# CITY OF MERRILL

## COMMON COUNCIL

## AGENDA • TUESDAY, MAY 14, 2024

**Regular Meeting** | **City Hall Council Chambers** | **6:30 PM**

To attend remotely call 574-404-3449 PIN 697 992 213 #

**I. Call to Order**

**II. Invocation - Pastor Mike Southcomb - St Stephens UCC**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Common Council Meeting Expectations**

The City of Merrill respects the role of our elected officials. Alderpersons and Department Heads are committed to collaborating to provide our citizens with the best decision-making for our city's future. This meeting is a formal event and professional conduct is the expectation of all in attendance.

**VI. Public Comment**

**VII. Minutes from Previous Meeting**

1. Consider placing the minutes from the following meetings on file: April 9th, April 16th and May 3rd.

**VIII. Revenue and Expense Reports**

1. April Revenue and Expense Reports

**IX. General Agenda Items for Consideration**

1. Employee Recognition:
   a. Terri Akey - 35 years - T. B. Scott Library
   b. Thomas Teetzen - 20 years - Fire Department
2. Discuss and consider hiring a Facilities Maintenance Manager. This is being brought directly to the Common Council.
3. Consider a street use permit for Golden Harvest Market, to close Pearl Street from Main Street to Thielman Street, for a customer appreciation event on June 1, 2024, from 7:00 am until 8:00 pm. This is being brought directly to the Common Council.

**X. Health & Safety**

1. Consider the change of agent application for Walgreens Store #10574, 101 N Center Avenue to Jeffry C. Klapperich. The Health & Safety Committee recommends approval.
2. Consider a Class B liquor license for The Creative Spirit LLC, 129 N Prospect Street. The Health & Safety Committee recommends approval.

3. Consider a street use permit for Gesundheit Saloon, 1300 E Main Street for May 18, 2024, from 5:00 pm until 11:00 pm. The Health & Safety Committee recommends approval.

4. Consider a street use permit for Gesundheit Saloon, 1300 E Main Street, for August 17, 2024, from 11:00 am until 11:00 pm, in conjunction with the 150th Anniversary of the bar celebration. The Health & Safety Committee recommends approval.

## XI. Place Committee Reports on File

1. Consider placing the following Committee/Commission reports on file: Committee of the Whole, Board of Review, Historic Preservation, Marketing & Communications, Airport Commission, Health & Safety, Personnel & Finance, Board of Public Works, Enrichment Center, Library Board, Parks & Recreation Commission, Festival Grounds and City Plan.

## XII. Ordinances

1. An Ordinance Amending Chapter 2, Article III, Section 2-59, Polling Places. This is being brought directly to the Common Council.

2. An Ordinance Amending Chapter 14, Article II, Section 14-36, Regulation on length of lawn and grasses. The Board of Public Works recommends approval.

3. An Ordinance Amending Chapter 30, Article II, Section 30-37 Unauthorized disposal of garbage, refuse or solid waste. The Board of Public Works recommends approval.

4. An Ordinance Amending Chapter 32, Article IV, Section 32-91 Snow and ice removal from sidewalks. The Board of Public Works recommends approval.

## XIII. Resolutions

1. A Resolution Approving the Adjusted Merrill Urban Area Boundary.

## XIV. Mayor's Appointments

1. Pete Lokemoen to the City Plan Commission, replacing Robert Reimann. Term to expire 05/01/2027.

## XV. Mayor's Communications

## XVI. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL**
**COMMON COUNCIL**
**TUESDAY, APRIL 9, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 7:00 PM**

I. **Call to Order** Mayor Hass called the meeting to order at 7:00 PM.

II. **Invocation - Pastor Mike Southcomb - St Stephens UCC**

III. **Pledge of Allegiance**

IV. **Roll Call** Present: Alderperson Russell, Alderperson Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Lupton, Alderperson Rick, Alderperson Weix Jr., Alderperson Sabatke
Others present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, City Administrator Akey, Building Inspector/Zoning Administrator Pagel, Enrichment Center Director Mrachek (remote), Finance Director Ley, Fire Chief Klug, Police Chief Bennett, Street Superintendent Bonack, Transit Director Brummond (remote), Utility Operations Manager Steinagel, Alderperson elect Lass, Alderperson elect Andrew Caylor, Alderperson elect Rutkowski, Pastor Mike Southcomb, Clyde Nelson, Gary and Mary Schwartz, Sue Kunkel, Gary Latzig, and Merrill Community Media.

V. **Common Council Meeting Expectations**

VI. **Public Comment** There was no public comment.

VII. **Proclamation**

1. **2024 Mayoral Proclamation: Provider Appreciation Day -** City Attorney Hayden read the proclamation.

VIII. **Revenue and Expense Reports**

1. **March Revenue and Expense Reports -** Alderperson Meyer motioned to approve the March Revenue and Expense reports. Alderperson Fermanich seconded and the motion passed.

2. **Revised February Revenue and Expense Reports -** Alderperson Meyer motioned to approve the revised February Revenue and Expense reports. Alderperson Fermanich seconded and the motion Passed.

IX. **Minutes from Previous Meeting**

1. **Consider placing the minutes from the March 12th meeting on file -** Alderperson Caylor motioned to place the March 12th minutes on file. Alderperson Weix Jr. seconded and the motion passed.

X. **Communications and Petitions**

1. **Insurance claim from State Auto on behalf of Lynn Kleinschmidt, regarding a slip and fall claim (December 15, 2022). The City's insurance carrier recommends this claim be disallowed. This is based on the fact that an investigation revealed the City was not liable for this incident.** - Alderperson Rick motioned to disallow the 2022 claim. Alderperson Russell seconded and the motion passed.

## XI. General Agenda Items for Consideration

1. **Consider the 2024-2025 Merrill Police Union contract. Mayor Hass is bringing this directly to the Common Council.** - Alderperson Lupton motioned to approve. Alderperson Weix Jr. seconded and the motion passed.

## XII. Committee of the Whole

1. **Take any action regarding the remaining unallocated ARPA funds of $9,999.76 from the earlier Committee of the Whole.** -
City Clerk Anderson-Malm read the actions from the earlier Committee of the Whole. Motion to use unallocated ARPA funds for the Food Truck-a-palooza and future Food Truck-a-palooza events. Alderperson Meyer motioned to approve the motion from the Committee of the Whole. Alderperson Sabatke seconded and the motion passed on a 7/1 voice vote.

2. **Take any action regarding the EV Charging Station placement and possible funding source from the earlier Committee of the Whole.** - City Clerk Anderson-Malm read the motion from the earlier Committee of the Whole; motion to table the EV charging stations, which passed on a 7/1 voice vote. City Attorney Hayden stated no further action is necessary considering the item was tabled.

## XIII. Board of Public Works

1. **Discuss and consider the updated 2024 Street Opening permit and fees. The Board of Public Works recommends approval.** - Alderperson Sabatke motioned to approve. Alderperson Meyer seconded and the motion passed.

2. **Consider the bid for the M2024-02 paving project (S Center Avenue and N Sales St) to American Asphalt of Wisconsin Division of Mathy for $517,380.50. The Board of Public Works recommends approval.**
- Alderperson Sabatke motioned to approve. Alderperson Rick seconded and the motion passed.

3. **Consider the paving budget of $7,400 to pave the north side of the alley by Our Savior's Church. The Board of Public Works recommends approval.** - Alderperson Meyer motioned to approve. Alderperson Lupton seconded and the motion passed.

## XIV. Health & Safety

1. **Consider a temporary Class "B" picnic license for the Merrill Historical Society, on April 27, 2024, at The Cosmo Hall, 805 E Main Street, in conjunction with the Merrill Historical Society Trivia Contest 2024. The Health & Safety Committee recommends approval. -** Alderperson Lupton motioned to approve. Alderperson Weix Jr. seconded and the motion passed.

2. **Consider a temporary Class "B" picnic license for the Lincoln County Fair Association, on August 7, 8, 9, 10, and 11, 2024 at the Merrill Festival Grounds in conjunction with the Lincoln County Fair. The Health & Safety Committee recommends approval. -** Alderperson Rick motioned to approve. Alderperson Caylor seconded and the motion passed. Alderperson Meyer abstained.

3. **Consider a Class A liquor license for Makalu Real Estate LLC, 1201 Grand Avenue. The Health & Safety Committee recommends approval. -** Alderperson Lupton motioned to approve. Alderperson Weix Jr. seconded and the motion passed.

4. **Consider a Class "A" liquor license for Merrill Petroleum LLC, 3350 E Main Street. The Health & Safety Committee recommends approval. -** Alderperson Caylor motioned to approve. Alderperson Meyer seconded and the motion passed.

5. **Consider a Class A liquor license for Express Lane (CAPL Retail LLC), 702 N Center Avenue. The Health & Safety Committee recommends approval. -** Alderperson Rick motioned to approve. Alderperson Weix Jr. seconded and the motion passed.

**XV. Personnel & Finance**

1. **Consider implementing a hiring freeze, except for Police and Fire line positions; have vacant positions evaluated by the Personnel & Finance Committee and forwarded to the Common Council with the Mayor having the ability to bring a position directly to the Common Council. The Personnel & Finance Committee recommends approval. It was suggested by the Administration to include Transit personnel in the final action. -** Alderperson Caylor motioned to amend the original motion to include Transit personnel. Alderperson Meyer seconded and the motion passed.

2. **Consider the elimination of the Community Development Program Director position upon the retirement of the current employee, effective May 1, 2024. The Personnel & Finance Committee recommends approval. -** Following discussion, which included Alderperson Caylor thanking the Community Development Program Director for her service over the past 27 years and Building Inspector/Zoning Administrator Pagel thanking the CDPD publically. Alderperson Russell motioned to approve. Alderperson Meyer seconded, and the motion passed on a 7/1 voice vote.

**XVI. Tourism Commission**

1. **Tourism Report - 2023 -** Executive Director of the Chamber of Commerce, Clyde Nelson, presented the Tourism Report.

2. **Tourism Room Tax - SL304 for 2023 -** The room tax report was included in the packet.

**XVII. Place Committee Reports on File**

1. **Consider placing the following reports on file: Committee of the Whole, Enrichment Center, Health & Safety, Festival Grounds, Library Board, Marketing & Communications, Personnel & Finance, Redevelopment Authority, Transit Commission, Board of Public Works, and Parks and Recreation Commission. -** Alderperson Meyer motioned to place the committee reports on file. Alderperson Rick seconded and the motion passed

**XVIII. Ordinances**

**XIX. An Ordinance Amending Chapter 26, Article V, Section 26-136 Purchase or possession of tobacco products. The Health & Safety Committee recommends approval. -** City Attorney Hayden read the Ordinance. Alderperson Caylor motioned to suspend the rules and give the second and third readings by title only. Alderperson Rick seconded and the motion carried. City Attorney Hayden gave the Ordinance the second and third readings by title only.
Alderperson Meyer motioned to adopt the Ordinance. Alderperson Lupton seconded and the motion carried on an 8/0 roll call vote.

**XX. Mayor's Appointments**

1. **Jim Weix to the Central Wisconsin Economic Development Board replacing Adam Rekau -** Alderperson Meyer motioned to approve. Alderperson Rick seconded and the motion passed. Alderperson Weix abstained.

**XXI. Mayor's Communications** Mayor Hass read the following communications:
* I want to congratulate and welcome the Alderpersons elected to the Council, Andrew Caylor, Robert Lass, and Rebecca Rutkowski. I want to thank the outgoing aldermen, Paul Russell, who has been the Council President, Alderman Dick Lupton, and Alderman Steve Sabatke for their years of service to the city.
* The Council will meet again on April 16 at 6:00 pm for a swearing-in ceremony and a re-organizational meeting where committee assignments will be given.
* April 19th is the Concertina Fest at Les and Jim's.
* April 25, 26, and 27, the Merrill High School Theatre Jays are presenting the musical Matilda. Please call 536-4594 for information and tickets.
* April 28th is the Raise Your Voice walk at the MARC
* This week is National Library Week. There will be activities all week. Please stop in and check out the TB Scott Library and all it has to offer.
* May 18th is the City-wide garage sale and the Food Truck-a-palooza event at the Festival Grounds.
* Please stop into the Enrichment Center and check out all the activities. We are

lucky to have the Enrichment Center and the Library in our community.
* May 3rd is the Council Orientation at 9:00 am.

**XXI. Adjournment** Alderperson Meyer motioned to Adjourn. Alderperson Rick seconded and the motion passed. The meeting was adjourned at 7:48 pm.

The complete Ordinance is available on the City of Merrill website: https://www.ci.merrill.wi.us/

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

Steve Hass
Mayor

Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on April 10th, 2024.

Lori L. Anderson-Malm
City Clerk

**CITY OF MERRILL**
**COMMON COUNCIL**
**TUESDAY, APRIL 16, 2024 MINUTES**
**REORGANIZATION CITY HALL COUNCIL CHAMBERS 6:00 PM**

I. **Call to Order** Mayor Hass called the meeting to order at 6:00 p.m. The following were in attendance:
City Attorney Hayden, City Administrator Akey, City Clerk Anderson-Malm, Finance Director Ley, Building Inspector/Zoning Administrator Pagel, Police Chief Bennett, Library Director Ollhoff, Enrichment Center Director Mrachek, Social Media Specialist Savall, Bob Lass, Andrew Caylor, Ann Caylor, Rebecca Rutkowski, Greg Hartwig, Betty Hartwig, Rita Hartwig, Debbie Rehfeld, John Heuer, Dale Bacher and Merrill Media Communications.

II. **Pledge of Allegiance** The Pledge of Allegiance was recited.

III. **Roll Call - for current Common Council** A roll call was not taken due to a lack of a quorum.

IV. **Common Council Meeting Expectations**

V. **Public Comment** There was no public comment.

VI. **Oath of Office for Alderpersons** City Clerk Anderson-Malm gave the oath of office to the newly elected Alderpersons.

VII. **Roll Call for newly-elected Common Council**
Present: Alderperson Andrew Caylor, Alderperson Michael Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Lass, Alderperson Rick, Alderperson Weix Jr., Alderperson Rutkowski

VIII. **General Agenda Items for Consideration**

1. **Discussion and consideration regarding changing the time of Common Council meetings to 6:00 pm. -** Alderperson Rick motioned to approve. Alderperson Meyer seconded for discussion. Following discussion, the original motion was amended by Alderperson Rick to change the Common Council meetings to 6:30 pm. Alderperson Meyer seconded the amended motion. The amended motion passed on a 6/2 voice vote.

IX. **Elections and Mayor's Appointments**

1. **Elect the Common Council President -** Nominations were taken for the Common Council President. Alderperson Rick and Alderperson Fermanich were the two nominated candidates. Alderpersons filled out the paper ballots that were provided. City Clerk Anderson-Malm collected the votes and tallied the results with Mayor Hass and City Attorney Hayden as witnesses. The final

tally was Alderperson Rick with 2 votes and Alderperson Fermanich with 6 votes. Alderperson Fermanich was voted as Common Council President.

2. **Elect the Alderperson member of the City Plan Commission -** The Council nominated Alderperson Fermanich - who declined the nomination. Alderperson Rutkowski was nominated. No other nominations were brought forth. Alderperson Rutkowski will be the Alderperson member of the City Plan Commission.

3. **Mayor's Appointments -** City Clerk Anderson-Malm read the Mayor's Appointments. Alderperson Meyer motioned to approve. Alderperson Andrew Caylor seconded and the motion carried.

## X. Resolutions

1. **A Resolution designating the official newspaper for the City of Merrill -** City Attorney Hayden read the following resolution:
**A RESOLUTION DESIGNATING OFFICIAL NEWSPAPER FOR THE CITY OF MERRILL**
WHEREAS, Section 985.03 of the Wisconsin Statutes requires the designation of an official newspaper for the printing of all the City's Official Business; and,
WHEREAS, the Merrill FotoNews has qualified for such a designation.
NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 16th day of April 2024, that the Merrill FotoNews of Merrill, Lincoln County, Wisconsin, shall be and is hereby designated, until further action, as the official newspaper for the City of Merrill.

   Alderperson Fermanich motioned to approve the Resolution as presented. Alderperson Michael Caylor seconded and the motion carried.

2. **A Resolution designating the official depositories and signers for the City of Merrill -** City Attorney Hayden read the following Resolution:
**A RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE CITY OF MERRILL, WISCONSIN**
BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 16th day of April, 2024, that the following financial institutions shall be qualified as public depositories under Chapter 34 of the Wisconsin Statutes, and shall be and hereby are designated until further action as public depositories for all public monies coming into the hands of the Treasurer for the City of Merrill, Lincoln County, Wisconsin:
   BMO Harris Bank, Merrill, Lincoln County, Wisconsin
   Nicolet Bank, Merrill, Lincoln County, Wisconsin
   incrediblebank, Merrill, Lincoln County, Wisconsin
   Local Government Investment Pool, State of Wisconsin Department of Administration
Merrill Community Bank – Branch of Tomahawk Community Bank, Merrill, Lincoln County, Wisconsin

Park City Credit Union, Merrill, Lincoln County, Wisconsin
Associated Bank, N.A., Merrill, Lincoln County, Wisconsin
Edward Jones, Merrill, Lincoln County, Wisconsin

That the holders of the following positions with the City are authorized to sign or act on behalf of the City ("Authorized Signers"):

It was requested Merrill Community Bank be changed to Crossbridge. Alderperson Meyer motioned to approve the Resolution with the revision. Alderperson A. Caylor seconded and the motion carried.

3. **A Resolution honoring Paul Russell - District 1 Alderperson -** City Attorney Hayden read the following Resolution:
**A RESOLUTION HONORING PAUL RUSSELL FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL**

WHEREAS, Paul Russell is retiring as First District Alderperson of the City of Merrill; and,
WHEREAS, Paul Russell has served as an alderperson for the City of Merrill since April 19, 2016; and,
WHEREAS, the personal commitment and unselfish dedication Paul Russell has put forth has contributed greatly to the growth, progress and stability of the City of Merrill; and,
WHEREAS, the City of Merrill offers a solid and stable community environment for all of its citizens in part because of Paul Russell's dedicated service; and,
WHEREAS, Paul Russell's cheerful manner and hard work will be missed at the Merrill City Hall;
NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 16th day of April, 2024, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Paul Russell has given to the City of Merrill and commend him for those years of service.

Alderperson Andrew Caylor motioned to approve the Resolution as presented. Alderperson Michael Caylor seconded and the motion carried.

4. **A Resolution honoring Dick Lupton - District 5 Alderperson -** City Attorney Hayden read the following Resolution:
**A RESOLUTION HONORING DICK LUPTON FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL**

WHEREAS, Dick Lupton is retiring as Fifth District Alderperson of the City of Merrill; and,
WHEREAS, Dick Lupton has served as an alderperson for the City of Merrill since April 19, 2022; and,
WHEREAS, the personal commitment and unselfish dedication Dick Lupton

has put forth has contributed greatly to the growth, progress and stability of the City of Merrill; and,
WHEREAS, the City of Merrill offers a solid and stable community environment for all of its citizens in part because of Dick Lupton's dedicated service; and,
WHEREAS, Dick Lupton's cheerful manner and hard work will be missed at the Merrill City Hall;
NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 16th day of April 2024, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Dick Lupton has given to the City of Merrill and commend him for those years of service.

Alderperson Weix motioned to approve the Resolution as presented. Alderperson Rick seconded and the motion carried.

5. **A Resolution honoring Steve Sabatke - District 8 Alderperson -** City Attorney Hayden read the following Resolution:
**A RESOLUTION HONORING STEVE SABATKE FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL**

WHEREAS, Steve Sabatke is retiring as Eighth District Alderperson of the City of Merrill; and,
WHEREAS, Steve Sabatke has served as an alderperson for the City of Merrill since July 26, 2019; and,
WHEREAS, the personal commitment and unselfish dedication Steve Sabatke has put forth has contributed greatly to the growth, progress and stability of the City of Merrill; and,
WHEREAS, the City of Merrill offers a solid and stable community environment for all of its citizens in part because of Steve Sabatke's dedicated service; and,
WHEREAS, Steve Sabatke's cheerful manner and hard work will be missed at the Merrill City Hall;
NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 16th day of April, 2024, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Steve Sabatke has given to the City of Merrill and commend him for those years of service.

Alderperson Fermanich motioned to approve the Resolution as presented. Alderperson Rutkowski seconded and the motion carried.

XI. **Mayor's Communications** Mayor Hass thanked the outgoing Alderpersons for their service. He welcomed the new Alderperson's and said he was looking forward to working with the new Council. He reminded the new Alderpersons to

submit their bio's to Social Media Specialist Savall. He also reminded the Council of Orientation on May 3rd at 9:00 am.

**XII. Adjournment** Alderperson Meyer motioned to Adjourn. Alderperson Caylor seconded and the motion Passed. The meeting was adjourned at 6:24 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

Steve Hass
Mayor

Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on April 19th, 2024.

Lori L. Anderson-Malm
City Clerk

**CITY OF MERRILL**
**COMMON COUNCIL**
**FRIDAY, MAY 3, 2024 MINUTES**
**ORIENTATION CITY HALL COUNCIL CHAMBERS 9:00 AM**

I. **Call to Order** Mayor Hass called the meeting to order at 9:00 am
Present: Alderperson Caylor, Alderperson Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Lass, Alderperson Rick (remote joined at 9:17am), Alderperson Weix Jr., Alderperson Rutkowski
Others present: Mayor Hass, City Clerk Anderson-Malm, City Administrator Akey, Finance Director Ley, Parks & Recreation Director Wendorf, Fire Chief Klug, Library Director Ollhoff, Outside Counsel Burns

II. **Pledge of Allegiance**

III. **Presentation from Outside Counsel - Bob Burns**

1. **Expectations and meeting etiquette -** Outside Counsel Burns provided additional information at the meeting. All additional handouts will be scanned into the permanent record. The topics below were discussed, and he answered questions from the Council. No action was taken.
2. **Role as an Alderperson -**
3. **Workplace harassment -**
4. **Open meetings laws and walking quorums -**
5. **Cell phone use during meetings -**

IV. **Presentation from Finance Director - Emily Ley**

1. **Overview of budget -** Finance Director Ley provided additional handouts. She gave a presentation on the budget, voucher sheets, and a TIF/TID overview. Discussion occurred, and all questions were answered. Following the discussion, a Committee of the Whole was suggested to explain the revaluation that will happen in the City.
2. **Overview of voucher sheets -**
3. **TIF/TID overview -**

V. **General Agenda Items**

1. **Meeting and Agenda Guidelines - City Clerk - Lori Anderson-Malm -** Meeting and agenda guidelines were discussed, and all questions were answered.
2. **Difference between committees and commissions -** Outside Counsel Burns explained the difference between a committee and a commission.

3. **Chain of Command (organizational chart) -** An organizational chart was included in the agenda packet. City Administrator Akey and Mayor Hass answered questions from the Council.
4. **Projects in the works -** City Administrator Akey updated the Council on current and future projects and answered questions.
5. **Interest in City Facilities tours -** Mayor Hass and City Administrator Akey will work with Transit regarding a day and time for Council members to tour city facilities.
6. **Any additional questions or follow-up -** Mayor Hass and City Administrator Akey answered all additional questions from the Council.

**VI. Adjournment** Alderperson Meyer motioned to adjourn. Alderperson Fermanich seconded and the motion passed. The meeting was adjourned at 12:00 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

Date: May 14, 2024
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

**April 2024 Revenues and Expense Summary Report**

**General Fund Revenues**
April property tax collections were approximately $632,000. Approximately 83.4% of the property taxes have been paid in the city (Dec-Apr), compared to 84.4% at this point last year. The city will continue to collect taxes through June 30. Total General Fund revenues for the month of April were $916,100. At one-third of the way through 2024 (4 of 12 months), we have collected 35.9% of budgeted revenues. Of note this month, the City received our quarterly transportation aids, which was roughly $257,500. Transportation aids are typically received in January, April, July and October. Compared to 2023, year to date revenues are tracking closely to 2023 levels (2024 is up $134,600) and the differences are primarily related to timing of one-time payments.

