

**CITY OF MERRILL
PARKS AND RECREATION COMMISSION
MONDAY, JUNE 9, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM**

I. Call to Order Roll Call:

Present: Krueger, Novitch, Tabor, Osness

Present Not Voting: Parks Director Dan Wendorf

Excused: Kyle Gulke, Erid Malm, D8 Alderperson Rebecca Rutkowski

Absent:

Chairperson Krueger called the meeting to order at 4:15 p.m.

II. Consider approving minutes from the previous meeting

1. **May 2025 Minutes** - (Osness/ Tabor) motion/second place minutes on file.
The motion Passed.

III. Approval of Claims

1. **May 2025 Bills** - (Osness/ Tabor) motion/second approve. The motion Passed.

IV. General Agenda Items for Consideration

1. **Review & Approve Bid for MARC Field Lighting Project** - Wendorf went over the bidding process for the Commission informing them that there was a fair amount of interest from contractors, but in the end there was only one bid that we could consider. Wendorf stated that he received a bid 6 minutes late (after bids were opened and read aloud in the Council Chambers). Wendorf said he spoke with the City Attorney and City Administrator and the late bid must be marked as "non-responsive" and the bidder notified. Wendorf said he informed that bidder of the situation, and they apologized and understood. The bid that could be considered was from Van Ert Electric from Wausau. Wendorf stated that they were the contractors who he worked with for the Athletic Park Lights, and they were very good to work with and did a great job. Their bid satisfied all of our specifications and was in the amount of \$759,435.00. This amount includes all work associated with installing field lights on MARC softball fields 1, 2, 3, and 4. Wendorf stated that this amount would fit well within the amount of grant funding they received and recommended the approval of the bid from Van Ert Electric.

(Tabor/ Novitch) motion/second Approve bid from Van Ert Electric for \$759,435.00 for field lights on MARC Diamonds 1, 2, 3, 4. The motion Passed.

V. Monthly Reports

1. **June 2025 Director's Report** - Wendorf summarized his June report and fielded questions from the Commission. Wendorf pointed out that the summer

season is off to a great start but we could all use some more summer-like weather so that they can continue to catch up on tasks and for programs to run smoothly without rain days or adjustments.

VI. Date and Time of Next Meeting Chairperson Krueger suggested following past practice and not meeting in July due to the timing of our regular meeting during the week of Independence Day in addition to everyone being very busy that month. The next regularly scheduled Parks & Recreation Commission Meeting will be scheduled for Wednesday, August 6th, at 4:15 p.m. in the Council Chambers at Merrill City Hall.

VII. Public Comment There was no public comment.

VIII. Adjournment (Osness/ Tabor) motion/second adjourn. The motion Passed.
Meeting was adjourned at 4:40