

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, NOVEMBER 20, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 5:15 pm
Present: Mayor Hass, Alderperson A. Caylor, Alderperson Rutkowski
Absent: Alderperson Rick
Others present: City Administrator/Public Works Director/City Engineer Rod Akey, City Attorney Thomas Hayden, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, Building/Zoning Administrator Darin Pagel, City Clerk Anderson-Malm, Henry Bonack, Don Voight, Alderperson Lass, Merrill Community Media
Excused: Ron Liberty
- II. Consider approving minutes from the previous meeting**
 - 1. October meeting minutes will be in the next scheduled meeting packet. -**
- III. Water and Sewer Agenda Items**
 - 1. Discuss and approve the Water & Sewer Vouchers -** Alderperson A. Caylor motioned to approve. Alderperson Rutkowski seconded and the motion passed.
 - 2. Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel -** The report was included in the packet. Utility Superintendent Steinagel highlighted items from the report.
- IV. Street Department Agenda Items**
 - 1. Discuss and approve the Street Department Vouchers -** Alderperson Rutkowski motioned to approve. Alderperson A. Caylor seconded and the motion passed.
- V. General Agenda Items for Consideration**
 - 1. Discussion and consideration regarding the alley at 1814 River St. -** Don Voight was given floor privileges and addressed the committee regarding the condition of the alley at 1814 River St. CA/PWD/CE Akey responded to the alley conditions and provided suggestions for Mr. Voight to try to improve drainage. Street Superintendent Bonack agreed with CA/PWD/CE Akey regarding the alley's location (below grade/the lowest point of the alley) and agreed to the suggestions. Following the discussion, CA/PWD/CE Akey will work with Mr. Voight regarding ideas for drainage. The committee took no action.
- VI. Monthly Reports**

1. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
2. **Monthly Report - Building Inspector/Zoning Administrator Pagel -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**
5. **Consider placing monthly reports on file -** All reports were included in the packet. Alderperson Rutkowski motioned to place the reports on file. Alderperson A. Caylor seconded and the motion passed.

VII. Date and Time of Next Meeting - December meeting - Call of the Chair

VIII. Public Comment There was no public comment.

IX. Adjournment Alderperson Rutkowski motioned to adjourn. Alderperson A. Caylor seconded and the motion passed. The meeting was adjourned at 5:32 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting