

**CITY OF MERRILL
COMMON COUNCIL
TUESDAY, JUNE 10, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:30 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 6:30 pm
Present: D1 Alderperson A. Caylor, D2 Alderperson M. Caylor, D3 Alderperson Meyer, D4 Alderperson Fermanich, D5 Alderperson Holdorf, D7 Alderperson Weix Jr., D8 Alderperson Rutkowski
Present Not Voting: City Administrator Akey, Finance Director Ley, Building Inspector/Zoning Administrator Pagel, Fire Chief Klug, IT Manager Brown, Library Director Ollhoff, Parks & Recreation Director Wendorf, Transit Director Brummond (remote), Utility Operations Manager Steinagel, Karry Johnson, Chad Krueger, Renee Krueger, Captain Don Seubert, Deacon Jim Arndt, City Attorney Hayden, City Clerk Anderson-Malm, Sue Kunkel, Brad Becker, Merrill Community Media
Excused: D6 Alderperson Mike Rick, Police Chief Bennett
- II. Invocation - Deacon Jim Arndt - St. Francis Xavier Church**
- III. Pledge of Allegiance**
- IV. Roll Call** Roll call was taken with 7 out of 8 present.
- V. Common Council Meeting Expectations**
- VI. Public Comment** There was no public comment.
- VII. Minutes from Previous Meeting**
 - 1. Consider placing the minutes from the May 13th meeting on file.** - (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second place minutes on file. The motion passed.
- VIII. Revenue and Expense Reports**
 - 1. Discuss and consider the May 2025 Revenue and Expense Report.**
- (D1 Alderperson A. Caylor/D4 Alderperson Fermanich) motion/second approve. The motion passed.
- IX. General Agenda Items for Consideration**
 - 1. Employee Recognition:**
Brenda L. Grefe - 30 years - Treasurer Department
James D. Yates - 25 years - Parks & Recreation Department
- Mayor Hass recognized both employees and thanked them for their long-term service to the City.
- X. City Plan**
 - 1. Discuss and consider the rezoning request from Lincoln County, 801 N Sales Street, from Public to Thoroughfare Commercial, at 607 N Sales St and 2100 E 6th St, located in the City of Merrill, Lincoln County, WI. Legally described in PIN #251-3106-182-0119. The City Plan Commission**

recommends approval. - (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second approve. The motion passed on a 6/1 voice vote.

XI. Health & Safety

1. **Discuss and consider the 2025-2026 Liquor License Applications (per list). The Health & Safety Committee recommends approval.** - (D8 Alderperson Rutkowski/D2 Alderperson M. Caylor) motion/second approve. The motion passed.
2. **Discuss and consider a temporary Class "B" beer license for the Merrill Baseball Association for June 12, 15, 18, 23, 26, 27, 28, 29, July 2, 6, 7, 9, 10, 14, 18, 20, 23, 24, 2025 from 12:00 pm - 11:00 pm at Athletic Park, in conjunction with Legion, Jr. Legion, and Ranger Games. The Health & Safety Committee recommends approval.**
- (D3 Alderperson Meyer/D5 Alderperson Holdorf) motion/second approve. The motion passed.

XII. Redevelopment Authority

1. **Discuss and consider the development agreement for JAS Construction to facilitate new commercial development (TID No. 9 at 703 S Center Avenue). The Redevelopment Authority recommends approval.** - (D7 Alderperson Weix Jr./D2 Alderperson M. Caylor) motion/second approve. The motion passed.

XIII. Parks & Recreation

1. **Consider bids for the MARC field lighting project.** - Parks & Recreation Director Wendorf approached the Council, gave an update on the project and answered questions. The project is funded by the Bierman Foundation. D8 Alderperson Rutkowski/D7 Alderperson Weix) motion/second to approve. The motion passed.

XIV. Acknowledge Committee Reports

1. **Acknowledge the following Committee Reports - no further action is needed: TB Scott Library Board, Marketing & Communications, Transit Commission, Airport Commission, Health & Safety, Personnel & Finance, Board of Public Works, City Plan Commission, Redevelopment Authority.** - No action required.

XV. Ordinances

1. **An Ordinance Amending Chapter 38, Division 2, Section 38-152 Septic/Holding Tank and leachate rate** - City Attorney Hayden read the Ordinance. (D3 Alderperson Meyer/D1 Alderperson A. Caylor) motion/second to suspend the rules and give the second and third readings by title only. The motion passed. City Attorney Hayden read the second and third readings by title only. (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to adopt the Ordinance. The motion passed on a 7/0 roll call vote.

XVI. Resolutions

- 1. A Resolution approving the 2024 Compliance Maintenance Annual Report (CMAR) for the City of Merrill Wastewater Treatment Plant. -** City Attorney Hayden read the following Resolution:
A RESOLUTION APPROVING THE 2024 COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE CITY OF MERRILL WASTEWATER TREATMENT PLANT

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the City of Merrill has reviewed the Compliance Maintenance Report for the year 2024, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2024; and

WHEREAS, the report indicates a need for continued improvements to the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 10th day of June 2025, that:

1. The Compliance Maintenance Annual Report for 2024 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2024 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2024.

(D1 Alderperson A. Caylor/D3 Alderperson Meyer) motion/second to approve. The motion passed.

XVII. Mayor's Appointments

- 1. Jim Finucan to the Merrill Housing Authority, replacing Andrew Polzin - term to expire 11/27/25 -** The date was revised to 11/2027. Following the revised change, (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to approve. The motion passed.

XVIII. Mayor's Communications Mayor Hass read the following communications:

The Food Truck-a-palooza was a success even though the weather was cold. We couldn't have done it without the sponsors and volunteers. We hope to make this event a success every year.

City Band concerts start at the Normal Park Gazebo on June 18th.

Muds and Jams is coming up on June 21st.

This year the Fireworks will take place on July 5th at the MARC. There will be

food trucks present this year.

Gazebo Nights start on July 10th at Normal Park.

Please check the City website, the Library website and Facebook page, and the Enrichment Center page for upcoming events.

Mayor Hass thanked City Attorney Hayden for his service to the City, as this was his last Common Council meeting.

City Attorney Hayden addressed the Council and spoke about his time with the City.

XIX. Adjournment (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second adjourn. The motion passed. The meeting was adjourned at 6:47 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website. <https://www.ci.merrill.wi.us>