

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, APRIL 30, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm.
Present: Mayor Hass, D6 Alderperson Rick, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, Street Superintendent Dustin Bonack, Building/Zoning Administrator Darin Pagel, IT Manager Brown, Merrill Community Media
Excused: City Attorney Thomas Hayden, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the March 27th meeting** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
- III. **Water and Sewer Agenda Items**
 1. **Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson Caylor/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
 2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - US Steinagel was excused. His report was included in the packet; there were no questions.
- IV. **Street Department Agenda Items**
 1. **Discuss and approve the Street Department Vouchers** - (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second approve. The motion passed.
- V. **General Agenda Items for Consideration**
 1. **Discuss and consider a reduction of the invoice for snow removal at 208 N Ohio Street.** - SS Bonack updated the committee and answered questions regarding the dates of the inspections. Stating past practice, (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to reduce the snow shoveling invoice at 208 N Ohio St by 50% for a one-time reduction. The motion passed.
 2. **Discuss and consider a street use permit for Golden Harvest Market, to close Pearl Street from Main Street to Thielman Street, for a customer appreciation event, if the appropriate paperwork has been received and provided to the committee.** - (D8 Alderperson Rutkowski/D1 Alderperson Caylor) motion/second approve. The motion passed.
- VI. **Monthly Reports**
 1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** -

2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**
5. **Consider placing monthly reports on file -** All reports were included in the packet. (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to approve. The motion passed.

VII. Date and Time of Next Meeting - Wednesday, May 28th at 5:15 pm

VIII. Public Comment There was no public comment.

IX. Adjournment (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second adjourn. The motion passed. The meeting adjourned at 5:24 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting