

Transit Commission Meeting
November 21, 2022
Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel (remote), Ms. Katie Swope, Ms. Denise Ziech and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – None

3) Approval of October, 2022 minutes

A motion to approve minutes of the August 2022 meeting with corrections was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership – 4890 for month
- B. Employee Status – no change
- C. MPR – going to be on radio December 1

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Consider changing service to fixed route adding bus stop shelters and benches. – Alderperson Sabatke suggested at budget meeting

6) Glen Drive service – lengthy discussions regarding expanding service areas

7) Student book policy – Discussion about student rules regarding items out of backpacks

8) Election Days –Discussion regarding a policy for election days as to free rides and locations

9) Future Agenda Items: Admin Report, Election Policy

10) Next meeting date will be December 19, 2022 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

11) Adjournment - A motion to adjourn was made by Mr. Steve Willis and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator