

**CITY OF MERRILL  
CITY PLAN COMMISSION  
MONDAY, MAY 6, 2024 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm.  
Present: Mayor Hass, Schroeder, Henkelman, Krueger, Alderperson Rutkowski  
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, City Attorney Thomas Hayden  
Excused: Building/Zoning Administrator Darin Pagel, Robert Reiman  
Absent: Ralph Sturm  
Others present: City Clerk Anderson-Malm, Alderperson Lass, Gary Porath, Merrill Community Media
- II. **Minutes from Previous Meeting**
  1. **Consider placing the minutes from the December 5, 2023 meeting on file**  
- Melissa Schroeder motioned to place the December 5th minutes on file. Alli Henkelman seconded and the motion passed.
- III. **Agenda Items**
  1. **Petition to Vacate - Discuss and consider the petition to vacate a 204-foot portion of E 5th Street from St. John Lutheran Church to expand a daycare facility, improve parking, and increase the safety of school children. The Board of Public Works recommends approval.** - Gary Porath addressed the commission and answered questions. Following a brief discussion, Mayor Hass motioned to approve the petition to vacate. Alderperson Rutkowski seconded and the motion passed. This will be forwarded to the July 9th Common Council meeting following the appropriate notices being published.
- IV. **Public Comment** There was no public comment.
- V. **Adjournment** Krueger motioned to Adjourn. Schroeder seconded and the motion Passed. The meeting was adjourned at 6:06 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm