

**CITY OF MERRILL
AIRPORT COMMISSION
WEDNESDAY, MAY 15, 2024 MINUTES
REGULAR MEETING MERRILL AIRPORT TERMINAL 6:00 PM**

- I. Call to Order** The meeting was called to order at 6:00 pm.
Present: Schulz, Malsack, Alderperson Weix Jr., Schwartz
Public Present: Airport Manager McCullough, Larry Wenning, Alderman Lass, Dylan Thomas
- II. Consider approving minutes from the previous meeting**
 - 1. Minutes from the April 17th meeting.** - Malsack motioned to place minutes on file. Alderperson Weix Jr. seconded and the motion passed.
- III. Approval of Vouchers**
 - 1. Budget discussion and approval of April vouchers** - Alderperson Weix Jr. motioned to approve. Schulz seconded and the motion passed.
- IV. General Agenda Items for Consideration**
 - 1. Runway 16/34 project status** - Gary Schwartz, the Senate approved the reauthorization bill, but the House did not at that time. Language change to the amendment for crosswind runways (regardless of wind coverage of the primary runway). This should help us in rebuilding 16/34 since we have had the rebuild in the master plan since 1975.
 - 2. Fuel farm maintenance/expenses** - New hoses installed and tank permit renewal is up and working on.
 - 3. Jet A fuel truck** - Renewed ad in Barnstormers. Rich talked to Hayward Airport. They are looking for a truck. No other information was available at this time.
 - 4. Airport Movies discussion** - Dylan Thomas wants to host an aviation movie in the fall at the airport. Drive/fly in movie. He will also be doing an event for the City of Merrill in August at Normal Park with a blow-up screen 7ft tall and 17 ft wide. Free admission for all who comes. Donations, popcorn, soda, water, or food vendors may be used to cover some costs. Mark W. made a motion to plan and pick a date to hold the event at the Merrill Airport. Joe M. seconded. Motion passed.
 - 5. Update on the F-84 Monument** - They have the information on restoring and seeing if they have sponsor money to repair and put on a pedestal. If none is available then the Air National Guard will move it back to reclaim the unit. They try to repair 2-3 monuments per year based on costs and if aircraft are repairable. Air National Guard helps with this funding through donations.
 - 6. Airport General Maintenance** -

- a. **Acquire used box snow blade for the tractor** - Checking on pricing.
- b. **AWOS-Lightning Detector** - AWOS Lightning Detector: AWOS is working minus lightning detector, still waiting on unit to be removed from another airport.

V. Chairman's Report

- 1. **Master Plan update** - Telephone meeting was held on the 16th. BOA approved the data in the Master Plan and sent to FAA. No reply from FAA currently
- 2. **Economic Impact Study Aviation** - There was no update.
- 3. **Maintenance Hangar** - Meeting last week on 30% plan. 100ftx100ftx30ft, 80x24 door. Fire walls on both sides next to buildings. High power door operated on northwest side. Outside truss for more clearance. Windows up high on south side for natural lighting.
- 4. **RRL Fuels P&L** - There was no update.
- 5. **Telephone Service** - Rich is working with Dustin and has not found out any information currently on the charges for the extra phone line.
- 6. **Garage Maintenance** - City will be pouring concrete in few weeks.
- 7. **Governance Policy** - There was no report.

VI. Aviation Happenings There was no update.

VII. Public Comment 2025 Merrill Chamber ad renewal ¼ page ad, ok to place. Compass Rose coming end of this month to paint. Approximate costs of \$600 to repaint compass rose. Rich has some paint left over from last painting.

VIII. Agenda Items for Next Meeting and Date and Time of Next Meeting EAA Air cup Race, Courtesy car needs brakes, front sway bar links and exhaust repairs.

IX. Adjournment Malsack motioned to adjourn. Alderperson Weix Jr. seconded and the motion passed.

Minutes prepared by Joe Malsack and published by City Clerk Anderson-Malm