

**CITY OF MERRILL  
FESTIVAL GROUNDS COMMITTEE  
THURSDAY, MAY 9, 2024 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting together at 6:00 pm.  
Present: Mayor Hass, Alderperson Caylor, Alderperson Caylor, Alderperson Lass, Becker, Henrichs, Meyer  
Present Not Voting: Festival Grounds Manager Rick Bjorklund, City Attorney Thomas Hayden, City Administrator/Public Works Director/City Engineer Rod Akey  
Others present: City Clerk Anderson-Malm, Social Media Specialist Savall, Jeremy Lee and Merrill Community Media
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the March 7th meeting.** - Alderperson Andrew Caylor motioned to place the March 7th minutes on file. Alderperson Lass seconded and the motion passed .
- III. **General Agenda Items for Consideration**
  1. **Fair Update** - Fair Association Rep Becker updated the committee with information regarding the fair.
  2. **Rodeo Update** - Rodeo Rep Henrichs updated the committee and answered questions.
  3. **Permanent Vendor Update** - Permanent Vendor Rep Meyer updated the committee.
  4. **Food Truck-a-Palooza update** - Social Media Specialist Savall provided additional information at the meeting and answered questions from the committee.
  5. **Calendar of Events** - The Calendar of Events was in the packet. There were no questions.
  6. **Discuss and consider camping options for August 15, 16, and 17th. Powerhouse has a Paws for a Cause steak cook-off competition and is interested in renting all 20 sites.** - Following discussion Alderperson Gus Caylor motioned to rent all 20 spots to Powerhouse for \$20.00 per night for the August dates of 15, 16, and 17th and allow overflow to the east. Mayor Hass seconded and the motion passed.
  7. **Discuss and consider the lease of the Merrill Festival Grounds between the City of Merrill and the Lincoln County Fair Association.** - Alderperson Gus Caylor motioned to Table. Alderperson Lass seconded and the motion Passed.

8. **Discuss and consider a request from Jeremy Lee regarding using a building on the Festival Grounds for a non-profit organization to build bunk beds for less fortunate children.** - Jeremy Lee was granted floor privileges and addressed the committee. This event will occur on June 29th from 9:00 am until 1:00 pm. Following discussion, Mayor Hass motioned to approve Sleep in Heavenly Peace (SHIP) to use space on the Festival Grounds following acceptable insurance coverage proof. Alderperson Andrew Caylor seconded and the motion passed.

#### **IV. Monthly Reports**

1. **Monthly Report - Festival Grounds Manager Bjorklund** - The report was in the packet. Festival Grounds Manager Bjorklund thanked Social Media Specialist Savall for her work establishing and promoting the Food Truck-a-Palooza.
2. **Consider placing monthly reports on file** - Alderperson Andrew Caylor motioned to Approve. Henrichs seconded and the motion Passed.

**V. Public Comment** There was no public comment.

**VI. Date and Time of Next Meeting - Thursday, June 6 at 6:00 pm** Due to conflicts, the June meeting will be on June 13th at 6:00 pm.

**VII. Adjournment** Alderperson Gus Caylor motioned to Adjourn. Alderperson Andrew Caylor seconded and the motion Passed. The meeting was adjourned at 6:34 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm