

**CITY OF MERRILL  
BOARD OF REVIEW  
WEDNESDAY, MAY 7, 2025 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    3:30 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 3:30 pm.  
Present and voting: Mayor Hass, D5 Alderperson Fermanich, D1 Alderperson A. Caylor, D3 Alderperson Meyer, D8 Alderperson Rutkowski, City Clerk Anderson-Malm  
Others present: City Assessor Kitt Koski
- II. **Agenda Items**
  1. **Roll Call - City Clerk Anderson-Malm** - Roll call was taken with all 6 members present.
  2. **Opening Comments - Mayor Hass** - Mayor Hass gave opening comments and stated a number of citizens met with the City Assessor to discuss their assessments before the Board of Review.
  3. **Consider placing the minutes from October 14, 2024 on file** - (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to place the October 14th minutes on file. The motion passed.
  4. **Mandatory Training Requirements - verify at least one member has met the requirements** - City Clerk Anderson-Malm stated she met the requirements and the affidavit was included in the packet.
  5. **Acknowledge the policy regarding the procedures for a waiver of the Board of Review hearing requests.** - City Clerk Anderson-Malm stated the policy was included in the packet and is still in effect.
  6. **Acknowledge a policy regarding the procedures for sworn telephone testimony requests and sworn written testimony requests.** - City Clerk Anderson-Malm stated the policy was included in the packet and the policy is still in effect.
  7. **Receipt of the Assessment Roll from the Assessor.** - The assessment roll was given to City Clerk Anderson-Malm by the City Assessor and will be available for review in the City Clerk's office following the meeting.
- III. **Public Comment** There was no public comment.
- IV. **Open the Board of Review Hearings**
  1. **Administer Oaths for the person/business testifying and the City Assessor, then proceed with the hearing(s) starting at 4:00 pm.**  
- Assessor Koski spoke to the Board regarding the assessment. He stated he expected citizens to be at the hearing but did mention he spoke with citizens in the fall after the tax bills were received. He also stated net new growth was about \$9 million with \$4.2 million in new residential construction and \$4.3 million in new commercial construction. The apartment complexes are

considered commercial construction.

Following a brief discussion, (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to open the public hearing. The motion passed. The public hearing started at 3:33 pm. The board paused the meeting at 3:39 pm due to no citizen/business attending the public hearing. D1 Alderperson A. Caylor left the meeting at 4:00 pm for a previous commitment.

**V. Close the Board of Review Hearings** (D3 Alderperson Meyer/D5 Alderperson Fermanich) motion/second to close the Board of Review public hearing. The motion passed. The Board of Review hearing closed at 5:30 pm.

**VI. Adjournment** (D3 Alderperson Meyer/D5 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting adjourned at 5:31 pm.

Minutes recorded and published by City Clerk Anderson-Malm