



CITY OF MERRILL

COMMON COUNCIL

AGENDA • TUESDAY, MAY 13, 2025

Regular Meeting

City Hall Council Chambers

6:30 PM

To attend remotely call 631-621-8164 PIN 129 064 580 #

I. Call to Order

II. Invocation - Pastor Bob Smallman

III. Pledge of Allegiance

IV. Roll Call

V. Common Council Meeting Expectations

The City of Merrill respects the role of our elected officials. Alderpersons and Department Heads are committed to working in collaboration to provide our citizens with the best decision-making for our city's future. This meeting is a formal event and professional conduct is the expectation of all in attendance.

VI. Public Comment

VII. Minutes from Previous Meeting

1. Consider placing the minutes from the April 8th and April 22nd meetings on file.

VIII. Revenue and Expense Reports

1. Consider the April 2025 Revenue and Expense Report

IX. General Agenda Items for Consideration

1. Employee Recognition:
Marci L. Rankin - 10 years - Police Department
2. Discuss and consider the Fair Association donating money to the City of Merrill for fairgrounds improvements. This is being brought directly to the Common Council.

X. Tourism Commission

1. Tourism Report - 2024
2. Tourism Room Tax - SL304 for 2024

XI. Health & Safety

1. Consider a temporary Class "B" beer license for the Merrill Eagles on May 17, 2025 at the Merrill Fairgrounds Eagles Beer Stand, 2001 E 2nd St from 11:00 am - 8:00 pm in conjunction with Merrill's Food Truck-a-palooza. The Health & Safety Committee recommends approval.
2. Consider a temporary Class "B" beer license for the Merrill Special Olympics Booster Club on May 17, 2025, at the Merrill Fairgrounds (tent located by the red bathrooms), 2001 E 2nd St from 11:00 am 8:00 pm in conjunction with Merrill's Food Truck-a-palooza. The Health & Safety Committee recommends approval with the revised end time of 8:00 pm.

XII. Acknowledge Committee Reports

1. Acknowledge the following committee reports: Merrill Enrichment Center, TB Scott Library Endowment Fund, Merrill Housing Authority, TB Scott Library Board, Personnel & Finance, Airport Commission, Historic Preservation, Marketing & Communications, Transit Commission, Committee of the Whole, Health & Safety, Board of Public Works, Redevelopment Authority, Park & Recreation Commission, and the Board of Review.

XIII. Ordinances

1. An Ordinance amending Chapter 18, Article II, Section 18-21 City Budget. The Personnel & Finance Committee recommends approval.

XIV. Resolutions

1. A Resolution honoring Jon L. Leiskau for his extended service and great contribution to the City of Merrill.
2. A Resolution honoring E. Kay Andrews for her long-time service to the City of Merrill.

XV. Mayor's Communications

XVI. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
COMMON COUNCIL
TUESDAY, APRIL 8, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:30 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:30 p.m.
D1 Alderperson A. Caylor, D2 Alderperson M. Caylor, D3 Alderperson Meyer, D4 Alderperson Fermanich, D5 Alderperson Holdorf, D6 Alderperson Rick, D7 Alderperson Weix Jr., D8 Alderperson Rutkowski
Present: City Administrator Akey, Building Inspector/Zoning Administrator Pagel, Enrichment Center Director Mrachek (remote), Finance Director Ley, Fire Chief Klug, Library Director Ollhoff, Parks & Recreation Director Wendorf, Police Chief Bennett, Street Superintendent Bonack, Transit Director Brummond (remote), Utility Operations Manager Steinagel, City Attorney Hayden, City Clerk Anderson-Malm, Pastor Justin Smoot, Jay Schleuter, John Geiss, Merrill Community Media.
- II. **Invocation - Pastor Justin Smoot - Our Saviors Lutheran Church**
- III. **Pledge of Allegiance**
- IV. **Roll Call** Roll call was taken. All eight Alderpeople were in attendance.
- V. **Common Council Meeting Expectations**
- VI. **Public Comment** There was no public comment.
- VII. **Minutes from Previous Meeting**
 1. **Consider placing the minutes from the March 11th meeting on file - (D3 Alderperson Meyer/D7 Alderperson Weix Jr.)** The motion passed.
- VIII. **Revenue and Expense Reports**
 1. **Discuss and consider the March Revenue ad Expense Report - (D2 Alderperson M. Caylor/D3 Alderperson Meyer)** The motion passed.
- IX. **General Agenda Items for Consideration**
 1. **Employee Recognition:**
Brad Wirt - Merrill Water Utility - 10 years - Brad Wirt was recognized for his service to the City.
 2. **Information regarding the memorandum of understanding regarding Geiss, Inc. connection of sewer mains and related issues - City Administrator/City Engineer/Board of Public Works Director - Akey -** City Administrator Akey presented the MOU regarding Geiss Inc and the City of Merrill and answered questions from the council. Following a brief discussion, (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motioned/seconded to approve the MOU as presented. The motion passed.
- X. **Board of Public Works**

1. **Discuss and consider the updated Street Opening permit. The Board of Public Works recommends approval.** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.

XI. Fairgrounds Committee

1. **Discuss and consider the Expo Center kitchen rental fee for future events. The Fairgrounds Committee recommends approval.** - (D7 Alderperson Weix Jr./D5 Alderperson Holdorf) Motion/second to approve. For clarification, the motion from the Fairgrounds Committee was to charge \$50.00 for the kitchen rental but keep the security deposit of \$500.00 to rent the Expo building. Following discussion, the motion passed.

XII. Health & Safety

1. **Discuss and consider a temporary class B beer license for the Lincoln County Rodeo Association at the Merrill Fairgrounds, 2001 E 2nd Street on June 6, 7, 8, 2025 in conjunction with the Wisconsin River Pro Rodeo. The Health & Safety Committee recommends approval.** - (D6 Alderperson Rick/D7 Alderperson Weix Jr.) Motion/second to approve. The motion passed.
2. **Discuss and consider a temporary class B beer license for the Lincoln County Fair Association at the Merrill Fairgrounds, 2001 E 2nd St, on August 6, 7, 8, 9, and 10, 2025, from 12:00 pm - 12:00 am, in conjunction with the Lincoln County Fair. The Health & Safety Committee recommends approval.** - (D6 Alderperson Rick/D5 Alderperson Holdorf) Motion/second to approve. The motion passed. D3 Alderperson Meyer abstained.

XIII. Ordinances

1. **An Ordinance amending Chapter 18, Article II, Section 18-22 Changes in Budget** - City Attorney Hayden read the Ordinance (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to suspend the rules and give the ordinance the second and third readings by title only. City Attorney Hayden gave the Ordinance the second and third readings by title only. (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to adopt the ordinance. The motion passed on an 8/0 roll call vote.

XIV. Personnel & Finance

1. **Discuss and consider ten budget amendment requests. The Personnel & Finance Committee recommends approval.** - (D3 Alderperson Meyer/D2 Alderperson M. Caylor) Motion/second to approve as presented. The motion passed.

XV. Acknowledge Committee Reports

1. **Consider acknowledging the following committee reports: Transit Commission, Library Board, Endowment Fund Committee, Airport Commission, Marketing & Communications, Enrichment Center, Health**

& Safety, Personnel & Finance, Board of Public Works, Parks & Recreation Commission, and Fairgrounds Committee. - (D1 Alderperson A. Caylor/D6 Alderperson Rick) Motion/second to acknowledge the reports. The motion passed.

XVI. Resolutions

1. **A Resolution in support of reauthorization of state funding for the Knowles-Nelson Stewardship Program.** - City Attorney Hayden read the following Resolution:

A RESOLUTION IN SUPPORT OF REAUTHORIZATION OF STATE FUNDING FOR KNOWLES-NELSON STEWARDSHIP PROGRAM

WHEREAS, the Wisconsin Legislature created the Knowles-Nelson Stewardship Program in 1989 to preserve valuable natural areas and wildlife habitat, protect water quality and fisheries, and expand opportunities for outdoor recreation. Per Ch. 23 .09 I 5(2c)(d), Wis. Stats.; and

WHEREAS, the Knowles-Nelson Stewardship Program is set to expire in 2025 and the program has supported land acquisition and capital development by the Wisconsin Department of Natural Resources (WDNR), local governments, and nonprofit conservation organizations to preserve valuable natural areas and wildlife habitat, protect water quality and expand outdoor recreation for public benefit around the state; and

WHEREAS, the City of Merrill has directly benefited over the years, having received numerous Knowles-Nelson Stewardship grants; and

WHEREAS, the City of Merrill is a designated Ice Age Trail Community, which understands the importance of the Ice Age National Scenic Trail in driving visitation to its community and supports efforts to complete the Trail, which will require stewardship funding; and

WHEREAS, the Merrill Common Council considers the Knowles-Nelson Stewardship Program a valuable tool to preserve and restore natural areas, wildlife habitat, and water quality while supporting the development of public nature-based outdoor recreation opportunities that promote economic development and enhance quality of life, including the Ice Age National Scenic Trail; and

WHEREAS, it is the intent of the City of Merrill to express its support of the reauthorization of the Knowles-Nelson Stewardship Program in 2025 with sufficient funding allocated to fund projects over the next 10 years to our State Legislators and the Governor.

NOW THEREFORE, BE IT RESOLVED, that the Merrill Common Council does hereby express to the Wisconsin Legislature and Governor our full support for the reauthorization of the Knowles-Nelson Stewardship Program and request that sufficient funding be allocated to support projects over the next 10-year period.

BE IT FURTHER RESOLVED, that the Merrill Common Council directs that the City Clerk forward a copy of this resolution to the offices of each of our State Legislators and the Office of the Governor.

(D7 Alderperson Weix/D3 Alderperson Meyer) motion/second to approve. The motion passed.

2. A Resolution supporting improvements to Highway 107 - City Attorney

Hayden read the following Resolution:

A RESOLUTION SUPPORTING IMPROVEMENTS TO HIGHWAY 107

WHEREAS, the City of Merrill and the surrounding area are blessed with the River Bend Trail, an amenity that has provided, and will provide for generations to come, a healthy, wholesome and economical recreational asset; and,

WHEREAS, physical improvements to Highway 107, specifically, an expanded, paved highway "shoulder area" would benefit bicyclists and pedestrians by increasing safety, improving traffic flow, enhancing user comfort, all to the benefit of the cycling and general pedestrian population, as well as boosting local economies and connecting Northwoods communities through increased Trail usage;

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MERRILL, WISCONSIN COMMON COUNCIL on this 8th day of April 2025, does hereby go on record as supporting a paved expansion of the shoulder area of Highway 107, specifically from Merrill to Tomahawk, allowing safe pedestrian walking, hiking and biking opportunities along scenic State Highway 107.

(D5 Alderperson Holdorf/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.

XVII. Mayor's Appointments (D3 Alderperson Meyer/D8 Alderperson Rutkowski)
Motion/second to approve. D3 Alderperson Meyer recommended Gene Bebel's name be corrected. D7 Alderperson Weix wanted to acknowledge Dan Novitch, Nancy Kwiesielewicz and Norm Hanson for their service. Mayor Hass stated they would be recognized, and an appreciation letter would be sent. The motion passed.

1. Discuss and consider the following Mayor's Appointments:

Trisha Kubichek to the Park and Recreation committee replacing Dan Novitch term to expire 5-1-2029

Mark Zulliger to the Police and Fire Commission replacing Norm Hanson term to expire 5-1-2030

Reappoint Mike Giesler to the Library Board term to expire 5-1-2028

Reappoint Sue Kunkel to the Transit Commission term to expire 5-1-2028

Reappoint Denise Ziech to the Transit Commission term to expire 5-1-2028

Appoint Brady Loos to the Transit Commission term to expire 5-1-2028

Reappoint Jeremy Thompson to the Zoning Board term to expire 5-1-2028

Reappoint Eric Dayton to the Zoning Board term to expire 5-1-2028

Reappoint Ryan Schwartzman to the Zoning Board term to expire 5-1-2028

Reappoint Dan Schneider to Community Development Committee term to expire 5-1-2028

Reappoint Chris Malm to the Community Development Committee term to expire 5-1-2028

Appoint Konnor Beyer to the Community Development Committee replacing Nancy Kwiesielewicz. Term to expire 5-1-2028

Reappoint Elizabeth McCrank to the Historic Preservation Committee term to expire 5-1-2028

Reappoint Sue Kunkel to the Tourism Commission term to expire 5-1-2026

Reappoint Sara Gilbert to the Tourism Commission term to expire 5-1-2026

Reappoint Gary Schwartz to the Tourism Commission term to expire 5-1-2026

Reappoint Jay Tlusty to the Enrichment Center committee term to expire 5-1-2026

Reappoint Carol Holz to the Enrichment Center committee term to expire 5-1-2026

Reappoint Elizabeth McCrank to the Enrichment Center committee term to expire 5-1-2026

Reappoint Sharon Harvey to the Enrichment Center committee term to expire 5-1-2026

Reappoint Gene Bebel to the Enrichment Center committee term to expire 5-1-2026

Reappoint Laura Bertagnoli to the Enrichment Center committee term to expire 5-1-2026

-

XVIII. Mayor's Communications Mayor Hass read the following communications:

April 12th - Stop by the Merrill Historical Society and see the new exhibit, Chatter from Left Field, celebrating Merrill Lady Cardinals and Merrill Rangers teams of the past. Mayor Hass will be throwing the first pitch on April 12th.

April 24th through April 26th - NFL draft will be in Green Bay. See the Chamber website for more information.

May 7th - the Board of Review will take place in the Council Chambers starting at 3:30 pm.

May 17th - the community-wide garage-sale event

May 17th - the 2nd Annual Food Truck-a-palooza will be held at the Fairgrounds

T. B. Scott Library events:

April 6th - April 12th is National Libraries week.

April 12th at 2:00 pm Learn how to use your iPhone and iPad
April 14th at noon Learn how to use your iPhone and iPad
State Park one-day passes are available
A seed library is at the library; stop in to see what it's all about!

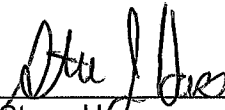
Merrill Enrichment Center events:

Check out their website and see the monthly flier with all the activities that happen there.

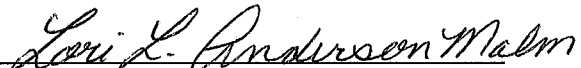
XIX. Adjournment (D3 Alderperson Meyer/D1 Alderperson A. Caylor) Motion/second to adjourn. The motion passed. The meeting was adjourned at 6:55 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website. <https://www.ci.merrill.wi.us>

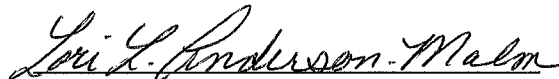


Steve Hass
Mayor



Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on April 16th, 2025.



Lori L. Anderson-Malm
City Clerk

**CITY OF MERRILL
COMMON COUNCIL
TUESDAY, APRIL 22, 2025 MINUTES
SPECIAL MEETING CITY HALL COUNCIL CHAMBERS 7:00 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 7:00 p.m.
Present: D1 Andrew Caylor, D2 Michael Caylor, D3 Nathan Meyer, D4 LaDonna Fermanich, D5 Landis Holdorf, D6 Mike Rick (remote), D7 Mark Weix Jr., D8 Rebecca Rutkowski, City Attorney Hayden, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm, Fire Chief Klug, Library Director Ollhoff, Merrill Community Media.
- II. Roll Call** Seven Alderpeople present; one remote.
- III. Public Comment** There was no public comment.
- IV. General Agenda Items for Consideration**
 - 1. Recommendation(s) from the earlier Committee of the Whole regarding the FBO Hangar sponsor-only memo** - City Clerk Anderson-Malm read the following: a recommendation to approve the sponsor only memo of \$484,659.18 for the FBO Hangar. The motion passed on an 8/1 voice vote. (D2 M. Caylor/D8 Rutkowski) motion/second to accept the recommendation. The motion passed on a 7/1 voice vote.
 - 2. Any action from the earlier Committee of the Whole Closed Session:**
 -
 - a. Recommendation(s) regarding hiring and compensation of outside counsel.** - City Clerk Anderson-Malm read the following: a recommendation to hire Van Der Wahl Law Firm as outside counsel. The motion passed on a 9/0 voice vote. (D1 A. Caylor/D4 Fermanich) motion/second to accept the recommendation. The motion passed on a 9/0 voice vote.
 - b. Recommendation(s) regarding MAPS coverage of City meetings, MAPS employees and compensation related thereto.** - City Clerk Anderson-Malm read the following: a recommendation to sever ties with MAPS effective at the end of the school year for coverage of City meetings, MAPS employees and compensation related thereto. The motion passed on a 4/3 voice vote. (D4 Fermanich/D8 Rutkowski) motion/second to accept the recommendation. The motion passed on a 5/2 voice vote with one Alderperson abstaining.
- V. Adjournment** (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting adjourned at 7:03 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk
The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website.
<https://www.ci.merrill.wi.us>



Date: May 7, 2025
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

April 2025 Revenues and Expense Summary Reports

The April 2025 summary revenue and expense report is attached. Our April month-end entries are in progress and figures will change as the month-end entries are recorded.

2025 General Fund Revenues

Since December 2024, the City has collected \$11,742,550 in taxes, which is roughly 85.2% of the total taxes due. Tax collections this year remain comparable to last year (\$12,078,194 collected, 83.7% of the total). The city will continue to collect taxes through June 30.

Other Revenues

We are 33% of the way through the year and have received 45.9% of budgeted general fund revenues. Many revenues, including state aids and seasonal programs, are received at different times during the year or once a year and variances are not a cause for concern. Significant revenues received this month include the city's quarterly transportation state aids of \$252,100.

2025 General Fund Expenses

Year-to-date General Fund expenses are \$4,320,600 which represents approximately 31.4% of the total budget. There are no major deviations from budget and no large purchase this month. The largest general fund expense in the month was payroll.

Capital Projects and Borrowing

Work continues on the city's 2025 capital projects (Fund 52, non-TID projects). As of 4/30/25 we've spent \$134,800 of the \$971,700 budgeted (13.9%). The city is working with Ehlers Financial Advisors again and has begun the initial steps of the borrowing process.

The General Fund borrowing timeline is dependent on the 2024 audit begin released; TID borrowing is dependent on the 2025 equalized values (August 2025).

Upcoming items this month include:

- 2024 Audit work and filing of the Municipal State Report.
- May Tax Settlement distributions to overlying taxation districts (5/15/25).
- Debt payment 6/1/25: 2024A Interest payment \$82,758.89 due to Ehlers Bond Trust Services.
- Capital budget preparations and 10 year capital planning.

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUES</u>					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,590,424.00	6,310.85	4,115,391.77	89.65	475,032.23
Intergovernmental	5,335,695.00	252,428.99	516,558.69	9.68	4,819,136.31
Licenses and Permits	42,570.00	11,380.00	12,440.00	29.22	30,130.00
Fines, Forfeits, & Pen.	101,000.00	9,595.77	51,743.05	51.23	49,256.95
Public Charges-Services	7,450.00	790.67	2,746.33	36.86	4,703.67
Miscellaneous Revenues	188,460.00	6,114.96	537,431.39	285.17	(348,971.39)
Other Financing Sources	290,000.00	0.00	0.00	0.00	290,000.00
TOTAL Non-Departmental	10,555,599.00	286,621.24	5,236,311.23	49.61	5,319,287.77
<u>Municipal Court</u>					
Intergov Charges (Misc.)	7,350.00	180.00	390.00	5.31	6,960.00
TOTAL Municipal Court	7,350.00	180.00	390.00	5.31	6,960.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	8,175.00	0.00	0.00	0.00	8,175.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	8,175.00	0.00	0.00	0.00	8,175.00
<u>Mayor</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	0.00	0.00	0.00	0.00	0.00
<u>City Admin./PW Director</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Admin./PW Director	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	262.80	0.00	(262.80)
TOTAL Elections - AVERAGED	0.00	0.00	262.80	0.00	(262.80)
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	2,500.00	2,161.69	5,102.27	204.09	(2,602.27)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	2,500.00	2,161.69	5,102.27	204.09	(2,602.27)
<u>City Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Over-Collected Taxes	0.00	0.00	0.00	0.00	0.00
<u>Police</u>					
Intergovernmental	8,200.00	0.00	2,416.74	29.47	5,783.26
Public Charges-Services	12,525.00	206.45	920.60	7.35	11,604.40
Intergov Charges (Misc.)	7,525.00	0.00	8,447.65	112.26	(922.65)
Miscellaneous Revenues	0.00	0.00	6,375.00	0.00	(6,375.00)
TOTAL Police	28,250.00	206.45	18,159.99	64.28	10,090.01
<u>Traffic Control</u>					
Miscellaneous Revenues	9,000.00	4,933.83	7,328.26	81.43	1,671.74
TOTAL Traffic Control	9,000.00	4,933.83	7,328.26	81.43	1,671.74
<u>Fire Protection</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	5,750.00	185.00	600.00	10.43	5,150.00
Intergov Charges (Misc.)	221,899.00	0.00	110,949.30	50.00	110,949.70
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	227,649.00	185.00	111,549.30	49.00	116,099.70
<u>Ambulance/EMS</u>					
Intergovernmental	1,266,888.00	86,454.62	283,758.35	22.40	983,129.65
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,266,888.00	86,454.62	283,758.35	22.40	983,129.65
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	38,000.00	2,150.00	17,185.50	45.23	20,814.50
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	38,000.00	2,150.00	17,185.50	45.23	20,814.50
<u>City Engineering</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Engineering	0.00	0.00	0.00	0.00	0.00
<u>Street Superintendent</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	0.00	0.00	0.00	0.00	0.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Operations Support (M&E)</u>					
Intergovernmental	310,225.00	19,029.48	95,101.62	30.66	215,123.38
Miscellaneous Revenues	<u>2,000.00</u>	<u>147.75</u>	<u>233.25</u>	<u>11.66</u>	<u>1,766.75</u>
TOTAL Operations Support (M&E)	312,225.00	19,177.23	95,334.87	30.53	216,890.13
<u>Roads</u>					
Intergovernmental	50,200.00	0.00	0.00	0.00	50,200.00
Licenses and Permits	1,600.00	0.00	0.00	0.00	1,600.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Roads	51,800.00	0.00	0.00	0.00	51,800.00
<u>Snow and Ice</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	<u>8,150.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>14.72</u>	<u>6,950.00</u>
TOTAL Snow and Ice	8,150.00	0.00	1,200.00	14.72	6,950.00
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00
<u>Airport</u>					
Public Charges-Services	22,500.00	840.00	15,030.66	66.80	7,469.34
Miscellaneous Revenues	<u>0.00</u>	<u>804.25</u>	<u>804.25</u>	<u>0.00</u>	<u>(804.25)</u>
TOTAL Airport	22,500.00	1,644.25	15,834.91	70.38	6,665.09
<u>Transit</u>					
Specials (Utility Rev.)	267,500.00	0.00	139,757.51	52.25	127,742.49
Intergovernmental	77,500.00	0.00	0.00	0.00	77,500.00
Public Charges-Services	107,250.00	8,744.40	32,417.60	30.23	74,832.40
Miscellaneous Revenues	<u>3,400.00</u>	<u>0.00</u>	<u>779.00</u>	<u>22.91</u>	<u>2,621.00</u>
TOTAL Transit	455,650.00	8,744.40	172,954.11	37.96	282,695.89

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Garbage Collection</u>					
Miscellaneous Revenues	1,000.00	74.25	394.97	39.50	605.03
TOTAL Garbage Collection	1,000.00	74.25	394.97	39.50	605.03
<u>Recycling</u>					
Intergovernmental	32,620.00	0.00	0.00	0.00	32,620.00
Miscellaneous Revenues	1,000.00	0.00	625.00	62.50	375.00
TOTAL Recycling	33,620.00	0.00	625.00	1.86	32,995.00
<u>Weed & Nuisance Control</u>					
Public Charges-Services	4,000.00	0.00	2,959.50	73.99	1,040.50
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	4,000.00	0.00	2,959.50	73.99	1,040.50
<u>MEC - Enrichment</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MEC - Enrichment	10,000.00	0.00	0.00	0.00	10,000.00
<u>Library</u>					
Intergovernmental	479,475.00	0.00	238,597.41	49.76	240,877.59
Public Charges-Services	2,500.00	214.69	977.39	39.10	1,522.61
Miscellaneous Revenues	2,500.00	3,350.00	27,233.93	89.36	(24,733.93)
TOTAL Library	484,475.00	3,564.69	266,808.73	55.07	217,666.27
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	26,500.00	0.00	6,495.13	24.51	20,004.87
Miscellaneous Revenues	0.00	25.00	505.94	0.00	(505.94)
TOTAL Parks	26,500.00	25.00	7,001.07	26.42	19,498.93
<u>Recreation Programs</u>					
Public Charges-Services	35,000.00	23.70	20,339.63	58.11	14,660.37
TOTAL Recreation Programs	35,000.00	23.70	20,339.63	58.11	14,660.37
<u>Community/Events</u>					
Public Charges-Services	0.00	0.00	150.00	0.00	(150.00)
TOTAL Community/Events	0.00	0.00	150.00	0.00	(150.00)
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,100.00	0.00	0.00	0.00	6,100.00
TOTAL Cable Franchise Adm	6,100.00	0.00	0.00	0.00	6,100.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MARC - Smith Center</u>					
Public Charges-Services	77,500.00	29,755.25	42,903.49	55.36	34,596.51
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MARC - Smith Center	77,500.00	29,755.25	42,903.49	55.36	34,596.51
<u>Aquatic Center</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	77,500.00	154.50	1,686.73	2.18	75,813.27
TOTAL Aquatic Center	77,500.00	154.50	1,686.73	2.18	75,813.27
TOTAL REVENUE	13,749,431.00	446,056.10	6,308,240.71	45.88	7,441,190.29
=====					
EXPENDITURES					
=====					
<u>Common Council</u>					
Personnel Services	36,870.00	2,098.66	8,193.09	22.22	28,676.91
Contractual Services	3,500.00	0.00	0.00	0.00	3,500.00
Supplies & Expenses	10,400.00	156.59	3,906.97	37.57	6,493.03
TOTAL Common Council	50,770.00	2,255.25	12,100.06	23.83	38,669.94
<u>Municipal Court</u>					
Personnel Services	102,288.00	7,832.09	31,286.49	30.59	71,001.51
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	32.20	1,573.96	41.42	2,226.04
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	7,252.00	0.00	6,477.00	89.31	775.00
TOTAL Municipal Court	114,340.00	7,864.29	39,337.45	34.40	75,002.55
<u>City Attorney</u>					
Personnel Services	217,116.00	16,646.58	66,676.58	30.71	150,439.42
Contractual Services	15,750.00	375.00	813.00	5.16	14,937.00
Supplies & Expenses	6,250.00	0.00	1,537.64	24.60	4,712.36
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	239,116.00	17,021.58	69,027.22	28.87	170,088.78
<u>Mayor</u>					
Personnel Services	26,913.00	2,070.20	8,216.96	30.53	18,696.04
Supplies & Expenses	1,150.00	0.00	65.00	5.65	1,085.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	28,063.00	2,070.20	8,281.96	29.51	19,781.04

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Admin./PW Director</u>					
Personnel Services	44,298.00	3,411.52	13,862.02	31.29	30,435.98
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Admin./PW Director	45,298.00	3,411.52	13,862.02	30.60	31,435.98
<u>Personnel - HR</u>					
Contractual Services	4,750.00	318.55	1,317.15	27.73	3,432.85
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	5,000.00	318.55	1,317.15	26.34	3,682.85
<u>City Clerk</u>					
Personnel Services	86,099.00	6,782.46	27,160.44	31.55	58,938.56
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	4,750.00	25.00	90.00	1.89	4,660.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	155.00	0.00	0.00	0.00	155.00
TOTAL City Clerk	91,004.00	6,807.46	27,250.44	29.94	63,753.56
<u>Clerk/Treasurer Staff</u>					
Personnel Services	189,599.00	10,465.54	45,113.06	23.79	144,485.94
Supplies & Expenses	2,000.00	172.27	620.12	31.01	1,379.88
TOTAL Clerk/Treasurer Staff	191,599.00	10,637.81	45,733.18	23.87	145,865.82
<u>Elections - AVERAGED</u>					
Personnel Services	15,510.00	8,745.88	17,199.63	110.89	(1,689.63)
Contractual Services	18,085.00	4,290.78	5,065.50	28.01	13,019.50
Supplies & Expenses	2,200.00	321.95	2,166.64	98.48	33.36
Technology	600.00	600.00	600.00	100.00	0.00
TOTAL Elections - AVERAGED	36,395.00	13,958.61	25,031.77	68.78	11,363.23
<u>Treasurer/Finance Dir.</u>					
Personnel Services	32,030.00	2,467.99	10,006.25	31.24	22,023.75
Contractual Services	6,750.00	183.85	649.21	9.62	6,100.79
Supplies & Expenses	30,400.00	5,396.28	7,827.87	25.75	22,572.13
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	69,180.00	8,048.12	18,483.33	26.72	50,696.67
<u>Information Technology</u>					
Personnel Services	68,135.00	4,652.98	18,617.08	27.32	49,517.92
Technology	117,079.00	17,686.30	46,642.63	39.84	70,436.37
TOTAL Information Technology	185,214.00	22,339.28	65,259.71	35.23	119,954.29

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Assessment of Property</u>					
Contractual Services	32,000.00	8,000.00	18,528.38	57.90	13,471.62
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Assessment of Property	32,050.00	8,000.00	18,528.38	57.81	13,521.62
<u>Independent Auditing</u>					
Contractual Services	23,970.00	914.14	12,270.74	51.19	11,699.26
Technology	1,672.00	1,806.00	1,806.00	108.01	(134.00)
TOTAL Independent Auditing	25,642.00	2,720.14	14,076.74	54.90	11,565.26
<u>City Maintenance</u>					
Personnel Services	135,554.00	10,298.33	41,067.76	30.30	94,486.24
Contractual Services	93,000.00	8,214.80	38,710.50	41.62	54,289.50
Supplies & Expenses	19,765.00	1,449.27	5,522.68	27.94	14,242.32
Capital Outlay	7,000.00	0.00	2,127.03	30.39	4,872.97
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	255,319.00	19,962.40	87,427.97	34.24	167,891.03
<u>City Maint-Library</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	0.00	0.00	0.00	0.00
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
<u>Livingston Building</u>					
Contractual Services	3,100.00	49.27	137.51	4.44	2,962.49
TOTAL Livingston Building	3,100.00	49.27	137.51	4.44	2,962.49
<u>Over-Collected Taxes</u>					
Supplies & Expenses	4,600.00	0.00	0.00	0.00	4,600.00
TOTAL Over-Collected Taxes	4,600.00	0.00	0.00	0.00	4,600.00
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	9,065.85	0.00	(9,065.85)
Fixed Charges	482,664.00	0.00	345,469.21	71.58	137,194.79
TOTAL Insurance/Employee	482,664.00	0.00	354,535.06	73.45	128,128.94
<u>Police</u>					
Personnel Services	2,881,378.00	193,232.93	820,843.40	28.49	2,060,534.60
Contractual Services	64,350.00	1,314.88	50,527.27	78.52	13,822.73
Supplies & Expenses	83,100.00	5,300.13	18,725.18	22.53	64,374.82
Fixed Charges	36,986.00	0.00	0.00	0.00	36,986.00
Capital Outlay	104,000.00	0.00	853.32	0.82	103,146.68
Technology	39,500.00	0.00	2,893.94	7.33	36,606.06
TOTAL Police	3,209,314.00	199,847.94	893,843.11	27.85	2,315,470.89

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Traffic Control</u>					
Personnel Services	11,183.00	687.19	2,737.14	24.48	8,445.86
Supplies & Expenses	15,758.00	278.50	896.44	5.69	14,861.56
TOTAL Traffic Control	26,941.00	965.69	3,633.58	13.49	23,307.42
<u>Fire Protection</u>					
Personnel Services	1,659,068.00	170,271.64	556,391.02	33.54	1,102,676.98
Contractual Services	27,379.00	2,636.15	7,098.68	25.93	20,280.32
Supplies & Expenses	73,230.00	16,516.98	35,188.30	48.05	38,041.70
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	15,750.00	826.36	1,239.54	7.87	14,510.46
TOTAL Fire Protection	1,775,427.00	190,251.13	599,917.54	33.79	1,175,509.46
<u>Ambulance/EMS</u>					
Personnel Services	1,123,300.00	81,573.49	345,681.31	30.77	777,618.69
Contractual Services	27,192.00	2,636.14	7,348.68	27.03	19,843.32
Supplies & Expenses	103,986.00	12,592.43	27,117.23	26.08	76,868.77
Technology	12,250.00	826.38	1,239.57	10.12	11,010.43
TOTAL Ambulance/EMS	1,266,728.00	97,628.44	381,386.79	30.11	885,341.21
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	116,213.00	9,154.53	36,637.03	31.53	79,575.97
Contractual Services	275.00	22.13	66.39	24.14	208.61
Supplies & Expenses	4,809.00	30.95	251.77	5.24	4,557.23
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	121,297.00	9,207.61	36,955.19	30.47	84,341.81
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00
<u>City Engineering</u>					
Personnel Services	20,620.00	1,500.36	6,301.06	30.56	14,318.94
Contractual Services	2,500.00	0.00	0.00	0.00	2,500.00
Supplies & Expenses	2,000.00	211.35	334.75	16.74	1,665.25
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL City Engineering	27,120.00	1,711.71	6,635.81	24.47	20,484.19
<u>Street Commissioner</u>					
Personnel Services	4,306.00	331.24	1,314.75	30.53	2,991.25
Contractual Services	250.00	22.13	66.39	26.56	183.61
Supplies & Expenses	1,070.00	0.00	0.00	0.00	1,070.00
TOTAL Street Commissioner	5,626.00	353.37	1,381.14	24.55	4,244.86

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Personnel Services	81,003.00	5,998.75	23,953.27	29.57	57,049.73
Supplies & Expenses	1,200.00	(127.67)	132.33	11.03	1,067.67
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	82,203.00	5,871.08	24,085.60	29.30	58,117.40
<u>Garage Maintenance</u>					
Personnel Services	1,013.00	0.00	0.00	0.00	1,013.00
Contractual Services	37,511.00	3,532.04	13,358.89	35.61	24,152.11
Supplies & Expenses	16,500.00	1,034.46	4,054.83	24.57	12,445.17
Capital Outlay	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Garage Maintenance	65,024.00	4,566.50	17,413.72	26.78	47,610.28
<u>Operations Support (M&E)</u>					
Personnel Services	211,895.00	13,267.03	51,026.20	24.08	160,868.80
Contractual Services	3,000.00	0.00	2,736.00	91.20	264.00
Supplies & Expenses	431,550.00	19,737.53	136,860.56	31.71	294,689.44
Technology	1,320.00	0.00	0.00	0.00	1,320.00
TOTAL Operations Support (M&E)	647,765.00	33,004.56	190,622.76	29.43	457,142.24
<u>Roads</u>					
Personnel Services	253,258.00	18,946.22	83,840.96	33.10	169,417.04
Supplies & Expenses	113,750.00	4,258.02	15,348.36	13.49	98,401.64
TOTAL Roads	367,008.00	23,204.24	99,189.32	27.03	267,818.68
<u>Street Cleaning</u>					
Personnel Services	77,330.00	4,988.48	21,664.67	28.02	55,665.33
Supplies & Expenses	3,900.00	0.00	1,751.95	44.92	2,148.05
TOTAL Street Cleaning	81,230.00	4,988.48	23,416.62	28.83	57,813.38
<u>Snow and Ice</u>					
Personnel Services	152,552.00	8,704.81	36,221.70	23.74	116,330.30
Contractual Services	1,750.00	0.00	1,000.00	57.14	750.00
Supplies & Expenses	72,100.00	5,287.00	29,110.74	40.38	42,989.26
TOTAL Snow and Ice	226,402.00	13,991.81	66,332.44	29.30	160,069.56
<u>Stormwater Maintenance</u>					
Personnel Services	33,834.00	2,346.75	9,432.02	27.88	24,401.98
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	43,000.00	24,250.03	24,250.03	56.40	18,749.97
TOTAL Stormwater Maintenance	78,834.00	26,596.78	33,682.05	42.73	45,151.95
<u>Street Painting-Marking</u>					
Personnel Services	17,868.00	1,053.76	4,197.22	23.49	13,670.78
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	37,868.00	1,053.76	4,197.22	11.08	33,670.78

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Leave Expenses</u>					
Personnel Services	90,800.00	14,225.90	56,314.38	62.02	34,485.62
TOTAL Street Leave Expenses	90,800.00	14,225.90	56,314.38	62.02	34,485.62
<u>Street Lighting</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	168,674.00	17,333.85	44,982.71	26.67	123,691.29
TOTAL Street Lighting	168,674.00	17,333.85	44,982.71	26.67	123,691.29
<u>Stormwater Plan/Const.</u>					
Contractual Services	4,000.00	0.00	1,500.00	37.50	2,500.00
TOTAL Stormwater Plan/Const.	4,000.00	0.00	1,500.00	37.50	2,500.00
<u>Airport</u>					
Personnel Services	0.00	23.64	246.65	0.00	(246.65)
Contractual Services	120,677.00	14,302.98	39,766.39	32.95	80,910.61
Supplies & Expenses	22,825.00	752.00	4,895.70	21.45	17,929.30
TOTAL Airport	143,502.00	15,078.62	44,908.74	31.29	98,593.26
<u>Transit</u>					
Personnel Services	437,355.00	31,150.29	128,033.03	29.27	309,321.97
Contractual Services	4,500.00	375.20	1,360.45	30.23	3,139.55
Supplies & Expenses	89,100.00	2,612.38	13,825.29	15.52	75,274.71
Fixed Charges	33,428.00	0.00	21,479.81	64.26	11,948.19
Technology	5,500.00	154.89	3,231.37	58.75	2,268.63
TOTAL Transit	569,883.00	34,292.76	167,929.95	29.47	401,953.05
<u>Garbage Collection</u>					
Personnel Services	69,894.00	5,130.11	20,369.22	29.14	49,524.78
Supplies & Expenses	132,950.00	13,376.29	38,046.37	28.62	94,903.63
Capital Outlay	50,000.00	3,113.77	15,326.95	30.65	34,673.05
TOTAL Garbage Collection	252,844.00	21,620.17	73,742.54	29.17	179,101.46
<u>Recycling</u>					
Personnel Services	89,164.00	5,809.31	25,220.31	28.29	63,943.69
Supplies & Expenses	141,550.00	3,272.00	29,461.58	20.81	112,088.42
Capital Outlay	11,500.00	0.00	0.00	0.00	11,500.00
TOTAL Recycling	242,214.00	9,081.31	54,681.89	22.58	187,532.11
<u>Weed & Nuisance Control</u>					
Personnel Services	8,805.00	366.49	1,459.73	16.58	7,345.27
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,600.00	0.00	156.60	9.79	1,443.40
TOTAL Weed & Nuisance Control	10,405.00	366.49	1,616.33	15.53	8,788.67

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Health Officer</u>					
Personnel Services	5,813.00	2,422.13	2,422.13	41.67	3,390.87
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	2,422.13	2,422.13	41.14	3,465.87
<u>MEC - Enrichment</u>					
Personnel Services	176,287.00	13,919.29	53,389.06	30.29	122,897.94
Contractual Services	675.00	88.82	258.72	38.33	416.28
Supplies & Expenses	3,250.00	99.00	928.62	28.57	2,321.38
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	181,212.00	14,107.11	54,576.40	30.12	126,635.60
<u>Library</u>					
Personnel Services	815,436.00	60,729.43	246,843.09	30.27	568,592.91
Contractual Services	64,350.00	3,437.48	12,784.83	19.87	51,565.17
Supplies & Expenses	49,950.00	10,024.39	22,008.81	44.06	27,941.19
Fixed Charges	12,000.00	0.00	3,379.00	28.16	8,621.00
Capital Outlay	0.00	315.64	3,230.97	0.00	(3,230.97)
Print Media - Library	47,050.00	2,898.14	11,257.92	23.93	35,792.08
Non-Print Media-Library	14,170.00	629.89	1,533.70	10.82	12,636.30
Technology	38,200.00	441.89	4,583.34	12.00	33,616.66
TOTAL Library	1,041,156.00	78,476.86	305,621.66	29.35	735,534.34
<u>Parks</u>					
Personnel Services	344,266.00	24,514.09	94,532.85	27.46	249,733.15
Contractual Services	39,089.00	3,767.23	8,317.51	21.28	30,771.49
Supplies & Expenses	56,600.00	4,098.82	16,149.85	28.53	40,450.15
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	171.19	1,971.19	10.66	16,528.81
TOTAL Parks	458,455.00	32,551.33	120,971.40	26.39	337,483.60
<u>Athletic Park Lights</u>					
Contractual Services	1,845.00	76.62	234.23	12.70	1,610.77
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,845.00	76.62	234.23	12.70	1,610.77
<u>Ott's Park Lights</u>					
Contractual Services	1,486.00	86.82	260.46	17.53	1,225.54
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Ott's Park Lights	1,486.00	86.82	260.46	17.53	1,225.54
<u>Recreation Programs</u>					
Personnel Services	215,558.00	13,913.00	54,371.76	25.22	161,186.24
Contractual Services	6,893.00	687.23	2,649.90	38.44	4,243.10
Supplies & Expenses	23,400.00	1,051.84	5,267.44	22.51	18,132.56
TOTAL Recreation Programs	245,851.00	15,652.07	62,289.10	25.34	183,561.90

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Community/Events</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	14,200.00	0.00	8,050.00	56.69	6,150.00
TOTAL Community/Events	14,200.00	0.00	8,050.00	56.69	6,150.00
<u>Decorations & Banners</u>					
Personnel Services	3,041.00	320.75	1,277.45	42.01	1,763.55
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	2,500.00	0.00	0.00	0.00	2,500.00
Capital Outlay	1,500.00	0.00	1,194.70	79.65	305.30
TOTAL Decorations & Banners	7,341.00	320.75	2,472.15	33.68	4,868.85
<u>Outside Agencies</u>					
Supplies & Expenses	46,500.00	0.00	45,500.00	97.85	1,000.00
TOTAL Outside Agencies	46,500.00	0.00	45,500.00	97.85	1,000.00
<u>MARC - Smith Center</u>					
Personnel Services	44,387.00	1,955.03	17,709.81	39.90	26,677.19
Contractual Services	69,721.00	5,222.77	19,940.63	28.60	49,780.37
Supplies & Expenses	12,550.00	1,689.14	4,778.37	38.07	7,771.63
Capital Outlay	5,000.00	0.00	43.17	0.86	4,956.83
TOTAL MARC - Smith Center	131,658.00	8,866.94	42,471.98	32.26	89,186.02
<u>Aquatic Center</u>					
Personnel Services	105,349.00	0.00	0.00	0.00	105,349.00
Contractual Services	28,081.00	402.29	1,279.11	4.56	26,801.89
Supplies & Expenses	68,701.00	144.00	1,270.19	1.85	67,430.81
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL Aquatic Center	204,131.00	546.29	2,549.30	1.25	201,581.70
<u>Economic Development</u>					
Contractual Services	17,500.00	0.00	17,500.00	100.00	0.00
TOTAL Economic Development	17,500.00	0.00	17,500.00	100.00	0.00
<u>Transfers</u>					
Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	13,749,431.00	1,003,813.60	4,320,623.19	31.42	9,428,807.81
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(557,757.50)	1,987,617.52	0.00	(1,987,617.52)

*** END OF REPORT ***

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	51,945.00	0.00	36,945.00	71.12	15,000.00
TOTAL Remediation Action	51,945.00	0.00	36,945.00	71.12	15,000.00
TOTAL REVENUE	51,945.00	0.00	36,945.00	71.12	15,000.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	11,000.00	43.48	1,721.76	15.65	9,278.24
Contractual Services	22,500.00	263.27	4,844.73	21.53	17,655.27
Capital Outlay	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL Remediation Action	48,500.00	306.75	6,566.49	13.54	41,933.51
TOTAL EXPENDITURES	48,500.00	306.75	6,566.49	13.54	41,933.51
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	3,445.00	(306.75)	30,378.51	0.00	(26,933.51)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
Police-SRO					
Taxes (or Utility Rev.)	64,308.00	0.00	64,308.00	100.00	0.00
Intergovernmental	108,236.00	0.00	0.00	0.00	108,236.00
TOTAL Police-SRO	172,544.00	0.00	64,308.00	37.27	108,236.00
TOTAL REVENUE	172,544.00	0.00	64,308.00	37.27	108,236.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
Police-SRO					
Personnel Services	172,233.00	0.00	22,491.31	13.06	149,741.69
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	2,306.00	0.00	321.11	13.92	1,984.89
TOTAL Police-SRO	175,039.00	0.00	22,812.42	13.03	152,226.58
TOTAL EXPENDITURES	175,039.00	0.00	22,812.42	13.03	152,226.58
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(2,495.00)	0.00	41,495.58	0.00	(43,990.58)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

24 -Merrill Fairgrounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUES</u> =====					
<u>Camping Improvements</u>					
Intergovernmental	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Camping Improvements	100,000.00	0.00	0.00	0.00	100,000.00
<u>Tractor Pull</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	15,247.00	0.00	15,247.00	100.00	0.00
Public Charges-Services	20,600.00	0.00	10,961.25	53.21	9,638.75
Miscellaneous Revenues	44,700.00	1,865.60	1,865.60	4.17	42,834.40
TOTAL Merrill Festival Grounds	80,547.00	1,865.60	28,073.85	34.85	52,473.15
<u>Room Tax</u>					
Taxes (or Utility Rev.)	125,000.00	23,425.43	49,135.19	39.31	75,864.81
TOTAL Room Tax	125,000.00	23,425.43	49,135.19	39.31	75,864.81
<u>Bierman Building</u>					
Public Charges-Services	17,000.00	2,050.00	6,150.00	36.18	10,850.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	17,000.00	2,050.00	6,150.00	36.18	10,850.00
TOTAL REVENUE	322,547.00 =====	27,341.03 =====	83,359.04 =====	25.84 =====	239,187.96 =====
<u>EXPENDITURES</u> =====					
<u>Camping Improvements</u>					
Capital Outlay	69,900.00	0.00	0.00	0.00	69,900.00
TOTAL Camping Improvements	69,900.00	0.00	0.00	0.00	69,900.00
<u>Tractor Pull</u>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
<u>Merrill Festival Grounds</u>					
Personnel Services	0.00	3,174.39	11,965.56	0.00	(11,965.56)
Contractual Services	29,268.00	480.45	1,687.99	5.77	27,580.01
Supplies & Expenses	7,500.00	0.00	0.00	0.00	7,500.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Capital Outlay	78,000.00	0.00	295.27	0.38	77,704.73
TOTAL Merrill Festival Grounds	114,768.00	3,654.84	13,948.82	12.15	100,819.18

24 -Merrill Fairgrounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Room Tax</u>					
Supplies & Expenses	97,500.00	0.00	17,923.13	18.38	79,576.87
TOTAL Room Tax	97,500.00	0.00	17,923.13	18.38	79,576.87
<u>Bierman Building</u>					
Personnel Services	15,997.00	1,038.39	3,991.18	24.95	12,005.82
Contractual Services	25,150.00	2,101.19	7,009.21	27.87	18,140.79
Supplies & Expenses	7,125.00	1,958.20	2,746.98	38.55	4,378.02
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	48,272.00	5,097.78	13,747.37	28.48	34,524.63
TOTAL EXPENDITURES	330,440.00	8,752.62	45,619.32	13.81	284,820.68
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(7,893.00)	18,588.41	37,739.72	0.00	(45,632.72)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	118,200.00	2,130.41	9,092.93	7.69	109,107.07
TOTAL CDBG Grants/Loans	118,200.00	2,130.41	9,092.93	7.69	109,107.07
<u>Community Development</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	118,200.00	2,130.41	9,092.93	7.69	109,107.07
=====	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	118,200.00	0.00	0.00	0.00	118,200.00
TOTAL CDBG Grants/Loans	118,200.00	0.00	0.00	0.00	118,200.00
<u>Community Development</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	105.00	0.00	(105.00)
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	0.00	0.00	105.00	0.00	(105.00)
TOTAL EXPENDITURES	118,200.00	0.00	105.00	0.09	118,095.00
=====	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	2,130.41	8,987.93	0.00	(8,987.93)
=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	76,000.00	3,294.21	7,474.34	9.83	68,525.66
Miscellaneous Revenues	0.00	0.00	14,000.00	0.00	(14,000.00)
TOTAL Aviation Fuel	76,000.00	3,294.21	21,474.34	28.26	54,525.66
TOTAL REVENUE	76,000.00	3,294.21	21,474.34	28.26	54,525.66
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	7,600.00	314.46	(5,441.45)	71.60-	13,041.45
Special Services	79,000.00	110.47	249.88	0.32	78,750.12
Fixed Charges	6,425.00	0.00	6,325.00	98.44	100.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	93,025.00	424.93	1,133.43	1.22	91,891.57
TOTAL EXPENDITURES	93,025.00	424.93	1,133.43	1.22	91,891.57
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(17,025.00)	2,869.28	20,340.91	0.00	(37,365.91)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUES</u> =====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	3,416,552.00	0.00	3,416,554.00	100.00	(2.00)
Miscellaneous Revenues	0.00	0.00	4,419.92	0.00	(4,419.92)
Other Financing Sources	<u>15,664.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,664.00</u>
TOTAL Debt Service	<u>3,432,216.00</u>	<u>0.00</u>	<u>3,420,973.92</u>	<u>99.67</u>	<u>11,242.08</u>
TOTAL REVENUE	<u>3,432,216.00</u>	<u>0.00</u>	<u>3,420,973.92</u>	<u>99.67</u>	<u>11,242.08</u>
<u>EXPENDITURES</u> =====					
<u>Debt Service</u>					
Debt Service	1,938,375.00	175,740.00	275,261.63	14.20	1,663,113.37
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Debt Service	<u>1,938,375.00</u>	<u>175,740.00</u>	<u>275,261.63</u>	<u>14.20</u>	<u>1,663,113.37</u>
<u>TID - Debt Service</u>					
Debt Service	<u>1,714,042.00</u>	<u>182,571.50</u>	<u>322,966.04</u>	<u>18.84</u>	<u>1,391,075.96</u>
TOTAL TID - Debt Service	<u>1,714,042.00</u>	<u>182,571.50</u>	<u>322,966.04</u>	<u>18.84</u>	<u>1,391,075.96</u>
<u>Bond Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Bond Costs	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>3,652,417.00</u>	<u>358,311.50</u>	<u>598,227.67</u>	<u>16.38</u>	<u>3,054,189.33</u>
REVENUES OVER/ (UNDER) EXPENDITURES	<u>(220,201.00)</u>	<u>(358,311.50)</u>	<u>2,822,746.25</u>	<u>0.00</u>	<u>(3,042,947.25)</u>

*** END OF REPORT ***

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	672,792.00	0.00	603,691.52	89.73	69,100.48
Intergovernmental	47,295.00	0.00	0.00	0.00	47,295.00
TOTAL TID #3 - East Side	<u>720,087.00</u>	<u>0.00</u>	<u>603,691.52</u>	<u>83.84</u>	<u>116,395.48</u>
TOTAL REVENUE	<u>720,087.00</u>	<u>0.00</u>	<u>603,691.52</u>	<u>83.84</u>	<u>116,395.48</u>
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	14,696.00	602.77	2,370.66	16.13	12,325.34
Contractual Services	15,400.00	800.00	1,200.00	7.79	14,200.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	793,507.00	0.00	793,507.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - East Side	<u>823,603.00</u>	<u>1,402.77</u>	<u>797,077.66</u>	<u>96.78</u>	<u>26,525.34</u>
TOTAL EXPENDITURES	<u>823,603.00</u>	<u>1,402.77</u>	<u>797,077.66</u>	<u>96.78</u>	<u>26,525.34</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	<u>(103,516.00)</u>	<u>(1,402.77)</u>	<u>(193,386.14)</u>	<u>0.00</u>	<u>89,870.14</u>
	=====	=====	=====	=====	=====

*** END OF REPORT ***

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	84,681.00	0.00	79,716.17	94.14	4,964.83
Intergovernmental	23,877.00	0.00	0.00	0.00	23,877.00
TOTAL TID #4 -Thielman/P Ridge	108,558.00	0.00	79,716.17	73.43	28,841.83
TOTAL REVENUE	108,558.00	0.00	79,716.17	73.43	28,841.83
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	7,696.00	602.77	2,370.66	30.80	5,325.34
Contractual Services	2,400.00	700.00	1,850.00	77.08	550.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	138,829.00	0.00	138,830.00	100.00	(1.00)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL TID #4 -Thielman/P Ridge	148,925.00	1,302.77	143,050.66	96.06	5,874.34
TOTAL EXPENDITURES	148,925.00	1,302.77	143,050.66	96.06	5,874.34
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(40,367.00)	(1,302.77)	(63,334.49)	0.00	22,967.49
	=====	=====	=====	=====	=====

*** END OF REPORT ***

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	13,198.00	0.00	12,424.35	94.14	773.65
Intergovernmental	137.00	0.00	0.00	0.00	137.00
TOTAL TID #5 - Hwy 107/Taylor	13,335.00	0.00	12,424.35	93.17	910.65
TOTAL REVENUE	13,335.00	0.00	12,424.35	93.17	910.65
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	10,769.00	819.47	3,226.44	29.96	7,542.56
Contractual Services	5,150.00	800.00	950.00	18.45	4,200.00
Fixed Charges	2,236.00	0.00	2,236.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #5 - Hwy 107/Taylor	18,155.00	1,619.47	6,412.44	35.32	11,742.56
TOTAL EXPENDITURES	18,155.00	1,619.47	6,412.44	35.32	11,742.56
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(4,820.00)	(1,619.47)	6,011.91	0.00	(10,831.91)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #6 - Downtown					
Taxes (or Utility Rev.)	94,343.00	0.00	88,812.02	94.14	5,530.98
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	97,187.00	0.00	88,812.02	91.38	8,374.98
=====					
TOTAL REVENUE	97,187.00	0.00	88,812.02	91.38	8,374.98
=====					
EXPENDITURES					
=====					
TID #6 - Downtown					
Personnel Services	26,128.00	1,885.89	7,438.99	28.47	18,689.01
Contractual Services	2,650.00	0.00	1,650.00	62.26	1,000.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	31,779.00	0.00	31,779.00	100.00	0.00
Capital Outlay	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL TID #6 - Downtown	95,557.00	1,885.89	40,867.99	42.77	54,689.01
=====					
TOTAL EXPENDITURES	95,557.00	1,885.89	40,867.99	42.77	54,689.01
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	1,630.00	(1,885.89)	47,944.03	0.00	(46,314.03)
=====					

