

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, MAY 28, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm.
Present: Mayor Hass, D6 Alderperson Rick, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, City Attorney Thomas Hayden, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, Building/Zoning Administrator Darin Pagel, City Clerk Anderson-Malm, Merrill Community Media
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the April 30th meeting** - (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second place minutes on file. The motion passed.
- III. **Water and Sewer Agenda Items**
 1. **Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
 2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - The report was included in the packet. US Steinagel highlighted some items.
 3. **Discussion and recommendation on changes to the City Ordinance concerning Utilities** - Utility Superintendent Steinagel explained the changes. (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to forward the ordinances changes to the Common Council. The motion passed.
 4. **Review and approve of CMAR for 2024** - Following highlights from Utility Superintendent Steinagel, (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second to forward to the June Common Council. The motion passed.
- IV. **Street Department Agenda Items**
 1. **Discuss and approve the Street Department Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
- V. **Monthly Reports**
 1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** - The report was included in the packet; there were no questions.
 2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey** - The report was included in the packet. Some items were highlighted.

3. **Monthly Report - Street Superintendent Bonack** - The report was included in the packet. There were no additional questions.
4. **Monthly Report - Street & Weed Commissioner Liberty** - The report was included in the packet. Some items were highlighted.
5. **Consider placing monthly reports on file** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second place monthly reports on file. The motion passed.

VI. Date and Time of Next Meeting - Wednesday, June 25th at 5:15 pm

VII. Public Comment There was no public comment.

VIII. Adjournment (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second adjourn. The motion passed. The meeting was adjourned at 5:21 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting