

**CITY OF MERRILL  
BOARD OF PUBLIC WORKS  
WEDNESDAY, FEBRUARY 26, 2025 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm  
Present: Mayor Hass, D6 Alderperson Rick (remote), D1 Alderperson A. Caylor, D8 Alderperson Rutkowski  
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, City Attorney Thomas Hayden, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm, Assistant City Engineer Caleb Novitch, Merrill Community Media.  
Excused: Building/Zoning Administrator Darin Pagel
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the January 29th meeting** - D8 Alderperson Rutkowski motioned to place minutes on file. D1 Alderperson A. Caylor seconded and the motion passed.
- III. **Water and Sewer Agenda Items**
  1. **Discuss and approve the Water & Sewer Vouchers** - D1 Alderperson A. Caylor motioned to approve. D8 Alderperson Rutkowski seconded and the motion passed.
  2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - The report was included in the packet. Some items were highlighted and questions were answered.
- IV. **Street Department Agenda Items**
  1. **Discuss and approve the Street Department Vouchers** - D1 Alderperson A. Caylor motioned to approve. D8 Alderperson Rutkowski seconded and the motion passed.
- V. **General Agenda Items for Consideration**
  1. **Consider bids for the State Street Reconstruction Project** - The bid information was included in the packet. Mayor Hass motioned to award the State St. reconstruction project to Jake's Excavating & Landscaping LLC for the low bid. D1 Alderperson A. Caylor seconded and the motion passed.
  2. **Consider bids for the Water Street Resurfacing Project** - D1 Alderperson A. Caylor motioned to award the Water St resurfacing bid to American Asphalt of Wisconsin for the low bid. D8 Alderperson Rutkowski seconded and the motion passed.
- VI. **Monthly Reports**

1. **Monthly Report - Building Inspector/Zoning Administrator Pagel**  
- Included in the packet.
2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey** - Included in the packet.
3. **Monthly Report - Street Superintendent Bonack** - Included in the packet.
4. **Monthly Report - Street & Weed Commissioner Liberty** - Included in the packet.
5. **Consider placing monthly reports on file** - D8 Alderperson Rutkowski motioned to place monthly reports on file. D1 Alderperson A. Caylor seconded and the motion passed.

**VII. Date and Time of Next Meeting - Wednesday, March 26th at 5:15 pm**

**VIII. Public Comment** None.

**IX. Adjournment** D8 Alderperson Rutkowski motioned to adjourn. D1 Alderperson A. Caylor seconded and the motion passed. The meeting was adjourned at 5:24 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting*