

**CITY OF MERRILL
BOARD OF REVIEW
MONDAY, OCTOBER 14, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:00 PM**

- I. **Call to Order** The meeting was called to order by Mayor Hass at 4:00 pm
- II. **Agenda Items**
 1. **Roll Call - City Clerk Anderson-Malm** - City Clerk Anderson-Malm took rollcall with the following present:
Voting members: Mayor Hass, Alderperson Fermanich, Alderperson Meyer, Alderperson Rutkowski, Alderperson A. Caylor, City Clerk Anderson-Malm
Others present: City Attorney Hayden, City Assessor Koski, City Administrator Akey, Representative from Walmart
 2. **Opening Comments - Mayor Hass** - Mayor Hass gave opening comments and explained the reason for the revaluation.
 3. **Consider placing the minutes from the April 17, 2024 minutes on file** - Alderperson Fermanich motioned to place the minutes on file. Alderperson Meyer seconded and the motion passed.
 4. **Mandatory Training Requirements - verify at least one member has met the requirements** - City Clerk Anderson-Malm verified she met the mandatory training requirements.
 5. **Acknowledge policy regarding the procedures for waiver of Board of Review hearing requests.** - The policy was included in the packet.
 6. **Acknowledge policy regarding the procedures for sworn telephone testimony requests and sworn written testimony requests.** - The policy was included in the packet.
 7. **Receipt of the Assessment Roll from the Assessor** - Assessor Koski provided the assessment roll, which remained open to the public during the meeting. It will also be in the City Clerk's office.
- III. **Public Comment** There was no public comment.
- IV. **Open Board of Review Hearings**
 1. **Administer Oaths for the person/business testifying and City Assessor** - Alderperson Meyer motioned to open the board of review. Alderperson Fermanich seconded and the motion passed on a 6/0 roll call vote. City Clerk Anderson-Malm swore in Assessor Koski and Walmart attorney Lobel. Attorney Lobel requested a waiver to proceed to circuit court. Mayor Hass motioned to grant the waiver for Walmart to proceed to circuit court. Alderperson Meyer seconded and the motion passed on a 6/0 roll call vote.

- V. Close Board of Review Hearings** Alderperson Meyer motioned to close the board of review hearings. Alderperson Rutkowski seconded and the motion passed. The board of review hearings were closed at 6:00 pm.
- VI. Adjournment** Alderperson Fermanich motioned to adjourn Sine Die. Alderperson A. Caylor seconded and the meeting was adjourned at 6:00 pm.

Minutes prepared and submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next regular scheduled meeting.