall	5	04/24/2017
Bryan Allen	6	01/29/2021
Christina Doering	7	04/05/2021
Brandon Brost	8	06/03/2021
John Stubbe	9	01/24/2022
Jonathan Sass	10	1/31/2022
Trevor Asmundsen	11	8/8/2022
Brandon Lor	12	8/8/2022
Alex Shimanski	13	12/21/2023
Detectives		
Nicole Cimino	1	07/11/2005
Vacant	2	

Appendix C

City of Merrill Police Canine (K9) Program

1. The City shall be responsible for expenses related to its dog's care and maintenance, as deemed necessary by the City, e.g., outdoor pen, kennel, training supplies, as well as all required licenses, immunizations and medical visits. The immunizations and medical visits shall be provided by the City chosen veterinarian with prior approval, absent exigent circumstances. Decisions regarding the medical treatment for the canine will be made by the City.

2. The Canine Assisted Police Officer (K-9 Officer) agrees to perform daily care of the police dog. Dog care includes but is not limited to, training, exercise, feeding, grooming, cleaning the assigned vehicle, cleaning the kennel, and kennel upkeep. In return for these efforts, the K-9 officer shall be compensated as follows:

   a. Receive one (1) hour release time, (this includes compensation for off days) which means work eleven (11) hours as opposed to the normal twelve (12) scheduled shift without loss of pay, which shall act as compensation to the officer for time spent on "dog care" during his/her actual days of work, days off, and benefit days (vacation, personal, holiday, sick). Benefit time when used will be tracked normally as an eleven (11) hour deduction.

   b. Additional hours outside of the normal workday spent in extraordinary care of the canine must receive prior supervisory approval and will be paid under Article 6 - SALARIES of the Labor Agreement. The one-half (1/2) hour per day of compensation shall be paid for all applicable days minus any days that the dog is kenneled at the City's expense.

3. Employees assigned as canine handlers will not receive compensation for commuting to work, either under normal circumstances or those associated with recall.

4. Employees selected as canine handlers must make a five (5) year commitment with the understanding that the actual length of assignment may be influenced by the service life of the dog. The Chief of Police may reduce this time at his/her discretion.

5. Canine handlers will be provided with an appropriately equipped canine take home vehicle. Reasonable exceptions will be recognized, i.e. disabled vehicle, a vehicle in temporary disrepair, or the inability to provide/source a vehicle and appropriate accessories.

6. The K-9 Officer(s) shall make shift selections in accordance with Article 9 of the Collective Bargaining Agreement.

7. K-9 Officer(s) maybe held over one (1) hour to accommodate shift coverage shortages prior to the provisions of Article 6 – SALARIES, Section – OVERTIME SELECTION taking effect.

In such cases the K-9 Officer will be compensated at their overtime rate of pay.

8. An employee assigned as a canine handler will be required to carry a department issued cellular phone off-duty hours, unless there is prior approval from his or her supervisor.

9. If an employee or the dog is unable to perform in their respective capacities because of circumstances that remove them from work, e.g., illness or injury, the department reserves the right to terminate the assignment or reassign the dog to another handler. The one-half (1/2) hour of compensation awarded for care and maintenance of the canine will not apply if the handler's dog is reassigned. The compensation will be awarded to the person to whom the dog is assigned.

10. When the dog's service life as has been exhausted, the employee assigned as the canine handler at that time shall be allowed to purchase the dog for one (1) dollar. The final determination of a dog's useful service life shall be made by the Chief of Police or his/her designee. In the event ownership of the canine is transferred to the handler, all the City's responsibility for the dog shall cease.

11. The cost of kenneling services necessary to accommodate an employee's absence associated with paid time off, of one (1) work week or more will be borne by the City. Kenneling services necessitated by time off less than one week shall be at the expense of the handler. The City reserves the right to select the vendor who will provide kenneling services to their respective police canines. All kenneling services must receive prior approval. The officer may allow another person to provide home care for the dog instead of a kennel only if the person is approved by the Chief of Police.

12. The canine is the property of the City. The City will carry proper insurance coverage and indemnify the canine handler from liability resulting from the proper performance of job duties.

13. This Agreement expires at the end of the collective bargaining agreement in effect January 1,2024 through December 31,2025.

14. This Agreement shall be non-precedential for any and all purposes.

15. This agreement becomes effective on execution by the parties.

City of Merrill - 2023 ARPA
Federal - American Rescue Plan Act

Revenues:

		Unexpended 12/31/2022		$384,911.76
		Funds Available		**$384,911.76**

Expenditures:

Police - Personnel Services	10-42100-43515	$133,679		
Police - Overtime	10-42100-43515	$30,000		
T.B. Scott Library	10-45110-43515	$41,733		
Merrill Enrichment Center	10-44600-43515	$12,500		
Aquatic Center	10-45420-43515	$50,000		
		$267,912	**Total in 2023**	
			Available - 12/31/2023	**$116,999.76**

Budget - 2024

Reassessment - 2024	26-41530-43515	$77,000		
Aquatic Center	10-45420-43515	$30,000		
		$107,000		
			Unallocated	**$9,999.76**

Revised: 3/26/2024

STREET OPENING PERMIT APPLICATION

CITY OF MERRILL

1004 E First St, Merrill, WI 54452

NOTE: This complete permit shall be submitted a minimum of three (3) days prior to beginning work. Emergency situations will be addressed on an individual basis.

Address at Street Opening & Property Owner____

Excavator /Applicant _________________________________ Phone No._________________

Address ____ Phone #___________________

Plumber/Utility______________________________________ License #__________________

Property Owner and contact number____

You must call DIGGER'S Hotline (800-242-8511) at least 72 hours prior to beginning work

DIGGER No.__________________ Date Called______________ Date work to be done ____________

Purpose of Street Opening:

____ Sewer Service _____Water Service _____ Elec. Service _____ Gas Service

_____ Other____

Note: *All water and sewer services must be installed by a licensed plumber. City of Merrill Utility personnel are required to make all sewer and water taps and connections to mains. Utility connections may require additional Tap Fees. Contact the Utility Department at 715-536-6561 for additional information and to schedule the work. Owner's Contractor shall be responsible for all excavation to expose appropriate utility and provide all trench protection. City personnel will not enter unsafe excavations.*

Check all items to be disturbed:

____ Asphalt Roadway ____ Concrete Roadway _____ Gravel Roadway _____ Trees

____ Sidewalk _____ Curb and Gutter ______ Blvd ___ Other _____________________

Disturbed items to be replaced by:

Property Owner (see restrictions) _____ Street Department (subject to assessment fees)_____

**All repairs completed by property owner must be completed by November 1 of the same year. Any concrete work not done by the Street Department must be completed by a licensed contractor bonded with the City of Merrill. All road replacement will be completed by the Street Department.*

G:\STREETOPENPERMIT

Permit Fee (must be submitted at time of Application)**:**

Permit Fee: _$65.00_ If applicable, initial fee covers ONLY aggregate base material and final shaping and grading with road repair patch by City personnel at a later date. Road repair patches will be assessed at the current price per square foot of roadway disturbed. Backfilling of excavation in pavement with suitable excavated material compacted in place and installation of 10" of compacted aggregate base within paved areas to 1½" above existing pavement at completion of the excavation shall be the responsibility of the Excavator (as agent for Owner).

Assessment Rates: (assessments will be billed after completion of work)

Curb and Gutter Replacement --	$64.09/ft	4" Sidewalk Replacement --	$8.31/sf
Boulevard Restoration --	$1.13/sf	6" Sidewalk Replacement --	$9.37/sf
Asphalt Road Replacement --	$6.12/sf	Concrete Road Replacement --	$8.74/sf
Concrete Removal --	$1.50/sf		

Excavator's Consent (as Applicant and/or agent for Owner):

As a condition of receiving a Street Opening Permit, the Excavator (as applicant and/or agent of Owner) is responsible to have any damaged improvements, including pavement, sidewalk, curb, or gutter repaired or replaced.

As the Excavator (as applicant and/or agent of Owner), I hereby request repairs within the street if damaged as a result of installation of underground improvements at the property located at the above referenced address. I agree to pay the prevailing assessment rate in accordance with the City of Merrill policies.

As the Excavator (as applicant and/or agent of Owner), I further agree that all work is to be completed within thirty days from the date of approval of this permit and the street restored to as good a condition as before street opening or excavation was made, as set forth in City of Merrill Code of Ordinances 32-88. In no case is street opening or excavation to be kept open for any longer period than is necessary to complete the work and owner is subject to all laws and ordinances of the City, as included in Chapter 32-88 of Code of Ordinances.

