

**CITY OF MERRILL  
BOARD OF PUBLIC WORKS  
WEDNESDAY, JULY 23, 2025 MINUTES  
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm.  
Present: Mayor Hass, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski  
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Ron Liberty, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm  
Excused: D6 Alderperson Mike Rick, Building/Zoning Administrator Darin Pagel
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the May 28th meeting** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second place minutes on file. The motion passed.
- III. **Water and Sewer Agenda Items**
  1. **Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
  2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - The report was included in the packet. Utility Superintendent Steinagel highlighted some items.
- IV. **Street Department Agenda Items**
  1. **Discuss and approve the Street Department Vouchers** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second approve. The motion passed.
- V. **General Agenda Items for Consideration**
  1. **Consider selling city property at 2200 Sturdevant Street, 903 Grand Ave, 809 Grand Ave and 1905 Jackson Street.** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to sell 2200 Sturdevant St, 903 Grand Ave, 809 Grand Ave and 1905 Jackson St. The motion passed.
  2. **Discuss vacating Jesse Court** - (Mayor Hass/D8 Alderperson Rutkowski) motion/second to start the process to vacate Jesse Court. The motion passed.
- VI. **Monthly Reports**
  1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** - The report was in the packet.
  2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey** - The report was in the packet. CA/PWD/CE Akey highlighted some items and answered questions.

3. **Monthly Report - Street Superintendent Bonack** - The report was included in the packet. Street Superintendent Bonack highlighted some items.
4. **Monthly Report - Street & Weed Commissioner Liberty** - The report was included in the packet. There were no questions.
5. **Consider placing monthly reports on file** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second place monthly reports on file. The motion passed.

**VII. Date and Time of Next Meeting - Wednesday, August 27th at 5:15 pm**

**VIII. Public Comment** There was no public comment.

**IX. Adjournment** (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second adjourn. The motion passed. The meeting adjourned at 5:27 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting*