

**CITY OF MERRILL
FAIRGROUNDS COMMITTEE
THURSDAY, JULY 3, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm.
Present: Mayor Hass, D2 Alderperson M. Caylor, D1 Alderperson A. Caylor, Brad Becker, D5 Alderperson Holdorf, Rodeo rep George Henrichs
Present Not Voting: Social Media Specialist/Fairgrounds Coordinator Hallie Savall, City Administrator/Public Works Director/City Engineer Rod Akey, City Clerk Anderson-Malm, David Buck
Excused: Becky Meyer
- II. **Consider approving minutes from the previous meeting**
 1. **April 3rd meeting minutes** - (D2 Alderperson M. Caylor/D1 Alderperson A. Caylor) motion/second place minutes on file. The motion passed.
- III. **General Agenda Items for Consideration**
 1. **Fair Update** - Brad Becker updated the committee and stated all is on track for the Fair. There are more vendors this year and the number of animals is high. Pre-setup will be in July.
 2. **Rodeo Update** - George Henrichs updated the committee and reported the attendance was very good for the Rodeo. Numbers are still coming in and more information will be provided at the next meeting.
 3. **Permanent Vendor Update** - There was no update.
 4. **Calendar of Events** - The information was in the packet. The Fairgrounds continue to be busy.
 5. **Food Truck-a-palooza recap** - Fairgrounds Coordinator Savall updated the committee. There were an estimated 3,000 in attendance throughout the day. There were 30 food trucks and 71 spots were taken for craft vendors. Positive feedback has been received. The music tents will be discussed and adjusted for next year.
 6. **Fairgrounds improvements - update** - City Administrator Akey updated the committee. The fence is being worked on, and the 6th Street entrance should be completed by the Fair. Bathrooms are being worked on and is estimated to be completed in the next few weeks. The Armory will be open during the Fair to promote the Boys and Girls Club. Information was provided at the meeting regarding the campground and area camping rates.
- IV. **Monthly Reports**
 1. **Monthly Report - Fairgrounds Coordinator Savall** - The report was included in the packet; there were no additional questions.

2. **Consider placing monthly reports on file** - (D1 A. Alderperson Caylor/Rodeo rep Henrichs) motion/second place reports on file. The motion passed.

V. Public Comment

- VI. **Date and Time of Next Meeting - Thursday, August 7th at 6:00 pm** The August meeting will be Call of the Chair due to it being Fair week.

- VII. **Adjournment** (Rodeo rep Henrichs/D1 A. Alderperson Caylor) motion/second adjourn. The motion passed. The meeting adjourned at 6:14 pm.

Minutes submitted by City Clerk Anderson-Malm

Minutes are in draft form until approved at the next scheduled meeting.