CITY OF MERRILL

COMMON COUNCIL

AGENDA • TUESDAY, APRIL 8, 2025

Regular Meeting | **City Hall Council Chambers** | **6:30 PM**

To attend remotely call 304-691-0131 PIN 841 013 580 #

I. Call to Order

II. Invocation - Pastor Justin Smoot - Our Saviors Lutheran Church

III. Pledge of Allegiance

IV. Roll Call

V. Common Council Meeting Expectations

The City of Merrill respects the role of our elected officials. Alderpersons and Department Heads are committed to working in collaboration to provide our citizens with the best decision-making for our city's future. This meeting is a formal event and professional conduct is the expectation of all in attendance.

VI. Public Comment

VII. Minutes from Previous Meeting

1. Consider placing the minutes from the March 11th meeting on file

VIII. Revenue and Expense Reports

1. Discuss and consider the March Revenue ad Expense Report

IX. General Agenda Items for Consideration

1. Employee Recognition:
   Brad Wirt - Merrill Water Utility - 10 years
2. Information regarding the memorandum of understanding regarding Geiss, Inc. connection of sewer mains and related issues - City Administrator/City Engineer/Board of Public Works Director - Akey

X. Board of Public Works

1. Discuss and consider the updated Street Opening permit. The Board of Public Works recommends approval.

XI. Fairgrounds Committee

1. Discuss and consider the Expo Center kitchen rental fee for future events. The Fairgrounds Committee recommends approval.

XII. Health & Safety

1. Discuss and consider a temporary class B beer license for the Lincoln County Rodeo Association at the Merrill Fairgrounds, 2001 E 2nd Street on June 6, 7, 8, 2025 in conjunction with the Wisconsin River Pro Rodeo. The Health & Safety Committee recommends approval.

2. Discuss and consider *a* temporary class B beer license for the Lincoln County Fair Association at the Merrill Fairgrounds, 2001 E 2nd St, on August 6, 7, 8, 9, and 10, 2025, from 12:00 pm - 12:00 am, in conjunction with the Lincoln County Fair. The Health & Safety Committee recommends approval.

XIII. Ordinances

1. An Ordinance amending Chapter 18, Article II, Section 18-22 Changes in Budget

XIV. Personnel & Finance

1. Discuss and consider ten budget amendment requests. The Personnel & Finance Committee recommends approval.

XV. Acknowledge Committee Reports

1. Consider acknowledging the following committee reports: Transit Commission, Library Board, Endowment Fund Committee, Airport Commission, Marketing & Communications, Enrichment Center, Health & Safety, Personnel & Finance, Board of Public Works, Parks & Recreation Commission, and Fairgrounds Committee.

XVI. Resolutions

1. A Resolution in support of reauthorization of state funding for the Knowles-Nelson Stewardship Program.

2. A Resolution supporting improvements to Highway 107

XVII. Mayor's Appointments

1. Discuss and consider the following Mayor's Appointments:
Trisha Kubichek to the Park and Recreation committee replacing Dan Novitch term to expire 5-1-2029
Mark Zulliger to the Police and Fire Commission replacing Norm Hanson term to expire 5-1-2030
Reappoint Mike Giesler to the Library Board term to expire 5-1-2028
Reappoint Sue Kunkel to the Transit Commission term to expire 5-1-2028
Reappoint Denise Ziech to the Transit Commission term to expire 5-1-2028
Appoint Brady Loos to the Transit Commission term to expire 5-1-2028
Reappoint Jeremy Thompson to the Zoning Board term to expire 5-1-2028
Reappoint Eric Dayton to the Zoning Board term to expire 5-1-2028
Reappoint Ryan Schwartzman to the Zoning Board term to expire 5-1-2028
Reappoint Dan Schneider to Community Development Committee term to expire 5-1-2028
Reappoint Chris Malm to the Community Development Committee term to expire 5-1-2028
Appoint Konnor Beyer to the Community Development Committee replacing Nancy Kwiesielewicz. Term to expire 5-1-2028
Reappoint Elizabeth McCrank to the Historic Preservation Committee term to expire 5-1-2028
Reappoint Sue Kunkel to the Tourism Commission term to expire 5-1-2026
Reappoint Sara Gilbert to the Tourism Commission term to expire 5-1-2026
Reappoint Gary Schwartz to the Tourism Commission term to expire 5-1-2026
Reappoint Jay Tlusty to the Enrichment Center committee term to expire 5-1-2026
Reappoint Carol Holz to the Enrichment Center committee term to expire 5-1-2026

Reappoint Elizabeth McCrank to the Enrichment Center committee term to expire 5-1-2026
Reappoint Sharon Harvey to the Enrichment Center committee term to expire 5-1-2026
Reappoint Gene Bebe! to the Enrichment Center committee term to expire 5-1-2026
Reappoint Laura Bertagnoli to the Enrichment Center committee term to expire 5-1-2026

XVIII. Mayor's Communications

XIX. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

CITY OF MERRILL
COMMON COUNCIL
TUESDAY, MARCH 11, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:30 PM

I. **Call to Order** Mayor Hass called the meeting to order at 6:30 p.m.
Present:D1 Alderperson Caylor, D2 Alderperson Caylor, D3 Alderperson Meyer, D4 Alderperson Fermanich, D5 Alderperson Holdorf, D6 Alderperson Rick, D7 Alderperson Weix Jr., D8 Alderperson Rutkowski
Others present: City Administrator Akey, City Attorney Hayden, City Clerk Anderson-Malm, Building Inspector/Zoning Administrator Pagel, Finance Director Ley, Fire Chief Klug, Library Director Ollhoff, Parks & Recreation Director Wendorf, Police Chief Bennett, Street Superintendent Bonack, Utility Operations Manager Steinagel, Deacon Jim Arndt, Sara Guild (remote), Merrill Community Media.

II. **Invocation - Deacon Jim Arndt - St. Francis Xavier Church** The invocation was given.

III. **Pledge of Allegiance** The Pledge of Allegiance was recited.

IV. **Roll Call** Roll Call was taken with all eight Alderpeople in attendance.

V. **Common Council Meeting Expectations** City Clerk Anderson-Malm read the meeting expectations.

VI. **Public Comment** There was no public comment.

VII. **Minutes from Previous Meeting**

1. **Consider placing the minutes from the February 11th meeting on file** - Alderperson Meyer motioned to place the minutes on file. Alderperson Rick seconded and the motion passed.

VIII. **Revenue and Expense Reports**

1. **Discuss and consider January and February 2025 Revenue and Expense reports.** - Alderperson M. Caylor motioned to approve. Alderperson Fermanic seconded and the motion passed.

IX. **Fairgrounds Committee**

1. **Discuss and consider removing the sand in front of the Grandstand on the Thursday of the Fair for the remainder of the year. The Fairgrounds Committee recommends approval. -** Mayor Hass provided an update. No further action was required.

X. **Health & Safety**

1. **Discuss and consider a change of agent for M&C Entertainment dba Ballyhoo's to Heather Pophal. The Health & Safety Committee**

recommends approval. - Alderperson Rick motioned to approve. Alderperson Weix seconded and the motion passed.

2. **Discuss and consider a change of agent for Kwik Trip Store 386, 2311 E Main St to Beau Walker. The Health & Safety Committee recommends approval.** - Alderperson Meyer motioned to approve. Alderperson Weix seconded and the motion passed.

3. **Discuss and consider a temporary alcohol beverage license to sell beer and wine to the Merrill Youth Hockey Association at the Merrill Expo Center, 303 N Sales St, from 4:00 pm - 9:00 pm on March 22, 2025, in conjunction with the Little Lakes Banquet event. The Health & Safety Committee recommends approval.** - Alderperson M. Caylor motioned to approve. Alderperson Rutkowski seconded and the motion passed.

XI. Personnel & Finance

1. **Discuss and consider the 2025-2026 proposed maintenance contract for Bowmar Appraisal. The Personnel & Finance Committee recommends approval.** - Alderperson Meyer motioned to approve. Alderperson Rick seconded and the motion passed.

2. **Discuss and consider adding a 1-day funeral leave for grandparents-in-law and great-grandparents to our current personnel policy. The Personnel & Finance Committee recommends approval.**
- Alderperson Meyer motioned to approve. Alderperson Rutkowski seconded and the motion passed.

XII. Board of Public Works

1. **Discuss and consider awarding Jake's Excavating & Landscaping LLC the State Street reconstruction project for the low bid of $884,954.35. The Board of Public Works recommends approval.** - Alderperson Rick motioned to approve. Alderperson Holdorf seconded. City Administrator Akey provided the answer regarding the original budget amount, which was $980,000. Following discussion, the motion passed.

2. **Discuss and consider awarding American Asphalt of Wisconsin the Water Street resurfacing project for the low bid of $207,216.19. The Board of Public Works recommends approval.** - Alderperson A. Caylor motioned to approve. Alderperson Rick seconded. City Administrator Akey provided the original budget amount of $250,000. Following discussion the motion passed.

XIII. Place Committee Reports on File

1. **Consider placing the following monthly reports on file: Merrill Enrichment Center, Airport Commission, Parks & Recreation Commission, Committee of the Whole, Fairgrounds Committee, Transit Commission, Marketing & Communications, Health & Safety, Board of**

Public Works, Personnel & Finance, Library Board and Redevelopment Authority. - Alderperson Rick motioned to approve. Alderperson Rutkowski seconded. Alderperson Meyer questioned the reasoning for the various dates of meeting minutes provided in the packet. City Clerk Anderson-Malm answered the question and questioned if this item is needed on future agendas. Alderperson Fermanich stated she likes to read what occurs at other meetings. Alderperson M. Caylor stated the Council is not approving any minutes, just placing them on file. Following discussion, the motion passed.

XIV. Resolutions

1. **Resolution Honoring Police Captain Dale A. Bacher** - City Attorney read the following Resolution:

   A RESOLUTION HONORING DALE A. BACHER FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL

   WHEREAS, Dale A. Bacher has served the City of Merrill as a PO, PO1, PO2, FTO, Detective, Lieutenant and Captain, from June 1, 1988 to January 10, 2025; and,
   WHEREAS, Dale Bacher's cheerful manner, dedication to Police service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Police Department and Merrill's citizens; and,
   WHEREAS, Dale Bacher has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,
   WHEREAS, Dale Bacher's skills and experience will be missed at the City of Merrill Police Department;

   NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of March, 2025, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Dale Bacher has given the City of Merrill Police Department and commends him for those 36 years of service; and

   BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Dale Bacher, congratulate him upon the occasion of his retirement from the City of Merrill Police Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

   Alderperson Meyer motioned to approve the resolution. Alderperson Holdorf seconded and the motion passed.

2. **Resolution Honoring Officer Jamie A. Jaeger** - City Attorney Hayden read the following Resolution:
   A RESOLUTION HONORING JAMIE A. JAEGER FOR HER EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL

WHEREAS, Jamie A. Jaeger has served the City of Merrill as a PO, PO1, PO2, FTO, Detective and School Resource Officer, from July 10, 1995 to December 31, 2024; and,
WHEREAS, Jamie Jaeger's cheerful manner, dedication to Police service and to the City of Merrill and her hard work in virtually every area in which she was involved will be greatly missed by the Police Department and Merrill's citizens; and,
WHEREAS, Jamie Jaeger has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and,
WHEREAS, Jamie Jaeger's skills and experience will be missed at the City of Merrill Police Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of March, 2025, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Jamie Jaeger has given the City of Merrill Police Department and commends her for those 29 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Jamie Jaeger, congratulate her upon the occasion of her retirement from the City of Merrill Police Department, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Alderperson M. Caylor motioned to approve. Alderperson Fermanich seconded and the motion passed.

3. **Resolution Honoring Christine R. Brahos** - City Attorney Hayden read the following Resolution:

A RESOLUTION HONORING CHRISTINE R. BRAHOS, FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, Christine R. Brahos, has served the City of Merrill Police Department from July 20, 1998 to January 21, 2025; and,
WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and
WHEREAS, Christine has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and
WHEREAS, Christine's skills and experience will be missed at the City of Merrill Police Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of March, 2025, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Christine has given the City of

Merrill Police Department and commends her for those 26 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Christine, congratulate her upon the occasion of her retirement from the City of Merrill Police Department, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Alderperson Rutkowski motioned to approve. Alderperson Meyer seconded and the motion passed.

4. **Resolution Honoring Faith E. Martinson** - City Attorney Hayden read the following Resolution:

A RESOLUTION HONORING FAITH E. MARTINSON, FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, Faith E. Martinson, has served the City of Merrill T.B. Scott Free Library from January 24, 2001 to January 10, 2025; and,
WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and
WHEREAS, Faith has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and
WHEREAS, Faith's skills and experience will be missed at the City of Merrill T.B. Scott Free Library;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of March, 2025, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Faith has given the City of Merrill T.B. Scott Free Library and commends her for those 24 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Faith, congratulate her upon the occasion of her retirement from the City of Merrill T.B. Scott Free Library, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Alderperson Weix motioned to approve. Alderperson Holdorf seconded and the motion passed.

XV. **Mayor's Communications** Mayor Hass read the following communications:
March 13th - Digital Literacy Stay Safe Online at the Library
Day State Park passes are available at the Library.
The Library offers notary services - call the Library to schedule an appointment.
March 15th - Merrill Fast Pitch is sponsoring an indoor bags tournament at Les

and Jim's
April 5th - the Children's Festival is at the MARC
April 5th - a Spring Craft and Vendor Show is scheduled
April 8th - LCED Economic Summit will be held in Tomahawk at the Inshalla Golf Course
March 18th - Early in-person voting starts and April 1st is the Spring Election
May 17th - Food Truck-a-palooza will be at the Fairgrounds
Congratulations to the Merrill Girls Bowling Team on becoming D2 back-to-back champions!

XVI. **Adjournment** Alderperson Meyer motioned to adjourn. Alderperson Rick seconded and the motion passed. The meeting was adjourned at 6:50 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website. https://www.ci.merrill.wi.us

Steve Hass
Mayor

Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on March 14th, 2025.

Lori L. Anderson-Malm
City Clerk

Date: April 3, 2025
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

March 2025 Revenues and Expense Summary Reports

The March 2025 summary revenue and expense report is attached. Our March month-end entries are in progress and figures will change as the month-end entries are recorded.

2025 General Fund Revenues
Since December 2024, the City has collected $10,830,894 in taxes, which is roughly 78.6% of the total taxes due. Tax collections this year are very comparable to last year ($10,612,893 collected, 75.7% of the total). Also like last year, most property owners in Merrill (or their mortgage companies) opted to pay in full in December or January and did not use the city's six installment payment option. The city will continue to collect taxes through June 30.

Other Revenues
We are 25% of the way through the year and general fund revenues are coming in as expected. This was a very normal month without any significant state aid payments or one-time revenues. I don't have any concerns.

2025 General Fund Expenses
Year-to-date General Fund expenses are $3,293,700 which represents approximately 24.0% of the total budget. There is a pending budget amendment to adjust the 2025 adopted budget for known variances including: carryover for 2024 projects in process, recording Lincoln County ARPA funds received in 2024, recording the Armory building purchase, account updates for the Social Media/Fair Grounds Manager position, and updating the budget to include Street Department furnace replacements. Outside of these known budget variances, there are no major deviations from budget: Street Department's Snow and Ice operations are at 23.1% of budgeted expenses, and Maintenance is at 19.7% of expenses, both well within normal ranges.
The only major expenses this month were the first installment of property and liability insurance premiums, and the purchase of the armory building.

Upcoming items this month include:
- 2024 Audit site work (4/7/25-4/11/25).
- April Tax Settlement and Settlement of the Lottery Tax Credit (4/15/25).
- Debt payments due to the State Trust Fund $87,796.16 (5/1/25), Ehlers Bond Trust Services $257,818.54 (5/1/25), and Nicolet Bank $131,205.25 (5/1/25).

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	4,590,424.00	19,159.46	4,109,080.92	89.51	481,343.08
Intergovernmental	5,335,695.00	0.00	264,129.70	4.95	5,071,565.30
Licenses and Permits	42,570.00	275.00	1,060.00	2.49	41,510.00
Fines, Forfeits, & Pen.	101,000.00	(1,127.24)	21,084.23	20.88	79,915.77
Public Charges-Services	7,450.00	535.24	1,955.66	26.25	5,494.34
Miscellaneous Revenues	188,460.00	38,098.93	531,282.16	281.91	(342,822.16)
Other Financing Sources	290,000.00	0.00	0.00	0.00	290,000.00
TOTAL Non-Departmental	10,555,599.00	56,941.39	4,928,592.67	46.69	5,627,006.33
Municipal Court					
Intergov Charges (Misc.)	7,350.00	120.00	210.00	2.86	7,140.00
TOTAL Municipal Court	7,350.00	120.00	210.00	2.86	7,140.00
City Attorney					
Intergov Charges (Misc.)	8,175.00	0.00	0.00	0.00	8,175.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	8,175.00	0.00	0.00	0.00	8,175.00
Mayor					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	0.00	0.00	0.00	0.00	0.00
City Admin./PW Director					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Admin./PW Director	0.00	0.00	0.00	0.00	0.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	262.80	0.00	(262.80)
TOTAL Elections - AVERAGED	0.00	0.00	262.80	0.00	(262.80)
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	2,500.00	1,763.52	5,881.17	235.25	(3,381.17)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	2,500.00	1,763.52	5,881.17	235.25	(3,381.17)
City Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Over-Collected Taxes					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Over-Collected Taxes	0.00	0.00	0.00	0.00	0.00
Police					
Intergovernmental	8,200.00	0.00	2,416.74	29.47	5,783.26
Public Charges-Services	12,525.00	293.75	615.15	4.91	11,909.85
Intergov Charges (Misc.)	7,525.00	0.00	8,447.65	112.26	(922.65)
Miscellaneous Revenues	0.00	0.00	6,375.00	0.00	(6,375.00)
TOTAL Police	28,250.00	293.75	17,854.54	63.20	10,395.46
Traffic Control					
Miscellaneous Revenues	9,000.00	2,394.43	2,394.43	26.60	6,605.57
TOTAL Traffic Control	9,000.00	2,394.43	2,394.43	26.60	6,605.57
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	5,750.00	230.00	415.00	7.22	5,335.00
Intergov Charges (Misc.)	221,899.00	0.00	110,949.30	50.00	110,949.70
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	227,649.00	230.00	111,364.30	48.92	116,284.70
Ambulance/EMS					
Intergovernmental	1,266,888.00	197,303.73	197,303.73	15.57	1,069,584.27
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,266,888.00	197,303.73	197,303.73	15.57	1,069,584.27
Bldg. Inspection/Zoning					
Licenses and Permits	38,000.00	12,067.70	15,035.50	39.57	22,964.50
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	38,000.00	12,067.70	15,035.50	39.57	22,964.50
City Engineering					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Engineering	0.00	0.00	0.00	0.00	0.00
Street Superintendent					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	0.00	0.00	0.00	0.00	0.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Intergovernmental	310,225.00	1,006.36	53,503.01	17.25	256,721.99
Miscellaneous Revenues	2,000.00	0.00	85.50	4.28	1,914.50
TOTAL Operations Support (M&E)	312,225.00	1,006.36	53,588.51	17.16	258,636.49
Roads					
Intergovernmental	50,200.00	0.00	0.00	0.00	50,200.00
Licenses and Permits	1,600.00	0.00	0.00	0.00	1,600.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	51,800.00	0.00	0.00	0.00	51,800.00
Snow and Ice					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,150.00	0.00	900.00	11.04	7,250.00
TOTAL Snow and Ice	8,150.00	0.00	900.00	11.04	7,250.00
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00
Airport					
Public Charges-Services	22,500.00	3,125.00	14,190.66	63.07	8,309.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	22,500.00	3,125.00	14,190.66	63.07	8,309.34
Transit					
Specials (Utility Rev.)	267,500.00	0.00	139,757.51	52.25	127,742.49
Intergovernmental	77,500.00	0.00	0.00	0.00	77,500.00
Public Charges-Services	107,250.00	7,866.30	23,673.20	22.07	83,576.80
Miscellaneous Revenues	3,400.00	779.00	779.00	22.91	2,621.00
TOTAL Transit	455,650.00	8,645.30	164,209.71	36.04	291,440.29

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garbage Collection					
Miscellaneous Revenues	1,000.00	0.00	320.72	32.07	679.28
TOTAL Garbage Collection	1,000.00	0.00	320.72	32.07	679.28
Recycling					
Intergovernmental	32,620.00	0.00	0.00	0.00	32,620.00
Miscellaneous Revenues	1,000.00	0.00	175.00	17.50	825.00
TOTAL Recycling	33,620.00	0.00	175.00	0.52	33,445.00
Weed & Nuisance Control					
Public Charges-Services	4,000.00	0.00	1,160.50	29.01	2,839.50
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	4,000.00	0.00	1,160.50	29.01	2,839.50
MEC - Enrichment					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MEC - Enrichment	10,000.00	0.00	0.00	0.00	10,000.00
Library					
Intergovernmental	479,475.00	0.00	238,597.41	49.76	240,877.59
Public Charges-Services	2,500.00	226.81	582.51	23.30	1,917.49
Miscellaneous Revenues	2,500.00	9,984.17	23,883.93	955.36	(21,383.93)
TOTAL Library	484,475.00	10,210.98	263,063.85	54.30	221,411.15
Parks					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	26,500.00	(236.96)	4,782.61	18.05	21,717.39
Miscellaneous Revenues	0.00	0.00	430.94	0.00	(430.94)
TOTAL Parks	26,500.00	(236.96)	5,213.55	19.67	21,286.45
Recreation Programs					
Public Charges-Services	35,000.00	601.90	1,306.96	3.73	33,693.04
TOTAL Recreation Programs	35,000.00	601.90	1,306.96	3.73	33,693.04
Community/Events					
Public Charges-Services	0.00	100.00	150.00	0.00	(150.00)
TOTAL Community/Events	0.00	100.00	150.00	0.00	(150.00)
Cable Franchise Adm					
Licenses and Permits	6,100.00	0.00	0.00	0.00	6,100.00
TOTAL Cable Franchise Adm	6,100.00	0.00	0.00	0.00	6,100.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MARC - Smith Center					
Public Charges-Services	77,500.00	4,157.33	12,891.58	16.63	64,608.42
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MARC - Smith Center	77,500.00	4,157.33	12,891.58	16.63	64,608.42
Aquatic Center					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	77,500.00	0.00	33.81	0.04	77,466.19
TOTAL Aquatic Center	77,500.00	0.00	33.81	0.04	77,466.19
TOTAL REVENUE	13,749,431.00	298,724.43	5,796,103.99	42.16	7,953,327.01
EXPENDITURES					
Common Council					
Personnel Services	36,870.00	2,098.66	6,094.43	16.53	30,775.57
Contractual Services	3,500.00	0.00	0.00	0.00	3,500.00
Supplies & Expenses	10,400.00	730.70	3,750.38	36.06	6,649.62
TOTAL Common Council	50,770.00	2,829.36	9,844.81	19.39	40,925.19
Municipal Court					
Personnel Services	102,288.00	7,806.91	23,429.23	22.91	78,858.77
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	832.20	1,302.63	34.28	2,497.37
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	7,252.00	0.00	6,477.00	89.31	775.00
TOTAL Municipal Court	114,340.00	8,639.11	31,208.86	27.29	83,131.14
City Attorney					
Personnel Services	217,116.00	16,637.60	50,021.20	23.04	167,094.80
Contractual Services	15,750.00	0.00	438.00	2.78	15,312.00
Supplies & Expenses	6,250.00	589.20	1,493.76	23.90	4,756.24
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	239,116.00	17,226.80	51,952.96	21.73	187,163.04
Mayor					
Personnel Services	26,913.00	2,070.20	6,146.76	22.84	20,766.24
Supplies & Expenses	1,150.00	65.00	65.00	5.65	1,085.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	28,063.00	2,135.20	6,211.76	22.14	21,851.24

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Admin./PW Director					
Personnel Services	44,298.00	3,384.47	10,423.47	23.53	33,874.53
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Admin./PW Director	45,298.00	3,384.47	10,423.47	23.01	34,874.53
Personnel - HR					
Contractual Services	4,750.00	998.60	998.60	21.02	3,751.40
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	5,000.00	998.60	998.60	19.97	4,001.40
City Clerk					
Personnel Services	86,099.00	6,723.98	20,308.25	23.59	65,790.75
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	4,750.00	0.00	65.00	1.37	4,685.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	155.00	0.00	0.00	0.00	155.00
TOTAL City Clerk	91,004.00	6,723.98	20,373.25	22.39	70,630.75
Clerk/Treasurer Staff					
Personnel Services	189,599.00	10,163.29	34,535.01	18.21	155,063.99
Supplies & Expenses	2,000.00	275.97	447.85	22.39	1,552.15
TOTAL Clerk/Treasurer Staff	191,599.00	10,439.26	34,982.86	18.26	156,616.14
Elections - AVERAGED					
Personnel Services	15,510.00	0.00	8,453.75	54.51	7,056.25
Contractual Services	18,085.00	64.72	774.72	4.28	17,310.28
Supplies & Expenses	2,200.00	266.91	774.68	35.21	1,425.32
Technology	600.00	0.00	0.00	0.00	600.00
TOTAL Elections - AVERAGED	36,395.00	331.63	10,003.15	27.48	26,391.85
Treasurer/Finance Dir.					
Personnel Services	32,030.00	2,463.61	7,533.90	23.52	24,496.10
Contractual Services	6,750.00	231.86	465.36	6.89	6,284.64
Supplies & Expenses	30,400.00	2,508.90	4,449.10	14.64	25,950.90
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	69,180.00	5,204.37	12,448.36	17.99	56,731.64
Information Technology					
Personnel Services	68,135.00	4,647.66	13,958.82	20.49	54,176.18
Technology	117,079.00	3,549.03	28,956.33	24.73	88,122.67
TOTAL Information Technology	185,214.00	8,196.69	42,915.15	23.17	142,298.85

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Assessment of Property					
Contractual Services	32,000.00	0.00	10,528.38	32.90	21,471.62
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Assessment of Property	32,050.00	0.00	10,528.38	32.85	21,521.62
Independent Auditing					
Contractual Services	23,970.00	11,356.60	11,356.60	47.38	12,613.40
Technology	1,672.00	0.00	0.00	0.00	1,672.00
TOTAL Independent Auditing	25,642.00	11,356.60	11,356.60	44.29	14,285.40
City Maintenance					
Personnel Services	135,554.00	10,292.11	30,714.68	22.66	104,839.32
Contractual Services	93,000.00	7,451.37	30,495.70	32.79	62,504.30
Supplies & Expenses	19,765.00	1,290.56	3,742.19	18.93	16,022.81
Capital Outlay	7,000.00	0.00	2,127.03	30.39	4,872.97
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	255,319.00	19,034.04	67,079.60	26.27	188,239.40
City Maint-Library					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	0.00	0.00	0.00	0.00
City Maint-Fire Station					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
Livingston Building					
Contractual Services	3,100.00	43.05	88.24	2.85	3,011.76
TOTAL Livingston Building	3,100.00	43.05	88.24	2.85	3,011.76
Over-Collected Taxes					
Supplies & Expenses	4,600.00	0.00	0.00	0.00	4,600.00
TOTAL Over-Collected Taxes	4,600.00	0.00	0.00	0.00	4,600.00
Insurance/Employee					
Personnel Services	0.00	0.00	9,065.85	0.00	(9,065.85)
Fixed Charges	482,664.00	224,583.40	345,469.21	71.58	137,194.79
TOTAL Insurance/Employee	482,664.00	224,583.40	354,535.06	73.45	128,128.94
Police					
Personnel Services	2,881,378.00	191,539.01	627,239.01	21.77	2,254,138.99
Contractual Services	64,350.00	991.74	49,212.39	76.48	15,137.61
Supplies & Expenses	83,100.00	2,761.32	10,437.30	12.56	72,662.70
Fixed Charges	36,986.00	0.00	0.00	0.00	36,986.00
Capital Outlay	104,000.00	853.32	853.32	0.82	103,146.68
Technology	39,500.00	0.00	2,893.94	7.33	36,606.06
TOTAL Police	3,209,314.00	196,145.39	690,635.96	21.52	2,518,678.04

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Traffic Control					
Personnel Services	11,183.00	716.28	2,049.06	18.32	9,133.94
Supplies & Expenses	15,758.00	295.29	617.94	3.92	15,140.06
TOTAL Traffic Control	26,941.00	1,011.57	2,667.00	9.90	24,274.00
Fire Protection					
Personnel Services	1,659,068.00	127,529.61	385,870.05	23.26	1,273,197.95
Contractual Services	27,379.00	1,687.07	4,462.53	16.30	22,916.47
Supplies & Expenses	73,230.00	2,383.29	18,204.17	24.86	55,025.83
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	15,750.00	0.00	413.18	2.62	15,336.82
TOTAL Fire Protection	1,775,427.00	131,599.97	408,949.93	23.03	1,366,477.07
Ambulance/EMS					
Personnel Services	1,123,300.00	79,385.89	264,404.30	23.54	858,895.70
Contractual Services	27,192.00	1,687.07	4,712.54	17.33	22,479.46
Supplies & Expenses	103,986.00	4,530.53	13,377.19	12.86	90,608.81
Technology	12,250.00	0.00	413.19	3.37	11,836.81
TOTAL Ambulance/EMS	1,266,728.00	85,603.49	282,907.22	22.33	983,820.78
Bldg. Inspection/Zoning					
Personnel Services	116,213.00	9,084.09	27,404.42	23.58	88,808.58
Contractual Services	275.00	22.13	44.26	16.09	230.74
Supplies & Expenses	4,809.00	138.99	163.18	3.39	4,645.82
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	121,297.00	9,245.21	27,611.86	22.76	93,685.14
City Sealer					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00
City Engineering					
Personnel Services	20,620.00	1,498.52	4,798.86	23.27	15,821.14
Contractual Services	2,500.00	0.00	0.00	0.00	2,500.00
Supplies & Expenses	2,000.00	0.00	101.29	5.06	1,898.71
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL City Engineering	27,120.00	1,498.52	4,900.15	18.07	22,219.85
Street Commissioner					
Personnel Services	4,306.00	331.24	983.51	22.84	3,322.49
Contractual Services	250.00	22.13	44.26	17.70	205.74
Supplies & Expenses	1,070.00	0.00	0.00	0.00	1,070.00
TOTAL Street Commissioner	5,626.00	353.37	1,027.77	18.27	4,598.23

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Superintendent					
Personnel Services	81,003.00	5,916.10	17,944.92	22.15	63,058.08
Supplies & Expenses	1,200.00	260.00	260.00	21.67	940.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	82,203.00	6,176.10	18,204.92	22.15	63,998.08
Garage Maintenance					
Personnel Services	1,013.00	0.00	0.00	0.00	1,013.00
Contractual Services	37,511.00	4,617.57	9,826.85	26.20	27,684.15
Supplies & Expenses	16,500.00	893.76	3,020.37	18.31	13,479.63
Capital Outlay	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Garage Maintenance	65,024.00	5,511.33	12,847.22	19.76	52,176.78
Operations Support (M&E)					
Personnel Services	211,895.00	13,518.96	37,735.68	17.81	174,159.32
Contractual Services	3,000.00	0.00	2,736.00	91.20	264.00
Supplies & Expenses	431,550.00	46,109.05	116,867.22	27.08	314,682.78
Technology	1,320.00	0.00	0.00	0.00	1,320.00
TOTAL Operations Support (M&E)	647,765.00	59,628.01	157,338.90	24.29	490,426.10
Roads					
Personnel Services	253,258.00	18,717.47	64,862.79	25.61	188,395.21
Supplies & Expenses	113,750.00	5,609.90	11,090.34	9.75	102,659.66
TOTAL Roads	367,008.00	24,327.37	75,953.13	20.70	291,054.87
Street Cleaning					
Personnel Services	77,330.00	5,097.44	16,662.32	21.55	60,667.68
Supplies & Expenses	3,900.00	1,751.95	1,751.95	44.92	2,148.05
TOTAL Street Cleaning	81,230.00	6,849.39	18,414.27	22.67	62,815.73
Snow and Ice					
Personnel Services	152,552.00	9,362.62	27,505.65	18.03	125,046.35
Contractual Services	1,750.00	700.00	1,000.00	57.14	750.00
Supplies & Expenses	72,100.00	11,859.93	23,823.74	33.04	48,276.26
TOTAL Snow and Ice	226,402.00	21,922.55	52,329.39	23.11	174,072.61
Stormwater Maintenance					
Personnel Services	33,834.00	2,387.68	7,082.31	20.93	26,751.69
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	43,000.00	0.00	0.00	0.00	43,000.00
TOTAL Stormwater Maintenance	78,834.00	2,387.68	7,082.31	8.98	71,751.69
Street Painting-Marking					
Personnel Services	17,868.00	1,098.35	3,142.10	17.59	14,725.90
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	37,868.00	1,098.35	3,142.10	8.30	34,725.90

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Leave Expenses					
Personnel Services	90,800.00	15,215.13	42,078.09	46.34	48,721.91
TOTAL Street Leave Expenses	90,800.00	15,215.13	42,078.09	46.34	48,721.91
Street Lighting					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	168,674.00	13,424.77	27,648.86	16.39	141,025.14
TOTAL Street Lighting	168,674.00	13,424.77	27,648.86	16.39	141,025.14
Stormwater Plan/Const.					
Contractual Services	4,000.00	1,500.00	1,500.00	37.50	2,500.00
TOTAL Stormwater Plan/Const.	4,000.00	1,500.00	1,500.00	37.50	2,500.00
Airport					
Personnel Services	0.00	31.86	223.01	0.00	(223.01)
Contractual Services	120,677.00	2,633.77	25,463.41	21.10	95,213.59
Supplies & Expenses	22,825.00	770.00	3,910.49	17.13	18,914.51
TOTAL Airport	143,502.00	3,435.63	29,596.91	20.62	113,905.09
Transit					
Personnel Services	437,355.00	32,654.58	96,768.55	22.13	340,586.45
Contractual Services	4,500.00	439.70	985.25	21.89	3,514.75
Supplies & Expenses	89,100.00	228.00	7,894.15	8.86	81,205.85
Fixed Charges	33,428.00	1,712.59	21,479.81	64.26	11,948.19
Technology	5,500.00	2,863.89	3,076.48	55.94	2,423.52
TOTAL Transit	569,883.00	37,898.76	130,204.24	22.85	439,678.76
Garbage Collection					
Personnel Services	69,894.00	5,208.61	15,233.14	21.79	54,660.86
Supplies & Expenses	132,950.00	11,709.88	24,670.08	18.56	108,279.92
Capital Outlay	50,000.00	0.00	6,453.55	12.91	43,546.45
TOTAL Garbage Collection	252,844.00	16,918.49	46,356.77	18.33	206,487.23
Recycling					
Personnel Services	89,164.00	6,685.91	19,400.94	21.76	69,763.06
Supplies & Expenses	141,550.00	3,296.87	20,255.08	14.31	121,294.92
Capital Outlay	11,500.00	0.00	0.00	0.00	11,500.00
TOTAL Recycling	242,214.00	9,982.78	39,656.02	16.37	202,557.98
Weed & Nuisance Control					
Personnel Services	8,805.00	381.99	1,092.76	12.41	7,712.24
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,600.00	0.00	0.00	0.00	1,600.00
TOTAL Weed & Nuisance Control	10,405.00	381.99	1,092.76	10.50	9,312.24

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Health Officer					
Personnel Services	5,813.00	0.00	0.00	0.00	5,813.00
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	0.00	0.00	0.00	5,888.00
MEC - Enrichment					
Personnel Services	176,287.00	13,110.36	39,401.39	22.35	136,885.61
Contractual Services	675.00	88.70	169.90	25.17	505.10
Supplies & Expenses	3,250.00	694.98	761.23	23.42	2,488.77
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	181,212.00	13,894.04	40,332.52	22.26	140,879.48
Library					
Personnel Services	815,436.00	60,895.25	185,868.44	22.79	629,567.56
Contractual Services	64,350.00	4,265.45	9,347.35	14.53	55,002.65
Supplies & Expenses	49,950.00	5,135.76	11,920.94	23.87	38,029.06
Fixed Charges	12,000.00	3,253.00	3,379.00	28.16	8,621.00
Capital Outlay	0.00	2,207.00	2,915.33	0.00	(2,915.33)
Print Media - Library	47,050.00	4,036.27	8,359.78	17.77	38,690.22
Non-Print Media-Library	14,170.00	294.03	903.81	6.38	13,266.19
Technology	38,200.00	1,102.91	4,141.45	10.84	34,058.55
TOTAL Library	1,041,156.00	81,189.67	226,836.10	21.79	814,319.90
Parks					
Personnel Services	344,266.00	23,244.03	69,974.72	20.33	274,291.28
Contractual Services	39,089.00	2,671.74	4,550.28	11.64	34,538.72
Supplies & Expenses	56,600.00	1,413.40	11,401.01	20.14	45,198.99
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	0.00	1,800.00	9.73	16,700.00
TOTAL Parks	458,455.00	27,329.17	87,726.01	19.14	370,728.99
Athletic Park Lights					
Contractual Services	1,845.00	78.61	157.61	8.54	1,687.39
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,845.00	78.61	157.61	8.54	1,687.39
Ott's Park Lights					
Contractual Services	1,486.00	86.82	173.64	11.69	1,312.36
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Ott's Park Lights	1,486.00	86.82	173.64	11.69	1,312.36
Recreation Programs					
Personnel Services	215,558.00	13,145.72	40,393.48	18.74	175,164.52
Contractual Services	6,893.00	925.53	1,962.67	28.47	4,930.33
Supplies & Expenses	23,400.00	109.22	3,270.43	13.98	20,129.57
TOTAL Recreation Programs	245,851.00	14,180.47	45,626.58	18.56	200,224.42

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Community/Events					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	14,200.00	50.00	8,050.00	56.69	6,150.00
TOTAL Community/Events	14,200.00	50.00	8,050.00	56.69	6,150.00
Decorations & Banners					
Personnel Services	3,041.00	334.30	956.28	31.45	2,084.72
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	2,500.00	0.00	0.00	0.00	2,500.00
Capital Outlay	1,500.00	628.00	1,194.70	79.65	305.30
TOTAL Decorations & Banners	7,341.00	962.30	2,150.98	29.30	5,190.02
Outside Agencies					
Supplies & Expenses	46,500.00	0.00	45,500.00	97.85	1,000.00
TOTAL Outside Agencies	46,500.00	0.00	45,500.00	97.85	1,000.00
MARC - Smith Center					
Personnel Services	44,387.00	3,928.48	15,754.78	35.49	28,632.22
Contractual Services	69,721.00	7,456.54	14,717.86	21.11	55,003.14
Supplies & Expenses	12,550.00	1,144.73	3,088.83	24.61	9,461.17
Capital Outlay	5,000.00	0.00	43.17	0.86	4,956.83
TOTAL MARC - Smith Center	131,658.00	12,529.75	33,604.64	25.52	98,053.36
Aquatic Center					
Personnel Services	105,349.00	0.00	0.00	0.00	105,349.00
Contractual Services	28,081.00	435.27	876.82	3.12	27,204.18
Supplies & Expenses	68,701.00	1,126.19	1,126.19	1.64	67,574.81
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL Aquatic Center	204,131.00	1,561.46	2,003.01	0.98	202,127.99
Economic Development					
Contractual Services	17,500.00	0.00	17,500.00	100.00	0.00
TOTAL Economic Development	17,500.00	0.00	17,500.00	100.00	0.00
Transfers					
Transfers	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	13,749,431.00	1,152,049.70	3,293,702.98	23.96	10,455,728.02
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(853,325.27)	2,502,401.01	0.00	(2,502,401.01)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Remediation Action					
Taxes (or Utility Rev.)	51,945.00	26,945.00	36,945.00	71.12	15,000.00
TOTAL Remediation Action	51,945.00	26,945.00	36,945.00	71.12	15,000.00
TOTAL REVENUE	51,945.00	26,945.00	36,945.00	71.12	15,000.00
EXPENDITURES					
Remediation Action					
Personnel Services	11,000.00	796.83	1,677.68	15.25	9,322.32
Contractual Services	22,500.00	1,919.75	4,581.46	20.36	17,918.54
Capital Outlay	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL Remediation Action	48,500.00	2,716.58	6,259.14	12.91	42,240.86
TOTAL EXPENDITURES	48,500.00	2,716.58	6,259.14	12.91	42,240.86
REVENUES OVER/(UNDER) EXPENDITURES	3,445.00	24,228.42	30,685.86	0.00	(27,240.86)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	64,308.00	0.00	64,308.00	100.00	0.00
Intergovernmental	108,236.00	0.00	0.00	0.00	108,236.00
TOTAL Police-SRO	172,544.00	0.00	64,308.00	37.27	108,236.00
TOTAL REVENUE	172,544.00	0.00	64,308.00	37.27	108,236.00
EXPENDITURES					
Police-SRO					
Personnel Services	172,233.00	0.00	22,491.31	13.06	149,741.69
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	2,306.00	321.11	321.11	13.92	1,984.89
TOTAL Police-SRO	175,039.00	321.11	22,812.42	13.03	152,226.58
TOTAL EXPENDITURES	175,039.00	321.11	22,812.42	13.03	152,226.58
REVENUES OVER/(UNDER) EXPENDITURES	(2,495.00)	(321.11)	41,495.58	0.00	(43,990.58)

*** END OF REPORT ***

24 -Merrill Fairgrounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Camping Improvements					
Intergovernmental	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Camping Improvements	100,000.00	0.00	0.00	0.00	100,000.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	15,247.00	0.00	15,247.00	100.00	0.00
Public Charges-Services	20,600.00	0.00	10,961.25	53.21	9,638.75
Miscellaneous Revenues	44,700.00	0.00	0.00	0.00	44,700.00
TOTAL Merrill Festival Grounds	80,547.00	0.00	26,208.25	32.54	54,338.75
Room Tax					
Taxes (or Utility Rev.)	125,000.00	13,598.00	25,709.76	20.57	99,290.24
TOTAL Room Tax	125,000.00	13,598.00	25,709.76	20.57	99,290.24
Bierman Building					
Public Charges-Services	17,000.00	150.00	4,050.00	23.82	12,950.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	17,000.00	150.00	4,050.00	23.82	12,950.00
TOTAL REVENUE	322,547.00	13,748.00	55,968.01	17.35	266,578.99
EXPENDITURES					
Camping Improvements					
Capital Outlay	69,900.00	0.00	0.00	0.00	69,900.00
TOTAL Camping Improvements	69,900.00	0.00	0.00	0.00	69,900.00
Merrill Festival Grounds					
Personnel Services	0.00	2,958.11	8,785.47	0.00	(8,785.47)
Contractual Services	29,268.00	542.96	1,207.54	4.13	28,060.46
Supplies & Expenses	7,500.00	0.00	0.00	0.00	7,500.00
Capital Outlay	78,000.00	0.00	295.27	0.38	77,704.73
TOTAL Merrill Festival Grounds	114,768.00	3,501.07	10,288.28	8.96	104,479.72
Room Tax					
Supplies & Expenses	97,500.00	9,518.60	17,923.13	18.38	79,576.87
TOTAL Room Tax	97,500.00	9,518.60	17,923.13	18.38	79,576.87

24 -Merrill Fairgrounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Bierman Building					
Personnel Services	15,997.00	1,052.78	2,952.79	18.46	13,044.21
Contractual Services	25,150.00	2,738.68	4,908.02	19.51	20,241.98
Supplies & Expenses	7,125.00	622.00	788.78	11.07	6,336.22
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	48,272.00	4,413.46	8,649.59	17.92	39,622.41
TOTAL EXPENDITURES	330,440.00	17,433.13	36,861.00	11.16	293,579.00
REVENUES OVER/(UNDER) EXPENDITURES	(7,893.00)	(3,685.13)	19,107.01	0.00	(27,000.01)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	118,200.00	2,323.60	6,949.56	5.88	111,250.44
TOTAL CDBG Grants/Loans	118,200.00	2,323.60	6,949.56	5.88	111,250.44
Community Development					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	118,200.00	2,323.60	6,949.56	5.88	111,250.44
EXPENDITURES					
CDBG Grants/Loans					
Special Services	118,200.00	0.00	0.00	0.00	118,200.00
TOTAL CDBG Grants/Loans	118,200.00	0.00	0.00	0.00	118,200.00
Community Development					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	75.00	75.00	0.00	(75.00)
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	0.00	75.00	75.00	0.00	(75.00)
TOTAL EXPENDITURES	118,200.00	75.00	75.00	0.06	118,125.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,248.60	6,874.56	0.00	(6,874.56)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Aviation Fuel					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	76,000.00	1,921.60	4,180.13	5.50	71,819.87
Miscellaneous Revenues	0.00	0.00	14,000.00	0.00	(14,000.00)
TOTAL Aviation Fuel	76,000.00	1,921.60	18,180.13	23.92	57,819.87
TOTAL REVENUE	76,000.00	1,921.60	18,180.13	23.92	57,819.87
EXPENDITURES					
============					
Aviation Fuel					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	7,600.00	330.41	(5,755.91)	75.74-	13,355.91
Special Services	79,000.00	63.67	139.41	0.18	78,860.59
Fixed Charges	6,425.00	6,325.00	6,325.00	98.44	100.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	93,025.00	6,719.08	708.50	0.76	92,316.50
TOTAL EXPENDITURES	93,025.00	6,719.08	708.50	0.76	92,316.50
REVENUES OVER/(UNDER) EXPENDITURES	(17,025.00)	(4,797.48)	17,471.63	0.00	(34,496.63)

*** END OF REPORT ***

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Debt Service					
Taxes (or Utility Rev.)	3,416,552.00	1,720,366.00	3,416,554.00	100.00	(2.00)
Miscellaneous Revenues	0.00	1,333.31	3,902.73	0.00	(3,902.73)
Other Financing Sources	15,664.00	0.00	0.00	0.00	15,664.00
TOTAL Debt Service	3,432,216.00	1,721,699.31	3,420,456.73	99.66	11,759.27
TOTAL REVENUE	3,432,216.00	1,721,699.31	3,420,456.73	99.66	11,759.27
EXPENDITURES					
============					
Debt Service					
Debt Service	1,938,375.00	97,121.63	99,521.63	5.13	1,838,853.37
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Debt Service	1,938,375.00	97,121.63	99,521.63	5.13	1,838,853.37
TID - Debt Service					
Debt Service	1,714,042.00	140,394.54	140,394.54	8.19	1,573,647.46
TOTAL TID - Debt Service	1,714,042.00	140,394.54	140,394.54	8.19	1,573,647.46
Bond Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Bond Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,652,417.00	237,516.17	239,916.17	6.57	3,412,500.83
REVENUES OVER/(UNDER) EXPENDITURES	(220,201.00)	1,484,183.14	3,180,540.56	0.00	(3,400,741.56)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	672,792.00	0.00	603,691.52	89.73	69,100.48
Intergovernmental	47,295.00	0.00	0.00	0.00	47,295.00
TOTAL TID #3 - East Side	720,087.00	0.00	603,691.52	83.84	116,395.48
TOTAL REVENUE	720,087.00	0.00	603,691.52	83.84	116,395.48
EXPENDITURES					
TID #3 - East Side					
Personnel Services	14,696.00	600.15	1,765.27	12.01	12,930.73
Contractual Services	15,400.00	150.00	400.00	2.60	15,000.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	793,507.00	793,507.00	793,507.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - East Side	823,603.00	794,257.15	795,672.27	96.61	27,930.73
TOTAL EXPENDITURES	823,603.00	794,257.15	795,672.27	96.61	27,930.73
REVENUES OVER/(UNDER) EXPENDITURES	(103,516.00)	(794,257.15)	(191,980.75)	0.00	88,464.75

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	84,681.00	0.00	79,716.17	94.14	4,964.83
Intergovernmental	23,877.00	0.00	0.00	0.00	23,877.00
TOTAL TID #4 -Thielman/P Ridge	108,558.00	0.00	79,716.17	73.43	28,841.83
TOTAL REVENUE	108,558.00	0.00	79,716.17	73.43	28,841.83
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	7,696.00	600.15	1,765.27	22.94	5,930.73
Contractual Services	2,400.00	150.00	1,150.00	47.92	1,250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	138,829.00	138,830.00	138,830.00	100.00	(1.00)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL TID #4 -Thielman/P Ridge	148,925.00	139,580.15	141,745.27	95.18	7,179.73
TOTAL EXPENDITURES	148,925.00	139,580.15	141,745.27	95.18	7,179.73
REVENUES OVER/(UNDER) EXPENDITURES	(40,367.00)	(139,580.15)	(62,029.10)	0.00	21,662.10

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	13,198.00	0.00	12,424.35	94.14	773.65
Intergovernmental	137.00	0.00	0.00	0.00	137.00
TOTAL TID #5 - Hwy 107/Taylor	13,335.00	0.00	12,424.35	93.17	910.65
TOTAL REVENUE	13,335.00	0.00	12,424.35	93.17	910.65
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	10,769.00	820.76	2,404.05	22.32	8,364.95
Contractual Services	5,150.00	150.00	150.00	2.91	5,000.00
Fixed Charges	2,236.00	2,236.00	2,236.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #5 - Hwy 107/Taylor	18,155.00	3,206.76	4,790.05	26.38	13,364.95
TOTAL EXPENDITURES	18,155.00	3,206.76	4,790.05	26.38	13,364.95
REVENUES OVER/(UNDER) EXPENDITURES	(4,820.00)	(3,206.76)	7,634.30	0.00	(12,454.30)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	94,343.00	0.00	88,812.02	94.14	5,530.98
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	97,187.00	0.00	88,812.02	91.38	8,374.98
TOTAL REVENUE	97,187.00	0.00	88,812.02	91.38	8,374.98
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	26,128.00	1,906.81	5,548.70	21.24	20,579.30
Contractual Services	2,650.00	150.00	1,650.00	62.26	1,000.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	31,779.00	31,779.00	31,779.00	100.00	0.00
Capital Outlay	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL TID #6 - Downtown	95,557.00	33,835.81	38,977.70	40.79	56,579.30
TOTAL EXPENDITURES	95,557.00	33,835.81	38,977.70	40.79	56,579.30
REVENUES OVER/(UNDER) EXPENDITURES	1,630.00	(33,835.81)	49,834.32	0.00	(48,204.32)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	188,555.00	0.00	177,499.61	94.14	11,055.39
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	12,293.00	1,024.38	3,073.14	25.00	9,219.86
TOTAL TID #7 - N Center Ave	202,324.00	1,024.38	180,572.75	89.25	21,751.25
TOTAL REVENUE	202,324.00	1,024.38	180,572.75	89.25	21,751.25
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	13,840.00	1,025.90	2,997.64	21.66	10,842.36
Contractual Services	3,150.00	356.50	1,856.50	58.94	1,293.50
Special Services	15,000.00	0.00	15,000.00	100.00	0.00
Fixed Charges	103,612.00	93,612.00	93,612.00	90.35	10,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #7 - N Center Ave	135,602.00	94,994.40	113,466.14	83.68	22,135.86
TOTAL EXPENDITURES	135,602.00	94,994.40	113,466.14	83.68	22,135.86
REVENUES OVER/(UNDER) EXPENDITURES	66,722.00	(93,970.02)	67,106.61	0.00	(384.61)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	251,869.00	0.00	237,101.65	94.14	14,767.35
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	17,078.29	0.00	(17,078.29)
TOTAL TID #8 - West Side	255,537.00	0.00	254,179.94	99.47	1,357.06
TID #8 -River Bend Trail					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 -River Bend Trail	0.00	0.00	0.00	0.00	0.00
TID #8 - 201 S Prospect					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	255,537.00	0.00	254,179.94	99.47	1,357.06
EXPENDITURES					
TID #8 - West Side					
Personnel Services	10,769.00	805.44	2,359.03	21.91	8,409.97
Contractual Services	4,650.00	150.00	1,650.00	35.48	3,000.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	237,424.00	227,424.00	227,424.00	95.79	10,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - West Side	252,843.00	228,379.44	231,433.03	91.53	21,409.97
TID #8 - 201 S Prospect					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	252,843.00	228,379.44	231,433.03	91.53	21,409.97
REVENUES OVER/(UNDER) EXPENDITURES	2,694.00	(228,379.44)	22,746.91	0.00	(20,052.91)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-O'Day St.					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-O'Day St.	4,896.00	0.00	0.00	0.00	4,896.00
TOTAL REVENUE	4,896.00	0.00	0.00	0.00	4,896.00
EXPENDITURES					
TID #9-O'Day St.					
Personnel Services	7,696.00	585.43	1,722.02	22.38	5,973.98
Contractual Services	1,650.00	150.00	1,150.00	69.70	500.00
Special Services	10,000.00	0.00	0.00	0.00	10,000.00
Fixed Charges	96,747.00	86,747.00	86,747.00	89.66	10,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-O'Day St.	116,093.00	87,482.43	89,619.02	77.20	26,473.98
TID #9-S.Center Ave.					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-S.Center Ave.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	116,093.00	87,482.43	89,619.02	77.20	26,473.98
REVENUES OVER/(UNDER) EXPENDITURES	(111,197.00)	(87,482.43)	(89,619.02)	0.00	(21,577.98)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	189,229.00	0.00	178,134.20	94.14	11,094.80
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	189,229.00	0.00	178,134.20	94.14	11,094.80
TOTAL REVENUE	189,229.00	0.00	178,134.20	94.14	11,094.80
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	7,696.00	585.43	1,722.02	22.38	5,973.98
Contractual Services	1,650.00	150.00	150.00	9.09	1,500.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	194,091.00	184,091.00	184,091.00	94.85	10,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	203,437.00	184,826.43	185,963.02	91.41	17,473.98
TOTAL EXPENDITURES	203,437.00	184,826.43	185,963.02	91.41	17,473.98
REVENUES OVER/(UNDER) EXPENDITURES	(14,208.00)	(184,826.43)	(7,828.82)	0.00	(6,379.18)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	4,075,509.00	0.00	418,415.03	10.27	3,657,093.97
Intergovernmental	16,305.00	0.00	0.00	0.00	16,305.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	4,091,814.00	0.00	418,415.03	10.23	3,673,398.97
TOTAL REVENUE	4,091,814.00	0.00	418,415.03	10.23	3,673,398.97
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	68,357.00	7,207.08	20,898.96	30.57	47,458.04
Contractual Services	2,900.00	150.00	1,650.00	56.90	1,250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	223,340.00	148,340.00	148,340.00	66.42	75,000.00
Capital Outlay	3,631,034.00	41.54	41.54	0.00	3,630,992.46
TOTAL TID #11 - Apartments	3,925,631.00	155,738.62	170,930.50	4.35	3,754,700.50
TOTAL EXPENDITURES	3,925,631.00	155,738.62	170,930.50	4.35	3,754,700.50
REVENUES OVER/(UNDER) EXPENDITURES	166,183.00	(155,738.62)	247,484.53	0.00	(81,301.53)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	19,091.00	0.00	12,843.27	67.27	6,247.73
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	19,091.00	0.00	12,843.27	67.27	6,247.73
TOTAL REVENUE	19,091.00	0.00	12,843.27	67.27	6,247.73
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	7,696.00	585.43	1,722.02	22.38	5,973.98
Contractual Services	900.00	150.00	650.00	72.22	250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	7,475.00	7,475.00	7,475.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	16,071.00	8,210.43	9,847.02	61.27	6,223.98
TOTAL EXPENDITURES	16,071.00	8,210.43	9,847.02	61.27	6,223.98
REVENUES OVER/(UNDER) EXPENDITURES	3,020.00	(8,210.43)	2,996.25	0.00	23.75

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #13 - Industrial					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
EXPENDITURES					
TID #13 - Industrial					
Personnel Services	7,696.00	585.43	1,722.02	22.38	5,973.98
Contractual Services	1,150.00	150.00	650.00	56.52	500.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	8,846.00	735.43	2,372.02	26.81	6,473.98
TOTAL EXPENDITURES	8,846.00	735.43	2,372.02	26.81	6,473.98
REVENUES OVER/(UNDER) EXPENDITURES	(8,846.00)	(735.43)	(2,372.02)	0.00	(6,473.98)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #14 - Car Wash					
Taxes (or Utility Rev.)	9,471.00	0.00	8,915.42	94.13	555.58
TOTAL TID #14 - Car Wash	9,471.00	0.00	8,915.42	94.13	555.58
TOTAL REVENUE	9,471.00	0.00	8,915.42	94.13	555.58
EXPENDITURES					
TID #14 - Car Wash					
Personnel Services	7,696.00	585.53	1,722.28	22.38	5,973.72
Contractual Services	455.00	150.00	400.00	87.91	55.00
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #14 - Car Wash	8,151.00	735.53	2,122.28	26.04	6,028.72
TOTAL EXPENDITURES	8,151.00	735.53	2,122.28	26.04	6,028.72
REVENUES OVER/(UNDER) EXPENDITURES	1,320.00	(735.53)	6,793.14	0.00	(5,473.14)

*** END OF REPORT ***

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	520,500.00	143.73	100,418.35	19.29	420,081.65
Specials (Utility Rev.)	15,000.00	0.00	9,764.62	65.10	5,235.38
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	1,499.56	0.00	(1,499.56)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	535,500.00	143.73	111,682.53	20.86	423,817.47
Streets - Sealcoat					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
Streets - Concrete					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
Specials (Utility Rev.)	0.00	0.00	2,016.47	0.00	(2,016.47)
TOTAL Streets - Concrete	100,000.00	0.00	2,016.47	2.02	97,983.53
Streets - Resurfacing					
Taxes (or Utility Rev.)	250,000.00	0.00	0.00	0.00	250,000.00
TOTAL Streets - Resurfacing	250,000.00	0.00	0.00	0.00	250,000.00
TOTAL REVENUE	945,500.00	143.73	113,699.00	12.03	831,801.00
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
Streets - Concrete					
Personnel Services	33,795.00	2,387.68	6,830.61	20.21	26,964.39
Supplies & Expenses	100,000.00	0.00	931.18	0.93	99,068.82
TOTAL Streets - Concrete	133,795.00	2,387.68	7,761.79	5.80	126,033.21
Streets - Resurfacing					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	250,000.00	504.00	504.00	0.20	249,496.00
TOTAL Streets - Resurfacing	250,000.00	504.00	504.00	0.20	249,496.00

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Capital Outlay/Projects					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	812,240.00	55,251.90	138,388.90	17.04	673,851.10
Category 9	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay/Projects	812,240.00	55,251.90	138,388.90	17.04	673,851.10
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,256,035.00	58,143.58	146,654.69	11.68	1,109,380.31
REVENUES OVER/(UNDER) EXPENDITURES	(310,535.00)	(57,999.85)	(32,955.69)	0.00	(277,579.31)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	130,035.00	5,372.26	23,899.18	18.38	106,135.82
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,887,593.00	177,225.45	447,979.44	23.73	1,439,613.56
Intergov Charges (Misc.)	26,250.00	3,258.39	10,583.96	40.32	15,666.04
Miscellaneous Revenues	15,000.00	1,367.91	3,981.14	26.54	11,018.86
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,058,878.00	187,224.01	486,443.72	23.63	1,572,434.28
TOTAL REVENUE	2,058,878.00	187,224.01	486,443.72	23.63	1,572,434.28
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	98,750.00	18,784.41	18,784.41	19.02	79,965.59
TOTAL Non-Departmental	98,750.00	18,784.41	18,784.41	19.02	79,965.59
Pumping Expenses					
	96,180.00	6,896.56	16,867.95	17.54	79,312.05
TOTAL Pumping Expenses	96,180.00	6,896.56	16,867.95	17.54	79,312.05
Water Treatment Expenses					
	69,185.00	16,840.49	22,970.04	33.20	46,214.96
TOTAL Water Treatment Expenses	69,185.00	16,840.49	22,970.04	33.20	46,214.96
Trans & Distribution Exp					
	300,500.00	12,614.87	65,621.79	21.84	234,878.21
TOTAL Trans & Distribution Exp	300,500.00	12,614.87	65,621.79	21.84	234,878.21
Customer Accts Expenses					
	133,500.00	11,396.38	32,766.02	24.54	100,733.98
TOTAL Customer Accts Expenses	133,500.00	11,396.38	32,766.02	24.54	100,733.98
Admin & General Expenses					
	952,370.00	28,569.69	103,372.96	10.85	848,997.04
TOTAL Admin & General Expenses	952,370.00	28,569.69	103,372.96	10.85	848,997.04

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Work					
	2,000.00	0.00	107.90	5.40	1,892.10
TOTAL Contract Work	2,000.00	0.00	107.90	5.40	1,892.10
Taxes					
	439,043.00	2,779.38	10,414.82	2.37	428,628.18
TOTAL Taxes	439,043.00	2,779.38	10,414.82	2.37	428,628.18
Debt Service					
	35,000.00	4,384.38	4,384.38	12.53	30,615.62
TOTAL Debt Service	35,000.00	4,384.38	4,384.38	12.53	30,615.62
TOTAL EXPENDITURES	2,126,528.00	102,266.16	275,290.27	12.95	1,851,237.73
REVENUES OVER/(UNDER) EXPENDITURES	(67,650.00)	84,957.85	211,153.45	0.00	(278,803.45)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	85,000.00	5,975.59	17,217.49	20.26	67,782.51
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	303.42	1,142.86	15.24	6,357.14
Miscellaneous Revenues	15,000.00	1,367.91	3,981.15	26.54	11,018.85
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,753,498.00	175,393.25	422,183.54	24.08	1,331,314.46
Other Charges-Services	200,000.00	14,289.15	31,684.37	15.84	168,315.63
TOTAL Non-Departmental	2,060,998.00	197,329.32	476,209.41	23.11	1,584,788.59
TOTAL REVENUE	2,060,998.00	197,329.32	476,209.41	23.11	1,584,788.59
	==============	==============	==============	======	==============
EXPENDITURES					
============					
Non-Departmental					
Work Orders - Utility	228,750.00	1,764.38	1,764.38	0.77	226,985.62
TOTAL Non-Departmental	228,750.00	1,764.38	1,764.38	0.77	226,985.62
Contract Work					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare					
	43,050.00	3,660.31	12,243.55	28.44	30,806.45
TOTAL Taxes - SS/Medicare	43,050.00	3,660.31	12,243.55	28.44	30,806.45
Operations					
	329,170.00	33,529.35	68,645.87	20.85	260,524.13
TOTAL Operations	329,170.00	33,529.35	68,645.87	20.85	260,524.13
Maintenance					
	317,500.00	20,157.91	26,542.14	8.36	290,957.86
TOTAL Maintenance	317,500.00	20,157.91	26,542.14	8.36	290,957.86
Customer Accts Expenses					
	144,500.00	15,010.85	41,347.62	28.61	103,152.38
TOTAL Customer Accts Expenses	144,500.00	15,010.85	41,347.62	28.61	103,152.38

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Admin & General Expenses					
	548,243.00	30,611.84	103,809.35	18.93	444,433.65
TOTAL Admin & General Expenses	548,243.00	30,611.84	103,809.35	18.93	444,433.65
Taxes & Depreciation					
	387,000.00	0.00	0.00	0.00	387,000.00
TOTAL Taxes & Depreciation	387,000.00	0.00	0.00	0.00	387,000.00
Transfers					
	14,363.00	2,375.25	2,375.25	16.54	11,987.75
TOTAL Transfers	14,363.00	2,375.25	2,375.25	16.54	11,987.75
TOTAL EXPENDITURES	2,013,076.00	107,109.89	256,728.16	12.75	1,756,347.84
REVENUES OVER/(UNDER) EXPENDITURES	47,922.00	90,219.43	219,481.25	0.00	(171,559.25)

*** END OF REPORT ***

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*** END OF REPORT ***

MEMORANDUM OF UNDERSTANDING REGARDING GEISS, INC. CONNECTION OF SEWER MAINS AND RELATED ISSUES

Whereas, the City and Geiss, Inc. have been discussing sewer system and residential development as described on the map attached hereto; and,

Now, therefore, be it agreed by the City of Merrill (hereinafter "City") and Geiss, Inc. (hereinafter "Geiss") as follows:

1. Geiss will commit to connecting its existing development to the City sewer system at some time within the next 10 years.

2. The City will agree to extend the current offer for that same 10 year period.

3. In the next 3 years, as an added show of good faith, Geiss will commence construction of their part of the sewer line to the freeway, anticipating eventual hookup to the City sewer system.

4. Geiss understands that the City will be seeking competitive bids for sewer extensions on the City side and the bid would be awarded to the lowest qualified bidder.

5. SGS Environmental will be a qualified bidder.

6. If prior to 2035 the lots are sold that require water and sewer in the industrial park, Geiss shall pay for the hook up, end run of 350 feet and end manhole.

7. Standard City sewer rates at the time of the hook up would apply to this development.

8. The City will agree to pay for ½ blacktop removal and replacement, topsoil, fertilizer, seeding, mulching and traffic control necessary to this project.

9. Geiss will not be responsible for any cost of water line or any material, valves, associated with the water line.

10. Geiss shall pay for installation and construction of 8 inch sanitary sewer main, 4-foot diameter sanitary manholes, sanitary frame and covers, but no upgrades.

FOR CITY OF MERRILL

______________________________ ____________________

By Steve J. Hass, Mayor Date

______________________________ ____________________

By: Lori Anderson-Malm, City Clerk Date

FOR GEISS, INC.

______________________________ ____________________

By: Date

______________________________ ____________________

By: Date

STREET OPENING PERMIT APPLICATION

CITY OF MERRILL

1004 E First St, Merrill, WI 54452

NOTE: This complete permit shall be submitted a minimum of three (3) days prior to beginning work. Emergency situations will be addressed on an individual basis.

Address at Street Opening & Property Owner____

Excavator /Applicant __________________________________ Phone No.________________

Address ____ Phone #___________________

Plumber/Utility______________________________________ License #_________________

Property Owner and contact number____

You must call DIGGER'S Hotline (800-242-8511) at least 72 hours prior to beginning work

DIGGER No.__________________ Date Called______________ Date work to be done ____________

Purpose of Street Opening:

____ Sewer Service _____Water Service _____ Elec. Service _____ Gas Service

_____ Other____

Note: *All water and sewer services must be installed by a licensed plumber. City of Merrill Utility personnel are required to make all sewer and water taps and connections to mains. Utility connections may require additional Tap Fees. Contact the Utility Department at 715-536-6561 for additional information and to schedule the work. Owner's Contractor shall be responsible for all excavation to expose appropriate utility and provide all trench protection. City personnel will not enter unsafe excavations.*

Check all items to be disturbed:

____ Asphalt Roadway ____ Concrete Roadway _____ Gravel Roadway _____ Trees

____ Sidewalk _____ Curb and Gutter ______ Blvd ___ Other _____________________

Disturbed items to be replaced by:

Property Owner (see restrictions) _____ Street Department (subject to assessment fees)_____

**All repairs completed by property owner must be completed by November 1 of the same year. Any concrete work not done by the Street Department must be completed by a licensed contractor bonded with the City of Merrill. All road replacement will be completed by the Street Department.*

G:\STREETOPENPERMIT

Permit Fee (must be submitted at time of Application)**:**

Permit Fee: _$65.00_ If applicable, initial fee covers ONLY aggregate base material and final shaping and grading with road repair patch by City personnel at a later date. Road repair patches will be assessed at the current price per square foot of roadway disturbed. Backfilling of excavation in pavement with suitable excavated material compacted in place and installation of 10" of compacted aggregate base within paved areas to 1½" above existing pavement at completion of the excavation shall be the responsibility of the Excavator (as agent for Owner).

Assessment Rates: (assessments will be billed after completion of work)

Curb and Gutter Replacement --	$64.03/ft	4" Sidewalk Replacement --	$8.97/sf
Boulevard Restoration --	$1.09/sf	6" Sidewalk Replacement --	$9.69/sf
Asphalt Road Replacement --	$4.99/sf	Concrete Road Replacement --	$9.22/sf
Concrete Removal --	$1.50/sf		

Excavator's Consent (as Applicant and/or agent for Owner):

As a condition of receiving a Street Opening Permit, the Excavator (as applicant and/or agent of Owner) is responsible to have any damaged improvements, including pavement, sidewalk, curb, or gutter repaired or replaced.

As the Excavator (as applicant and/or agent of Owner), I hereby request repairs within the street if damaged as a result of installation of underground improvements at the property located at the above referenced address. I agree to pay the prevailing assessment rate in accordance with the City of Merrill policies.

As the Excavator (as applicant and/or agent of Owner), I further agree that all work is to be completed within thirty days from the date of approval of this permit and the street restored to as good a condition as before street opening or excavation was made, as set forth in City of Merrill Code of Ordinances 32-88. In no case is street opening or excavation to be kept open for any longer period than is necessary to complete the work and owner is subject to all laws and ordinances of the City, as included in Chapter 32-88 of Code of Ordinances.

Excavator's Signature ________________________________ Date ____/____/___

Please contact the Street Department at 715-536-4222 with questions

Bond and Insurance
(For Contractors and Utility Companies Only)

Cash Bond: Yes _____ No _____ Date ___/___/___ Amount___________

Insurance Policy: Yes_____ No_____ Expiration Date _____/_____/_____

Approved by________________________________ Date__________________

Issued to___________________________________ Date__________________

Receipt Number________________ Expiration Date _____/_____/_____

G:\STREETOPENPERMIT

(30 days from date of approval)

Fairgrounds Committee Meeting – Feb. 13 2025

Kitchen Rental Fee –

Currently $0 cost for renting the kitchen. The Security deposit does increase from $250 to $500 but they get that money back.

I propose that we charge $50 for use of the kitchen (that fee would be for the entirety of their rental) and drop the deposit down to a flat rate of $250. I'm not opposed to a $500 deposit for the rental, my issue is that we don't take credit cards for the rentals and people don't always have that money at hand.

Expo Center Rate Fee –

The rental fee has been the same for at least 6 years while others in the community have increased their prices, we have not. The cost of running the building has increased and we need to make up for some of that. Currently, (if possible) we allow those renting the facility to come in the night before their rental and set up and they are also able to come in the day after their rental and take down/clean up. I feel that coming in the night before is a bonus. I do think we can charge for coming the day after to come in.

Currently the rates are $450 for the first day, $350 for the 2nd consecutive day and $250 per day for each additional day.

I propose a $50 increase to each day occupied. ($500, $400, $300) This will not affect those who have already booked.

I also see several locations that charge a $50 fee (at least) to come in and clean on Sundays for an event they have on Saturdays. They would need to be out by noon on Sunday. Right now we don't charge to come in on Sundays to clean up.

Comparing our facility with the Merrill Town Hall, they charge $450 for a non-resident for a wedding or corporate gathering. They also charge $50 for coming in on Sunday to clean. We have a larger facility that can accommodate more people.

Form **AB-220**

Temporary Alcohol Beverage License

Municipality: CITY OF MERRILL

License(s) Requested	Fees	
☐ Temporary "Class B" Wine ☑ Temporary Class "B" Beer	License Fees	$ 30.00
	Background Check	$
	Total Fees	$ 30.00

Part A: Organization Information

1. Organization Name: Lincoln County Rodeo Assoc. Inc.
2. Organization Permanent Address: 906 N Center Ave.
3. City: Merrill
4. State: WI
5. Zip Code: 54452
6. Mailing Address (if different from permanent address):
7. FEIN: 39-1836726
8. Date of Organization/Incorporation: 1998
9. State of Organization/Incorporation: WI
10. Phone: 715-581-7756
11. Email: bryanbloch@hotmail.com
12. Organization type *(check one)*

☑ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization
☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .... ☑ Yes ☐ No
14. Wisconsin Seller's Permit Number (if applicable): X 456-000 1892032-02

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
✓ Bloch	Bryan	President	(715) 581-7756
✓ Moodie	Bryan	Vice Preidsent	(715) 615-7463
✓ Bloch	Gail	Secretary	(715) 257-7645
✓ Bruening	William	Treasurer	(715) 693-3337
✓ Henrich Jr.	George	Director	

Continued →

Part C: Event Information

1. Name of Event (if applicable)
Wisconsin River Pro Rodeo

2. Dates of Operation	3. Hours of Operation
Lune 6,7,8 2025	8am to 2am.

4. Premises Address
X 2001 E 2nd ST

5. City	6. State	7. Zip Code
Merrill	WI	54452

8. County	9. Governing Municipality ☑ City ☐ Town ☐ Village	10. Aldermanic District
Lincoln	of: MERRILL	

11. Organizer of Event (if not the named applicant)	12. Email and/or Phone Number for Organizer of Event

13. Organizer Website	14. Event Website
	wrpr.org

15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.
The whole Fair Grounds and Buildings

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
Bloch	Bryan	L.

Title	Email	Phone
President	bryanbloch@hotmail.com	(715) 581-7756

Signature	Date
Bryan L Bloch	02/23/25

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
2/28/25	10116 - 10117 - 10118
Date License Granted	**Date License Issued**

Signature of Clerk/Deputy Clerk

Form **AB-220**

Temporary Alcohol Beverage License

Municipality: CITY OF MERRILL

License(s) Requested	Fees	
☐ Temporary "Class B" Wine ☒ Temporary Class "B" Beer	License Fees	$ 50.00
	Background Check	$
	Total Fees	$ 50.00

Part A: Organization Information

1. Organization Name: Lincoln Co Fair Assoc.
2. Organization Permanent Address: 2001 E 2nd St (P.O. Box 921)
3. City: Merrill
4. State: WI
5. Zip Code: 54452
6. Mailing Address (if different from permanent address):
7. FEIN:
8. Date of Organization/Incorporation: 1885
9. State of Organization/Incorporation: WI
10. Phone: 715-536-5212
11. Email: lincolncofair@gmail.com
12. Organization type *(check one)*
    - ☐ Bona Fide Club ☐ Church ☒ Fair Association/Agricultural Society ☐ Veteran's Organization
    - ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.
13. Is this organization required to hold a Wisconsin Seller's permit? ☒ Yes ☐ No
14. Wisconsin Seller's Permit Number (if applicable):

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Buck	David	President	715-921-0364
Narlock	Michael	V-President	715-351-0678
Kunkel	Susan	Tres.	715-536-3209

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Lincoln Co. Fair			
2. Dates of Operation Aug 6th – 10th 2025		3. Hours of Operation 12pm – 12AM	
4. Premises Address 2001 E 2nd St			
5. City Merrill		6. State WI	7. Zip Code 54452
8. County Lincoln	9. Governing Municipality ☑ City ☐ Town ☐ Village of: MERRILL		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Lincoln C. Fair Assoc.	12. Email and/or Phone Number for Organizer of Event lincolncofair@gmail.com		
13. Organizer Website www.LincolnCoFair.com	14. Event Website www.LincolnCoFair.com		

15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

~~Linc~~ - Merrill Fair grounds Three seperate stations of beer distribution. Alumni Tent, VFW, and Eagles.

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name Becker		First Name Brad	M.I. J
Title Director	Email bjb175@aol.com		Phone 715-409-0629
Signature [signature]		Date 2-21-25	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/28/25	License Number 10119 - 10120 - 10121 - 10122 - 10123
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Date: March 26, 2025
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

Re: Budget Amendment Ordinance Revision

At their March 25th meeting, the Personnel and Finance Committee reviewed City Ordinance 18-22 Changes in Budget and recommend that Council revise the City's budget amendment ordinance to mirror state law. The requested revisions would do two things:

- Eliminate the requirement that Personnel and Finance Committee notify Council in writing of recommended budget amendments.
- Allow the City to publish notice of approved budget amendments on our website.

Background:
State Statutes require the City to amend our budget whenever we change budgeted amounts or change purpose of the monies stated in the budget. A two-thirds vote of the governing body is required to amend a budget, and the municipality must either publish a Class 1 notice of the amendment or post a notice of the changes on the municipality's website within 15 days after amending the budget. The exact wording is below.

> *Wis. Stat. § 65.90(5)(ar): Except as provided in pars. (b) and (c) and except for alterations made pursuant to a hearing under sub. (4), the amount of tax to be levied or certified, the amounts of the various appropriations and the purposes for such appropriations stated in a budget required under sub. (1) or authorized under sub. (1m) may not be changed unless authorized by a vote of two-thirds of the members-elect of the governing body of the municipality. Any municipality, except a town, that makes changes under this paragraph shall publish either a class 1 notice of the changes, under ch. 985, within 15 days after any change is made or post a notice of the changes on the municipality's website within 15 days after any change is made. Failure to give notice shall preclude any changes in the proposed budget and alterations thereto made under sub. (4).*

Current Merrill City Ordinance is from 1993 and requires written recommendation from the Personnel and Finance Committee to the Common Council in order to alter any budgeted appropriation amounts or budgeted purposes, a two-thirds vote of the Common Council to approve the budget amendment, and mandates that notice of any amendments be published in the city's official newspaper. The exact wording of the ordinance is:

> *Sec. 18-22. - Changes in budget. Upon written recommendation of the personnel and finance committee, the common council may at any time, by a two-thirds vote of the entire membership, transfer any portion of an unencumbered balance of an appropriation to any other purpose or object. Notice of such transfer shall be given by publication within 15 days thereafter in the official newspaper of the city.*

Discussion:

- Our ordinance does not specify what the written recommendation should include or who specifically should provide it, and written notice is not required by state law. Amending to Ordinance 18-22 to eliminate "written" would allow P&F to recommend budget amendments to Council like they do for all other items forwarded to Council for review.

- State law allows cities to post budget amendments on their websites as an alternative to a Class I notice. Costs for block publishing in the FotoNews are considerable (roughly $500). Amending the City Ordinance to remove "in the official newspaper of the city" and add "in accordance with state law," would allow the City to post or publish budget amendments in all ways accepted by state law and provide small savings in publishing fees for the City.

The proposed revisions to Ordinance 18-22 are attached.

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Common Council

Re: Amending Chapter 18, Article II, Section 18- 22 Changes in Budget.

ORDINANCE NO. 2025-
Introduced: ______________
1st Reading: ______________
2nd Reading: ______________
3rd Reading: ______________
Committee/Commission Action:
____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 18, Article II, Section 18-22 of the Code of Ordinances for the City of Merrill is amended as follows:

a) Upon ~~written~~ recommendation of the personnel and finance committee, the common council may at any time, by a two-thirds vote of the entire membership, transfer any portion of an unencumbered balance of an appropriation to any other purpose or object. Notice of such transfer shall be given by publication within 15 days thereafter ~~in the official newspaper of the city~~ in accordance with state law.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: ______________
Adopted: ______________
Approved: ______________
Published: ______________

Approved:

____
Steve J. Hass, Mayor

Attest:

____
Lori Anderson-Malm, City Clerk

Date: April 3, 2025
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

2025 Budget Amendment #1

At their March 25th meeting, the Personnel and Finance Committee reviewed and approved the 11 items in the proposed budget amendment and voted to forward 2025 Budget Amendment #1 to the Common Council for consideration.

Five of the eleven requested amendments relate to projects or purchases approved and funded in 2024 but not completed in the calendar year. The request is to carryover unused funds into 2025 to allow for the completion of the projects. In each case, funds (either levied or borrowed in 2024) are available for the project and are necessary to finish the project.

1. **Merrill Fair Ground Electrical Upgrades**– This project was budgeted in 2024 and included in the 2024A GO Borrowing. Nothing has been spent to day and the requested carryover is $50,000.

2. **TID #7 Spruce Street Extension** – Construction of Spruce Street was included in the 2024 budget and construction is in progress. Funding for the project was included in the 2024B NAN borrowing and the requested carryover is $432,124 to complete the project.

3. **IT Improvements** – Funding was provided in 2024 for the following IT projects: Firewall upgrades, replacement of core network switches, replacement of standard switches, and new security cameras. At the time the 2025 budget was adopted, we assumed carryover of $221,800 for the balance of the projects. However, we made considerable progress at the end of 2024 and request carryover of $188,750 to complete the projects.

4. **River Bend Connecting Trail** – This project connects the River Bend Trail to Prairie Trails. It began in 2021 but the connection travels through the Spruce St. subdivision and was delayed while design work and construction was completed. The City will continue trail work in 2025. $50,000 was included in the City's 2024A borrowing for the connecting trail project. The carryover balance is $32,600.

5. **Tandem Axel Plow Truck** – This is a replacement street department plow truck for snow removal and salt application. Due to long lead times, delivery of the truck is delayed until 2025. $360,000 was included in our 2024A GO borrowing for purchase of the truck. The truck chassis was paid for in 2024 ($137,000) and the balance will be due in 2025 for the plow attachments.

Other requested amendments:

6. **Street Department Furnace Replacements (NEW)** – Replacement of four unit heaters in the Street Department (two in the main garage and two in the east building). The total cost is $27,364 and *will be included in the 2025 debt issuance*. This item was not included in the adopted 2025 budget.

7. **Armory Building Purchase (NEW)** – The city purchased the former Armory Building for $400,000 on March 20, 2025. Funding for the purchase was provided by a generous donation from the Bierman Family Foundation ($400,000). This item was not included in the adopted 2025 budget.

Date: April 3, 2025
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

8. **Festival Grounds Manager/Social Media Contractor (Update)** – After the 2025 budget was adopted, City Council authorized creating the Festival Grounds Manager/Social Media Contractor position. This is a $0 change to the budget, but updates the budget accounts for the new position.

9. **Merrill Fair Grounds Campground Improvement Funds (Update)** – the 2025 budget included revenues of $100,000 from Lincoln County ARPA funds for campground improvements at the Merrill Fair Ground. Those funds were received late in 2024 the requested budget amendment reduces the 2025 budget by $100,000.

10. **Archive Social (Error Correction)** – this item was mistakenly omitted from the 2025 budget. It is funded through the marketing budget (cable franchise fees) and was $3,979 in 2025.

A breakdown of the requested budget amendments is attached. I've also attached a summary showing the impacts of the amendments by fund.

2025 Budget Amendment #1

			2025 Adopted Budget	Requested Change	2025 Amended Budget	Notes:
1.)	**MFG Electrical Improvements (2024 Project Carryover)**					
	24-55225-08-75790	Barn-Electrical Imp.	35,000	15,000	50,000	Carryover project
	Net Change		35,000	15,000	50,000	
2.)	**TID 7 Spruce St. Extension (2024 Project Carryover)**					
	47-57100-08-24000	Street Improvements	-	172,888	172,888	Carryover project
	47-57100-08-26000	Water Improvements	-	146,700	146,700	
	47-57100-08-26500	Sanitary Sewer Improvements	-	112,536	112,536	
	Net Change		-	432,124	432,124	
3.)	**IT Improvements (2024 Project Carryover)**					
	52-57001-08-26924	IT Improvements	221,800	(33,050)	188,750	
	Net Change		221,800	(33,050)	188,750	
4.)	**River Bend Connecting Trail (2022 Project Carryover)**					
	52-57001-08-27590	Parks-Connecting Trail	48,640	(16,040)	32,600	Carryover project
	Net Change		48,640	(16,040)	32,600	
5.)	**2024 Plow Truck (2024 Project Carryover)**					
	52-57001-08-31000	Streets - Equip/Vehicles	200,000	223,000	423,000	Carryover project
	Net Change		200,000	223,000	423,000	
6.)	**DPW Garage Furnace Replacements (New)**					
	52-57001-08-31500	Streets - Building Imp	-	27,364	27,364	4 Furnace Replacements
	Net Change		-	27,364	27,364	
7.)	**Armory Purchase (New)**					
	10-40000-48950	Miscellaneous Revenues	-	(400,000)	(400,000)	Bierman Donation
	10-51630-08-57140	Buildings & Plant Capital	-	400,000	400,000	
	Net Change (revenues less expenses)		-	-	-	
8.)	**Festival Grounds Manager/Social Media Contractor**					
	24-55225-02-15000	Festival Grounds Manager	12,000	(12,000)	-	Account updates
	24-55225-01-21000	Wages - Perm - Regular	-	11,810	11,810	
	24-55225-01-51000	Social Security-Medicare	-	171	171	
	24-55225-01-55000	Life Insurance	-	18	18	
	26-55305-03-47557	Social Media Contractor	32,500	(32,500)	-	
	26-55305-01-21000	Wages - Perm - Regular	-	31,985	31,985	
	26-55305-01-51000	Social Security-Medicare	-	465	465	
	26-55305-01-55000	Life Insurance	-	50	50	
	Net Change		44,500	-	44,500	
9.)	**MFG Campground ARPA $ (2024)**					
	24-45237-43800	Lincoln County-Reimb	(100,000)	100,000	-	Funds receieved 2024
	Net Change		(100,000)	100,000	-	
10.)	**Archive Social (Error Correction)**					
	26-55305-03-46400		-	3,979	3,979	Add to the Budget
	Net Change		-	3,979	3,979	

2025 Budget Amendment #1 Summary

Fund	10	24	26	47	52	
	General	**MFG**	**Marketing**	**TID 7**	**Capital**	**Fund Source**
MFG Electical		50,000				2024A Proceeds
Spruce St. Ext				432,124		2024B Proceeds
IT Improvements					188,750	2024A Proceeds
River Bend Trail					32,600	2024A Proceeds
DPW Plow Truck					423,000	2024A Proceeds
DPW Furnaces					27,364	2025 Borrowing
Armory	-					Donation
MFG/Social Media		-	-			No change
MGF ARPA		-				$ Received in 2024
Archive Social			3,979			Cable Franchise Fees
Net Impact	**-**	**50,000**	**3,979**	**432,124**	**671,714**	

CITY OF MERRILL
TRANSIT COMMISSION
MONDAY, DECEMBER 16, 2024 MINUTES
REGULAR MEETING   CITY HALL COUNCIL CHAMBERS   4:00 PM

I. Call to Order Roll Call:
Present: Kunkel, Ziech, Doerr, Weber, Baker
Present Not Voting: Transit Administrator Brad Brummond
Excused:
Absent:

II. Public Comment No public comment

III. Approval of previous meeting minutes

1. **minutes -** Kunkel motioned to place minutes on file. Weber seconded and the motion Passed.

IV. Administrator's Report

1. **Administrator Report -** ridership for November 4399 rides provided

   Tour of Lights only 45 riders this year

   Did radio spot in November to promote Tour of Lights and reimind of holiday hours

   discussion on employee status

V. General Agenda Items for Consideration

1. **2025 Holidays -** Discussion on 2025 Christmas Holiday Friday allow for an authorized vacation day. Will be discussed further in January.

VI. Agenda Items for Next Meeting 2025 Holiday, extended service area

VII. Date and Time of Next Meeting January 20, 2025 at 4:00pm Merrill City Hall Council Chambers

VIII. Adjournment Kunkel motioned to adjourn. Weber seconded and the motion Passed.

CITY OF MERRILL
LIBRARY BOARD
WEDNESDAY, DECEMBER 18, 2024 MINUTES
REGULAR MEETING COMMUNITY ROOM 4:00 PM

I. Opening

1. **Call to order and roll call -** President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00PM in the Library Community Room. Present: Katie Breitenmoser, Darcy Dalsky, Audrey Huftel, Ryan Martinovici, Elizabeth McCrank, Barbara Rothlisberg, Mark Weix, Jr. Absent: Chris Grunenwald. Also present: Laurie Ollhoff, Andrea Bennett, and camera operator.
2. **Correspondence -** No correspondence.
3. **Public comment -** No public comment.

II. Consent Items

1. **Minutes of regular meeting on November 20, 2024 -** R. Martinovici/A. Huftel/C to approve the Minutes of the regular meeting of November 20, 2024. No further discussion.
2. **Vouchers of November 2024 -** E. McCrank/K. Breitenmoser/C to approve the Vouchers for November 2024. No further discussion.
3. **Unaudited Monthly Income & Expense Report for November 2024 -** E. McCrank/D. Dalsky/C to approve the Unaudited Monthly Revenue & Expense Report for November 2024. E. McCrank directed questions to L. Ollhoff related to items on page 61 of the report; more specifically, Membership Dues, Public Relations/Publicity, and Hospitality and the elevated percentages in the budget. L. Ollhoff provided explanations for each percentage overage. No further discussion.
4. **Monthly Statistical Report for November 2024 -** R. Martinovici/D. Dalsky/C to approve Monthly Statistical Report for November 2024. E. McCrank commented on increase in game checkout and increase in magazine checkout. This again is related to the magazine sharing that now takes place between libraries in the Wisconsin Valley Library System. No further discussion.

III. Reports/Discussion Items/Action Items

1. **Action Item: Review and approve Endowment Fund Request for RFID System Project -** E. McCrank/B. Rothlisberg/C to approve the Endowment Fund Request for RFID System Project. L. Ollhoff presented documentation in support of the request. The library's current system is outdated and cannot be repaired should it fail. A Library materials inventory has not been completed in over 20+ years. An upgrade to the library materials security system and

patron counter will allow library administration to gather and provide more accurate data to the state of Wisconsin in their annual report. It will also allow for staff to inventory materials on a regularly scheduled plan. E. McCrank commented that other partner libraries already have something similar in place. L. Ollhoff confirmed that Antigo Public Library and Marathon Count Public Library do. There are numerous others nearby but not in our system, i.e. Door County libraries. E. McCrank went on to further comment that a plan should be considered to hire individuals to assist with the initial tagging process. E. McCrank suggested reaching out to the high school for student temp employees. The library board will revisit the cost of the project tagging process and the possibility of hiring temporary employees.

2. **Discussion/Action Item: Review and approve Endowment Fund Board Resolution Granting Account Access Authority -** K. Breitenmoser/R. Martinovici/C to approve Endowment Fund Board Resolution Granting Account Access Authority. M. Geisler clearly stated the purpose of the resolution to allow additional designated parties to have access to the account for the purpose of communicating with the financial institution related to the account and funds in the account. The designated individuals would not be account signors or have the ability to make transactions.

3. **Discussion/Action Item: Review and approve Zander Trust Board Resolution Granting Account Access Authority -** A. Huftel/E. McCrank/C to approve Zander Trust Board Resolution Granting Account Access Authority. M. Geisler clearly stated the purpose of the resolution to allow additional designated parties to have access to the account for the purpose of communicating with the financial institution related to the account and funds in the account. The designated individuals would not be account signors or have the ability to make transactions.

4. **Discussion Item: Endowment Fund - Zander Trust -** L. Ollhoff provided information regarding the current status of the Zander Trust and the communications the library has been involved with related to the city's auditor concerns and questions related to the initial setup of the account. L. Ollhoff went on to explain that an attorney will be hired to assist the Library Board Endowment Fund Committee to ensure that proper documentation is drafted and on file that correctly states the intent of the fund donation in 2009 and the financial management of said funds in trust. After such meeting, this item will be brought before the Board for possible action. M. Geisler reiterated that the donated funds have been managed properly and carefully. It is essential that we have the written documentation to validate all that has been done and to provide a framework that continues to manage the funds according to the donor's wishes. No further discussion.

5. **Discussion Item: Strategic Goals & Action Steps #2 Review -** M. Geisler commented on how well the Strategic Goals and Action Steps have been recorded and reported to the Board. No further discussion.

6. **Discussion Item: Wisconsin Trustee Essential #19: Library Director Certification -** M. Geisler commented on requirements. L. Ollhoff stated it is a 5-year certification and requires a certain number of hours of continued education for recertification. No further discussion.

IV. Library Director's Report L. Ollhoff briefly went over the written Library Director's Report with highlights as follows:

- increased focus on PR and marketing of library events through other avenues
- Youth Services renovation project continues to move forward with the anticipated start date towards the end of January/first part of February 2025.
- Staffing overview to include new hire of part-time custodian and replacement of retiring technical processing coordinator.
- Will move forward with RFID Inventory and Patron Gate System in January 2025 as it has now been approved by the Board today.
- Holiday cards have gone out to past donors wishing them a blessed holiday season, thanking them for past donations, and checking in with them to see if they are able to donate once again. A generous thank you to all donors as without them the Library would not be able to provide what it does to the community without their continued support.
- Wishing everyone a Happy Holiday whatever that entails for each and everyone.

V. President's Remarks M. Geisler thanked everyone and complimented everyone on their dedicated participation since we have always had the ability to meet with a quorum present. Thank you, again. Merry Christmas!

VI. Date and Time of Next Meeting

1. **Wednesday, January 15, 2025, @4PM in the Library Community Room -**

VII. Adjournment

CITY OF MERRILL
LIBRARY BOARD
MONDAY, JANUARY 13, 2025 MINUTES
ENDOWMENT FUND COMMITTEE   T.B. SCOTT FREE LIBRARY, 106 W 1ST ST - BOARD ROOM   4:00 PM

I. Call to Order President M. Geisler called the meeting to order at 4:00 pm.
Present: M. Geisler, D. Dalsky, Library Director Ollhoff, Attorney Melissa Kampmann - Ruder Ware Law Office (remote)

II. Agenda Items for Consideration

1. **Endowment Fund discussion -**

2. **Discuss and consider: Endowment Fund - Zander Trust -** Telephone conference connected with Atty. Kampmann. M. Geisler reviewed the information he received from E. Ley, City Finance Director, that he had forwarded to Atty. Kampmann, related to the request from the city auditor to formally draft a trust agreement for the Zander bequest made in trust to the T.B. Scott Free Library in 2009. Discussion between M. Geisler, D. Dalsky, L. Ollhoff, and Atty. Kampmann included details to be addressed in the trust. Atty. Kampmann agreed to develop a draft of the trust agreement and would email the draft to M. Geisler for review along with a quote for her retainer fee.

   M. Geisler, D. Dalsky, and L. Ollhoff discussed a future presentation to the Board once an acceptable draft was created.

a. **Agreement development discussion and possible consideration. -**

III. Adjournment The meeting was adjourned at 4:30 pm.

Minutes recorded by Library Director Ollhoff and published by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

CITY OF MERRILL
LIBRARY BOARD
WEDNESDAY, FEBRUARY 19, 2025 MINUTES
REGULAR MEETING   COMMUNITY ROOM   4:00 PM

I. Opening

1. **Call to order and roll call -** President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00PM in the Library Community Room. Present: Katie Breitenmoser, Darcy Dalsky, Chris Grunenwald, Audrey Huftel, Ryan Martinovici, Elizabeth McCrank, Barbara Rothlisberg, Mark Weix, Jr. Also present: Laurie Ollhoff, Andrea Bennett, and camera operator.

2. **Correspondence -** Thank you letters received from the Merrill Fire Department for the library's monetary support for the "Tree of Hope" Program and from St. Stephens UCC for the library's monetary support for the "Food for Kids" Program. A thank-you note with a monetary donation from a library patron thanking the Youth Services Department for the wonderful Take-Home Kits. A thank-you note from retiring library personnel, Faith Martinson. No further discussion.

3. **Public comment -** No public comment.

II. Consent Items

1. **Minutes of regular meeting on January 15, 2025**
- A. Huftel/B. Rothlisberg/C to approve the Minutes of the regular meeting of January 15, 2025. No discussion.

2. **Vouchers of January 2025 -** K. Breintenmoser/E. McCrank/C/ to approve the Vouchers for January 2025. E. McCrank inquired about the technology purchase from vendor, Newegg Business. L. Ollhoff clarified the purpose of the purchase of new computers for the Youth Services Department. No further discussion.

3. **Unaudited Monthly Income & Expense Report for December 2024**
- D. Dalksy/R. Martinovici/C to approve the unaudited Monthly Income & Expense Report for December 2024. L. Ollhoff clarified that this report was not available at the time of the January 15, 2025, meeting, and for that reason was brought to the February 19, 2025, meeting. No further discussion.

4. **Unaudited Monthly Income & Expense Report for January 2025**
- K. Breitenmoser/A. Huftel/C to approve the unaudited Monthly Income & Expense Report for January 2025. No discussion.

5. **Monthly Statistical Report for January 2025 -** E. McCrank/D. Dalsky/C to approve the Monthly Statistical Report for January 2025. E. McCrank commented on foot traffic and the designation of being a warming shelter and whether that has a significant impact on foot traffic statistics. L. Ollhoff stated

that there may be some connection but it is more likely to be from an uptick in families with children visiting the play space. No further discussion.

III. Reports/Discussion Items/Action Items

1. **Action Item: Review and approve the 2024 Wisconsin DPI Public Library Annual Report -** E. McCrank/A. Huftel/C to approve the 2024 Wisconsin DPI Public Library Annual Report. E. McCrank inquired about the Movie Licensing fee and advertising as it relates to the movie title announcement. L. Ollhoff provided background as it relates to the terms of the vendor contract. No further discussion.

2. **Action Item: Review and approve Statement Concerning Public Library System Effectiveness -** R. Martinovici/E. McCrank/C to approve the Statement Concerning Public Library System Effectiveness. No discussion.

3. **Action Item: Review and approve Endowment Fund Report -** R. Martinovici/E. McCrank/C to approve the 2024 Annual Endowment Fund Report. D. Dalsky provided background information related to the design of the report and summarized the balances of Endowment Fund accounts. D. Dalsky clarified that this report is separate from the Zander Trust to be discussed next on the Agenda. No further discussion.

4. **Action Item: Review and approve Authorization of Legal Services by Ruder Ware, LLSC, for the purpose of drafting a written Trust Agreement for the Lois Jane Zander Trust. -** D. Dalsky/E. McCrank/C to approve Authorization of Legal Services by Ruder Ware, LLSC, for the purpose of drafting a written Trust Agreement for the Lois Jane Zander Trust. M. Geisler provided background information and the purpose for the Authorization. No further discussion.

5. **Action Item: Review and approve Request to the Endowment Fund for payment of printing services for Updated Endowment Fund Brochures by Reindl Printing, Inc. -** A. Huftel/R. Martinovici/C to approve a Request to the Endowment Fund for payment of printing services for Updated Endowment Fund Brochures by Reindl Printing. Inc. No discussion.

6. **Discussion Item: YS Department Renovation Update -** L. Ollhoff provided the Board with an update on the renovation project in Youth Services. They are close to being on schedule. Cabinetry is holding things up a bit, which is quite normal. Delivery of room furnishings are planned for the end of March. A portion of the new shelving will also come at the end of March. The delivery of the browsing bins for the non-fiction picture books is still set for October. Hoping that the timeline will get moved up. As a result, an official Open House will take place in late Fall with music and hors d’oeuvres..

7. **Discussion Item: Strategic Goals & Action Steps #4 Review -** No further discussion.

8. **Discussion Item: Wisconsin Trustee Essential #21: The Library Board and Accessible Services -** No further discussion.

IV. Library Director's Report L. Ollhoff provided a recap of the written Library Director's Report. L. Ollhoff officially announced to the Board that the Library had received a $10,000 grant as part of the Public Library Association Digital Literacy Initiative Program supported by AT&T. As part of this grant, the Library will collaborate with other entities involved with educating adults in the area of digital literacy. Workshop training sessions will include device training, software training, cybersecurity, just to name a few. The grant funding guidelines allow the Library to purchase digital devices and technical equipment that can be used to continue to educate our community past the grant lifecycle. The grant allows the library to provide childcare if that is determined to be necessary and will provide stipends to presenters. L. Ollhoff briefly covered WVLS and the search for a new Lincoln County resident member on the Board along with a mention of the lengthy Wisconsin Valley Library System Staff Report. E. McCrank inquired about Ryan Dowd. L. Ollhoff explained his involvement in the library community, which began when he served as a director for a homeless shelter in Chicago. He is still connected to the shelter and has developed curriculum for public libraries to assist them in providing services for the homeless that libraries so often do. E. McCrank inquired about the system merger project as Northern Waters Library System was mentioned in the Staff Report. L. Ollhoff provided an update on the status of the merger project, indicating it is something that is running in the background. A WVLS/NWLS merger project will, most likely, be revisited in a few years. L. Ollhoff closed out the report summary with a reiteration of current library staffing, the RFID Project, and attendance at Wisconsin Library Association Library Legislative Day and the importance of staying involved at the State level.

V. President's Remarks M. Geisler thanked everyone for attending.

VI. Date and Time of Next Meeting

1. **March 19, 2025, @4PM in the Library Community Room -**

VII. Adjournment R. Martinovici/A. Huftel/C to adjourn the meeting at 4:28PM.

CITY OF MERRILL
TRANSIT COMMISSION
MONDAY, MARCH 17, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:00 PM

I. **Call to Order** Roll Call:
Present: Kunkel, Ziech, Doerr, Weber
Present Not Voting: Transit Administrator Brad Brummond
Excused:
Absent: Theresa Baker

II. **Public Comment**

1. *** -** None

III. **Approval of previous meeting minutes**

1. **Minutes -** Kunkel motioned to approve. Weber seconded and the motion Passed.

IV. **Administrator's Report**

1. **Report -** Discussion on Administrator report

V. **General Agenda Items for Consideration**

1. **First Aid Kits -** Discussion regarding first aid kits on the buses and the use of quick clot
2. **Transit Community recap -** Meeting was rescheduled to April 2. Brad planning on attending

VI. **Agenda Items for Next Meeting**

1. *** -** Transit Community recap
2. *** -**
3. *** -**

VII. **Date and Time of Next Meeting** April 21, 2025 at 4:00pm in Merrill City Hall Council Chambers

VIII. **Adjournment** Kunkel motioned to adjourn. Weber seconded and the motion Passed.

CITY OF MERRILL
AIRPORT COMMISSION
WEDNESDAY, MARCH 19, 2025 MINUTES
REGULAR MEETING   MERRILL AIRPORT TERMINAL   6:00 PM

I. **Call to Order** Chair Gary Schwartz called the meeting to order at 6:00 pm
Present: Banser, Malsack, Schulz (remote), D7 Alderperson Weix Jr.
Public Present: Rich McCullough (Airport Manager), Luke Lazare, Larry Wenning, Kraig Hanig

II. **Consider approving minutes from the previous meeting**

1. **February 19th meeting minutes -** (D7 Alderperson Weix Jr./Banser) motion passed.

III. **Approval of Vouchers - Budget Discussion** (Banser/Schulz) motion passed.

IV. **General Agenda Items for Consideration**

1. **Discussion - Runway 16/34 Project -** No report - Gary has not heard from Gary Wilson from the FAA ADO Chicago.
2. **Maintenance Hangar Status -** Bids came in higher than expected. $300,000 plus. Tariffs, 275-day window on bid, rising fuel pricing possibly caused this. BOA has come back with an offer of $800,000 with no fee or take back. Only catch is the money has to be spent by August 1. May construction is possible. Gary Schwartz will work with the Mayor to get all the paperwork completed to allow the generous offer of help to go thru.
3. **Jet A Fuel Truck Sale/Delivery Status -** Truck sold and picked up.
4. **Update - F-84 Monument -** No report.
5. **Discussion and consideration regarding Movies at the Airport -** Working with Dylan to have 3 movies for Merrill, 2 at Normal Park and 1 at the Airport. Aug 1st on the ramp. Movie will be Top Gun Maverick. Cost of movie is $395.00. Open gates at 6 pm, start movie between 8:30 and 9:00 pm. Jody is doing fund raiser for Humane Society selling drinks, hamburgers, hotdogs. Popcorn for sale with Gus, static aircraft on display. Bathroom porta potties discussed. Possible 200 people due to 2nd year, but could be more. Need to be discussed, and possibly opening up terminal for display. Notam for people on ramp that evening. Power box from vault will need to be installed, Rich is working with Todd Nienow. Will need volunteers 1 by airplanes, 1 in terminal building to monitor building. Possibly 2-3 more for crowd control.
6. **Airport General Maintenance - Discussion -**

a. **Lightning damages - update -** West gate still having problems with programming. Company still having problems with gate, still not working. Van Ert waiting on weather to start this spring. Rich trying to lock in a start date.

b. **Status of Deer Ramps -** Waiting on city when they have time and weather permits. North fence heaved up 2-3 feet, this is where the deer are coming in.

c. **Update on trees going through the security fence -** Dustin will look at when working on deer ramps.

d. **Maintenance hangar pass-thru door replacement -** Putting 1 handed emergency exit operation on door for safety concerns. Door will not be replaced.

e. **Status of the Flag Pole -** Quotes of $1800 - $2000 for a 24-foot pole and will stand up in high winds. How deep do we have to go for the base? Rich will investigate to see if we can use city equipment to set up base. Just looking at 1 pole at new terminal and ground-based lights for ease of maintenance.

V. Chairman's Report

1. **Master Plan -** No report.
2. **Economic Impast Study Jviation -** Still held up in DOT’s Public affairs office at Madison. Sounds like they may have to be redone to state standards.
3. **Maintenance Hangar -** Discussed above.
4. **RRL Fuels P&L -** Gary Schwartz is working on.
5. **Telephone Service -** No report.
6. **Garage Maintenance -** The rocks by the old F84 location need to be removed and grass planted. Kraig will work with the city garage to complete.

VI. Aviation Happenings Some employees back working in critical positions in Government. Cut backs will have some effects on aviation. Some maintenance issues causing accidents in general aviation.

VII. Public Comment Kraig stated one tractor tire on front keeps leaking, and will need replacement. It has a weak spot on inside of the tire where several plugs are installed and pull out at times. City garage has found a new one for $2000. Plus, installation.

VIII. Agenda Items for Next Meeting Tractor front tire keeps leaking; replacement needed

IX. Date and Time of Next Meeting - Wednesday, April 16th at 6:00 pm

X. Adjournment (Malsack/Banser) motion passed.

Minutes prepared by Joe Malsack and published by City Clerk Anderson-Malm

Minutes are in draft form until approved at the next scheduled meeting.

CITY OF MERRILL
MARKETING & COMMUNICATIONS COMMITTEE
THURSDAY, MARCH 20, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM

I. Call to Order Chair Fermanich called the meeting to order at 5:15 pm.
Present: D4 Alderperson Fermanich, D8 Alderperson Rutkowski, D5 Alderperson Holdorf
Present Not Voting: Social Media Specialist/Fairgrounds Coordinator Hallie Savall, Sarah Sturm, City Clerk Anderson-Malm, Midwest Communications - Cameo Almli, Sara Guild (remote), Merrill Community Media
Excused: Scott Steele

II. Consider approving minutes from the previous meeting

1. **Minutes from the February 20th meeting. -** D8 Alderperson Rutkowski motioned to place minutes on file. D5 Alderperson Holdorf seconded and the motion passed.

III. General Agenda Items for Consideration

1. **Discuss and consider the January and February revenue/expense reports. -** No action was taken.
2. **Review and discuss the Marketing Strategy Revisions -** Chair Fermanich updated the committee with recommendations regarding extending the target audience to 18-45 years old. The marketing shift will be to employment.
3. **Business Survey update -** Chair Fermanich updated the committee. The survey is ready to be sent to business owners.
4. **Chamber of Commerce - update -** Sarah Sturm updated the committee. She attended the Wisconsin Governors Conference on Tourism with Clyde Nelson. The Chamber also hired Sarah Brooks to fill a vacant position.
5. **LCEDC Economic Summit Opportunity -** Sarah Guild was remote and provided the committee with an update. The LCEDC Economic Summit will be held on Tuesday, April 8th, at the Inshalla Country Club in Tomahawk.

IV. Monthly Reports and Updates

1. **Monthly Report & Statistical Analytics - Social Media Specialist Savall -** SMS Savall highlighted some items on her report. Website traffic dropped due to changes with the geo-fencing adjustment.
2. **Monthly Report - Midwest Communications -** Cameo Almli provided an overview and further explained the drop in website traffic. She also talked about the marketing focus to concentrate on jobs and employment.

3. **Consider placing monthly reports on file -** D8 Alderperson Rutkowski motioned to place monthly reports on file. D5 Alderperson Holdorf seconded and the motion passed.

V. Public Comment There was no public comment.

VI. Date and Time of Next Meeting - Thursday, April 17th at 5:15 pm

VII. Adjournment D5 Alderperson Holdorf motioned to adjourn. D8 Alderperson Rutkowski seconded and the motion passed.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

Merrill Enrichment Center Committee
Thursday March 20th, 2025 MEETING MINUTES
MEC Conference Room 303 N. Sales Street 2:15pm
Present: Mark Weix (Alderperson), Gene Bebel, Jay Tlusty, Sharon Harvey, Carol Holz, Elizabeth McCrank, Jennifer Clark (ADRC representative)
Excused: Laura Bertagnoli (Chair)

I. Opening

1. McCrank acted as Committee Chair in Bertagnoli's absence. McCrank called the meeting to order. Director shared that Bertagnoli would like to have another committee member step up to be the Chair. The committee all agreed they felt she is doing a fine job and wished for Director to share that message with her. If she would prefer another member take the position, it will be decided at the next meeting. Bebel questions if we needed a motion. Director shared that we did not.

II. Consent Items

1. Motion by Tlusty, second by Holz to approve Feb '25 minutes. Motion carried.
2. Motion by Holz, second by Harvey to approve Feb-March '25 vouchers. Holz questioned Director on the $546.75 purchase of wreaths. Director shared the purpose of the wreaths stems from a long history of the MEC placing wreaths on the graves of those who have passed many years ago and may no longer have any family or friends in the area. Tlusty stated we probably could buy more due to how many graves may still not have a wreath on them. Director agreed and may look into having more posts made.
Director also shared that we are now purchasing soda, as requested by our participants. We are selling them for $1 each at a slight profit.

III. Public Comment - none

IV. ADRC

Clark stated she did not have too much to share due to the ADRC moving into their new location on the Lakeview Drive Campus near the Wausau Airport. Bebel asked what the purpose of this move was as sometimes when counties combine; our local agency may lose its identity. Clark shared that she felt the main reason for the moves were to have a one stop campus for all resources such as Northcentral HealthCare, Park & Rec, Social Services, UW-Extension, etc. It is also conveniently located on bus lines.
She did share the annual Advocacy Days would be held again this year in Madison on May 13th. Registration is open through April 25th. She also shared what a great experience it is as advocates can speak to legislators at the Capitol after a morning session to help prepare how to speak with them. McCrank asked if our local legislatures, Mary Felzkowski and Calvin Callahan will be in attendance. McCrank asked if in the past month if there were any changes to the meals on wheels program. Clark said there is nothing new but Erin was writing grants to try to offset costs along with searching for other funding sources.

V. Operations

1. Upcoming
   a. Director shared that we have 30 spaces full for our DeStash event will take place on March 29th in the Expo. Tina Scott, editor of the Foto News was kind enough to write a feature article for the MEC as this is a new event to the area. Director shared MEC Marketing & Program Coordinator; Vicki Gaedtke should be credited for coming up with the event while searching for new ideas to bring to the MEC and the Merrill Community. Polka Dotted Pie agreed to be at the event to serve a lunch. We are excited to bring something new to Merrill and hope that our community as well as neighboring community members will attend. Premier created our signs again for this event.
   b. Upcoming Workshops were discussed that include ADRC's boost your brain and memory which meets a once a week for 7 weeks. We are hoping for more people to commit to this important offering. Gigi Heinz will offer a free workshop called Walking Home focused on end of life decisions including Advance Health Care Directives. Finally we have Mary Klug offering Medicare Educational Seminars started in April and going through June.
   Holz asked how we decide which agencies to provide similar informational sessions. Director shared that she has reached out to multiple agencies in our community and beyond throughout the years and will continue to do so. Harvey had recommended Mary as she was giving information sessions (not selling) at Riverside Athletic Club, knowing that I was searching for someone to offer Medicare. In the past we had Mary from the ADRC. We do reach out to many businesses as to not favor any one agency for all workshops topics. We stress informational only, no selling can happen here.

2. New Class offerings in the month of April include our Spring Décor class, along with the popular wool dryer ball class.
3. A new offering was brought to our attention by Natalie Bassett, Chaplain from Aspirus Hospice. She had an idea of combining grief support with a book club. She reached out to Katie Denton from the ADRC and they came to the MEC for a meeting. The result will be our new book club opportunity to help those who are navigating through a difficult transition in life. McCrank added what a brilliant idea this is to have an individual focus on attention and feelings onto something external which bridges what they are feeling inside to cope. Director agrees that it is brilliant and we are excited to offer this to the community. The first group will be in May.

VI. Discussion

1. Holz asked if any new bus trips are on the horizon. Director stated lunch bus trips are not doing well, which could be based on meal costs going up. Bebel mentioned fish boils that used to be offered here. Randy no longer is offering those. Director will look to see if there is anyone else willing to offer a meal here for a reasonable cost. Food trucks are also taking the place of some of these offerings. Holz recommend winery trips. We have had them on the list in past years and will offer them again this year.

VII. Adjournment

1. Motion to adjourn by Tlusty second by Bebel.

The next meeting date is **April 17th, 2025 at 2:15pm at the MEC.** *Vouchers available for review 10 minutes prior to meeting time.*

Respectfully submitted, TMrachek

Tammie Mrachek,
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CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MONDAY, MARCH 24, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM

I. Call to Order Chair Rick called the meeting to order at 5:15 pm
Present: D7 Alderperson Weix Jr., D2 Alderperson Caylor, D6 Alderperson Rick
Present Not Voting: Police Chief Corey Bennett, Fire Chief Josh Klug (remote), Norb "Nubs" Ashbeck, City Administrator Akey, City Clerk Anderson-Malm, David Buck, Brad Becker, Merrill Community Media
Excused: City Attorney Hayden

II. Public Comment There was no public comment.

III. Minutes from Previous Meeting

1. **Consider placing the minutes from the February 24th meeting on file. -** (D2 Alderperson Caylor/D7 Alderperson Weix Jr.) The motion passed.

IV. Nuisance Complaints and Vouchers

1. **Nuisance Complaints -** Nubs Ashbeck updated the committee.
2. **Discuss and consider approving the vouchers -** (D7 Alderperson Weix Jr./D2 Alderperson Caylor) The motion passed.

V. General Agenda Items for Consideration

1. **Consider a temporary alcohol beverage license to sell beer to the Lincoln County Rodeo Association at the Merrill Fairgrounds, 2001 E 2nd St, on June 6, 7, and 8th, 2025 in conjunction with the Wisconsin River Pro Rodeo event. -** (D2 Alderperson Caylor/D7 Alderperson Weix Jr.) The motion passed.
2. **Consider a temporary alcohol beverage license to sell beer to the Lincoln County Fair Association at the Merrill Fairgrounds, 2001 E 2nd St, on August 6th, 7th, 8th, 9th, and 10th, 2025 from 12:00 pm until 12:00 am, each day, in conjunction with the Lincoln County Fair. -** (D7 Alderperson Weix Jr./D6 Alderperson Rick) The motion passed.

VI. Monthly Reports

1. **Monthly Report - Fire Chief Klug -** Fire Chief Klug (remote) highlighted some items on the report.
2. **Monthly Report - Police Chief Bennett -** Police Chief Bennett highlighted some items on the report and answered questions.
3. **Monthly Report - Lincoln County Humane Society -** No report was provided.

4. **Consider placing monthly reports on file -** (D2 Alderperson Caylor/D7 Alderperson Weix Jr.) The motion passed.

VII. Date and Time of Next Meeting - Monday, April 28th at 5:15 pm

VIII. Adjournment (D7 Alderperson Weix Jr./D2 Alderperson Caylor) The motion passed.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, MARCH 25, 2025 MINUTES
REGULAR MEETING   CITY HALL COUNCIL CHAMBERS   6:00 PM

I. Call to Order Chair M. Caylor called the meeting to order at 6:00 pm
Present: D2 Alderperson M. Caylor, D4 Alderperson Fermanich, D3 Alderperson Meyer
Present Not Voting: Mayor Hass, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm, Merrill Community Media
Excused: City Attorney Hayden

II. Consider approving minutes from the previous meeting

1. **Minutes from the February 25th meeting -** (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the minutes. The motion passed.

III. Approval of the Check Summary Report

1. **Discuss and consider approving the check summary report. -** (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the check summary report. The motion passed.

IV. General Agenda Items for Consideration

1. **Consider a 2025 Budget Amendment. -** Finance Director Ley addressed the committee regarding a 2025 budget amendment. Discussion occurred regarding the wording of the City Ordinance versus State Statutes and publishing budget amendments. Any change to an Ordinance requires the approval of the Common Council. Following continued discussion, (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second recommended changing the wording of the Ordinance to match the State Statute regarding publishing budget amendments and sending it to the Common Council for approval and the motion passed. The second part of the discussion regarded budget amendments. Finance Director Ley stated the City of Merrill, as past practice, borrows after completing capital projects, while other municipalities borrow before projects using estimates. Any extra money would be applied to a specific capital project or used to pay down the debt. FD Ley and City Administrator Akey will provide more information regarding this issue at a future meeting. The packet included ten items carried over from 2024. (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to approve the ten budget amendment requests and send them to the Common Council and the motion passed.

V. Monthly Reports

1. **Monthly Report - Mayor Hass -** In the packet. There were no questions.

2. **Monthly Report - City Administrator Akey -** In the packet. There were no additional questions.

3. **Monthly Report - Finance Director Ley -** In the packet. Questions were asked and answered.

4. **Monthly Report - City Attorney Hayden -** In the packet. No additional questions.

5. **Monthly Report - City Clerk Anderson-Malm -** In the packet. There were no additional questions.

6. **Monthly Report - Municipal Court -** In the packet. There were no questions.

7. **Consider placing monthly reports on file -** (D3 Alderperson Meyer/D4 Alderperson Fermanich) Motion/second to place the monthly reports on file. The motion passed.

VI. **Public Comment** There was no public comment.

VII. **Date and Time of Next Meeting - Tuesday, April 29th at 6:00 pm**

VIII. **Closed Session** Chair M. Caylor read the closed session language (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to enter into a closed session and the motion passed on a 3/0 roll call vote. The committee entered into a closed session at 6:24 pm with the following present in addition to the committee: Mayor Hass, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm. City Clerk Anderson-Malm recorded the minutes without objection. It was decided the third item would be moved to the second spot without objection.

1. **Consider approving the minutes from the previous closed sessions - January 28th and February 25th -** (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the previous closed session minutes. The motion passed.

2. **The Committee may convene in closed session pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to conduct the annual performance evaluation for the City Administrator. -** This closed session item was discussed last. Finance Director Ley was not included in this closed session item. The committee reviewed evaluation forms and conducted the annual performance evaluation for City Administrator Akey.

3. **The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to review the proposals received for outside counsel.**

- The committee discussed this item as the second item in closed session. The committee reviewed the proposals received for outside counsel services. Information was provided at the meeting.

IX. Reconvene in Open Session

1. **The Committee may reconvene in open session for potential action on the closed session item. -** (D2 Alderperson M. Caylor/D4 Alderperson Fermanich) motion/second to reconvene in open session and the motion passed. The committee reconvened in open session at 6:54 pm. D2 Alderperson M. Caylor stated that City Administrator Akey received a positive evaluation.

X. Adjournment (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting was adjourned at 6:55 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, MARCH 26, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM

I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm
Present: Mayor Hass, D6 Alderperson Rick, D1 Alderperson Caylor, D8 Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, Street Superintendent Dustin Bonack, Building/Zoning Administrator Darin Pagel, City Clerk Anderson-Malm, Nicholas Long (remote), Merrill Community Media
Excused: City Attorney Thomas Hayden, Utility Superintendent Gabe Steinagel

II. **Consider approving minutes from the previous meeting**

1. **Minutes from the February 26th meeting -** (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to approve the minutes. The motion passed.

III. **Water and Sewer Agenda Items**

1. **Discuss and approve the Water & Sewer Vouchers -** (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve the Water and Sewer vouchers. The motion passed.
2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel -** The report was included in the packet. There were no questions.

IV. **Street Department Agenda Items**

1. **Discuss and approve the Street Department Vouchers -** (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to approve the Street Department vouchers. D6 Alderperson Rick questioned purchasing salt in February or March. Street Superintendent Bonack stated the lack of storage, so salt is purchased as needed. Following that brief discussion, the motion passed.

V. **General Agenda Items for Consideration**

1. **Discuss and consider the invoice for snow removal at 303 Blaine St. -** Street Superintendent Bonack explained the situation to the committee regarding the invoice for shoveling. Nicholas Long was remote and was given privileges to respond to the committee. Following a discussion, (D6 Alderperson Rick/D8 Alderperson Rutkowski) motioned/seconded to revise the invoice to $150.00 for a one-time reduction. The motion passed.
2. **Review and approve the updated Street Opening permit. -** Street Superintendent Bonack explained the updates to the Street Opening permit. Following a brief discussion, (D8 Alderperson Rutkowski/D1 Alderperson A.

Caylor) motioned/seconded to approve the updated Street Opening permit and forward it to Council. The motion passed.

VI. **Monthly Reports**

1. **Monthly Report - Building Inspector/Zoning Administrator Pagel -** The report was in the packet. There were no questions.
2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -** The report was in the packet. CA/PWD/CE Akey provided additional information regarding an item on his report and answered questions.
3. **Monthly Report - Street Superintendent Bonack -** The report was included in the packet. SS Bonack answered questions from the committee regarding plowing.
4. **Monthly Report - Street & Weed Commissioner Liberty -** The report was included in the packet. There were no questions.
5. **Consider placing monthly reports on file -** (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to place the monthly reports on file. The motion passed.

VII. **Date and Time of Next Meeting - Wednesday, April 30th at 5:15 pm**

VIII. **Public Comment** There was no public comment.

IX. **Adjournment** (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting was adjourned at 5:25 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting

CITY OF MERRILL
PARKS AND RECREATION COMMISSION
WEDNESDAY, APRIL 2, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM

I. Call to Order Roll Call:
Present: Gulke, Krueger, Novitch, Tabor, Osness, D8 Alderperson Rutkowski
Present Not Voting: Parks Director Dan Wendorf
Excused: Erid Malm
Absent:
Chairperson Novitch called the meeting to order at 4:15 p.m. and welcomed everyone to the April Parks & Recreation Commission Meeting.

II. Consider approving minutes from the previous meeting

1. **March 2025 Minutes -** (Osness/ Krueger) The motion Passed.

III. Approval of Claims

1. **March 2025 Claims -** Gulke asked what Black Squirrel Scurry socks charge was for. Wendorf stated they are registration gifts for people signing up for the Black Squirrel Scurry Triathlon and that fund is a non-lapsing which is funded completely by sponsorships.

   (Osness/D8 Alderperson Rutkowski) The motion Passed.

IV. General Agenda Items for Consideration

1. **Review and potentially approve Resolution of Support for the Knowles-Nelson Stewardship Grant Program -** Wendorf informed the Commission that this is a resolution of support that was initiated by the Ice Age Trail Alliance and fits very well with our department and city because we have been the fortunate recipients of almost a dozen Knowles-Nelson Stewardship grants over the past 20+ years. This grant has helped fund such projects as phase 1 & 2 of the River Bend Trail, the entire development of Prairie Trails, MARC trail extension and connection with Council Grounds, Riverside Park restrooms and boat landing, to name a few. Wendorf stated that the state has recently discussed the potential of not funding the Knowles-Nelson Stewardship grant program and many governmental entities and user groups are going on record to support the continuation of this funding source.

   (Krueger/ Tabor) The motion Passed.

2. **Review and potentially approve Resolution of Support to WisDOT for the addition of six-foot pedestrian/bike lane(s) on State Highway 107 from Merrill to Tomahawk -** Wendorf began the discussion by saying this was generated by the River District Development Foundation to hopefully have the city go on record supporting pedestrian (and vehicular) improvements to Hwy

107 from Merrill to Tomahawk. The WisDOT is potentially looking at 107 improvements in 2026 (supposedly from Wilderness Dr to Tomahawk) and their current plan didn't call for any paved shoulder work to accommodate pedestrian travel. Wendorf stated he hoped that WisDOT would consider road improvements for the entirety of 107 from Merrill to Tomahawk and include 6 foot paved shoulders on both sides of the road to allow for safer vehicular and pedestrian travel all the way. This also would help in completing the State of Wisconsin State Trail Segment 18 of their State Trail Plan which is a connection from Tomahawk to Merrill (extension of the Bearskin/Hiawatha State Trail to Merrill). This connects Minocqua to Merrill and gets one step closer to connecting the Bearskin/Hiawatha State Trail to the Mountain Bay State Trail.

(D8 Alderperson Rutkowski/ Osness) The motion Passed.

3. **Potentially discuss and reconsider 4th of July (Mobile) Food Vendors -** Novitch began the discussion by saying this item was already discussed back in August of 2024 and a decision was rendered but the item was asked to be put back on for reconsideration. Wendorf stated that there was some negative feedback from one local vendor after the August decision but he spoke personally with that vendor who understood and was good with it. Wendorf also stated that there was another vendor who reached out in January asking about being a vendor and he informed them of the policy not allowing mobile food vendors. This vendor then contacted the Mayor. Wendorf met with the Mayor and Administrator and was asked to bring this to the Commission for potential reconsideration. Novitch said it is the Commission's decision as to whether they would like to re-open discussion and reconsider or simply move on. *Rutkowski motioned to re-open discussion, seconded by Krueger - carried unanimously.* Gulke began the discussion by saying at the time he was in favor of finding a way to have mobile food vendors and still supports that if it can be controlled in the right way through a process. Rutkowski said she is not opposed to allowing but would like to see a City Employee there to ensure that things go accordingly. Gulke questioned if this was just for Independence Day Fireworks or should we consider this for other park functions. Wendorf stated that this discussion today is specifically for fireworks celebration but we should take this time to develop policy for other parks. Gulke asked if this is something that we can experiment with and revise or reconsider in the future after we have some experience with it. Wendorf stated that we can definitely adjust whatever policy we come up with at any time in the future to make things better for the users and for us. Krueger stated that there should be a designated area that these food vendors go and that they typically do not show up until around 4:00 to begin prepping. There was additional discussion related to if we approve where do we go from here. Wendorf stated that this was simply to decide to allow or not to allow and if decided to allow then we would have to devise a policy at a future meeting to follow for year one.

(Krueger/ Gulke) The motion Passed.

This will be on the May Meeting agenda - Wendorf will bring draft policy for the Commission to review.

4. **Continued discussion and potential approval of Special Event Permit -** Wendorf summarized the final edits as requested by the Commission in the document and there were no questions or further edits brought forth.

   (D8 Alderperson Rutkowski/ Tabor) The motion Passed.

V. Monthly Reports

1. **April 2025 Director's Report -** Wendorf summarized the board report and asked if there were any questions. There were none.

VI. Date and Time of Next Meeting

1. **The next regularly schedule meeting is Wednesday, May 7th, 2025 at 4:15 p.m. at the Merrill City Hall Council Chambers -** There were several Commissioners who indicated they were not able to attend the May meeting. Novitch suggested waiting to hear back from the missing member of tonights meeting to see if we would have a quorum and notify everyone of that information. For the time being we'll plan on meeting May 7th as scheduled as long as we have enough members.

VII. Public Comment There was no public comment.

VIII. Adjournment (Osness/ Gulke) The motion Passed.
Meeting adjourned at 5:00 p.m.

CITY OF MERRILL
FAIRGROUNDS COMMITTEE
THURSDAY, APRIL 3, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM

I. Call to Order Mayor Hass called the meeting to order at 6:05 pm after a quorum was established.
Present: Mayor Hass, D2 Alderperson M. Caylor(arrived at 6:09), D1 Alderperson A. Caylor, D5 Alderperson Holdorf (remote), Fair Rep Brad Becker (arrived at 6:10), Rodeo Rep Bryan Bloch
Present Not Voting: Social Media Specialist/Fairgrounds Coordinator Hallie Savall, City Clerk Anderson-Malm, Nathan Meyer, Cindi Christiansen, Sue Kunkel, Merrill Community Media
Excused: Rodeo rep George Henrichs, City Administrator/Public Works Director/City Engineer Rod Akey, City Attorney Thomas Hayden
Absent: Becky Meyer

II. Consider approving minutes from the previous meeting

1. **February 13th and 20th meeting minutes -** (D1 Alderperson A. Caylor/Mayor Hass) motion/second to approve the minutes. The motion passed.

III. General Agenda Items for Consideration

1. **Fair Update -** Fair Rep Becker updated the committee. All is going as planned. There are more vendors attending this year.
2. **Rodeo Update -** Rodeo Rep Bloch updated the committee. The Rodeo will be on June 6, 7 and 8th. All is going as planned.
3. **Permanent Vendor Update -** Permanent Vendor Rep Meyer was absent so no update was given.
4. **Calendar of Events -** The calendar was in the packet. Mayor Hass commented on how the grounds and Expo Center are being used.
5. **Discuss and consider the Expo Center kitchen rental fee for future events. -** Fairgrounds Coordinator Savall provided information regarding the Expo Center kitchen rental for future events. She is waiting for a flow-chart from the Health Department outlining specifics regarding licenses for selling/providing food to the public. Following the discussion, (Mayor Hass/D5 Alderperson Holdorf) motioned/seconded to charge $50.00 for the kitchen rental but keep the security deposit of $500.00 to rent the Expo building. The motion passed.
6. **Discuss and consider green space at the Fairgrounds during the fair. -** Fair Rep Becker stated that in order for the Lincoln County Fair to continue to be successful, more vendors are needed. His suggestion is to modify

how/where vendors could be placed on the grounds. The space that is in question is between the permanent stands of St. John's and St. Francis. Comments were made by committee members regarding the lack of space for people to get past and through that area if two vendors are placed there, setting up vendors by the grandstand and taking away that seating for people while eating. Following further discussion, (D2 Alderperson M. Caylor/D1 Alderperson A. Caylor) motioned/seconded to table. The motion passed.

IV. Monthly Reports

1. **Monthly Report - Fairgrounds Coordinator Savall -** The report was in the packet. FGC Savall mentioned all is going well for the Food Truck-a-palooza.
2. **Consider placing monthly reports on file -** (D1 Alderperson A. Caylor/D2 Alderperson M. Caylor) motion/second to place the report on file. The motion passed.

V. Public Comment Cindi Christinsen - Lincoln County Fair Administrator - spoke on the tabled motion for green space. She stated the LC Fair is the largest County event and businesses and non-profits make money during that event. She was hoping for cooperation.

Nathan Meyer - 208 E 4th St - Fair Association - spoke regarding the lack of green space. He mentioned food vendors need to be 100 ft away from livestock. He said he was disappointed in the item being tabled and wants this to be worked out.

VI. Date and Time of Next Meeting - Thursday, May 1st at 6:00 pm

VII. Adjournment (D2 Alderperson M. Caylor/D1 Alderperson A. Caylor) motion/second to adjourn. The motion passed. The meeting was adjourned at 6:30 pm.

Minutes submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

RESOLUTION NO.______________

A RESOLUTION IN SUPPORT OF REAUTHORIZATION OF STATE FUNDING FOR KNOWLES-NELSON STEWARDSHIP PROGRAM

WHEREAS, the Wisconsin Legislature created the Knowles-Nelson Stewardship Program in 1989 to preserve valuable natural areas and wildlife habitat, protect water quality and fisheries, and expand opportunities for outdoor recreation. Per Ch. 23 .09 l 5(2c)(d), Wis. Stats.; and

WHEREAS, the Knowles-Nelson Stewardship Program is set to expire in 2025 and the program has supported land acquisition and capital development by the Wisconsin Department of Natural Resources (WDNR), local governments, and nonprofit conservation organizations to preserve valuable natural areas and wildlife habitat, protect water quality and expand outdoor recreation for public benefit around the state; and

WHEREAS, the City of Merrill has directly benefited over the years having received numerous Knowles-Nelson Stewardship grants; and

WHEREAS, the City of Merrill is a designated Ice Age Trail Community, which understands the importance of the Ice Age National Scenic Trail in driving visitation to its community and supports efforts to complete the Trail which will require Stewardship funding; and

WHEREAS, the Merrill Common Council considers the Knowles-Nelson Stewardship Program a valuable tool to preserve and restore natural areas, wildlife habitat, and water quality while supporting the development of public nature-based outdoor recreation opportunities that promote economic development and enhance quality of life, including the Ice Age National Scenic Trail; and

WHEREAS, it is the intent of the City of Merrill to express its support of the reauthorization of the Knowles-Nelson Stewardship Program in 2025 with sufficient funding allocated to fund projects over the next 10 years to our State Legislators and the Governor.

NOW THEREFORE, BE IT RESOLVED, that the Merrill Common Council does hereby express to the Wisconsin Legislature and Governor our full support for the reauthorization of the Knowles-Nelson Stewardship Program and request that sufficient funding be allocated to support projects over the next for 10-year period.

BE IT FURTHER RESOLVED, that the Merrill Common Council directs that the City Clerk forward a copy of this resolution to the offices of each of our State Legislators and the Office of the Governor.

Recommended by:

Moved: ___________________________

Passed: ___________________________

CITY OF MERRILL, WISCONSIN

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Steve Hass
Mayor

____
Lori Anderson-Malm
City Clerk

RESOLUTION NO. ________

A RESOLUTION SUPPORTING IMPROVEMENTS TO HIGHWAY 107

WHEREAS, the City of Merrill and surrounding area are blessed with the River Bend Trail, an amenity that has provided, and will provide for generations to come, a healthy, wholesome and economical recreational asset; and,

WHEREAS, physical improvements to Highway 107, specifically, an expanded, paved highway "shoulder area" would benefit bicyclists and pedestrians by increasing safety, improving traffic flow, enhancing user comfort, all to the benefit of the cycling and general pedestrian population; as well as boosting local economies and connecting Northwoods communities through increased Trail usage;

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MERRILL, WISCONSIN COMMON COUNCIL on this 8th day of April 2025, does hereby go on record as supporting a paved expansion of the shoulder area of Highway 107, specifically from Merrill to Tomahawk, allowing safe pedestrian walking, hiking and biking opportunities along scenic State Highway 107.

Recommended by:

Moved: ____________________________

Passed: ____________________________

CITY OF MERRILL, WISCONSIN

____

Steve J. Hass
Mayor

____

Lori Anderson-Malm
City Clerk