Excavator's Signature ______________________________ Date ____/____/____

Please contact the Street Department at 715-536-4222 with questions

Bond and Insurance
(For Contractors and Utility Companies Only)

Cash Bond: Yes _____ No _____ Date ____/____/____ Amount___________

Insurance Policy: Yes_____ No_____ Expiration Date ____/____/____

Approved by______________________________ Date_________________ Issued to______

Receipt Number________________ Expiration Date ____/____/____
(30 days from date of approval)

G:\STREETOPENPERMIT

G:\STREETOPENPERMIT

City of Merrill Paving Project (#9002856) M2024-02
Owner: Merrill WI, City of
Solicitor: Merrill WI, City of
03/21/2024 02:00 PM CDT

Bidder	**Amount**
American Asphalt of WI Div. of Mathy	$517,380.50
RC Pavers LLC/Ron Christiansen Trucking Inc.	$529,737.50
Northeast Asphalt, Inc.	$617,443.00

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 — Application Date: 3-15-2024

☐ Town ☐ Village ☒ City of Merrill — County of Lincoln

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4-27-2024 and ending 4-27-2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* →
☐ Bona fide Club ☐ Church ☒ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Merrill Historical Society

(b) Address 100 E. Third St Merrill, WI 54452
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1977

(d) If corporation, give date of incorporation 1977

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:
President Mike Kolasinski
Vice President Michael Weckwerth
Secretary David Johnson
Treasurer Patricia Burg

(g) Name and address of manager or person in charge of affair: Ryan Schwartzman dorkfathers@gmail.com
401 E. Third St Merrill, WI 54452 715-218-7310

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 805 E. Main Street Merrill WI 54452 (The Cosmo Hall)

(b) Lot ____ Block ____

(c) Do premises occupy all or part of building? All of Building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Merrill Historical Society Trivia Contest 2024

(b) Dates of event 4-27-2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

Officer [signature] 3-15-2024 — Merrill Historical Society
(Signature / Date) *(Name of Organization)*

Date Filed with Clerk 3/15/24 — Date Reported to Council or Board ____

Date Granted by Council ____ — License No. 09882

AT-315 (R. 9-19) Wisconsin Department of Revenue

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 50.00 Application Date 2-14-24

☐ Town ☐ Village ☒ City of Merrill County of Lincoln

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-7-24 and ending 8-11-24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* →
☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☒ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Lincoln County Fair Association

(b) Address 2001 E 2nd St PoBox 921 *(Street)* ☐ Town ☐ Village ☒ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:
President David Buck
Vice President Mike Narlock
Secretary Sue Kunkel
Treasurer

(g) Name and address of manager or person in charge of affair: David Buck 2001 E 2nd St. Merrill WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2001 E 2nd St

(b) Lot Block

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:
~~[illegible]~~ Merrill Festival Grounds

3. Name of Event

(a) List name of the event Lincoln County Fair

(b) Dates of event August 7th thru 11th 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

Officer [signature] 2-14-24 *(Signature / Date)* Lincoln Co. Fair Assoc. *(Name of Organization)*

Date Filed with Clerk 3/4/24 Date Reported to Council or Board

Date Granted by Council License No. 09869-09870-09871-09872-09873

AT-315 (R. 9-19) Wisconsin Department of Revenue

#09880

FOR CLERKS ONLY
Municipality City of Merrill
License Period 4/10/24 - 6/30/24

Form **AT-106**

Original Alcohol Beverage License Application

License(s) Requested

- ☒ Class "A" Beer .... $______
- ☐ Class "B" Beer .... $______
- ☐ "Class C" Wine .... $______
- ☐ Reserve "Class B" Liquor $______
- ☒ "Class A" Liquor .... $______
- ☒ "Class B" Liquor .... $______
- ☐ "Class A" Liquor (Cider Only) $ 0
- ☐ "Class B" (Wine Only) Winery $______

License Fees	$ 150.00
Publication Fee	$ 10.00
Background Check	$
Total Fees	$ 160.00

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)
Makalu real estate LLC

2. Trade Name or DBA

3. Premises Address
1201 Grand Ave

4. County Lincoln | 5. Municipality Merrill | 6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN 92-1477284 | 9. Wisconsin Seller's Permit Number

10. Premises Phone 920-257-7807 | 11. Premises Email shiva_gurung@yahoo.com

12. Entity Type *(check one)*
☐ Sole Proprietor ☒ Partnership ☐ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate .... ☐ Yes ☒ No

2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ..... ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration	2. Date of Registration
Wisconsin	2/21/2024

3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors .... ☒ Yes ☐ No

Name of Parent Company	FEIN of Parent Company
Ravabp LLC	87-4024888

4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

5. Agent's Last Name	Agent's First Name	Phone
Dun Gurung	Sharmistha	920-257-7807

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
paudel	Dharani	o/o owner	920-385-8873

Part E: Attestation

Who must sign this application?

• sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Signature	Date
	3/14/2024

Name (Last, First, M.I.): Gurung gagan K.

Title	Email	Phone
o/o owner	shiva_gurung@Yahoo.com	920-257-7807

Part F: For Clerk Use Only

Date application was filed with clerk	Date reported to governing body	Date provisional license issued (if applicable)
3/14/2024		
Date license granted	**License number**	**Date license issued**

Signature of Clerk/Deputy Clerk

FOR CLERKS ONLY
Municipality City of Merrill
License Period 4/24 – 6/30/24

Form **AT-106**

Original Alcohol Beverage License Application

License(s) Requested X

- ☐ Class "A" Beer $ X
- ☐ Class "B" Beer $ ____
- ☐ "Class C" Wine $ ____
- ☐ Reserve "Class B" Liquor $ ____
- ☐ "Class A" Liquor $ X
- ☐ "Class B" Liquor $ ____
- ☐ "Class A" Liquor (Cider Only) $ 0
- ☐ "Class B" (Wine Only) Winery $ ____

License Fees	$ 150
Publication Fee	$ 10
Background Check	$ 00
Total Fees	$ 160

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship): MERRILL PETROLEUM LLC
2. Trade Name or DBA:
3. Premises Address: 3350 E MAIN ST
4. County: LINCOLN
5. Municipality: MERRILL
6. Aldermanic District: X
7. Mailing Address (if different from premises address): SAME
8. FEIN: 99-1562676
9. Wisconsin Seller's Permit Number: M 130994
10. Premises Phone: 715-536-3455
11. Premises Email: SYEDMIR@GMAIL.COM
12. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization
13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary

STORED and SALE IN THE COOLER
FRONT of STORE
BACK Room STORage.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets if necessary ☐ Yes ☒ No

Part C: For Corporate/LLC Applicants Only

1. State of Registration	2. Date of Registration
WISCONSIN.	FEB-23-2024.

3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☒ No

Name of Parent Company	FEIN of Parent Company
N/A	N/A

4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets if necessary ☐ Yes ☐ No

N/A.

5. Agent's Last Name	Agent's First Name	Phone
Harland	Kristin	715-581-2883

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company

List the full name, title, and phone number for each person below. Attach additional sheets if necessary

Last Name	First Name	Title	Phone
MIR	SYED	President.	630 363-3530

Part E: Attestation

Who must sign this application?

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted

Signature	Date
[signature]	3-11-24.

Name (Last, First, M.I.) MIR SYED A.

Title	Email	Phone
President.	SYEDMIR@GMAIL.Co	630 363 3530

Part F: For Clerk Use Only

Date application was filed with clerk	Date reported to governing body	Date provisional license issued (if applicable)
3-13-24		
Date license granted	**License number**	**Date license issued**

Signature of Clerk/Deputy Clerk

AT-106 (R. 06-23)

Form AT-106	Original Alcohol Beverage License Application

FOR CLERKS ONLY	
Municipality	City of Merrill
License Period	4/10/24 - 6/30/24

License(s) Requested

- ☑ Class "A" Beer .... $ 25
- ☐ Class "B" Beer .... $
- ☐ "Class C" Wine .... $
- ☐ Reserve "Class B" Liquor $
- ☑ "Class A" Liquor .... $ 125.00
- ☐ "Class B" Liquor .... $
- ☐ "Class A" Liquor (Cider Only) $
- ☐ "Class B" (Wine Only) Winery $

License Fees	$ 150.00
Publication Fee	$ 10
Background Check	$ —
Total Fees	$ 160.00

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)
CAPL Retail LLC

2. Trade Name or DBA
Express Lane

3. Premises Address
702 N. Center Avenue

4. County	5. Municipality	6. Aldermanic District
Lincoln	Merrill	

7. Mailing Address (if different from premises address)
645 Hamilton Street, Suite 400, Allentown, PA 18101

8. FEIN	9. Wisconsin Seller's Permit Number
84-4510030	456103145870102

10. Premises Phone	11. Premises Email
(715) 502-2861	licenses@caplp.com

12. Entity Type *(check one)*
☐ Sole Proprietor ☐ Partnership ☑ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.
Entire convenience store premises.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate .... ☑ Yes ☐ No

2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ..... ☐ Yes ☑ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration	2. Date of Registration
Delaware	01/29/20

3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors .... ☑ Yes ☐ No

Name of Parent Company	FEIN of Parent Company
Lehigh Gas Wholesale Services, Inc.	90-0792945

4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☑ No
If yes, please explain using the space below. Attach additional sheets if necessary.

5. Agent's Last Name	Agent's First Name	Phone
Myers	Sheri	715-216-9337

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Nifong	Charles, Jr.	President & CEO	(704) 577-4704
Topper	Maura	CFO	(610) 737-4653
Benfield	Jonathan	CAO	(484) 226-7981
Hu	Jade	Tax Director	(925) 882-8905

Part E: Attestation

Who must sign this application?

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Signature	Date
Charles M. Nifong	2/26/24

Name (Last, First, M.I.)
Nifong Jr., Charles, M

Title	Email	Phone
President & CEO	cnifong@caplp.com	(704) 577-4704

Part F: For Clerk Use Only

Date application was filed with clerk	Date reported to governing body	Date provisional license issued (if applicable)
3/19/2024		
Date license granted	**License number**	**Date license issued**

Signature of Clerk/Deputy Clerk

COMMITTEE OF THE WHOLE
Tuesday, November 3, 2022
7:00 PM
Common Council Chambers

I. Call to order

The meeting was called to order at 7:00 PM by Mayor Steve Hass with the following attending:

Paul Russell – District 1
Michael "Gus" Caylor – District 2
Rick Blake – District 3
LaDonna Fermanich – District 4
Dick Lupton – District 5
Mike Rick – District 6
Mark Weix – District 7
Steve Sabatke – District 8

Other's present: Mayor Hass, Finance Director Unertl, City Attorney Hayden, City Clerk Anderson-Malm, Fire Chief Klug, Park & Recreation Director Wendorf, Police Chief Bennett, Public Works Director/City Engineer Akey, Street Superintendent Bonack, Facilities Maintenance Manager Wszalek, Utility Operations Steinagel, Transit Director Brummond (remote) and Merrill Productions.

II. The Pledge of Allegiance was recited.

III. Public Comment
There was no public comment.

IV. Consider placing the minutes from the November 1st meeting on file:
Alderperson Russell motioned to place the November 1st meeting minutes on file. Alderperson Weix seconded and the motion carried.

V. 2023 Budget – General Operations:
Finance Director Unertl asked to start with item #2. Mayor Hass approved the request without objection.

Update on preliminary 2023 tax rate projections – Finance Director Unertl stated all changes reflect the summary that was included in the packet. A 2.5% increase was suggested.

Continued review and consideration of 2023 Capital and Infrastructure Investments, including preliminary borrowing plan. – Finance Director Unertl discussed this item and answered questions from the Mayor and Alderpersons.

Continued review and consideration of 2023 Budget and Tax Levy Ordinance, Appendix A – Finance Director Unertl reviewed the pages in the packet. Page 132 has a revised version of ARPA funds from the November 1st meeting.

Alderperson Caylor made a motion to implement a hiring freeze for all positions until rescinded by the Council. Requests would go to the Personnel & Finance Committee and then to the Common Council. Alderperson Sabatke seconded. The motion carried on a 9-0 roll call vote.

Alderperson Russell made a motion to approve the budget as presented with a 2.5% increase. Alderperson Weix seconded. The motion carried on a 9-0 roll call vote.

Review of General Fund Tax Levy supported – 2023 Budget – Operating – this was discussed. Finance Director Unertl answered questions.

Discussion and consideration of spending limits for 2023 – Alderperson Caylor made a motion to set spending limits to $8,000 for new purchases unless approved by the departments committee; this does not include already budgeted items and maintenance. Alderperson Rick seconded for discussion.

After discussion, a roll call vote was taken and the motion failed on 1-8 vote. Alderperson's Russell, Blake, Fermanich, Lupton, Rick, Weix, Sabatke and Mayor Hass voted no.

VI. Next meeting date and time

There was not another Committee of the Whole scheduled.

VII. Adjournment

Alderperson Russell motioned to adjourn. Alderperson Lupton seconded and the motion carried. The meeting was adjourned at 7:51 PM.

Minutes respectfully submitted by Lori L. Anderson-Malm – City Clerk

Merrill Tourism Report

For Year End 2023

Presented to

Merrill Common Council

Prepared by

Clyde R. Nelson
Executive Director
Merrill Chamber of Commerce
Administrator of Tourism Fund
Destination Marketing Organization

Background:
Today, Merrill has three (3) Hotels that participate in the collection of room tax for the City of Merrill. AmericInn by Wyndham, which has 51 rooms and 14 kitchenettes/suites, Cobblestone Inn and Suites, which has 55 rooms and 1 suite; and Travelodge by Wyndham formerly Econo Lodge has 38 rooms available to the public. The new owners of the Travelodge (who took over ownership in the second half of 2022) are going through renovation of all the rooms to provide a higher-level accommodation for visitors. All total, Merrill has a total of 159 rooms available to the public. One hotel uses two rooms for employees. These hotels collect a 6% room tax on behalf of the city room tax revenues are distributed as follows.

* 0.1% is retained by the facility

* 5.9% is sent to the City of Merrill

Of the 5.9% collected, the city retains 1.27% or 21.5%, Tourism Commission retains 4.13% or 70% and the MARC retains 0.5% or 8.5% of the total funds collected.

The following represents the total collected since 2018.

Year	Tax Collected	Variance	%Change
2018	$94,226.00	----	----
2019	$99,918.56	$5,692.56	6.04%
2020	$58,600.97	($41,317.61)	(41.4%)
2021	$99,328.20	$40,727.23	69.5%
2022	$112,206.05	$12,877.85	12.96%
2023	$122,004.61	$9,798.56	8.73%

Room tax collected in calendar year 2023 increased 8.73% over 2022. This is a good indication of increased overnight stays in Merrill.

However, it should be noted that these numbers will be down slightly in 2024 given the lack of snow and the effect it had on tourism. I was able to discuss this with the 3 hotels in town and they experienced a drop in occupancy.

Currently Merrill charges a 6% room tax on all 159 rooms available. A survey conducted by the Merrill Chamber relating to room tax rates locally, revealed the following:

City	Room tax charged
Tomahawk	4%
Medford	4%
Rhinelander	6%
Antigo	6%
Wausau Area	8%
Minocqua	4%

The City of Merrill Room Tax Ordinance 98-25 was approved at the Common Council meeting on December 8, 1998. At which time the City created a Tourism Commission and established a Room Tax of 4% as per Sec. 66.75, Wis. Stats. The principal purpose of the Commission was for the "promotion of convention and tourist business" for the City of Merrill. It further defines, under Section 4(a)(2), Hotel and Motel which includes "bed and breakfasts, resort lodges, cottages, tourist homes, tourist houses or courts, apartment hotels and cabins and any other building or group of buildings in which accommodations are available to the public, except accommodations rented for a continuous period of more that one month…".

This Ordinance was amended and approved by the City Council on August 27, 2015, to increase the Room Tax from 4% to 6% and changed the reporting and collection of the tax from annual to quarterly.

The Commission has and continues to budget money to bring tourists to our great community. The room tax allows the Tourism Commission to offer grants to advertise specific events to draw people to Merrill. To put "heads in the beds" as they say. This year, 2024, the Commission has approved money for the Chamber to reach out further and attempt to draw in tourist/visitors to Merrill by attending various Sport and Vacation shows. The Chamber identified Cedar Falls, IA, LaCrosse, WI, Madison, WI, Tomahawk, WI, Green Bay, WI and the State Fair as areas of interest to bring visitors and tourists to Merrill. These areas were chosen to leverage Travel Wisconsin's advertising along with Merrills Marketing and Communications Committee efforts to draw people to our area.

The following are the grants approved by the Tourism Commission for 2024.

Merrill Ice Drags	4,000.00
Doris Lovrine Memorial Sled Dog Race	400.00
Lincoln County Fair	16,000.00
Labor Day Classic Car Show	1,200.00
Concertina Festival	450.00
Wisconsin River Pro Rodeo	16,000.00
Black Squirrel Scurry	1,000.00
Underdown Traill Ride	850.00
Badger State Games Fat Tire Bike Races	250.00
Total Grants Awarded 2024	$40,575.00

Respectfully submitted,

Clyde R. Nelson
Executive Director
Merrill Area Chamber of Commerce and Visitor Center

Form SL-304	# 2023 Room Tax Report	WI Dept of Revenue

Municipality

Co-muni code	Municipality	County	Due date	Report type
35251	CITY OF MERRILL	LINCOLN	May 1, 2024	ORIGINAL

Section A: Room Tax Collection

1. Room tax collected in 2023	$120,451
2. Room tax rate imposed as of December 31, 2023	6.00 %
3. Did your municipality change your room tax rate during 2023?	No
4. If yes above, provide your municipality's prior room tax rate	%

Section B: Room Tax Revenue Distributions

1. During 2023, did your municipality forward room tax revenues to a tourism entity or commission for tourism development?	Yes

2. List each tourism entity and commission that received room tax revenues from your municipality

Tourism Entity or Commission	Revenues Distributed to Entity or Commission
1. Merrill Tourism Commission	$84,032

Section C: Tourism Entity/Commission Members

For each tourism entity and commission reported in Section B, you must provide member information including any related business entities.

- For a tourism commission - list each member
- For a tourism entity - list each member of its governing body
- Related business entity - includes a business the member owns, operates or is employed by. Select "None" to indicate the member has no related business entity.

1. Merrill Tourism Commission

First Name	Last Name	Related Business Entity
Dan	Wendorf	Merrill Parks & Recreation Dept.
Jeremy	Ratliff	None
Sue	Kunkel	Park City Credit Union
Kathy	Lezotte	Hotel Representation
Sarah	Gilbert	DNR Representation

2023 Room Tax Report

Section D: Tourism Promotion/Development Expenditures

1. Of the room tax revenue forwarded for tourism promotion and tourism development, report all expenditures of $1,000 or more made by a tourism commission and tourism entity.

To report your expenditures, you must:
- Attach an expenditure report as a PDF, and/or
- Enter each expenditure below

Note: These expenditures are provided to your municipality by a tourism entity and tourism commission.

Date	Recipient Name	Amount	Description (optional)

Attachments:

- 2023 Expenses Report.pdf

Section E: 1994 Documentation

1. Did your municipality collect room tax on May 13, 1994?	No

2. You must attach (PDF files), unless provided in a prior year:

Room tax ordinance in effect on May 13, 1994

Municipality's financial statement closest to May 13, 1994 showing the percentage of room tax revenues retained by the municipality for purposes other than tourism promotion and development

2023 Report checks written for $1,000 plus

Date	Payee	Description	Amount	CK#	Additional Information
01/26/2023	Multi Media Channels	Extra Charge for 2023 Visitor Guide	5,670.00	2233	
02/01/2023	Merrill Chamber	1st Quarter pymt	7,300.00	2236	Admin/Rent $6250, Telephone $300, Website/computer $750
03/30/2023	Merrill Chamber	2nd Quarter Pymt	7,300.00	2244	Admin/Rent $6250, Telephone $300, Website/computer $750
06/23/2023	Merrill Chamber	3rd Quarter Pymt	7,300.00	2261	Admin/Rent $6250, Telephone $300, Website/computer $750
					Fun in WI $1500, Online Membership $600, WI Special Events
06/26/2023	Close Publication	2024 publication	3,785.00	2262	$1185, WI Best TV/Snowmobile $500
08/10/2023	Shrpa	23/24 membership	2,000.00	2272	Renewal
08/15/2023	Wisconsin River Pro Rodeo	2023 Grant reimbursement	13,500.00	2276	2023 Grant Reimbursement
08/31/2023	Merrill Ice Draggers	2023 Grant reimbursement	5,000.00	2278	2023 Grant Reimbursement
09/28/2023	Close Publication	2024 publication	4,100.00	2287	Harley $500, Bike $800, Fun $2000, ATV $800
					Admin/Rent $6250, Telephone $300, Website/computer $750
09/28/2023	Merrill Chamber	4th Quarter Pymt	7,300.00	2288	
09/28/2023	JRVBR? Outdoor Network	ATV/Track .com	1,000.00	2889	
09/28/2023	Carry the Cross	2023 Grant reimbursement	1,000.00	2291	2023 Grant Reimbursement
09/29/2023	Lincoln Cty Fair Association	2023 Grant reimbursement	13,500.00	2293	2023 Grant Reimbursement
12/12/2023	Close Publication	2024 Summer, Special Event	1,185.00	2306	
		Total	**79,940.00**		

Form SL-304	# 2023 Room Tax Report	WI Dept of Revenue

Preparer/Contact Information

Preparer name	Preparer title	Preparer phone	Preparer email
Emily Ley	Treasurer	(715) 536-5594	emily.ley@ci.merrill.wi.us

Contact Information

Contact name	Contact title	Contact phone	Contact email
Emily Ley	Treasurer	(715) 536-5594	emily.ley@ci.merrill.wi.us

Comments

Submission Information

You successfully submitted your report. Save and/or print a copy for your records.

Co-muni code: 35251

Submission date: 04-02-2024 10:48 AM

Confirmation: RT20230929O1712072243595

Submission type: ORIGINAL

CITY OF MERRILL
COMMITTEE OF THE WHOLE
TUESDAY, MARCH 12, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM

I. **Call to Order:** Mayor Hass called the meeting to order at 6:00 PM.

II. **Roll Call:** Roll Call was taken with the following committee members present: Alderperson Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Lupton, Alderperson Rick, Alderperson Weix Jr., Alderperson Sabatke, Mayor Hass
Excused: Alderperson Paul Russell
Others present: City Attorney Hayden, City Clerk Anderson-Malm, City Administrator Akey, Finance Director Ley, Information Technology Manager Brown, Transit Director Brummond (remote), Mary Jo Wheeler

III. **Public Comment:** There was no public comment.

IV. **General Agenda Items for Consideration:**

1. **Presentation from Mary Jo Wheeler of Wheelers Chevrolet on EV charging station placement and program offered through GM. Discussion and consideration following the presentation. -** Mary Jo Wheeler presented the Dealer Community Charging Program to the Committee. Additional information was presented at the meeting and will be placed in the permanent record in the City Clerk's office. Following two videos highlighting the program, Ms. Wheeler answered questions from the Committee. After discussion, Alderperson Caylor motioned to enter into an agreement with Wheeler Chevrolet for 3 units. Alderperson Rick seconded for discussion. The motion was withdrawn after discussion.
Alderperson Caylor motioned to enter into a 5-year agreement with Wheeler Chevrolet for 3 units to be placed at the MARC, AGRA Pavilion, and the Festival Grounds. Alderperson Rick seconded for discussion. The motion was withdrawn after discussion.
Alderperson Caylor motioned to enter into a 5-year agreement with Wheeler Chevrolet for 3 units of EV charging stations with locations to be determined at a later date. Alderperson Rick seconded for discussion. Following discussion, the motion passed on a 6/2 roll call vote. Alderpersons Fermanich and Meyer voted no.

V. **Adjournment:** Alderperson Meyer made a motion to adjourn. Alderperson Lupton seconded and the motion passed. The meeting was adjourned at 6:53 PM.

CITY OF MERRILL
ENRICHMENT CENTER COMMITTEE
THURSDAY, MARCH 21, 2024 MINUTES
REGULAR MEETING MEC CONFERENCE ROOM 2:15 PM

I. Opening

1. **Call meeting to order -** Chair Bertagnoli called the meeting to order
   Present: Bertagnoli, Alderperson Meyer, Anderson, Harvey, Baker, Bebel, Tlusty, Clark (remote)
   Others present: Enrichment Center Director Mrachek

II. Consent Items

1. **Approval of Feb 2024 meeting minutes -** Bebel motioned to approve the February 2024 minutes. Alderperson Meyer seconded and the motion passed.
2. **Approval of February/March 2024 vouchers -** Alderperson Meyer motioned to approve. Harvey seconded and the motion passed.

III. Public Comment Baker shared a request from residents at Jenny Towers to possibly have our bus provide transportation to and from our events such as our Festival of Quilts and Fall Craft Event.

Anderson shared how wonderful the wool-felted egg art class was, facilitated by Laura Bertagnoli. Director Mrachek added that we also received an abundant amount of positive feedback.

