

**CITY OF MERRILL  
CITY PLAN COMMISSION  
TUESDAY, SEPTEMBER 3, 2024 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm.  
Present: Mayor Hass, Schroeder, Henkelman, Alderperson Rutkowski, Sturm  
Present Not Voting: Building/Zoning Administrator Darin Pagel, City  
Administrator/Public Works Director/City Engineer Rod Akey, City Attorney  
Thomas Hayden, City Clerk Anderson-Malm, Alderperson Lass, Mike Ravn,  
Renea and Todd Frederick, Kenneth McVay, Merrill Community Media.  
Absent: Chad Krueger
- II. **Minutes from Previous Meeting**
  1. **Consider placing the minutes from the May 6th meeting on file.** - Melissa Schroeder motioned to place the minutes on file. Alderperson Rutkowski seconded and the motion passed.
- III. **Public Hearing**
  1. **Public Hearing Notice** - City Attorney Hayden read the public hearing notice. Melissa Schroeder motioned to open the public hearing. Ralph Sturm seconded and the motion passed. No members of the public spoke for or against the petitions. CAPWDCE Akey explained the plat to the committee. BIZE Pagel stated that all phone calls have been positive. Alderperson Rutkowski motioned to close the public hearing. Alli Henkleman seconded and the motion passed.
  2. **Wendorf Construction Inc., requesting approval of a Preliminary Plat of Tall Pines Subdivision per M.M.C. Sec 111-114, located in the City of Merrill, Lincoln County, Wisconsin. Legally described in PIN # 251-3106-122-0147.** - Alderperson Rutkowski motioned to approve the preliminary plat of Tall Pines Subdivision. Melissa Schroeder seconded and the motion passed.
  3. **Wendorf Construction Inc., requesting the rezoning of Tall Pines Subdivision, located in the City of Merrill, Lincoln County, Wisconsin, from Industrial to R-1 Residential for the construction of single-family homes per M.M.C. Sec 113-38, with the exception of lots 29 and 30 being rezoned to Thoroughfare Commercial per M.M.C. Sec. 113-40. Legally described in PIN # 251-3106-122-0147.** - Melissa Schroeder motioned to approve the rezoning request for the Tall Pines subdivision. Alli Henkelman seconded and the motion passed.
- IV. **Public Comment** Kenneth McVay spoke about vacant buildings and properties in the City of Merrill.

**V. Adjournment** Alderperson Rutkowski motioned to adjourn. Alli Henkelman seconded and the motion passed. The meeting was adjourned at 6:09 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm.

*The minutes are in draft form until approved at the next scheduled meeting.*