**General Fund Expenses**
General Fund expenses for the month of April were $967,300. Total year-to-date General Fund expenditures are approximately $4,260,903, which represents approximately 30.94% of the total budget. In general, current expenses are in line with the budget. Staff is monitoring technology expenses and I need to clean up the accounting for the City's Assessment Revaluation project (currently at 143% of budget). Part of the revaluation project was budgeted in the General Fund and part was budgeted in the Capital Projects Fund, currently all of the expense are allocated to the General Fund.

Compared to YTD 2023, General Fund expenses are $30,275 lower (-0.7%) from the same period last year. Significant changes from YTD 2023 include:

- Streets Department: $109,100 decrease from 2023. The savings includes reallocating efforts from Snow and Ice to Roads, Stormwater Maintenance, and savings in operating supplies.
- Employee retirement payout: $35,500 decrease from 2023 related to employee retirements and payout of leave benefits.
- Fire Protection: $30,025 decrease in personnel costs from 2023. This will be corrected with a journal entry to record the fire departments share of workers compensation insurance.
- Assessment: $28,615 increase in contractual services (budgeted revaluation in 2024).
- Over-collected taxes/tax write offs: $27,700 increase from 2023 related to writing of the delinquent personal property tax for Ministry Medical Group (P&F approval 2/27/24).
- Transfers: the 2024 budget included the transfer of $26,945 to Debt Service (budgeted).
- Transit operations: $20,100 increase in personnel costs from 2023 (budgeted).
- Treasurer/Finance Director: $17,375 increase in personnel costs from 2023 (budgeted overlap in the director position in 2024).
- Parks: $16,700 increase in 2024 expenses related to increasing personnel and employee health insurance costs, maintenance and repair expenses in 2024 (John Deere tractor repair), and the Civic Rec software program expenses (budgeted).

Upcoming Items:

- Working with Ehler's Financial Advisors on borrowing for 2023 and 2024 projects and 2022 refunding.
- Beginning the 2025 operating and capital budget development with departments.
- Creating TID histories/summaries for the Council and Joint Review Board later this summer (date TBD).

**May Settlement of 2023 Tax Roll**
**General Property Tax Only**

**Tax District: City of Merrill** **County: Lincoln** **Community Code: 35251**

| PART I | Taxes Levied | Percent | Allocated Share |
|---|---|---|---|
| **A. 1.State Taxes** | **-** | **0.000000000** | **-** |
| **B. 1. Portion of State Special Charges Upon County** | - | | |
| 2. Portion of County Tax Levied Over Entire Tax District | 2,271,220.88 | | |
| 3. Special Purpose | | | |
| 4. Special Purpose | | | |
| 5. Special Purpose | | | |
| **Total County Taxes - Sum of B1 thru B5** | **2,271,220.88** | **0.157447817** | **99,485.62** |
| **C. Special District Codes and Names** | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| **D. Other Special Purpose District Taxes** | | | |
| 1. Total Tax Increment (TIF) | 2,559,190.74 | 0.177410748 | 112,099.48 |
| 2. | | | |
| 3. | | | |
| 4. Other State Special Charges | | | |
| 5. County Special Charges | | | |
| 6. All Other Town, Village or City Taxes | 5,849,296.00 | 0.405490675 | 256,214.99 |
| 7. Surplus Funds Applied to Tax Roll | | | |
| 8. Overrun - Underrun | 0.46 | 0.000000032 | 0.02 |
| **Total Tax District Taxes** | **8,408,487.20** | **0.582901455** | **368,314.49** |
| **E. School District Codes and Names** | | | |
| 1. Number 3500 School District of Merrill Area | **3,144,600.22** | **0.217993083** | **137,742.00** |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| | | | |
| 1. Number 1500 North Central Technical College | **600,921.08** | **0.041657645** | **26,321.97** |
| 2. | | | |
| 3. | | | |
| **G - 1. Total General Property Taxes - Real and Personal** | **14,425,229.38** | **1.000000000** | **631,864.08** |
| Column 1. | Column 2. | Column 3. | Column 4. |

* Must agree with Line 5 Part II.

**PART II**

| | | | |
|---|---|---|---|
| Total Collections on Hand | $631,963.33 | (1) | |
| Less: Collections of Special Charges | $0.00 | (2) | |
| Less: Collections of Special Assessments | $0.00 | (3) | |
| Less: Collections of Delinquent Utilities | ($99.25) | (4) | |
| Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4) | $ 631,864.08 | (5)* | |
| Percentage (Line 5 Divided by Line 6) | | | 0.043802706 |
| Total General Property Taxes (Line G-1 From Part I) | 14,425,229.38 | (6) | |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Non-Departmental | | | | | |
| Taxes (or Utility Rev.) | 4,404,324.00 | 434,844.71 | 3,157,573.03 | 71.69 | 1,246,750.97 |
| Intergovernmental | 5,208,442.33 | 257,887.29 | 532,177.33 | 10.22 | 4,676,265.00 |
| Licenses and Permits | 38,045.00 | 12,765.00 | 15,191.50 | 39.93 | 22,853.50 |
| Fines, Forfeits, & Pen. | 117,077.00 | 10,084.53 | 42,953.29 | 36.69 | 74,123.71 |
| Public Charges-Services | 8,100.00 | 1,170.47 | 2,666.17 | 32.92 | 5,433.83 |
| Miscellaneous Revenues | 306,250.00 | 15,228.66 | 80,882.16 | 26.41 | 225,367.84 |
| TOTAL Non-Departmental | 10,082,238.33 | 731,980.66 | 3,831,443.48 | 38.00 | 6,250,794.85 |
| Municipal Court | | | | | |
| Intergov Charges (Misc.) | 7,350.00 | 0.00 | 1,627.00 | 22.14 | 5,723.00 |
| TOTAL Municipal Court | 7,350.00 | 0.00 | 1,627.00 | 22.14 | 5,723.00 |
| City Attorney | | | | | |
| Intergov Charges (Misc.) | 9,000.00 | 2,004.25 | 2,004.25 | 22.27 | 6,995.75 |
| Miscellaneous Revenues | 30,000.00 | 0.00 | 0.00 | 0.00 | 30,000.00 |
| TOTAL City Attorney | 39,000.00 | 2,004.25 | 2,004.25 | 5.14 | 36,995.75 |
| Mayor | | | | | |
| Miscellaneous Revenues | 2,700.00 | 0.00 | 0.00 | 0.00 | 2,700.00 |
| TOTAL Mayor | 2,700.00 | 0.00 | 0.00 | 0.00 | 2,700.00 |
| City Admin./PW Director | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Revenues | 46,275.00 | 0.00 | 0.00 | 0.00 | 46,275.00 |
| TOTAL City Admin./PW Director | 46,275.00 | 0.00 | 0.00 | 0.00 | 46,275.00 |
| Elections - AVERAGED | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Elections - AVERAGED | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Treasurer/Finance Dir. | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Licenses and Permits | 1,445.00 | 2,096.35 | 7,532.31 | 521.27 | ( 6,087.31) |
| Miscellaneous Revenues | 53,845.00 | 0.00 | 0.00 | 0.00 | 53,845.00 |
| TOTAL Treasurer/Finance Dir. | 55,290.00 | 2,096.35 | 7,532.31 | 13.62 | 47,757.69 |
| City Maintenance | | | | | |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL City Maintenance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Over-Collected Taxes | | | | | |
| Miscellaneous Revenues | 750.00 | 352.54 | 352.54 | 47.01 | 397.46 |
| TOTAL Over-Collected Taxes | 750.00 | 352.54 | 352.54 | 47.01 | 397.46 |
| Police | | | | | |
| Intergovernmental | 8,200.00 | 0.00 | 0.00 | 0.00 | 8,200.00 |
| Public Charges-Services | 13,150.00 | 1,590.55 | 4,896.60 | 37.24 | 8,253.40 |
| Intergov Charges (Misc.) | 10,000.00 | 0.00 | 8,772.68 | 87.73 | 1,227.32 |
| Miscellaneous Revenues | 0.00 | 316.00 | 1,316.00 | 0.00 | ( 1,316.00) |
| TOTAL Police | 31,350.00 | 1,906.55 | 14,985.28 | 47.80 | 16,364.72 |
| Traffic Control | | | | | |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Traffic Control | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fire Protection | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Charges-Services | 7,550.00 | 5.00 | 1,165.00 | 15.43 | 6,385.00 |
| Intergov Charges (Misc.) | 221,899.00 | 0.00 | 110,949.30 | 50.00 | 110,949.70 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Fire Protection | 229,449.00 | 5.00 | 112,114.30 | 48.86 | 117,334.70 |
| Ambulance/EMS | | | | | |
| Intergovernmental | 1,234,075.00 | 116,953.18 | 288,007.63 | 23.34 | 946,067.37 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Ambulance/EMS | 1,234,075.00 | 116,953.18 | 288,007.63 | 23.34 | 946,067.37 |
| Bldg. Inspection/Zoning | | | | | |
| Licenses and Permits | 35,000.00 | 3,970.00 | 9,859.80 | 28.17 | 25,140.20 |
| Miscellaneous Revenues | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 |
| TOTAL Bldg. Inspection/Zoning | 40,000.00 | 3,970.00 | 9,859.80 | 24.65 | 30,140.20 |
| City Engineering | | | | | |
| Miscellaneous Revenues | 43,528.00 | 0.00 | 0.00 | 0.00 | 43,528.00 |
| TOTAL City Engineering | 43,528.00 | 0.00 | 0.00 | 0.00 | 43,528.00 |
| Street Superintendent | | | | | |
| Miscellaneous Revenues | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 |
| TOTAL Street Superintendent | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 |
| Garage Maintenance | | | | | |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Garage Maintenance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Operations Support (M&E) | | | | | |
| Intergovernmental | 354,500.00 | 25,058.58 | 96,385.65 | 27.19 | 258,114.35 |
| Miscellaneous Revenues | 0.00 | 0.00 | 7,509.25 | 0.00 | ( 7,509.25) |
| TOTAL Operations Support (M&E) | 354,500.00 | 25,058.58 | 103,894.90 | 29.31 | 250,605.10 |
| Roads | | | | | |
| Intergovernmental | 55,000.00 | 18,123.68 | 18,123.68 | 32.95 | 36,876.32 |
| Licenses and Permits | 1,600.00 | 0.00 | 0.00 | 0.00 | 1,600.00 |
| Public Charges-Services | 2,500.00 | 0.00 | 1,702.56 | 68.10 | 797.44 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Roads | 59,100.00 | 18,123.68 | 19,826.24 | 33.55 | 39,273.76 |
| Snow and Ice | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Charges-Services | 9,000.00 | 0.00 | 600.00 | 6.67 | 8,400.00 |
| TOTAL Snow and Ice | 9,000.00 | 0.00 | 600.00 | 6.67 | 8,400.00 |
| Stormwater Maintenance | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Stormwater Maintenance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Street Painting-Marking | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Street Painting-Marking | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Street Lighting | | | | | |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Street Lighting | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Stormwater Plan/Const. | | | | | |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Stormwater Plan/Const. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Airport | | | | | |
| Public Charges-Services | 26,000.00 | 840.00 | 14,630.66 | 56.27 | 11,369.34 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Airport | 26,000.00 | 840.00 | 14,630.66 | 56.27 | 11,369.34 |
| Transit | | | | | |
| Specials (Utility Rev.) | 267,500.00 | 0.00 | 107,952.61 | 40.36 | 159,547.39 |
| Intergovernmental | 77,500.00 | 0.00 | 0.00 | 0.00 | 77,500.00 |
| Public Charges-Services | 117,250.00 | 9,436.40 | 35,840.70 | 30.57 | 81,409.30 |
| Miscellaneous Revenues | 4,000.00 | 791.00 | 791.00 | 19.78 | 3,209.00 |
| TOTAL Transit | 466,250.00 | 10,227.40 | 144,584.31 | 31.01 | 321,665.69 |

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Garbage Collection | | | | | |
| Miscellaneous Revenues | 1,000.00 | 144.55 | 300.97 | 30.10 | 699.03 |
| TOTAL Garbage Collection | 1,000.00 | 144.55 | 300.97 | 30.10 | 699.03 |
| Recycling | | | | | |
| Intergovernmental | 32,750.00 | 0.00 | 0.00 | 0.00 | 32,750.00 |
| Miscellaneous Revenues | 1,000.00 | 25.00 | 25.00 | 2.50 | 975.00 |
| TOTAL Recycling | 33,750.00 | 25.00 | 25.00 | 0.07 | 33,725.00 |
| Weed & Nuisance Control | | | | | |
| Public Charges-Services | 4,000.00 | 0.00 | 0.00 | 0.00 | 4,000.00 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Weed & Nuisance Control | 4,000.00 | 0.00 | 0.00 | 0.00 | 4,000.00 |
| MEC - Enrichment | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Charges-Services | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| Miscellaneous Revenues | 0.00 | 50.00 | 50.00 | 0.00 | ( 50.00) |
| TOTAL MEC - Enrichment | 10,000.00 | 50.00 | 50.00 | 0.50 | 9,950.00 |
| Library | | | | | |
| Intergovernmental | 445,104.29 | 602.00 | 222,795.00 | 50.05 | 222,309.29 |
| Public Charges-Services | 3,000.00 | 367.06 | 1,380.87 | 46.03 | 1,619.13 |
| Miscellaneous Revenues | 0.00 | 800.00 | 7,802.30 | 0.00 | ( 7,802.30) |
| TOTAL Library | 448,104.29 | 1,769.06 | 231,978.17 | 51.77 | 216,126.12 |
| Parks | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Charges-Services | 28,000.00 | 47.39 | 5,814.54 | 20.77 | 22,185.46 |
| Miscellaneous Revenues | 0.00 | 75.00 | 687.50 | 0.00 | ( 687.50) |
| TOTAL Parks | 28,000.00 | 122.39 | 6,502.04 | 23.22 | 21,497.96 |
| Recreation Programs | | | | | |
| Public Charges-Services | 41,000.00 | 218.02 | 3,587.12 | 8.75 | 37,412.88 |
| TOTAL Recreation Programs | 41,000.00 | 218.02 | 3,587.12 | 8.75 | 37,412.88 |
| Community/Events | | | | | |
| Public Charges-Services | 0.00 | 0.00 | 140.00 | 0.00 | ( 140.00) |
| TOTAL Community/Events | 0.00 | 0.00 | 140.00 | 0.00 | ( 140.00) |
| Cable Franchise Adm | | | | | |
| Licenses and Permits | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 |
| TOTAL Cable Franchise Adm | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 |

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| MARC - Smith Center | | | | | |
| Public Charges-Services | 84,000.00 | 200.00 | 27,710.55 | 32.99 | 56,289.45 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MARC - Smith Center | 84,000.00 | 200.00 | 27,710.55 | 32.99 | 56,289.45 |
| Aquatic Center | | | | | |
| Intergovernmental | 30,000.00 | 0.00 | 30,000.00 | 100.00 | 0.00 |
| Public Charges-Services | 90,000.00 | 70.14 | 190.52 | 0.21 | 89,809.48 |
| TOTAL Aquatic Center | 120,000.00 | 70.14 | 30,190.52 | 25.16 | 89,809.48 |
| TOTAL REVENUE | 13,517,709.62 | 916,117.35 | 4,851,947.07 | 35.89 | 8,665,762.55 |
| EXPENDITURES | | | | | |
| Common Council | | | | | |
| Personnel Services | 36,870.00 | 2,449.04 | 8,975.76 | 24.34 | 27,894.24 |
| Contractual Services | 3,500.00 | 0.00 | 0.00 | 0.00 | 3,500.00 |
| Supplies & Expenses | 10,404.60 | 212.19 | 3,441.56 | 33.08 | 6,963.04 |
| TOTAL Common Council | 50,774.60 | 2,661.23 | 12,417.32 | 24.46 | 38,357.28 |
| Municipal Court | | | | | |
| Personnel Services | 99,462.00 | 7,630.27 | 30,858.28 | 31.03 | 68,603.72 |
| Contractual Services | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| Supplies & Expenses | 3,800.00 | 30.82 | 1,511.56 | 39.78 | 2,288.44 |
| Capital Outlay | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| Technology | 6,288.00 | 0.00 | 6,288.00 | 100.00 | 0.00 |
| TOTAL Municipal Court | 110,550.00 | 7,661.09 | 38,657.84 | 34.97 | 71,892.16 |
| City Attorney | | | | | |
| Personnel Services | 226,909.00 | 17,402.57 | 70,611.04 | 31.12 | 156,297.96 |
| Contractual Services | 16,500.00 | 558.00 | 1,008.00 | 6.11 | 15,492.00 |
| Supplies & Expenses | 6,250.00 | 294.50 | 987.52 | 15.80 | 5,262.48 |
| Technology | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL City Attorney | 249,659.00 | 18,255.07 | 72,606.56 | 29.08 | 177,052.44 |
| Mayor | | | | | |
| Personnel Services | 26,915.00 | 2,070.20 | 8,354.46 | 31.04 | 18,560.54 |
| Supplies & Expenses | 1,150.00 | 0.00 | 40.00 | 3.48 | 1,110.00 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Mayor | 28,065.00 | 2,070.20 | 8,394.46 | 29.91 | 19,670.54 |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| City Admin./PW Director | | | | | |
| Personnel Services | 84,552.00 | 6,522.63 | 26,094.36 | 30.86 | 58,457.64 |
| Contractual Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplies & Expenses | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| Technology | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| TOTAL City Admin./PW Director | 86,552.00 | 6,522.63 | 26,094.36 | 30.15 | 60,457.64 |
| Personnel - HR | | | | | |
| Contractual Services | 4,750.00 | 1,830.05 | 2,468.65 | 51.97 | 2,281.35 |
| Supplies & Expenses | 250.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| TOTAL Personnel - HR | 5,000.00 | 1,830.05 | 2,468.65 | 49.37 | 2,531.35 |
| City Clerk | | | | | |
| Personnel Services | 85,678.00 | 6,649.95 | 26,959.60 | 31.47 | 58,718.40 |
| Contractual Services | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| Supplies & Expenses | 4,750.00 | 0.00 | 463.94 | 9.77 | 4,286.06 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Technology | 155.00 | 0.00 | 0.00 | 0.00 | 155.00 |
| TOTAL City Clerk | 91,083.00 | 6,649.95 | 27,423.54 | 30.11 | 63,659.46 |
| Clerk/Treasurer Staff | | | | | |
| Personnel Services | 174,626.00 | 13,355.17 | 54,372.26 | 31.14 | 120,253.74 |
| Supplies & Expenses | 2,000.00 | 6.49 | 149.12 | 7.46 | 1,850.88 |
| TOTAL Clerk/Treasurer Staff | 176,626.00 | 13,361.66 | 54,521.38 | 30.87 | 122,104.62 |
| Elections - AVERAGED | | | | | |
| Personnel Services | 26,665.00 | 11,273.52 | 13,321.37 | 49.96 | 13,343.63 |
| Contractual Services | 10,085.00 | 0.00 | 0.00 | 0.00 | 10,085.00 |
| Supplies & Expenses | 9,150.00 | 199.98 | 1,823.72 | 19.93 | 7,326.28 |
| Technology | 600.00 | 600.00 | 600.00 | 100.00 | 0.00 |
| TOTAL Elections - AVERAGED | 46,500.00 | 12,073.50 | 15,745.09 | 33.86 | 30,754.91 |
| Treasurer/Finance Dir. | | | | | |
| Personnel Services | 152,930.00 | 14,819.03 | 59,592.89 | 38.97 | 93,337.11 |
| Contractual Services | 6,750.00 | 87.32 | 552.29 | 8.18 | 6,197.71 |
| Supplies & Expenses | 30,900.00 | 2,041.53 | 8,115.56 | 26.26 | 22,784.44 |
| Technology | 500.00 | 0.00 | 215.63 | 43.13 | 284.37 |
| TOTAL Treasurer/Finance Dir. | 191,080.00 | 16,947.88 | 68,476.37 | 35.84 | 122,603.63 |
| Information Technology | | | | | |
| Personnel Services | 70,325.00 | 5,184.01 | 21,505.77 | 30.58 | 48,819.23 |
| Technology | 109,675.00 | 7,858.25 | 36,702.99 | 33.47 | 72,972.01 |
| TOTAL Information Technology | 180,000.00 | 13,042.26 | 58,208.76 | 32.34 | 121,791.24 |

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Assessment of Property | | | | | |
| Contractual Services | 31,500.00 | 38,000.00 | 45,250.00 | 143.65 | ( 13,750.00) |
| Supplies & Expenses | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| TOTAL Assessment of Property | 31,550.00 | 38,000.00 | 45,250.00 | 143.42 | ( 13,700.00) |
| Independent Auditing | | | | | |
| Contractual Services | 23,500.00 | 0.00 | 4,918.78 | 20.93 | 18,581.22 |
| Technology | 1,550.00 | 0.00 | 1,672.00 | 107.87 | ( 122.00) |
| TOTAL Independent Auditing | 25,050.00 | 0.00 | 6,590.78 | 26.31 | 18,459.22 |
| City Maintenance | | | | | |
| Personnel Services | 129,085.00 | 10,328.36 | 43,208.65 | 33.47 | 85,876.35 |
| Contractual Services | 93,000.00 | 19,058.50 | 43,734.92 | 47.03 | 49,265.08 |
| Supplies & Expenses | 18,415.00 | 1,170.98 | 4,602.21 | 24.99 | 13,812.79 |
| Capital Outlay | 7,000.00 | 0.00 | 0.00 | 0.00 | 7,000.00 |
| Technology | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL City Maintenance | 247,500.00 | 30,557.84 | 91,545.78 | 36.99 | 155,954.22 |
| City Maint-Library | | | | | |
| Personnel Services | 0.00 | 24.33 | 711.04 | 0.00 | ( 711.04) |
| Supplies & Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL City Maint-Library | 0.00 | 24.33 | 711.04 | 0.00 | ( 711.04) |
| City Maint-Fire Station | | | | | |
| Personnel Services | 0.00 | 97.32 | 254.45 | 0.00 | ( 254.45) |
| TOTAL City Maint-Fire Station | 0.00 | 97.32 | 254.45 | 0.00 | ( 254.45) |
| Livingston Building | | | | | |
| Contractual Services | 3,100.00 | 50.79 | 200.32 | 6.46 | 2,899.68 |
| TOTAL Livingston Building | 3,100.00 | 50.79 | 200.32 | 6.46 | 2,899.68 |
| Over-Collected Taxes | | | | | |
| Supplies & Expenses | 600.00 | 0.00 | 28,020.54 | 670.09 | ( 27,420.54) |
| TOTAL Over-Collected Taxes | 600.00 | 0.00 | 28,020.54 | 670.09 | ( 27,420.54) |
| Insurance/Employee | | | | | |
| Personnel Services | 0.00 | 538.88 | 538.88 | 0.00 | ( 538.88) |
| Fixed Charges | 303,556.00 | ( 8,947.34) | 254,560.79 | 83.86 | 48,995.21 |
| TOTAL Insurance/Employee | 303,556.00 | ( 8,408.46) | 255,099.67 | 84.04 | 48,456.33 |
| Police | | | | | |
| Personnel Services | 2,846,013.00 | 191,745.23 | 802,415.90 | 28.19 | 2,043,597.10 |
| Contractual Services | 65,600.00 | 586.52 | 48,637.13 | 74.14 | 16,962.87 |
| Supplies & Expenses | 82,250.00 | 4,683.88 | 15,769.17 | 19.17 | 66,480.83 |
| Fixed Charges | 36,261.00 | 0.00 | 0.00 | 0.00 | 36,261.00 |
| Capital Outlay | 99,000.00 | 1,813.42 | 8,137.89 | 8.22 | 90,862.11 |
| Technology | 39,500.00 | 0.00 | 3,007.40 | 7.61 | 36,492.60 |
| TOTAL Police | 3,168,624.00 | 198,829.05 | 877,967.49 | 27.71 | 2,290,656.51 |

