

**CITY OF MERRILL  
AIRPORT COMMISSION  
WEDNESDAY, OCTOBER 16, 2024 MINUTES  
REGULAR MEETING    MERRILL AIRPORT TERMINAL    6:00 PM**

- I. **Call to Order** Gary Schwartz called the meeting to order at 6:00 pm.  
Present: Banser, Malsack, Schwartz, Alderperson Weix Jr.  
Excused: Gary Schulz  
Others present: Larry Wenning, Alderperson Lass, Steve Krueger, Rich McCullough
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the September 18th meeting** - Malsack motioned to approve the minutes. Banser seconded and the motion passed.
- III. **Approval of Vouchers** Banser motioned to approve the vouchers. Alderperson Weix seconded and the motion passed.
- IV. **General Agenda Items for Consideration**
  1. **Discussion Runway 16/34 Project** - Still waiting on FAA. They are talking but no movement currently. Possible information next month. Gary Wilson was sent a letter from Gary Schwartz that the FAA Reauthorization is supposed to fund these crosswind runways. He did respond to the letter letting us know it was received.
  2. **Discussion and consideration on deer ramps.** - Discussion to talk to Dustin to build a dirt ramp along the north side of the fence for the deer to get out of the airport properties.
  3. **Jet A Fuel Truck repair/sale.** - Dustin at the city states they may have use for the truck. He stated they might use it for city street maintenance.
  4. **Update on the F-84 Monument** - They are wrapping up the fiscal year end. WI Air National Guard will get back to us next month for the 2025 year.
  5. **Discussion - Airport General Maintenance -**
    - a. **Lightning** - Gate hardware on west side still not working. AWOS main uplink board is now working, and sending signals to the internet. The BOA of Wisconsin is covering the cost of this due to how many AWOS systems were damaged by lightning this summer. We do not have to file a claim with the insurance company for these parts. Fuel tank monitoring system has been replaced and waiting for one sensor before system fully operational. Our electrician will come back to inspect and assess airport lighting systems. Looking at the possibility of 3 runway marker lights also damaged.
  6. **Discussion - Antique Aircraft Show 2025/2026** - No groups interested in hosting the event at this time.

## **V. Chairman's Report**

- 1. Master Plan update** - Still on hold by the FAA.
- 2. Economic Impact Study Aviation - update** - Still held up in the Department of Transportation Public Affairs Office. Gary will try to get before the October 28<sup>th</sup> meeting with the city.
- 3. Maintenance Hangar - upcoming meeting** - Waiting on City budget and approval process to continue.
- 4. RRL Fuels profit and loss** - No report.
- 5. Telephone service - update** - No report.
- 6. Garage Maintenance** - Concrete being set up to be possibly poured this fall.

## **VI. Aviation Happenings** No report.

## **VII. Public Comment** None

## **VIII. Agenda Items for Next Meeting** Hatz hangar sold to Roth. Needs approval.

## **IX. Date and Time of Next Meeting - Wednesday, November 20th at 6:00 pm**

## **X. Adjournment** Baner motioned to adjourn. Alderperson Weix seconded and the motion passed.

Minutes prepared by Joe Malsack and published by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting.*