



CITY OF MERRILL
BOARD OF PUBLIC WORKS
AGENDA • WEDNESDAY, MAY 28, 2025

Regular Meeting

City Hall Council Chambers

5:15 PM

To attend remotely call 240-734-0330 PIN 409 163 420 #

I. Call to Order

II. Consider approving minutes from the previous meeting

1. Minutes from the April 30th meeting

III. Water and Sewer Agenda Items

1. Discuss and approve the Water & Sewer Vouchers
2. Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel
3. Discussion and recommendation on changes to the City Ordinance concerning Utilities
4. Review and approve of CMAR for 2024

IV. Street Department Agenda Items

1. Discuss and approve the Street Department Vouchers

V. Monthly Reports

1. Monthly Report - Building Inspector/Zoning Administrator Pagel
2. Monthly Report - City Administrator/Public Works Director/City Engineer Akey
3. Monthly Report - Street Superintendent Bonack
4. Monthly Report - Street & Weed Commissioner Liberty
5. Consider placing monthly reports on file

VI. Date and Time of Next Meeting - Wednesday, June 25th at 5:15 pm

VII. Public Comment

VIII. Adjournment

Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, APRIL 30, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm.
Present: Mayor Hass, D6 Alderperson Rick, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, Street Superintendent Dustin Bonack, Building/Zoning Administrator Darin Pagel, IT Manager Brown, Merrill Community Media
Excused: City Attorney Thomas Hayden, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the March 27th meeting** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
- III. **Water and Sewer Agenda Items**
 1. **Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson Caylor/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
 2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - US Steinagel was excused. His report was included in the packet; there were no questions.
- IV. **Street Department Agenda Items**
 1. **Discuss and approve the Street Department Vouchers** - (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second approve. The motion passed.
- V. **General Agenda Items for Consideration**
 1. **Discuss and consider a reduction of the invoice for snow removal at 208 N Ohio Street.** - SS Bonack updated the committee and answered questions regarding the dates of the inspections. Stating past practice, (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to reduce the snow shoveling invoice at 208 N Ohio St by 50% for a one-time reduction. The motion passed.
 2. **Discuss and consider a street use permit for Golden Harvest Market, to close Pearl Street from Main Street to Thielman Street, for a customer appreciation event, if the appropriate paperwork has been received and provided to the committee.** - (D8 Alderperson Rutkowski/D1 Alderperson Caylor) motion/second approve. The motion passed.
- VI. **Monthly Reports**
 1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** -

2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**
5. **Consider placing monthly reports on file** - All reports were included in the packet. (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to approve. The motion passed.

VII. Date and Time of Next Meeting - Wednesday, May 28th at 5:15 pm

VIII. Public Comment There was no public comment.

IX. Adjournment (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second adjourn. The motion passed. The meeting adjourned at 5:24 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting

PACKET: 11867 UTILITY AP

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-004374 AgSOURCE COOPERATIVE SERVICES						
I-PS-INV399631		AgSOURCE COOPERATIVE SERVICES	122.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing	122.00

I-PS-INV400956		AgSOURCE COOPERATIVE SERVICES	213.50			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing	213.50

I-PS-INV403477		AgSOURCE COOPERATIVE SERVICES	91.50			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing	91.50

		=== VENDOR TOTALS ===	427.00			
=====						
01-003126 B & M TECHNICAL SERVICES INC						
I-12648		B & M TECHNICAL SERVICES INC	687.50			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		B & M TECHNICAL SERVICES INC		63 56152-00-83310	Secondary Maintenance	687.50

		=== VENDOR TOTALS ===	687.50			
=====						
01-001521 BAY TOWEL, INC						
I-4812380		BAY TOWEL, INC	94.24			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	94.24

I-4812381		BAY TOWEL, INC	65.62			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	65.62

I-4815525		BAY TOWEL, INC	94.24			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	94.24

I-4815526		BAY TOWEL, INC	65.62			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	65.62

I-4818677		BAY TOWEL, INC	94.24			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	94.24

I-4818678		BAY TOWEL, INC	65.62			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	65.62

PACKET: 11867 UTILITY AP

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-001521 BAY TOWEL, INC (** CONTINUED **)

I-4821778		BAY TOWEL, INC	94.24			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	94.24

I-4821779		BAY TOWEL, INC	65.62			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	65.62

=== VENDOR TOTALS === 639.44

01-002809 CARQUEST OF MERRILL

I-10846-254115		CARQUEST OF MERRILL	59.37			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		CARQUEST OF MERRILL		62 53713-00-64100	Supplies & Expenses	59.37

I-10846-254537		CARQUEST OF MERRILL	84.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		CARQUEST OF MERRILL		63 56152-00-83100	Sewer Main Maintenance	84.00

=== VENDOR TOTALS === 143.37

01-000381 CITY OF MERRILL

I-043025		CITY OF MERRILL	20,000.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		CITY OF MERRILL		63 11-2650	Capital Rep.-incredibleb	20,000.00

=== VENDOR TOTALS === 20,000.00

01-001827 DORNER COMPANY

I-515162		DORNER COMPANY	4,001.08			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		DORNER COMPANY		62 50000-07-55652	Filter Maintenance	4,001.08

=== VENDOR TOTALS === 4,001.08

01-000209 ENERGENECS

I-0049043-IN		ENERGENECS	800.06			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		ENERGENECS		63 56152-00-83310	Secondary Maintenance	800.06

=== VENDOR TOTALS === 800.06

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01-000212 FASTENAL COMPANY						
I-WIWAW231947		FASTENAL COMPANY	56.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		FASTENAL COMPANY		63 56152-00-83300	Primary Maintenance	56.00
I-WIWAW232033 FASTENAL COMPANY 56.60						
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		FASTENAL COMPANY		63 56152-00-83300	Primary Maintenance	56.60
=== VENDOR TOTALS ===			112.60			

01-000632 FERGUSON ENTERPRISES #1550

I-0437862-1		FERGUSON ENTERPRISES #1550	547.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		FERGUSON ENTERPRISES #1550		62 15-5000	Materials/Supplies-Const	547.00
I-0442617 FERGUSON ENTERPRISES #1550 2,508.80						
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		FERGUSON ENTERPRISES #1550		62 15-5000	Materials/Supplies-Const	2,508.80
I-0443281 FERGUSON ENTERPRISES #1550 253.56						
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		FERGUSON ENTERPRISES #1550		62 15-5000	Materials/Supplies-Const	253.56
=== VENDOR TOTALS ===			3,309.36			

01-000221 GRAINGER

I-9471773185		GRAINGER	184.63			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		GRAINGER		63 56152-00-83200	Lift Station Maintenance	184.63
I-9476085429 GRAINGER 106.70						
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		GRAINGER		62 53713-00-64100	Supplies & Expenses	106.70
I-9487802457 GRAINGER 226.71						
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		GRAINGER		62 53713-00-65100	Maint - Water Mains	226.71
=== VENDOR TOTALS ===			518.04			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000454 STEVEN B. LANDWEHR						
I-CONFERENCE- GB		STEVEN B. LANDWEHR	458.09			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		STEVEN B. LANDWEHR		63 56156-00-85600	Misc General Expense	458.09
=== VENDOR TOTALS ===			458.09			

01-000313 LINCOLN CO TREASURER'S OFFICE						
I-16074		LINCOLN CO TREASURER'S OFFICE	247.51			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		LINCOLN CO TREASURER'S OFFICE		63 56150-00-82720	Landfill Tipping Fees	247.51
=== VENDOR TOTALS ===			247.51			

01-000351 LOCAL GOVERNMENT INVESTMENT PO						
I-043025		LOCAL GOVERNMENT INVESTMENT P	8,750.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		LOCAL GOVERNMENT INVESTMENT PO		62 11-2735	LGIP 02 WATER	8,750.00
=== VENDOR TOTALS ===			8,750.00			

01-004651 LOU'S GLOVES						
I-058992		LOU'S GLOVES	256.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		LOU'S GLOVES		62 53713-00-64100	Supplies & Expenses	128.00
		LOU'S GLOVES		63 56150-00-82700	Other Operating Sup/Exp	128.00
=== VENDOR TOTALS ===			256.00			

01-000317 MARTELLE WATER TREATMENT						
I-29002		MARTELLE WATER TREATMENT	5,490.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MARTELLE WATER TREATMENT		62 50000-07-55652	Filter Maintenance	5,490.00
I-29030		MARTELLE WATER TREATMENT	5,104.48			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MARTELLE WATER TREATMENT		63 56150-00-82400	Phosphorous Removal Chem	5,104.48
I-29043		MARTELLE WATER TREATMENT	2,127.50			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MARTELLE WATER TREATMENT		63 56152-00-83310	Secondary Maintenance	2,127.50
I-29044		MARTELLE WATER TREATMENT	3,214.72			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MARTELLE WATER TREATMENT		62 53712-00-63100	Chemicals	3,214.72
=== VENDOR TOTALS ===			15,936.70			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-001064 MENARDS - WAUSAU						
I-60929		MENARDS - WAUSAU	194.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MENARDS - WAUSAU		63 56152-00-83310	Secondary Maintenance	194.00
		=== VENDOR TOTALS ===	194.00			
=====						
01-000041 MERRILL ACE HARDWARE						
C-APR DISC ALLOWED		MERRILL ACE HARDWARE	1.40CR			
5/07/2025	4	DUE: 4/30/2025 DISC: 4/30/2025		1099: N		
		MERRILL ACE HARDWARE		63 56152-00-83400	Bldg./Grounds Maintenanc	1.40CR
C-APRIL DIS ALLOWED		MERRILL ACE HARDWARE	19.71CR			
5/07/2025	4	DUE: 4/30/2025 DISC: 4/30/2025		1099: N		
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses	19.71CR
C-B57528		MERRILL ACE HARDWARE	6.60CR			
5/07/2025	4	DUE: 4/21/2025 DISC: 4/21/2025		1099: N		
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses	6.60CR
I-242830		MERRILL ACE HARDWARE	31.99			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses	31.99
I-243031		MERRILL ACE HARDWARE	57.48			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MERRILL ACE HARDWARE		62 53713-00-65300	Maint - Meters	57.48
I-243061		MERRILL ACE HARDWARE	31.53			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses	31.53
I-243318		MERRILL ACE HARDWARE	79.06			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MERRILL ACE HARDWARE		62 53713-00-65100	Maint - Water Mains	79.06
I-243327		MERRILL ACE HARDWARE	13.96			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MERRILL ACE HARDWARE		63 56152-00-83400	Bldg./Grounds Maintenanc	13.96
		=== VENDOR TOTALS ===	186.31			

PACKET: 11867 UTILITY AP
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-000328 MERRILL WATER UTILITY

I-332016400		MERRILL WATER UTILITY	623.60			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MERRILL WATER UTILITY		63 56152-00-83400	Bldg./Grounds Maintenanc	623.60
=== VENDOR TOTALS ===			623.60			

01-004206 MUNICIPAL WELL & PUMP

I-22819		MUNICIPAL WELL & PUMP	1,000.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		MUNICIPAL WELL & PUMP		62 53711-00-62500	Maint. - Pumping Plant	1,000.00
=== VENDOR TOTALS ===			1,000.00			

01-000540 NAPA AUTO PARTS

I-129814		NAPA AUTO PARTS	5.98			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		NAPA AUTO PARTS		62 53713-00-65100	Maint - Water Mains	5.98
=== VENDOR TOTALS ===			5.98			

01-000337 NORTH CENTRAL LABORATORIES

I-518996		NORTH CENTRAL LABORATORIES	53.63			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		NORTH CENTRAL LABORATORIES		63 56150-00-82710	Laboratory Supplies	53.63
I-519034		NORTH CENTRAL LABORATORIES	181.87			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		NORTH CENTRAL LABORATORIES		62 53712-00-63200	Water Treatment Supplies	181.87
=== VENDOR TOTALS ===			235.50			

01-001891 NORTHERN LAKE SERVICE INC

I-2505919		NORTHERN LAKE SERVICE INC	591.47			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		NORTHERN LAKE SERVICE INC		63 56156-00-85220	Outside Lab Services	591.47
=== VENDOR TOTALS ===			591.47			

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-----ID-----			GROSS	P.O. #		
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01-001392 PACE ANALYTICAL SERVICES LLC

I-2540159457		PACE ANALYTICAL SERVICES LLC	815.10			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		PACE ANALYTICAL SERVICES LLC		63 56150-00-82705	Industrial Monitoring	815.10
I-2540159959		PACE ANALYTICAL SERVICES LLC	479.40			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		PACE ANALYTICAL SERVICES LLC		63 56156-00-85220	Outside Lab Services	479.40
=== VENDOR TOTALS ===			1,294.50			

01-000824 PER MAR SECURITY SERVICES

I-3563338		PER MAR SECURITY SERVICES	1,418.28			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		PER MAR SECURITY SERVICES		62 53713-00-64110	Warehouse Cost of Operat	1,418.28
=== VENDOR TOTALS ===			1,418.28			

01-004514 REW MOTORS INC

I-IA15432		REW MOTORS INC	214.91			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		REW MOTORS INC		63 56152-00-83400	Bldg./Grounds Maintenanc	214.91
=== VENDOR TOTALS ===			214.91			

01-000537 ROTOGRAPHIC PRINTING

I-1019-25		ROTOGRAPHIC PRINTING	277.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		ROTOGRAPHIC PRINTING		62 53716-00-92100	Supplies & Expenses	138.50
		ROTOGRAPHIC PRINTING		63 56156-00-85100	Office Supplies & Expens	138.50
=== VENDOR TOTALS ===			277.00			

01-001811 SGS ENVIRONMENTAL CONTRACTING

I-30693		SGS ENVIRONMENTAL CONTRACTING	875.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: Y		
		SGS ENVIRONMENTAL CONTRACTING		62 53713-00-65100	Maint - Water Mains	875.00
=== VENDOR TOTALS ===			875.00			

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01-000572 SHARE CORP						
I-299999		SHARE CORP	1,383.31			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		SHARE CORP		63 56152-00-83400	Bldg./Grounds Maintenanc	1,383.31
=== VENDOR TOTALS ===			1,383.31			

01-004213 TEAM LABORATORY CHEMICAL, LLC						
I-INV0045771		TEAM LABORATORY CHEMICAL, LLC	1,151.50			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		TEAM LABORATORY CHEMICAL, LLC		63 56152-00-83100	Sewer Main Maintenance	1,151.50
=== VENDOR TOTALS ===			1,151.50			

01-004202 TWEET/GAROT MECHANICAL, INC						
I-161263		TWEET/GAROT MECHANICAL, INC	619.74			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		TWEET/GAROT MECHANICAL, INC		63 56152-00-83320	Digesters Maintenance	619.74
=== VENDOR TOTALS ===			619.74			

01-000678 VAN ERT ELECTRIC CO INC						
I-001-034478		VAN ERT ELECTRIC CO INC	1,439.75			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		VAN ERT ELECTRIC CO INC		63 56152-00-83400	Bldg./Grounds Maintenanc	1,439.75
=== VENDOR TOTALS ===			1,439.75			

01-000650 VICTORY JANITORIAL, INC.						
I-136302		VICTORY JANITORIAL, INC.	88.57			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		VICTORY JANITORIAL, INC.		62 53713-00-64100	Supplies & Expenses	44.28
		VICTORY JANITORIAL, INC.		63 56150-00-82700	Other Operating Sup/Exp	44.29
=== VENDOR TOTALS ===			88.57			

01-000284 VIP ALL-VALUE						
I-0116792-001		VIP ALL-VALUE	49.35			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		VIP ALL-VALUE		63 56150-00-82705	Industrial Monitoring	49.35
I-0116823-001		VIP ALL-VALUE	20.28			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		VIP ALL-VALUE		63 56156-00-85220	Outside Lab Services	20.28

PACKET: 11867 UTILITY AP

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-000284 VIP ALL-VALUE (** CONTINUED **)

I-0116845-001		VIP ALL-VALUE	17.37			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		VIP ALL-VALUE		63 56152-00-83310	Secondary Maintenance	17.37

I-0116889-001		VIP ALL-VALUE	20.92			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		VIP ALL-VALUE		63 56152-00-83310	Secondary Maintenance	20.92

I-0116922-001		VIP ALL-VALUE	16.24			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		VIP ALL-VALUE		63 56152-00-83340	Sludge Disposal	16.24

=== VENDOR TOTALS === 124.16

01-000299 WAL-MART COMMUNITY/CAPITAL ONE

I-1662157184		WAL-MART COMMUNITY/CAPITAL ON	149.67			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		WAL-MART COMMUNITY/CAPITAL ONE		63 56150-00-82710	Laboratory Supplies	149.67

=== VENDOR TOTALS === 149.67

01-001481 WAUSAU HYDRAULICS & MACHINE IN

I-98619		WAUSAU HYDRAULICS & MACHINE I	430.75			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		WAUSAU HYDRAULICS & MACHINE IN		63 56152-00-83330	Belt Press Maintenance	430.75

=== VENDOR TOTALS === 430.75

01-000587 WI STATE LAB OF HYGIENE

I-807692		WI STATE LAB OF HYGIENE	62.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		WI STATE LAB OF HYGIENE		62 53712-00-63210	Outside Services-Testing	62.00

I-808997		WI STATE LAB OF HYGIENE	755.00			
5/07/2025	4	DUE: 5/07/2025 DISC: 5/07/2025		1099: N		
		WI STATE LAB OF HYGIENE		63 56156-00-85220	Outside Lab Services	755.00

=== VENDOR TOTALS === 817.00

=== PACKET TOTALS === 69,407.75

PACKET: 11867 UTILITY AP

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	69,435.46
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	27.71CR

BATCH TOTALS	69,407.75
--------------	-----------

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	-----LINE ITEM-----			-----GROUP BUDGET-----	
					ANNUAL BUDGET	BUDGET OVER	AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER
2025	62	-11-2735	LGIP 02 WATER	8,750.00					
	62	-15-5000	Materials/Supplies-Const	3,309.36					
	62	-21-0000	Accounts Payable Control	29,989.56-*					
	62	-50000-07-55652	Filter Maintenance	9,491.08	50,000	22,116.12		98,750	68,274.80
	62	-53711-00-62500	Maint. - Pumping Plant	1,000.00	28,000	25,262.42		96,180	72,042.68
	62	-53712-00-63100	Chemicals	3,214.72	28,560	17,122.73		69,185	34,393.24
	62	-53712-00-63200	Water Treatment Supplies	181.87	7,000	3,938.60		69,185	37,426.09
	62	-53712-00-63210	Outside Services-Testing	489.00	5,125	3,518.50		69,185	37,118.96
	62	-53713-00-64100	Supplies & Expenses	375.56	5,000	3,704.96		300,500	200,061.09
	62	-53713-00-64110	Warehouse Cost of Operat	1,418.28	18,500	12,439.91		300,500	199,018.37
	62	-53713-00-65100	Maint - Water Mains	1,186.75	50,000	21,507.60		300,500	199,249.90
	62	-53713-00-65300	Maint - Meters	57.48	30,000	14,341.59		300,500	200,379.17
	62	-53716-00-92100	Supplies & Expenses	138.50	8,000	5,107.87		952,370	801,519.62
	62	-53716-00-92300	Outside Serv. Employed	376.96	23,500	13,127.85		952,370	801,281.16
	63	-11-2650	Capital Rep.-incredibleb	20,000.00					
	63	-21-0000	Accounts Payable Control	39,418.19-*					
	63	-56150-00-82400	Phosphorous Removal Chem	5,104.48	41,500	26,012.10		329,170	226,684.30
	63	-56150-00-82700	Other Operating Sup/Exp	172.29	7,500	6,931.51		329,170	231,616.49
	63	-56150-00-82705	Industrial Monitoring	864.45	15,000	10,883.53		329,170	230,924.33
	63	-56150-00-82710	Laboratory Supplies	203.30	15,000	12,149.50		329,170	231,585.48
	63	-56150-00-82720	Landfill Tipping Fees	247.51	5,500	4,530.35		329,170	231,541.27
	63	-56152-00-83100	Sewer Main Maintenance	1,235.50	55,000	41,177.47		317,500	233,301.72
	63	-56152-00-83200	Lift Station Maintenance	184.63	27,500	15,549.67		317,500	234,352.59
	63	-56152-00-83300	Primary Maintenance	112.60	30,000	18,994.74		317,500	234,424.62
	63	-56152-00-83310	Secondary Maintenance	3,847.35	45,000	30,436.77		317,500	230,689.87
	63	-56152-00-83320	Digesters Maintenance	619.74	30,000	24,490.59		317,500	233,917.48
	63	-56152-00-83330	Belt Press Maintenance	430.75	25,000	12,185.15		317,500	234,106.47
	63	-56152-00-83340	Sludge Disposal	16.24	15,000	14,335.45		317,500	234,520.98
	63	-56152-00-83400	Bldg./Grounds Maintenanc	3,674.13	45,000	26,565.79		317,500	230,863.09
	63	-56156-00-85100	Office Supplies & Expens	138.50	5,000	2,628.83		548,243	394,702.98
	63	-56156-00-85200	Outside Service Employed	262.48	20,000	9,086.43		548,243	394,579.00

PACKET: 11867 UTILITY AP

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL		BUDGET OVER	
					BUDGET	AVAILABLE	BUDG	BUDGET
		63 -56156-00-85220	Outside Lab Services	1,846.15	7,500	3,448.95	548,243	392,995.33
		63 -56156-00-85600	Misc General Expense	458.09	7,500	2,877.19	548,243	394,383.39
		99 -14-0062	Due From Water Fund	29,989.56 *				
		99 -14-0063	Due From Sewer Fund	39,418.19 *				
			** 2025 YEAR TOTALS	69,407.75				

PACKET: 11867 UTILITY AP

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
62	5/2025	29,989.56
63	5/2025	39,418.19

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

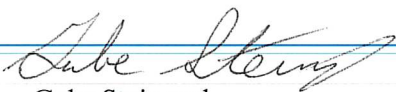
May 28, 2025

TO: Water & Sewage Committee
FROM: Gabe Steinagel, Utility Manager
RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

- We have finished listening to all the fire hydrants in the city looking for leaks. Two hydrants were found leaking and have been repaired. We have someone coming in to locate the leaks that we could hear that are not surfacing.
- Hydrant flushing went well last week.
- We finished prepping Water Street for the upcoming paving.
- At the Wastewater Plant they have finished land applying sludge. We were required with our new permit to test for PFAS in our sludge, and the results came back good. They are also prepping for the digester cleaning and the replacement of the drives for the primary tanks.

Respectfully submitted,



Gabe Steinagel
Utility Manager

ah

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By BPW

Re: Amending Chapter 38, Division 2, Section 38-152 Septic/holding tank and leachate rate

ORDINANCE NO. 2025-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 38, Division 2, Section 38-152 of the Code of Ordinances for the City of Merrill is amended as follows:

- a) Rates for holding tank waste, septic tank wastes and leachate for discharges are as follows:
- (1) *Flow*. A rate of \$6.30/1,000 gallons (\$4.72), based on 450 ppm total suspended solids and 750 ppm BOD, to be adjusted annually based on subsection (b) of this section.
 - (2) *Biochemical oxygen demand*. A rate of ~~\$0.675/lb.~~ \$0.745/lb. in excess of normal strength (250 mg/l).
 - (3) *Total suspended solids*. A rate of \$0.660/lb. in excess of normal strength (250 mg/l).
 - (4) *Phosphorous*. A rate of ~~\$7.51/lb.~~ \$9.15/lb. in excess of normal strength (~~40~~ 7 mg/l).
 - (5) *Nitrogen (NH₃-N)*. A rate of \$2.60/lb. in excess of normal strength (~~40~~ 7 mg/l).
 - (6) *Minimum charge*.
 - a. Holding tank discharge: A rate of \$11.41/1,000 gallons.
 - b. **Industrial Waste discharge: A rate of \$19.30/1,000 gallons.**
 - ~~bc.~~ Septic tank discharge: A rate of \$100.80/1,000 gallons.
 - ~~ed.~~ Fixed charge per load regardless of volume or contents: A rate of \$13.22 per load.
- (b) Without specific analysis, septic tank concentrations of BOD shall be assumed at 7,000 mg/l and total suspended solids shall be assumed at 15,000 mg/l. Holding tank waste concentrations shall be based on average concentrations determined by each private hauler as a result of tests analyzed on their loads at least once every five loads delivered to the sewage treatment plant. Analysis of septic and holding tank wastes shall be averaged on an annual basis and a flow rate based in gallons or cubic feet will be determined for the succeeding year. The sewage utility shall have the right to test more frequently in its sole discretion. The assumed values of BOD and suspended solids may be adjusted based on

any tests so conducted. Any test so conducted shall be done by the wastewater treatment plant laboratory. In the event of a dispute, the private hauler may request and independently test a split sample at a laboratory certified and registered with the state.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved:

Steve J. Hass, Mayor

Attest:

Lori Anderson-Malm, City Clerk

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For:
5/13/2025 **2024**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No.	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
701							
January	0.9389	x	197	x	8.34	=	1,544
February	0.9058	x	186	x	8.34	=	1,405
March	0.9345	x	179	x	8.34	=	1,393
April	1.1246	x	158	x	8.34	=	1,478
May	1.2480	x	129	x	8.34	=	1,343
June	1.3156	x	117	x	8.34	=	1,285
July	1.2441	x	123	x	8.34	=	1,276
August	1.1341	x	149	x	8.34	=	1,412
September	0.9854	x	164	x	8.34	=	1,348
October	0.9152	x	195	x	8.34	=	1,491
November	1.0213	x	160	x	8.34	=	1,365
December	0.9990	x	178	x	8.34	=	1,486

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	3.6	x	90	=	3.24
		x	100	=	3.6
Design BOD, lbs/day	2800	x	90	=	2520
		x	100	=	2800

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For:
5/13/2025 2024

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

2024-10-11

No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes gallons

No

Holding Tanks

Yes 12,863,660 gallons

No

Grease Traps

Yes gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

No problems were reported.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For:
5/13/2025 **2024**

<p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <p>We received 324,000 gallons from Ward Landfill and 9,500 gallons from Pine Lake Landfill.</p>	
--	--

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For:
5/13/2025 **2024**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	4	1	0	0
February	25	22.5	5	1	0	0
March	25	22.5	4	1	0	0
April	25	22.5	3	1	0	0
May	25	22.5	3	1	0	0
June	25	22.5	2	1	0	0
July	25	22.5	2	1	0	0
August	25	22.5	2	1	0	0
September	25	22.5	2	1	0	0
October	25	22.5	2	1	0	0
November	25	22.5	1	1	0	0
December	25	22.5	2	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes Enter last calibration date (MM/DD/YYYY)

2024-10-11

No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes
 No

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For:
5/13/2025 **2024**

<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For:

5/13/2025

2024

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	10	1	0	0
February	30	27	10	1	0	0
March	30	27	9	1	0	0
April	30	27	9	1	0	0
May	30	27	9	1	0	0
June	30	27	6	1	0	0
July	30	27	5	1	0	0
August	30	27	6	1	0	0
September	30	27	6	1	0	0
October	30	27	5	1	0	0
November	30	27	5	1	0	0
December	30	27	6	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:	7	3	
Exceedances	0	0	
Points	0	0	
Total Number of Points			

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

No violations

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For:
5/13/2025 2024

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results				
1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus				
Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.773	1	0
February	1	0.891	1	0
March	1	0.901	1	0
April	1	0.639	1	0
May	1	0.638	1	0
June	1	0.493	1	0
July	1	0.410	1	0
August	1	0.742	1	0
September	1	0.598	1	0
October	1	0.382	1	0
November	1	0.549	1	0
December	1	0.611	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0
NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$				
1.2 If any violations occurred, what action was taken to regain compliance?				
No violations				

0

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For:

5/13/2025

2024

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

609.7 acres

2.1.2 How many acres did you use?

79.2 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			<8.8											0	0
Cadmium		39	85			.98											0	0
Copper		1500	4300			506											0	0
Lead		300	840			18.7											0	0
Mercury		17	57			.37											0	0
Molybdenum	60		75			9.2										0		0
Nickel	336		420			20.9										0		0
Selenium	80		100			<7.9										0		0
Zinc		2800	7500			1620											0	0

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Outfall No. 004 - EMERGENCY LIQUID SLUDGE (SD)

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

Outfall No. 003 - EMERGENCY LIQUID SLUDGE (PD)

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

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Outfall Number:	002	0
Biosolids Class:	B	
Bacteria Type and Limit:		
Sample Dates:	01/01/2024 - 12/31/2024	
Density:		
Sample Concentration Amount:		
Requirement Met:	Yes	
Land Applied:	Yes	
Process:	Anaerobic Digestion	
Process Description:	MCRT of the biosolids is calculated daily and maintained greater than 15 days. Digester temperature is recorded daily and is maintained at greater than 35 Degrees C.	

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002	0
Method Date:	12/09/2024	
Option Used To Satisfy Requirement:	Volatile Solids Reduction	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):	>=38	
Results (if applicable):	58.8	

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

6. Biosolids Storage

6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?

>= 180 days (0 Points)

150 - 179 days (10 Points)

120 - 149 days (20 Points)

90 - 119 days (30 Points)

< 90 days (40 Points)

N/A (0 Points)

6.2 If you checked N/A above, explain why.

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7. Issues	
7.1 Describe any outstanding biosolids issues with treatment, use or overall management:	
None	

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">○ Paper file system○ Computer system● Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">● Excellent○ Very good○ Good○ Fair○ Poor <p>Describe your rating:</p> <div style="border: 1px solid black; padding: 5px;">The head operator at the plant has implemented a very thorough maintenance program.</div>	

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

STEVEN B LANDWEHR

Certification No:

32016

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A - Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A - Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
---	---

4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: <input type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. Advanced Certification: <input checked="" type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year.	
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Financial Management

1. Provider of Financial Information

Name:

Gabe Steinagel

Telephone:

7155366561

(XXX) XXX-XXXX

E-Mail Address
(optional):

gabe.steinagel@ci.merrill.wi.us

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

- Yes (0 points)
- No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2024

- 0-2 years ago (0 points)
- 3 or more years ago (20 points)
- N/A (private facility)

2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

- Yes (0 points)
- No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?
Year:

2024

- 1-2 years ago (0 points)
- 3 or more years ago (20 points)
- N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR \$ 2,067,275.82

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) \$ 0.56

3.2.3 Adjusted January 1st Beginning Balance \$ 2,067,276.38

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.) + \$ 551,342.26

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 516,247.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 2,102,371.64

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 1,445,320.00

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Conversion to UV disinfection	\$2,500,000	2029
2	9th & Mill Lift Station	\$300,000	2028
3	Sludge Thickener Repair	\$140,000	2026

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	6,697	9
February	6,352	6
March	5,988	5
April	5,791	4
May	3,511	13
June	3,235	6
July	3,229	6
August	2,760	5
September	2,636	7
October	2,984	5
November	4,240	5
December	7,853	8
Total	55,276	79
Average	4,606	7

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Pumps at the lift stations have been upgraded and have scheduled annual maintenance.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	60,160	29.11	2,067	47.86	1,257	2,992
February	61,680	26.27	2,348	40.75	1,514	2,302
March	60,960	28.97	2,104	43.18	1,412	1,877
April	66,400	33.74	1,968	44.34	1,498	1,211
May	55,440	38.69	1,433	41.63	1,332	159
June	60,160	39.47	1,524	38.55	1,561	46
July	68,720	38.57	1,782	39.56	1,737	34
August	60,800	35.16	1,729	43.77	1,389	56
September	56,160	29.56	1,900	40.44	1,389	275
October	59,680	28.37	2,104	46.22	1,291	546
November	58,720	30.64	1,916	40.95	1,434	1,207
December	71,760	30.97	2,317	46.07	1,558	3,157
Total	740,640	389.52		513.32		13,862
Average	61,720	32.46	1,933	42.78	1,448	1,155

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

By Whom:

Describe and Comment:

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Score (100 - Total Points Generated)	-
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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean and televise sewer mains, identify problem areas and root cut and repair if needed.

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2023-12-12

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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A description of routine operation and maintenance activities (see question 2 below)

Capacity assessment program

Basement back assessment and correction

Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements

Construction, Inspection, and Testing

Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

Responsible personnel communication procedures

Response order, timing and clean-up

Public notification protocols

Training

Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

Infiltration/Inflow (I/I) Analysis

Sewer System Evaluation Survey (SSES)

Sewer Evaluation and Capacity Management Plan (SECAP)

Lift Station Evaluation Report

Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	59.1	% of system/year
Root removal	.98	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	.02	% of system/year
Manhole inspections	22.3	% of system/year
Lift station O&M	2	# per L.S./year
Manhole rehabilitation	.01	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	.01	% of system/year
Private sewer I/I removal	0	% of private services

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River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

37.81	Total actual amount of precipitation last year in inches
32.24	Annual average precipitation (for your location)
64.6	Miles of sanitary sewer
10	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
16	Number of complaints
1.0642	Average daily flow in MGD (if available)
1.7090	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.25	Complaints (number/sewer mile)
1.6	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

In the spring I/I increases.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

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<p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <p>The same as the previous year.</p>	
<p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <p>We continue to inspect sump pump connections when changing water meters. We are televising sewer mains and laterals.</p>	

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Grading Summary

WPDES No: 0020150

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent				
BOD/CBOD				
TSS				
Phosphorus				
Biosolids				
Staffing/PM				
OpCert				
Financial				
Collection				
TOTALS			0	0
GRADE POINT AVERAGE (GPA) =				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade =

Effluent Quality: BOD: Grade =

Effluent Quality: TSS: Grade =

Effluent Quality: Phosphorus: Grade =

Biosolids Quality and Management: Grade =

Staffing: Grade =

Operator Certification: Grade =

Financial Management: Grade = -

Collection Systems: Grade =

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. =

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-004339		DULTMEIER SALES DAVENPORT INC				
C-4220043		DULTMEIER SALES DAVENPORT INC	267.17CR	✓		
4/25/2025	1	DUE: 3/14/2025 DISC: 3/14/2025		1099: N		
✓	✓	CREDIT DUE TO SALES ERROR		10 53240-03-40000	Operating Supplies	267.17CR
I-4216148		DULTMEIER SALES DAVENPORT INC	269.71	✓		
4/25/2025	1	DUE: 4/25/2025 DISC: 4/25/2025		1099: N		
✓	✓	ACTUATOR, PIGTAIL HARNESS ✓		10 53240-03-40000	Operating Supplies	269.71
I-4217736		DULTMEIER SALES DAVENPORT INC	52.73	✓		
4/25/2025	1	DUE: 4/25/2025 DISC: 4/25/2025		1099: N		
✓	✓	ADAPTER HARNESS ✓		10 53240-03-40000	Operating Supplies	52.73
I-4217820		DULTMEIER SALES DAVENPORT INC	400.23	✓		
4/25/2025	1	DUE: 4/25/2025 DISC: 4/25/2025		1099: N		
✓	✓	11N POLY VALVE, ON-OFF, 12/24V ✓		10 53240-03-40000	Operating Supplies	400.23
		=== VENDOR TOTALS ===	455.50			
=====						
01-000573		POMASL FIRE EQUIPMENT ✓				
I-99597		POMASL FIRE EQUIPMENT	776.67	✓		
4/25/2025	1	DUE: 4/25/2025 DISC: 4/25/2025		1099: N		
✓	✓	MAGNA FORCE MECH SIREN ✓		10 53240-03-40000	Operating Supplies	776.67
I-99602		POMASL FIRE EQUIPMENT	471.54	✓		
4/25/2025	1	DUE: 4/25/2025 DISC: 4/25/2025		1099: N		
✓	✓	100W DRIVER, ALTA NO NECK/NARR ✓		10 53240-03-40000	Operating Supplies	471.54
		=== VENDOR TOTALS ===	1,248.21			
		=== PACKET TOTALS ===	1,703.71			

** T O T A L S **

INVOICE TOTALS 1,970.88
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 267.17CR

BATCH TOTALS 1,703.71 ✓ Q

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2025	10	-21-0000	Accounts Payable Control	1,703.71-*				
	10	-53240-03-40000	Operating Supplies	1,703.71	200,000	106,874.91	647,765	459,617.14
	99	-14-0010	Due from General Fund	1,703.71 *				
			** 2025 YEAR TOTALS	1,703.71				

4/22/2025 9:00 AM
PACKET: 11843 BPW 4/25/2025
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	4/2025	1,703.71

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

✓

✓

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-002222		ARROW TERMINAL, LLC ✓				
I-0171253-IN		ARROW TERMINAL, LLC	122.99 ✓			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025		1099: N		
	✓	NUTS & BOLTS ✓		10 53240-03-40000	Operating Supplies	122.99
I-0171833-IN		ARROW TERMINAL, LLC	8.09 ✓			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025		1099: N		
	✓	NUTS AND BOLTS ✓		10 53240-03-40000	Operating Supplies	8.09
		=== VENDOR TOTALS ===	131.08 ✓			
=====						
01-001521		BAY TOWEL, INC ✓				
I-4812377		BAY TOWEL, INC	158.44			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025		1099: N		
	✓	MECHANICS ✓		10 53240-03-46000	Uniform Services	18.22
		GARBAGE ✓		10 53620-03-46000	Uniform Services	5.32
		RECYCLING		10 53635-03-46000	Uniform Services	9.50
		TOWELS		10 53230-03-40000	Operating Supplies	34.13
		ROADS		10 53312-03-46000	Uniform Services	91.27
I-4815522		BAY TOWEL, INC	157.24			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025		1099: N		
	✓	MECHANICS ✓		10 53240-03-46000	Uniform Services	18.22
		GARBAGE ✓		10 53620-03-46000	Uniform Services	5.32
		RECYCLING		10 53635-03-46000	Uniform Services	9.50
		ROADS		10 53300-03-46000	Uniform Services	90.07
		TOWELS		10 53230-03-40000	Operating Supplies	34.13
I-4818671		BAY TOWEL, INC	157.24			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025		1099: N		
	✓	MECHANICS ✓		10 53240-03-46000	Uniform Services	18.22
		GARBAGE ✓		10 53620-03-46000	Uniform Services	5.32
		RECYCLING		10 53635-03-46000	Uniform Services	9.50
		ROADS		10 53300-03-46000	Uniform Services	90.07
		TOWELS		10 53230-03-40000	Operating Supplies	34.13
I-4821772		BAY TOWEL, INC	157.24			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025		1099: N		
	✓	MECHANICS UNIFORMS ✓		10 53240-03-46000	Uniform Services	18.22
		GARBAGE ✓		10 53620-03-46000	Uniform Services	5.32
		RECYCLE		10 53635-03-46000	Uniform Services	9.50
		ROADS		10 53300-03-46000	Uniform Services	90.07
		TOWELS		10 53230-03-40000	Operating Supplies	34.13
		=== VENDOR TOTALS ===	630.16			

BPW
 5/9/25
 AP

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001867		ENVIROTECH EQUIPMENT CO. ✓				
I-25-0025358		ENVIROTECH EQUIPMENT CO.	391.16			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	GARBAGE TRUCK HOSE ✓		10 53240-03-40000	Operating Supplies	391.16
I-25-0025392		ENVIROTECH EQUIPMENT CO.	562.88			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	GARBAGE TRUCK PARTS ✓		10 53240-03-40000	Operating Supplies	562.88
		=== VENDOR TOTALS ===	954.04			
=====						
01-000078		MAC QUEEN EQUIPMENT ✓				
I-P38114		MAC QUEEN EQUIPMENT	96.23			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	CENTERBOARD ✓		10 53240-03-40000	Operating Supplies	96.23
I-P38304		MAC QUEEN EQUIPMENT	413.67			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	HOSE FOR SWEEPER ✓		10 53310-03-40000	Operating Supplies	413.67
		=== VENDOR TOTALS ===	509.90			
=====						
01-000540		NAPA AUTO PARTS				
I-127830		NAPA AUTO PARTS	86.87			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	LINKS & CHARGER ✓		10 53240-03-40000	Operating Supplies	86.87
I-128497		NAPA AUTO PARTS	220.17			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	BATTERY, EXT CORD ✓		10 53240-03-40000	Operating Supplies	220.17
I-129657		NAPA AUTO PARTS	100.99			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	3/8 DRILL ✓		10 53240-03-40000	Operating Supplies	100.99
I-129731		NAPA AUTO PARTS	27.96			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	15W50 MOBIL 1 ✓		10 53240-03-40000	Operating Supplies	27.96
I-131792		NAPA AUTO PARTS	235.08			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓	✓	1099: N		
	✓	PREMIXED 5 GAL ✓		10 53240-03-40000	Operating Supplies	235.08
		=== VENDOR TOTALS ===	671.07			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003735		RIESTERER & SCHNELL, INC ✓				
I-9043669		RIESTERER & SCHNELL, INC	483.30			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓		1099: N		
		FUEL FILTERS ✓		10 53240-03-40000	Operating Supplies	483.30
		=== VENDOR TOTALS ===	483.30			
=====						
01-000023		RTL ELECTRIC COMPANY INC ✓				
I-66712		RTL ELECTRIC COMPANY INC	337.50			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓		1099: N		
		STREET LIGHTS, E MAIN & SALES ✓		10 53420-02-22500	Streetlight Repairs/Main	337.50
		=== VENDOR TOTALS ===	337.50			
=====						
01-004226		SOUTHSIDE TIRE CO., INC. ✓				
I-10223828		SOUTHSIDE TIRE CO., INC.	2,144.00			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓		1099: N		
		480/85R-34 TIRES ✓		10 53240-03-40000	Operating Supplies	2,144.00
		=== VENDOR TOTALS ===	2,144.00			
=====						
01-003715		TRUCK COUNTRY OF WISC ✓				
C-X205373782:01		TRUCK COUNTRY OF WISC	337.50CR ✓			
5/09/2025	1	DUE: 4/10/2025 DISC: 4/10/2025 ✓		1099: N		
		CORE RETURN ✓		10 53240-03-40000	Operating Supplies	337.50CR
I-X205372164:01		TRUCK COUNTRY OF WISC	2,957.87			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓		1099: N		
		DEF PUMP ✓		10 53240-03-40000	Operating Supplies	2,957.87
		=== VENDOR TOTALS ===	2,620.37			
=====						
01-000650		VICTORY JANITORIAL, INC. ✓				
I-136443		VICTORY JANITORIAL, INC.	103.86			
5/09/2025	1	DUE: 5/09/2025 DISC: 5/09/2025 ✓		1099: N		
		PINESOL & PAPER TOWELS ✓		10 53240-03-40000	Operating Supplies	103.86
		=== VENDOR TOTALS ===	103.86			

