



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON November 21, 2022 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in Phone: 402-410-2110 PIN: 998 598 254 #

Transit Commission; Chairman- Mr. Rick Blake, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the October, 2022 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
 - c. MPR
- 5) Consider changing service to fixed route adding bus stop shelters and benches. – Alderperson Sabatke suggested during budget meeting.
- 6) Glen Drive Service
- 7) Student Rules and Policies
- 8) Election Days
- 9) Future Agenda items:
- 10) Next meeting date: December 19, 2022 at 4:00pm. Meeting will be held at City Hall in the Council Chambers 1004 E 1st St Merrill, WI 54452
- 11) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

Transit Commission Meeting
October 24, 2022
Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech and Brad Brummond – Transit Administrator

- 1) Call to order: 4:00pm
- 2) Public Comment – None
- 3) Approval of September, 2022 minutes

A motion to approve minutes of the August 2022 meeting was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership – 35,941 as of 9/30/22 - on track towards pre-pandemic levels
- B. Employee Status – no change
- C. Barleyfest – 82 riders, 4 other for 6 rides
- D. Third quarter report- all favorable on track to be back to 2019 status

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Consider volunteer to ride bus during after school hour

6) Future Agenda Items

- Administrators Report
- Fixed Route – Alderperson Sabatke
- Glen Drive service
- student book policy

7) Next meeting date will be November 21, 2022 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) Closed Session

9) Adjournment - A motion to approve minutes of the August 2022 meeting was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator