

**CITY OF MERRILL  
COMMON COUNCIL  
TUESDAY, DECEMBER 10, 2024 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    6:30 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 6:30 p.m.  
Voting members: Alderperson A. Caylor, Alderperson M. Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Rick, Alderperson Weix Jr., Alderperson Rutkowski  
Others present: City Attorney Hayden, City Clerk Anderson-Malm, City Administrator Akey, Building Inspector/Zoning Administrator Pagel, Finance Director Ley, Fire Chief Klug, Library Director Ollhoff, Police Chief Bennett, Pastor Mike Zahn, Diane Zahn.  
Excused: Parks & Recreation Director Wendorf, Street Superintendent Bonack, Transit Director Brummond
- II. Invocation - Pastor Mike Zahn - Christ United Methodist Church**
- III. Pledge of Allegiance**
- IV. Roll Call** Mayor Hass announced Alderperson Lass had resigned from his position. Roll call was taken.
- V. Common Council Meeting Expectations**
- VI. Public Comment** There was no public comment.
- VII. Minutes from Previous Meeting**
  - 1. Consider placing the minutes from the October 28th and November 12th meetings on file.** - Alderperson M. Caylor motioned to place minutes on file. Alderperson Rick seconded and the motion passed.
- VIII. Revenue and Expense Reports**
  - 1. Discuss and consider the November 2024 Revenue and Expense report.** - Alderperson Meyer motioned to approve. Alderperson Fermanich seconded and the motion passed.
- IX. Personnel & Finance**
  - 1. Discuss and consider lifting the hiring freeze for hiring a mechanic in the Street Department. The Personnel & Finance Committee recommends approval.** - Alderperson Rick motioned to approve. Alderperson Rutkowski seconded and the motion passed.
  - 2. Discuss and consider transferring duty weapons to officers through an FFL (Federal Firearms Licensed) dealer at no greater than \$275.00 with the remaining ammunition and holsters, not claimed, to Wisconsin Surplus Auction for sale. The Personnel & Finance Committee**

**recommends approval.** - Alderperson Meyer motioned to approve. Alderperson M. Caylor seconded and the motion passed.

3. **Discuss and consider disposing of the 2020 F150 through the Wisconsin Surplus Auction for sale. The Personnel & Finance Committee recommends approval.** - Alderperson Rick motioned to approve. Alderperson Weix Jr. seconded and the motion passed.
4. **Discuss and consider maintaining the Administrative Assistant/Evidence Manager position in the Police Department following an upcoming retirement. The Personnel & Finance Committee recommends approval.** - Alderperson Meyer motioned to approve. Alderperson Fermanich seconded and the motion passed. Alderperson M. Caylor voted no.
5. **Discuss and consider allowing the maximum bankable sick leave at 800 hours with a maximum PEP payout at 800 hours for non-union employees upon retirement. This would only affect future hired employees. The Personnel & Finance Committee recommends approval.**  
- Alderperson Meyer motioned to approve. Alderperson M. Caylor seconded and the motion passed.

#### **X. Place Committee Reports on File**

1. **Consider placing the following monthly reports on file: Airport Commission, Board of Public Works, Committee of the Whole, Health & Safety, Marketing & Communications, Joint Review Board, Personnel & Finance, Redevelopment Authority, Tourism Commission, Housing Authority, Parks & Recreation Commission, and Transit Commission.**  
- Alderperson Meyer motioned to place monthly reports on file. Alderperson Rutkowski seconded and the motion passed.

- XI. Mayor's Communications** December 11th - Tour of Lights starting at 5:30. Winter Parking went into effect on December 1st with even/odd parking and no overnight parking on city streets.  
December 18th - TB Scott Library, Start with Art from 10:30 am - 11:30 am  
December 26th - TB Scott Library, Big Puzzle Bash from 10:30 am - 12:30 pm  
Merry Christmas and Happy New Year to all City Staff, Alderpersons, and citizens.

- XII. Adjournment** Alderperson Meyer motioned to adjourn. Alderperson Rick seconded and the motion passed. The meeting was adjourned at 6:44 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

*The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website. <https://www.ci.merrill.wi.us>*