5/06/2025 8:53 AM
 PACKET: 11866 BPW 5.09.2025
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-004983		WHITE CAP, L.P. ✓					
I-50031051416		WHITE CAP, L.P.	1,314.93				
5/09/2025	1 ✓	DUE: 5/09/2025 DISC: 5/09/2025 ✓ CONCRETE BLADES ✓	✓	1099: N 52 53337-03-40000	Operating Supplies		1,314.93
I-50031104811		WHITE CAP, L.P.	390.00				
5/09/2025	1 ✓	DUE: 5/09/2025 DISC: 5/09/2025 ✓ SPRAYER FOR CRACK SEALING ✓	✓	1099: N 10 53300-03-40000	Operating Supplies		390.00
==== VENDOR TOTALS ===			1,704.93				
01-000855		ZIENTARA FLEET EQUIPMENT INC.					
I-01209930P		ZIENTARA FLEET EQUIPMENT INC.	55.88				
5/09/2025	1 ✓	DUE: 5/09/2025 DISC: 5/09/2025 ✓ DRYER/FILTER FOR BUSSES ✓	✓	1099: N 10 53240-03-40000	Operating Supplies		55.88
I-01210750P		ZIENTARA FLEET EQUIPMENT INC.	39.36				
5/09/2025	1 ✓	DUE: 5/09/2025 DISC: 5/09/2025 ✓ AIR FILTER ✓	✓	1099: N 10 53240-03-40000	Operating Supplies		39.36
I-01211045P		ZIENTARA FLEET EQUIPMENT INC.	68.90				
5/09/2025	1 ✓	DUE: 5/09/2025 DISC: 5/09/2025 ✓ AIR ELEMENTS, FILTERS ✓	✓	1099: N 10 53240-03-40000	Operating Supplies		68.90
I-01211050P		ZIENTARA FLEET EQUIPMENT INC.	36.65				
5/09/2025	1 ✓	DUE: 5/09/2025 DISC: 5/09/2025 ✓ AIR FILTER ✓	✓	1099: N 10 53240-03-40000	Operating Supplies		36.65
I-01211441P		ZIENTARA FLEET EQUIPMENT INC.	130.69				
5/09/2025	1 ✓	DUE: 5/09/2025 DISC: 5/09/2025 ✓ AIR FILTERS ✓	✓	1099: N 10 53240-03-40000	Operating Supplies		130.69
I-01211444P		ZIENTARA FLEET EQUIPMENT INC.	16.75				
5/09/2025	1 ✓	DUE: 5/09/2025 DISC: 5/09/2025 ✓ AIR FILTER ✓	✓	1099: N 10 53240-03-40000	Operating Supplies		16.75
==== VENDOR TOTALS ===			348.23				
==== PACKET TOTALS ===			10,638.44				

See Emily

** T O T A L S **

INVOICE TOTALS 10,975.94
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 337.50CR

BATCH TOTALS 10,638.44

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
					ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2025	10	-21-0000	Accounts Payable Control	9,323.51-*						
	10	-53230-03-40000	Operating Supplies	136.52	16,500	12,308.65		65,024	47,473.76	
	10	-53240-03-40000	Operating Supplies	7,552.18	200,000	99,012.37		647,765	449,590.06	
	10	-53240-03-46000	Uniform Services	72.88	850	542.08		647,765	457,069.36	
	10	-53300-03-40000	Operating Supplies	390.00	15,000	10,950.64		367,008	267,428.68	
	10	-53300-03-46000	Uniform Services	270.21	3,250	1,542.12		367,008	267,548.47	
	10	-53310-03-40000	Operating Supplies	413.67	3,500	1,334.38		81,230	57,399.71	
	10	-53312-03-46000	Uniform Services	91.27	1,600	975.38		226,402	159,978.29	
	10	-53420-02-22500	Streetlight Repairs/Main	337.50	4,000	1,180.23- Y		168,674	123,353.79	
	10	-53620-03-46000	Uniform Services	21.28	650	563.16		252,844	179,080.18	
	10	-53635-03-46000	Uniform Services	38.00	500	344.98		242,214	187,494.11	
	52	-21-0000	Accounts Payable Control	1,314.93-*						
	52	-53337-03-40000	Operating Supplies	1,314.93	0	3,161.12- Y		133,795	121,444.56	
	99	-14-0010	Due from General Fund	9,323.51 *						
	99	-14-0052	Due From Capital Project	1,314.93 *						
			** 2025 YEAR TOTALS	10,638.44						

5/06/2025 8:53 AM
PACKET: 11866 BPW 5.09.2025
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	5/2025	9,323.51
52	5/2025	1,314.93

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

✓

✓

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-005421		ASCENDANCE TRUCKS, LLC ✓					
C-XA174005402:01		ASCENDANCE TRUCKS, LLC	110.39CR				
5/16/2025	1	DUE: 4/29/2025 DISC: 4/29/2025 ✓	✓	1099: Y			
		TURBO CORE RETURN ✓		10 53240-03-40000	Operating Supplies		110.39CR
I-XA174004890:01		ASCENDANCE TRUCKS, LLC	982.64 ✓				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: Y			
		TURBO REBUILD ✓		10 53240-03-40000	Operating Supplies		982.64
I-XA174004890:02		ASCENDANCE TRUCKS, LLC	1,569.19				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: Y			
		TURBO REBUILD ✓		10 53240-03-40000	Operating Supplies		1,569.19
		==== VENDOR TOTALS ====	2,441.44				
=====							
01-002809		CARQUEST OF MERRILL ✓					
I-254030		CARQUEST OF MERRILL	41.30				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: N			
		SPARK PLUGS ✓		10 53240-03-40000	Operating Supplies		41.30
I-254037		CARQUEST OF MERRILL	12.10				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: N			
		LUBE ✓		10 53240-03-40000	Operating Supplies		12.10
I-254045		CARQUEST OF MERRILL	9.63				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: N			
		LUBE ✓		10 53240-03-40000	Operating Supplies		9.63
I-254048		CARQUEST OF MERRILL	137.21				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: N			
		12V BATTERIES 36M ✓		10 53240-03-40000	Operating Supplies		137.21
I-254054		CARQUEST OF MERRILL	14.51				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: N			
		FILTERS & COOLING ✓		10 53240-03-40000	Operating Supplies		14.51
I-254068		CARQUEST OF MERRILL	98.76				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: N			
		DRIVE BELT, AIR FILTER ✓		10 53240-03-40000	Operating Supplies		98.76
I-254070		CARQUEST OF MERRILL	19.26				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: N			
		LUBE ✓		10 53240-03-40000	Operating Supplies		19.26
I-254122		CARQUEST OF MERRILL	28.13				
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025 ✓	✓	1099: N			
		EXTENSION CORD 25 FT ✓		10 53240-03-40000	Operating Supplies		28.13

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
-----ID-----						
01-002809 CARQUEST OF MERRILL (** CONTINUED **)						
I-254131 5/16/2025	1	CARQUEST OF MERRILL DUE: 5/16/2025 DISC: 5/16/2025 AIR ELEMENT	37.19	1099: N 10 53240-03-40000	Operating Supplies	37.19
I-254148 5/16/2025	1	CARQUEST OF MERRILL DUE: 5/16/2025 DISC: 5/16/2025 FUEL, LUBE, OIL FILTER	50.32	1099: N 10 53240-03-40000	Operating Supplies	50.32
I-254224 5/16/2025	1	CARQUEST OF MERRILL DUE: 5/16/2025 DISC: 5/16/2025 HITCH PIN, TRAILER BALL, MOUNT	65.91	1099: N 10 53240-03-40000	Operating Supplies	65.91
I-254239 5/16/2025	1	CARQUEST OF MERRILL DUE: 5/16/2025 DISC: 5/16/2025 AIR ELEMENT	36.19	1099: N 10 53240-03-40000	Operating Supplies	36.19
I-254360 5/16/2025	1	CARQUEST OF MERRILL DUE: 5/16/2025 DISC: 5/16/2025 BATTERY	45.20	1099: N 10 53240-03-40000	Operating Supplies	45.20
I-354416 5/16/2025	1	CARQUEST OF MERRILL DUE: 5/16/2025 DISC: 5/16/2025 FILTERS, LUBE	193.05	1099: N 10 53240-03-40000	Operating Supplies	193.05
=== VENDOR TOTALS ===			788.76			
=====						
01-003747 CENTRAL WISCONSIN WHOLESALE AU						
I-31109 5/16/2025	1	CENTRAL WISCONSIN WHOLESALE A DUE: 5/16/2025 DISC: 5/16/2025 MAGNUM BALANCING BEADS	26.68	1099: N 10 53240-03-40000	Operating Supplies	26.68
=== VENDOR TOTALS ===			26.68			
=====						
01-005169 GFL ENVIRONMENTAL						
I-513753 5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 5.28 TON	396.00	1099: N 10 53635-03-93000	Tipping Fees - Recycle	396.00
I-513771 5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 3.9 TON	293.25	1099: N 10 53635-03-93000	Tipping Fees - Recycle	293.25
I-513793 5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 5.28 TON	396.00	1099: N 10 53635-03-93000	Tipping Fees - Recycle	396.00

-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-005169	GFL ENVIRONMENTAL (** CONTINUED **)						
I-513814	5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 5/21 TON	390.75	1099: N 10 53635-03-93000	Tipping Fees - Recycle	390.75
I-513826	5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 4.34 TON	325.50	1099: N 10 53635-03-93000	Tipping Fees - Recycle	325.50
I-513869	5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 5.18 TON	388.50	1099: N 10 53635-03-93000	Tipping Fees - Recycle	388.50
I-513921	5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 5.13 TONS	384.75	1099: N 10 53635-03-93000	Tipping Fees - Recycle	384.75
I-513954	5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 5.30 TONS	397.50	1099: N 10 53635-03-93000	Tipping Fees - Recycle	397.50
I-513983	5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 5.37 TONS	402.75	1099: N 10 53635-03-93000	Tipping Fees - Recycle	402.75
I-514027	5/16/2025	1	GFL ENVIRONMENTAL DUE: 5/16/2025 DISC: 5/16/2025 5.92 TON	444.00	1099: N 10 53635-03-93000	Tipping Fees - Recycle	444.00
=== VENDOR TOTALS ===				3,819.00			
01-003786	JOHN FABICK TRACTOR CO						
I-PIWA0193685B	5/16/2025	1	JOHN FABICK TRACTOR CO DUE: 5/16/2025 DISC: 5/16/2025 CORE CHARGE	706.50	1099: N 10 53240-03-40000	Operating Supplies	706.50
I-PIWA0200887	5/16/2025	1	JOHN FABICK TRACTOR CO DUE: 5/16/2025 DISC: 5/16/2025 TEETH, HOLDERS, BOLTS, WASHER	672.46	1099: N 10 53240-03-40000	Operating Supplies	672.46
I-PIWA0200888	5/16/2025	1	JOHN FABICK TRACTOR CO DUE: 5/16/2025 DISC: 5/16/2025 TEETH, HOLDER, BOLTS	625.14	1099: N 10 53240-03-40000	Operating Supplies	625.14
I-PIWA0200889	5/16/2025	1	JOHN FABICK TRACTOR CO DUE: 5/16/2025 DISC: 5/16/2025 TEETH	74.88	1099: N 10 53240-03-40000	Operating Supplies	74.88

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
-----ID-----						
01-003786	JOHN FABICK TRACTOR CO	(** CONTINUED **)				
I-PIWA0200890	1	JOHN FABICK TRACTOR CO DUE: 5/16/2025 DISC: 5/16/2025 HOLDERS	314.25	1099: N 10 53240-03-40000	Operating Supplies	314.25
I-PIWA0200891	1	JOHN FABICK TRACTOR CO DUE: 5/16/2025 DISC: 5/16/2025 HOLDERS	232.41	1099: N 10 53240-03-40000	Operating Supplies	232.41
I-PIWA0201196	1	JOHN FABICK TRACTOR CO DUE: 5/16/2025 DISC: 5/16/2025 HOLDER	250.95	1099: N 10 53240-03-40000	Operating Supplies	250.95
I-PIWA02101039	1	JOHN FABICK TRACTOR CO DUE: 5/16/2025 DISC: 5/16/2025 TEETH	24.96	1099: N 10 53240-03-40000	Operating Supplies	24.96
=== VENDOR TOTALS ===			2,901.55			

01-001107	LINCOLN COUNTY LANDFILL					
I-369983	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 10.97 TONS	722.16	1099: N 10 53620-03-94000	Tipping Fees	722.16
I-370024	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 10.64 TONS	700.43	1099: N 10 53620-03-94000	Tipping Fees	700.43
I-370064	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 12.6 TONS	829.46	1099: N 10 53620-03-94000	Tipping Fees	829.46
I-370245	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 12.66 TONS	833.41	1099: N 10 53620-03-94000	Tipping Fees	833.41
I-370292	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 10.48 TONS 1 TIRE	697.90	1099: N 10 53620-03-94000 10 53620-03-94000	Tipping Fees Tipping Fees	689.90 8.00
I-370346	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 12.95 TONS	852.50	1099: N 10 53620-03-94000	Tipping Fees	852.50
I-370393	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 13.00 TONS	855.79	1099: N 10 53620-03-94000	Tipping Fees	855.79

-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-001107	LINCOLN COUNTY LANDFILL		(** CONTINUED **)				
I-370535	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 12.26 TONS	807.08	1099: N 10 53620-03-94000	Tipping Fees	807.08
I-370590	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 11.97 TONS	787.99	1099: N 10 53620-03-94000	Tipping Fees	787.99
I-370654	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 10.67 TONS	702.41	1099: N 10 53620-03-94000	Tipping Fees	702.41
I-370742	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 12.90 TONS	849.21	1099: N 10 53620-03-94000	Tipping Fees	849.21
I-370896	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 12	820.90	1099: N 10 53620-03-94000	Tipping Fees	820.90
I-370955	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 10.48 TONS	689.90	1099: N 10 53620-03-94000	Tipping Fees	689.90
I-371002	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 12.91 TONS	849.87	1099: N 10 53620-03-94000	Tipping Fees	849.87
I-371074	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 12.90 TONS	849.21	1099: N 10 53620-03-94000	Tipping Fees	849.21
I-371203	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 5.68 TONS 3X MATTRESSES	403.91	1099: N 10 53620-03-94000 10 53620-03-94000	Tipping Fees Tipping Fees	373.91 30.00
I-371204	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 13.28 TONS	874.22	1099: N 10 53620-03-94000	Tipping Fees	874.22
I-371274	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 11.89 TONS	782.72	1099: N 10 53620-03-94000	Tipping Fees	782.72
I-371362	5/16/2025	1	LINCOLN COUNTY LANDFILL DUE: 5/16/2025 DISC: 5/16/2025 11.89 TONS	782.72	1099: N 10 53620-03-94000	Tipping Fees	782.72
=== VENDOR TOTALS ===				14,691.79			

-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000041			MERRILL ACE HARDWARE ✓				
C-4/30/2025			MERRILL ACE HARDWARE	14.14CR			
5/16/2025	1		DUE: 4/30/2025 DISC: 4/30/2025 ✓ MERRILL ACE HARDWARE ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	14.14CR
I-242690			MERRILL ACE HARDWARE	17.18 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ COUPLING ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	17.18
I-242827			MERRILL ACE HARDWARE	13.99 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ TRASH BAGS ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	13.99
I-242882			MERRILL ACE HARDWARE	12.72 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ FASTENERS ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	12.72
I-242886			MERRILL ACE HARDWARE	6.98 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ MULTI MIX CONTAINER ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	6.98
I-242912			MERRILL ACE HARDWARE	59.98 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ GROUNDING PLUG 3 WIRE, EXTEN C ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	59.98
I-242975			MERRILL ACE HARDWARE	9.28 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ FASTENERS ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	9.28
I-243364			MERRILL ACE HARDWARE	21.99 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ MERRILL ACE HARDWARE ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	21.99
I-243371			MERRILL ACE HARDWARE	13.18 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ BUCKETS ✓	✓	1099: N 10 53240-03-40000	Operating Supplies	13.18
=== VENDOR TOTALS ===				141.16			
01-002488			SUNRISE BROADCASTING LLC ✓				
I-20049-4			SUNRISE BROADCASTING LLC	198.00 ✓			
5/16/2025	1		DUE: 5/16/2025 DISC: 5/16/2025 ✓ ADVERTISING, COMM SCAN ✓	✓	1099: Y 10 53635-03-20000	Publish Legal Notices	198.00
=== VENDOR TOTALS ===				198.00			

5/12/2025 11:46 AM
 PACKET: 11876 05.16.2025 BPW
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-001121		TOWN OF PINE RIVER ✓					
I-2025-04		TOWN OF PINE RIVER		600.00			
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025			1099: N		
✓		GRADING/PLOWING BIG EDDY ✓		✓	10 53312-02-15550	Pine River-Big Eddy Rd.	600.00
		=== VENDOR TOTALS ===		600.00			
01-005382		TRACTOR SUPPLY CREDIT PLAN					
I-200158572		TRACTOR SUPPLY CREDIT PLAN		156.48			
5/16/2025	1	DUE: 5/16/2025 DISC: 5/16/2025			1099: N		
✓		1/2 HP UTILITY POMP ✓		✓	10 53240-03-40000	Operating Supplies	156.48
		=== VENDOR TOTALS ===		156.48			
		=== PACKET TOTALS ===		25,764.86			

** T O T A L S **

INVOICE TOTALS 25,889.39
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 124.53CR

BATCH TOTALS 25,764.86

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2025	10	-21-0000	Accounts Payable Control	25,764.86*				
	10	-53240-03-40000	Operating Supplies	6,456.07	200,000	92,556.30	647,765	437,007.17
	10	-53312-02-15550	Pine River-Big Eddy Rd.	600.00	1,500	100.00- Y	226,402	155,426.82
	10	-53620-03-94000	Tipping Fees	14,691.79	122,400	71,963.15	252,844	162,170.24
	10	-53635-03-20000	Publish Legal Notices	198.00	3,500	2,839.00	242,214	184,786.46
	10	-53635-03-93000	Tipping Fees - Recycle	3,819.00	50,000	36,041.00	242,214	181,165.46
	99	-14-0010	Due from General Fund	25,764.86 *				
			** 2025 YEAR TOTALS	25,764.86				

5/12/2025 11:46 AM
PACKET: 11876 05.16.2025 BPW
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	5/2025	25,764.86

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

✓

✓



City of Merrill

Inspection Department

Darin Pagel, Building/Zoning Administrator
1004 E 1st Street | Merrill, WI | 54452
Phone: (715) 536-4880 | Fax: (715) 539-2668
Darin.Pagel@ci.merrill.wi.us

TO: Board of Public Works

FROM: Darin Pagel, Building Inspector

Dear Board Members,

Since the last meeting, I have been dealing with typical issues around the City. The following are some highlights.

- Daily building and zoning questions, issuance of permits, and inspections.
- Nuisance Complaint investigations and follow-ups.
- Have been working on multiple exterior maintenance and garbage files.
- Working on garbage follow-ups.
- Working with City attorney on multiple issues.
- Office Hours.
- New Home Permits and Inspections.
- Exterior Maintenance Inspections for 2025
- Dealing with illegal signs in the ROW and on residential properties.

I have included permit, outstanding orders list.
I plan to be at the meeting for any questions.

2025 BUILDING/ZONING PERMITS

PERMIT TYPE	FEES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	GRAND TOTAL
New Residence	\$685.00	1												5
Mobile Homes	\$75.00													0
Re. Remodel<500	\$375.00			2	1									3
Re. Remodel>500	\$475.00			1										1
Re. Remodel Small	\$65.00		1											1
Mechanical	\$65.00	4	9	3	12									28
Garages	\$175.00													0
Storage Bldg. w/o Elec	\$125.00													1
Wrecking	\$125.00				1									1
Decks/Porches	\$175.00			1	1									2
Signs	\$70.00	2	1	2	1									6
Fence	\$65.00	1		3	5									9
Commercial New/Add.	\$200.00	1	1											2
Comm. No S.F. Rem.I	\$200.00	1												1
Moving	\$100.00													0
Swimming pools	\$75.00													0
Tel. Comm	\$50.00													0
Chicken Coop	\$25.00			1										0
Number of Permits:		10	12	17	22									
Total Permit Amount		\$ 2,547.80	\$ 9,137.70	\$ 4,610.00	\$ 2,535.00									\$ 18,830.50

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
Pat Wunsch	813	Grand Ave	04-28-25	Home Occupation	
Derek Bloomer	703	State S	04-22-25	5-Day Garage-neighbor complaint	05-22-25
Northwoods Wash (Former Z-Best car Wash)	3456	Main E.	04-23-25	yard area complaint from PD	05-23-25
Lisa Casper	708	Riverside Ave	04-28-25	Container	05-28-25
Summit Capital Investment	208	Cleveland N.	08-23-24	See Report-Complaint	06-01-25
Treasure Chest Storage	2404	Jackson	07-29-24	Screening on east side	06-01-25
Velocity Investment	418	Main W.	02-21-25	Complaint-See Report	06-01-25
Lloyd Schneider (purchased 12-22)	500	Cleveland	11-02-21	Paint entire garage. Decided to reside	06-01-25
Robert Wayda	1908	Grand Ave	04-28-25	Remodeling without permit	06-07-25
Main & Foster LLC	1404	W Main	03-07-25	Repair and Paint Fence	06-15-25
Peggy Bowen	1404	Division	03-07-25	Paint Shed	06-15-25
Rasmussen Properties	1509	Division	03-07-25	Paint Garage	06-15-25
Hoffman Storage	1601	Cty K.	09-15-20	Hard surface parking-06-15-24 per BPW	06-15-25

Attorney	Rental	Ext Main	DISTRICT	TID Dist	TID Dist
no	yes	yes			
no	no	yes			
no	business	no			
no	no	yes			
yes	yes	no			
no	no	no			
no	yes	yes			
no	yes	yes			
no	no	no			
no	yes	yes			
no	yes	yes			
no	yes	no			

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
Kowalski Trust	1904	Water	03-07-25	Paint House	06-15-25
Sandra Samuelson	1908	Water	03-07-25	Paint House and Garage	06-15-25
Kendra Eisner	202	Cottage	03-07-25	Paint Garage	06-15-25
Spruce Hill Properties	206	Ohio	03-07-25	Paint House	06-15-25
Rasmussen Properties	210	Ohio	03-07-25	Paint House and Windows	06-15-25
Andrew Krause	302	Pine	03-07-25	Paint Garage and Front Door	06-15-25
Rick Arment	607	W 1st	03-07-25	Paint House	06-15-25
Scott Diels	804	Center N.	05-17-23	Hard surface parking lot (Permit# 22092 expired 5-17-23)	06-15-25
Ben Oliver	2000	Logan Ave	04-23-24	UNFIT FOR HUMAN HABITATION-RAZE ORDER	06-16-25-Court
Matthew Stine	309	3rd E.	04-25-25	garage roof	07-01-25
Brian Laffin	1601	Main E.	01-29-24	Paint house and garage and fence	07-05-25
William Heideman	1006	7th E.	04-25-25	house and garage roof, painting	08-01-25
Dan Hagen	214	Park S.	11-15-22	Complaint: tarp on garage roof	08-01-25

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
Shirley Klug	701	Superior	01-29-24	Paint complete house and garage	08-05-25
Ashley Connor	305	Logan	05-14-25	Painting-Complaint	09-01-25
Equity Trust Co.	200	3rd E.	09-13-23	Paint all non-maint. Areas on house/garage (including, soffit, Fascia and doors)	09-08-25
Equity Trust Co.	200	3rd E.	04-02-25	Complaint-See report	09-08-25
Treasure Chest Storage		Jackson	10-09-23	Parking lot paving, permit expires 10-09-24	11-09-25

Attorney	Rental	Ext Main	DISTRICT	TID Dist	TID Dist
no	no	yes			
no	no	yes			
yes	yes	yes			
no	yes	yes			
no	no	no			



CITY OF MERRILL

PUBLIC WORKS DIRECTOR/CITY ENGINEER

REPORT TO THE BOARD OF PUBLIC WORKS

May 28th, 2025

Engineering

-2025 Projects underway

-Development and infrastructure planning for 2026 and beyond

-Updating the Sewer Service Plan

Respectfully Submitted,

Roderick J. Akey, PE

Public Works Director/ City Engineer



**City of Merrill Street Department
Street Superintendent
Report to the Board of Public Works
May 28, 2025**

- Construction – Our repairs and the curb replacements are completed on Water St and we are waiting for the contractors to mill and pave. Crack sealing is wrapped up for the year as we have started normal summer construction.
- Fairgrounds – We began work on the fence installation along the east side of the Fairgrounds. The ground is very rocky making for slow digging but we are making progress as weather allows.
- Storm sewer – This crew has been very busy repairing and replacing pipes and manholes across the city. Once the first layer of blacktop is paved on Water St they will be back to raise all the structures.
- Concrete program – This crew has been busy pouring curbs and sidewalks from water main breaks and street openings. Once these are caught up we can get started on the sidewalk replacements.
- Garbage & recycle – Normal collection for these guys. Large item collection has been very busy right from the start and continues.
- City garage – Both mechanics have been busy repairing equipment that is down as well as performing preventative maintenance. We got to see our new plow truck being built at the Monroe facility in Marshfield. This truck should be completed and delivered by the end of June.

Stump grinding is scheduled to start the week of May 26th. We will follow behind the contractor and get the boulevards landscaped. PGA completed our gravel crushing and we now have a good supply. We still plan to have our topsoil screened this summer.

Sincerely,

A handwritten signature in black ink that reads "Dustin Bonack". The signature is written in a cursive, slightly slanted style.

Dustin Bonack

Street Superintendent

From: [Liberty, Ron](#)
To: [Anderson-Malm, Lori](#); [Bonack, Dustin](#)
Subject: Board Of Public Works Report
Date: Thursday, May 22, 2025 10:48:17 AM

31 letters sent out. I will be rechecking on 5-25.
Ron

Sent from my iPad