



CITY OF MERRILL
BOARD OF PUBLIC WORKS

MINUTES • WEDNESDAY NOVEMBER 18, 2020

Virtual Meeting

Virtual Meeting

5:30 PM

1. Call to Order

Mayor Woeller called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Remote	
Steve Sabatke	Alderman - Eighth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	

Attending in the City Hall Common Council Chambers: Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, City Attorney Tom Hayden, Information Technology Manager Dustin Brown and Alderman Mark Weix. A representative from Merrill Productions was present to videotape the meeting.

Attending virtually: City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel and City Clerk Bill Heideman. Street and Weed Commissioner Ron Liberty was excused.

2. Preliminary items:

1. Vouchers

Alderman Sabatke asked questions related to the vouchers.

Motion (Van Lieshout/Rick) to approve.

RESULT: APPROVED

3. Other agenda items for consideration:

1. Consider five-year contract with Eagle Waste for recycling tipping fees. The Board of Public Works recommends approval.

Information was in the meeting packet.

Discussion was held on costs and tipping fees associated with the contract.

Motion (Rick/Van Lieshout) to approve.

RESULT: APPROVED & SENT TO COUNCIL **Next: 12/8/2020 6:00 PM**

2. Discuss garbage and recycling procedures for automation

Street Superintendent Bonack reported that a one-page informational flyer on garbage/recycling automation is being prepared. The flyer will be mailed to residents in December.

Work has begun on grant applications related to the automation. These grants would be 100% funds, no matching funds would be necessary.

Request for Proposal (RFP) documents for containers and for trucks are being prepared. At this time, a four-day route is being planned. Several ordinance revisions related to the automation are pending.

A policy on the minimum number of containers for each type of dwelling will need to be established. Various options related to this policy were discussed. At this time, plans are to pick up recycling every other week.

Some decisions can be made at the December meeting. No formal action was taken at this time.

4. **Monthly Reports:**

1. **Building Inspector/Zoning Administrator Pagel**

The report was in the meeting packet.

2. **Public Works Director/City Engineer Akey**

The report was in the meeting packet.

Public Works Director/City Engineer Akey reported that plans and preparations are underway for the 2021 construction projects.

3. **Street Superintendent Bonack**

The report was in the meeting packet.

Street Superintendent Bonack reported that there appeared to be an large increase in the number of leaves from trees this fall. He is currently working with Street and Weed Commissioner Liberty on sidewalk inspections.

4. **Street & Weed Commissioner Liberty**

The report was in the meeting packet.

5. **Consider placing monthly reports on file**

Motion (Sabatke/Van Lieshout) to place on file.

RESULT:	PLACED ON FILE
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5. **Establish date, time and location of next regular meeting**

Wednesday, December 16th, 2020 at 5:30 P.M. This will be a virtual meeting.

6. **Public Comment Period**

None.

7. **Adjournment**

Motion (Van Lieshout/Sabatke) to adjourn. Carried. Adjourned at 5:58 P.M.