Bertagnoli and Anderson shared how much they loved the reel that Vicki created, which showcased "a week at the MEC". We have also heard many positive comments and the reel reached over 1000 views, which is great exposure for us!

IV. ADRC Jennifer shared an update on a funding opportunity from the ADRC, which has ARPA funds that must be spent by the end of September. The grants are for specific programs as follows: StrongBodies, Bingocize, and Stepping On. At the time of this meeting, Director Mrachek had already submitted the grant application for our StrongBodies program. Recipients will be notified by April 1st.

V. Operations

1. **Attendance Statistics -** 1. Director Mrachek shared a statistics report from our check-in system. Feedback from some committee members was; that it was too much information and to simplify it for future reports. Bertagnoli shared a document that Director Mrachek will use in future reporting, in our newsletter, and on social media. Director Mrachek will share data with the Common Council as well.
   Key takeaways from this report are as follows:
   a. From May 15 to Dec 28, 2023, we had 362 people attend offerings for a

total of 11,343 hours
b. From Jan 2 to Mar 13, 2024, we had 315 people attend offerings for a total of 8,259 hours. This shows we already have 73% of 2023 hours in only 2.5 months. This also proves our growth in attendance.
c. Furthermore, as of 3/13 we have 57 new people.
2. Bebel asked if we could see reports of expo rentals, including attendance numbers from event organizers and what the return on investment is from rentals, taking into account heat, lights, etc. Director Mrachek said that is not something the MEC handles and would check to see if we can obtain that information.

VI. **General Agenda Items for Consideration**

1. **Continued discussion of Mission & Vision Statement for approval** - Continued discussion on changes to the MEC Mission and Vision statements took place. The committee all agreed on the proposed Mission and Vision statement. Motion by Bebel/seconded by Meyer to approve MEC's Mission and Vision as follows: Mission - To improve lives through social, physical and educational opportunities. Vision - To be that happy & safe place. Motion carried.

a. **Core Values - review and consider changes -** Current Core Values (Include, Encourage, Volunteer, Create) were reviewed for change. The committee brainstormed ideas and will make a final decision in the April 18th meeting.

2. **Health Fair Discussion and Decision -** The MEC is looking to offer a health fair in October during our business hours. The focus will be on overall health and wellness; from fitness, nutrition, healing, mental health, and more. We will reach out to the area organizations and community partners to take part by having booths, demonstrations, samples, etc. Director Mrachek will contact community partners for guidance.

VII. **Discussion** None

VIII. **Date and Time of Next Meeting**

1. **April 18th, 2024 at 2:15 pm in the MEC Conference Room -** Vouchers will be available for review 10 minutes before meeting time.

IX. **Adjournment** Alderperson Meyer motioned to adjourn. Harvey seconded and the motion passed.

Minutes respectfully submitted by T Mrachek - Director Merrill Enrichment Center

CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MONDAY, MARCH 25, 2024 MINUTES
REGULAR MEETING- REVISED CITY HALL COUNCIL CHAMBERS 5:15 PM

I. **Call to Order** Chair Weix called the meeting to order at 5:15 PM.
Present: Alderperson Weix Jr., Alderperson Caylor, Alderperson Rick
Others: Mayor Hass (remote), City Administrator Akey, City Attorney Hayden, City Clerk Anderson-Malm, Fire Chief Klug, Police Chief Bennett, Deputy Health Officer Ashbeck, Gary and Mary Schwartz, Merrill Community Media

II. **Public Comment** There was no public comment.

III. **Minutes from Previous Meeting**

1. **Consider placing the minutes from the February 26th meeting on file.** - Alderperson Rick made a motion to place the previous meeting minutes on file. Alderperson Caylor seconded and the motion Passed.

IV. **Nuisance Complaints and Vouchers**

1. **Nuisance Complaints -** There were no new Nuisance complaints.
2. **Discuss and consider approving the vouchers -** Alderperson Rick made a motion to Approve. Alderperson Caylor seconded and the motion Passed.

V. **General Agenda Items for Consideration**

1. **Discuss and consider amending Chapter 26, Article V, Section 26-136 Purchase or possession of tobacco products. -** Alderperson Caylor motioned to approve and forward to the April Common Council. Alderperson Rick seconded and the motion passed.
2. **Consider a temporary Class "B" picnic license for the Merrill Historical Society, on April 27, 2024, at The Cosmo Hall, 401 E 3rd Street, in conjunction with the Merrill Historical Society Trivia Contest 2024. -** The address for The Cosmo Hall was incorrect on the agenda. The correct address is 805 E Main Street. Following that correction, Alderperson Rick motioned to Approve. Alderperson Caylor seconded and the motion passed.
3. **Consider a temporary Class "B" picnic license for the Lincoln County Fair Association, on August 7, 8, 9, 10, and 11, 2024 at the Merrill Festival Grounds in conjunction with the Lincoln County Fair. -** Alderperson Caylor motioned to approve. Alderperson Rick seconded and the motion passed.
4. **Consider a Class A liquor license for Makalu Real Estate LLC, 1201 Grand Ave -** Alderperson Rick motioned to approve. Alderperson Caylor seconded and the motion passed.

5. **Consider a Class A liquor license for Merrill Petroleum LLC, 3350 E Main St -** Alderperson Rick motioned to approve. Alderperson Caylor seconded and the motion passed.

6. **Consider a Class A liquor license for Express Lane (CAPL Retail LLC), 702 N Center Ave. -** Alderperson Caylor motioned to approve Alderperson Rick seconded and the motion passed.

VI. Monthly Reports

1. **Monthly Report - Fire Chief Klug -** The report was in the packet. Chief Klug answered questions from the committee.

a. **Strategic Plan update** - Chief Klug updated the committee with the results of the Strategic Plan.

b. **2023 Annual Report - Merrill Fire Department -** The Annual Report was in the packet. Chief Klug answered questions from the committee.

2. **Monthly Report - Police Chief Bennett -** Chief Bennett highlighted some items from the report and answered questions from the committee.

a. **2023 Annual Report - Merrill Police Department -** The Annual Report was included in the packet. Chief Bennett answered questions from the committee.

3. **Monthly Report - Lincoln County Humane Society -** The report was in the packet.

4. **Consider placing monthly reports on file -** Alderperson Rick motioned to place the monthly reports on file. Alderperson Caylor seconded and the motion passed.

VII. Date and Time of Next Meeting - Monday, April 29 at 5:15 PM - note one-time date change

VIII. Adjournment Alderperson Rick motioned to Adjourn. Alderperson Caylor seconded and the motion passed. The meeting was adjourned at 5:46 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, MARCH 7, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM

I. **Call to Order:** Mayor Hass called the meeting to order at 6:00 pm.
Present: Mayor Hass, Alderperson Rick (remote), Alderperson Sabatke, Becker, Henrichs
Excused: Alderperson Michael Caylor
Absent: Becky Meyer
Others present: David Buck, City Clerk Anderson-Malm, Merrill Community Media

II. **Consider approving minutes from the previous meeting:**

1. **February 1st meeting minutes -** Alderperson Rick made a motion to approve the minutes from the February 1st meeting. Alderperson Sabatke seconded and the motion passed.

III. **General Agenda Items for Consideration:**

1. **Fair Update -** Brad Becker gave the Fair update.
2. **Rodeo Update -** George Henrichs gave the Rodeo update.
3. **Permanent Vendor Update -** There was no permanent vendor update.
4. **Calendar of Events -** The calendar of events was included in the packet.
5. **Continued discussion on offering discounts to organizations to use the Festival Grounds -** There was no action and it was recommended to remove this from future agendas.
6. **Continued discussion and update on campgrounds at the Festival Grounds -** Mayor Hass gave an update.

IV. **Monthly Reports:**

1. **Monthly Report - Festival Grounds Manager Bjorklund -** Festival Grounds Manager Bjorklund gave a brief update.
2. **Consider placing monthly reports on file -** Alderperson Sabatke made a motion to place the monthly report on file. Alderperson Rick seconded and the motion passed.

V. **Public Comment:** There was no public comment.

VI. **Date and Time of Next Meeting - Thursday, April 4 at 6:00 PM:**

VII. **Adjournment:** Alderperson Rick made a motion to Adjourn. Alderperson Sabatke seconded and the motion passed. The meeting was adjourned at 6:10 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

T. B. Scott Free Library · Board of Trustees
Minutes of the Regular Meeting February 21, 2024

Opening
President Michael Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Katie Breitenmoser, Chris Grunenwald, Ryan Martinovici, Elizabeth McCrank, Richard Mamer, Darcy Dalsky, Audrey Huftel. Unexcused: Michael Caylor. Also present: Laurie Ollhoff, Andrea Bennett, Kyle Gulke, and camera operator.

No correspondence to report.

No public comment was made.

Consent items
E. McCrank/ R. Martinovici/C to approve the minutes of the regular meeting of January 17, 2024.
R. Martinovici/ E. McCrank/C to accept the monthly Unaudited Revenue and Expense Report for January 2024. E. McCrank addressed the process of payment for longevity and how it is handled should someone retire. L. Ollhoff provided clarification. No further discussion.
E. McCrank/K. Breitenmoser/C accept the Monthly Statistical Report for January 2024. E. McCrank referenced increased circulation numbers in all areas with recognition of the hard work by staff.

Reports/discussion items/action items

A. **R. Martinovici/K. Breitenmoser/C** to approve the Wisconsin Department of Public Instruction 2023 Annual Report. L. Ollhoff read the proposed Statement Concerning Public Library System Effectiveness for approval by the Board of Trustees. No further discussion.
B. **Jane Zander Trust Account Report** was given by R. Mamer. R. Mamer also made mention of other bequests made to the Library. This discussion item will be added to the March Agenda for approval to accept the Jane Zander Trust Account Report given at the February 21, 2024, Board of Trustees Meeting. No further discussion.
C. **MSR Design Youth Services Update** was provided by L. Ollhoff. City Maintenance Supervisor, N. Wszalek, is in communication with a local contractor. They are reviewing the schematics provided by MSR Design. L. Ollhoff indicated that she requested that an estimate be completed before the March Board of Trustees Meeting in order to provide project numbers to the Board members.
D. **Library Board of Trustees Member Appointments** was addressed by M. Geisler. In anticipation of the retirement of R. Mamer from the Library Board of Trustees, a search for his replacement has been ongoing. D. Dalsky has agreed to take on the responsibility of Financial Secretary. City resident, Barbara Rothlisberg, has expressed interest in being a member of the Library Board. As a result, a recommendation for a new city-appointed board member will be made by L. Ollhoff to Mayor Hass for appointment approval at an upcoming City Council meeting. No further discussion
E. **Strategic Plan Goals and Objectives #1.** L. Ollhoff provided updates on Strategic Plan Goals and Objective #1. No further discussion.
F. **Wisconsin Trustee Essential #10.** Developing Essential Library Policies. L. Ollhoff provided copies of Trustee Essential #10 for review and questions. No further discussion.

Library Director's Report

- Library program highlights were provided. Lot is going on at the Library.
- Circulation Department upgrades are underway. Carpet has been replaced with laminate flooring. Additional upgrades continue.
- Staff Development held on Monday, February 19, focused on health and wellness of the mind, body, and spirit, which is beneficial for staff working with the public on a daily basis.

- Staff Casual Friday Donations hit an all-time high in 2023. These funds are shared with numerous non-profits in the area.
- The Northern Wisconsin ILS Consortium Exploration continues to move forward with subcommittee appointments to determine feasibility of a system merger. Details were provided related to the timeline and the decision-making process that is in place. E. McCrank inquired about the size of the collection should the two systems merge. L. Ollhoff will obtain those numbers to share at the next Board of Trustees meeting.
- Board members were reminded of the upcoming staff and board social gathering.

President's remarks

- Thank you to everyone.

K. Breitenmoser/A. Huftel/C to move the next regular business meeting of the Board of Trustees to March 27, 2023, at 4:00 p.m. in order to ensure a quorum. Discussion included numerous Board members indicating they would be out of town as a result of Spring Break in the local school district.

R. Martinovici/E. McCrank/C moved to adjourn the meeting at 4:32 p.m. The next regular business meeting of the Board of Trustees is scheduled for March 27, 2024, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Laurie Ollhoff, Secretary

Meeting recording: https://youtu.be/MM_7l6ypexI?si=IWD-Mm6_O6WzqT35

CITY OF MERRILL
MARKETING & COMMUNICATIONS COMMITTEE
THURSDAY, MARCH 21, 2024 MINUTES
REGULAR MEETING - REVISED   CITY HALL COUNCIL CHAMBERS   5:15 PM

I. Call to Order Chair Fermanich called the meeting to order at 5:15 pm.
Present: Alderperson Fermanich, Alderperson Meyer, Alderperson Weix Jr.
Excused: John Greenwood
Absent: Renea Frederick, Rick Bjorklund, Scott Steele
Others present: Mayor Hass, City Administrator Akey, City Clerk Anderson-Malm

II. Consider approving minutes from the previous meeting

1. **February 15th meeting minutes -** Alderperson Weix Jr. motioned to place the February 15 meeting minutes on file. Alderperson Meyer seconded and the motion Passed.

III. General Agenda Items for Consideration

1. **Revenue and Expense voucher summaries -** The information was included in the packet. There were no questions.

2. **Food Truck-a-palooza update and discussion -**

a. **JEM Grants for marketing update -** There was a brief discussion.

b. **Foto News advertising: Newspaper and WI Road-trip ads -** The information was included in the packet. Items B and C were discussed at the same time. Following discussion, Alderperson Weix Jr. motioned to approve $500 for the Foto News and $189 for a quarter-page ad in the Wisconsin Magazine. Alderperson Meyer seconded and the motion passed.

c. **Cost of Food Truck-a-palooza posters from the Foto News -**

d. **Discussion and consideration regarding advertising at the Cosmo Theater -** Alderperson Weix Jr. motioned to Approve $100/month advertising at the Cosmo Theater to advertise the Food Truck-a-palooza event. Alderperson Meyer seconded and the motion passed.

3. **General Marketing Focus - continued discussion -** A brief update was given.

4. **Chamber - Trade Show update -** Chamber Representative Sturm provided the committee with an update.

5. **LCEDC (Lincoln County Economic Development Corporation) Summit review -** A brief update was given to the committee.

6. **Future Events - Midwest Communications - Brand Kamp May 2nd -** Chair Fermanich reminded the committee of this upcoming event.

7. **Discussion on EV charging station locations - recommended from the Committee of the Whole -** Alderperson Meyer motioned to refer this item to the April Common Council meeting. Alderperson Weix Jr. seconded and the motion passed.

IV. Monthly Reports and Updates

1. **Monthly Report & Statistical Analytics - Social Media Specialist Savall -** The reports were included in the packet. There were no additional questions.

2. **Monthly Report - Midwest Communications -** The report was included in the packet. There were no additional questions.

3. **Consider placing monthly reports on file -** Alderperson Meyer motioned to place the monthly reports on file. Alderperson Weix Jr. seconded and the motion passed.

V. Public Comment Alderperson Meyer commented on involving the community in suggestions for videos.

Chair Fermanich commented on suggestions for LinkedIn.

VI. Date and Time of Next Meeting - Thursday, April 18th at 5:15PM

VII. Adjournment Alderperson Weix Jr. motioned to Adjourn. Alderperson Meyer seconded and the motion passed. The meeting was adjourned at 5:46 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, MARCH 26, 2024 MINUTES
REGULAR MEETING - REVISED CITY HALL COUNCIL CHAMBERS 6:00 PM

I. **Call to Order** Alderperson Caylor called the meeting to order at 6:00 pm
Present: Alderperson Caylor, Alderperson Fermanich, Alderperson Russell (remote)
Others in attendance: Mayor Hass, City Clerk Anderson-Malm, City Attorney Hayden, City Administrator Akey, Finance Director Ley, Building Inspector/Zoning Administrator Pagel, Library Director Ollhoff, Alderperson Weix, Fire Chief Klug, Jim Yates and Merrill Community Media

II. **Approval of Vouchers**

1. **Discuss and consider approving the vouchers -** Alderperson Fermanich motioned to approve the February vouchers. Alderperson Caylor seconded and the motion passed.

III. **Consider approving minutes from the previous meeting**

1. **Minutes from the February 27th meeting -** Alderperson Fermanich motioned to approve minutes from February 27th. Alderperson Caylor seconded and the motion passed.

IV. **General Agenda Items for Consideration**

1. **Discuss and consider the hiring freeze motion from the 2022 Committee of the Whole meeting -** Alderperson Caylor motioned to approve implementing a hiring freeze except for Police and Fire line positions; have vacant positions evaluated by the Personnel & Finance Committee and forwarded to the Common Council with the Mayor having the ability to bring a position directly to the Common Council. Alderperson Fermanich seconded and the motion passed on a 2/1 voice vote. Alderperson Russell voted no.