*** END OF REPORT ***

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	188,555.00	0.00	177,499.61	94.14	11,055.39
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	<u>12,293.00</u>	<u>1,024.38</u>	<u>4,097.52</u>	<u>33.33</u>	<u>8,195.48</u>
TOTAL TID #7 - N Center Ave	202,324.00	1,024.38	181,597.13	89.76	20,726.87
TOTAL REVENUE					
	202,324.00	1,024.38	181,597.13	89.76	20,726.87
	=====	=====	=====	=====	=====
EXPENDITURES =====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	13,840.00	1,020.60	4,021.45	29.06	9,818.55
Contractual Services	3,150.00	0.00	1,856.50	58.94	1,293.50
Special Services	15,000.00	0.00	15,000.00	100.00	0.00
Fixed Charges	103,612.00	0.00	93,612.00	90.35	10,000.00
Capital Outlay	<u>0.00</u>	<u>50.00</u>	<u>50.00</u>	<u>0.00</u>	<u>(50.00)</u>
TOTAL TID #7 - N Center Ave	135,602.00	1,070.60	114,539.95	84.47	21,062.05
TOTAL EXPENDITURES					
	135,602.00	1,070.60	114,539.95	84.47	21,062.05
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	66,722.00	(46.22)	67,057.18	0.00	(335.18)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	251,869.00	0.00	237,101.65	94.14	14,767.35
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	17,078.29	0.00	(17,078.29)
TOTAL TID #8 - West Side	255,537.00	0.00	254,179.94	99.47	1,357.06
<u>TID #8 -River Bend Trail</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 -River Bend Trail	0.00	0.00	0.00	0.00	0.00
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	255,537.00	0.00	254,179.94	99.47	1,357.06
=====	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	10,769.00	804.12	3,166.06	29.40	7,602.94
Contractual Services	4,650.00	0.00	1,650.00	35.48	3,000.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	237,424.00	0.00	227,424.00	95.79	10,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - West Side	252,843.00	804.12	232,240.06	91.85	20,602.94
<u>TID #8 - 201 S Prospect</u>					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	252,843.00	804.12	232,240.06	91.85	20,602.94
=====	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	2,694.00	(804.12)	21,939.88	0.00	(19,245.88)
=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>TID #9-O'Day St.</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-O'Day St.	4,896.00	0.00	0.00	0.00	4,896.00
TOTAL REVENUE					
	4,896.00	0.00	0.00	0.00	4,896.00
	=====	=====	=====	=====	=====
EXPENDITURES =====					
<u>TID #9-O'Day St.</u>					
Personnel Services	7,696.00	588.01	2,312.64	30.05	5,383.36
Contractual Services	1,650.00	252.00	1,402.00	84.97	248.00
Special Services	10,000.00	0.00	0.00	0.00	10,000.00
Fixed Charges	96,747.00	0.00	86,747.00	89.66	10,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-O'Day St.	116,093.00	840.01	90,461.64	77.92	25,631.36
<u>TID #9-S.Center Ave.</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-S.Center Ave.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	116,093.00	840.01	90,461.64	77.92	25,631.36
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(111,197.00)	(840.01)	(90,461.64)	0.00	(20,735.36)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #10-Fox Point					
Taxes (or Utility Rev.)	189,229.00	0.00	178,134.20	94.14	11,094.80
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	189,229.00	0.00	178,134.20	94.14	11,094.80
TOTAL REVENUE	189,229.00	0.00	178,134.20	94.14	11,094.80
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #10-Fox Point					
Personnel Services	7,696.00	588.01	2,312.64	30.05	5,383.36
Contractual Services	1,650.00	0.00	150.00	9.09	1,500.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	194,091.00	0.00	184,091.00	94.85	10,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	203,437.00	588.01	186,553.64	91.70	16,883.36
TOTAL EXPENDITURES	203,437.00	588.01	186,553.64	91.70	16,883.36
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(14,208.00)	(588.01)	(8,419.44)	0.00	(5,788.56)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	4,075,509.00	0.00	418,415.03	10.27	3,657,093.97
Intergovernmental	16,305.00	0.00	0.00	0.00	16,305.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	4,091,814.00	0.00	418,415.03	10.23	3,673,398.97
TOTAL REVENUE	4,091,814.00	0.00	418,415.03	10.23	3,673,398.97
	=====	=====	=====	=====	=====
EXPENDITURES =====					
<u>TID #11 - Apartments</u>					
Personnel Services	68,357.00	7,092.30	28,002.78	40.97	40,354.22
Contractual Services	2,900.00	0.00	1,650.00	56.90	1,250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	223,340.00	0.00	148,340.00	66.42	75,000.00
Capital Outlay	3,631,034.00	0.00	41.54	0.00	3,630,992.46
TOTAL TID #11 - Apartments	3,925,631.00	7,092.30	178,034.32	4.54	3,747,596.68
TOTAL EXPENDITURES	3,925,631.00	7,092.30	178,034.32	4.54	3,747,596.68
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	166,183.00	(7,092.30)	240,380.71	0.00	(74,197.71)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	19,091.00	0.00	12,843.27	67.27	6,247.73
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	19,091.00	0.00	12,843.27	67.27	6,247.73
TOTAL REVENUE	19,091.00	0.00	12,843.27	67.27	6,247.73
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	7,696.00	588.01	2,312.64	30.05	5,383.36
Contractual Services	900.00	0.00	650.00	72.22	250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	7,475.00	0.00	7,475.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	16,071.00	588.01	10,437.64	64.95	5,633.36
TOTAL EXPENDITURES	16,071.00	588.01	10,437.64	64.95	5,633.36
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	3,020.00	(588.01)	2,405.63	0.00	614.37
	=====	=====	=====	=====	=====

*** END OF REPORT ***

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #13 - Industrial</u>					
Personnel Services	7,696.00	588.01	2,312.64	30.05	5,383.36
Contractual Services	1,150.00	0.00	650.00	56.52	500.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	8,846.00	588.01	2,962.64	33.49	5,883.36
TOTAL EXPENDITURES	8,846.00	588.01	2,962.64	33.49	5,883.36
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(8,846.00)	(588.01)	(2,962.64)	0.00	(5,883.36)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #14 - Car Wash</u>					
Taxes (or Utility Rev.)	9,471.00	0.00	8,915.42	94.13	555.58
TOTAL TID #14 - Car Wash	9,471.00	0.00	8,915.42	94.13	555.58
TOTAL REVENUE	9,471.00	0.00	8,915.42	94.13	555.58
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #14 - Car Wash</u>					
Personnel Services	7,696.00	588.09	2,312.98	30.05	5,383.02
Contractual Services	455.00	0.00	400.00	87.91	55.00
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #14 - Car Wash	8,151.00	588.09	2,712.98	33.28	5,438.02
TOTAL EXPENDITURES	8,151.00	588.09	2,712.98	33.28	5,438.02
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	1,320.00	(588.09)	6,202.44	0.00	(4,882.44)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUES</u>					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	520,500.00	0.00	100,418.35	19.29	420,081.65
Specials (Utility Rev.)	15,000.00	0.00	16,280.39	108.54	(1,280.39)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	1,499.56	0.00	(1,499.56)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	535,500.00	0.00	118,198.30	22.07	417,301.70
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
Specials (Utility Rev.)	0.00	0.00	2,237.19	0.00	(2,237.19)
TOTAL Streets - Concrete	100,000.00	0.00	2,237.19	2.24	97,762.81
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	250,000.00	0.00	0.00	0.00	250,000.00
TOTAL Streets - Resurfacing	250,000.00	0.00	0.00	0.00	250,000.00
TOTAL REVENUE	945,500.00	0.00	120,435.49	12.74	825,064.51
=====					
<u>EXPENDITURES</u>					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
<u>Streets - Concrete</u>					
Personnel Services	33,795.00	2,290.75	9,124.32	27.00	24,670.68
Supplies & Expenses	100,000.00	980.01	1,911.19	1.91	98,088.81
TOTAL Streets - Concrete	133,795.00	3,270.76	11,035.51	8.25	122,759.49
<u>Streets - Resurfacing</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	250,000.00	0.00	504.00	0.20	249,496.00
TOTAL Streets - Resurfacing	250,000.00	0.00	504.00	0.20	249,496.00

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	812,240.00	103,874.81	242,263.71	29.83	569,976.29
Category 9	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay/Projects	812,240.00	103,874.81	242,263.71	29.83	569,976.29
<u>Financing Costs</u>					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	6,035.00	145.57	3,803.22	20.21	2,231.78
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0,535.00)	(145.57)	3,367.73)	0.00	(177,167.27)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	130,035.00	12,185.75	44,043.12	33.87	85,991.88
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,887,593.00	185,174.25	633,153.69	33.54	1,254,439.31
Intergov Charges (Misc.)	26,250.00	1,271.36	13,325.61	50.76	12,924.39
Miscellaneous Revenues	15,000.00	0.00	3,981.14	26.54	11,018.86
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,058,878.00	198,631.36	694,503.56	33.73	1,364,374.44
TOTAL REVENUE	2,058,878.00	198,631.36	694,503.56	33.73	1,364,374.44
=====	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	98,750.00	2,199.71	20,984.12	21.25	77,765.88
TOTAL Non-Departmental	98,750.00	2,199.71	20,984.12	21.25	77,765.88
<u>Pumping Expenses</u>					
	96,180.00	5,616.51	22,484.46	23.38	73,695.54
TOTAL Pumping Expenses	96,180.00	5,616.51	22,484.46	23.38	73,695.54
<u>Water Treatment Expenses</u>					
	69,185.00	8,125.43	31,095.47	44.95	38,089.53
TOTAL Water Treatment Expenses	69,185.00	8,125.43	31,095.47	44.95	38,089.53
<u>Trans & Distribution Exp</u>					
	300,500.00	22,996.40	88,618.19	29.49	211,881.81
TOTAL Trans & Distribution Exp	300,500.00	22,996.40	88,618.19	29.49	211,881.81
<u>Customer Accts Expenses</u>					
	133,500.00	12,122.91	44,888.93	33.62	88,611.07
TOTAL Customer Accts Expenses	133,500.00	12,122.91	44,888.93	33.62	88,611.07
<u>Admin & General Expenses</u>					
	952,370.00	41,662.43	145,951.13	15.33	806,418.87
TOTAL Admin & General Expenses	952,370.00	41,662.43	145,951.13	15.33	806,418.87

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	2,000.00	61.53	169.43	8.47	1,830.57
TOTAL Contract Work	2,000.00	61.53	169.43	8.47	1,830.57
<u>Taxes</u>					
	439,043.00	2,980.89	13,395.71	3.05	425,647.29
TOTAL Taxes	439,043.00	2,980.89	13,395.71	3.05	425,647.29
<u>Debt Service</u>					
	35,000.00	26,420.44	30,804.82	88.01	4,195.18
TOTAL Debt Service	35,000.00	26,420.44	30,804.82	88.01	4,195.18
TOTAL EXPENDITURES	2,126,528.00	122,186.25	398,392.26	18.73	1,728,135.74
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(67,650.00)	76,445.11	296,111.30	0.00	(363,761.30)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	85,000.00	186.00	17,403.49	20.47	67,596.51
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	541.19	1,684.05	22.45	5,815.95
Miscellaneous Revenues	15,000.00	0.00	3,981.15	26.54	11,018.85
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,753,498.00	169,863.23	592,046.77	33.76	1,161,451.23
Other Charges-Services	200,000.00	19,372.34	52,527.01	26.26	147,472.99
TOTAL Non-Departmental	2,060,998.00	189,962.76	667,642.47	32.39	1,393,355.53
TOTAL REVENUE	2,060,998.00	189,962.76	667,642.47	32.39	1,393,355.53
=====	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	228,750.00	60,635.39	62,399.77	27.28	166,350.23
TOTAL Non-Departmental	228,750.00	60,635.39	62,399.77	27.28	166,350.23
<u>Contract Work</u>					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
<u>Taxes - SS/Medicare</u>					
	43,050.00	3,443.05	15,686.60	36.44	27,363.40
TOTAL Taxes - SS/Medicare	43,050.00	3,443.05	15,686.60	36.44	27,363.40
<u>Operations</u>					
	329,170.00	21,851.58	91,747.07	27.87	237,422.93
TOTAL Operations	329,170.00	21,851.58	91,747.07	27.87	237,422.93
<u>Maintenance</u>					
	317,500.00	24,029.00	74,548.94	23.48	242,951.06
TOTAL Maintenance	317,500.00	24,029.00	74,548.94	23.48	242,951.06
<u>Customer Accts Expenses</u>					
	144,500.00	14,547.41	55,895.03	38.68	88,604.97
TOTAL Customer Accts Expenses	144,500.00	14,547.41	55,895.03	38.68	88,604.97

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	548,243.00	44,327.62	148,527.81	27.09	399,715.19
TOTAL Admin & General Expenses	548,243.00	44,327.62	148,527.81	27.09	399,715.19
<u>Taxes & Depreciation</u>					
	387,000.00	0.00	0.00	0.00	387,000.00
TOTAL Taxes & Depreciation	387,000.00	0.00	0.00	0.00	387,000.00
<u>Transfers</u>					
	14,363.00	12,212.50	14,587.75	101.56	(224.75)
TOTAL Transfers	14,363.00	12,212.50	14,587.75	101.56	(224.75)
TOTAL EXPENDITURES	2,013,076.00	181,046.55	463,392.97	23.02	1,549,683.03
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	47,922.00	8,916.21	204,249.50	0.00	(156,327.50)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

**Merrill Tourism Report
For Year End 2024
Presented to**

Merrill Common Council

Prepared by
Clyde R. Nelson
Executive Director
Merrill Chamber of Commerce
Administrator of Tourism Fund
Destination Marketing Organization

Background:

Today, Merrill has three (3) Hotels that participate in the collection of room tax for the City of Merrill. AmericInn by Wyndham, which has 51 rooms and 14 kitchenettes/suites, Cobblestone Inn and Suites, which has 55 rooms and 1 suite; and Travelodge by Wyndham formerly Econo Lodge has 38 rooms available to the public. The new owners of the Travelodge (who took over ownership in the second half of 2022) are going through renovation of all the rooms to provide a higher-level accommodation for visitors. All total, Merrill has a total of 159 rooms available to the public. One hotel uses two rooms for employees. These hotels collect a 6% room tax on behalf of the city room tax revenues are distributed as follows.

* 0.1% is retained by the facility

* 5.9% is sent to the City of Merrill

Of the 5.9% collected, the city retains 1.27% or 21.5%, the Tourism Commission retains 4.13% or 70% and the MARC retains 0.5% or 8.5% of the total funds collected.

The following represents the total collected since 2018.

<u>Year</u>	<u>Tax Collected</u>	<u>Variance</u>	<u>%Change</u>
2018	\$94,226.00	----	----
2019	\$99,918.56	\$5,692.56	6.04%
2020	\$58,600.97	(\$41,317.61)	(41.4%)
2021	\$99,328.20	\$40,727.23	69.5%
2022	\$112,206.05	\$12,877.85	12.96%
2023	\$122,004.61	\$9,798.56	8.73%
2024	\$124,026.87	\$2,022.26	1.65%

Currently Merrill charges 6% room tax on all 159 rooms available. A survey conducted by the Merrill Chamber relating to room tax rates locally revealed the following:

<u>City</u>	<u>Room tax charged</u>
Tomahawk	4%
Medford	4%
Rhinelanders	6%
Antigo	6%
Wausau Area	8%
Minocqua	4%

The City of Merrill Room Tax Ordinance 98-25 was approved at the Common Council meeting on December 8, 1998. At which time the City created a Tourism Commission and established a Room Tax of 4% as per Sec. 66.75, Wis. Stats. The principal purpose of the Commission was for the “promotion of convention and tourist business” for the City of Merrill. It further defines, under Section 4(a)(2), Hotel and Motel which includes “bed and breakfasts, resort lodges, cottages, tourist homes, tourist houses or courts, apartment hotels and cabins and any other building or group of buildings in which accommodations are available to the public, except accommodations rented for a continuous period of more than one month...”.

This Ordinance was amended and approved by the City Council on August 27, 2015, to increase the Room Tax from 4% to 6% and changed the reporting and collection of the tax from annual to quarterly. According to Julia Hertel, Executive Director of Destinations Wisconsin, the room tax is capped at 8% except for certain larger municipalities, if and only if, they are constructing or renovating a convention center. She indicates that room tax rates typically range from 5-8%.

The Commission has and continues to budget money to bring tourists to our great community. The room tax allows the Tourism Commission to offer grants to advertise specific events to draw people to Merrill. To put “heads in the beds” as they say. This current budget cycle, the Commission has approved money for the Chamber to reach out further and attempt to draw in tourist/visitors to Merrill by attending various Sport and Vacation shows. The Chamber identified Cedar Falls, IA, LaCrosse, WI, Madison, WI, Green Bay, WI, Duluth, MN and the State Fair as areas of interest to bring visitors and tourists to Merrill. These areas were chosen to leverage Travel Wisconsin’s advertising along with Merrills Marketing and Communications Committee efforts to draw people to our area.

For the first time, the Chamber was able to publish 25,000 Destination Guides. These guides are distributed at the sport and vacation shows that we attend, hotels, businesses and sporting events in Merrill, the Chamber office, to numerous Chambers and visitor centers throughout the State along with utilizing Multi Media Channel – Foto News parent company, and Vector & Ink. MMC distributes guides from Mosinee to Eagle River and from Kewaunee to Wittenberg while Vector & Ink have them at travel

centers along I90-94 from WI Dells to Madison and I43 from Green Bay to Lake Geneva.

The following are the grants approved by the Tourism Commission for 2025.

Merrill Ice Drags	7,500.00
Lincoln County Fair	21,000.00
Labor Day Classic Car Show	1,400.00
Concertina Festival	425.00
WI River Pro Rodeo	21,000.00
Black Squirrel Scurry	1,000.00
Underdown Trail Ride	900.00
Carry The Cross	1,000.00
Merrill's Food Truck-a-Palooza	1,500.00
Mud 'N Jams	2,000.00
Badger State Games	
Fat Tire Bike Races	<u>250.00</u>
Total Grants Awarded 2024	\$57,975.00

Respectfully submitted,

Clyde R. Nelson
Executive Director
Merrill Area Chamber of Commerce and Visitor Center

2024 Room Tax Report

Municipality

Co-muni code 35251	Municipality CITY OF MERRILL	County LINCOLN	Due date May 1, 2025	Report type ORIGINAL
-----------------------	---------------------------------	-------------------	-------------------------	-------------------------

Section A: Room Tax Collection

1. Room tax collected in 2024	\$124,027
2. Room tax rate imposed as of December 31, 2024	6.00 %
3. Did your municipality change your room tax rate during 2024?	No
4. If yes above, provide your municipality's prior room tax rate	%

Section B: Room Tax Revenue Distributions

1. During 2024, did your municipality forward room tax revenues to a tourism entity or commission for tourism development?	Yes
2. List each tourism entity and commission that received room tax revenues from your municipality	
Tourism Entity or Commission	Revenues Distributed to Entity or Commission
1. Merrill Tourism Commission	\$86,493

Section C: Tourism Entity/Commission Members

For each tourism entity and commission reported in Section B, you must provide member information including any related business entities.

- For a tourism commission - list each member
- For a tourism entity - list each member of its governing body
- Related business entity - includes a business the member owns, operates or is employed by. Select "None" to indicate the member has no related business entity.

1. Merrill Tourism Commission

First Name	Last Name	Related Business Entity
Dan	Wendorf	Merrill Parks & Recreation Dept.
Mark	Weix Jr	City of Merrill Alderperson
Sue	Kunkel	Park City Credit Union
Gary	Schwartz	AmericInn Hotel
Sarah	Gilbert	DNR Representation

2024 Room Tax Report

Section D: Tourism Promotion/Development Expenditures

1. Of the room tax revenue forwarded for tourism promotion and tourism development, report all expenditures of \$1,000 or more made by a tourism commission and tourism entity.

To report your expenditures, you must:

- Attach an expenditure report as a PDF, and/or
- Enter each expenditure below

Note: These expenditures are provided to your municipality by a tourism entity and tourism commission.

Date	Recipient Name	Amount	Description (optional)

Attachments:

- 2024 report on disbursements in excess of \$1000.pdf

Section E: 1994 Documentation

1. Did your municipality collect room tax on May 13, 1994?	No
2. You must attach (PDF files), unless provided in a prior year:	
Room tax ordinance in effect on May 13, 1994	
Municipality's financial statement closest to May 13, 1994 showing the percentage of room tax revenues retained by the municipality for purposes other than tourism promotion and development	

2024 Room Tax Report

Preparer/Contact Information

Preparer name Emily Ley	Preparer title Treasurer	Preparer phone (715) 536-5594	Preparer email emily.ley@ci.merrill.wi.us
----------------------------	-----------------------------	----------------------------------	--

Contact Information

Contact name Emily Ley	Contact title Treasurer	Contact phone (715) 536-5594	Contact email emily.ley@ci.merrill.wi.us
---------------------------	----------------------------	---------------------------------	---

Comments

Submission Information

You successfully submitted your report. Save and/or print a copy for your records.

Co-muni code: 35251

Submission date: 04-30-2025 09:34 AM

Confirmation: RT20240929O1744900987432

Submission type: ORIGINAL

2024 Report checks written for \$1,000 plus

Date	Payee	For	Amount	CK#	addt
01/09/2024	Merrill Chamber	1st Quarter pymt	\$7,300.00	2308	Admin/Rent \$6250, Telephone \$300, Website/computer \$750
02/19/2024	Clyde Nelson	Cedar Falls Iowa Show	\$1,198.02	2317	Hotel, meals, mileage other charges
02/19/2024	Clyde Nelson	LaCrosse Sports Show	\$1,281.96	2318	Hotel, meals, mileage other charges
02/28/2024	Clyde Nelson	Madison Fishing Expo	\$1,394.62	2320	Hotel, meals, mileage, material handling, parking, other charges
03/13/2024	Merrill Chamber	Reimburse expenses	\$3,371.47	2327	Reimburse for banners, trade show give aways, table rentals, shipping, etc.
04/08/2024	Tomahawk Chamber	Bag purchases - give away	\$1,457.96	2334	Joint purchase with Tomahawk, Merrill and Lincoln County
04/15/2024	Merrill Chamber	2nd Quarter pymt	\$7,300.00	2339	Admin/Rent \$6250, Telephone \$300, Website/computer \$750
07/01/2024	Merrill Chamber	3rd Quarter pymt	\$7,300.00	2375	Admin/Rent \$6250, Telephone \$300, Website/computer \$750
07/12/2024	Merrill Ice Draggers	Grant Reimbursement	\$3,707.50	2378	Approved Grant
07/12/2024	Close Publication	Advertising	\$3,385.00	2380	Fun In Wisconsin, Special Trails magazine
07/28/2024	City of Merrill	Grant Reimbursement	\$1,000.00	2383	Approved Grant
08/23/2024	Wisconsin River Pro Rodeo	Grant Reimbursement	\$16,000.00	2392	Approved Grant
09/20/2024	Lincoln County Fair Association	Grant Reimbursement	\$16,000.00	2398	Approved Grant
09/20/2024	Carry the Cross	Grant Reimbursement	\$1,000.00	2399	Approved Grant
10/11/2024	Merrill Chamber	4th Quarter pymt	\$7,300.00	2351	Admin/Rent \$6250, Telephone \$300, Website/computer \$750
12/19/2024	Close Publication	Advertising	\$3,385.00	2360	WI Special events, Fun In Wisconsin
12/19/2024	City of Merrill	Grant Reimbursement	\$1,000.00	2361	Approved Grant - Black Squirrl Scurry
			\$83,381.53		

Temporary Alcohol Beverage License

Municipality
CITY OF MERRILL

License(s) Requested	Fees	
☐ Temporary "Class B" Wine	License Fees	\$ 10. ⁰⁰
☒ Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10. ⁰⁰

Part A: Organization Information

1. Organization Name MERRILL EAGLES AERIE # 584		
2. Organization Permanent Address 1205 LAKE ST.		
3. City MERRILL	4. State WI	5. Zip Code 54452
6. Mailing Address (if different from permanent address)		
7. FEIN 39-0466004	8. Date of Organization/Incorporation 1948	9. State of Organization/Incorporation WI
10. Phone 715-536-7471	11. Email JAY@SGS-ENV.COM	
12. Organization type (check one) ☐ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☒ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ☒ Yes ☐ No		
14. Wisconsin Seller's Permit Number (if applicable) 456-0000336492-3		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
KRIEHN	KENNETH	PRESIDENT	715-921-5650
HANTKE	CARL	VICE PRESIDENT	715-536-9762
LEOPOLD	JERRY	CONDUCTOR	715-536-2480
KEENEY	DENNIS	PAST PRESIDENT	608-322-4610
DOERR	SCOTT	SECRETARY	715-212-6438

Continued →

Temporary Alcohol Beverage License

Municipality
CITY OF MERRILL

License(s) Requested	Fees	
☐ Temporary "Class B" Wine ☐ Temporary Class "B" Beer	License Fees	\$
	Background Check	\$
	Total Fees	\$

Part A: Organization Information

1. Organization Name		
2. Organization Permanent Address		
3. City	4. State	5. Zip Code
6. Mailing Address (if different from permanent address)		
7. FEIN	8. Date of Organization/Incorporation	9. State of Organization/Incorporation
10. Phone	11. Email	
12. Organization type (check one) ☐ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☐ No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

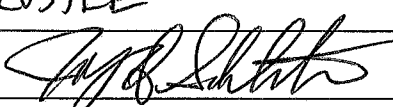
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
WOLLER	DENNIS	INSIDE GUARD	715-536-6668
SEUBERT	NED	TREASURER	715-610-5361
PLAUTZ	BRYAN	TRUSTEE	715-218-0770
GRUSNICK	ROBERT	TRUSTEE	715-297-2511
SCHLUETER	JAY	TRUSTEE	715-218-1001
GAND	MARK	CHAPLAIN	715-218-1923

Continued →

Part C: Event Information			
1. Name of Event (if applicable) MERRILL'S FOOD TRUCK-A-PALOOZA			
2. Dates of Operation MAY 17TH, 2025		3. Hours of Operation 11:00 A.M. - 8:00 P.M.	
4. Premises Address 2001 E. 2ND. ST.			
5. City MERRILL		6. State WI	7. Zip Code 54452
8. County LINCOLN	9. Governing Municipality ☒ City ☐ Town ☐ Village of: MERRILL		10. Aldermanic District
11. Organizer of Event (if not the named applicant) HALLIE SAVALL		12. Email and/or Phone Number for Organizer of Event EVENTS@CI.MERRILL.WI.US	
13. Organizer Website CI.MERRILL.WI.US		14. Event Website FACEBOOK: MERRILL'S FOOD TRUCK-A-PALOOZA	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. EAGLES BEER STAND - CITY OF MERRILL FESTIVAL GROUPS Jerry Leopold - Event Mngr			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name SCHLUETER		First Name JAY	
Title TRUSTEE		Email JAY@SGS-ENV.COM	M.I. A.
Signature 		Phone 715-218-1001	
Date 4-8-25			

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 4-23-25	License Number 10144
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

License(s) Requested	Fees	
☐ Temporary "Class B" Wine	License Fees	\$ 10.00
☒ Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information				
1. Organization Name Merrill Special Olympic Booster Club				
2. Organization Permanent Address 1103 Lakeview Street				
3. City Merrill			4. State WI	5. Zip Code 54452
6. Mailing Address (if different from permanent address)				
7. FEIN 88-3544235		8. Date of Organization/Incorporation 08/17/2022		9. State of Organization/Incorporation Wisconsin
10. Phone 715-218-0770		11. Email bryan.plautz@gmail.com		
12. Organization type (check one) ☒ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.				
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No				
14. Wisconsin Seller's Permit Number (if applicable)				

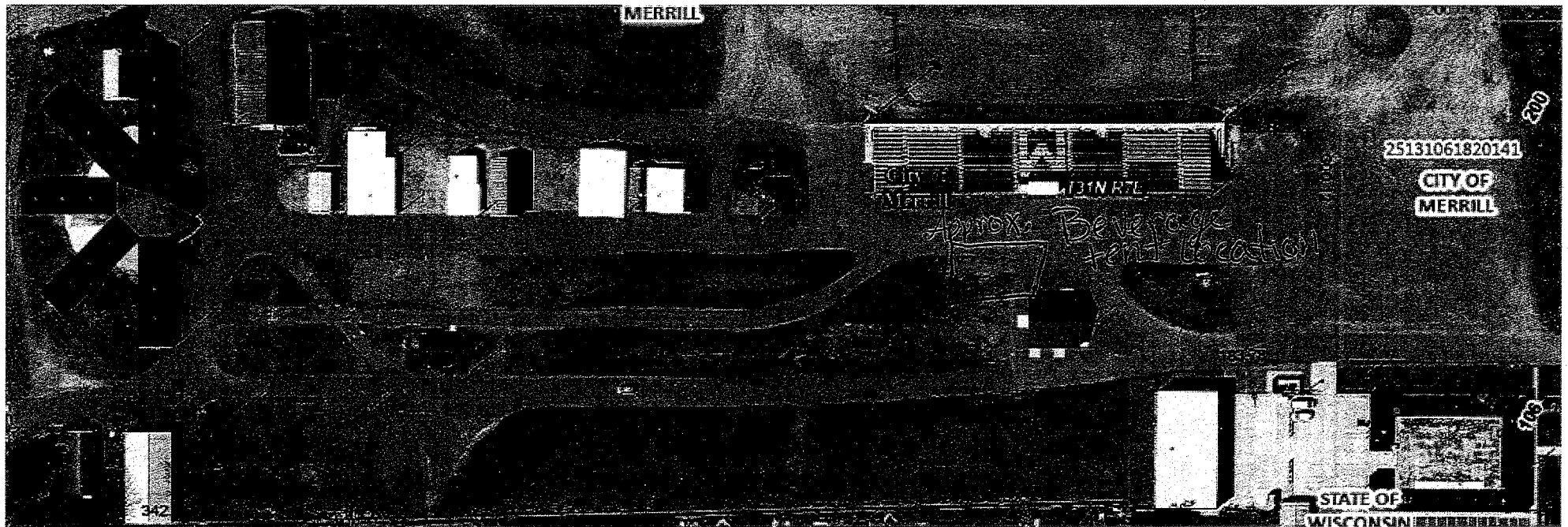
Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary. Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Becky Meyer	Becky	President	715-218-4989
Geiss	Brad	Vice President	715-218-6622
Plautz	Bryan	Treasurer	715-218-0770
Plautz	Bryan	Secretary	715-218-0770

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Merrills Food Truck-a-Palooza			
2. Dates of Operation May 17 2025		3. Hours of Operation 11am - 7pm	
4. Premises Address 2001 E. Second St. Merrill Fairgrounds.			
5. City Merrill		6. State WI	7. Zip Code 54452
8. County Lincoln	9. Governing Municipality ☒ City ☐ Town ☐ Village of: MERRILL		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Hallie Savall		12. Email and/or Phone Number for Organizer of Event Savall.hallie@gmail.com 715-307-7917	
13. Organizer Website -		14. Event Website facebook.com/merrill-truckapalooza	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. will be under a 20x20 tent for selling. Consumers will be able to walk around fairgrounds. Attached is map of approximate location of tent.			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name Meyer		First Name Becky	
Title President		Email tiggs398@hotmail.com	M.I. J
Signature Becky J Meyer		Phone 715-218-4989	
		Date 04/24/2025	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 4/24/25	License Number 10148
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	



Merrill Enrichment Center Committee

Thursday January 16th, 2025 MEETING MINUTES

MEC Conference Room 303 N. Sales Street 2:15pm

Present: Laura Bertagnoli (Chair), Mark Weix (Alderpersion), Gene Bebel, Jay Tlusty, Sharon Harvey, Carol Holz, Elizabeth McCrank, Jennifer Clark (ADRC representative)

I. Opening

1. Bertagnoli called the meeting to order.

II. Consent Items

1. Motion by Weix, second by Tlusty to approve Nov '24 minutes. Director will fix words as pointed out by Bertagnoli and Holz. Motion carried.
2. Motion by Holz, second by McCrank to approve Nov-Dec '24 vouchers. Motion carried. Director noted the end of year revenues were \$11,398 but still waiting on year-end report from Finance Director.

III. Public Comment

1. Hallie Savall, the City's Social Media Specialist, introduced that she will be the new Fair Grounds Coordinator as well. She will be in charge of expo rentals as well as city events. McCrank stated this will be helpful for the MEC staff to work on coordination of events between the City and MEC. Bebel questioned the camper hook up needs on the Festival Grounds for events such as the horse shows. Savall has not heard of any plans for additional hook ups. She did share there will be 3 flea markets that will be held this summer on the grounds. Bertagnoli asked what the ice was near the grandstands. Savall shared there are for ice races, a new event for Merrill. Tlusty asked if there are any plans for buildings where the trees had come down on Memorial drive. Weix stated there will be fencing going up. Bertagnoli thanked Hallie for coming and Tlusty stated he was pleased to know the City budgeted for her social media position.
2. Discussion on the National Guard Building also was mentioned. Weix shared that the city is trying to acquire, but nothing is final yet.

IV. ADRC

Jennifer Clark shared the following information regarding funding changes for the ADRC;

1. Meals on Wheels will be negatively affected as funding has been cut, which equates to 40,000 meals. Frozen meals *may be* eliminated. Committee questions centered on what funding was cut and why. Clark shared that ARPA funds/grants given during COVID had now run out. Other Federal monies that went into the program were reduced 42%. That money covered meals but also the cost of volunteer mileage and other expenses. In addition the meal cost has gone up to \$6 vs. \$5 which is a 40% increase since 2019. Suggested donations from recipients will now be \$6 per meal but they are not required to pay that. There may be other funding sources, grants, etc., available that will be looked into. Bertagnoli and other committee members asked what we can do. Clark stated to talk to our representatives to voice how important it is to fund this program.
2. The ADRC is in need of advisory members. They meet on the fourth Wednesday, every other month. Contact the ADRC office for further information if you are interested.

V. Operations

1. The MEC's Christmas Joy celebration was held on December 19th starting at 10:30am, with socialization and snacks, followed by music from the Brass Patina Group. We had 36 deliveries of meals and small gift bags to those spending the holiday alone. We had 3 volunteers from Church Mutual assisting us in packing to-go boxes. Presents included a bowl cozy - handmade by our volunteer quilters, lotion, chapstick, hot chocolate & cider, a calendar and socks. Food was ham, steak rolls, baked potatoes, green beans, apples, oranges and homemade treats and cookies from Jim Blair.
2. Attendance for exercise classes has been amazing since our return in January and hopes those with New Year's Resolutions stay the course.
3. Director shared that January attendance has been fantastic! Attendance averages are at 60 people per day with Monday and Wednesday at 72 and 89. We are working on brainstorming new ideas for activities for Tuesdays and Thursdays.
4. Strong Bodies currently has a total of 28 participants. This is the highest number we have had in the program. Our next session begins on March 4th, and we are excited to offer a 7am class for early birds. Jennifer Thorson, our newest instructor, will be leading that group.

5. Our first Art & Craft DeStash Event will be held on March 29th from 10am-2pm. This event allows vendors to bring Art/ Craft/Hobby Supplies - which is anything you use to make your art/craft such as paints, brushes, easels, pastels, fabric, metal, stones, yarn, beads, just to name a few. Gently used tools (used for hobbies, arts & crafts) and display items. What NOT to bring to the DeStash? Finished or completed arts and crafts. This is not a rummage sale/flea market event.

VI. Discussion

1. Bebel inquired into the craft shop asking if it is what we expect it to be, which is a good value for both the person selling goods, and those buying. Bertagnoli added our low 15 % fee is also beneficial to the seller. In addition the variety of items for sale is very good. Holz added that crafters should try to get items into the shop before our craft event.
2. Members inquired into the status of our Health Fair. Director informed them that flyers will go out with our newsletters as initial outreach was not as strong as expected.
3. Bebel added that he and the entire guys group appreciate the hospitality of the MEC employees. Tlusty shared the loss of 3 of the group members in the last few months of 2024. He shared the sentiments from the families on how important and meaningful it was for them to be a part of the MEC guys group. Director added how difficult it is for us also when we lose participants, as they become part of our MEC family.

VII. Adjournment

1. Motion to adjourn by Harvey second by Holz.

The next meeting date is **February 20th, 2025 at 2:15pm at the MEC.** *Vouchers available for review 10 minutes prior to meeting time.*

Respectfully submitted, TMrachek



Tammie Mrachek,
Director
Merrill Enrichment
Center
City of Merrill
(715) 536-4226
MEC@ci.merrill.wi.us
303 North Sales St.,
Merrill, WI 54452
www.ci.merrill.wi.us



**CITY OF MERRILL
LIBRARY BOARD
WEDNESDAY, JANUARY 29, 2025 MINUTES
ENDOWMENT FUND COMMITTEE - **REVISED AGENDA** T.B. SCOTT FREE
LIBRARY
106 W 1ST ST - BOARD ROOM 4:00 PM**

I. Call to Order

II. Agenda Items for Consideration

- 1. Consider and approve the minutes from the last meeting (the minutes will be provided at the meeting) -**
- 2. Discussion of Trust Agreement** - M. Geisler reported on communication with Atty. M. Kampmann from Ruder Ware, LLSC. M. Geisler reviewed communications from City Finance Director Emily Ley. D. Dalsky provided feedback regarding the materials presented. M. Geisler and D. Dalsky agreed that a report would be made to the Board recommending the Ruder Ware, LLSC, firm draft the Zander Trust Agreement based upon discussion of materials presented.

III. Adjournment Meeting was adjourned at 4:27PM.

**HOUSING AUTHORITY OF MERRILL WISCONSIN
SECTION 8 HOUSING
PARK PLACE & JENNY TOWERS
BOARD OF COMMISSIONERS
MEETING MINUTES**

Regular Meeting @ 7:00am

February 18, 2025

701 E Main St (Main Office)

1. Call to Order: Jeremy Cordova – Chair called the meeting to order at 7:01am
2. Present: Jeremy Cordova, Andrew Polzin, Jeff Schneider, Sue Norenberg, Ian Cohrs, Executive Director Lynn Ross, and Assistant Director Jeremy Winningham
3. Absent: None
4. Public Comment: None
5. Approval of Minutes: Motion to approve minutes (Polzin/Norenberg) 5 Ayes/0 Nays motion carried.
6. Approval of Financials: Motion to approve January & February (Schneider/Cohrs) 5 Ayes/0 Nays motion carried.
7. Occupancy Update:
 - a. Park Place – 6 Vacancies
 - b. Stonebridge – 5 Vacancies
 - c. Westgate – 2 Vacancies
 - d. Jenny Towers – 11 Vacancies
8. Old/Unfinished Business: Resolution #476 - Allowance for Doubtful Accounts: Review moved to March Meeting
9. Director Update:
 - a. Blue Jay Build: Construction moving along slowly due to reduced number of students in class. Siding completed, roofing being stalled and garages are tarped until doors can be installed.
 - b. Property Maintenance: Snow removal by outside contractor continues to take place after hours and on the weekends. Maintenance staff are staying on top of removal during business hours. Over 8,000lb of salt has been used at all properties
10. Director Performance and Compensation - Closed Session (Moved to March Mtg)
The Board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
11. Next Monthly Meeting: March 18, 2025, at 8:28am (701 E 1st St)
12. Adjournment: Meeting adjourned at 8:03am (Polzin/Schneider). Roll call 4 Ayes/0 Nays

**CITY OF MERRILL
LIBRARY BOARD
WEDNESDAY, MARCH 19, 2025 MINUTES
REGULAR MEETING COMMUNITY ROOM 4:00 PM**

I. Opening

- 1. Call to order and roll call -**
- 2. Correspondence -** No correspondence.
- 3. Public comment -** No public comment.

II. Consent Items

- 1. Minutes of regular meeting on February 19, 2025**
- A. Huftel/E. McCrank/C to approve the minutes of the regular meeting on February 19, 2025. No discussion.
- 2. Vouchers of February 2025**
- K. Breitenmoser/R. Martinovici/C to approve the Vouchers for February 2025. E. McCrank inquired about the payment to Woodson Art Museum and if that was an indication of collaboration with the museum. L. Ollhoff confirmed that it is a continued collaboration "Start with Art" that is scheduled with museum staff once a month. No further discussion.
- 3. Unaudited Monthly Income & Expense Report for February 2025**
- E. McCrank/A. Huftel/C to approve the Unaudited Monthly Income & Expense for February 2025. No discussion.
- 4. Monthly Statistical Report for February 2025**
- R. Martinovici/E. McCrank/C to approve the Monthly Statistical Report for February 2025. E. McCrank commented on DVD checkout increase. B. Rothlisberg commented on the cold weather playing factor in the numbers related to circulation. No further discussion.

III. Reports/Discussion Items/Action Items

- 1. Action Item: Review and approve Loaning - Equipment & Technology Items Policy** - B. Rothlisberg/D. Dalsky/C to approve the Loaning-Equipment & Technology Items Policy. E. McCrank asked for clarification on the purpose of the revision. L. Ollhoff clarified that ALL the equipment and technology available for checkout through the Library of Things collection will require a User Agreement & Waiver to simplify the checkout process. No further discussion.
- 2. Action Item: Review and approve Smoking Policy** - E. McCrank/K. Breitenmoser/C to approve the Smoking Policy. No discussion.
- 3. Action Item: Review and approve Temporary Card Holder Policy** - A. Huftel/R. Martinovici/C to approve the Temporary Card Holder Policy. L. Ollhoff clarified the purpose of the revision, which eliminated the option of

visiting individuals having the ability to use family member cards. The recommendation to remove this option was made by the Wisconsin Valley Library Service to avoid legal and collection issues down the road. No further discussion.

- 4. Report and Possible Action Item: Zander Trust Agreement Update and Review** - E. McCrank/R. Martinovici/C to approve the Zander Trust Agreement as prepared by Atty. Melissa Kampmann of Ruder Ware LLSC. B. Rothlisberg brought forth a concern about the legalese in the document and whether it would pertain to individuals or the group. M. Geisler addressed the concern and indicated that the Board President oversees the appointments to the committee with the Board's approval. M. Geisler went on to explain that the language contained in the trust agreement is standard language that should be included. Discussion referenced interpretation and enforceability. E. McCrank pointed out that the trustee mentioned in the document is not an individual, but the committee appointed to manage the trust. R. Martinovici explained the language used was intentional to cover all the bases and any possible situation that could occur in relationship to the enforcement of the trust document. No further discussion.
- 5. Report: Introduction and review of 2024 Local Annual Report** - L. Ollhoff presented the local 2024 Annual Report for T.B.Scott Free Library for review and discussion. It is a visual presentation of all that took place at the library in 2024. No discussion.
- 6. Discussion Item: Strategic Goals & Action Steps #5 Review**
- Documentation was presented. No discussion.
- 7. Discussion Item: Wisconsin Trustee Essential #22 Freedom of Expression and Inquiry** - Documentation was presented. No discussion.

IV. Library Director's Report L. Ollhoff briefly reviewed the written report, adding comments related to the following: Digital Literacy Skills Initiative Grant and related programming. A specific mention of a collaborative digital literacy workshop with the Merrill Area Public Schools and the Merrill Police Department for Saturday, May 31, 2025. WVLS Board member approval and appointment as this library's representative are scheduled to occur in May 2025. Friends of the Library Book Sale is yet to be scheduled. There is a new Book Sale Chairperson, Sarah Litzer. Memorial donations were made in the memory of one of their active members, Judy Weaver. YS Renovation is moving forward, and the library staff have been pleased with the work and communication of JAS Construction Co. Retirement announcement for Kay Andrews. New and updated AED equipment made possible through various funding sources, one of them being Aspirus Medical, will be installed over the next several months. The RFID Material Security and Patron Counter System upgrade is moving forward as originally planned. Completion date will be in Fall 2025. E. McCrank inquired about the mention of WALTCO Courier Service closing and its replacement. L. Ollhoff confirmed that it is closed and that WVLS has contracted with Purple Mountain Courier Service. E.

McCrank asked for clarification on the contract, if it is probationary or permanent. L. Ollhoff indicated that it is believed to be a probationary contract with a more permanent commitment after probation. No further discussion.

V. President's Remarks No remarks or discussion.

VI. Date and Time of Next Meeting

1. April 16, 2025, @4PM in the Library Community Room -

VII. Adjournment R. Martinovici/D. Dalsky/C to adjourn at 4:24PM.

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, MARCH 25, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. Call to Order** Chair M. Caylor called the meeting to order at 6:00 pm
Present: D2 Alderperson M. Caylor, D4 Alderperson Fermanich, D3 Alderperson Meyer
Present Not Voting: Mayor Hass, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm, Merrill Community Media
Excused: City Attorney Hayden
- II. Consider approving minutes from the previous meeting**
 - 1. Minutes from the February 25th meeting** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the minutes. The motion passed.
- III. Approval of the Check Summary Report**
 - 1. Discuss and consider approving the check summary report.** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the check summary report. The motion passed.
- IV. General Agenda Items for Consideration**
 - 1. Consider a 2025 Budget Amendment.** - Finance Director Ley addressed the committee regarding a 2025 budget amendment. Discussion occurred regarding the wording of the City Ordinance versus State Statutes and publishing budget amendments. Any change to an Ordinance requires the approval of the Common Council. Following continued discussion, (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second recommended changing the wording of the Ordinance to match the State Statute regarding publishing budget amendments and sending it to the Common Council for approval and the motion passed. The second part of the discussion regarded budget amendments. Finance Director Ley stated the City of Merrill, as past practice, borrows after completing capital projects, while other municipalities borrow before projects using estimates. Any extra money would be applied to a specific capital project or used to pay down the debt. FD Ley and City Administrator Akey will provide more information regarding this issue at a future meeting. *The packet included ten items carried over from 2024.* (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to approve the ten budget amendment requests and send them to the Common Council and the motion passed.
Revision after the April 29, 2025, meeting should read: *The packet included 5 carry-over items from 2024 and 5 new additions.*
- V. Monthly Reports**
 - 1. Monthly Report - Mayor Hass** - In the packet. There were no questions.

2. **Monthly Report - City Administrator Akey** - In the packet. There were no additional questions.
3. **Monthly Report - Finance Director Ley** - In the packet. Questions were asked and answered.
4. **Monthly Report - City Attorney Hayden** - In the packet. No additional questions.
5. **Monthly Report - City Clerk Anderson-Malm** - In the packet. There were no additional questions.
6. **Monthly Report - Municipal Court** - In the packet. There were no questions.
7. **Consider placing monthly reports on file** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) Motion/second to place the monthly reports on file. The motion passed.

VI. Public Comment There was no public comment.

VII. Date and Time of Next Meeting - Tuesday, April 29th at 6:00 pm

VIII. Closed Session Chair M. Caylor read the closed session language (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to enter into a closed session and the motion passed on a 3/0 roll call vote. The committee entered into a closed session at 6:24 pm with the following present in addition to the committee: Mayor Hass, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm. City Clerk Anderson-Malm recorded the minutes without objection. It was decided the third item would be moved to the second spot without objection.

1. **Consider approving the minutes from the previous closed sessions - January 28th and February 25th** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the previous closed session minutes. The motion passed.
2. **The Committee may convene in closed session pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to conduct the annual performance evaluation for the City Administrator.** - This closed session item was discussed last. Finance Director Ley was not included in this closed session item. The committee reviewed evaluation forms and conducted the annual performance evaluation for City Administrator Akey.
3. **The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to review the proposals received for outside counsel.**

- The committee discussed this item as the second item in closed session. The committee reviewed the proposals received for outside counsel services. Information was provided at the meeting.

IX. Reconvene in Open Session

- 1. The Committee may reconvene in open session for potential action on the closed session item.** - (D2 Alderperson M. Caylor/D4 Alderperson Fermanich) motion/second to reconvene in open session and the motion passed. The committee reconvened in open session at 6:54 pm. D2 Alderperson M. Caylor stated that City Administrator Akey received a positive evaluation.

X. Adjournment (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting was adjourned at 6:55 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

**CITY OF MERRILL
AIRPORT COMMISSION
WEDNESDAY, APRIL 16, 2025 MINUTES
REGULAR MEETING MERRILL AIRPORT TERMINAL 6:00 PM**

- I. Call to Order** Chair Gary Schwartz called the meeting to order at 6:00 pm
Present: Lyle Banser (remote), Joe Malsack, Gary Schulz, Gary Schwartz, D7
Alderperson Mark Weix Jr
Others present: Airport Manager Rich McCullough, Larry Wenning, Merrill
Community Media
- II. Consider approving minutes from the previous meeting**
 - 1. Minutes from the March 19th meeting.** - (Schulz/ Malsack) motion/second to approve. The motion passed.
- III. Approval of Vouchers - Budget Discussion**
 - 1. March Revenue/Expense report** - (Malsack/Banser) motion/second approve
The motion passed.
- IV. General Agenda Items for Consideration**
 - 1. Discussion Runway 16/34 Project** - The FAA has had our Master Plan sitting for 14 months, causing the delay. ALP has to be approved within 45 days of receipt. We couldn't get the ALP started without the Master Plan not being approved. Wisconsin is a block grant state, and they should not be able to block us. They are looking to 2030 to replace the runway. Legacy crosswind runway, a new name for the crosswind runways.
 - 2. Maintenance Hangar Status - discussion** - The BOA is potentially awarding us an \$800,000 entitlement with no fees or pay back. The only catch is the money has to be spent by September 1. A May start of construction is possible. Gary Schwartz will work with the City Executive team and City Council to get all the paperwork completed to get the money.
 - 3. Discussion/Decision on the Snow Plow Blade - Joe** - Joe and found a 12-foot push blade only used for 1 year for \$2500.00. It attaches to the bucket with d rings in the bucket. Rich will discuss it with Kraig and look over it for the next meeting.
 - 4. F-84 Monument - update** - Rich is working to get the paperwork ready to return the Jet to the Army engineer group. No money available to restore it at this time. They only restore one aircraft a year and the F84 is not on the list for restoration.
 - 5. Discussion/Decision on Movies at the Airport** - Moving forward with everything. Crazy Fresh will allow us to park on their property if needed. Extra donations are still coming in. We will need some volunteers to help that night. We also have a back-up plan in case of rain. Chambers website, fliers around town for local advertising. We have a meeting with the Chamber next week.

6. Airport General Maintenance - discussion -

- a. **Update - lightning damages** - Rich is working with Van Ert, waiting for rail light, but should be coming to start work next week, weather permitting. The west gate still has problems with programming. The company is still having problems with gate, still not working. Rich recommended replacing all the components due to programming issues. This is a safety concern due to fire department cannot get in if an emergency occurs. AWOS is up and running, covered by the State of Wisconsin. Parts were only replaced at this time. We are still on the list for a whole new system.
- b. **Status of the deer ramps** - Waiting for the city when they have time and weather permits. We will have to work on this during the summer.
- c. **Discussion regarding trees growing through the security fence** - Dustin will look at when working on deer ramps, possible when they are slow looking for work. We may have to pay someone to do it.
- d. **Maintenance hangar pass-through door update** - No report.
- e. **Status of the flag pole** - Quotes of \$1800 - \$2500 for a 20-foot pole with a 5 ft sleeve that goes into the ground and will stand up in high winds. Just looking at 1 pole at the new terminal and ground-based lights for ease of maintenance. Discussion about flag pole down at the Armory.

V. Chairman's Report

- 1. **Master Plan update** - No report.
- 2. **Economic Impact Study BOA** - No news and no one will talk.
- 3. **RRL Fuels P&L** - Gary Schwartz is working on this.
- 4. **Telephone Service - update** - No report.
- 5. **Garage Maintenance** - Still trying to get money owed for the rock used.

VI. Aviation Happenings Multiple aircraft crashes recently with a variety of causes.

VII. Public Comment

VIII. Agenda Items for Next Meeting and Date/Time - Wednesday, May 21 at 6:00 pm

IX. Adjournment (Malsack/D7 Alderperson Weix Jr.) motion/second to adjourn. The motion passed.

Minutes prepared by Joe Malsack and published by City Clerk Anderson-Malm

Minutes are in draft form until approved at the next scheduled meeting.

**CITY OF MERRILL
HISTORIC PRESERVATION COMMITTEE
WEDNESDAY, APRIL 16, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. Call to Order** D2 Alderperson M. Caylor called the meeting to order at 6:02 pm.
Present: D2 M. Alderperson Caylor, Elizabeth McCrank, Steve Sabatke
Others present: Mayor Hass, City Clerk Anderson-Malm, Merrill Community Media
Excused: Bea Lebel, D1 Alderperson Andrew Caylor
- II. Consider approving minutes from the previous meeting**
 - 1. September 18, 2024 minutes** - (McCrank/ Sabatke) motion/second to place the minutes on file. The motion passed.
- III. General Agenda Items for Consideration**
 - 1. Historic Street Name Applications for 2025** - Chair M. Caylor read the 2025 nominations with a brief description of each person. There were 6 nominations received. However, one person does not qualify since they are not deceased. Sgt Carl E. Schenzel, Leslie "Ches" Kienitz, Charls L. (Loafer) Graap Jr., William Johnston, and Dolores Kelly. All the applications were included in the packet. Discussion occurred between committee members with every member commenting on the impressive list of applicants. Chair M. Caylor updated the committee on previous street signs (Tiny Krueger and Fata Voigt). Tiny Krueger's sign was installed, and he is still waiting to hear back from Fata Voight's son regarding an installation date. (McCrank/Sabatke) motion/second to approve all 5 valid nominations. The motion passed.
- IV. Date and Time of Next Meeting - Wednesday, May 21 at 6:00 pm**
- V. Public Comment** There was no public comment.
- VI. Adjournment** (Sabatke/McCrank) motion/second to adjourn. The motion passed. The meeting adjourned at 6:14 pm.

Minutes submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

**CITY OF MERRILL
MARKETING & COMMUNICATIONS COMMITTEE
THURSDAY, APRIL 17, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. Call to Order** Chair Fermanich called the meeting to order at 5:15 pm
Present: D4 Alderperson Fermanich, D8 Alderperson Rutkowski
Present Not Voting: Social Media Specialist Savall, Scott Steele, Sarah Sturm,
City Administrator Akey, City Clerk Anderson-Malm, Cameo Almli, Sarah Guild,
Merrill Community Media
Excused: D5 Alderperson Landis Holdorf
- II. Consider approving minutes from the previous meeting**
 - 1. March 20th meeting minutes** - (D8 Alderperson Rutkowski/D4 Alderperson Fermanich) motion/second place the minutes on file. The motion passed.
- III. General Agenda Items for Consideration**
 - 1. Discuss and consider the March 2025 revenue/expense reports** - The reports were in the packet and questions were answered.
 - 2. Marketing Strategy Revisions - update** - Scott Steele updated the committee and mentioned the methods used for marketing will be evaluated.
 - 3. Business Hiring Survey - update** - Scott Steele and Hallie Savall updated the committee. An email was sent to all businesses regarding hiring. Forty-six businesses responded with 9 willing to promotional videos. A second email was sent on April 17th as a reminder.
 - 4. Merrill Chamber of Commerce - update** - Sarah Sturm updated the committee regarding Chamber activities. She reminded the committee of the June 2nd Chamber Golf Outing.
 - 5. Lincoln County Economic Development Corporation (LCEDC) - update** - Sarah Guild updated the committee regarding the Economic Summit that was held in Tomahawk. She stated positive feedback has been received. She thanked the City and Chamber for their participation. In a follow-up survey, marketing, entrepreneurship and small business support were suggestions for next year's summit.
- IV. Monthly Reports and Updates**
 - 1. Monthly Report & Statistical Analytics - Social Media Specialist Savall** - All reports were included in the packet. SMS Savall updated the committee on the Food Truck-a-palooza. There are 27 confirmed trucks with 8 on the wait-list. Approximately 35-40 craft vendors will be at the event. She is looking for volunteers. Scott Steele commented on the drop in website traffic. Hallie indicated she would be meeting with IT Manager Brown to go through the analytics.

2. **Monthly Report - Midwest Communications** - Cameo - Midwest Communications updated the committee and reviewed digital targeting. She answered questions from the committee.
 3. **Consider placing monthly reports on file** - (D4 Alderperson Fermanich/D8 Alderperson Rutkowski) motion/second to place the reports on file. The motion passed.
- V. **Public Comment** Scott Steele - Merrill - Provided a Riverbend Trail update and connecting trails. He stated Highway 107 reconstruction was shot-down by the State.
- VI. **Date and Time of Next Meeting - Thursday, May 15th at 5:15 pm**
- VII. **Adjournment** (D8 Alderperson Rutkowski/D4 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting adjourned at 5:47 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

Merrill Enrichment Center Committee

Thursday April 17th, 2025 MEETING MINUTES

MEC Conference Room 303 N. Sales Street 2:15pm

Present: Laura Bertagnoli (Chair), Mark Weix (Alderpersion), Gene Bebel, Jay Tlusty, Sharon Harvey, Carol Holz, Elizabeth McCrank, Jennifer Clark (ADRC representative)

I. Opening

1. Bertagnoli called the meeting to order.

II. Consent Items

1. Motion by Tlusty second by McCrank to approve March '25 minutes. Motion carried. Bertagnoli acknowledged the agreement between her and McCrank that in her absence McCrank would act as Chair. All were in favor.
2. Bebel asked how we pay instructors and if the \$3 fee is changing. Director said at this time we have no reason to change the \$3. She also explained the different percentages taken from instructors based on their pricing. Some incorporate the \$3 and others are a flat percent. Motion by Bebel second by Tlusty to approve Feb-March '25 vouchers. Bertagnoli mentioned the benefit of the punch card which is now \$30 and we draw at the end of the month for a free punch card. *This is easier to manage vs. how we initially started.* Bebel also asked if we receive any money from the Expo rentals. Director explained that we do not as that is rented directly through the City.

III. Public Comment - none

IV. ADRC

1. Clark stated they are currently in the middle of the State 2025-2027 budget process. Budget hearings are at NTC at the College Center for Health Services, April 29th from 10am- 5pm. The Joint Committee on Finance will be there. It is a public hearing that anyone can attend. Jennifer will be speaking regarding Healthy Aging Grants which focused on Fall Prevention. If people cannot attend in person, they are able to fill out a form online. Bertagnoli asked if there is a deadline on written submissions. Jennifer will find out and also provided the links below that people can reach out to support MOW funding and/or Fall Prevention work.
 - a. Written testimony can be shared with JFC (Joint Committee on Finance) members via an online portal at <https://legis.wisconsin.gov/topics/budgetcomments/listening-sessions/ausau/>
 - b. Via email at budget.comments@legis.wisconsin.gov
 - c. Send via U.S. mail to: Joe Malkasian, Room 305 East, State Capitol, Madison, WI 53702Tlusty asked the current status of MOW including the frozen meals. Meals will go from 5 days to 4 days. He also asked how the people are picked to go from 5 to 4. Clark thought it was based on individual need but will check into it. Bebel asked if the MOW program is affected by what is happening at the National level. Jennifer will check into this as well. Weix asked what percent the ADRC receives from Federal government. Director recalls information showing both State and County breakdowns from Federal budget. Clark will look into this for us. Bebel also asked if MOW is in need of volunteers. Clark stated there is always a need and some organizations have a team approach, or some individuals can deliver one time a week.
2. Clark emailed the ADRC Nutrition supervisors and leadership staff to see if someone would be willing to attend the May MEC meeting to provide a more in-depth update regarding MOW funding.

V. Operations

1. DeStash recap – Director shared the floor with MEC employees Victoria Gaedtke and Stephanie Zoellner to discuss the success of the MEC's new DeStash offering. Gaedtke shared how she came across the event idea on Facebook and explained what the event actually is; an event where artists, crafters, and hobbyists sell unused, leftover pieces, etc...from their projects. Gaedtke shared that we had people lined up outside the door prior to opening. We also had Polka-dotted pie serving sandwiches out of our kitchen. The MEC made approximately \$1435 which included table fees and what we sold from cleaning out our closets. Zoellner added that we also donated remaining items to Park & Rec for their summer playground as well as to St. Vincent De Paul. In addition, we recruited a few of the people to teach classes here at the Center. The event was well received and we plan to offer this event again next year. Director thanked Tina Scott for the write up to promote the new event in the Foto News giving credit of the write-up to Vicki who was the voice behind the words.

2. Summer Luncheons – Director brought this to the committee for a brainstorming session. The MEC has remaining funding from the Bierman Foundation grants received back in 2015-16 which included a weekly community meal. Shortly after moving to the new Center, the program ended. The reason was that it took up our entire week and made it difficult to offer all of the other programs and activities that we have currently.
Recently, the MEC staff thought of offering a summer luncheon to those who need it most. A few ideas that we came up with were food trucks or having food brought in to serve. Our target group would align with what it used to be which included the housing authority. However, the population in these locations looks different than what it used to be.
Vicki thought of container vegetables they could grow, take care of, and have veggies for meals. We thought of 65 and up but that would be difficult to gather that information. Stephanie added having food catered here, or packaging meals and delivery to the housing authority, but then they are not socializing. Director asked committee for ideas on how we can reach the market we used to reach. McCrank asked how many days we were planning on and how many meals. Zoellner stated once a month during the summer so possibly 4-5 events consisting of 20-30 meals. Zoellner mentioned that we want the meal program money to last, at least a few years or so.
Director stated the most important focus is what demographic we want to reach, which would be those most in need. Bebel asked if we are looking for referrals. McCrank mentioned the meals on wheels program... is there confidentiality there or could we have them as our target reach? Director loves this idea. It aligns with what the Bierman foundation donated the money for. McCrank also asked if we could use our bus to pick up people. Stephanie recommended the Merrill-go-round for in town and we could foot the bill. Bertagnoli recommended breaking it down by area for pick-up as well. Tlusty asked if we have money for transportation. Director confirmed we do under the specified market it was intended for. The Committee discussion resulted in trying to reach those who are active in the Meals on Wheels program, as the funding for this program has been cut. Jennifer Clark, ADRC representative is looking into the possibility and we will revisit this again in May.
3. May offerings include a Farm to Table workshop that will be on the 7th at 11am. It did not make our newsletter so we will promote on Facebook, in house, and on the radio. We also have our Business Lunch & Learn on May 13th, a new Grief Book Study and a few new art classes.

VI. Discussion

1. Holz asked if we were considering a volunteer appreciation as last year's luncheon was very well received. Director stated we are looking into the first part of May.

VII. Adjournment

1. Motion to adjourn by Bebel second by Tlusty.

The next meeting date is **May 15th, 2025 at 2:15pm at the MEC.** *Vouchers available for review 10 minutes prior to meeting time.*

Respectfully submitted, TMrachek



Tammie Mrachek, Director
Merrill Enrichment Center
City of Merrill
(715) 536-4226
MEC@ci.merrill.wi.us
303 North Sales St., Merrill, WI
54452
www.ci.merrill.wi.us



**CITY OF MERRILL
TRANSIT COMMISSION
MONDAY, APRIL 21, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:00 PM**

I. Call to Order Roll Call:

Present: Kunkel, Ziech, Doerr, Weber

Present Not Voting: Transit Administrator Brad Brummond

Excused:

Absent: Theresa Baker

1. Introductions and Welcome Brady Loos -

II. Public Comment Mayor Hass Congratulating MGR on 50 years of the name Merrill Go Round. Thanking us for the ride on the bus to celebrate.

1. * -

III. Approval of previous meeting minutes

1. March 2025 Minutes - (Kunkel/ Weber) The motion Passed.

IV. Administrator's Report

1. Report - Discussion of March statistics and first quarter recap.

V. General Agenda Items for Consideration

1. Transit Community Recap - Discussion of Transit Community meeting. Decide on forum for helping persons in need find help.
Meeting May14 for users of Hospital's find help
Meeting in June to follow up.

VI. Agenda Items for Next Meeting

1. * - Transit Community meeting recap

2. * -

3. * -

VII. Date and Time of Next Meeting May 19, 2025 at 4:00pm in Merrill City Hall Council Chambers

VIII. Adjournment (Kunkel/ Ziech) The motion Passed.

**CITY OF MERRILL
COMMITTEE OF THE WHOLE
TUESDAY, APRIL 22, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:30 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 5:30 pm.
Present: Mayor Hass, D1 Alderperson A. Caylor, D2 Alderperson M. Caylor, D3 Alderperson Meyer, D4 Alderperson Fermanich, D5 Alderperson Holdorf, D6 Alderperson Rick (remote), D7 Alderperson Weix Jr., D8 Alderperson Rutkowski, City Administrator Akey, Finance Director Ley, City Attorney Hayden, City Clerk Anderson-Malm, Library Director Ollhoff, Evan Krueger, Gary Schwartz, Carl Kemper - Becher Hoppe, Deb Burnette, Rick McCollough, Vinnie Bonino - Van Der Wahl Law Firm, Nathan Miller - Weld Riley Law Firm, various other citizens, Merrill Community Media.
- II. Roll Call** Roll call was taken with all nine members present or remote.
- III. Public Comment** Deb Burnett - W2548 Violet Lane, Merrill - spoke regarding Merrill Productions which she started in 2001 until her retirement. She gave the background of the program and stated that students film meetings, sporting events, concerts, and shows. They edit and produce programs for which have received various awards. She provided documents from former students regarding the benefits of the program.

Nathan Meyer - 208 E 4th St, Merrill - spoke regarding Merrill Community Media. He is the only full-time person at MP3. He talked about the Spectrum Channel and trying to get the channel up and running. He spoke about his concern regarding losing franchise fees from Spectrum if this funding is ended.

IV. Minutes from Previous Meeting

- 1. Consider placing the minutes from the previous meeting on file.** - (D8 Alderperson Rutkowski/D5 Alderperson Holdorf) motion/second to place the minutes on file. The motion passed.

V. General Agenda Items for Consideration

- 1. Consider a sponsor-only memo of approximately \$484,659.18 for the FBO Hangar at Merrill Airport** - City Administrator Akey gave an overview regarding the sponsor-only memo. Carl Kemper from Becher Hoppe approached the committee and provided project costs and discussed the bidding process. Evan Krueger addressed the committee regarding entitlement transfers for Merrill Airport. There are \$800,000 entitlement transfers available that must be used by August 19, 2025. The reason for the sponsor-only memo is due to timing regarding the validity of the entitlement transfers and grant money receipt. Finance Director Ley stated there is not a financial obligation from the City because of the timing. Following discussion, (D2 Alderperson M. Caylor/D8 Alderperson Rutkowski) motion/second to approve the sponsor-only memo of \$484,659.18 for the FBO Hangar. The motion passed on an 8/1 voice vote.

2. Discuss a borrowing plan for 2025

- Finance Director Ley provided information to the committee regarding a borrowing plan for 2025 and answered questions from the committee.

VI. Closed Session Closed session language was read by City Attorney Hayden. (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to enter into a closed session. The motion passed on an 8/0 roll call vote. D6 Alderperson Rick was remote, so he could not partake in the closed-session discussion. The committee entered into closed at 6:02 pm with the following in addition to the committee for the first closed session item: City Attorney Hayden, Finance Director Ley, City Administrator Akey, City Clerk Anderson-Malm, Vinnie Bonino - Van Der Wahl Law Firm, Nathan Miller - Weld Riley Law Firm. City Clerk Anderson-Malm recorded minutes without objection.

- 1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c) and (e) for considering employment promotion, compensation or performance valuation data of any public employee over which the government body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; for purposes of hiring and considering compensation of outside counsel.** - The Committee interviewed both candidates regarding hiring outside counsel.
- 2. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to discuss MAPS coverage of City meetings, MAPS employees and compensation related thereto.** - The following were present for the second closed-session item: Mayor Hass, D1 Alderperson A, Caylor, D2 Alderperson M. Caylor, D4 Alderperson Fermanich, D5 Alderperson Holdorf, D7 Alderperson Weix, D8 Alderperson Rutkowski, City Administrator Akey, City Attorney Hayden, Finance Director Ley, City Clerk Anderson-Malm. D3 Alderperson Meyer removed himself from the closed-session. City Clerk Anderson-Malm recorded the minutes without objection. The Committee discussed MAPS coverage of City meetings, MAPS employees and compensation related thereto.
- 3. Consider placing the minutes from the previous Closed Meetings on file: January 28, 2025 and February 11, 2025 -**

VII. Reconvene in Open Session

- 1. The Committee may reconvene in an open session for potential action on the closed session items.** - The Committee reconvened in open session at 6:52 pm. The following recommendations were read regarding the closed session items.

1. There was a motion to recommend Van Der Wahl Law Firm as outside counsel and forward to the Common Council meeting. The motion passed on an 8/0 voice vote.
2. There was a motion to recommend severing ties with MAPS effective at the end of the school year for coverage of City meetings, MAPS employees and compensation related thereto and forward to the Common Council meeting. The motion passed on a 4/3 voice vote.
3. The minutes from the previous closed sessions were placed on file. That motion passed on an 8/0 voice vote.

VIII. Adjournment (D2 Alderperson M. Caylor/D7 Alderperson Weix) motion/second to adjourn. The meeting adjourned at 6:53 pm.

Minutes submitted by City Clerk Anderson-Malm

Minutes are in draft form until approved at the next scheduled meeting

**CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MONDAY, APRIL 28, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Chair Rick called the meeting to order at 5:15 pm
Present: D7 Alderperson Weix Jr., D2 Alderperson M. Caylor, D6 Alderperson Rick
Present Not Voting: Police Chief Bennett, Fire Chief Klug, City Attorney/City Engineer Akey, Building Inspector/Zoning Administrator Pagel, Mayor Hass, Fairgrounds Manager Savall, IT Manager Brown, Merrill Community Media
Excused: Norb "Nubs" Ashbeck, City Clerk Anderson-Malm
- II. **Public Comment** No public comment.
- III. **Minutes from Previous Meeting**
 1. **Consider placing the minutes from the March 24th meeting on file.** - (D2 Alderperson M. Caylor/D7 Alderperson Weix Jr.) motion/second place minutes on file. The motion passed.
- IV. **Nuisance Complaints and Vouchers**
 1. **Nuisance Complaints** - BIZA Pagel discussed the nuisance complaints and answered questions.
 2. **Discuss and consider approving the vouchers** - (D7 Alderperson Weix Jr./D2 Alderperson M. Caylor) motion/second approve. The motion passed.
- V. **General Agenda Items for Consideration**
 1. **Discuss and consider firefighter occupational physicals.** - Fire Chief Klug discussed the occupational physical test information that was included in the packet. He explained his reasoning as to why he recommended this. He did mention there was opposition from the local union. This is not in the 2025 budget but would be included in the 2026 budget if approved and would be an annual physical and an annual expense. D2 Alderperson M. Caylor questioned aspects of privacy and sharing information. Fire Chief Klug mentioned the results are not shared with him or the City; results are only for the employee. Requiring this test ensures all firefighters are able to participate in their duties. Discussion continued between the committee members. CA Akey mentioned taxpayers want to know if their firefighters are able to do their jobs. Following continued discussion, (D2 Alderperson M. Caylor/D6 Alderperson Rick) motion/second to table. The motion passed.
 2. **Discuss and consider a temporary Class "B" beer license for the Merrill Eagles on May 17, 2025, at the Merrill Fairgrounds Eagles Beer Stand, 2001 E 2nd St from 11:00 am - 8:00 pm in conjunction with Merrill's Food Truck-a-palooza.** - (D2 Alderperson Caylor/D7 Alderperson Weix Jr.) motion/second approve. The motion passed.

3. **Discuss and consider a temporary Class "B" beer license for the Merrill Special Olympic Booster Club on May 17, 2025, at the Merrill Fairgrounds (tent located by the red bathrooms), 2001 E 2nd St from 11:00 am - 7:00 pm in conjunction with Merrill's Food Truck-a-palooza.**
- (D7 Alderperson Weix Jr./D2 Alderperson Caylor) motion/second approve with the revised end time of 8:00 pm. The motion passed.

VI. Monthly Reports

1. **Monthly Report - Fire Chief Klug** - The report was included in the packet. There were no questions.
2. **Monthly Report - Police Chief Bennett** - The report was included in the packet. PC Bennett answered questions.
3. **Monthly Report - Lincoln County Humane Society** - The report was included in the packet.
4. **Consider placing monthly reports on file** - (D2 Alderperson Caylor/D7 Alderperson Weix Jr.) motion/second place monthly reports on file. The motion passed.

VII. Date and Time of Next Meeting

- VIII. Adjournment** (D7 Alderperson Weix Jr./D2 Alderperson M. Caylor) motion/second adjourn. The motion passed. The meeting adjourned at 5:35 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, APRIL 29, 2025 MINUTES**

REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM

- I. Call to Order** Chair M. Caylor called the meeting to order at 6:00 pm
Present: D2 Alderperson Caylor, D4 Alderperson Fermanich, D3 Alderperson Meyer
Present Not Voting: Mayor Hass, City Administrator Akey, City Attorney Hayden, Finance Director Ley, IT Manager Brown, Merrill Community Media
Excused: City Clerk Anderson-Malm
- II. Approval of the Check Summary Report**
 - 1. Discuss and consider approving the check summary report for March.**
- (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second approve.
The motion passed.
- III. Consider approving minutes from the previous meeting**
 - 1. Minutes from the March 25th meeting** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second place minutes on file with the revision regarding the budget carryovers. The minutes should read "5 carryovers from 2024 and 5 new additions". The motion passed.
- IV. General Agenda Items for Consideration**
 - 1. Discuss the proposed 2026 Budget Timeline.** - Finance Director Ley addressed the committee regarding the current budget ordinance. Recommended revisions were included in the packet. She also discussed adopting the budget as a Resolution instead of an Ordinance. Following discussion (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to forward the revisions to the Common Council regarding amendments to the City Ordinance regarding the budget timeline. The motion passed.
 - 2. Discuss the 2024 Compensation Information Payroll Report** - Finance Director Ley discussed the compensation information published on the City website. Her concerns include the mention of information regarding who is funding the position and other information that goes into compensation. Accurate information is what should be published and provided to eliminate confusion. The committee discussed the pros and cons of publishing this type of report. City Administrator Akey conducted a search and was not able to find another community that published this type of report. Following further discussion, additional information will be provided at the May meeting before any action is taken.
- V. Monthly Reports**
 - 1. Monthly Report - Mayor Hass -**
 - 2. Monthly Report - City Administrator Akey -**

3. **Monthly Report - Finance Director Ley -**
4. **Monthly Report - City Attorney Hayden -**
5. **Monthly Report - City Clerk Anderson-Malm -**
6. **Monthly Report - Municipal Court -**
7. **Consider placing monthly reports on file -** (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second place monthly reports on file. The motion passed.

VI. Public Comment There was no public comment.

VII. Date and Time of Next Meeting - May 27th at 6:00 pm

VIII. Adjournment (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second adjourn. The motion passed. The meeting adjourned at 6:23 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, APRIL 30, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 5:15 pm.
Present: Mayor Hass, D6 Alderperson Rick, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, Street Superintendent Dustin Bonack, Building/Zoning Administrator Darin Pagel, IT Manager Brown, Merrill Community Media
Excused: City Attorney Thomas Hayden, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm
- II. Consider approving minutes from the previous meeting**
 - 1. Minutes from the March 27th meeting** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
- III. Water and Sewer Agenda Items**
 - 1. Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson Caylor/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
 - 2. Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - US Steinagel was excused. His report was included in the packet; there were no questions.
- IV. Street Department Agenda Items**
 - 1. Discuss and approve the Street Department Vouchers** - (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second approve. The motion passed.
- V. General Agenda Items for Consideration**
 - 1. Discuss and consider a reduction of the invoice for snow removal at 208 N Ohio Street.** - SS Bonack updated the committee and answered questions regarding the dates of the inspections. Stating past practice, (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to reduce the snow shoveling invoice at 208 N Ohio St by 50% for a one-time reduction. The motion passed.
 - 2. Discuss and consider a street use permit for Golden Harvest Market, to close Pearl Street from Main Street to Thielman Street, for a customer appreciation event, if the appropriate paperwork has been received and provided to the committee.** - (D8 Alderperson Rutkowski/D1 Alderperson Caylor) motion/second approve. The motion passed.
- VI. Monthly Reports**
 - 1. Monthly Report - Building Inspector/Zoning Administrator Pagel** -

2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**
5. **Consider placing monthly reports on file -** All reports were included in the packet. (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to approve. The motion passed.

VII. Date and Time of Next Meeting - Wednesday, May 28th at 5:15 pm

VIII. Public Comment There was no public comment.

IX. Adjournment (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second adjourn. The motion passed. The meeting adjourned at 5:24 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting

**CITY OF MERRILL
REDEVELOPMENT AUTHORITY
WEDNESDAY, MAY 7, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 8:00 AM**

- I. **Call to Order** Mayor Hass called the meeting to order at 8:00 am.
Present: Mayor Hass, D4 Alderperson Fermanich, Tony Kusserow, Mark Bares, Gary Hartwig, Clyde Nelson, Pete Koblitz
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, City Clerk Lori Anderson-Malm, Finance Director Emily Ley, Building Inspector/Zoning Administrator Pagel, City Attorney Hayden, LCED Sara Guild, D7 Alderperson Mark Weix, D3 Alderperson Nathan Meyer, Joe Kobussen Scott Kobussen, Kendra Majernik, Mike VanderGeest, Derek Hoff, Merrill Community Media
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the March 5th meeting.** - (Bares/Hartwig) motion/second place minutes on file. The motion passed.
- III. **Public Comment** There was no public comment.
- IV. **General Agenda Items for Consideration**
 1. **Update regarding ongoing development projects.** - CA Akey updated the RDA regarding the two acres by the old Wal Mart building. A letter of interest was received and a revised June 1st deadline has been established to finish the proposal. Housing on Webster Street is coming to completion with landscaping being installed. Two homes are being built on Spruce Street and two homes are being built on Delmore Street.
 2. **Update - Lincoln County Economic Development - Sarah Guild** - Sarah Guild updated the committee with her quarterly report. She recapped the Economic Summit and stated 93 people/businesses attended. Half of the attendees represented businesses. Positive feedback has been received from those who attended, and she is looking ahead to 2026. Sarah has attended various meetings in Madison regarding economic development. She will have information sessions for businesses to answer the question, "what does the LCED do". The first session will be May 22nd in Tomahawk at Park City Credit Union. The second will be on June 9th in Merrill at Park City Credit Union.
- V. **Date and Time of Next Meeting - Wednesday, June 4th at 8:00 am**
- VI. **Closed Session**
 1. **The Redevelopment Authority may convene in closed session per Wis. Stats. Sec. 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:** - Mayor Hass read the closed session language. (Hartwig/Nelson) motion/second to enter into a closed

session. The motion passed on a 7/0 roll call vote. The RDA entered into closed session at 8:14 am with the following present, in addition to the RDA members: D7 Alderperson Weix, D3 Alderperson Meyer, City Administrator Akey, Finance Director Ley, Building Administrator/Zoning Administrator Pagel, City Attorney Hayden, LCED Sarah Guild, City Clerk Anderson-Malm. City Clerk Anderson-Malm recorded the minutes without objection.

