

**CITY OF MERRILL  
FAIRGROUNDS COMMITTEE  
THURSDAY, APRIL 3, 2025 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:05 pm after a quorum was established.

Present: Mayor Hass, D2 Alderperson M. Caylor(arrived at 6:09), D1 Alderperson A. Caylor, D5 Alderperson Holdorf (remote), Fair Rep Brad Becker (arrived at 6:10), Rodeo Rep Bryan Bloch

Present Not Voting: Social Media Specialist/Fairgrounds Coordinator Hallie Savall, City Clerk Anderson-Malm, Nathan Meyer, Cindi Christiansen, Sue Kunkel, Merrill Community Media

Excused: Rodeo rep George Henrichs, City Administrator/Public Works Director/City Engineer Rod Akey, City Attorney Thomas Hayden

Absent: Becky Meyer

- II. **Consider approving minutes from the previous meeting**

1. **February 13th and 20th meeting minutes** - (D1 Alderperson A. Caylor/Mayor Hass) motion/second to approve the minutes. The motion passed.

- III. **General Agenda Items for Consideration**

1. **Fair Update** - Fair Rep Becker updated the committee. All is going as planned. There are more vendors attending this year.
2. **Rodeo Update** - Rodeo Rep Bloch updated the committee. The Rodeo will be on June 6, 7 and 8th. All is going as planned.
3. **Permanent Vendor Update** - Permanent Vendor Rep Meyer was absent so no update was given.
4. **Calendar of Events** - The calendar was in the packet. Mayor Hass commented on how the grounds and Expo Center are being used.
5. **Discuss and consider the Expo Center kitchen rental fee for future events.** - Fairgrounds Coordinator Savall provided information regarding the Expo Center kitchen rental for future events. She is waiting for a flow-chart from the Health Department outlining specifics regarding licenses for selling/providing food to the public. Following the discussion, (Mayor Hass/D5 Alderperson Holdorf) motioned/seconded to charge \$50.00 for the kitchen rental but keep the security deposit of \$500.00 to rent the Expo building. The motion passed.
6. **Discuss and consider green space at the Fairgrounds during the fair.**  
- Fair Rep Becker stated that in order for the Lincoln County Fair to continue to be successful, more vendors are needed. His suggestion is to modify

how/where vendors could be placed on the grounds. The space that is in question is between the permanent stands of St. John's and St. Francis. Comments were made by committee members regarding the lack of space for people to get past and through that area if two vendors are placed there, setting up vendors by the grandstand and taking away that seating for people while eating. Following further discussion, (D2 Alderperson M. Caylor/D1 Alderperson A. Caylor) motioned/seconded to table. The motion passed.

#### **IV. Monthly Reports**

- 1. Monthly Report - Fairgrounds Coordinator Savall** - The report was in the packet. FGC Savall mentioned all is going well for the Food Truck-a-palooza.
- 2. Consider placing monthly reports on file** - (D1 Alderperson A. Caylor/D2 Alderperson M. Caylor) motion/second to place the report on file. The motion passed.

#### **V. Public Comment** Cindi Christinsen - Lincoln County Fair Administrator - spoke on the tabled motion for green space. She stated the LC Fair is the largest County event and businesses and non-profits make money during that event. She was hoping for cooperation.

Nathan Meyer - 208 E 4th St - Fair Association - spoke regarding the lack of green space. He mentioned food vendors need to be 100 ft away from livestock. He said he was disappointed in the item being tabled and wants this to be worked out.

#### **VI. Date and Time of Next Meeting - Thursday, May 1st at 6:00 pm**

#### **VII. Adjournment** (D2 Alderperson M. Caylor/D1 Alderperson A. Caylor) motion/second to adjourn. The motion passed. The meeting was adjourned at 6:30 pm.

Minutes submitted by City Clerk Anderson-Malm

*Minutes are in draft form until approved at the next scheduled meeting.*