



CITY OF MERRILL
PARKS AND RECREATION COMMISSION
AGENDA • THURSDAY, JUNE 5, 2025

Regular Meeting

City Hall Council Chambers

4:15 PM

- I. Call to Order**
- II. Consider approving minutes from the previous meeting**
 1. May 2025 Minutes
- III. Approval of Claims**
 1. May 2025 Bills
- IV. General Agenda Items for Consideration**
 1. Review & Approve Bid for MARC Field Lighting Project
- V. Monthly Reports**
 1. June 2025 Director's Report
- VI. Date and Time of Next Meeting**
- VII. Public Comment**
- VIII. Adjournment**

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
PARKS AND RECREATION COMMISSION
WEDNESDAY, MAY 7, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM**

I. Call to Order Roll Call:

Present: Gulke, Krueger, Tabor, Malm

Present Not Voting: Parks Director Dan Wendorf

Excused: Steve Osness, D8 Alderperson Rebecca Rutkowski

Absent:

Wendorf called the meeting to order at 4:15 and welcomed new Commissioner Trisha Kubichek. Wendorf thanked former Commissioner Dan Novitch for his many years of great work on the Parks & Recreation Commission and all of his contributions to not only the Parks & Recreation Department but to the community as well. Wendorf also welcomed NTC Sports & Recreation Student Jalissa LaBarge for being in attendance to observe. Wendorf stated that he has been working with her as part of a class assignment to learn more about municipal Parks & Recreation and how the department and city government works.

II. Consider approving minutes from the previous meeting

1. **April 2025 Minutes** - (Krueger/ Tabor) motion/second place minutes on file.
The motion Passed.

III. Approval of Claims

1. **April 2025 Bills** - (Gulke/ Krueger) motion/second approve. The motion Passed.

IV. General Agenda Items for Consideration

1. **Elect Chairperson** - Wendorf began the discussion by explaining the process for election of chairperson and vice-chair. He stated for each position he would open the floor for either nominations or volunteers for each position. With that being said Wendorf opened the discussion by asking if there were any nominations or volunteers for chairperson. Krueger said that he would volunteer. Wendorf asked if there were any other nominations or volunteers for chairperson. Hearing none, Wendorf asked for a motion and second to approve the nomination. Chad Krueger is elected new Chairperson for the Commission.
(Malm/ Tabor) motion/second approve. The motion Passed.
2. **Elect Vice-Chairperson** - Wendorf began the same discussion for Vice Chairperson stating that he would open up the floor for nominations or volunteers for the vice chair position. Wendorf then opened the discussion. Malm volunteered for vice chair. Wendorf asked if there was anyone else interested in nominating someone or anyone else interested in volunteering. Hearing none, Wendorf entertained a motion to approve. Eric Malm was approved as vice chair of the Parks & Recreation Commission. At the conclusion of the vice chair vote, Wendorf then turned the meeting over to

new Chairperson Krueger to run the meeting.
(Krueger/ Gulke) motion/second approve. The motion Passed.

- 3. Review & Approve 10 year and 2026 Capital Requests** - Wendorf began the discussion by stating that our Finance Director would like to get an earlier start this year on our 2026 budget process, especially the capital portion. She has asked for requests for 2026 as well as a tentative 10 year plan. Wendorf reviewed the 2026 capital request list that he provided in the packets with the commission asking first if there were any questions. Kubichek asked how Wendorf decided the priorities listed on each of the items. Wendorf stated that it is typically based on the condition of the item(s) and if they are breaking down, in need of repair, un-safe, and/or are starting to cost the city more money than it should, those items tend to make their way to the top of the list. Wendorf said that occasionally there are requests from citizens for amenities such as pickleball courts, disc golf, or trails that become popular and they would like things like that here in our community. Wendorf stated that there were 11 items on the 2026 list, and he explained that we will very likely not receive all of them but hopes to receive funding for as many of the top priority items as possible. He stated that there are 11 items on there, mostly because 7 of the 11 were either partially funded in previous years or unfunded and that those items still need to be addressed at some point. He said no matter what happens, the final decisions come down to approval from City Council. Wendorf then presented the 10-year capital plan to the commission and explained some of the logic behind what was on the list and also said that it is very difficult for our department to forecast beyond 2-3 years due to the amount of property, amenities, facilities, and equipment that we have. It is tough to predict when a heater will go out, a mower will fall into the "not worth repairing anymore" category, but it is important to try to list some of these items nonetheless. Wendorf also stated that prices beyond 2026 are rough estimates based on prices today and hopes that trends remain consistent, but he said in talking with most vendors, they won't give an actual price on what it will cost to replace a mower in 8 years because they can't even give prices for next year.

Krueger asked Wendorf to move the Legion building project up a few years on the 10-year list to see if we could consider fixing it out and renting it out sooner. The commission was good with both lists as presented and will wait for official/final approval towards the end of summer/early fall when budget discussions begin.

- 4. Review & potentially approve mobile food vendor application form and regulations** - After revisiting this item last month and reversing a previous decision to not allow mobile food vendors at the MARC for the fireworks, the commission asked Wendorf to come up with a mobile food vendor application and discuss some policies that would organize this better. Wendorf presented the application that was in the packet and explained that he talked with a number of other communities to come up with an application that he thinks will work for us. He stated that applications from other communities ranged from

very detailed to hardly any details requested, so the application brought forth covers what we are looking for information-wise as well as covering us from potential liabilities. The Commission liked the application and suggested no further edits. Wendorf stated that he would like to cap the mobile units to 5 total and would put them in the southwest corner of the MARC parking lot with labeled site numbers assigned to each unit that is selected after a successful application. He said that units will have to be set up by no later than 5:00 p.m. to avoid issues with traffic and parking. It was asked if we were going to charge a fee or if we should charge and Wendorf stated that he was indifferent but suggested seeing how this year goes because we are not providing vendors with power - they need to be self-contained. Wendorf stated that these are private businesses that are profiting off of a community event so most likely in the future we should charge a fee. There was additional discussion on even a nominal fee or deposit but it was decided to not charge a fee for this year.

(Tabor/ Gulke) motion/second approve. The motion Passed.

For the official record - Motion Tabor, seconded by Kubichek to approve the mobile food vendor application

5. **Review & Approve policy for Radio Controlled Model Airplanes at the M.A.R.C** - Wendorf stated that for many years there has been a very small group of 2-3 people that fly hobby RC airplanes at the MARC in the south field by the soccer parking lot with no issues. Recently, a new one brought in a gas-powered larger RC plane that prompted several complaints from Rock Ridge Apartments. Wendorf discussed with the Police Department as well as with a few of the RC plane enthusiasts to come up with a policy that works for them, the apartments, the department, and the thousands of people that use the MARC. Wendorf presented the items that were included in the packet, stating that the ordinance only allows for RC planes to be flown in a park in a designated area. He pointed out that the key to this policy was no gas-powered engines allowed, and no flying while organized activities were taking place. This will be safer for those playing baseball/softball/soccer, etc. The commission agreed. Wendorf stated that if approved, he would have a sign posted with this information at the location that it is approved for and inform the users.

(Gulke/ Tabor) motion/second approve. The motion Passed.

6. **Request to seek alternative funding/donations to replace the old scoreboard at Athletic Park** - Wendorf informed the commission that the scoreboard at Athletic Park started having issues last year and they were able to patch a few things together to keep it running off and on. He stated that very shortly after he began working for the Parks Department in the early 2000's he organized a group of people to raise funds for improvements at Athletic Park and the scoreboard was included on that list. The existing scoreboard is now over 20 years old and not functioning properly again. With the amount of people that visit Athletic Park (local historic landmark and one

of the "Seven Wonders of Merrill") the scoreboard is the most viewed amenity in the park for obvious reasons. Wendorf said that due to policy he needs permission from the commission and Personnel & Finance Committee to receive funding of any kind (grants and donations) that exceed \$5000. (Malm/ Gulke) motion/second approve. The motion Passed.

V. Monthly Reports

1. **May 2025 Parks & Recreation Director's Report** - Wendorf asked for any questions on his report. Hearing none he summarized the report for the commission.

VI. Date and Time of Next Meeting

1. **The next regularly scheduled meeting is Wednesday, June 4th, 2025 at 4:15 p.m. at the Merrill City Hall -**

VII. Public Comment There was no public comment.

VIII. Adjournment Meeting adjourned at 5:15 p.m.
(Tabor/ Gulke) motion/second adjourn. The motion Passed.

5/1/2025

AA LOCKSERVICE	KEYS MADE	5/5/2025		\$312.60	10-55200-02-15000
AJ CONTRACT SERVICES	CHEMICALS	5/9/2025	35766	\$2,864.00	10-55420-03-40000
AMANDA MATHIS	SECURITY DEPOSIT	5/6/2025	VOUCHER	\$100.00	10-21-7200
AMAZON	POOL NETTING	5/15/2025		\$28.98	10-55420-03-50000
AMAZON	NERF GUNS FOR NERF PARTIES	5/19/2025		\$48.97	10-55300-03-41500
AMERICAN WELDING	CYLINDER RENTAL	4/30/2025	10835577	\$82.69	10-55300-03-41500
AMERICAN WELDING	CYLINDER RENTAL	4/30/2025	10835240	\$122.59	10-55200-02-15000
AMERICAN WELDING	AQUATIC CENTER	5/16/2025	53403	\$762.17	10-55420-03-50000
ASHLEY JANKOWSKI	SECURITY DEPOSIT	5/21/2025	VOUCHER	\$100.00	10-21-7200
ATCO INTERNATIONAL	POP UP SWIPES	5/12/2025	10644339	\$158.80	10-55400-03-40000
ATCO INTERNATIONAL	POP UP SWIPES	5/12/2025	10644339	\$158.80	10-55420-03-40000
BADGER SWIMPOOLS	PLASTER POOL	5/19/2025	2034	\$11,837.50	10-55420-03-51523
BADGER SWIMPOOLS	AURORA SLIDE PUMP	5/21/2025	2045	\$9,637.50	CAPITAL 2025
BEIN CRAFTY	AQUATIC SHIRTS	5/13/2025	8029	\$80.00	10-55420-03-40000
BLUEJAY 96.3	ADVERTISING	4/30/2025		\$259.00	10-55400-03-41000
BRANDT EXTINGUISHERS	ANNUAL INSPECTION/RECHARGE	5/6/2025	14717	\$112.00	10-55200-02-15000
BRIAN MARNHOLTZ	SECURITY DEPOSIT	5/19/2025	VOUCHER	\$100.00	10-21-7200
CARROT TOP INDUSTRIES	FLAGS	5/31/2025	139870	\$447.37	10-55400-08-82000
CINTAS	UNIFORMS JIM/JOE/RYAN	4/23/2025	4228198184	\$124.83	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	4/30/2025	4228918539	\$124.83	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	5/7/2025	4229658392	\$124.83	10-55200-03-46000
CINTAS	MOPS/MATS	5/14/2025	4230398364	\$265.30	10-55400-02-23250
CINTAS	UNIFORMS JIM/JOE/RYAN	5/14/2025	4230398361	\$124.83	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	5/21/2025	4231138092	\$124.83	10-55200-03-46000
ENTRANCE TECHNOLOGIES	REPLACE AUTOMATIC DOOR OPERATOR	4/14/2025	33371	\$2,902.20	26-55250-08-27566
ETCO ELECTRIC SUPPLY	CABLE TIES	5/3/2025	3481790	\$29.67	10-55200-03-50000
FERGUSON	REPLACE PARTS IN BATHROOM	4/24/2025	9993643	\$291.13	10-55200-03-50000
FERGUSON	PARTS	4/28/2025	6283	\$164.29	10-55200-03-50000
HAENCO SUPPLY	DISK SCRUB BRUSH	5/2/2025	14850	\$376.34	10-55400-03-50000
HOLIDAY WHOLESALE	FOOD AQUATIC CENTER	5/18/2025	2016652	\$1,687.75	10-55420-03-40100
HORST DISTRIBUTING, INC	50LB BAG P.C. RED	5/13/2025	112421-000	\$1,420.00	26-55250-08-27998
KELLY HELLER	SECURITY DEPOSIT	5/15/2025	VOUCHER	\$100.00	10-21-7200
KIM PETERS	SECURITY DEPOSIT	4/29/2025	VOUCHER	\$100.00	10-21-7200
KRUEGER PLUMBING	REPAIR WATER LINES	4/14/2025	37503	\$1,264.43	10-55200-02-15000
LINCOLN COUNTY HEALTH DEPT.	AQUATIC CENTER/LICENSE FEE	5/5/2025		\$600.00	10-55420-03-40500
LINCOLN COUNTY HEALTH DEPT.	AQUATIC CENTER/LICENSE FEE	5/5/2025		\$355.00	10-55420-03-40500
LINCOLN COUNTY HEALTH DEPT.	ANNUAL FEE AQUATIC CENTER	5/5/2025		\$260.00	10-55420-03-40500
MENARDS	RIVERSIDE SHELTER CONCRETE	4/30/2025	61864	\$176.61	CAPITAL 2025
MERRILL ACE HARDWARE	CABLE TIES/RUBBER PASTE/GARD SPRAY	4/22/2025	243163	\$67.97	10-55200-03-40000
MERRILL ACE HARDWARE	PVC CAP/SWITCH/SWITCH PLATE/WALPLATE	4/23/2025	243188	\$19.36	10-55200-03-50000
MERRILL ACE HARDWARE	PARTS FOR SHOP	4/29/2025	243343	\$19.18	10-55200-03-50000
MERRILL ACE HARDWARE	FLEX PASTE/SCREWDRIVER/PARTS	4/29/2025	243334	\$65.51	10-55200-03-50000
MERRILL ACE HARDWARE	FREEZELESS WALL HYDRANT/ADAPTER	4/29/2025	243328	\$54.58	10-55200-03-40000
MERRILL ACE HARDWARE	PARTS	4/22/2025	243149	\$36.76	10-55200-03-40000
MERRILL ACE HARDWARE	PARTS FOR SHOP	4/30/2025	243395	\$61.15	10-55200-03-40000
MERRILL ACE HARDWARE	CHAIN	4/30/2025	243396	\$89.98	10-55200-03-40000
MERRILL ACE HARDWARE	1G VERT GFCI CVR GRY	5/5/2025	243511	\$15.98	10-55200-03-40000
MERRILL COUNTY STORE	STRAW	5/8/2025	292639	\$84.75	10-55200-08-91000
MERRILL DISTRIBUTING	URINAL BLOCKS	4/17/2025	4172025	\$241.86	10-55200-03-40000
MERRILL DISTRIBUTING	LATEX GLOVES	5/6/2025	1749431	\$67.34	10-55400-03-40000
MERRILL DISTRIBUTING	FOOD AQUATIC CENTER	5/20/2025	1851492	\$282.57	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD AQUATIC CENTER	5/20/2025	1751491	\$1,381.62	10-55420-03-40100
MERRILL FOTO NEWS	CHILDREN'S FESTIVAL	5/1/2025		\$155.00	10-55300-03-41500
MERRILL STREET DEPARTMENT	P-8	4/3/2025	25201	\$195.95	10-55200-03-50000
MULTI MEDIA CHANNELS	BLACK SQUIRRELL	4/1/2025	257809	\$374.00	26-55425-03-42777
PAIGE SEDLAR	SECURITY DEPOSIT	4/29/2025	VOUCHER	\$100.00	10-21-7200
PETERSON BROTHERS SAND AND GRAVEL	SAND	5/1/2025	21949	\$76.00	10-55200-08-91000
RHYME	COPY MACHINE	5/12/2025	835369	\$28.93	10-55300-03-13000
RTL ELECTRIC	RIVERBEND TRAIL ELECTRIC SETTING	5/15/2025	66885	\$1,180.05	26-55200-08-92000
RTL ELECTRIC	AQUATIC CENTER	5/15/2025	66886	\$265.24	26-55250-08-27998
RTL ELECTRIC	SMITH MULTI PURPOSE BUILDING	5/15/2025	66882	\$141.75	10-55200-02-15000

RTL ELECTRIC	REPAIRS PIT PUMP	5/15/2025	66887	\$938.74	26-55250-08-27998
RTL ELECTRIC	STANGE PARK	5/15/2025	66883	\$120.53	10-55200-02-15000
RTL ELECTRIC	SOCCER BUILDING	5/15/2025	66888	\$117.15	10-55200-02-15000
RTL ELECTRIC	NORMAL PARK/REPLACE LIGHTS/FAN	5/15/2025	66889	\$878.26	26-55200-08-91100
SERVICE MOTOR COMPANY	BLADES	4/16/2025	P46317	\$19.17	10-55200-03-40000
STACI GUENTHER	SECURITY DEPOSIT	5/20/2025	VOUCHER	\$100.00	10-21-7200
STAINLESS SPECIALISTS	GENERAL REPAIRS	4/24/2025	44212	\$1,124.00	10-55400-02-16250
STAINLESS SPECIALISTS	REPAIRS	5/15/2025	44272	\$1,866.56	10-55400-02-16250
THE LIFE GUARD STORE	UNIFORMS/SHIRTS	5/12/2025	805107	\$458.21	10-55420-03-40000
WALMART	AQUATIC CENTER SUPPLIES	6/8/2025		\$162.24	10-55420-03-40000
WALMART	SUPPLIES	5/23/2025		\$56.50	10-55420-03-40000
WESTSIDE MARKET	DRYCLEANING BUNNY SUIT	5/22/2025	40203	\$123.61	10-55300-03-41500

CITY OF MERRILL
1004 E FIRST STREET
MERRILL, WI 54452
715-536-5594
BID PROPOSAL: M2025 -07

To: City of Merrill
Parks & Recreation Department
Merrill, WI 54452

We the undersigned, propose to furnish to the City of Merrill, Wisconsin, the following as herein specified by us in accordance with the Request for Bids, General Procedures and Bid Specifications hereto attached:

PROPOSED DESIGN WORK	\$ <u>500.00</u>
PROPOSED POLE INSTALL WORK	\$ <u>610,000.00</u>
PROPOSED LIGHT INSTALL WORK	\$ <u>Inc. with pole install</u>
PROPOSED ELECTRICAL WORK	\$ <u>116,935.00</u>
PROPOSED CONTROL PANEL WORK	\$ <u>32,000.00</u>
TOTAL = \$	<u>759,435.00</u>

Name of Contractor: Van Ert Electric Company, Inc.

By:  May 29, 2025
(Signature) (Date)

Title: Doug Mielke, Project Manager

Address: 7019 Stewart Avenue, Wausau, WI 54401

Phone: 715-843-8055

Delivery Date: 5-29-25

We acknowledge addendums # N/A

Bidding Requirement

SECTION 00310 - BID FORM

1. PROJECT IDENTIFICATION: City of Merrill
M2025-07 Completion Date: Shall be substantially
complete by November 2nd, 2025.

2. CONTRACT IDENTIFICATION:
M2025-07, MARC Lighting Project, 2025

3. THIS BID IS SUBMITTED TO.

City of Merrill
City Clerk
1004 East First Street
Merrill, Wisconsin 54452

A. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and condition's of the Contract Documents.

B. BIDDER accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the day of Bid opening. BIDDER will sign and submit the Agreement with the Bonds and other documents required by the Bidding Requirements within 10 days after the date of OWNER's Notice of Award.

C. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

(1) BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged).

<u>Date</u>	<u>Number</u>
_____	_____
_____	_____

(2) BIDDER has familiarized itself with the nature and extent of the Contract Documents, work, site, locality and all local conditions and Laws and Regulations that in any manner may affect cost or furnishing of the work.

(3) BIDDER has studied carefully all reports and drawings of subsurface conditions and drawings of physical conditions which are identified in the Supplementary Conditions

as provided in paragraph 4.2 of the General Conditions, and accepts the determination set forth in paragraph SC-4.2 of the Supplementary Conditions of the extent of the technical data contained in such reports and drawings upon which BIDDER is entitled to rely.

- (4) BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies [in addition to or to supplement those referred to in paragraph 3.C.(3) above] which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work as BIDDER considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.2 of the General Conditions. No additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by BIDDER for such purposes.
- (5) BIDDER has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respect of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.3 of the General Conditions.
- (6) BIDDER has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.
- (7) BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.
- (8) BIDDER certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any competitor. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

D. BIDDER will complete the Work for the following price(s). See following Bid Tabulation

City of Merrill
M2025-07, MARC Lighting Project, 2025

Note A. Bid prices shall include all applicable taxes and fees.

CITY OF MERRILL

All applicable taxes, patent fees and other fees are to be included in the price set forth above. The price given in words will have precedence over the figure when they are different.

All unit price items shall be filled out even if zero quantity is indicated.

4. BIDDER agrees that the Work will be completed and ready for final payment according to the following schedule:

Substantial completion as follows: The project shall be substantially complete by
November 2nd, 2025.

5. The following documents are attached to and made a condition of this Bid:

- (a) A tabulation of Subcontractors, Suppliers and other persons and organizations required to be identified in this Bid.
- (b) Affidavit of Organization and Authority.
- (c) DILHR's "Disclosure of Ownership" form.

6. Communications concerning this. Bid shall be addressed as indicated on the Bid page or:

The following address:

Van Ert Electric Company, Inc.

7019 Stewart Avenue

Wausau, WI 54401

10. The terms used in this Bid which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents have the meanings assigned to them in the General Conditions.

SUBMITTED on May 29, 2025

BIDDER's Signature: 

Type/Print Name: Steve Harnitz, President

If BIDDER is:

An Individual

By: _____ (SEAL)
(Type) (Individual's Name) (Signature)

doing business as _____
Business address: _____ Telephone No. _____

A Partnership

By: _____ (SEAL)
(Type) (Firm Name) (Signature)

Business address: _____ (general partner)
Telephone No. _____

A Corporation

By: _____ Van Ert Electric Company, Inc.
(Corporation Name)
Wisconsin
(state of incorporation)

By: _____ Steve Harnitz, President
(name of person authorized to sign)
(Title)



Business address: _____ (Secretary) Mike Van Ert
100 Paper Place, Kronenwetter, WI 54455
Telephone No. 715-843-8000

A Joint Venture

By: _____ (Name)

(Address)

By: _____ (Name)

(Address)

DISCLOSURE OF OWNERSHIP

Personally identifiable information may be used for secondary purposes. See s. 15.04(l)(m) Stats. for details.

(1) **INSTRUCTIONS:** On the date a contractor submits a bid to or completes negotiations with a state agency or local governmental unit on a project subject to ss. 66.293 or 103.49, Stats., the contractor shall disclose to such state agency or local governmental unit the name of any "other construction business" which the contractor, or a shareholder, officer or partner of the contractor, owns or has owned within the preceding three (3) years.

(2) **DEFINITION:** The term "other construction business" means any business engaged in the erection, construction, remodeling, repairing, demolition, altering or painting and decorating of buildings, structures or facilities and any business engaged in supplying mineral aggregate, or hauling excavated material or spoil as provided by ss. 66.293(3), 103.49(2) and 103.50(2), Stats.

(3) **WHEN TO COMPLETE FORM:** This form ONLY needs to be completed if (a) the contractor, or a shareholder, officer or partner of the contractor, owns at least a 25% interest in the "other construction business" indicated below on the date the contractor submits a bid or completes negotiations, or has owned at least a 25% interest in the "other construction business" at any time within the preceding three (3) years; **and** (b) the Wisconsin Department of Workforce Development (DWD) has determined that the "other construction business" failed to pay the prevailing wage rate or time and one-half the required hourly basic rate of pay for hours worked in excess of the prevailing hours of labor to any employee at any time within the preceding three (3) years. This form DOES NOT have to be completed if the requirements of **both** (a) and (b) above are not met. If the requirements of both (a) and (b) above are met, this form must ONLY be filed with the state agency or local governmental unit that will be awarding the contract.

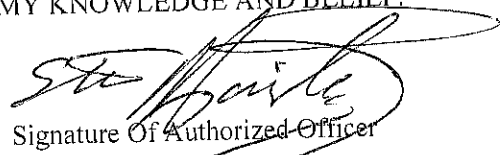
(4) **NAME AND ADDRESS OF OTHER CONSTRUCTION BUSINESS:** Indicate below the name(s) and address (es) of any "other construction business" which meets all of the criteria specified in (2) and (3) above.

N/A	
_____	Street or P.O. Box, City, State and Zip
Name of Other Construction Business	
_____	Street or P.O. Box, City, State and Zip
Name of Other Construction Business	
_____	Street or P.O. Box, City, State and Zip
Name of Other Construction Business	
_____	Street or P.O. Box, City, State and Zip
Name of Other Construction Business	

I HEREBY STATE UNDER PENALTY OF PERJURY THAT THE INFORMATION CONTAINED IN THIS

DOCUMENT IS TRUE AND ACCURATE ACCORDING TO MY KNOWLEDGE AND BELIEF.

Steve Harnitz
Print Name of Authorized Officer


Signature Of Authorized Officer

President
Title of Authorized Officer

This 29th day of May, 2025

Van Ert Electric Company, Inc., 100 Paper Place, Kronenwetter, WI 54455
Name of Corporation, Partnership, or Sole Proprietorship Address (Include Street or P.O. Box, City, State and Zip)

The statutory authority for the use of this form is prescribed in ss. 66.293(12)(d) and 103.49(7)(d), Stats. The use of this form is mandatory. The penalty for failing to complete this form is prescribed in s. 103.005(12), Stats.

3. SOLE TRADER

The bidder is an individual and if operating under a trade name such trade name is as follows _____

4. ADDRESS

The business address of the bidder is as follows:

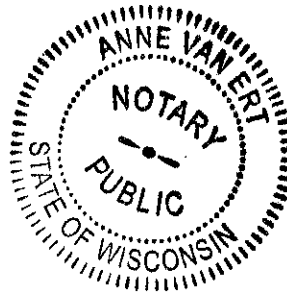
100 Paper Place, Kronenwetter, WI 54455

Steve Harnitz also deposes and says that s/he has examined and carefully prepared the Bid from the Plans and Specifications and has checked the same in detail before submitting this Bid, and that the statements contained herein are true and correct.

Signed

[Signature]
Contractor

Subscribed and sworn to before me this
20th day of May 20 25
Anne Van Ert Anne Van Ert
Notary Public
Marathon Co.
My Commission Expires
10-14-28



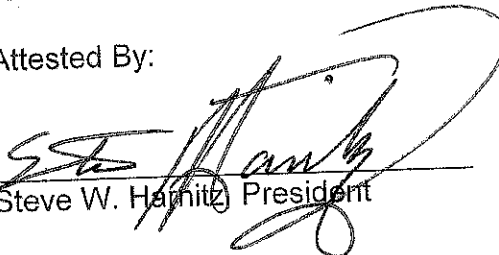
Van Ert Electric Company Inc.

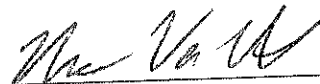
7019 W. Stewart Ave., Wausau, WI 54401-9230
Tel. (715) 845-4308 Fax (715) 848-3671

RESOLUTION: Adopted at Board of Directors Meeting of July 23, 2024

Be it resolved that the following persons, Robert Van Ert, Michael R. Van Ert, Steve W. Harnitz, Terrance J. Sobczak, Christopher R. Nicklaus, Jeffrey S. Dabb, and Joshua J. Polley be, and are hereby authorized and empowered to execute proposals and contracts on behalf of the Corporation, and that this resolution shall continue in force and effect until modified or rescinded by subsequent action of the stockholders or of the Board of Directors of the Corporation.

Attested By:


Steve W. Harnitz, President


Michael R. Van Ert, Secretary

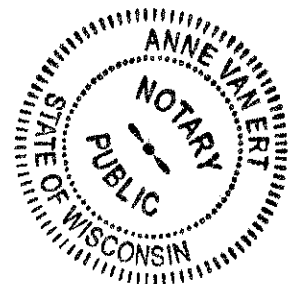
Subscribed and sworn to me

This 27 day of September 20 24


Anne Van Ert

Notary Public

My Commission expires 10-05 20 24



BIDDING REQUIREMENTS

SECTION 00405 - FULL AND COMPLETE LIST OF SUBCONTRACTORS

<u>Subcontract</u>	<u>Name and Address</u>	<u>Class of Work</u>	<u>Amount of</u>
1.	_____ _____ _____	_____	
2.	_____ _____ _____	_____	
3.	_____ _____ _____	_____	
4.	_____ _____ _____	_____	
5.	_____ _____ _____	_____	
6.	_____ _____ _____	_____	
7.	_____ _____ _____	_____	

NOTE: This list cannot be altered after submission without written consent of the OWNER.



City of Merrill
Parks & Recreation Department
1100 Marc Dr. | Merrill, WI | 54452
Phone: (715) 536-7313
parks@ci.merrill.wi.us

June 2025 Parks & Recreation Director's Report

Parks: We've reached that crazy time of year where virtually everything is either happening or about to happen and our crew has been working very hard like they always do to keep up and keep things ready and looking good. There has been a lot of mowing, park cleaning, and diamond grooming while we get things set up for the season. The weather continues to make the headlines and has helped us and hurt us over the past month. Going from cold and rainy to hot and dry then back to cold and rainy has sure been a challenge with ballfields maintenance as well as trying to keep up with mowing for park reservations, especially because most of this time we hadn't had any seasonal staff. All we can do is roll with it but some of this weather helped us catch up on a few things and slowed a few things down as well. The Bierman Family Aquatic Center had pre start-up on May 20th, then we filled the pool, and they returned for a full start-up on May 22nd. Everything went good with the exception of the factory start-up of our new pool heater from the company we purchased it from (and who installed it). The heater itself is great but it came with a new actuator that didn't work so they had to replace that but the remainder of our mechanical operations fired right up and are working well. We have a good number of aquatic center birthday parties and other rentals for this season, which is great to see once again. We did have one seasonal employee begin with Buildings & Grounds on May 19th and what a difference just having one extra person this time of year makes. We will have two more starting the week of May 26th and our last one the week of June 2nd. The Merrill Baseball Association will be hosting their annual youth tournament over the weekend of May 30th – June 1st for ages 8-14 at Lion's, Ott's, and Athletic Parks. Should be around 40+ teams from all over the state and beyond visiting our community, which is always great for the local economy. We are also hosting the WIAA D2 Sectional Baseball "final four" at Athletic Park on June 10th; this will also bring a lot of visitors to our community. To my knowledge this is the first time we have hosted the Sectional Finals here so we are excited to show off our beautiful City and Athletic Park. Our park shelter reservations are off to a good start and we continue to fill up our reservations for the season. Another big thank you to the Street Department for getting our concrete surround finished at Riverside Park just before our rentals began in May. This was one of our capital projects that we were partially funded for and this was the only one we were able to do this year. I was able to get the MARC ballfield light specifications and bid packets put together and published in early May and they were due on May 29th and will be reviewed and hopefully decided upon at our June meeting. Thank you to our Engineering Assistant Caleb Novitch and City Administrator/City Engineer for their help with all of the information in making sure I had everything necessary to complete this process. The Prairie River Pathway (trail that connects Prairie Trails to Agra Pavilion) should be completed this summer as well. The final connection on the north has been cut in and is partially surfaced. We still need to finish the connection in Prairie Trails and put some signage, map it, and install amenities but it will be functional this summer. Our park entrance signs were ordered and are being built. These were partially funded this year from our original request so we can afford to do seven of them this year and hopefully the remainder of them next year if we get funding. The seven that we are going to replace this year are: City Forest, Riverside Park, Lion's Park, Stange Park, Kitchenette Park, Ott's Park, and Normal Park. The Normal Park totem pole is being refurbished by a young man named Caleb Thompson and he is doing it as part of his Eagle Scout project. We are proud to have worked with a few dozen Eagle Scouts on their projects over the years. Their projects have made a positive impact on our parks.

Forestry: I have been keeping up with tree inspections for the most part. There is always an uptick in calls shortly after our trees leaf out so I will continue to inspect and stay on top of it as best as I can. So far our newly planted trees from last fall are looking really good, and like most things green, all of our trees are about three weeks behind "normal leaf out" this year due to weather conditions. Over the next few months I will be evaluating fall tree planting sites so we have a good game plan when we are ready to plant. I have also been working with our GIS Specialist, Kate Drewek, to hopefully be able to transfer all of our TreeKeeper Online data to our own system. This will allow us to save our \$1,800

An equal opportunity/affirmative action employer.



City of Merrill
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per year subscription fee and be more compatible with what the Street Department uses for work orders and maintenance forms. It is looking like it will work and will be even better than TreeKeeper because it will enhance our efficiency with shared forms and remove a few steps we had to do when working with different programs. If we can use our own technology and existing system, and save money, it is a big win. I would like to thank Kate for her efforts, expertise, and her hard work in making this happen.

Recreation: We're just about ready to kick off our full summer recreation season and things are looking really good on our end. For the most part, our programs are all looking good with the only exception being regular T-Ball. We are a little light on our registration numbers there. This has been trending in this direction for a few years and most of it is due to our boys and girls baseball and softball city leagues lowering their ages for leagues. Some of them are taking 6 year olds for their youngest divisions now and that takes at least half of our potential participants away (or makes them have to choose one or the other). Our other programs are good on registration numbers and we are ready with all of our plans and arrangements. Summer Playground has good registration numbers and we are fully staffed and ready to begin that. We are looking forward to another great summer of recreation!!

Smith Center: We are continuing to chip away at some of our maintenance items while the ice is still out and before we have to begin the process of installing again for the summer ice schedule. We have hosted a number of rentals over the past month with a few small community room rentals, a special needs dance on May 16th, as well as a very large Kate Goodrich end of the year school carnival on May 23rd with hundreds of people. We are also hosting the June Dairy Breakfast again this year on June 8th that draws a massive crowd into our arena. Merrill Youth Hockey has a full ice schedule for this summer during summer ice that will draw a lot of visitors from out of town. We will have to begin the ice installation process right away in early July to get it all set up for the middle/end of the month and we will remove the ice immediately after they are done in early/mid-August. As soon as we remove the ice in August we have a very busy schedule with a lot of arena rentals for most of the weekends thereafter. So that is great to see our building being very busy again this year and we will continue to work hard to fill it up even more as time goes on. We also are going back to the Nerf birthday party packages we did a few years ago and those are starting to fill up as well.

Respectfully Submitted,

Dan Wendorf
Parks & Recreation Director
City of Merrill