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Traffic Control | | | | | |
| Personnel Services | 10,827.00 | 0.00 | 1,618.60 | 14.95 | 9,208.40 |
| Supplies & Expenses | 15,758.00 | 1,936.91 | 3,016.98 | 19.15 | 12,741.02 |
| TOTAL Traffic Control | 26,585.00 | 1,936.91 | 4,635.58 | 17.44 | 21,949.42 |
| Fire Protection | | | | | |
| Personnel Services | 1,625,252.00 | 117,486.39 | 491,101.44 | 30.22 | 1,134,150.56 |
| Contractual Services | 27,175.00 | 2,312.13 | 8,560.54 | 31.50 | 18,614.46 |
| Supplies & Expenses | 73,000.00 | 4,315.54 | 18,481.19 | 25.32 | 54,518.81 |
| Capital Outlay | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| Technology | 15,750.00 | 401.15 | 790.62 | 5.02 | 14,959.38 |
| TOTAL Fire Protection | 1,751,177.00 | 124,515.21 | 518,933.79 | 29.63 | 1,232,243.21 |
| Ambulance/EMS | | | | | |
| Personnel Services | 1,095,025.00 | 73,906.39 | 338,182.42 | 30.88 | 756,842.58 |
| Contractual Services | 26,675.00 | 2,312.11 | 8,560.48 | 32.09 | 18,114.52 |
| Supplies & Expenses | 102,125.00 | 4,703.06 | 23,172.78 | 22.69 | 78,952.22 |
| Technology | 10,250.00 | 401.16 | 790.63 | 7.71 | 9,459.37 |
| TOTAL Ambulance/EMS | 1,234,075.00 | 81,322.72 | 370,706.31 | 30.04 | 863,368.69 |
| Bldg. Inspection/Zoning | | | | | |
| Personnel Services | 164,890.00 | 12,918.91 | 52,346.73 | 31.75 | 112,543.27 |
| Contractual Services | 450.00 | 11.37 | 34.11 | 7.58 | 415.89 |
| Supplies & Expenses | 4,550.00 | 38.43 | 486.88 | 10.70 | 4,063.12 |
| Technology | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Bldg. Inspection/Zoning | 169,890.00 | 12,968.71 | 52,867.72 | 31.12 | 117,022.28 |
| City Sealer | | | | | |
| Contractual Services | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| TOTAL City Sealer | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| City Engineering | | | | | |
| Personnel Services | 57,028.00 | 0.00 | 343.17 | 0.60 | 56,684.83 |
| Contractual Services | 2,500.00 | 0.00 | 0.00 | 0.00 | 2,500.00 |
| Supplies & Expenses | 2,000.00 | 82.35 | 193.68 | 9.68 | 1,806.32 |
| Technology | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| TOTAL City Engineering | 63,528.00 | 82.35 | 536.85 | 0.85 | 62,991.15 |
| Street Commissioner | | | | | |
| Personnel Services | 4,305.00 | 331.24 | 1,336.75 | 31.05 | 2,968.25 |
| Contractual Services | 250.00 | 22.74 | 68.23 | 27.29 | 181.77 |
| Supplies & Expenses | 1,070.00 | 0.00 | 0.00 | 0.00 | 1,070.00 |
| TOTAL Street Commissioner | 5,625.00 | 353.98 | 1,404.98 | 24.98 | 4,220.02 |

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Street Superintendent | | | | | |
| Personnel Services | 112,627.00 | 8,164.94 | 32,821.21 | 29.14 | 79,805.79 |
| Supplies & Expenses | 1,200.00 | 253.00 | 272.00 | 22.67 | 928.00 |
| Technology | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Street Superintendent | 113,827.00 | 8,417.94 | 33,093.21 | 29.07 | 80,733.79 |
| Garage Maintenance | | | | | |
| Personnel Services | 280.00 | 0.00 | 2,682.71 | 958.11 | ( 2,402.71) |
| Contractual Services | 36,775.00 | 2,543.04 | 12,177.26 | 33.11 | 24,597.74 |
| Supplies & Expenses | 13,500.00 | 5,197.70 | 9,799.59 | 72.59 | 3,700.41 |
| Capital Outlay | 0.00 | 0.00 | 123.00 | 0.00 | ( 123.00) |
| TOTAL Garage Maintenance | 50,555.00 | 7,740.74 | 24,782.56 | 49.02 | 25,772.44 |
| Operations Support (M&E) | | | | | |
| Personnel Services | 252,773.00 | 16,527.94 | 72,820.75 | 28.81 | 179,952.25 |
| Contractual Services | 3,000.00 | 0.00 | 2,736.00 | 91.20 | 264.00 |
| Supplies & Expenses | 427,050.00 | 21,730.76 | 91,079.66 | 21.33 | 335,970.34 |
| Technology | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 |
| TOTAL Operations Support (M&E) | 683,123.00 | 38,258.70 | 166,636.41 | 24.39 | 516,486.59 |
| Roads | | | | | |
| Personnel Services | 249,523.00 | 32,159.96 | 125,177.82 | 50.17 | 124,345.18 |
| Supplies & Expenses | 111,750.00 | 3,745.97 | 9,660.87 | 8.65 | 102,089.13 |
| TOTAL Roads | 361,273.00 | 35,905.93 | 134,838.69 | 37.32 | 226,434.31 |
| Street Cleaning | | | | | |
| Personnel Services | 52,184.00 | 0.00 | 7,737.43 | 14.83 | 44,446.57 |
| Supplies & Expenses | 3,900.00 | 0.00 | 97.50 | 2.50 | 3,802.50 |
| TOTAL Street Cleaning | 56,084.00 | 0.00 | 7,834.93 | 13.97 | 48,249.07 |
| Snow and Ice | | | | | |
| Personnel Services | 220,608.00 | 11,837.36 | 57,495.44 | 26.06 | 163,112.56 |
| Contractual Services | 1,750.00 | 0.00 | 270.00 | 15.43 | 1,480.00 |
| Supplies & Expenses | 72,100.00 | 1,597.26 | 31,654.89 | 43.90 | 40,445.11 |
| TOTAL Snow and Ice | 294,458.00 | 13,434.62 | 89,420.33 | 30.37 | 205,037.67 |
| Stormwater Maintenance | | | | | |
| Personnel Services | 38,032.00 | 3,749.77 | 11,326.51 | 29.78 | 26,705.49 |
| Contractual Services | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| Supplies & Expenses | 38,000.00 | 0.00 | 24,076.00 | 63.36 | 13,924.00 |
| TOTAL Stormwater Maintenance | 78,032.00 | 3,749.77 | 35,402.51 | 45.37 | 42,629.49 |
| Street Painting-Marking | | | | | |
| Personnel Services | 22,894.00 | 0.00 | 0.00 | 0.00 | 22,894.00 |
| Supplies & Expenses | 20,000.00 | 0.00 | 0.00 | 0.00 | 20,000.00 |
| TOTAL Street Painting-Marking | 42,894.00 | 0.00 | 0.00 | 0.00 | 42,894.00 |

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Street Leave Expenses | | | | | |
| Personnel Services | 94,529.00 | 9,060.56 | 29,347.98 | 31.05 | 65,181.02 |
| TOTAL Street Leave Expenses | 94,529.00 | 9,060.56 | 29,347.98 | 31.05 | 65,181.02 |
| Street Lighting | | | | | |
| Personnel Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual Services | 163,000.00 | 14,186.52 | 44,013.32 | 27.00 | 118,986.68 |
| TOTAL Street Lighting | 163,000.00 | 14,186.52 | 44,013.32 | 27.00 | 118,986.68 |
| Stormwater Plan/Const. | | | | | |
| Contractual Services | 4,000.00 | 0.00 | 1,500.00 | 37.50 | 2,500.00 |
| TOTAL Stormwater Plan/Const. | 4,000.00 | 0.00 | 1,500.00 | 37.50 | 2,500.00 |
| Airport | | | | | |
| Personnel Services | 1,000.00 | 37.15 | 131.00 | 13.10 | 869.00 |
| Contractual Services | 119,540.96 | 25,299.36 | 50,914.33 | 42.59 | 68,626.63 |
| Supplies & Expenses | 22,325.00 | 3,712.39 | 6,857.62 | 30.72 | 15,467.38 |
| TOTAL Airport | 142,865.96 | 29,048.90 | 57,902.95 | 40.53 | 84,963.01 |
| Transit | | | | | |
| Personnel Services | 450,690.95 | 37,193.56 | 147,467.54 | 32.72 | 303,223.41 |
| Contractual Services | 4,500.00 | 315.44 | 1,549.51 | 34.43 | 2,950.49 |
| Supplies & Expenses | 89,100.00 | 4,299.30 | 17,469.67 | 19.61 | 71,630.33 |
| Fixed Charges | 32,695.00 | 0.00 | 20,300.84 | 62.09 | 12,394.16 |
| Technology | 5,500.00 | 159.24 | 477.72 | 8.69 | 5,022.28 |
| TOTAL Transit | 582,485.95 | 41,967.54 | 187,265.28 | 32.15 | 395,220.67 |
| Garbage Collection | | | | | |
| Personnel Services | 80,705.00 | 5,459.03 | 20,821.35 | 25.80 | 59,883.65 |
| Supplies & Expenses | 125,400.00 | 9,537.79 | 34,117.69 | 27.21 | 91,282.31 |
| Capital Outlay | 61,500.00 | 3,175.43 | 11,880.54 | 19.32 | 49,619.46 |
| TOTAL Garbage Collection | 267,605.00 | 18,172.25 | 66,819.58 | 24.97 | 200,785.42 |
| Recycling | | | | | |
| Personnel Services | 88,136.00 | 6,330.56 | 25,250.46 | 28.65 | 62,885.54 |
| Supplies & Expenses | 141,550.00 | 10,690.59 | 38,084.73 | 26.91 | 103,465.27 |
| Capital Outlay | 11,500.00 | 0.00 | 0.00 | 0.00 | 11,500.00 |
| TOTAL Recycling | 241,186.00 | 17,021.15 | 63,335.19 | 26.26 | 177,850.81 |
| Weed & Nuisance Control | | | | | |
| Personnel Services | 9,227.00 | 0.00 | 1,660.32 | 17.99 | 7,566.68 |
| Contractual Services | 250.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| Supplies & Expenses | 1,600.00 | 0.00 | 43.89 | 2.74 | 1,556.11 |
| TOTAL Weed & Nuisance Control | 11,077.00 | 0.00 | 1,704.21 | 15.39 | 9,372.79 |

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Health Officer | | | | | |
| Personnel Services | 5,813.00 | 2,906.56 | 2,906.56 | 50.00 | 2,906.44 |
| Supplies & Expenses | 75.00 | 0.00 | 0.00 | 0.00 | 75.00 |
| TOTAL Health Officer | 5,888.00 | 2,906.56 | 2,906.56 | 49.36 | 2,981.44 |
| MEC - Enrichment | | | | | |
| Personnel Services | 173,300.00 | 12,935.57 | 51,579.81 | 29.76 | 121,720.19 |
| Contractual Services | 675.00 | 67.85 | 282.74 | 41.89 | 392.26 |
| Supplies & Expenses | 1,750.00 | 149.64 | 1,088.49 | 62.20 | 661.51 |
| Technology | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| TOTAL MEC - Enrichment | 176,725.00 | 13,153.06 | 52,951.04 | 29.96 | 123,773.96 |
| Library | | | | | |
| Personnel Services | 811,686.00 | 61,063.74 | 251,708.80 | 31.01 | 559,977.20 |
| Contractual Services | 74,500.00 | 3,602.54 | 14,433.56 | 19.37 | 60,066.44 |
| Supplies & Expenses | 51,500.00 | 5,892.11 | 18,478.15 | 35.88 | 33,021.85 |
| Fixed Charges | 12,000.00 | 0.00 | 2,906.00 | 24.22 | 9,094.00 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Print Media - Library | 48,550.00 | 6,808.52 | 15,038.22 | 30.97 | 33,511.78 |
| Non-Print Media-Library | 14,250.00 | 764.22 | 1,420.63 | 9.97 | 12,829.37 |
| Technology | 38,070.00 | 166.60 | 1,204.40 | 3.16 | 36,865.60 |
| TOTAL Library | 1,050,556.00 | 78,297.73 | 305,189.76 | 29.05 | 745,366.24 |
| Parks | | | | | |
| Personnel Services | 317,932.00 | 23,257.33 | 94,410.49 | 29.70 | 223,521.51 |
| Contractual Services | 38,500.00 | 2,217.27 | 7,529.16 | 19.56 | 30,970.84 |
| Supplies & Expenses | 50,450.00 | 4,346.76 | 17,961.92 | 35.60 | 32,488.08 |
| Fixed Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Capital Outlay | 18,500.00 | 2,310.28 | 7,965.43 | 43.06 | 10,534.57 |
| TOTAL Parks | 425,382.00 | 32,131.64 | 127,867.00 | 30.06 | 297,515.00 |
| Athletic Park Lights | | | | | |
| Contractual Services | 1,800.00 | 0.00 | 254.78 | 14.15 | 1,545.22 |
| Supplies & Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Athletic Park Lights | 1,800.00 | 0.00 | 254.78 | 14.15 | 1,545.22 |
| Ott's Park Lights | | | | | |
| Contractual Services | 1,450.00 | 89.84 | 370.38 | 25.54 | 1,079.62 |
| Supplies & Expenses | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| TOTAL Ott's Park Lights | 1,500.00 | 89.84 | 370.38 | 24.69 | 1,129.62 |
| Recreation Programs | | | | | |
| Personnel Services | 210,352.00 | 13,106.51 | 54,488.86 | 25.90 | 155,863.14 |
| Contractual Services | 6,725.00 | 748.53 | 3,483.36 | 51.80 | 3,241.64 |
| Supplies & Expenses | 23,325.00 | 1,702.54 | 4,737.24 | 20.31 | 18,587.76 |
| TOTAL Recreation Programs | 240,402.00 | 15,557.58 | 62,709.46 | 26.09 | 177,692.54 |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

10 -General Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Community/Events | | | | | |
| Personnel Services | 4,115.00 | 0.00 | 0.00 | 0.00 | 4,115.00 |
| Supplies & Expenses | 22,200.00 | 0.00 | 8,349.00 | 37.61 | 13,851.00 |
| TOTAL Community/Events | 26,315.00 | 0.00 | 8,349.00 | 31.73 | 17,966.00 |
| Decorations & Banners | | | | | |
| Personnel Services | 3,228.00 | 0.00 | 766.61 | 23.75 | 2,461.39 |
| Contractual Services | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 |
| Supplies & Expenses | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 |
| Capital Outlay | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 |
| TOTAL Decorations & Banners | 10,028.00 | 0.00 | 766.61 | 7.64 | 9,261.39 |
| Outside Agencies | | | | | |
| Supplies & Expenses | 44,271.15 | 0.00 | 31,771.15 | 71.76 | 12,500.00 |
| TOTAL Outside Agencies | 44,271.15 | 0.00 | 31,771.15 | 71.76 | 12,500.00 |
| MARC - Smith Center | | | | | |
| Personnel Services | 43,700.00 | 2,188.89 | 13,224.55 | 30.26 | 30,475.45 |
| Contractual Services | 68,150.00 | 3,126.65 | 20,493.52 | 30.07 | 47,656.48 |
| Supplies & Expenses | 12,150.00 | 308.15 | 3,968.03 | 32.66 | 8,181.97 |
| Capital Outlay | 5,000.00 | 530.35 | 530.35 | 10.61 | 4,469.65 |
| TOTAL MARC - Smith Center | 129,000.00 | 6,154.04 | 38,216.45 | 29.63 | 90,783.55 |
| Aquatic Center | | | | | |
| Personnel Services | 102,790.00 | 0.00 | 0.00 | 0.00 | 102,790.00 |
| Contractual Services | 27,500.00 | 457.41 | 2,077.31 | 7.55 | 25,422.69 |
| Supplies & Expenses | 47,710.00 | 149.00 | 1,168.72 | 2.45 | 46,541.28 |
| Technology | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| TOTAL Aquatic Center | 180,000.00 | 606.41 | 3,246.03 | 1.80 | 176,753.97 |
| Economic Development | | | | | |
| Contractual Services | 17,500.00 | 0.00 | 15,750.00 | 90.00 | 1,750.00 |
| TOTAL Economic Development | 17,500.00 | 0.00 | 15,750.00 | 90.00 | 1,750.00 |
| Transfers | | | | | |
| Transfers | 26,945.00 | 0.00 | 26,945.00 | 100.00 | 0.00 |
| TOTAL Transfers | 26,945.00 | 0.00 | 26,945.00 | 100.00 | 0.00 |
| TOTAL EXPENDITURES | 13,772,056.66 | 967,267.75 | 4,260,930.00 | 30.94 | 9,511,126.66 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 254,347.04) | ( 51,150.40) | 591,017.07 | 0.00 | ( 845,364.11) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

20 -Remedial Action-Landfill

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Remediation Action | | | | | |
| Taxes (or Utility Rev.) | 36,945.00 | 0.00 | 36,945.00 | 100.00 | 0.00 |
| TOTAL Remediation Action | 36,945.00 | 0.00 | 36,945.00 | 100.00 | 0.00 |
| TOTAL REVENUE | 36,945.00 | 0.00 | 36,945.00 | 100.00 | 0.00 |
| EXPENDITURES | | | | | |
| Remediation Action | | | | | |
| Personnel Services | 11,250.00 | 790.82 | 1,661.37 | 14.77 | 9,588.63 |
| Contractual Services | 22,500.00 | 265.41 | 4,080.27 | 18.13 | 18,419.73 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Remediation Action | 33,750.00 | 1,056.23 | 5,741.64 | 17.01 | 28,008.36 |
| TOTAL EXPENDITURES | 33,750.00 | 1,056.23 | 5,741.64 | 17.01 | 28,008.36 |
| REVENUES OVER/(UNDER) EXPENDITURES | 3,195.00 | ( 1,056.23) | 31,203.36 | 0.00 | ( 28,008.36) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

21 -Police - SRO

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Police-SRO | | | | | |
| Taxes (or Utility Rev.) | 64,238.00 | 0.00 | 64,238.00 | 100.00 | 0.00 |
| Intergovernmental | 66,738.00 | 0.00 | 0.00 | 0.00 | 66,738.00 |
| TOTAL Police-SRO | 130,976.00 | 0.00 | 64,238.00 | 49.05 | 66,738.00 |
| TOTAL REVENUE | 130,976.00 | 0.00 | 64,238.00 | 49.05 | 66,738.00 |
| EXPENDITURES | | | | | |
| Police-SRO | | | | | |
| Personnel Services | 128,226.00 | 9,277.14 | 37,754.19 | 29.44 | 90,471.81 |
| Supplies & Expenses | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| Fixed Charges | 2,250.00 | 0.00 | 0.00 | 0.00 | 2,250.00 |
| TOTAL Police-SRO | 130,976.00 | 9,277.14 | 37,754.19 | 28.83 | 93,221.81 |
| TOTAL EXPENDITURES | 130,976.00 | 9,277.14 | 37,754.19 | 28.83 | 93,221.81 |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00 | ( 9,277.14) | 26,483.81 | 0.00 | ( 26,483.81) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

24 -Merrill Festival Grounds

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Camping Improvements | | | | | |
| Intergovernmental | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| TOTAL Camping Improvements | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| Merrill Festival Grounds | | | | | |
| Taxes (or Utility Rev.) | 76,850.00 | 0.00 | 36,000.00 | 46.84 | 40,850.00 |
| Public Charges-Services | 14,000.00 | 0.00 | 10,461.25 | 74.72 | 3,538.75 |
| Miscellaneous Revenues | 6,000.00 | 10,365.22 | 10,365.22 | 172.75 | ( 4,365.22) |
| TOTAL Merrill Festival Grounds | 96,850.00 | 10,365.22 | 56,826.47 | 58.67 | 40,023.53 |
| Room Tax | | | | | |
| Taxes (or Utility Rev.) | 150,000.00 | 9,698.40 | 35,392.85 | 23.60 | 114,607.15 |
| TOTAL Room Tax | 150,000.00 | 9,698.40 | 35,392.85 | 23.60 | 114,607.15 |
| Bierman Building | | | | | |
| Public Charges-Services | 13,000.00 | 2,850.00 | 9,362.18 | 72.02 | 3,637.82 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Bierman Building | 13,000.00 | 2,850.00 | 9,362.18 | 72.02 | 3,637.82 |
| TOTAL REVENUE | 359,850.00 | 22,913.62 | 101,581.50 | 28.23 | 258,268.50 |
| EXPENDITURES | | | | | |
| Camping Improvements | | | | | |
| Capital Outlay | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| TOTAL Camping Improvements | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| Merrill Festival Grounds | | | | | |
| Personnel Services | 18,015.00 | 900.05 | 900.05 | 5.00 | 17,114.95 |
| Contractual Services | 33,542.00 | 1,510.74 | 5,436.35 | 16.21 | 28,105.65 |
| Supplies & Expenses | 6,500.00 | 0.00 | 0.00 | 0.00 | 6,500.00 |
| Capital Outlay | 54,050.00 | 0.00 | 0.00 | 0.00 | 54,050.00 |
| TOTAL Merrill Festival Grounds | 112,107.00 | 2,410.79 | 6,336.40 | 5.65 | 105,770.60 |
| Room Tax | | | | | |
| Supplies & Expenses | 116,650.00 | 0.00 | 17,926.50 | 15.37 | 98,723.50 |
| TOTAL Room Tax | 116,650.00 | 0.00 | 17,926.50 | 15.37 | 98,723.50 |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

24 -Merrill Festival Grounds

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Bierman Building | | | | | |
| Personnel Services | 12,030.00 | 1,469.64 | 5,502.82 | 45.74 | 6,527.18 |
| Contractual Services | 24,450.00 | 13,196.30 | 19,497.26 | 79.74 | 4,952.74 |
| Supplies & Expenses | 6,025.00 | 219.14 | 1,791.82 | 29.74 | 4,233.18 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Bierman Building | 42,505.00 | 14,885.08 | 26,791.90 | 63.03 | 15,713.10 |
| TOTAL EXPENDITURES | 371,262.00 | 17,295.87 | 51,054.80 | 13.75 | 320,207.20 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 11,412.00) | 5,617.75 | 50,526.70 | 0.00 | ( 61,938.70) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

25 -Community Development

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| CDBG Grants/Loans | | | | | |
| Miscellaneous Revenues | 130,550.00 | 2,130.41 | 21,189.93 | 16.23 | 109,360.07 |
| TOTAL CDBG Grants/Loans | 130,550.00 | 2,130.41 | 21,189.93 | 16.23 | 109,360.07 |
| Community Development | | | | | |
| Taxes (or Utility Rev.) | 10,000.00 | 0.00 | 10,000.00 | 100.00 | 0.00 |
| Intergov Charges (Misc.) | 34,500.00 | 0.00 | 0.00 | 0.00 | 34,500.00 |
| TOTAL Community Development | 44,500.00 | 0.00 | 10,000.00 | 22.47 | 34,500.00 |
| TOTAL REVENUE | 175,050.00 | 2,130.41 | 31,189.93 | 17.82 | 143,860.07 |
| EXPENDITURES | | | | | |
| CDBG Grants/Loans | | | | | |
| Special Services | 175,500.00 | 0.00 | 0.00 | 0.00 | 175,500.00 |
| TOTAL CDBG Grants/Loans | 175,500.00 | 0.00 | 0.00 | 0.00 | 175,500.00 |
| Community Development | | | | | |
| Personnel Services | 50,494.00 | 3,945.20 | 15,950.44 | 31.59 | 34,543.56 |
| Contractual Services | 400.00 | 11.37 | 34.11 | 8.53 | 365.89 |
| Supplies & Expenses | 2,025.00 | 7.74 | 252.38 | 12.46 | 1,772.62 |
| Technology | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Community Development | 52,919.00 | 3,964.31 | 16,236.93 | 30.68 | 36,682.07 |
| TOTAL EXPENDITURES | 228,419.00 | 3,964.31 | 16,236.93 | 7.11 | 212,182.07 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 53,369.00) | ( 1,833.90) | 14,953.00 | 0.00 | ( 68,322.00) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

27 -Merrill Airport Fuel

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Aviation Fuel | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Charges-Services | 76,000.00 | 7,693.89 | 12,763.45 | 16.79 | 63,236.55 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Aviation Fuel | 76,000.00 | 7,693.89 | 12,763.45 | 16.79 | 63,236.55 |
| TOTAL REVENUE | 76,000.00 | 7,693.89 | 12,763.45 | 16.79 | 63,236.55 |
| EXPENDITURES | | | | | |
| Aviation Fuel | | | | | |
| Personnel Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual Services | 5,100.00 | 4,081.46 | 7,447.20 | 146.02 | ( 2,347.20) |
| Special Services | 79,000.00 | 254.90 | 36,076.68 | 45.67 | 42,923.32 |
| Fixed Charges | 6,425.00 | 0.00 | 0.00 | 0.00 | 6,425.00 |
| Capital Outlay | 0.00 | 0.00 | 29.98 | 0.00 | ( 29.98) |
| TOTAL Aviation Fuel | 90,525.00 | 4,336.36 | 43,553.86 | 48.11 | 46,971.14 |
| TOTAL EXPENDITURES | 90,525.00 | 4,336.36 | 43,553.86 | 48.11 | 46,971.14 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 14,525.00) | 3,357.53 | ( 30,790.41) | 0.00 | 16,265.41 |

*** END OF REPORT ***

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

30 -Debt Sevice

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Debt Service | | | | | |
| Taxes (or Utility Rev.) | 3,174,163.00 | 0.00 | 1,784,616.02 | 56.22 | 1,389,546.98 |
| Miscellaneous Revenues | 0.00 | 0.00 | 3,071.97 | 0.00 | ( 3,071.97) |
| Other Financing Sources | 22,233.00 | 0.00 | 15,632.00 | 70.31 | 6,601.00 |
| TOTAL Debt Service | 3,196,396.00 | 0.00 | 1,803,319.99 | 56.42 | 1,393,076.01 |
| TOTAL REVENUE | 3,196,396.00 | 0.00 | 1,803,319.99 | 56.42 | 1,393,076.01 |
| EXPENDITURES | | | | | |
| Debt Service | | | | | |
| Debt Service | 1,732,996.37 | 222,652.50 | 328,592.62 | 18.96 | 1,404,403.75 |
| TOTAL Debt Service | 1,732,996.37 | 222,652.50 | 328,592.62 | 18.96 | 1,404,403.75 |
| TID - Debt Service | | | | | |
| Debt Service | 1,463,400.34 | 52,341.25 | 202,686.05 | 13.85 | 1,260,714.29 |
| TOTAL TID - Debt Service | 1,463,400.34 | 52,341.25 | 202,686.05 | 13.85 | 1,260,714.29 |
| TOTAL EXPENDITURES | 3,196,396.71 | 274,993.75 | 531,278.67 | 16.62 | 2,665,118.04 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 0.71) | ( 274,993.75) | 1,272,041.32 | 0.00 | ( 1,272,042.03) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

43 -TID #3 - East Side

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #3 - East Side | | | | | |
| Taxes (or Utility Rev.) | 1,152,167.79 | 68,700.60 | 942,588.67 | 81.81 | 209,579.12 |
| Intergovernmental | 47,294.42 | 0.00 | 0.00 | 0.00 | 47,294.42 |
| TOTAL TID #3 - East Side | 1,199,462.21 | 68,700.60 | 942,588.67 | 78.58 | 256,873.54 |
| TOTAL REVENUE | 1,199,462.21 | 68,700.60 | 942,588.67 | 78.58 | 256,873.54 |
| EXPENDITURES | | | | | |
| TID #3 - East Side | | | | | |
| Personnel Services | 6,543.00 | 0.00 | 0.00 | 0.00 | 6,543.00 |
| Contractual Services | 3,150.00 | 0.00 | 2,625.00 | 83.33 | 525.00 |
| Special Services | 25,000.00 | 0.00 | 0.00 | 0.00 | 25,000.00 |
| Fixed Charges | 798,924.00 | 0.00 | 0.00 | 0.00 | 798,924.00 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfers | 365,000.00 | 0.00 | 0.00 | 0.00 | 365,000.00 |
| TOTAL TID #3 - East Side | 1,198,617.00 | 0.00 | 2,625.00 | 0.22 | 1,195,992.00 |
| TOTAL EXPENDITURES | 1,198,617.00 | 0.00 | 2,625.00 | 0.22 | 1,195,992.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | 845.21 | 68,700.60 | 939,963.67 | 0.00 | ( 939,118.46) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

44 -TID #4 - Thielman/P Ridge

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #4 -Thielman/P Ridge | | | | | |
| Taxes (or Utility Rev.) | 217,874.28 | 0.00 | 217,874.28 | 100.00 | 0.00 |
| Intergovernmental | 23,877.64 | 0.00 | 0.00 | 0.00 | 23,877.64 |
| TOTAL TID #4 -Thielman/P Ridge | 241,751.92 | 0.00 | 217,874.28 | 90.12 | 23,877.64 |
| TOTAL REVENUE | 241,751.92 | 0.00 | 217,874.28 | 90.12 | 23,877.64 |
| EXPENDITURES | | | | | |
| TID #4 -Thielman/P Ridge | | | | | |
| Personnel Services | 6,325.00 | 0.00 | 0.00 | 0.00 | 6,325.00 |
| Contractual Services | 2,400.00 | 0.00 | 2,805.00 | 116.88 | ( 405.00) |
| Special Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fixed Charges | 133,081.00 | 0.00 | 43,299.28 | 32.54 | 89,781.72 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfers | 95,000.00 | 0.00 | 0.00 | 0.00 | 95,000.00 |
| TOTAL TID #4 -Thielman/P Ridge | 236,806.00 | 0.00 | 46,104.28 | 19.47 | 190,701.72 |
| TOTAL EXPENDITURES | 236,806.00 | 0.00 | 46,104.28 | 19.47 | 190,701.72 |
| REVENUES OVER/(UNDER) EXPENDITURES | 4,945.92 | 0.00 | 171,770.00 | 0.00 | ( 166,824.08) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

45 -TID #5 - Hwy 107/Taylor

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #5 - Hwy 107/Taylor | | | | | |
| Taxes (or Utility Rev.) | 14,266.80 | 0.00 | 14,266.80 | 100.00 | 0.00 |
| Intergovernmental | 137.21 | 0.00 | 0.00 | 0.00 | 137.21 |
| TOTAL TID #5 - Hwy 107/Taylor | 14,404.01 | 0.00 | 14,266.80 | 99.05 | 137.21 |
| TOTAL REVENUE | 14,404.01 | 0.00 | 14,266.80 | 99.05 | 137.21 |
| EXPENDITURES | | | | | |
| TID #5 - Hwy 107/Taylor | | | | | |
| Personnel Services | 693.00 | 0.00 | 0.00 | 0.00 | 693.00 |
| Contractual Services | 650.00 | 0.00 | 2,135.00 | 328.46 | ( 1,485.00) |
| Fixed Charges | 2,272.00 | 0.00 | 0.00 | 0.00 | 2,272.00 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #5 - Hwy 107/Taylor | 3,615.00 | 0.00 | 2,135.00 | 59.06 | 1,480.00 |
| TOTAL EXPENDITURES | 3,615.00 | 0.00 | 2,135.00 | 59.06 | 1,480.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | 10,789.01 | 0.00 | 12,131.80 | 0.00 | ( 1,342.79) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

46 -TID #6 - Downtown

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #6 - Downtown | | | | | |
| Taxes (or Utility Rev.) | 173,358.00 | 0.00 | 173,358.00 | 100.00 | 0.00 |
| Intergovernmental | 2,844.45 | 0.00 | 0.00 | 0.00 | 2,844.45 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #6 - Downtown | 176,202.45 | 0.00 | 173,358.00 | 98.39 | 2,844.45 |
| TOTAL REVENUE | 176,202.45 | 0.00 | 173,358.00 | 98.39 | 2,844.45 |
| EXPENDITURES | | | | | |
| TID #6 - Downtown | | | | | |
| Personnel Services | 2,985.00 | 0.00 | 0.00 | 0.00 | 2,985.00 |
| Contractual Services | 2,650.00 | 0.00 | 1,650.00 | 62.26 | 1,000.00 |
| Special Services | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| Fixed Charges | 31,808.00 | 0.00 | 0.00 | 0.00 | 31,808.00 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #6 - Downtown | 47,443.00 | 0.00 | 1,650.00 | 3.48 | 45,793.00 |
| TOTAL EXPENDITURES | 47,443.00 | 0.00 | 1,650.00 | 3.48 | 45,793.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | 128,759.45 | 0.00 | 171,708.00 | 0.00 | ( 42,948.55) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

47 -TID #7 - N Center Ave

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #7 - N Center Ave | | | | | |
| Taxes (or Utility Rev.) | 809,138.43 | 0.00 | 209,138.43 | 25.85 | 600,000.00 |
| Intergovernmental | 1,475.77 | 0.00 | 0.00 | 0.00 | 1,475.77 |
| Miscellaneous Revenues | 60,000.00 | 2,048.76 | 2,048.76 | 3.41 | 57,951.24 |
| TOTAL TID #7 - N Center Ave | 870,614.20 | 2,048.76 | 211,187.19 | 24.26 | 659,427.01 |
| TOTAL REVENUE | 870,614.20 | 2,048.76 | 211,187.19 | 24.26 | 659,427.01 |
| EXPENDITURES | | | | | |
| TID #7 - N Center Ave | | | | | |
| Personnel Services | 77,265.00 | 0.00 | 0.00 | 0.00 | 77,265.00 |
| Contractual Services | 12,900.00 | 0.00 | 1,650.00 | 12.79 | 11,250.00 |
| Special Services | 30,000.00 | 0.00 | 0.00 | 0.00 | 30,000.00 |
| Fixed Charges | 62,495.00 | 0.00 | 0.00 | 0.00 | 62,495.00 |
| Capital Outlay | 600,000.00 | 0.00 | 0.00 | 0.00 | 600,000.00 |
| TOTAL TID #7 - N Center Ave | 782,660.00 | 0.00 | 1,650.00 | 0.21 | 781,010.00 |
| TOTAL EXPENDITURES | 782,660.00 | 0.00 | 1,650.00 | 0.21 | 781,010.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | 87,954.20 | 2,048.76 | 209,537.19 | 0.00 | ( 121,582.99) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

48 -TID #8 - West Side

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #8 - West Side | | | | | |
| Taxes (or Utility Rev.) | 262,738.59 | 35,414.74 | 154,701.87 | 58.88 | 108,036.72 |
| Intergovernmental | 3,667.68 | 0.00 | 0.00 | 0.00 | 3,667.68 |
| Public Charges-Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Revenues | 365,000.00 | 0.00 | 15,001.00 | 4.11 | 349,999.00 |
| TOTAL TID #8 - West Side | 631,406.27 | 35,414.74 | 169,702.87 | 26.88 | 461,703.40 |
| TID #8 -River Bend Trail | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #8 -River Bend Trail | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TID #8 - 201 S Prospect | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #8 - 201 S Prospect | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUE | 631,406.27 | 35,414.74 | 169,702.87 | 26.88 | 461,703.40 |
| EXPENDITURES | | | | | |
| TID #8 - West Side | | | | | |
| Personnel Services | 15,105.00 | 0.00 | 0.00 | 0.00 | 15,105.00 |
| Contractual Services | 4,650.00 | 0.00 | 1,900.00 | 40.86 | 2,750.00 |
| Special Services | 102,500.00 | 0.00 | 0.00 | 0.00 | 102,500.00 |
| Fixed Charges | 207,188.00 | 0.00 | 0.00 | 0.00 | 207,188.00 |
| Capital Outlay | 60,000.00 | 0.00 | 0.00 | 0.00 | 60,000.00 |
| TOTAL TID #8 - West Side | 389,443.00 | 0.00 | 1,900.00 | 0.49 | 387,543.00 |
| TID #8 - 201 S Prospect | | | | | |
| Special Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #8 - 201 S Prospect | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | 389,443.00 | 0.00 | 1,900.00 | 0.49 | 387,543.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | 241,963.27 | 35,414.74 | 167,802.87 | 0.00 | 74,160.40 |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

49 -TID#9 -WI River/S Center

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #9-O'Day St. | | | | | |
| Taxes (or Utility Rev.) | 1,163,456.21 | 0.00 | 13,456.21 | 1.16 | 1,150,000.00 |
| Intergovernmental | 4,895.81 | 0.00 | 0.00 | 0.00 | 4,895.81 |
| Public Charges-Services | 0.00 | 175.00 | 575.00 | 0.00 | ( 575.00) |
| Miscellaneous Revenues | 95,000.00 | 0.00 | 0.00 | 0.00 | 95,000.00 |
| TOTAL TID #9-O'Day St. | 1,263,352.02 | 175.00 | 14,031.21 | 1.11 | 1,249,320.81 |
| TOTAL REVENUE | 1,263,352.02 | 175.00 | 14,031.21 | 1.11 | 1,249,320.81 |
| EXPENDITURES | | | | | |
| TID #9-O'Day St. | | | | | |
| Personnel Services | 58,157.00 | 0.00 | 0.00 | 0.00 | 58,157.00 |
| Contractual Services | 16,650.00 | 0.00 | 1,275.00 | 7.66 | 15,375.00 |
| Special Services | 10,000.00 | 0.00 | 529.18 | 5.29 | 9,470.82 |
| Fixed Charges | 32,000.00 | 0.00 | 0.00 | 0.00 | 32,000.00 |
| Capital Outlay | 1,150,000.00 | 0.00 | 252.00 | 0.02 | 1,149,748.00 |
| TOTAL TID #9-O'Day St. | 1,266,807.00 | 0.00 | 2,056.18 | 0.16 | 1,264,750.82 |
| TID #9-S.Center Ave. | | | | | |
| Personnel Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual Services | 0.00 | 45.48 | 45.48 | 0.00 | ( 45.48) |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #9-S.Center Ave. | 0.00 | 45.48 | 45.48 | 0.00 | ( 45.48) |
| TOTAL EXPENDITURES | 1,266,807.00 | 45.48 | 2,101.66 | 0.17 | 1,264,705.34 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 3,454.98) | 129.52 | 11,929.55 | 0.00 | ( 15,384.53) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

40 -TID No. 10 - Fox Point

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #10-Fox Point | | | | | |
| Taxes (or Utility Rev.) | 116,107.98 | 0.00 | 116,107.98 | 100.00 | 0.00 |
| Public Charges-Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #10-Fox Point | 116,107.98 | 0.00 | 116,107.98 | 100.00 | 0.00 |
| TOTAL REVENUE | 116,107.98 | 0.00 | 116,107.98 | 100.00 | 0.00 |
| EXPENDITURES | | | | | |
| TID #10-Fox Point | | | | | |
| Personnel Services | 4,575.00 | 0.00 | 0.00 | 0.00 | 4,575.00 |
| Contractual Services | 8,150.00 | 0.00 | 150.00 | 1.84 | 8,000.00 |
| Special Services | 10,000.00 | 10,000.00 | 10,000.00 | 100.00 | 0.00 |
| Fixed Charges | 65,208.00 | 0.00 | 36,082.74 | 55.33 | 29,125.26 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #10-Fox Point | 87,933.00 | 10,000.00 | 46,232.74 | 52.58 | 41,700.26 |
| TOTAL EXPENDITURES | 87,933.00 | 10,000.00 | 46,232.74 | 52.58 | 41,700.26 |
| REVENUES OVER/(UNDER) EXPENDITURES | 28,174.98 | ( 10,000.00) | 69,875.24 | 0.00 | ( 41,700.26) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

41 -TID No. 11- Apartments

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #11 - Apartments | | | | | |
| Taxes (or Utility Rev.) | 354,101.60 | 69,124.69 | 143,228.78 | 40.45 | 210,872.82 |
| Intergovernmental | 16,304.81 | 0.00 | 0.00 | 0.00 | 16,304.81 |
| Public Charges-Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #11 - Apartments | 370,406.41 | 69,124.69 | 143,228.78 | 38.67 | 227,177.63 |
| TOTAL REVENUE | 370,406.41 | 69,124.69 | 143,228.78 | 38.67 | 227,177.63 |
| EXPENDITURES | | | | | |
| TID #11 - Apartments | | | | | |
| Personnel Services | 8,005.00 | 0.00 | 346.72 | 4.33 | 7,658.28 |
| Contractual Services | 2,900.00 | 0.00 | 1,650.00 | 56.90 | 1,250.00 |
| Special Services | 10,000.00 | 10,000.00 | 20,000.00 | 200.00 | ( 10,000.00) |
| Fixed Charges | 170,577.00 | 0.00 | 0.00 | 0.00 | 170,577.00 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #11 - Apartments | 191,482.00 | 10,000.00 | 21,996.72 | 11.49 | 169,485.28 |
| TOTAL EXPENDITURES | 191,482.00 | 10,000.00 | 21,996.72 | 11.49 | 169,485.28 |
| REVENUES OVER/(UNDER) EXPENDITURES | 178,924.41 | 59,124.69 | 121,232.06 | 0.00 | 57,692.35 |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

42 -TID # 12 - Weinbrenner

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #12 - Weinbrenner | | | | | |
| Taxes (or Utility Rev.) | 29,678.99 | 0.00 | 29,678.99 | 100.00 | 0.00 |
| TOTAL TID #12 - Weinbrenner | 29,678.99 | 0.00 | 29,678.99 | 100.00 | 0.00 |
| TOTAL REVENUE | 29,678.99 | 0.00 | 29,678.99 | 100.00 | 0.00 |
| EXPENDITURES | | | | | |
| TID #12 - Weinbrenner | | | | | |
| Personnel Services | 707.00 | 0.00 | 0.00 | 0.00 | 707.00 |
| Contractual Services | 900.00 | 0.00 | 650.00 | 72.22 | 250.00 |
| Special Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fixed Charges | 7,625.00 | 0.00 | 0.00 | 0.00 | 7,625.00 |
| Capital Outlay | 30,000.00 | 0.00 | 0.00 | 0.00 | 30,000.00 |
| TOTAL TID #12 - Weinbrenner | 39,232.00 | 0.00 | 650.00 | 1.66 | 38,582.00 |
| TOTAL EXPENDITURES | 39,232.00 | 0.00 | 650.00 | 1.66 | 38,582.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 9,553.01) | 0.00 | 29,028.99 | 0.00 | ( 38,582.00) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

53 -TID No. 13 - Industrial

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #13 - Industrial | | | | | |
| Taxes (or Utility Rev.) | 495.60 | 0.00 | 495.60 | 100.00 | 0.00 |
| TOTAL TID #13 - Industrial | 495.60 | 0.00 | 495.60 | 100.00 | 0.00 |
| TOTAL REVENUE | 495.60 | 0.00 | 495.60 | 100.00 | 0.00 |
| EXPENDITURES | | | | | |
| TID #13 - Industrial | | | | | |
| Personnel Services | 3,050.00 | 0.00 | 0.00 | 0.00 | 3,050.00 |
| Contractual Services | 1,150.00 | 0.00 | 650.00 | 56.52 | 500.00 |
| Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #13 - Industrial | 4,200.00 | 0.00 | 650.00 | 15.48 | 3,550.00 |
| TOTAL EXPENDITURES | 4,200.00 | 0.00 | 650.00 | 15.48 | 3,550.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 3,704.40) | 0.00 | ( 154.40) | 0.00 | ( 3,550.00) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

54 -TID #14 - Car Wash

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| TID #14 - Car Wash | | | | | |
| Taxes (or Utility Rev.) | 15,806.47 | 0.00 | 15,806.47 | 100.00 | 0.00 |
| TOTAL TID #14 - Car Wash | 15,806.47 | 0.00 | 15,806.47 | 100.00 | 0.00 |
| TOTAL REVENUE | 15,806.47 | 0.00 | 15,806.47 | 100.00 | 0.00 |
| EXPENDITURES | | | | | |
| TID #14 - Car Wash | | | | | |
| Personnel Services | 1,850.00 | 0.00 | 0.00 | 0.00 | 1,850.00 |
| Contractual Services | 650.00 | 0.00 | 400.00 | 61.54 | 250.00 |
| Special Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TID #14 - Car Wash | 2,500.00 | 0.00 | 400.00 | 16.00 | 2,100.00 |
| TOTAL EXPENDITURES | 2,500.00 | 0.00 | 400.00 | 16.00 | 2,100.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | 13,306.47 | 0.00 | 15,406.47 | 0.00 | ( 2,100.00) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

52 -Capital Projects

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Non-Departmental | | | | | |
| Taxes (or Utility Rev.) | 938,300.00 | 0.00 | 113,329.23 | 12.08 | 824,970.77 |
| Specials (Utility Rev.) | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Charges-Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Non-Departmental | 948,300.00 | 0.00 | 113,329.23 | 11.95 | 834,970.77 |
| Streets - Sealcoat | | | | | |
| Taxes (or Utility Rev.) | 60,000.00 | 0.00 | 0.00 | 0.00 | 60,000.00 |
| TOTAL Streets - Sealcoat | 60,000.00 | 0.00 | 0.00 | 0.00 | 60,000.00 |
| Streets - Concrete | | | | | |
| Taxes (or Utility Rev.) | 87,500.00 | 0.00 | 0.00 | 0.00 | 87,500.00 |
| Specials (Utility Rev.) | 2,500.00 | 0.00 | 1,624.94 | 65.00 | 875.06 |
| TOTAL Streets - Concrete | 90,000.00 | 0.00 | 1,624.94 | 1.81 | 88,375.06 |
| Streets - Resurfacing | | | | | |
| Taxes (or Utility Rev.) | 200,000.00 | 0.00 | 0.00 | 0.00 | 200,000.00 |
| TOTAL Streets - Resurfacing | 200,000.00 | 0.00 | 0.00 | 0.00 | 200,000.00 |
| TOTAL REVENUE | 1,298,300.00 | 0.00 | 114,954.17 | 8.85 | 1,183,345.83 |
| EXPENDITURES | | | | | |
| Streets - Sealcoat | | | | | |
| Personnel Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplies & Expenses | 60,000.00 | 0.00 | 0.00 | 0.00 | 60,000.00 |
| TOTAL Streets - Sealcoat | 60,000.00 | 0.00 | 0.00 | 0.00 | 60,000.00 |
| Streets - Concrete | | | | | |
| Personnel Services | 40,377.00 | 1,271.53 | 2,095.40 | 5.19 | 38,281.60 |
| Supplies & Expenses | 49,623.00 | 1,360.00 | 3,712.30 | 7.48 | 45,910.70 |
| TOTAL Streets - Concrete | 90,000.00 | 2,631.53 | 5,807.70 | 6.45 | 84,192.30 |
| Streets - Resurfacing | | | | | |
| Personnel Services | 28,725.00 | 0.00 | 0.00 | 0.00 | 28,725.00 |
| Supplies & Expenses | 171,275.00 | 269.53 | 291.75 | 0.17 | 170,983.25 |
| TOTAL Streets - Resurfacing | 200,000.00 | 269.53 | 291.75 | 0.15 | 199,708.25 |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

52 -Capital Projects

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Capital Outlay/Projects | | | | | |
| Personnel Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Capital Outlay | 1,097,580.96 | 29,375.13 | 58,197.56 | 5.30 | 1,039,383.40 |
| TOTAL Capital Outlay/Projects | 1,097,580.96 | 29,375.13 | 58,197.56 | 5.30 | 1,039,383.40 |
| Financing Costs | | | | | |
| Debt Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Financing Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | 1,447,580.96 | 32,276.19 | 64,297.01 | 4.44 | 1,383,283.95 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 149,280.96) | ( 32,276.19) | 50,657.16 | 0.00 | ( 199,938.12) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

62 -Water Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Non-Departmental | | | | | |
| Taxes (or Utility Rev.) | 130,035.00 | 13,214.99 | 42,718.01 | 32.85 | 87,316.99 |
| Specials (Utility Rev.) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Charges-Services | 1,847,250.00 | 183,111.72 | 623,865.40 | 33.77 | 1,223,384.60 |
| Intergov Charges (Misc.) | 25,750.00 | 1,106.48 | 16,141.73 | 62.69 | 9,608.27 |
| Miscellaneous Revenues | 15,000.00 | 0.00 | 7,175.35 | 47.84 | 7,824.65 |
| Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Non-Departmental | 2,018,035.00 | 197,433.19 | 689,900.49 | 34.19 | 1,328,134.51 |
| TOTAL REVENUE | 2,018,035.00 | 197,433.19 | 689,900.49 | 34.19 | 1,328,134.51 |
| EXPENDITURES | | | | | |
| Non-Departmental | | | | | |
| Work Orders - Utility | 141,350.00 | 0.00 | 0.00 | 0.00 | 141,350.00 |
| TOTAL Non-Departmental | 141,350.00 | 0.00 | 0.00 | 0.00 | 141,350.00 |
| Pumping Expenses | | | | | |
| | 96,500.00 | 6,990.47 | 23,857.78 | 24.72 | 72,642.22 |
| TOTAL Pumping Expenses | 96,500.00 | 6,990.47 | 23,857.78 | 24.72 | 72,642.22 |
| Water Treatment Expenses | | | | | |
| | 78,750.00 | 11,830.51 | 23,487.33 | 29.83 | 55,262.67 |
| TOTAL Water Treatment Expenses | 78,750.00 | 11,830.51 | 23,487.33 | 29.83 | 55,262.67 |
| Trans & Distribution Exp | | | | | |
| | 300,500.00 | 19,317.71 | 84,399.54 | 28.09 | 216,100.46 |
| TOTAL Trans & Distribution Exp | 300,500.00 | 19,317.71 | 84,399.54 | 28.09 | 216,100.46 |
| Customer Accts Expenses | | | | | |
| | 117,000.00 | 7,920.19 | 30,782.06 | 26.31 | 86,217.94 |
| TOTAL Customer Accts Expenses | 117,000.00 | 7,920.19 | 30,782.06 | 26.31 | 86,217.94 |
| Admin & General Expenses | | | | | |
| | 886,500.00 | 25,741.35 | 125,235.11 | 14.13 | 761,264.89 |
| TOTAL Admin & General Expenses | 886,500.00 | 25,741.35 | 125,235.11 | 14.13 | 761,264.89 |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

62 -Water Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Contract Work | | | | | |
| | 2,000.00 | 114.48 | 280.30 | 14.02 | 1,719.70 |
| TOTAL Contract Work | 2,000.00 | 114.48 | 280.30 | 14.02 | 1,719.70 |
| Taxes | | | | | |
| | 415,000.00 | 2,434.70 | 402,160.40 | 96.91 | 12,839.60 |
| TOTAL Taxes | 415,000.00 | 2,434.70 | 402,160.40 | 96.91 | 12,839.60 |
| Debt Service | | | | | |
| | 35,000.00 | 12,582.37 | 17,241.75 | 49.26 | 17,758.25 |
| TOTAL Debt Service | 35,000.00 | 12,582.37 | 17,241.75 | 49.26 | 17,758.25 |
| TOTAL EXPENDITURES | 2,072,600.00 | 86,931.78 | 707,444.27 | 34.13 | 1,365,155.73 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 54,565.00) | 110,501.41 | ( 17,543.78) | 0.00 | ( 37,021.22) |

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

63 -Sewer Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Non-Departmental | | | | | |
| Taxes (or Utility Rev.) | 85,000.00 | 0.00 | 13,787.76 | 16.22 | 71,212.24 |
| Specials (Utility Rev.) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Intergov Charges (Misc.) | 7,500.00 | 497.43 | 1,740.16 | 23.20 | 5,759.84 |
| Miscellaneous Revenues | 15,000.00 | 0.00 | 3,135.99 | 20.91 | 11,864.01 |
| Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Charges-Services | 1,700,513.00 | 164,570.32 | 570,088.27 | 33.52 | 1,130,424.73 |
| Other Charges-Services | 225,000.00 | 22,665.90 | 66,109.41 | 29.38 | 158,890.59 |
| TOTAL Non-Departmental | 2,033,013.00 | 187,733.65 | 654,861.59 | 32.21 | 1,378,151.41 |
| TOTAL REVENUE | 2,033,013.00 | 187,733.65 | 654,861.59 | 32.21 | 1,378,151.41 |
| EXPENDITURES | | | | | |
| Non-Departmental | | | | | |
| Work Orders - Utility | 491,350.00 | 2,207.61 | 29,483.32 | 6.00 | 461,866.68 |
| TOTAL Non-Departmental | 491,350.00 | 2,207.61 | 29,483.32 | 6.00 | 461,866.68 |
| Contract Work | | | | | |
| | 500.00 | 57.24 | 101.73 | 20.35 | 398.27 |
| TOTAL Contract Work | 500.00 | 57.24 | 101.73 | 20.35 | 398.27 |
| Taxes - SS/Medicare | | | | | |
| | 42,000.00 | 3,297.28 | 13,935.51 | 33.18 | 28,064.49 |
| TOTAL Taxes - SS/Medicare | 42,000.00 | 3,297.28 | 13,935.51 | 33.18 | 28,064.49 |
| Operations | | | | | |
| | 338,000.00 | 28,871.89 | 105,907.26 | 31.33 | 232,092.74 |
| TOTAL Operations | 338,000.00 | 28,871.89 | 105,907.26 | 31.33 | 232,092.74 |
| Maintenance | | | | | |
| | 332,000.00 | 18,214.48 | 63,671.78 | 19.18 | 268,328.22 |
| TOTAL Maintenance | 332,000.00 | 18,214.48 | 63,671.78 | 19.18 | 268,328.22 |
| Customer Accts Expenses | | | | | |
| | 143,000.00 | 11,632.83 | 37,434.03 | 26.18 | 105,565.97 |
| TOTAL Customer Accts Expenses | 143,000.00 | 11,632.83 | 37,434.03 | 26.18 | 105,565.97 |

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

63 -Sewer Fund

| SUMMARY | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|---|---|---|---|---|
| Admin & General Expenses | | | | | |
| | 520,000.00 | 27,656.11 | 123,497.89 | 23.75 | 396,502.11 |
| TOTAL Admin & General Expenses | 520,000.00 | 27,656.11 | 123,497.89 | 23.75 | 396,502.11 |
| Taxes & Depreciation | | | | | |
| | 382,000.00 | 0.00 | 0.00 | 0.00 | 382,000.00 |
| TOTAL Taxes & Depreciation | 382,000.00 | 0.00 | 0.00 | 0.00 | 382,000.00 |
| Transfers | | | | | |
| | 9,750.00 | 2,412.50 | 4,986.50 | 51.14 | 4,763.50 |
| TOTAL Transfers | 9,750.00 | 2,412.50 | 4,986.50 | 51.14 | 4,763.50 |
| TOTAL EXPENDITURES | 2,258,600.00 | 94,349.94 | 379,018.02 | 16.78 | 1,879,581.98 |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 225,587.00) | 93,383.71 | 275,843.57 | 0.00 | ( 501,430.57) |

*** END OF REPORT ***

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*** END OF REPORT ***

# 09920

# CITY OF MERRILL
# STREET USE PERMIT

Name of Applicant: Golden Harvest Market

Applicant Address: 2700 E. Main St. Applicant Phone #(715) 536-0500

Club or Organization (if applicable): _____

Name of Responsible Person: Stephen Schuett

Responsible Person Address: N4678 Schielke Rd, Gleason Phone #(715) 370-7848

Date of proposed street use: June 1st, 2024

Time of street use: From: 7:00 AM To: 8:00 PM

Describe portion of street to be used: All of Pearl Street → From Main Street to Theilman St.

Approximate number of persons who will attend: 20 - 30

Proposed use (in detail): Extra space for Customer appreciation event, for Family Safety with activities close to road. Extra space for retail (non-Alcohol) vendors. (2-3 vendors)

---

Petition for Street Use Permit

We, the undersigned residents of the ____ hundred block of _____ Street/Avenue in the City of Merrill, hereby consent to the use of this street as requested above and hereby consent to the City of Merrill granting a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of use as the City of Merrill shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date above specified. We agree to remove from the street all equipment, vehicles and other personal property placed or driven thereon during the event for which the permit is granted prior to the end of said period. We further agree to designate _____ as the responsible person or persons who have applied for said Street Use Permit.

| Name | Address |
|---|---|
| Caliber Collision | 2602 E. Main St. Merrill |
| Brickners Park City | 206 Building 2 E main St. Merrill |

| Name | Address |
| --- | --- |
| Name | Address |
| Name | Address |
| Name | Address |
| Name | Address |
| Name | Address |
| Name | Address |
| Name | Address |

FEE: $20.00 Date paid: 5/10/24 Amount paid: $20

RECEIVED DATE: 5/10/24 RECEIVED BY: bg

Walgreen Co.
Corporate Offices
300 Wilmot Rd. MS#3215
Deerfield, IL 60015
www.walgreens.com

Apr 4, 2024

City Of Merrill
1004 E 1st St
Merrill, WI 54452

RE: Change of Manager

Location: Walgreens #10574
101 N Center Ave
Merrill, WI 54452
License No. 06368

To Whom It May Concern:
Please find enclosed, the following:

- Check in the amount of $10.00
- Auxiliary Questionnaire
  Schedule for Appointment Of Agent

If you have any questions, please do not hesitate to contact me.

Thank you for your attention and cooperation regarding this matter. It is greatly appreciated.

Sincerely,

Frances Valentino
License Specialist – Walgreen Co.
(847) 315-8929
frances.gomez.valentino@walgreens.com

RECEIVED
APR 05 2024
By

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Merrill County of Lincoln

The undersigned duly authorized officer/member/manager of Walgreen Co.
*(Registered Name of Corporation / Organization or Limited Liability Company)*

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Walgreens #10574
*(Trade Name)*

located at 101 N Center Avenue, Merrill, WI 54452

appoints Jeffry C. Klapperich
*(Name of Appointed Agent)*

3019 N 6th Street, Wausau, WI 5403
*(Home Address of Appointed Agent)*

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 37 years 7 months

Place of residence last year 3019 N 6th Street, Wausau, WI 5403

For: Walgreen Co.
*(Name of Corporation / Organization / Limited Liability Company)*

By: [signature]
*(Signature of Officer / Member / Manager)*

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

## ACCEPTANCE BY AGENT

I, Jeffry C. Klapperich, hereby accept this appointment as agent for the
*(Print / Type Agent's Name)*

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[signature] 03/20/24
*(Signature of Agent)* *(Date)*

Agent's age 65

3019 N 6th Street, Wausau, WI 54403
*(Home Address of Agent)*

Date of birth 10/15/1958

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
**(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
*(Date)* *(Signature of Proper Local Official)* *(Town Chair, Village President, Police Chief)*

Form **AB-200**

# Alcohol Beverage License Application

| For Municipal Use Only | |
|---|---|
| Municipality | CITY OF MERRILL |
| License Period | 5/15/24 - 6/30/24 |

**License(s) Requested:** (up to two boxes may be checked)

- ☐ Class "A" Beer . . . . . $ _____
- ☐ Class "B" Beer . . . . . $ 8.00
- ☐ "Class A" Liquor . . . . . $ _____
- ☐ "Class B" Liquor . . . . . $ 42.00
- ☐ "Class A" Liquor (cider only) $ _____
- ☐ Reserve "Class B" Liquor $ _____
- ☐ "Class C" Liquor (wine only) $ _____

| Fees | |
|---|---|
| License Fees | $ 50.00 |
| Background Check Fee | $ — |
| Publication Fee | $ 10.00 |
| **Total Fees** | $ 60.00 |

## Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship): The Creative Spirit LLC
2. Business Trade Name or DBA: The Creative Spirit
3. FEIN: 96-2446633
4. Wisconsin Seller's Permit Number:
5. Entity Type *(check one)*: ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization
6. State of Organization: Wisconsin
7. Date of Organization: 4.11.24
8. Wisconsin DFI Registration Number:
9. Premises Address: 129 N. Prospect St
10. City: Merrill
11. State: WI
12. Zip Code:
13. County: Lincoln
14. Governing Municipality: ☒ City ☐ Town ☐ Village of: Merrill
15. Aldermanic District:
16. Premises Phone:
17. Premises Email: Kathleen@thecreativespiritinmerrill.com
18. Website:
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

First floor space. One large room for classes with bar service. Alcohol stored in coolers by bar space. Basement storage area for inventory. Outside Patio (fenced).

20. Mailing Address (if different from premises address): Po Box 53
21. City: Rib Lake
22. State: WI
23. Zip Code: 54470

## Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

| Law/Ordinance Violated | Location | Trial Date |
|---|---|---|
| | | |

| Penalty Imposed | Was sentence completed? . . . . . ☐ Yes ☐ No |
|---|---|
| | |

| Law/Ordinance Violated | Location | Trial Date |
|---|---|---|
| | | |

| Penalty Imposed | Was sentence completed? . . . . . ☐ Yes ☐ No |
|---|---|
| | |

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

| 4a. Name of Business Entity | 4b. Business Entity FEIN |
|---|---|
| | |

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

## Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

| Last Name | First Name | Title | Phone |
|---|---|---|---|
| Woodward | Kathleen | owner single member - managed LLC | 612-799-7839 |
| | | | |
| | | | |
| | | | |

## Part D: Attestation

One of the following must sign and attest to this application:

• sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

| Last Name | First Name | M.I. |
|---|---|---|
| Woodward | Kathleen | M |

| Title | Email | Phone |
|---|---|---|
| owner single member - managed LLC | KathleenM@thecreativespirit.com | 612.7 |

| Signature | Date |
|---|---|
| Kathleen Woodward | 4.15.24 |

## Part E: For Clerk Use Only

| Date Application Was Filed With Clerk | License Number | Date License Granted | Date License Issued |
|---|---|---|---|
| | | | |

| Signature of Clerk/Deputy Clerk | Date Provisional License Issued (if applicable) |
|---|---|
| | |

#09901

# CITY OF MERRILL
# STREET USE PERMIT

Name of Applicant: Gesundheit Saloon

Applicant Address: 1300 E Main St Applicant Phone #: 715-921-5477

Club or Organization (if applicable): _____

Name of Responsible Person: Francie Hahn franciehahn@icloud.com

Responsible Person Address: 908 S. Center Ave Phone #: 715-921-5477

Date of proposed street use: May 18, 2024

Time of street use: From: 5pm To: 11pm

Describe portion of street to be used: Park St. From corner of the bar to the Alley

Approximate number of persons who will attend: 100+

Proposed use (in detail): Music & Food

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Petition for Street Use Permit

We, the undersigned residents of the 100 hundred block of Park Street/Avenue in the City of Merrill, hereby consent to the use of this street as requested above and hereby consent to the City of Merrill granting a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of use as the City of Merrill shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date above specified. We agree to remove from the street all equipment, vehicles and other personal property placed or driven thereon during the event for which the permit is granted prior to the end of said period. We further agree to designate Gesundheit as the responsible person or persons who have applied for said Street Use Permit.

| Name | Address |
|---|---|
| Name | Address |

| Name | Address |
| --- | --- |
| Lucas Wolfenbarger | 19 1/2 Spruce St Merrill WI |
| Designer Karla Widt-Kubisiak | 1216 E Main Merrill |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

FEE: $20.00 Date paid: 4/11/24 Amount paid: $20

RECEIVED DATE: _____ RECEIVED BY: _____

09900

# CITY OF MERRILL
# STREET USE PERMIT

Name of Applicant: Gesundheit Saloon

Applicant Address: 1300 E Main St. Applicant Phone #: 715-921-5477

Club or Organization (if applicable): _____

Name of Responsible Person: Francie Hahn franciehahn@icloud.com

Responsible Person Address: 908 S. Center Ave Phone #: 715-921-5477

Date of proposed street use: Aug 17 2024

Time of street use: From: 11 AM To: 11 pm

Describe portion of street to be used: Park St, From Corner of the bar to the Alley

Approximate number of persons who will attend: 100 +

Proposed use (in detail): 150th Anniversary of the bar Food, music

---

Petition for Street Use Permit

We, the undersigned residents of the 100 hundred block of Park Street/Avenue in the City of Merrill, hereby consent to the use of this street as requested above and hereby consent to the City of Merrill granting a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of use as the City of Merrill shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date above specified. We agree to remove from the street all equipment, vehicles and other personal property placed or driven thereon during the event for which the permit is granted prior to the end of said period. We further agree to designate Gesundheit as the responsible person or persons who have applied for said Street Use Permit.

| Name | Address |
|---|---|
| Name | Address |

| Name | Address |
| --- | --- |
| Lucas Waltenburg | 101 1/2 S Parks St + mailing address |
| Designers Plus Darla Williamson | 126 E Main Merrill |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

FEE: $20.00 Date paid: 4/11/24 Amount paid: $ 20

RECEIVED DATE: _____ RECEIVED BY: _____

**CITY OF MERRILL**
**COMMITTEE OF THE WHOLE**
**TUESDAY, APRIL 9, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

I. **Call to Order** The meeting was called to order by Mayor Hass at 6:00 pm.

II. **Roll Call**
Present: Mayor Hass, Alderperson Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Lupton, Alderperson Rick, Alderperson Weix Jr., Alderperson Sabatke
Excused: Alderperson Russell
Others present: City Attorney Hayden, City Clerk Anderson-Malm, City Administrator Akey, Finance Director Ley, Social Media Specialist Savall, Alderperson Elect Andrew Caylor, Alderperson Elect Lass and Merrill Community Media.

III. **Public Comment** There was no public comment.

IV. **Consider and approve minutes from the previous meeting**

1. **March 12, 2024 meeting minutes** - Alderperson Rick motioned to approve. Alderperson Lupton seconded and the motion passed.

V. **General Agenda Items for Consideration**

1. **Discuss and consider the remaining unallocated ARPA funds of $9,999.76.** - Alderperson Sabatke motioned to table. Alderperson Caylor seconded for discussion. Alderperson Caylor withdrew his second following continued discussion.

   Alderperson Caylor motioned to refer the unallocated ARPA funds to a future Committee of the Whole. Alderperson Sabatke seconded and the motion failed on a 5/3 roll call vote. Alderperson's Meyer, Lupton, Rick, Wiex and Mayor Hass voted no.

   Alderperson Meyer motioned to allocate the ARPA funds of $9,999.76 for the Food Truck-a-palooza and future Food Truck-a-palooza events. Alderperson Rick seconded and the motion passed on a 7/1 voice vote.

2. **Discuss and consider EV Charging Station placement and possible funding source** - Alderperson Fermanich motioned to table. Alderperson Meyer seconded and the motion passed.

a. **Proposed Locations:**
**Bierman Building**
**Agra Pavilion**
**MARC**

**Funding Source: To be determined $10,500 -**

VI. **Adjournment** Alderperson Meyer motioned to Adjourn. Alderperson Rick seconded and the motion passed. The meeting was adjourned at 6:23 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

**CITY OF MERRILL**
**BOARD OF REVIEW**
**WEDNESDAY, APRIL 17, 2024 MINUTES**
**SPECIAL MEETING CITY HALL COUNCIL CHAMBERS 5:30 PM**

I. **Call to Order** Mayor Hass called the meeting to order at 5:30 pm.
Present: Mayor Hass, City Clerk Anderson-Malm, Alderperson Fermanich, Alderperson Meyer, Alderperson Rutkowski, Alderperson Caylor

II. **Agenda Items**

1. **Due to the revaluation of the City of Merrill, the assessment roll is not completed at this time. The Board of Review will be adjourned until October 2024.**
**Possible dates in October: Monday, October 14, Tuesday, October 15, or Thursday, October 24.**
**The meeting time (3 hours minimum): 3:00 pm, 4:00 pm or 5:00 pm**
- Following discussion, Alderperson Caylor motioned to adjourn until Monday, October 14 at 4:00 pm for the Board of Review for a minimum of 2 hours. Alderperson Meyer seconded and the motion carried.

III. **Public Comment** There was no public comment.

IV. **Adjournment** Alderperson Meyer motioned to Adjourn. Alderperson Caylor seconded and the motion Passed. The meeting was adjourned at 5:35 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

**CITY OF MERRILL**
**HISTORIC PRESERVATION COMMITTEE**
**WEDNESDAY, APRIL 17, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

I. **Call to Order** Chair Michael Caylor called the meeting to order at 6:00 pm.
Present: Alderperson Caylor, Alderperson Sabatke, Lebel, Alderperson Caylor
Excused: Elizabeth McCrank
Others present: Mayor Hass, City Clerk Anderson-Malm, Merrill Media Communications

II. **Consider approving minutes from the previous meeting**

1. **Minutes from the February 21 meeting** - Alderperson Sabatke motioned to place the minutes from February 21 on file. Alderperson Caylor seconded and the motion Passed.

III. **General Agenda Items for Consideration**

1. **Historic Street Name Applications for 2024** - There were 7 applications received. The applicants were: Ralph "Fata" Voigt, Robert Grueling, Bob Klug, Roger "Budda" English, Chuck Sommers, James Severt, and Edward & Diane Chartier. Following discussion, Alderperson Sabatke motioned to approve five of the seven nominees: Ralph "Fata" Voigt, Robert Grueling, Bob Klug, Roger "Budda" English, and Chuck Sommers. Alderperson Andrew Caylor seconded and the motion carried. Chair Caylor motioned to return the application fee and application for Edward and Diane Chartier because, at this time, they did not meet the criteria. Alderperson Sabatke seconded and the motion carried. Chair Caylor motioned to hold over James Severt to the May meeting for further information. Alderperson Andrew Caylor seconded and the motion carried.

2. **Update on virtual Historic home/building tour** - There was no new information presented to the committee. It was decided this would be included in the May meeting and Social Media Specialist Savall would be invited to the meeting.

3. **Update on Normal Park and Legion building signs - Elizabeth McCrank** - Chair Caylor gave an update to the committee.

IV. **Date and Time of Next Meeting - Wednesday, May 15 at 6:00 PM** The next meeting will be on Tuesday, May 14th at 5:30 pm.

V. **Public Comment** There was no public comment.

VI. **Adjournment** Alderperson Caylor motioned to Adjourn. Alderperson Sabatke seconded and the motion Passed. The meeting was adjourned at 6:18 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

**CITY OF MERRILL**
**MARKETING & COMMUNICATIONS COMMITTEE**
**THURSDAY, APRIL 18, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

I. **Call to Order and Introduction of New Committee Member(s)** Chair Fermanich called the meeting to order at 5:15 pm and introduced Alderperson Lass to the committee.
Present: Alderperson Fermanich, Alderperson Meyer, Alderperson Lass
Present Not Voting: Library Director Laurie Ollhoff, John Greenwood, Festival Grounds Manager Rick Bjorklund, Social Media Specialist Hallie Savall, Scott Steele, Sarah Sturm
Absent: Renea Frederick, Parks Director Dan Wendorf, Enrichment Center Manager Tammie Mrachek
Others present: City Administrator Akey, City Clerk Anderson-Malm, Alderperson A. Caylor

II. **Consider approving minutes from the previous meeting**

1. **March 21st meeting minutes** - Alderperson Meyer motioned to approve the revised minutes. Alderperson Lass seconded and the motion passed.

III. **General Agenda Items for Consideration**

1. **Food Truck-a-palooza update and discussion -**

a. **Revenue/Expense report** - SSM Savall updated the committee. Following discussion, Alderperson Meyer motioned to spend up to $1,000 on banners for the Food-Truck-a-palooza. Chair Fermanich seconded and the motion passed.

b. **Progress report** - SMS Savall updated the committee. She also stated that May 1st is the deadline for vendors to apply for the event.

c. **ARPA funding from the Common Council** - Chair Fermanich updated the committee regarding the approved ARPA funds. The Common Council voted on April 16th to use $9,999.76 toward the Food Truck-a-palooza event and future events.

d. **Future consideration of JEM grants and tourism grants** - SMS Savall updated the committee.

2. **General Marketing - update** - Chair Fermanich updated the committee on various marketing items.

3. **Chamber Updates - Tourism Annual Report** - The 2023 report was included in the packet. Chamber Rep Sturm gave a brief update.

4. **Consider approving the shared photo library with the Chamber of Commerce** - No action was taken. More information is needed.

5. **Consider approving the purchase of two standing banners for the City of Merrill -** It was decided this would be brought back to the May meeting with more information.

6. **Future Events - Midwest Communications Brand Kamp on May 2nd -** An update was given.

IV. **Monthly Reports and Updates**

1. **Monthly Report & Statistical Analytics - Social Media Specialist Savall** - There were no additional questions.

2. **Monthly Report - Midwest Communications -** There were no additional questions.

3. **Consider placing monthly reports on file -** Alderperson Meyer motioned to place the monthly reports on file. Alderperson Lass seconded and the motion passed.

V. **Public Comment** City Clerk Anderson-Malm reminded the committee members to subscribe to agendas/packets through the City's website in order to receive information.

VI. **Date and Time of Next Meeting - Thursday, May 16th at 5:15 pm** Due to conflicts, the next meeting will be Thursday, May 23 at 5:15 pm.

VII. **Adjournment** Alderperson Meyer motioned to Adjourn. Alderperson Lass seconded and the motion Passed. The meeting was adjourned at 6:09 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

**CITY OF MERRILL**
**AIRPORT COMMISSION**
**WEDNESDAY, MARCH 20, 2024 MINUTES**
**REGULAR MEETING MERRILL AIRPORT TERMINAL 6:00 PM**

I. **Call to Order**
Present: Schwartz, Malsack, Banser, Schulz, Alderperson Weix Jr., Rich McCullough (Airport Manager non-voting)
Others present: Larry Wenning, Steve Krueger

II. **Consider approving minutes from the previous meeting - February 21, 2024 meeting** Malsack motioned to Approve. Alderperson Weix Jr. seconded and the motion Passed.

III. **Approval of Vouchers - Budget Discussion**

1. **February vouchers -** Banser motioned to Approve. Malsack seconded and the motion Passed.

IV. **General Agenda Items for Consideration**

1. **Runway 16/34 Project Status -** Runway 16/34 Project Status – Schwartz circulated a letter sent to the Wisconsin Legislature to advance the complete reconstruction of our crosswind runway. FAA is suggesting that they will be using ADSB Systems to count operations at 16/34. We disagree because many, possibly the majority of operations are planes not equipped with ADSB Out. Local users need to record their operations on 16/34. Airport Secretary Brandi is recording operations during business hours. All discussed possible surveillance methods for recording all operations on 16/34, especially during non-business hours, and weekends.

2. **Fuel Farm Maintenance** - McCullough has hoses on order. When they arrive, they will be installed. Schulz shared a problem he had with the fuel system not dispensing the correct amount of fuel when filling by the gallon. This problem is being worked on by the maintenance company, QT POD. Discussed fuel prices to be competitive with other airports.

3. **Jet A fuel truck -** Will try to advertise fuel truck for sale on Barnstormers. Schulz will publish an ad for the fuel truck on Barnstormers site.

4. **STOL Competition at Merrill** - STOL Competition at Merrill is on hold for consideration after attending events in Summer of 2024. The item can be removed from the Agenda and replaced with Airport Signage Status.

5. **Update on the F-84 Monument -** McCullough reported Merrill's F-84 is being considered for a grant that would cover the restoration.

6. **Airport General Maintenance -**

a. **Update on acquiring a used box snow blade for the tractor -** Will be looking for blade through local businesses to fit Airport tractor.

b. **AWOS -** Is working. Still waiting for a part to complete weather observation information.

c. **Beacon -** The beacon is now working.
General – Discussed putting the blacktop surface treatment on the new blacktop around city T-Hangar. We also discussed making the new airport garage match shingles and siding with the house, and the approach to the garage and walkway needs to be completed. Doing asphalt maintenance coating and joint repair in addition to finishing painting taxiways when weather allows. Discussed top coating 16/34 to extend its useful life. McCullough delivered an agricultural rent check for 18 acres on airport land to the City. McCullough reported the fence requires repair in places where trees have grown into it. Rock piles were being removed from airport grounds

V. **Chairman's Report**

1. **Master Plan -** Schwartz reported Public Information Meeting will be April 18, 2024 at 6:00 pm.

2. **Economic Impact Study Jviation -** No new information.

3. **Maintenance Hangar -** BOA is working on a findings process. After getting all the approvals, it can be started. Hoping for a bidding process to start in July. Construction could start this fall. The commission acknowledged the action taken by Mayor Hass sped up the process of the Maintenance Hangar construction by one year. The commission acknowledged the work that Merrill Airport Secretary is putting into recording operations on 16/34; and that time spent doing so should be paid to FBO operations. All discussed the need for airport hangars to have airplanes in them to comply with the contract. Aircraft in each hangar will need to be N numbered and in flying condition, or under active maintenance or construction.

4. **RRL Fuels P&L -** Schwartz is checking on costs for lights around the new terminal and making sure the bills are justified.

5. **Telephone Service -** Schwartz is working to address telephone lines to see if they can be consolidated or eliminated.

VI. **Aviation Happenings** Schulz reported on an accident in which a twin-engine plane lost both engines, killing the pilot and co-pilot and injuring 3 passengers. Under investigation. Schulz reported all the 100LL fuel sold in America was 180 million gallons per year, which is a very small amount considering all other vehicles use 370 million gallons per day. Boeing is under new scrutiny in dealing with safety problems. He reported that the University of North Dakota Flight School was having valve guide problems on their fleet of Cessna 172s. All planes are using Swift fuel, so it is unknown at present time if

fuel is the problem, but all possibilities are being investigated. Discussed problems of converting from 100LL to non-leaded alternative.

VII. **Public Comment** McCullough reported on Merrill High School leading the Apprenticeship Program development in conjunction with Rich McCullough to get students involved in aviation mechanics and other aviation careers. Currently, there is a shortage of qualified aircraft mechanics.

VIII. **Agenda Items for Next Meeting - April 17 at 6:00 PM** Looking into hosting a Young Eagles event for June 8, if possible.

IX. **Adjournment** Malsack motioned to Adjourn. Alderperson Weix Jr. seconded and the motion passed.

Minutes prepared by Lyle Banser. Minutes published by City Clerk Anderson-Malm.

**CITY OF MERRILL**
**AIRPORT COMMISSION**
**WEDNESDAY, APRIL 17, 2024 MINUTES**
**REGULAR MEETING MERRILL AIRPORT TERMINAL 6:00 PM**

I. **Call to Order** Present: Chairman Schwartz, Schulz, Malsack, Banser, Alderperson Weix Jr.
Others present: Rich McCullough (Airport Manager Non-voting)

II. **Consider approving minutes from the previous meeting**

1. **March 20, 2024 meeting minutes** - Malsack motioned to Approve. Alderperson Weix. seconded and the motion Passed.

III. **Approval of Vouchers**

1. **March 2024 Airport & Fuel vouchers** - Review and initial vouchers. Malsack motioned to Approve. Weix seconded and the motion Passed. Schwartz commented that due to the mild winter, the Airport grounds were improved and clean up done (rock piles hauled away, brush cutting). The Airport is probably as clean and orderly as it has ever been. All agreed. Talked about some remaining paving/cementing projects by the new garage and how that expense will be covered. Schwartz is working on consolidating and or eliminating any under used phone lines to the Airport.

IV. **General Agenda Items for Consideration**

1. **Runway 16/34 Project Status** - Schwartz reported the budget containing the re-authorization bill is now in conference. Funding for crosswind runways is under assault by FAA, which is now referring to crosswind runway as additional or extra runways, which is totally misleading because they provide safety to pilots operating when winds are not favorable or safe for landing on a main runway. Wausau Downtown Airport's crosswind runway project has now been shut down by FAA. Reportedly because they did not meet FAA's unwritten "justification" requirements. There are 965 crosswind runways in the US that are now under threat of loss of funding by FAA.
Malsack reported that he has been in touch with Dustin at the City Street Department on the topic of crack filling on Runway 16/34 to extend the usable life of the runway.

2. **Fuel Farm Maintenance** - McCullough reported all new hoses are installed and that we may have to buy a load of Jet A fuel to keep the supply up. Discussed the price of fuels to stay competitive.

3. **Jet A fuel truck** - Schultz reported nothing new in the sale of the fuel truck. He renewed the ad for the truck.

4. **Airport Signage** - Malsack reported on signage that notifies the public walking up to the building that they are on camera and also a sign on the

runway side of the FBO to notify pilots that to gain admission to the building, they must use CTAF.

5. **Update on the F-84 Monument** - Nothing new. Waiting on response from Air National Guard.

6. **Airport General Maintenance** -

a. **Acquire used box snow blade for our tractor** - Nothing new to report.

b. **AWOS** - The system is still waiting on a part for lightning detection. Schulz reported the AWOS signal is now excellent.

V. **Chairman's Report**

1. **Master Plan** - The third of four meetings is being held tomorrow (April 18).

2. **Economic Impact Study Jviation** - Schwartz reported that Evan Krueger is working on the Economic Impact Plan. It may be available in June.

3. **Maintenance Hangar** - Progress with the hangar is currently at the 30% design stage. Showed a preliminary sketch to all present.

4. **RRL Fuels P&L** - Schwartz is working with Rich and Brandi to determine the true cost and profit of fuel sales.

5. **Telephone Service** - Schwartz is working on Airport phone lines.

6. **Garage Maintenance** - As discussed earlier, the remaining work to be done on the garage.

7. **Governance Policy** - There is a need to establish standards for usage of the Airport, so there are no problems with businesses or individuals on Airport grounds.

VI. **Aviation Happenings** Will have a report on Boeing next month.

VII. **Public Comment** McCullough reported that a group called 99 Group will paint the compass rose by the FBO. Discussed the paint and who will provide the paint. He reported about a company that records radio traffic to keep track of planes using Runway 16/34. Costs are being checked on.

VIII. **Agenda Items for Next Meeting** The next meeting will be May 15 at 6:00 PM - Discuss holding a movie night at the Merrill Airport.

IX. **Adjournment** Malsack motioned to Adjourn. Schulz seconded and the meeting was adjourned.

Minutes prepared by Lyle Banser. Minutes published by City Clerk Anderson-Malm.

Minutes prepared by Lyle Banser. Minutes published by City Clerk Anderson-Malm

**CITY OF MERRILL**
**HEALTH AND SAFETY COMMITTEE**
**MONDAY, APRIL 29, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

I. **Call to Order** Chair Rick called the meeting to order at 5:15 pm.
Present: Alderperson Weix Jr., Alderperson Caylor, Alderperson Rick
Present Not Voting: Police Chief Bennett, Norb "Nubs" Ashbeck, Fire Chief Klug
Others: Mayor Hass, City Clerk Anderson-Malm, Alderperson Lass, Alderperson Fermanich (remote), Kathleen Woodward, Mark Woodward, Jeff Klapperich, Merrill Community Media

II. **Public Comment** Alderperson Fermanich (remote) spoke about the deer population problem in the City.

III. **Minutes from Previous Meeting**

1. **Consider placing the minutes from the March 25 meeting on file.** - Alderperson Caylor motioned to place minutes from March 25 on file. Alderperson Weix seconded and the motion passed.

IV. **Nuisance Complaints and Vouchers**

1. **Nuisance Complaints** - DHO Ashbeck updated the committee with a complaint filed after publishing the agenda.

2. **Discuss and consider approving the vouchers** - Alderperson Weix Jr. motioned to Approve. Alderperson Caylor seconded and the motion Passed.

V. **General Agenda Items for Consideration**

1. **Discussion and consideration regarding the deer population in the City of Merrill limits, including enforcement, higher fines for feeding deer, and other ideas for controlling the deer population in the city.** - Police Chief Bennett updated the committee with information. He said there were 2 complaints in 2023 and going back 8 years, there were 8 complaints regarding feeding deer. Items that could be explored are increasing/promoting areas open to hunting, opening areas for hunting, or offering kill tags issued by the DNR. However, no hunting can be done until that autumn. The areas for hunting would be private property only and would be for bow hunting only. There could be open public areas and open nuisance areas could be determined. However, these would require re-wording of the ordinance and there would need to be ground rules in place. The committee discussed the issues involved with bow hunting in the City. Following further discussion, it was decided this would be brought back to the committee after the City Attorney is consulted as to how the ordinance could be modified. No further action was taken.

2. **Consider the change of agent application for Walgreens #10574, 101 N Center Avenue to Jeffry C. Klapperich.** - Alderperson Caylor motioned to Approve. Alderperson Weix Jr. seconded and the motion Passed.
3. **Consider a Class B liquor license for The Creative Spirit LLC, 129 N Prospect Street.** - Kathleen Woodward and Mark Woodward were given floor privileges to explain The Creative Spirit LLC. They stated this would be an arts & crafts center workshop where artists could offer classes. People participating in the class could purchase beer or wine while crafting. Following a brief discussion, Alderperson Caylor motioned to Approve. Alderperson Weix Jr. seconded and the motion Passed.
4. **Consider a street use permit for Gesundheit Saloon, 1300 E Main St for May 18, 2024, from 5:00 pm until 11:00 pm.** - Alderperson Caylor motioned to Approve. Alderperson Weix Jr. seconded and the motion Passed.
5. **Consider a street use permit for Gesundheit Saloon, 1300 E Main Street, for August 17, 2024, from 11:00 am until 11:00 pm, in conjunction with the 150th Anniversary of the bar celebration.** - Alderperson Caylor motioned to Approve. Alderperson Weix Jr. seconded and the motion Passed.

**VI. Monthly Reports**

1. **Monthly Report - Fire Chief Klug** - The report was in the packet. Fire Chief Klug highlighted a few items.
2. **Monthly Report - Police Chief Bennett** - The report was in the packet. Police Chief Bennett highlighted some items.
3. **Monthly Report - Lincoln County Humane Society** - The report was in the packet.
4. **Consider placing monthly reports on file** - Alderperson Weix motioned to place the monthly reports on file. Alderperson Caylor seconded and the motion passed.

**VII. Date and Time of Next Meeting - Monday, May 20th at 5:15**

**VIII. Adjournment** Alderperson Caylor motioned to Adjourn. Alderperson Weix Jr. seconded and the motion Passed. The meeting was adjourned at 5:35 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

**CITY OF MERRILL**
**PERSONNEL AND FINANCE COMMITTEE**
**TUESDAY, APRIL 30, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

I. **Call to Order** Acting Chair Fermanich called the meeting to order at 6:00 pm.
Present: Alderperson Fermanich, Alderperson Meyer
Excused: Alderperson Michael Caylor
Others present: Mayor Hass, City Clerk Anderson-Malm, City Administrator Akey, Finance Director Ley, Alderperson Andrew Caylor, Alderperson Weix, Alderperson Lass, Chad Krueger, Parks & Recreation Director Wendorf (remote).

II. **Approval of Vouchers**

1. **Discuss and consider approving the vouchers -** Alderperson Meyer motioned to Approve. Alderperson Fermanich seconded and the motion Passed.

III. **Consider approving minutes from the previous meeting**

1. **Minutes from the March 26 meeting -** Alderperson Meyer motioned to Approve. Alderperson Fermanich seconded and the motion Passed.

IV. **General Agenda Items for Consideration**

1. **Discussion and consideration approving requests from the Parks & Recreation Commission. -**

a. **Approve a request from Merrill Youth Fastpitch to apply for a grant for lights on some ballfields at the MARC. -** Parks & Recreation Director Wendorf was remote and explained the grant to the committee. Following the discussion, Alderperson Meyer motioned to approve the Merrill Youth Fastpitch to proceed with the grant for lights on some ball fields at the MARC. Alderperson Fermanich seconded and the motion passed.

b. **Approve leftover funding from the City Band, to be used for improvements at Normal Park (including power stations). -** Parks & Recreation Director Wendorf explained the suggested improvements at Normal Park from the remaining money from the City Band grant. Alderperson Fermanich requested to see a plan or proposal of the suggested improvements. This would be a zero cost to the City of Merrill. Following discussion, Alderperson Meyer motioned to approve. Alderperson Fermanich seconded and the motion passed.

V. **Monthly Reports**

1. **Monthly Report - Mayor Hass -**

2. **Monthly Report - City Administrator Akey -**

3. **Monthly Report - Finance Director Ley -**
4. **Monthly Report - City Attorney Hayden -**
5. **Monthly Report - City Clerk Anderson-Malm -**
6. **Monthly Report - Municipal Court -**
7. **Consider placing monthly reports on file -** All reports were included in the packet. There were no additional questions. Alderperson Meyer motioned to place the monthly reports on file. Alderperson Fermanich seconded and the motion passed.

VI. **Public Comment** There was no public comment.

VII. **Date and Time of Next Meeting - Tuesday, May 28 at 6:00 pm**

VIII. **Adjournment** Alderperson Meyer motioned to Adjourn. Alderperson Fermanich seconded and the motion Passed. The meeting was adjourned at 6:19 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

**CITY OF MERRILL**
**BOARD OF PUBLIC WORKS**
**WEDNESDAY, MAY 1, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:30 PM**

I. **Call to Order** Mayor Hass called the meeting to order at 5:30 pm
Present: Mayor Hass, Alderperson Rick, Alderperson Andrew Caylor, Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, Utility Superintendent Gabe Steinagel, Street Superintendent Dustin Bonack,
Excused: City Attorney Thomas Hayden, Building Inspector/Zoning Administrator Pagel
Others present: City Clerk Anderson-Malm, Ernie McCarthy, Gary Porath, Alderperson Lass, Finance Director Ley, Merrill Community Media

II. **Consider approving minutes from the previous meeting**

1. **Minutes from the March 27 meeting.** - Alderperson Rick motioned to Approve. Alderperson Caylor seconded and the motion Passed.

III. **Water and Sewer Agenda Items**

1. **Discuss and approve the Water & Sewer Vouchers** - Alderperson Rick motioned to Approve. Alderperson Caylor seconded and the motion Passed.
2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - Utility Superintendent Steinagel updated the committee with some items from his report.

IV. **Street Department Agenda Items**

1. **Discuss and approve the Street Department Vouchers** - Alderperson Rick motioned to Approve. Alderperson Caylor seconded and the motion Passed.
2. **Discussion and consideration regarding a petition to vacate a 204-foot portion of E 5th Street from St. John Lutheran Church for the expansion of a daycare facility, improved parking, and increased safety of school children.** - CA/PWD/CE Akey discussed the petition and stated there were no issues, all required signatures were collected, and the City would maintain an easement for utilities. The only revision suggested was to create a rounded curve at the end of Court and 5th Street. The reason was for ease of plowing and to reduce unauthorized parking. Gary Porath from St. John Lutheran Church was granted floor privileges and answered questions from the committee. Alderperson Rick motioned to forward the petition to City Plan. Mayor Hass seconded and the motion passed.
3. **Discussion and consideration regarding blue information signs for the Merrill Historical Society.** - Ernie McCarthy from the Historical Society, was

given floor privileges and explained the reason for the request. The signs would draw visitors to the Historical Society Museum. The total cost of 3 signs was estimated to be approximately $300.00. Mr. McCarthy will take this number back to their committee for discussion. No action was taken.

4. **Discuss and consider the annual large item pickup for the City of Merrill residents.** - Street Superintendent Bonack will monitor this issue throughout the summer and will bring this back to the committee in December. No action was taken.

5. **Discuss and consider the update to Chapter 14, Article II, Section 14-36 Regulation on length of lawn and grasses.** - Mayor Hass motioned to approve the update and forward it to the Common Council. Alderperson Rick seconded and the motion passed.

6. **Discuss and consider the update to Chapter 30, Article II, Section 30-37 Unauthorized disposal of garbage, refuse or solid waste.** - Mayor Hass motioned to approve the update and forward it to the Common Council. Alderperson Rick seconded and the motion passed.

7. **Discuss and consider the update to Chapter 32, Article IV, Section 32-91 Snow and ice removal from sidewalks.** - Alderperson Rick motioned to approve the update and forward it to the Common Council. Alderperson Rutkowski seconded and the motion passed.

**V. Monthly Reports**

1. **Monthly Report - Building Inspector/Zoning Administrator Pagel -**
2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**
5. **Consider placing monthly reports on file** - Alderperson Rick motioned to place the monthly reports on file. Alderperson Caylor seconded and the motion passed.

**VI. Date and Time of Next Meeting - Wednesday, May 22 at 5:15 PM**

**VII. Public Comment** There was no public comment.

**VIII. Adjournment** Alderperson Rick motioned to Adjourn. Alderperson Caylor seconded and the motion passed. The motion was adjourned at 5:57 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

**CITY OF MERRILL**
**ENRICHMENT CENTER COMMITTEE**
**THURSDAY, APRIL 18, 2024 MINUTES**
**REGULAR MEETING MEC CONFERENCE ROOM 2:15 PM**

I. **Opening**

1. **Call meeting to order** - Bertagnoli called the meeting to order. Director and existing members thanked exiting members Sharon Anderson and Teresa Baker for service in addition to welcoming new Committee members, Elizabeth McKrank, Carol Holz, and Alderperson Mark Weix.

II. **Consent Items**

1. **Approval of March '24 meeting minutes** - Motion by Bebel, second by Harvey to approve March '24 minutes. Motion carried.
2. **Approval of March/April '24 Vouchers** - Motion by Tlusty second by Bebel to approve March/April '24 vouchers. Motion carried.

III. **Public Comment** Tlusty promoted the Good Ideas Conference which is hosted by UW Stevens Point, formerly UW Marathon County. They are in need of more people from Merrill to participate. This is a continuing Education type offering. It is focused on people of retirement age and is a 2-3 day event. For information on next year's conference go to uwsp.edu continuing education.
Bertagnoli asked about the Strong Bodies grant available through the ADRC. Director meets with Erin Wells and Jennifer Clark on May 20th to discuss the requirements for obtaining funding.

IV. **ADRC** No report

V. **Operations**

1. **All of Us Research will be at the MEC on April 29th from 9:30-11:30am** - Director shared that a representative from All of Us Research would be at the Center on April 29th. Director and McKrank shared it was a science based research program through Marshfield Clinic. The goal of the program is to accelerate health research and medical breakthroughs, enabling individualized prevention, treatment, and care for all participants.
2. **Farm to Table 6 part Series Begins May 8th** - The MEC's Farm to Table series begins May 8th. Facilitated by Mary Huhta, a local sustainable farmer, this series will focus on sustainable farming. See our newsletter for specifics.
3. **Workshop Series in May**
**Medicare, Estate Planning, Write your own Obituary (Waid Funeral Home)** - Director shared our workshop series in May; Medicare, Estate Planning, Write your own Obituary.

4. **Volunteer Appreciation** - The MEC staff hosted a luncheon for our 2023 Volunteers on April 17th to recognize each individual for their contribution in helping us enrich the lives of our participants and community.
5. **Washington School Intergenerational Opportunity** - The MEC and Washington School 3rd grade classes will get together for intergenerational puzzle making and conversation, on May 1st and 2nd from 1-2 pm and 2-3 pm both days.

## VI. General Agenda Items for Consideration

### 1. Finalize Core Values -

- Motion by Bebel, second by Harvey to finalize MEC's Core Values - Welcoming, Respectful, Supportive, Compassionate. Motion carried. Bebel further added how our Guy's group is a wonderful testimonial to all of our core values.

## VII. Discussion

### 1. Continue Health Fair Planning -

- Committee continued planning for a health fair. Director consulted with City Attorney Hayden who verified that we need to have a way to ensure entering is fair. McKrank suggested breaking down categories (chiropractic, natural health, medical, etc.) and determining how many spaces are available for each. At that time sending invitations and have it be a first come first serve basis. All agreed it was a great way to proceed. Director shared timing for this would realistically not be until spring of 2025. Committee suggestions were to reach out to the Merrill Chamber and Tomahawk Sports as they have hosted similar events.

## VIII. Date and Time of Next Meeting

1. **Next meeting will be held May 16th at 2:15pm at the MEC.** ***Vouchers available for review 10 minutes prior to start of the meeting. -***

**IX. Adjournment** Motion to adjourn by Tlusty second by Weix.

**CITY OF MERRILL**
**LIBRARY BOARD**
**WEDNESDAY, MARCH 27, 2024 MINUTES**
**REGULAR MEETING COMMUNITY ROOM 4:00 PM**

## I. Opening

1. **Call to order and roll call -**
   Michael Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Michael Caylor, Darcy Dalsky, Chris Grunenwald, Audrey Huftel, Ryan Martinovici, Elizabeth McCrank. Excused: Katie Breitenmoser. Absent: Richard Mamer. Also present: Laurie Ollhoff, Andrea Bennett, and the camera operator.
2. **Correspondence** - A Thank You to the Library was received from Dave Huss of IBA Resources, LLC, for the Library's willingness to host tours and facilitate discussions with high school students surrounding careers in the library science field.
3. **Public comment** - No public comment.

## II. Consent Items

1. **Minutes of regular meeting of February 21, 2024 - A. Huftel/R. Martinovici/C** to approve the Minutes of the regular meeting of February 21, 2024. Review and approval was made with no discussion.
2. **Unaudited Monthly Revenue & Expense Reports for February 2024 - R. Martinovici/C. Gruenewald/C** to approve the Unaudited Monthly Revenues & Expense Reports for February 2024. E. McCrank drew attention to the new format of the report. E. McCrank asked for clarification of receipts for furniture. L. Ollhoff explained that old tables were sold to another public library and a local church.
3. **Monthly Statistical Report for February 2024 - M. Caylor/E. McCrank/C** to approve the Monthly Statistical Report for February 2024. L. Ollhoff highlighted the increase in new patron accounts and that the Library saw the amount double in comparison to previous months. E. McCrank referenced checkouts not necessarily increasing but that the Library was seeing increased foot traffic as it is being used for other services/purposes, as well.

## III. Reports/Discussion Items/Action Items

1. **Action Item: Review and approval of Animals in the Library Policy - E.McCrank/A. Huftel/C** to approve the Animals in the Library Policy. D. Dalsky inquired about miniature horses as service animals. L. Ollhoff confirmed that miniature horses are, in fact, approved service animals. Dogs and miniature horses are the officially approved service animals. Review and approval was made with no further discussion.

2. **Action Item: Review and approval of Loan Policy - A. Huftel/D. Dalsky/C** to approve the Loan Policy. E. McCrank clarified the purpose of the review. L. Ollhoff stated it was a routine review with minor changes. Review and approval was made with no further discussion.

3. **Action Item: Endowment Fund Request to Purchase Family Computer Workstation - E. McCrank/D. Dalsky/C** to approve the Endowment Fund Request to Purchase Family Computer Workstation. L. Ollhoff mentioned the necessity for the workstation and the fact that the Library recently had a patron working at the library that would have made use of the workstation. No further discussion.

4. **Action Item: Endowment Fund Request to Purchase Lawn Mower for Library Property - R. Martinovici/A. Huftel/C** to approve the Endowment Fund Request to Purchase Lawn Mower for Library Property. L. Ollhoff explained the need for a new machine as the current machine would not last much longer. The used machine will be added to the city auction listing by D. Bonack, Street Department Manager.

5. **Action Item: Approval of Jane Zander Trust Account Report as reported by Richard Mamer at the February 2024 Board of Trustees Meeting - E. McCrank/R. Martinovici/C** to approve the Jane Zander Trust Account Report made by Richard Mamer at the February 2024 Board of Trustees Meeting. No further discussion.

6. **Discussion Item: 2023 T.B. Scott Free Library Local Annual Report** - L. Ollhoff presented and reviewed the Local Annual Report to be shared with area residents highlighting library accomplishments during 2023. M. Geisler highlighted the dementia-friendly designation and the friendly staff shown in the image.

7. **Discussion Item: MSR Design/Local Contractor Youth Services Project Update** - L. Ollhoff provided an update on securing an estimate from contractor, Eric Kieliszewski, for the Acitivity/Meeting Room project. Waiting for prices on some of the materials necessary for the project. Should have an estimate for the April Board of Trustees Meeting.

8. **Strategic Plan Goals & Objectives #2 Review** - Review was made with no discussion.

9. **Wisconsin Trustee Essential #10: Developing Essential Library Policies** - Review was made with no discussion.

IV. **Library Director's Report** L. Ollhoff highlighted the following: Upcoming library events. Friends of the Library will hold their annual Spring Book Sale from April 18-20, 2024, in the Library Community Room. The Library continues to collaborate with the ADRC and the Wisconsin Bureau of Consumer Protection for programming in Adult Services. The Library is developing connections with other non-profits in the state to bring programming that is essential to the needs of our community members. The Northern Wisconsin ILS Consortium Exploration (NICE)

continues to move forward with the evaluation of essential components related to the merger of the Wisconsin Valley Library System and Northern Waters Library System. A Town Hall Meeting is scheduled for Tuesday, April 9, from 10:30-11:30 am and members of the Board of Trustees are invited to attend the virtual meeting at the Library. L. Ollhoff announced to the Board the resignation of Nick Wszalek, the Library and City Maintenance Manager, and expressed the importance of finding a knowledgeable replacement for him quickly.

V. **President's Remarks** M. Geisler thanked everyone for attending.

VI. **Date and Time of Next Meeting** Next Board meeting is scheduled for Wednesday, April 17, 2024, at 4:00pm in the 3rd Floor Board Room.

VII. **Adjournment R. Martinovici/A. Huftel/C** Meeting was adjourned at 4:20pm.

# CITY OF MERRILL

## PARKS AND RECREATION COMMISSION

## MINUTES • WEDNESDAY, MAY 1, 2024

**Regular Meeting** | **City Hall Council Chambers** | **4:15 PM**

To attend remotely call

I. **Call to Order:** Chairperson Novitch called the meeting to order at 4:19 p.m. Novitch began the meeting by welcoming the two new members to the Commission – Steve Osness and Eric Malm.

II. **Consider approving minutes from the previous meeting**

1. 2024-04-03 minutes: *Motion Krueger, seconded by Rutkowski to approve the minutes from the April Meeting. *Carried unanimously.

III. **Approval of Claims**

1. **Bills April 2024**: *Motion Krueger, seconded by Gulke to approve the claims. *Carried unanimously.

IV. **General Agenda Items for Consideration**

1. **Elect Chairperson**: *Motion Osness to nominate Krueger. Motion fails due to lack of a second. *Motion Rutkowski, seconded by Krueger to nominate Novitch to Chairperson. *Carried unanimously.
2. **Elect Vice-Chairperson**: *Motion Gulke, seconded by Rutkowski to nominate Krueger to Vice-Chairperson. *Carried unanimously.
3. **Elect representative to City Plan Commission**: *Motion Rutkowski, seconded by Osness to nominate Krueger to City Plan Commission. *Carried unanimously
4. **Discuss things to be excited about**: Novitch asked Wendorf to discuss a few things coming up that are exciting and good for the community. Wendorf began by saying it is exciting to start seeing some sunshine and warmer temperatures. With that brings a boom of park activity with such things as people hiking, biking, walking, jogging, using playgrounds, playing sports, and simply getting outside to enjoy our beautiful parks and community. Wendorf then summarized some of the upcoming projects they will be working on this summer, some of which include: Ott's Landing, Riverside Dock, Nicklaus Bridge deck replacement, Prairie River Pathway, Normal Park, and the River Bend Trail extension. Wendorf continued with events and activities that will soon begin: boys and girls little league, High School sports are in full swing, Bierman Family Aquatic Center, recreation programs, tournaments, summer baseball/softball (including a new girls Legion Softball team), June Dairy Breakfast, park events, dog show, and a new Auto Show in August to mention a few.
5. Closed Session – The Commission may convene in closed session pursuant to Wisconsin State Statute 19.85(1)(e) to deliberate or negotiate the purchase of public properties, investing of public funds, or conduct other specified public business, whenever competitive or bargaining reasons require a closed session, for negotiation

of and to discuss terms for renewal of Merrill Youth Hockey Association Concessions Contract.
*Motion Krueger, seconded by Osness to go into closed session.
*Roll Call Vote: Krueger – Aye, Osness – Aye, Rutkowski – Aye, Novitch – Aye, Malm – Aye, Gulke - Aye

**V. Monthly Reports**

1. May 2024 report: Per Novitch and unanimous consent from the Commission this item was moved to before the closed session. Wendorf fielded and answered several questions from the Commission and summarized some of the happenings within the department. Wendorf also informed the Commission of the start-up dates (May 20 & 23) for the Bierman Family Aquatic Center as well as the targeted opening date for the public on June 4th.

**VI. Date and Time of Next Meeting:** June 5th, 2024 at 4:15 p.m. at the Merrill City Hall.

**VII. Public Comment:** There was no public comment.

**VIII. Adjournment:** *Motion Osness, seconded by Gulke to adjourn at 5:20 p.m.

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL**
**CITY PLAN COMMISSION**
**MONDAY, MAY 6, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

**I. Call to Order** Mayor Hass called the meeting to order at 6:00 pm.
Present: Mayor Hass, Schroeder, Henkelman, Krueger, Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, City Attorney Thomas Hayden
Excused: Building/Zoning Administrator Darin Pagel, Robert Reiman
Absent: Ralph Sturm
Others present: City Clerk Anderson-Malm, Alderperson Lass, Gary Porath, Merrill Community Media

**II. Minutes from Previous Meeting**

1. **Consider placing the minutes from the December 5, 2023 meeting on file -** Melissa Schroeder motioned to place the December 5th minutes on file. Alli Henkelman seconded and the motion passed.

**III. Agenda Items**

1. **Petition to Vacate - Discuss and consider the petition to vacate a 204-foot portion of E 5th Street from St. John Lutheran Church to expand a daycare facility, improve parking, and increase the safety of school children. The Board of Public Works recommends approval. -** Gary Porath addressed the commission and answered questions. Following a brief discussion, Mayor Hass motioned to approve the petition to vacate. Alderperson Rutkowski seconded and the motion passed. This will be forwarded to the July 9th Common Council meeting following the appropriate notices being published.

**IV. Public Comment** There was no public comment.

**V. Adjournment** Krueger motioned to Adjourn. Schroeder seconded and the motion Passed. The meeting was adjourned at 6:06 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

**CITY OF MERRILL**
**FESTIVAL GROUNDS COMMITTEE**
**THURSDAY, MAY 9, 2024 MINUTES**
**REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

I. **Call to Order** Mayor Hass called the meeting together at 6:00 pm.
Present: Mayor Hass, Alderperson Caylor, Alderperson Caylor, Alderperson Lass, Becker, Henrichs, Meyer
Present Not Voting: Festival Grounds Manager Rick Bjorklund, City Attorney Thomas Hayden, City Administrator/Public Works Director/City Engineer Rod Akey
Others present: City Clerk Anderson-Malm, Social Media Specialist Savall, Jeremy Lee and Merrill Community Media

II. **Consider approving minutes from the previous meeting**

1. **Minutes from the March 7th meeting. -** Alderperson Andrew Caylor motioned to place the March 7th minutes on file. Alderperson Lass seconded and the motion passed .

III. **General Agenda Items for Consideration**

1. **Fair Update -** Fair Association Rep Becker updated the committee with information regarding the fair.
2. **Rodeo Update -** Rodeo Rep Henrichs updated the committee and answered questions.
3. **Permanent Vendor Update -** Permanent Vendor Rep Meyer updated the committee.
4. **Food Truck-a-Palooza update -** Social Media Specialist Savall provided additional information at the meeting and answered questions from the committee.
5. **Calendar of Events -** The Calendar of Events was in the packet. There were no questions.
6. **Discuss and consider camping options for August 15, 16, and 17th. Powerhouse has a Paws for a Cause steak cook-off competition and is interested in renting all 20 sites. -** Following discussion Alderperson Gus Caylor motioned to rent all 20 spots to Powerhouse for $20.00 per night for the August dates of 15, 16, and 17th and allow overflow to the east. Mayor Hass seconded and the motion passed.
7. **Discuss and consider the lease of the Merrill Festival Grounds between the City of Merrill and the Lincoln County Fair Association. -** Alderperson Gus Caylor motioned to Table. Alderperson Lass seconded and the motion Passed.

8. **Discuss and consider a request from Jeremy Lee regarding using a building on the Festival Grounds for a non-profit organization to build bunk beds for less fortunate children. -** Jeremy Lee was granted floor privileges and addressed the committee. This event will occur on June 29th from 9:00 am until 1:00 pm. Following discussion, Mayor Hass motioned to approve Sleep in Heavenly Peace (SHIP) to use space on the Festival Grounds following acceptable insurance coverage proof. Alderperson Andrew Caylor seconded and the motion passed.

**IV. Monthly Reports**

1. **Monthly Report - Festival Grounds Manager Bjorklund -** The report was in the packet. Festival Grounds Manager Bjorklund thanked Social Media Specialist Savall for her work establishing and promoting the Food Truck-a-Palooza.
2. **Consider placing monthly reports on file -** Alderperson Andrew Caylor motioned to Approve. Henrichs seconded and the motion Passed.

**V. Public Comment** There was no public comment.

**VI. Date and Time of Next Meeting - Thursday, June 6 at 6:00 pm** Due to conflicts, the June meeting will be on June 13th at 6:00 pm.

**VII. Adjournment** Alderperson Gus Caylor motioned to Adjourn. Alderperson Andrew Caylor seconded and the motion Passed. The meeting was adjourned at 6:34 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

# CITY OF MERRILL

**1004 EAST FIRST STREET**
**MERRILL, WI 54452-2586**

| | |
|---|---|
| AN ORDINANCE:<br><br>Re: Amending Chapter 2, Article III, Section 2-59, Polling Places | ORDINANCE NO. 2024-<br>Introduced: _____<br>1st Reading: _____<br>2nd Reading: _____<br>3rd Reading: _____<br>Committee/Commission Action: |

# AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 2, Article III, Section 2-59 of the Code of Ordinances for the City of Merrill is amended as follows:

The City of Merrill is divided into eight aldermanic districts numbered "one" through "eight." These eight aldermanic districts and the boundary lines of each are numbered and described as set forth in this section. For reporting purposes only, the wards in each district shall be combined and use a common ballot box. Where ward descriptions follow streets or rivers, the ward boundary shall be deemed to run along the centerline of the street or the center of the river and shall include the properties on the inside of the boundary and exclude properties outside the boundary line:

(1) District One.

a. *Boundaries.* Starting at the intersection of Thielman Street and North Pine Ridge Avenue; thence north on Pine Ridge Avenue and the extension of Pine Ridge Avenue to CTH "G"; thence west on CTH "G" and Pine Wood Lane to North Center Avenue; thence south on North Center Avenue to Lake Street, thence south on Lake Street to East Tenth Street; thence westerly on East Tenth Street to Cedar Street; thence south on Cedar Street to East Sixth Street; thence west on East Sixth Street to North Park Street; thence south on North Park Street to East Third Street; thence east on East Third Street to Sales Street, thence north on Sales Street to East Sixth Street, thence east on East Sixth Street and the extension of East Sixth Street to the Northeast corner of the Merrill Memorial Park Cemetery, thence South to Thielman Street, thence East on Thielman Street to the intersection of Thielman Street and North Pine Ridge Avenue.

b. *Supervisory and aldermanic districts.* Ward 1 (636 citizens) and Ward 2 (618 citizens) shall be Supervisory No. 1 and Aldermanic District No. 1. The total number of citizens for District One is 1,254. The polling place for District One is

the Bierman Building at the Merrill Festival Grounds, 303 N. Sales Street. ~~Lincoln County Service Center, 801 North Sales Street.~~

(2) District Two.

a. *Boundaries.* Starting at the intersection of North Center Avenue and Pine Wood Lane; thence south on North Center Avenue to Lake Street; thence south on Lake Street to East Tenth Street; thence westerly on East Tenth Street to Cedar Street; thence south on Cedar Street to East Sixth Street; thence west on East Sixth Street to North Park Street; thence south on North Park Street to East Third Street; thence west on East Third Street to North Center Avenue; thence south on North Center Avenue to East Second Street; thence westerly on East Second Street to Poplar Street; thence north on Poplar Street to East Third Street, thence westerly on East Third Street to Pier Street; thence north on Pier Street to north city limits or north property line of Hillside Cathedral; thence east on property line of Hillside Cathedral to east property line of Hillside Cathedral; thence south on east property line of Hillside Cathedral (easterly city limits) to north city limits; thence east to the intersection of North Center Avenue and Pine Wood Lane.

b. *Supervisory and aldermanic districts.* Ward 3 (562 citizens) and Ward 4 (652 citizens) will be Supervisory District No. 2 and Aldermanic District No. 2. The total number of citizens for District Two is 1,214. The polling place for District Two is City Hall, 1004 East First Street.

(3) District Three.

a. *Boundaries.* Starting at the intersection of Pier Street and the Prairie River; thence south on Pier Street to East Third Street; thence east on East Third Street to Poplar Street; thence south on Poplar Street to East Second Street; thence west on East Second Street to Scott Street; thence south on Scott Street to East Main Street; thence east on East Main Street to Mill Street; thence southerly on Mill Street to the railroad tracks; thence east along the railroad tracks to South Center Avenue; thence south on South Center Avenue to the south shore of the Wisconsin River; thence west along the south shore of the Wisconsin River to South State Street; thence north on South State Street to the north shore of the Wisconsin River; thence north along the north shore of the Wisconsin River to West Main Street; thence east on West Main Street to Prospect Street; thence north on Prospect Street to Merrill Street; thence east on Merrill Street to Parkway Drive; thence northerly on Parkway Drive to West Third Street; thence east on West Third Street to the Prairie River; thence northeasterly along Prairie to its intersection with Pier Street.

b. *Supervisory and aldermanic districts.* Ward 5 (78 citizens) will be Supervisory District No. 2 and Aldermanic District No. 3. Ward 6 (642 citizens) and Ward 7 (495 citizens) will be Supervisory District No. 3 and Aldermanic District No. 3. The total number of citizens for District Three is 1,215. The polling place for District Three is the Bierman Building at the Merrill Festival Grounds, 303 N. Sales Street.

(4) District Four.

a. *Boundaries.* Starting at intersection of north city limits (Taylor Street) and Pier Street, thence south on Pier Street to the Prairie River; thence southwesterly on the Prairie River to West Third Street; thence west on West Third Street and Parkway Drive to Merrill Street; thence west on Merrill Street to Prospect Street; thence south on Prospect Street to Grand Avenue; thence northwesterly on Grand Avenue to North State Street; thence north on North State Street to West St. Paul Street thence west on West St. Paul Street to Cottage Street, thence north on Cottage Street to north city limits (Taylor Street) thence east on north city limits (Taylor Street) to Pier Street.

b. *Supervisory and aldermanic districts.* Ward 8 (750 citizens) and Ward 9 (432 citizens) will be Supervisory District No. 4 and Aldermanic District No. 4. The total number of citizens for District Four is 1,182. The polling place for District Four is Merrill Area Recreation Complex Smith Center, 1100 Marc Drive.

(5) District Five.

a. *Boundaries.* Starting at North Alexander Street (Council Grounds Road) at the north city limits at Grand Avenue; thence south to the north shore of the Wisconsin River; thence easterly on the north shore of the Wisconsin River to West Main Street; thence east on West Main Street to Prospect Street; thence north on Prospect Street to Grand Avenue; thence northwest on Grand Avenue (Hwy. 107) to North State Street; thence north on North State Street to West St. Paul Street thence west on West St. Paul Street to Cottage Street, thence north on Cottage Street to north city limits (Taylor Street) thence west on north city limits (Taylor Street) to Champagne Street; thence north on Champagne Street to south boundary of the Merrill Area Industrial Park which constitutes the city limits; thence east on the south boundary of the Merrill Area Industrial Park to Airport Road, thence north on Airport Road to the north boundary of the Merrill Airport property thence around the Merrill Airport property boundary in a westerly and southerly direction until the intersection of property line with Grand Avenue (Hwy. 107) or the northerly city limits; thence westerly on the northerly city limits to State Hwy. 107; thence south on Hwy. 107 to intersection of Grand Avenue (Hwy. 107) and North Alexander Street.

b. *Supervisory and aldermanic districts.* Ward 10 (192 citizens) will be Supervisory District No. 4 and Aldermanic District No. 5. Ward 11 (333 citizens) and Ward 12 (672 citizens) will be Supervisory District No. 5 and Aldermanic District No. 5. The total number of citizens for District Five is 1,197. The polling place for District Five is Merrill Area Recreation Complex Smith Center, 1100 Marc Drive.

(6) District Six.

a. *Boundaries.* Starting at the intersection of South Foster Street and Water Street; thence west on Water Street to Ohio Street; thence north on Ohio Street to West First Street; thence east on West First Street to the west shore of the Wisconsin River; thence south along the west shore of the Wisconsin River to West Main

Street; thence east on West Main Street to the east shore of the Wisconsin River; thence upstream on the Wisconsin River in a north and westerly direction to the north city limits; thence west on north city limits to west city limits; thence southerly on west city limits to Mill Road (west city limits); thence south on Mill Road (west city limits) to Heldt Street, thence east along Heldt Street and the south city limits to South Foster Street, thence north on South Foster Street back to the intersection of South Foster Street and Water Street.

b. *Supervisory and aldermanic districts.* Ward 13 (624 citizens) and Ward 14 (564 citizens) will be Supervisory District No. 6 and Aldermanic District No. 6. The total number of citizens for District Six is 1,188. The polling place for District Six is the Bierman Building at the Merrill Festival Grounds, 303 N. Sales Street.

(7) District Seven.

a. *Boundaries.* Starting at the intersection of South Center Avenue and the north shore of the Wisconsin River; thence south on South Center Avenue to the south shore of the Wisconsin River; thence west along the south shore of the Wisconsin River to South State Street; thence north on South State Street to the north shore of the Wisconsin River; thence north along the north shore of the Wisconsin River to West Main Street, thence west on West Main Street to the west shore of the Wisconsin River, thence north along the west shore of the Wisconsin River to West First Street; thence west on West First Street to Ohio Street, thence south on Ohio Street to Water Street, thence east on Water Street to Foster Street; thence south on Foster Street to the south city limits; thence east along the south city limits to the intersection of Golf Drive and the east city limits; thence north along the east city limits to the north shore of the Wisconsin River; thence west along the north shore of the Wisconsin River back to the intersection of South Center Avenue and the north shore of the Wisconsin River.

b. *Supervisory and aldermanic districts.* Ward 15 (135 citizens) will be Supervisory District No. 6 and Aldermanic District No. 7. Ward 16 (260 citizens) will be Supervisory District No. 3 and Aldermanic District No. 7. Ward 17 (773 citizens) will be Supervisory District No. 7 and Aldermanic District No. 7. The total number of citizens for District Seven is 1,168. The polling place for District Seven is City Hall, 1004 East First Street.

(8) District Eight.

a. *Boundaries.* Starting at the intersection of South Center Avenue and the north shore of the Wisconsin River; thence north on South Center Avenue to the railroad tracks; thence west along the railroad tracks to the extension south of Mill Street; thence north to East Main Street; thence west on East Main Street to Scott Street; thence north on Scott Street to East Second Street; thence east on East Second Street to South Center Avenue; thence north on South Center Avenue to East Third Street; thence east on East Third Street to Sales Street; thence north on Sales Street to East Sixth Street; thence East on East Sixth Street and the extension of East Sixth Street to the northeast corner of the Merrill Memorial Park; thence south to Thielman Street; thence east on Thielman Street

and the extension of Thielman Street to the east city limits; thence south to the south city limits; thence west along the south city limits to the east shore of the Wisconsin River; thence west long the east and north shores of the Wisconsin River to the intersection of South Center Avenue and the north shore of the Wisconsin River.

b. *Supervisory and aldermanic districts.* Ward 18 (608 citizens) and Ward 19 (635 citizens) will be Supervisory District No. 8 and Aldermanic District No. 8. The total number of citizens for District Eight is 1,243. The polling place for District Eight is the Bierman Building at the Merrill Festival Grounds, 303 N. Sales Street. ~~Lincoln County Service Center, 801 North Sales Street.~~

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

_____

Steve J. Hass, Mayor

Attest:

_____

Lori Anderson-Malm, City Clerk

# CITY OF MERRILL

**1004 EAST FIRST STREET**
**MERRILL, WI 54452-2586**

AN ORDINANCE:

Re: Amending Chapter 14, Article II, Section 14-36, Regulation on length of lawn and grasses.

ORDINANCE NO. 2024-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

# AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 14, Article II, Section 14-39 of the Code of Ordinances for the City of Merrill is amended as follows:

(a) *Purpose.* This section is adopted due to the unique nature of the problems associated with lawns, grasses and noxious weeds being allowed to grow to excessive length in the city.

(b) *Public nuisance declared.* The common council finds that lawns, grasses and noxious weeds on nonagricultural lots or parcels of land, as classified under the zoning code, within the city which exceed eight inches in length, adversely affect the public health and safety by emitting pollen and other discomforting bits of plants, constitute fire and safety hazards from debris hidden in the grass, interferes with the public convenience and adversely affects property values of other land within the city. For that reason, any nonagricultural lawn, grass or weed on a lot or other parcel of land which exceeds eight inches in length is hereby declared to be a public nuisance, except for property located in a designated floodplain area, wetland area or where the lawn, grass or weed is part of a natural lawn approved pursuant to section 14-35.

(c) *Nuisances prohibited.* No person shall permit any public nuisance under subsection (b) of this section, to remain on any premises owned or controlled by him within the city.

(d) *Inspection.* The weed commissioner or the street superintendent or his designee, shall inspect or cause to be inspected all premises and places within the city to determine whether any public nuisance under subsection (b) of this section, exists.

(e) *Abatement of nuisance.*

(1) If the weed commissioner or the street superintendent shall determine with reasonable certainty that any public nuisance under subsection (b) of this section, exists, he shall immediately cause written notice to be served that the city proposes to have the lot grass or lawn cut so as to conform with this section and section 14-35.

(2) The notice shall be served at least ten days prior to the date of the hearing and shall be mailed or served on the owner of the lot or parcel of land or, if he is not known and there is a tenant occupying the property, then to the tenant, of the time and place at which the hearing will be held.

(f) *Hearing.* If the owner believes that his grasses or weeds are not a nuisance, he may request a hearing before the common council. The request for said hearing must be made in writing to the city clerk's office within the ten days set forth in the weed commissioner's or the street superintendent's notice. Upon application for the hearing, the property owner must deposit a $25.00 bond. If a decision is rendered in the property owner's favor, the $25.00 will be returned. If the property owner fails to appear for the hearing, or if the decision is rendered against the property owner, the deposit shall be forfeited and applied to the cost of city personnel abating the nuisance. When a hearing is requested by the owner of the property, a hearing by the common council shall be held within seven days from the date of the owner's request. The property in question will not be mowed by the city until such time as the hearing is held by the common council. At the hearing, the owner may appear in person or by his attorney, may present witnesses in his own behalf and may cross examine witnesses presented by the city, as well as, subpoena witnesses for his own case. At the close of the hearing, the common council shall make its determination in writing specifying its findings, facts, and conclusions. If the common council determines that a public nuisance does exist, the common council shall order the weed commissioner or the street superintendent to mow the property in question, unless the property has been mowed by the owner within 48 hours of the common council's decision. If the owner does not abate the nuisance within the prescribed 48 hours, the weed commissioner or the street superintendent shall cause the same nuisance to be abated and any cost in excess of the forfeited bond assessed accordingly.

(gf) *City's option to abate nuisance.* In any case where the owner, occupant or person in charge of the property shall fail to cut his lawn, grass or weeds, as set forth in this section, the city may elect to cut said lawn, grass or weeds as follows:

(1) The written notice required in subsection (e) of this section, shall inform said person that in the event of his failure to abate the nuisance within ~~the prescribed time~~ five days, the city shall abate the same and the cost thereof shall be assessed to the property owner as a special charge.

(2) The city shall cut, or cause to be cut, all grass and weeds from the subject's property and shall charge the expenses of so doing at a rate as established by resolution of the common council. The charges shall be set forth in a statement to the city clerk who, in turn, shall mail the same to the owner, occupant or person in charge of the subject premises. If said statement is not paid in full within ~~60~~ 30 days thereafter, the city clerk shall enter the charges in the tax roll as a special tax against said lot or parcel of land, and the same shall be collected in all respects, like other taxes upon real estate, or as provided under Wis. Stats. § 66.027.

(g) *Hearing.* If the owner believes that the city was in error for their actions with regard to notifying, mowing and subsequently billing, they may request a hearing before the Board of Public Works. The request for said hearing must be made in writing to the city clerk's office within 30 days of the date of the invoice. When a hearing is requested by the owner of the property, a hearing will be held at the next regularly scheduled Board of Public Works meeting. At the hearing, the owner may appear in person or by a representative. The owner or representative will have the opportunity to contest the actions of the city. At the close of the

hearing, the Board of Public Works shall make its determination in writing specifying its findings, facts, and conclusions. Possible Board actions include writing off the invoice, a reduction in the amount owed or keeping the invoice total as billed.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

_____

Steve J. Hass, Mayor

Attest:

_____

Lori Anderson-Malm, City Clerk

# CITY OF MERRILL

**1004 EAST FIRST STREET**
**MERRILL, WI 54452-2586**

| | |
|---|---|
| AN ORDINANCE:<br><br>Re: Amending Chapter 30, Article II, Section 30-37 Unauthorized disposal of garbage, refuse or solid waste | ORDINANCE NO. 2024-<br>Introduced: _____<br>1st Reading: _____<br>2nd Reading: _____<br>3rd Reading: _____<br>Committee/Commission Action: _____ |

# AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 30, Article II, Section 30-37 of the Code of Ordinances for the City of Merrill is amended to read as follows:

**Sec. 30-37. Unauthorized disposal of garbage, refuse or solid waste.**

(a) No person shall dispose of garbage, refuse or solid waste as defined in Wis. Admin. Code ch. NR 500 as amended from time to time, or under this article, except at disposal sites officially recognized by the county solid waste committee.

(b) No person shall deposit, permit to be deposited, or dispose of garbage, refuse or solid waste as defined in Wis. Admin. Code ch. NR 500, as amended from time to time, or under this article for pickup or collection, other than on his own property, and unless said garbage, refuse or solid waste was generated on site by said property owner, tenant or occupant thereof.

(c) No person shall cause to be collected by a public or private refuse or garbage collector any byproduct of combustion, including ashes, cinders or coals, that are not completely extinguished.

(d) No person shall place a mattress, box spring, or similar item in the city-owned garbage carts for collection. Any property found to have these items in their carts will be subject to the fees established in this ordinance.

~~(d)~~(e) The city retains the right to refuse collection to any property found to have materials not separated correctly or if roll-out carts are placed outside of the designation location.

**Section 2.** **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It

is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____

_____
Steve J. Hass, Mayor

Adopted: _____

Approved: _____

Attest:

Published: _____

_____
Lori Anderson-Malm, City Clerk

# CITY OF MERRILL

**1004 EAST FIRST STREET**
**MERRILL, WI 54452-2586**

| | |
|---|---|
| AN ORDINANCE:<br><br>Re: Amending Chapter 32, Article IV, Section 32-91 Snow and ice removal from sidewalks | ORDINANCE NO. 2024-<br>Introduced: _____<br>1st Reading: _____<br>2nd Reading: _____<br>3rd Reading: _____<br>Committee/Commission Action: |

# AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 32, Article IV, Section 32-91 of the Code of Ordinances for the City of Merrill is amended to read as follows:

(a) *Notice.* The street superintendent shall cause at least one notice to be published in a newspaper of general circulation in the city no later than the end of the first full week of November each year outlining the requirements of this section. The owner, occupant or person in charge of any parcel or lot which fronts upon or abuts any sidewalk shall keep said sidewalk clear of all snow and ice. In the event of snow accumulating on said sidewalk due to natural means and/or by any other means, said sidewalks shall be cleared of all accumulated snow and/or ice within 48 hours from the time the snow ceases to accumulate on said sidewalk. In the event that ice has formed on any sidewalk in such a manner that it cannot be removed, the owner, occupant or person in charge of the parcel or lot which fronts upon or adjoins said sidewalk shall keep the sidewalk sprinkled with material to accelerate melting or prevent slipping.

(b) *Failure to remove.* If the owner, occupant or person in charge of any parcel or lot which fronts upon or adjoins any sidewalk shall fail to keep said sidewalk clear of snow and ice as set forth in subsection (a) of this section, the street commissioner or the street superintendent or the police department shall take the following action:

(1) If the street commissioner or the street superintendent or the police department determines that the failure to remove the snow and ice from the sidewalk creates an immediate danger to the public health and/or safety, he/she shall cause the issuance of a written notice to the owner, occupant or person in charge of any parcel or lot directing that the snow and ice be removed immediately after the delivery of the notice. Said notice may be delivered in person, or by posting on the premises adjoining or fronting upon the sidewalk, or by depositing the notice in the U.S. mail with proper postage prepaid. If the notice is mailed, delivery is

deemed to have occurred on the next day mail is delivered by the U.S. Postal Service. Such notice shall be deemed to continue for a period of six months from the date of issuance.

(2) The street commissioner or the street superintendent or the police department shall cause all sidewalks which have not been cleaned or sprinkled in the manner heretofore to be cleaned or sprinkled upon default of the person whose duty it shall be to clean or sprinkle the same, and the cost thereof, shall be assessed as a special tax against the abutting property, which shall be collected in the same manner as other city taxes.

(c) *Snow and ice encroachment deemed nuisance.* No person shall push, shove or in any way deposit any snow or ice onto any public streets, alley, sidewalk or public lands dedicated to public use. However, snow removed from a sidewalk in front of, or abutting a premise may be deposited on a street. Snow from public sidewalks shall not be stored in any manner which will obstruct or limit vehicular or pedestrian vision, movement or access. No person in clearing snow from driveways, parking lots, filling stations, garage entrances, used car lots or other large areas used for business purposes shall pile or distribute snow in the city's streets or alleys in such a way so as to narrow the traveled portion of the street block, limit the vision of the motorists at intersections, prevent parking at the curb, or cover or interfere with the use of fire hydrants. The deposit of any snow or ice upon any sidewalk, alley or street of the city, contrary to the provisions of this section, is a nuisance; and in addition to the penalty provided for violation of this section, the city may summarily remove and transport from the site any snow or ice so deposited and cause the cost of said removal to be charged to the owner of the property from which said snow or ice had been removed.

(d) *Enforcement.* The street commissioner or the street superintendent or the police department is hereby authorized and directed to enforce the provisions of this section. Citations charging violations of this and/or other appropriate ordinances shall be issued after the second and subsequent removal of snow by the city or its agents. Forfeitures shall be as set forth in the city municipal court bond schedule.

(e) *Continued violations.* Each 48-hour period where a violation occurs shall constitute a separate offense under this section. Repeated violations or subsequent additional accumulations of snow and/or ice shall not nullify any pending notice issued under this section.

(f) *Abatement after notice.* Failure of the owner, occupant or person in charge of any parcel or lot to cause the removal of snow and/or ice within the time established under subsection (b) of this section, after receiving a written notice shall result in the street commissioner or the street superintendent or the police department causing the removal of said snow and ice.

(g) *Expense.* An account of the expenses incurred by the city to abate the snow and/or ice hazard shall be kept and such expenses charged to and paid by the parcel or lot owner. Notice of the bill for the removal of snow and/or ice shall be mailed to the last-known address of the owner of the parcel or lot and shall be payable within ten calendar days from

the receipt thereof. Within ~~60~~ 30 days after such costs and expenses are incurred and remain unpaid, the city clerk shall enter those charges onto the tax roll as a special tax as provided by Wis. Stats. § 66.0907(5).

(h) *Hearing.* If the owner believes that the city was in error for their actions with regard to notifying, clearing of the sidewalk and subsequently billing, they may request a hearing before the Board of Public Works. The request for said hearing must be made in writing to the city clerk's office within 30 days of the date of the invoice. When a hearing is requested by the owner of the property, a hearing will be held at the next regularly scheduled Board of Public Works meeting. At the hearing, the owner may appear in person or by a representative. The owner or representative will have the opportunity to contest the actions of the city. At the close of the hearing, the Board of Public Works shall make its determination in writing specifying its findings, facts, and conclusions. Possible Board actions include writing off the invoice, a reduction in the amount owed or keeping the invoice total as billed.

(~~h~~i) *Penalty.* Snow and ice shall be removed, pursuant to the requirements of this section, after any storm; should said snow and ice fail to be removed, the city police department may also issue a warning ticket.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____

_____
Steve J. Hass, Mayor

Adopted: _____

Approved: _____

Attest:

Published: _____

_____
Lori Anderson-Malm, City Clerk

**RESOLUTION NO. _____**

**A RESOLUTION APPROVING THE ADJUSTED MERRILL URBAN AREA BOUNDARY**

WHEREAS every ten years, the US Census Bureau defines the boundaries for geographic areas meeting the urban area criteria as published in the Federal Register; and,

WHEREAS the Federal Highway Administration (FHWA) allows states to adjust the Census-defined urban area boundaries for planning and funding purposes; and,

WHEREAS the Wisconsin Department of Transportation (WisDOT), following the release of decennial census data, leads a process to adjust Census-defined urban area boundaries within the state, in conjunction with the FHWA Wisconsin Division; and,

WHEREAS WisDOT works with local officials within the urban areas to develop and propose new adjusted boundaries for these areas; and,

WHEREAS WisDOT developed a proposed new adjusted boundary for the Merrill Urban Area; and,

WHEREAS officials from the City of Merrill and Lincoln County reviewed WisDOT's proposed new adjusted boundary for the Merrill Urban Area and provided feedback on this boundary; and,

WHEREAS WisDOT made changes to the proposed new adjusted urban area boundary to reflect feedback received from the City and County officials; and,

WHEREAS WisDOT is requesting approval of the proposed new adjusted urban area boundary by the City of Merrill; and,

WHEREAS, after approval by the City, the new adjusted urban area boundary will be submitted to WisDOT and the FHWA Wisconsin Division for final approval;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of May, 2024, that the City of Merrill informs WisDOT that the new adjusted boundary for the Merrill Urban Area as reflected in the attached map is hereby approved and adopted.

Recommended by:

CITY OF MERRILL, WISCONSIN

Moved: _____

Passed: _____

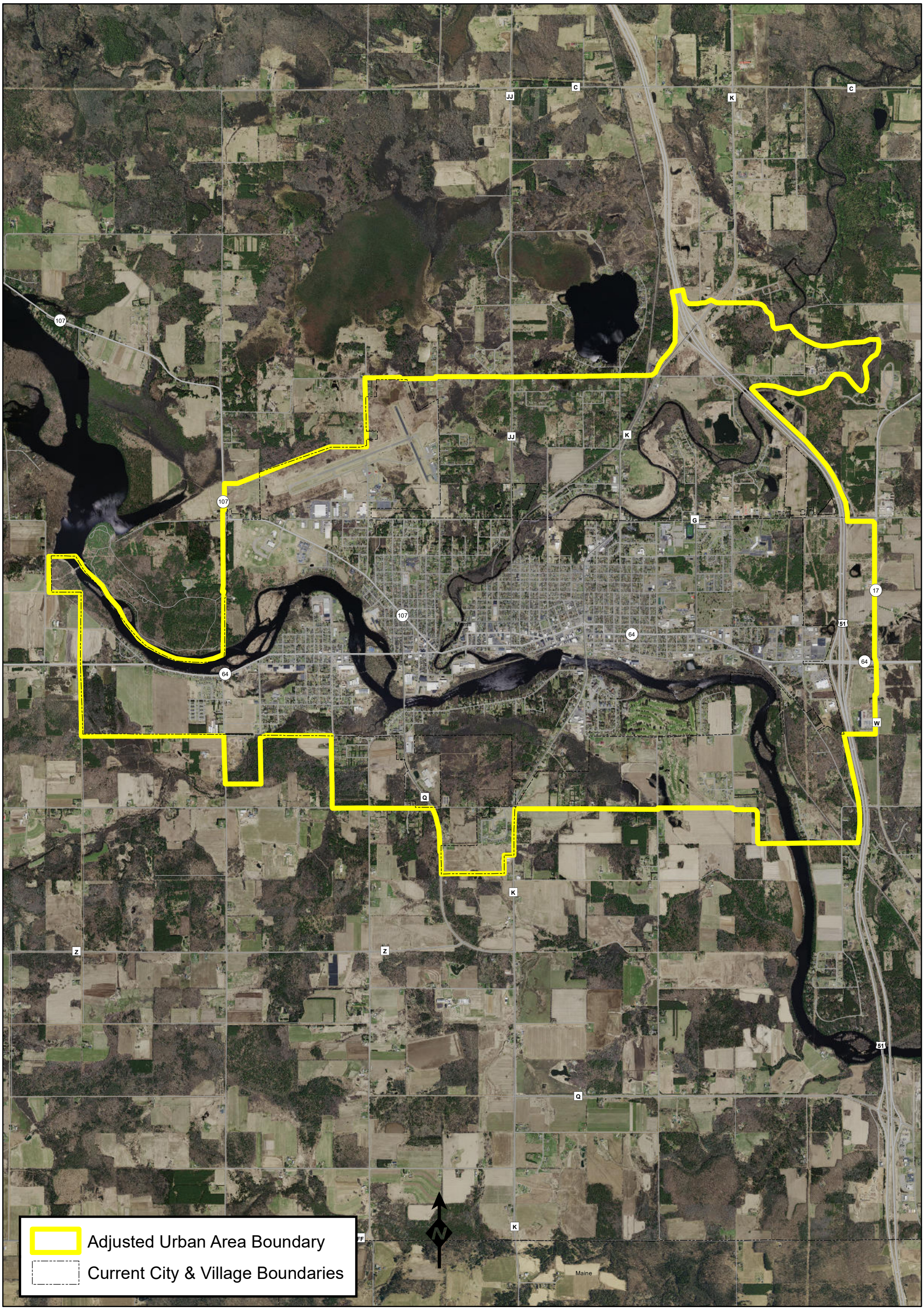
_____
Steve Hass
Mayor

_____
Lori Anderson-Malm
City Clerk

# Merrill Urban Area

(Adjusted Urban Area Boundary)

DRAFT



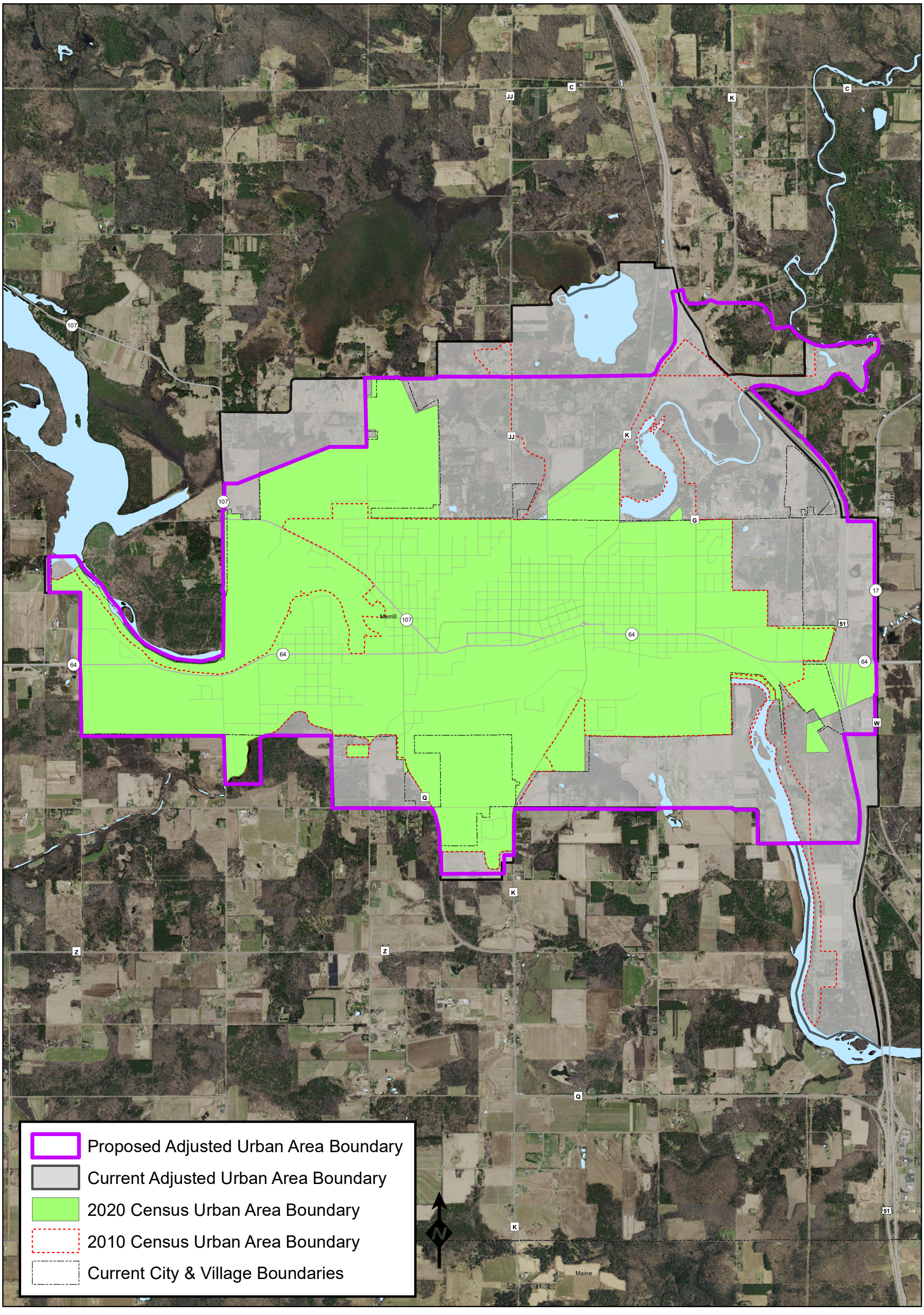

0 0.25 0.5 1 Miles

Population (2020): 9,519
Housing Units: 4,573
Map Date: 3/05/2024

# Merrill Urban Area

(Adjusted Urban Area Boundary)

DRAFT




0 0.25 0.5 1 Miles

Population (2020): 9,519
Housing Units: 4,573
Map Date: 3/05/2024