

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, JUNE 25, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Chair M. Caylor called the meeting to order at 6:00 pm.
Present: Alderperson Caylor, Alderperson Fermanich, Alderperson Meyer
Others present: Mayor Hass, City Clerk Anderson-Malm, City Attorney Hayden,
City Administrator Akey, Finance Director Ley, Library Director Ollhoff, Fire Chief
Klug, Alderperson Rutkowski, Alderperson Lass, Alderperson A. Caylor,
Alderperson Weix.
- II. **Approval of Vouchers**
 1. **Discuss and consider approving the vouchers** - Alderperson Fermanich motioned to approve. Alderperson Meyer seconded and the motion passed.
- III. **Consider approving minutes from the previous meeting**
 1. **Minutes from the May 28th meeting** - Alderperson Meyer motioned to place minutes on file. Alderperson Fermanich seconded and the motion passed.
- IV. **General Agenda Items for Consideration**
 1. **Review of 2024 Borrowing and Future Levy Implications - Finance Director Ley** - Finance Director Ley reviewed the borrowing information provided at the June Common Council meeting. The entire explanation is on the video recording of the meeting.
 2. **Bierman Foundation turnout gear and mattress summary update.** - The information was provided in the packet. There were no additional questions.
 3. **Discuss and consider Closed Sessions.** - City Attorney Hayden led the discussion regarding closed sessions and who could be excluded. Commissions are independent bodies and can limit who is included in closed sessions. Following discussion, the following Commissions and Boards can limit closed session participants: Library Board, Transit Commission, Parks & Recreation Commission, Police & Fire Commission, Airport Commission, City Plan Commission and Tourism Commission.
- V. **Monthly Reports**
 1. **Monthly Report - Mayor Hass** -
 2. **Monthly Report - City Administrator Akey** -
 3. **Monthly Report - Finance Director Ley** -
 4. **Monthly Report - City Attorney Hayden** -
 5. **Monthly Report - City Clerk Anderson-Malm** -

6. Monthly Report - Municipal Court -

- 7. Consider placing monthly reports on file -** Alderperson Meyer motioned to place monthly reports on file. Alderperson Fermanich seconded and the motion passed.

VI. Public Comment There was no public comment.

VII. Date and Time of Next Meeting - Tuesday, July 23rd at 6:00 pm

VIII. Closed Session Chair M. Caylor read the closed session statements. Alderperson Meyer motioned to enter into closed session. Alderperson Fermanich seconded and the motion carried on a 3/0 roll call vote. The Committee entered into closed session at 6:21 pm with the following present, in addition to the Committee members: Mayor Hass, City Clerk Anderson-Malm (recorded minutes), City Administrator Akey, City Attorney Hayden, Alderperson Rutkowski, Alderperson Lass, Alderperson A. Caylor and Alderperson Weix.

- 1. Approve the minutes from the previous closed session on May 28, 2024** - Alderperson Meyer motioned to place minutes on file. Alderperson Fermanich seconded and the motion passed.
- 2. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; conferring with legal counsel regarding pending litigation.** - The Committee conferred with legal counsel regarding pending litigation.
- 3. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility; to discuss union contracts and compensation for special events.** - The Committee discussed union contracts and compensation for special events.

IX. Reconvene in Open Session

- 1. The Committee may reconvene in open session to take action on the closed session item(s).** - The Committee did not reconvene in open session.

X. Adjournment The Committee adjourned from Closed Session. Alderperson Meyer motioned to adjourn. Alderperson Fermanich seconded and the motion carried. The meeting was adjourned at 7:00 pm.

Minutes submitted by City Clerk Anderson-Malm

