

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, OCTOBER 30, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 5:15 pm.
Present: Mayor Hass, Alderperson Rick, Alderperson Caylor
Excused: Alderperson Rebecca Rutkowski
Others present: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, City Attorney Thomas Hayden, Finance Director Emily Ley, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, Building/Zoning Administrator Darin Pagel, City Clerk Anderson-Malm, Merrill Community Media.
- II. Consider approving minutes from the previous meeting**
 - 1. Minutes from the August 28th meeting** - Alderperson Rick motioned to approve. Alderperson A. Caylor seconded and the motion passed.
- III. Water and Sewer Agenda Items**
 - 1. Discuss and approve the Water & Sewer Vouchers** - Alderperson Rick motioned to approve. Alderperson A. Caylor seconded and the motion passed.
 - 2. Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - Utility Superintendent Steinagel updated the committee with items from his report.
- IV. Street Department Agenda Items**
 - 1. Discuss and approve the Street Department Vouchers** - Alderperson A. Caylor motioned to approve. Alderperson Rick seconded and the motion passed.
- V. General Agenda Items for Consideration**
 - 1. Consider bids for City Property** - City Administrator Akey updated the committee with the high bids for city-owned property. Alderperson Rick motioned to approve the high bids for city-owned property and forward to the Council. Alderperson A. Caylor seconded and the motion passed.
- VI. Monthly Reports**
 - 1. Monthly Report - Building Inspector/Zoning Administrator Pagel** -
 - 2. Monthly Report - City Administrator/Public Works Director/City Engineer Akey** -

3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**
5. **Consider placing monthly reports on file -** All reports were included in the packet. Alderperson Rick motioned to place the reports on file. Alderperson A. Caylor seconded and the motion passed.

VII. Date and Time of Next Meeting - Discuss the dates of the November and December meetings The November meeting will be, Wednesday, November 20th, with the December meeting being the call of the chair.

VIII. Public Comment There was no public comment.

IX. Adjournment Alderperson Rick motioned to adjourn. Alderperson A. Caylor seconded and the motion passed. The meeting was adjourned at 5:25 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting