



CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
AGENDA • THURSDAY, JUNE 13, 2024

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remote, call 252-491-1146 PIN 700 827 664 #

I. Call to Order

II. Consider approving minutes from the previous meeting

1. Minutes from the May 9th meeting.

III. General Agenda Items for Consideration

1. Fair Update
2. Rodeo Update
3. Permanent Vendor Update
4. Calendar of Events
5. Discuss and consider returning the name of the Festival Grounds to the Merrill Fair Grounds.
6. Discuss and consider fees for multiple uses. For example, a craft show in the Expo Building as well as on the grounds.

IV. Monthly Reports

1. Monthly Report - Festival Grounds Manager Bjorklund
2. Consider placing monthly reports on file

V. Public Comment

VI. Date and Time of Next Meeting - Thursday, July 10 at 6:00 pm due to the July 4th Holiday.

VII. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. Please contact Merrill City Hall at (715) 536-5594 if special accommodations are needed.

**CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, MAY 9, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting together at 6:00 pm.
Present: Mayor Hass, Alderperson Caylor, Alderperson Caylor, Alderperson Lass, Becker, Henrichs, Meyer
Present Not Voting: Festival Grounds Manager Rick Bjorklund, City Attorney Thomas Hayden, City Administrator/Public Works Director/City Engineer Rod Akey
Others present: City Clerk Anderson-Malm, Social Media Specialist Savall, Jeremy Lee and Merrill Community Media

- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the March 7th meeting.** - Alderperson Andrew Caylor motioned to place the March 7th minutes on file. Alderperson Lass seconded and the motion passed .

- III. **General Agenda Items for Consideration**
 1. **Fair Update** - Fair Association Rep Becker updated the committee with information regarding the fair.
 2. **Rodeo Update** - Rodeo Rep Henrichs updated the committee and answered questions.
 3. **Permanent Vendor Update** - Permanent Vendor Rep Meyer updated the committee.
 4. **Food Truck-a-Palooza update** - Social Media Specialist Savall provided additional information at the meeting and answered questions from the committee.
 5. **Calendar of Events** - The Calendar of Events was in the packet. There were no questions.
 6. **Discuss and consider camping options for August 15, 16, and 17th. Powerhouse has a Paws for a Cause steak cook-off competition and is interested in renting all 20 sites.** - Following discussion Alderperson Gus Caylor motioned to rent all 20 spots to Powerhouse for \$20.00 per night for the August dates of 15, 16, and 17th and allow overflow to the east. Mayor Hass seconded and the motion passed.
 7. **Discuss and consider the lease of the Merrill Festival Grounds between the City of Merrill and the Lincoln County Fair Association.** - Alderperson Gus Caylor motioned to Table. Alderperson Lass seconded and the motion Passed.

8. **Discuss and consider a request from Jeremy Lee regarding using a building on the Festival Grounds for a non-profit organization to build bunk beds for less fortunate children.** - Jeremy Lee was granted floor privileges and addressed the committee. This event will occur on June 29th from 9:00 am until 1:00 pm. Following discussion, Mayor Hass motioned to approve Sleep in Heavenly Peace (SHIP) to use space on the Festival Grounds following acceptable insurance coverage proof. Alderperson Andrew Caylor seconded and the motion passed.

IV. Monthly Reports

1. **Monthly Report - Festival Grounds Manager Bjorklund** - The report was in the packet. Festival Grounds Manager Bjorklund thanked Social Media Specialist Savall for her work establishing and promoting the Food Truck-a-Palooza.
2. **Consider placing monthly reports on file** - Alderperson Andrew Caylor motioned to Approve. Henrichs seconded and the motion Passed.

V. Public Comment There was no public comment.

VI. Date and Time of Next Meeting - Thursday, June 6 at 6:00 pm Due to conflicts, the June meeting will be on June 13th at 6:00 pm.

VII. Adjournment Alderperson Gus Caylor motioned to Adjourn. Alderperson Andrew Caylor seconded and the motion Passed. The meeting was adjourned at 6:34 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm

UP COMING EVENTS AT THE FESTIVAL GROUNDS

2024

June	6/7-9/2024	Rodeo
	6/13/2024	(Festival Grounds Committee Meeting) to be set by Committee
	6/14/2024	Riders Club
	6/22/2024	Wedding
	6/28/2024	Riders Club Every Monday & Wednesday evening – Pound Classes
July	7/11/2024	(Festival Grounds Committee Meeting) to be set by Committee
	7/12/2024	Riders Club
	7/13/2024	Quinceanera
	7/20-21/2024	Mounted Justice
	7/26/2024	Riders Club Every Monday & Wednesday evening – Pound Classes
August	8/1-3/2024	Enrichment Center Quilt Show
	8/2/2024	Riders Club
	8/7-11/2024	Fair
	8/17/2024	ATV Racing
	8/20/2024	Community Night Out
	8/24/2024	Riders Club – all day event
8/31/2024	Quinceañera	

I had a good conversation with Tracy. The ATV group has formally organized themselves and she is the secretary of the entity.

Tim English is not participating in a leadership role but may help them during the event.

She was aware of the poor dirt that they brought in last year and are focused on correcting that.

They are working more closely with the VFW and food vendors for improved food and beverage locations.

They are on track to produce a good event for August 17.

Rick