2. **Discuss and consider the following vacant or, soon-to-be vacant, budgeted positions: -**

a. **Facility Maintenance Manager -** Following discussion, Alderperson Caylor motioned to approve to replace the Facility Maintenance Manager position. Alderperson Fermanich seconded and the motion passed.

b. **Community Development Program Director -** City Administrator Akey gave an overview of the position. The committee discussed the possibilities of modifying the position and delegating various duties. Following discussion, Alderperson Caylor motioned to approve the elimination of the Community Development Program Director position upon the retirement of the current employee effective May 1, 2024. Alderperson Fermanich seconded and the motion passed.

V. Monthly Reports

1. **Monthly Report - Mayor Hass -**
2. **Monthly Report - City Administrator Akey -**
3. **Monthly Report - Finance Director Ley -**
4. **Monthly Report - City Attorney Hayden -**
5. **Monthly Report - City Clerk Anderson-Malm -**
6. **Monthly Report - Municipal Court -**
7. **Consider placing monthly reports on file -** All reports were included in the packet. Alderpersons Caylor and Fermanich thanked Finance Director Ley for her report and the information provided. Alderperson Fermanich motioned to place the reports on file. Alderperson Caylor seconded and the motion passed.

VI. Public Comment
There was no public comment.

VII. Date and Time of Next Meeting - April 30th at 6:00 PM (adjust time of meeting if desired)

VIII. Adjournment
Alderperson Fermanich motioned to adjourn. Alderperson Caylor seconded and the motion passed. The meeting was adjourned at 6:39 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

CITY OF MERRILL
REDEVELOPMENT AUTHORITY
WEDNESDAY, MARCH 6, 2024 MINUTES
REGULAR MEETING   CITY HALL COUNCIL CHAMBERS   8:00 AM

I. **Call to Order** Chair Hass called the meeting to order at 8:00 a.m.
Roll Call:
Present: Bares, Alderperson Sabatke, Mayor Hass, Rutkowski, Nelson
Excused: Tony Kusserow, Gary Hartwig

Others present: LaDonna Furmanich, Nathan Meyer, City Clerk Lori Anderson-Malm, Finance Director Kathy Unertl, Finance Director Emily Ley, City Attorney Tom Hayden, City Administrator Rod Akey. Meyer set up and operated the Merrill Production camera.

II. **Consider approving minutes from the previous meeting:**

1. **February 7th minutes -** Nelson made a motion to Approved February 7, 2024 meeting minutes. Bares seconded and the motion Passed.

III. **Public Comment** Stephanie Springborn read a statement that she was no longer pursuing a state grant or TID funding for the project at 419 W Main St. and thanked the RDA and Common Council.

IV. **General Agenda Items for Consideration:**

1. **Status update on potential residential development along Spruce St extension (TID No 7) -** City Administrator Akey advised, the phase two environmental study continues.

2. **Consider the proposed Polk St. drainage improvements (TID No. 12)** - Alderperson Sabatke made a motion to authorize 50% cost sharing with Weinbrenner for proposed drainage improvements. Nelson seconded and the motion Passed. Drainage improvement estimated at $27,500 from TID No. 12.

3. **Review of updated 2023 Building Permit and Development Summary Information -** Updated information was reviewed by the RDA Commissioners.

4. **Continued review of Residential Incentive Program Application - 205 N Cleveland St (TID No. 6) -** Bares made a motion to take the item off the table. Alder person Sabatke seconded and the motion Passed.
Commissioners discussed criteria for the new housing incentive program.

   Bares made a motion to reject the application for 205 N Cleveland St. Rutkowski seconded and the motion Passed.

5. **Update from Lincoln County Economic Development Corp. (LCEDC) on activities -** Report from LCEDC ws reviewed.

V. Date and Time of Next Meeting: Wednesday, April 3, 2024 at 8:00 am

VI. Adjournment Bares made a motion to adjourn. Rutkowski seconded and the motion Passed.
Meeting adjourned at 8:17 a.m.

CITY OF MERRILL
TRANSIT COMMISSION
MONDAY, FEBRUARY 19, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:00 PM

I. **Call to Order:** Roll Call:
Present: Transit Administrator Brummond, Kunkel, Ziech, Doerr, Weber, Blake
Excused:
Absent:

II. **Public Comment:**

III. **Consider approving minutes from the previous meeting::**

1. **Minutes -** Kunkel made a motion to accept January minutes as presented. Doerr seconded and the motion passed.

IV. **Administrator's Report:** Kunkel made a motion to approve the Administrator's Report. Weber seconded and the motion passed.

1. **Ridership -** 4820 riders 3612 miles
2. **Employee Status / Recruiting -** Paul on his own, still looking for part time
3. **Future Agendas -** future agendas will be done on the new city program and sent electronically

V. **General Agenda Items for Consideration::**

1. **Service Area -** Discussion about the time it would take to go to non-current service areas from the closest point being serviced. Blake made a motion to expand service area to area's 1 through 4 on the time study for 6 months - March 1 through August 31. Weber seconded and the motion passed.

VI. **Agenda Items for Next Meeting:**

VII. **Date and Time of Next Meeting:** : March 18, 2024 4:00pm

VIII. **Adjournment:** Kunkel made a motion to adjourn. Doerr seconded and the motion passed.

CITY OF MERRILL
TRANSIT COMMISSION
MONDAY, MARCH 18, 2024 MINUTES
REGULAR MEETING   CITY HALL COUNCIL CHAMBERS   4:00 PM

I. Call to Order Roll Call:
Present: Kunkel, Ziech, Doerr, Weber, Blake
Excused:
Absent:

II. Public Comment

III. Consider approving minutes from the previous meeting:

1. **Minutes -** Doerr made a motion to Approve. Weber seconded and the motion Passed.

IV. Administrator's Report

1. **Ridership -** 5256 rides for February
2. **Employee Status / Recruiting -** Brandy doing a great job transitioning to Coordinator. Jason P/T operator doing D&A and Physical if good will make offer
3. **Expanded Service Area -** 1 person registered to ride from Glen Drive area. 1 person rode from Delmore area two rides. Met with Rock Ridge apartments set 2 p/u d/o locations.
   Radio spots quarterly second Tuesday Starting March 12
   Made the channel 7 news with expanded area.

V. General Agenda Items for Consideration:

VI. Agenda Items for Next Meeting

VII. Date and Time of Next Meeting:

VIII. Adjournment Kunkel made a motion to Adjourn. Doerr seconded and the motion Passed.

CITY OF MERRILL
TRANSIT COMMISSION
WEDNESDAY, MARCH 20, 2024 MINUTES
SPECIAL MEETING - CLOSED SESSION CITY HALL COUNCIL CHAMBERS 3:30 PM

I. **Call to Order** Chair Blake called the meeting to order at 3:30 pm with the following present:
Present: Blake, Kunkel, Ziech, Doerr, Weber
Others present: Mayor Hass, City Administrator Akey

II. **Closed Session** The closed session language was read. Motion by Kunkel to enter into closed session. Doer seconded and the motion carried with Mayor Hass taking minutes without objection.

The Commission conducted an exit interview. Discussion occurred following the exit interview.

III. **Reconvene in Open Session** The Commission did not reconvene in open session.

IV. **Adjournment** Kunkel made a motion to Adjourn. Weber seconded and the motion carried. The meeting was adjourned at 4:19 pm.

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, MARCH 27, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM

I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm.
Present: Mayor Hass, Alderperson Lupton, Alderperson Rick, Alderperson Sabatke
Excused: Ron Liberty
Others present: City Administrator/Public Works Director/City Engineer Akey, Street Superintendent Bonack, Building Inspector/Zoning Administrator Pagel, Utility Superintendent Steinagel, City Attorney Hayden, City Clerk Anderson-Malm, Alderperson Weix, Finance Director Ley, Henry & Scarlett Bonack, Greg Latzig and Merrill Community Media.

II. **Consider approving minutes from the previous meeting**

1. **Minutes from the February 28th meeting -** Alderperson Rick motioned to approve. Alderperson Lupton seconded and the motion passed.

III. **Water and Sewer Agenda Items**

1. **Discuss and approve the Water & Sewer Vouchers -** Alderperson Lupton motioned to approve. Alderperson Rick seconded and the motion passed.
2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel -** Utility Superintendent Steinagel updated the committee with items from his report.

IV. **Street Department Agenda Items**

1. **Discuss and approve the Street Department Vouchers -** Alderperson Rick motioned to approve. Alderperson Sabatke seconded and the motion passed.
2. **Discuss and consider the updated 2024 Street Opening Permit and Fees** - Mayor Hass motioned to approve. Alderperson Lupton seconded and the motion passed.
3. **Consider bids for the M2024-02 Paving Project (S Center Ave and N Sales Street) see attachment -** Alderperson Rick motioned to approve the bid from American Asphalt of Wisconsin Division of Mathy for $517,380.50. Alderperson Sabatke seconded and the motion passed.
4. **Discuss paving the alley located along the north side of Our Savior's Church -** Mayor Hass motioned to approve the amount of $7,400 to pave the north side of the alley by Our Savior's Church. Alderperson Lupton seconded and the motion passed.

V. **Monthly Reports**

1. **Monthly Report - Building Inspector/Zoning Administrator Pagel -**
2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**
5. **Consider placing monthly reports on file -** Alderperson Rick motioned to place the monthly reports on file. Alderperson Lupton seconded and the motion passed.

VI. **Date and Time of Next Meeting - May 1 at 5:15 PM (one-time adjusted date)** The time of the May 1st meeting will be 5:30 pm

VII. **Public Comment** Mayor Hass thanked Alderperson Lupton and Alderperson Sabatke for their service on the Board of Public Works.

VIII. **Adjournment** Alderperson Rick motioned to Adjourn. Alderperson Lupton seconded and the motion passed. The meeting was adjourned at 5:28 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

CITY OF MERRILL
PARKS AND RECREATION COMMISSION
WEDNESDAY, MARCH 6, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM

I. Call to Order: Roll Call:
Present: Gulke, Alderperson Weix Jr., Krueger, Novitch, Ravn, Tabor
Excused: Rebecca Rutkowski
Absent:

II. Consider approving minutes from the previous meeting:

1. **Minutes from February 7th meeting -** Ravn made a motion to approve the minutes from the February 7th meeting. Tabor seconded the motion.
Approved

III. Approval of Claims:

1. **Approve February claims -** Weix made a motion to approve the claims from the February 7th meeting. Ravn seconded the motion.
Approved

IV. General Agenda Items for Consideration:

1. **Continued discussion and potential decision on connector trail name** - Ravn made a motion to name the connector trail "Prairie Way Pathway". Wiex seconded the motion.
Gulke stated that he thought the name was a little redundant considering we already had the name Prairie Trails.
Motion was approved.

2. **Updated 5-year capital plan discussion -** Wendorf stated that he updated the 5 year capital plan as requested by Park and Recreation Commission. Krueger suggested that from this point on we should leave all completed projects on the capital plan so the commission can see what was completed. Weix would like to see a sidewalk going to Riverside Park on the capital plan. Ravn would like to see a splash pad added to the capital plan.

3. **Review/approve 2024 Bierman Family Aquatic Center operating hours (request to change slightly) -** Wendorf requested that the hours at the Bierman Aquatic Center be changed from 12:00 - 7:00 p.m. to 11:30 - 6:30 p.m. Wendorf stated that the evenings are a lot slower and opening earlier would be more benefical. Operating days would be same as last year, Tuesday thru Sunday, closed on Monday's again.
Gulke made a motion to change hours at the Bierman Aquatic Center to 11:30 - 6:30 p.m., Tuesday thru Sunday. Ravn seconded the motion.
Approved.

4. **Review/potentially approve request from Merrill Fastpitch to write a grant for potentially placing lights on fields and playground upgrades at the MARC -** Wendorf stated that fastpitch has requested to write a grant for potentially placing lights on fields and playground upgrades at the MARC. Wendorf stated that if there are lights on the fields, fastpitch would be able to invite more teams for their tournaments, which would bring more people into our city. A discussion was held.
Gulke made a motion to approve fastpitch to write a grant for potentially placing lights on fields and playground upgrades at the MARC. Weix seconded the motion.
Motion approved.

V. **Monthly Reports:**

1. **Review Director's Report -** Wendorf summarized his report. Discussion was held.

VI. **Date and Time of Next Meeting:** Wednesday, April 3, 2024 at 4:15 in Council Chambers

VII. **Public Comment:** No public comment

VIII. **Adjournment:** Ravn made a motion to adjourn at 5:05 p.m. Novitch seconded the motion .

CITY OF MERRILL
PARKS AND RECREATION COMMISSION
WEDNESDAY, APRIL 3, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM

I. **Call to Order** Dan Novitch called the meeting to order at 4:15 p.m.

II. **Consider approving minutes from the previous meeting**

1. **2024-03-07 -** Ravn motioned to approve minutes from March 2024 meeting with corrections. Gulke seconded and the motion.
Carried unanimously

III. **Approval of Claims**

1. **Bills March 2024 -** Krueger motioned to approve the claims from March 2024. Rutkowski seconded and the motion.
Weix questioned if the docks were more than budgeted amount. Wendorf stated they were under
Gulke questioned the cost of some lawn mower parts. Wendorf stated the sensors need to be re-placed when they are out in order for equipment to run properly.
Krueger questioned if the parks department ever looked into air dryers to save on cost of papertowel. Wendorf stated they did and would not be good in all the parks with vandalism and cost of air dryers.
Carried unanimously.

IV. **General Agenda Items for Consideration**

1. **Continued discussion on "Wall of Hope" proposal by citizen. -** Wendorf stated that he spoke with the citizen that was interested in putting up the "Wall of Hope" and discussed several different options. Wendorf stated that she liked the location at Kitchenette Park. Wendorf is waiting for her to respond on location and what the sign will look like.

2. **Discuss potential Normal Park improvements -** Wendorf stated that he has met with Linda Becker from the City Band and they would like to use the funds left over from their fundraiser to add some walking paths at Normal Park. The paths would connect the play area with the restrooms, to the kitchen area, gazebo and out to the side walks. Discussion was held.
Ravn made a motion to approve the Normal Park project submitted by the Merrill City Band. Gulke seconded the motion
Carried unanimously

3. **Closed Session –** ***The Commission may convene in closed session pursuant to Wisconsin State Statute 19.85(1)(e) to deliberate or negotiate the purchase of public properties, investing of public funds, or conduct other specified public business, whenever competitive or bargaining***

reasons require a closed session, for negotiation of and to discuss terms for renewal of Merrill Youth Hockey Association Concessions Contract. **-** Motion by Weix to go into closed session. Ravn seconded the motion.
Motion by Ravn to end closed session. Rutkowski seconded the motion.

V. Monthly Reports

1. **April 2024 Report -** The report was included with packet. Wendorf answered any questions from the commission.

VI. Date and Time of Next Meeting May 1, 2024 at 4:15 p.m. at the Merrill City Hall, Council Chambers.

VII. Public Comment No public comment.

VIII. Adjournment Krueger made a motion to adjorn at 5:20 p.m. Weix seconded the motion.

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Re: Amending Chapter 26, Article V, Section 26-136 Purchase or possession of tobacco products	ORDINANCE NO. 2024- Introduced: __________ 1st Reading: __________ 2nd Reading: __________ 3rd Reading: __________ Committee/Commission Action:

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 26, Article V, Section 26-136 of the Code of Ordinances for the City of Merrill is amended to read as follows:

Sec. 26-136. Purchase or possession of tobacco products or any smoking device or smoking accessory**.**

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Tobacco products means any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, ~~or~~ dipping tobacco, pod, capsule, any liquid nicotine substance, or any device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, vape pen, electronic vaping device, or any other similar product.

Smoking devices and accessories means any smoking device or device in which a person may inhale or otherwise take into the body or an accessory used in conjunction with smoking or inhaling any substance.

(b) *Purchase by minors prohibited.* It shall be unlawful for any person under the age of 21 years to purchase tobacco products or any smoking devices or smoking accessories, or to misrepresent their identity or age, or to use any false or altered identification for the purpose of purchasing tobacco products.

(c) *Possession by minors prohibited.* It shall be unlawful for any person under the age of 21 years to possess any tobacco products or any smoking device or smoking accessory; provided that the possession by a person under the age of 21 years under the direct supervision of the parent or legal guardian of such person in the privacy of the parent's or guardian's home shall not be prohibited.

(d) *Statutes adopted.* The provisions of Wis. Stats. §§ 134.66 and 254.92, as amended or renumbered from time to time, are adopted by reference and incorporated herein.

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. **Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: ______________________

Adopted: ______________________

Approved: ______________________

Published: ______________________

Approved:

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Steve J. Hass, Mayor

Attest:

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Lori Anderson-Malm, City Clerk