- a. **Negotiation of potential sale terms for City-owned vacant land to facilitate new commercial development (TID No. 9 at 703 S Center Avenue)** - The RDA considered potential sale terms for city-owned property and to facilitate new commercial development in TID 9 at 703 S Center Avenue.
- b. **Negotiation of potential sale terms for City-owned vacant land to facilitate new commercial development (TID No. 9 at 401 S Kyes Street)** - The RDA negotiated the potential sale terms for city-owned vacant land at 401 S Kyes St.
- c. **Consider TID Incentive Request to facilitate commercial re-development (TID No. 9 at 714 Martin Street)** - This item was moved to the first spot in the Closed Session. The RDA considered a TID incentive to facilitate commercial re-development in TID 9 at 714 Martin St.

VII. Reconvene in Open Session

1. **The Redevelopment Authority may reconvene in open session regarding action on the closed session items.** - The RDA did not reconvene in open session. No action was taken for the closed session items.

VIII. Adjournment (Hartwig/Fermanich) motion/second to adjourn. The motion passed. The meeting was adjourned at 9:58 am.

Minutes submitted by City Clerk Anderson-Malm

Minutes are in draft form until approved at the next scheduled meeting.

**CITY OF MERRILL
PARKS AND RECREATION COMMISSION
WEDNESDAY, MAY 7, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM**

I. Call to Order Roll Call:

Present: Gulke, Krueger, Tabor, Malm

Present Not Voting: Parks Director Dan Wendorf

Excused: Steve Osness, D8 Alderperson Rebecca Rutkowski

Absent:

Wendorf called the meeting to order at 4:15 and welcomed new Commissioner Trisha Kubichek. Wendorf thanked former Commissioner Dan Novitch for his many years of great work on the Parks & Recreation Commission and all of his contributions to not only the Parks & Recreation Department but to the community as well. Wendorf also welcomed NTC Sports & Recreation Student Jalissa LaBarge for being in attendance to observe. Wendorf stated that he has been working with her as part of a class assignment to learn more about municipal Parks & Recreation and how the department and city government works.

II. Consider approving minutes from the previous meeting

1. **April 2025 Minutes** - (Krueger/ Tabor) motion/second place minutes on file.
The motion Passed.

III. Approval of Claims

1. **April 2025 Bills** - (Gulke/ Krueger) motion/second approve. The motion Passed.

IV. General Agenda Items for Consideration

1. **Elect Chairperson** - Wendorf began the discussion by explaining the process for election of chairperson and vice-chair. He stated for each position he would open the floor for either nominations or volunteers for each position. With that being said Wendorf opened the discussion by asking if there were any nominations or volunteers for chairperson. Krueger said that he would volunteer. Wendorf asked if there were any other nominations or volunteers for chairperson. Hearing none, Wendorf asked for a motion and second to approve the nomination. Chad Krueger is elected new Chairperson for the Commission.
(Malm/ Tabor) motion/second approve. The motion Passed.
2. **Elect Vice-Chairperson** - Wendorf began the same discussion for Vice Chairperson stating that he would open up the floor for nominations or volunteers for the vice chair position. Wendorf then opened the discussion. Malm volunteered for vice chair. Wendorf asked if there was anyone else interested in nominating someone or anyone else interested in volunteering. Hearing none, Wendorf entertained a motion to approve. Eric Malm was approved as vice chair of the Parks & Recreation Commission. At the conclusion of the vice chair vote, Wendorf then turned the meeting over to

new Chairperson Krueger to run the meeting.
(Krueger/ Gulke) motion/second approve. The motion Passed.

3. **Review & Approve 10 year and 2026 Capital Requests** - Wendorf began the discussion by stating that our Finance Director would like to get an earlier start this year on our 2026 budget process, especially the capital portion. She has asked for requests for 2026 as well as a tentative 10 year plan. Wendorf reviewed the 2026 capital request list that he provided in the packets with the commission asking first if there were any questions. Kubichek asked how Wendorf decided the priorities listed on each of the items. Wendorf stated that it is typically based on the condition of the item(s) and if they are breaking down, in need of repair, un-safe, and/or are starting to cost the city more money than it should, those items tend to make their way to the top of the list. Wendorf said that occasionally there are requests from citizens for amenities such as pickleball courts, disc golf, or trails that become popular and they would like things like that here in our community. Wendorf stated that there were 11 items on the 2026 list, and he explained that we will very likely not receive all of them but hopes to receive funding for as many of the top priority items as possible. He stated that there are 11 items on there, mostly because 7 of the 11 were either partially funded in previous years or unfunded and that those items still need to be addressed at some point. He said no matter what happens, the final decisions come down to approval from City Council. Wendorf then presented the 10-year capital plan to the commission and explained some of the logic behind what was on the list and also said that it is very difficult for our department to forecast beyond 2-3 years due to the amount of property, amenities, facilities, and equipment that we have. It is tough to predict when a heater will go out, a mower will fall into the "not worth repairing anymore" category, but it is important to try to list some of these items nonetheless. Wendorf also stated that prices beyond 2026 are rough estimates based on prices today and hopes that trends remain consistent, but he said in talking with most vendors, they won't give an actual price on what it will cost to replace a mower in 8 years because they can't even give prices for next year.
Krueger asked Wendorf to move the Legion building project up a few years on the 10-year list to see if we could consider fixing it out and renting it out sooner. The commission was good with both lists as presented and will wait for official/final approval towards the end of summer/early fall when budget discussions begin.
4. **Review & potentially approve mobile food vendor application form and regulations** - After revisiting this item last month and reversing a previous decision to not allow mobile food vendors at the MARC for the fireworks, the commission asked Wendorf to come up with a mobile food vendor application and discuss some policies that would organize this better. Wendorf presented the application that was in the packet and explained that he talked with a number of other communities to come up with an application that he thinks will work for us. He stated that applications from other communities ranged from

very detailed to hardly any details requested, so the application brought forth covers what we are looking for information-wise as well as covering us from potential liabilities. The Commission liked the application and suggested no further edits. Wendorf stated that he would like to cap the mobile units to 5 total and would put them in the southwest corner of the MARC parking lot with labeled site numbers assigned to each unit that is selected after a successful application. He said that units will have to be set up by no later than 5:00 p.m. to avoid issues with traffic and parking. It was asked if we were going to charge a fee or if we should charge and Wendorf stated that he was indifferent but suggested seeing how this year goes because we are not providing vendors with power - they need to be self-contained. Wendorf stated that these are private businesses that are profiting off of a community event so most likely in the future we should charge a fee. There was additional discussion on even a nominal fee or deposit but it was decided to not charge a fee for this year.

(Tabor/ Gulke) motion/second approve. The motion Passed.

For the official record - Motion Tabor, seconded by Kubichek to approve the mobile food vendor application

5. **Review & Approve policy for Radio Controlled Model Airplanes at the M.A.R.C** - Wendorf stated that for many years there has been a very small group of 2-3 people that fly hobby RC airplanes at the MARC in the south field by the soccer parking lot with no issues. Recently, a new one brought in a gas-powered larger RC plane that prompted several complaints from Rock Ridge Apartments. Wendorf discussed with the Police Department as well as with a few of the RC plane enthusiasts to come up with a policy that works for them, the apartments, the department, and the thousands of people that use the MARC. Wendorf presented the items that were included in the packet, stating that the ordinance only allows for RC planes to be flown in a park in a designated area. He pointed out that the key to this policy was no gas-powered engines allowed, and no flying while organized activities were taking place. This will be safer for those playing baseball/softball/soccer, etc. The commission agreed. Wendorf stated that if approved, he would have a sign posted with this information at the location that it is approved for and inform the users.

(Gulke/ Tabor) motion/second approve. The motion Passed.

6. **Request to seek alternative funding/donations to replace the old scoreboard at Athletic Park** - Wendorf informed the commission that the scoreboard at Athletic Park started having issues last year and they were able to patch a few things together to keep it running off and on. He stated that very shortly after he began working for the Parks Department in the early 2000's he organized a group of people to raise funds for improvements at Athletic Park and the scoreboard was included on that list. The existing scoreboard is now over 20 years old and not functioning properly again. With the amount of people that visit Athletic Park (local historic landmark and one

of the "Seven Wonders of Merrill") the scoreboard is the most viewed amenity in the park for obvious reasons. Wendorf said that due to policy he needs permission from the commission and Personnel & Finance Committee to receive funding of any kind (grants and donations) that exceed \$5000. (Malm/ Gulke) motion/second approve. The motion Passed.

V. Monthly Reports

1. **May 2025 Parks & Recreation Director's Report** - Wendorf asked for any questions on his report. Hearing none he summarized the report for the commission.

VI. Date and Time of Next Meeting

1. **The next regularly scheduled meeting is Wednesday, June 4th, 2025 at 4:15 p.m. at the Merrill City Hall -**

VII. Public Comment There was no public comment.

VIII. Adjournment Meeting adjourned at 5:15 p.m.
(Tabor/ Gulke) motion/second adjourn. The motion Passed.

**CITY OF MERRILL
BOARD OF REVIEW
WEDNESDAY, MAY 7, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 3:30 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 3:30 pm.
Present and voting: Mayor Hass, D5 Alderperson Fermanich, D1 Alderperson A. Caylor, D3 Alderperson Meyer, D8 Alderperson Rutkowski, City Clerk Anderson-Malm
Others present: City Assessor Kitt Koski
- II. **Agenda Items**
 1. **Roll Call - City Clerk Anderson-Malm** - Roll call was taken with all 6 members present.
 2. **Opening Comments - Mayor Hass** - Mayor Hass gave opening comments and stated a number of citizens met with the City Assessor to discuss their assessments before the Board of Review.
 3. **Consider placing the minutes from October 14, 2024 on file** - (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to place the October 14th minutes on file. The motion passed.
 4. **Mandatory Training Requirements - verify at least one member has met the requirements** - City Clerk Anderson-Malm stated she met the requirements and the affidavit was included in the packet.
 5. **Acknowledge the policy regarding the procedures for a waiver of the Board of Review hearing requests.** - City Clerk Anderson-Malm stated the policy was included in the packet and is still in effect.
 6. **Acknowledge a policy regarding the procedures for sworn telephone testimony requests and sworn written testimony requests.** - City Clerk Anderson-Malm stated the policy was included in the packet and the policy is still in effect.
 7. **Receipt of the Assessment Roll from the Assessor.** - The assessment roll was given to City Clerk Anderson-Malm by the City Assessor and will be available for review in the City Clerk's office following the meeting.
- III. **Public Comment** There was no public comment.
- IV. **Open the Board of Review Hearings**
 1. **Administer Oaths for the person/business testifying and the City Assessor, then proceed with the hearing(s) starting at 4:00 pm.**
- Assessor Koski spoke to the Board regarding the assessment. He stated he expected citizens to be at the hearing but did mention he spoke with citizens in the fall after the tax bills were received. He also stated net new growth was about \$9 million with \$4.2 million in new residential construction and \$4.3 million in new commercial construction. The apartment complexes are

considered commercial construction.

Following a brief discussion, (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to open the public hearing. The motion passed. The public hearing started at 3:33 pm. The board paused the meeting at 3:39 pm due to no citizen/business attending the public hearing. D1 Alderperson A. Caylor left the meeting at 4:00 pm for a previous commitment.

V. Close the Board of Review Hearings (D3 Alderperson Meyer/D5 Alderperson Fermanich) motion/second to close the Board of Review public hearing. The motion passed. The Board of Review hearing closed at 5:30 pm.

VI. Adjournment (D3 Alderperson Meyer/D5 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting adjourned at 5:31 pm.

Minutes recorded and published by City Clerk Anderson-Malm

Date: May 7, 2025
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

Re: City Budget Ordinance Revisions

At the April 29th meeting, the personnel and finance committee reviewed City Ordinance 18-21 City Budget and recommend that Council review and consider amending the ordinance to comply with state law and reflect our current budget process. Specifically, the requested revisions will:

- Eliminate the requirement for departmental estimates. In practice, city departments, officers, boards and committees do not have access to our financial software to create an itemized statement of disbursements. The finance department does and can more easily create estimates in conjunction with the departments. The September 1 due date for budget estimates is not a WI regulation.
- Clarify that the committee of the whole, and not the personnel and finance committee, shall recommend a proposed budget to common council for adoption. Merrill's past practice has been to hold budget deliberations at the committee of the whole, not at the personnel and finance committee. The October due date is not a state requirement.
- Allow the Finance Director to provide electronic public access to the proposed budget. State law allows for electronic access to documents and our practice is to post the proposed budget on our website and have a printed copy available at the Clerk Treasurers Office which fully satisfies state requirements for public access to the proposed budget.
- Update the budget hearing section to comply with state law. State statutes have specific requirements about what information must be included the budget hearing notice, when the notice must be published, and when the budget hearing can take place.
- Consider adopting the budget as an annual resolution instead of an ordinance. Merrill has historically adopted the annual budget as an ordinance, however we do not publish the budget in our code of ordinances. Most municipalities in our area adopt their budgets as resolutions (Tomahawk, Rhinelander, Antigo, Wausau, Mosinee, Park Falls, Shawano, Marshfield, Stevens Point, Eagle River, and Plover all adopt budget resolutions). Resolutions are more temporary than ordinances and can more easily be amended.

The proposed revisions to Ordinance 18-21 are attached.

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Common Council

Re: Amending Chapter 18, Article II, Section 18- 21
City Budget.

ORDINANCE NO. 2025-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 18, Article II, Section 18-21 of the Code of Ordinances for the City of Merrill is amended as follows:

~~(a) **Departmental estimates.** On or before September 1 of each year, each officer, department, board and committee shall file with the director of finance an itemized statement of disbursements made to carry out the powers and duties of such officer, department, board or committee during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of such officer, department, board or committee during such year, and of the conditions and management of such fund; also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statements shall be presented in the form prescribed by the city and shall be designated as departmental estimates, and shall be as nearly uniform as possible for the main division of all departments.~~

~~(b) **Consideration of estimates.** The personnel and finance committee shall consider such departmental estimates in consultation with the department head, recommend to the common council a budget amount for such department or activity.~~

~~(c)~~(a) **Proposed budget.** ~~On or before October 20, the personnel and finance committee~~ The Committee of the Whole shall ~~recommend prepare~~ and submit to the common council a proposed budget presenting a financial plan for conducting the city's affairs for the ensuing calendar year. The budget shall include the following information:

- (1) The expense of conducting each department and activity of the city for the ensuing fiscal year and last preceding fiscal year, with reasons provided for increase and decrease recommended as compared with appropriations for the current year.
- (2) An itemization of all anticipated income from the city from sources other than general property taxes and bonds issued, with a comparative statement of the amounts received by the city from each of the same, or similar sources for the last preceding and current fiscal year.

- (3) An estimate of the amount of money to be raised from general property taxes which, with income from other sources, will be necessary to meet the proposed expenditures.
 - (4) Such other information as may be required by the common council and by state law.
 - (5) The Finance Director shall make the proposed budget available to the public.
- ~~(d) Copies of budget. The director of finance shall provide a reasonable number of copies of the budget summary thus prepared for distribution to the citizens. The entire fiscal budget shall be available for public inspection in the office of the director of finance during regular office hours.~~
- ~~(e)~~(d) *Hearing.*
- (1) The ~~personnel and finance committee~~ Committee of the Whole shall submit to the common council, at the time the annual budget is submitted, the draft of an appropriation ~~ordinance~~ resolution providing for the expenditures proposed for the ensuing fiscal year. Upon the submission of the proposed appropriation ~~ordinance~~ resolution to the common council, it shall be deemed to have been regularly introduced therein.
 - (2) ~~A summary of such budget and notice of the time and place where such budget and detail is available for public inspection, and notice of the time and place for holding the public hearing thereof, shall be published in the official newspaper of the city at least~~ The council shall hold a public hearing on the budget and proposed appropriation resolution as required by law, not later than the fourth Tuesday of November each year, and shall publish official notice of such hearing as required by law not less than 15 days prior to the time of such public hearing.
 - ~~(3) Not less than 15 days after the publication of the proposed budget, and the notice of hearing thereof, the public hearing shall be held at the time and place stipulated, at which time any resident or taxpayer of the city shall have an opportunity to be heard on the proposed budget. The budget hearing may be adjourned from time to time.~~
 - ~~(4)~~(3) Following the public hearing, the proposed appropriation ~~ordinance~~ resolution may be changed or amended and shall take the same course in the common council as other ~~ordinances~~ resolutions.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Steve J. Hass, Mayor

Attest:

Lori Anderson-Malm, City Clerk

RESOLUTION NO.

A RESOLUTION HONORING JON L. LEISKAU FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL

WHEREAS, Jon Leiskau has served the City of Merrill as a Firefighter-EMT, Firefighter-Paramedic and Battalion Chief from March 18, 2001 to April 6, 2025; and,

WHEREAS, Jon Leiskau's dedication to Fire service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Fire Department and Merrill's citizens; and,

WHEREAS, Jon Leiskau has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Jon Leiskau's skills and experience, will be missed at the City of Merrill Fire Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of May, 2025, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Jon Leiskau has given the City of Merrill Fire Department and commends him for those 24 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Jon Leiskau, congratulate him upon the occasion of his retirement from the City of Merrill Fire Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk

RESOLUTION NO.

**A RESOLUTION HONORING E. KAY ANDREWS, FOR HER LONG-TIME SERVICE
TO THE CITY OF MERRILL**

WHEREAS, E. Kay Andrews, has served the City of Merrill T.B. Scott Free Library from May 1, 2003 to April 18, 2025; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Kay has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Kay's skills and experience will be missed at the City of Merrill T.B. Scott Free Library;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of May, 2025, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Kay has given the City of Merrill T.B. Scott Free Library and commends her for those 22 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Kay, congratulate her upon the occasion of her retirement from the City of Merrill T.B. Scott Free Library, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk