



CITY OF MERRILL
PARKS AND RECREATION COMMISSION
AGENDA • WEDNESDAY, AUGUST 6, 2025

Regular Meeting **City Hall Council Chambers** **4:15 PM**

- I. Call to Order**
- II. Consider approving minutes from the previous meeting**
 - 1. June 2025 Minutes
- III. Approval of Claims**
 - 1. June 2025 Bills
 - 2. July 2025 Bills
- IV. General Agenda Items for Consideration**
 - 1. Consider potential shelter building at Lion's Park - donated by Merrill Baseball Association & Pinno Buildings
 - 2. Consider potentially paving a trail through the MARC - potential donation from River District Development Foundation
 - 3. Begin discussion on 2026 Capital Equipment & Projects
- V. Monthly Reports**
 - 1. August 2025 Director's Report
- VI. Date and Time of Next Meeting**
 - 1. The next regularly scheduled meeting would be for Wednesday, September 3rd, at 4:15 p.m.
- VII. Public Comment**
- VIII. Adjournment**

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
PARKS AND RECREATION COMMISSION
MONDAY, JUNE 9, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM**

I. Call to Order Roll Call:

Present: Krueger, Novitch, Tabor, Osness

Present Not Voting: Parks Director Dan Wendorf

Excused: Kyle Gulke, Erid Malm, D8 Alderperson Rebecca Rutkowski

Absent:

Chairperson Krueger called the meeting to order at 4:15 p.m.

II. Consider approving minutes from the previous meeting

1. **May 2025 Minutes** - (Osness/ Tabor) motion/second place minutes on file.
The motion Passed.

III. Approval of Claims

1. **May 2025 Bills** - (Osness/ Tabor) motion/second approve. The motion Passed.

IV. General Agenda Items for Consideration

1. **Review & Approve Bid for MARC Field Lighting Project** - Wendorf went over the bidding process for the Commission informing them that there was a fair amount of interest from contractors, but in the end there was only one bid that we could consider. Wendorf stated that he received a bid 6 minutes late (after bids were opened and read aloud in the Council Chambers). Wendorf said he spoke with the City Attorney and City Administrator and the late bid must be marked as "non-responsive" and the bidder notified. Wendorf said he informed that bidder of the situation, and they apologized and understood. The bid that could be considered was from Van Ert Electric from Wausau. Wendorf stated that they were the contractors who he worked with for the Athletic Park Lights, and they were very good to work with and did a great job. Their bid satisfied all of our specifications and was in the amount of \$759,435.00. This amount includes all work associated with installing field lights on MARC softball fields 1, 2, 3, and 4. Wendorf stated that this amount would fit well within the amount of grant funding they received and recommended the approval of the bid from Van Ert Electric.

(Tabor/ Novitch) motion/second Approve bid from Van Ert Electric for \$759,435.00 for field lights on MARC Diamonds 1, 2, 3, 4. The motion Passed.

V. Monthly Reports

1. **June 2025 Director's Report** - Wendorf summarized his June report and fielded questions from the Commission. Wendorf pointed out that the summer

season is off to a great start but we could all use some more summer-like weather so that they can continue to catch up on tasks and for programs to run smoothly without rain days or adjustments.

VI. Date and Time of Next Meeting Chairperson Krueger suggested following past practice and not meeting in July due to the timing of our regular meeting during the week of Independence Day in addition to everyone being very busy that month. The next regularly scheduled Parks & Recreation Commission Meeting will be scheduled for Wednesday, August 6th, at 4:15 p.m. in the Council Chambers at Merrill City Hall.

VII. Public Comment There was no public comment.

VIII. Adjournment (Osness/ Tabor) motion/second adjourn. The motion Passed.
Meeting was adjourned at 4:40

6/1/2025

ADS ON BOARDS	BOARD CLEANING	6/16/2025	1454	\$750.00	10-55400-08-82000
AMAZON	INFLATABLES FOR NERF PARTIES	5/12/2025		\$193.37	5TH QUARTER ACCOUNT
AMAZON	INFLATABLES FOR NERF PARTIES	6/17/2025		\$499.97	26-55425-03-42500
AMERICAN WELDING	CYLINDER RENTAL	5/31/2025	10899335	\$62.36	10-855200-02-15000
AMERICAN WELDING	LEASE INVOICE AQUATIC CENTER	5/31/2025	10881843	\$1,041.90	10-55420-03-40000
AMERICAN WELDING	HELIUM TANKS	5/31/2025	10899663	\$84.87	10-55300-03-41500
AMERICAN WELDING	CYLINDER RENTAL	6/30/2025	10963419	\$60.91	10-55200-02-15000
AMERICAN WELDING	CYLINDER RENTAL	6/30/2025	10963741	\$82.69	10-55300-03-41500
ARTHUR SHELDON	SECURITY DEPOSIT	6/25/2025	VOUCHER	\$50.00	10-21-7200
ASHLEY RAASCH	SECURITY DEPOSIT	6/25/2025	VOUCHER	\$50.00	10-21-7200
BADGER SWIMPOOLS	POOL START UP	5/28/2025	2085	\$2,757.04	10-55420-03-51523
BAJA'S	T-BALL SHIRTS	6/2/2025	18725	\$985.80	10-55300-03-41500
BAJA'S	SHIRTS	6/23/2025	18738	\$303.75	10-55200-03-40000
BECKY DALLMAN	SECURITY DEPOSIT	5/27/2025	VOUCHER	\$100.00	10-21-7200
BERNADNET LEDER	SECURITY DEPOSIT	6/25/2025	VOUCHER	\$100.00	10-21-7200
BLUEJAY 96.3	ADVERTISING	6/1/2025	20222-3	\$259.00	10-55400-03-41000
BLUEJAY 96.3	ADVERTISING	6/30/2025		\$259.00	10-55300-03-41500
CALEB THOMPSON	REFURBISHED THE TOTEM POLE AT NORMA	6/24/2025	VOUCHER	\$776.25	10-55200-08-91000
CANDACE GRAAP	SECURITY DEPOSIT	6/9/2025	VOUCHER	\$100.00	10-21-7200
CHILDREN'S IMAGINARIUM	BEYOND BOUNDARIES FIELD TRIP	6/3/2025	1377	\$60.00	10-55300-03-41500
CHRISTINE JOHNSON	SECURITY DEPOSIT	7/8/2025	VOUCHER	\$50.00	10-21-7200
CINTAS	UNIFORMS FOR AQUATIC CENTER	5/28/2025	4231752186	\$124.83	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/Ryan	6/4/2025	4232602032	\$244.83	10-55200-03-46000
CINTAS	MOPS/MATTS	6/11/2025	4233340395	\$272.73	10-55400-02-23250
CINTAS	UNIFORMS JIM/JOE/Ryan	6/11/2025	4233340427	\$249.33	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/Ryan	6/18/2025	4234066739	\$174.47	10-55200-03-46000
CINTAS	UNIFORMS	7/1/2025	4235415956	\$103.61	10-55200-03-46000
COLETTE WILDE	SECURITY DEPOSIT	6/3/2025	VOUCHER	\$100.00	10-21-7200
CORO MEDICAL	LED BATTERY REPLACEMENT	6/9/2025	2.89576E+11	\$468.00	10-55420-03-40000
COSMO THEATRE	SUMMER PLAYGROUND	6/23/2025	62325	\$624.00	10-55300-03-41500
DAVE'S COUNTY MARKET	SUPPLIES FOR AQUATIC CENTER	6/3/2025		\$17.97	10-55420-03-40100
DAVE'S COUNTY MARKET	AQUATIC CENTER	6/16/2025		\$3.38	10-55420-03-40100
DAVE'S COUNTY MARKET	STORAGE BAGS	6/18/2025		\$6.78	10-55300-03-41500
DAVE'S COUNTY MARKET	ICE/CHIPS FOR CAMP	6/18/2025		\$14.49	10-55420-03-40100
DOLLAR TREE	PROGRAMS	7/8/2025		\$23.50	10-55300-03-41500
ELLY HANSON	SECURITY DEPOSIT	7/8/2025	VOUCHER	\$100.00	10-21-7200
FERGUSON	PARTS FOR SHOP	6/19/2025	437949	\$161.55	10-55200-03-50000
GAME TIME	NORMAL PARK PLAYGROUND REPAIR	6/18/2025	273050	\$1,481.76	26-55200-08-9110
HAWKINS	CHEMICALS	5/14/2025	7068410	\$4,943.45	10-55420-03-40000
HORST DISTRIBUTING	PARTS FOR SHOP	7/2/2025	114483-000	\$1,068.29	10-55200-03-51000
HORST DISTRIBUTING	BUSHINGS	7/8/2025	114636-000	\$63.63	10-55200-03-50000
JANET THOMPSON	TENNIS PROGRAM	6/3/2025	VOUCHER	\$200.00	10-55300-03-41000
JOANNA OMALLEY	SECURITY DEPOSIT	6/17/2025	VOUCHER	\$50.00	10-21-7200
JOY ANNIS	SUPPLIES FOR PROGRAM	6/12/2025	VOUCHER	\$40.65	10-55300-03-41500
LINCOLN LANES	BOWLING SUMMER PLAYGROUND	6/18/2025	397	\$298.00	10-55300-03-41500
LISA JARVENSIVU	SECURITY DEPOSIT	6/3/2025	VOUCHER	\$100.00	10-21-7200
LUANN SKARLUPKA	SECURITY DEPOSIT	7/8/2025	VOUCHER	\$50.00	10-21-7200
MERRILL ACE HARDWARE	BULBS	5/29/2025	244173	\$66.88	10-55200-03-40000
MERRILL ACE HARDWARE	BAIT AND RAID	6/3/2025	244315	\$7.99	10-55200-03-40000
MERRILL ACE HARDWARE	FASTENERS	6/2/2025	244281	\$0.48	10-55200-03-40000
MERRILL ACE HARDWARE	ACE GARBAGE BAGS	6/4/2025	244323	\$43.58	10-55200-03-40000
MERRILL ACE HARDWARE	FILTERS	6/9/2025	244444	\$7.18	10-55200-03-40000
MERRILL ACE HARDWARE	FILTERS/AIR FILTER/GAL NIPPLE	6/9/2025	244452	\$3.29	10-55200-03-40000
MERRILL ACE HARDWARE	SUPPLIES FOR PROGRAMS	6/13/2025		\$47.73	10-55300-03-41500
MERRILL ACE HARDWARE	SPRAYPAINT	6/19/2025	244692	\$14.58	10-55400-03-40000
MERRILL ACE HARDWARE	SUPPLIES FOR SHOP	6/23/2025	244747	\$16.99	10-55400-03-40000
MERRILL ACE HARDWARE	MOUNTING TAPE	6/19/2025	244690	\$7.99	10-55200-03-40000
MERRILL ACE HARDWARE	FLEX TAPE	6/23/2025	244740	\$71.55	10-55200-03-40000

MERRILL DISTRIBUTING	MUSTARDS	5/27/2025	1752537	\$32.30	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	5/27/2025	1752536	\$747.80	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	6/3/2025	1753654	\$691.87	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	6/6/2025	1754269	\$87.70	10-55420-03-40100
MERRILL DISTRIBUTING	GLOVES	6/13/2025	1755589	\$134.68	10-55200-03-40000
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	6/10/2025	1754753	\$779.72	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	6/24/2025	1756963	\$258.06	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	6/24/2025	1756903	\$759.18	10-55420-03-40100
MERRILL FOTO NEWS	MINI BOOK	6/1/2025		\$578.10	10-55300-03-41500
MERRILL FOTO NEWS	BID NOTICE LIGHTS	6/1/2025		\$253.00	10-55200-02-15000
MERRILL FOTO NEWS	GRADUATION	6/1/2025		\$180.00	10-55200-03-40000
MERRILL STREET DEPARTMENT	P-2	5/28/2025	27236	\$148.44	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-26	5/27/2025	27231	\$189.31	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-4	5/21/2025	27226	\$149.18	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-13	5/20/2025	27225	\$128.77	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-18	5/15/2025	27221	\$179.31	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-10	6/23/2025	27256	\$108.87	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-24	6/23/2025	27253	\$851.07	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-69	6/19/2025	27252	\$171.21	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-13	6/16/2025	27249	\$273.60	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-0	6/12/2025	27245	\$270.64	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-69	6/25/2025	27258	\$287.71	10-55200-03-51000
MICHELLE MCMULLEN	REFUND SUMMER PLAYGROUND WEEK 3	6/30/2025	VOUCHER	\$55.00	
MID WISCONSIN BEVERAGE	SODA FOR AQUATIC CENTER	5/27/2025	2147894	\$327.60	10-55420-03-40100
MID WISCONSIN BEVERAGE	FREEZE BLAST	5/27/2025	2147893	\$250.00	10-55420-03-40100
MID WISCONSIN BEVERAGE	SODA FOR AQUATIC CENTER	6/23/2025	2152787	\$125.00	10-55420-03-40100
MID WISCONSIN BEVERAGE	SODA FOR AQUATIC CENTER	6/2/2025	2148976	\$491.40	10-55420-03-40100
MID WISCONSIN BEVERAGE	SODA FOR AQUATIC CENTER	6/23/2025	2152788	\$387.00	10-55420-03-40100
MORGAN CONCRETE	RIVERSIDE SHELTER CONCRETE SURROUND	5/25/2025		\$8,758.54	CAPITAL 2025
MULTI MEDIA CHANNELS	BLACK SQUIRREL EVENT	5/4/2025	263503	\$374.00	26-55425-03-42777
NASSCO	TOWELS	5/29/2025	6561399	\$519.60	10-55200-03-40000
NICK SCHUELKE	SECURITY DEPOSIT	6/25/2025	VOUCHER	\$50.00	10-21-7200
NORA LEISTIKOW	SECURITY DEPOSIT	6/3/2025	VOUCHER	\$100.00	10-21-7200
NORTHWOODS	CLEANING SUPPLIES	5/19/2025	416550	\$398.46	10-55200-03-40000
OSCAR GARCIA/ALL AMERICAN CIRCUS	SECURITY DEPOSIT	6/16/2025	VOUCHER	\$100.00	10-21-7100
PREMIER SIGNS	ADMISSIONS SIGN AQUATIC CENTER	5/27/2025	24389A	\$125.00	10-55420-03-40000
RACHEL WEIX	CPR CLASS PAYMENT	6/3/2025	VOUCHER	\$400.00	10-55420-03-32000
REBECCA KERINS	SECURITY DEPOSIT	6/9/2025	VOUCHER	\$100.00	10-21-7200
REINDERS	LAWN SEED MIX	6/16/2025	2446923-0	\$1,145.00	10-55200-08-91000
RHYME	COPY MACHINE	6/11/2025	843651	\$47.87	10-55300-03-13000
RTL ELECTRIC	NORMAL PARK PATH PROJECT	5/15/2025	66884	\$6,711.69	26-55200-08-91100
SAMS CLUB	FOOD FOR AQUATIC CENTER	5/28/2025		\$1,399.90	10-55420-03-40100
SAMS CLUB	SUPPLIES FOR AQUATIC CENTER	6/24/2025		\$495.92	10-55420-03-40100
SANDY RELL	SECURITY DEPOSIT	5/27/2025	VOUCHER	\$100.00	10-21-7200
SARA KLEBENOW	SECURITY DEPOSIT	6/11/2025	VOUCHER	\$100.00	10-21-7200
SARAH ADAIR	SECURITY DEPOSIT	6/3/2025	VOUCHER	\$50.00	10-21-7200
SCOTT JOHNSON	SECURITY DEPOSIT	5/30/2025	VOUCHER	\$50.00	10-21-7200
SERVICE MOTOR COMPANY	BLADES	4/2/2025	46082	\$265.23	10-55200-03-51000
SERVICE MOTOR COMPANY	BLADES	4/2/2025	46082	\$265.23	10-55200-03-50000
SETH PAITASH	SECURITY DEPOSIT	6/20/2025	VOUCHER	\$100.00	10-21-7200
SHOPKEEP	PROGRAM	4/17/2025	2313021	\$1,000.00	10-55420-15-46377
SHOPKEEP	PROGRAM	4/17/2025	2313021	\$656.00	10-55300-03-41500
STABLE HANDS, INC	BEYOND BOUNDRIES CAMP	6/20/2025	1289	\$250.00	26-55425-03-42500
THE LIFEGUARD STORE	UNIFORMS FOR AQUATIC CENTER	5/27/2025	807835	\$97.35	10-55420-03-40000
THE LIFEGUARD STORE	LIFEGUARD SUIT	6/4/2025		\$48.50	10-55420-03-40000
TIFFANY BRAUNEL	SECURITY DEPOSIT	5/27/2025	VOUCHER	\$50.00	10-21-7200
TRACTOR SUPPLY	STRAINER POLY 3/4	6/3/2025	10-55200-03-40000	\$27.99	10-55200-03-40000
TRAMPOLINE PARK	SUMMER PLAYGROUND	6/25/2025	323279	\$500.00	10-55300-03-41500
U LINE	SELF LAMINATING POUCHES	7/10/2025	37425089	\$167.70	10-55300-03-10000

WALMART	BIRTHDAY PARTY SUPPLIES	5/30/2025		\$77.30	10-55300-03-41500
WALMART	SUPPLIES FOR AQUATIC CENTER	6/3/2025		\$120.42	10-55420-03-40100
WALMART	SUMMER PROGRAMS	6/9/2025		\$20.43	10-55300-03-41500
WALMART	BIRTHDAY PARTY SUPPLIES	6/12/2025		\$132.49	10-55300-03-41500
WALMART	BEYOND BOUNDARIES FIELD TRIP	6/17/2025		\$141.66	10-55420-03-40100

7/1/2025

AMAZON	PROGRAMS	7/9/2025		\$32.89	10-55300-03-41500
AMERICAN WELDING	CHEMICALS FOR POOL	7/14/2025	10984138	\$613.35	10-55420-03-40000
BAJA'S	BEYOND BOUNDARIES	7/14/2025	18747	\$165.00	26-55300-03-55300
BRANDT EXTINGUISHERS	ANNUAL INSPECTION	7/10/2025	14298	\$145.00	10-55200-02-15000
CINTAS	UNIFORMS	6/25/2025	4234796024	\$188.37	10-55200-03-46000
CINTAS	MOPS/MATS	7/9/2025	4236255825	\$272.73	10-55400-02-23250
CINTAS	UNIFORMS	7/9/2025	4236255801	\$176.47	10-55200-03-46000
CINTAS	UNIFORMS	7/16/2025	4236988115	\$103.61	10-55200-03-46000
DAVE'S COUNTY MARKET	SUPPLIES FOR PROGRAMS	6/26/2025		\$13.15	10-55300-03-41500
DAVE'S COUNTY MARKET	BIRTHDAY PARTY AQUATIC CENTER	7/18/2025		\$5.98	10-55300-03-41500
DOLLAR TREE	PROGRAMS	7/8/2025		\$23.50	10-55300-03-41500
DYLAN THOMAS	SECURITY DEPOSIT	7/18/2025	VOUCHER	\$50.00	10-21-7200
ELLY HANSON	SECURITY DEPOSIT	7/8/2025	VOUCHER	\$100.00	10-21-7200
ESTHER DALEY	SECURITY DEPOSIT	6/25/2025	VOUCHER	\$100.00	10-21-7200
GREEN LAWN	ATHLETIC PARK	6/27/2025	25-37976	\$280.43	10-55200-02-15000
GREEN LAWN	LIONS PARK	6/27/2025	25-37977	\$637.61	10-55200-02-15000
GREEN LAWN	MARC SOFTBALL	6/27/2025	25-37978	\$365.98	10-55200-02-15000
HAWKINS	CHEMICALS FOR POOL	7/2/2025	7121257	\$3,263.48	10-55420-03-40000
HOLIDAY WHOLESALE	FOOD FOR AQUATIC CENTER	7/7/2025	2074925	\$993.00	10-55420-03-40100
HOLIDAY WHOLESALE	FOOD FOR AQUATIC CENTER	7/7/2025	142731	\$993.00	10-55420-03-40100
HORST DISTRIBUTING	PARTS FOR SHOP	7/2/2025	114483-000	\$1,068.29	10-55200-03-51000
HORST DISTRIBUTING	BUSHINGS	7/8/2025	114636-000	\$63.63	10-55200-03-50000
JENI BURTON	SECURITY DEPOSIT	7/16/2025	VOUCHER	\$100.00	10-21-7200
JOY ANNIS	REFUND ON PURCHASES	7/7/2025	VOUCHER	\$18.50	10-55300-03-41500
KAITLYN BOYCE	SECURITY DEPOSIT	7/16/2025	VOUCHER	\$50.00	10-21-7200
LIFEGUARD SERVICE	LIFEGUARD SUIT	7/4/2025		\$48.50	10-55420-03-40000
LUANN SKARLUPKA	SECURITY DEPOSIT	7/8/2025	VOUCHER	\$50.00	10-21-7200
MARCELLA CORDOVA	SECURITY DEPOSIT	6/25/2025	VOUCHER	\$100.00	10-21-7200
MATT DRABEK	SECURITY DEPOSIT	7/8/2025	VOUCHER	\$50.00	10-21-7200
MENARDS	POST CAPS/POST CONNECTORS	7/7/2025		\$50.09	10-55200-08-91000
MERRILL ACE HARDWARE	ANT AND ROACH KILLER	6/27/2025	244896	\$16.58	10-55420-03-40000
MERRILL ACE HARDWARE	LIGHT BULBS	7/5/2025	245069	\$14.99	10-55200-08-40000
MERRILL ACE HARDWARE	PARTS FOR SHOP	6/30/2025	244930	\$28.96	10-55200-03-40000
MERRILL ACE HARDWARE	TOILET BOWL CLEANER	7/10/2025	245192	\$19.95	10-55200-03-40000
MERRILL ACE HARDWARE	CABLE TIES	7/11/2025	245237	\$20.97	10-55200-03-40000
MERRILL ACE HARDWARE	SWIVEL DUSTER	7/10/2025	245194	\$14.99	10-55400-03-40000
MERRILL ACE HARDWARE	MOUSE TRAPS	7/21/2025	245473	\$39.55	10-55400-03-40000
MERRILL ACE HARDWARE	FASTENERS	7/17/2025	245397	\$11.96	10-55200-03-40000
MERRILL COUNTRY STORE	ROUNDUP	7/7/2025	295981	\$192.58	10-55200-08-91000
MERRILL COUNTRY STORE	WEED AND SEED	7/1/2025	295734	\$244.04	10-55200-08-91000
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	7/1/2025	1757887	\$771.98	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER FOOD	7/8/2025	1758813	\$1,037.28	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	7/15/2025	1759771	\$367.40	10-55420-03-40100
MERRILL GO ROUND	SUMMER PLAYGROUND	7/1/2025		\$139.00	10-55300-03-41500
MID WISCONSIN BEVERAGE	AQUATIC CENTER	7/7/2025	2155649	\$409.50	10-55420-03-40100
NASSCO	TOWELS	5/29/2025	6561399	\$519.60	10-55200-03-40000
NASSCO	BATH TISSUE	6/30/2025	6573380	\$279.38	10-55400-03-40000
NASSCO	HAND ROLL TOWEL	6/30/2025	6573143	\$535.03	10-55200-03-40000
NICK SCHUELKE	SECURITY DEPOSIT	6/25/2025	VOUCHER	\$50.00	10-21-7200
PERMAR SECURITY	FIRE ALARM	6/28/2025	3604381	\$614.28	10-55400-02-16500
PREMIER SIGNS	ADMISSIONS SIGN AQUATIC CENTER	5/27/2025	24389A	\$125.00	10-55420-03-40000
PREMIER SIGNS	SIGN WITH LAMINATED DECAL	6/26/2025	24637	\$25.52	10-55200-08-91000
PREMIER SIGNS	CAPITAL PARK SIGNS	6/26/2025	24636	\$13,270.81	52-57001-08-27857
RHYME	COPY MACHINE	7/11/2025	AR851130	\$35.02	10-55300-03-13000
RIVER COUNTY COOP	ROUND UP	7/9/2025	5064766	\$293.61	10-55200-08-91000
RTL ELECTRIC	NORMAL PARK	7/16/2025	66959	\$13,875.00	26-55200-08-91100
RTL ELECTRIC	OTTS PARK	7/16/2025	66961	\$872.36	26-55250-08-27919
RTL ELECTRIC	OTTS PARK	7/16/2025	66960	\$593.07	26-55250-08-27998

RTL ELECTRIC	AQUATIC CENTER	7/16/2025	66958	\$488.81	10-55420-03-50000
SAMS CLUB	AQUATIC CENTER FOOD	7/8/2025		\$594.36	10-55420-03-40100
SAMS CLUB	AQUATIC CENTER FOOD	7/8/2025		\$92.40	10-55420-03-40100
SARAH WILLIAMS	SECURITY DEPOSIT	7/16/2025	VOUCHER	\$100.00	10-21-7200
SAWMILL ADVENTURE PARK	SUMMER PLAYGROUND	7/14/2025		\$500.00	10-55300-03-41500
SERVICE MOTOR COMPANY	PARTS FOR SHOP	7/7/2025	P48066	\$266.42	10-55200-03-51000
SETH PAJTASH	SECURITY DEPOSIT	6/20/2025	VOUCHER	\$100.00	10-21-7200
STZR HOLDINGS LLC	JET ICE PAINT	7/1/2025	90088	\$165.80	10-55400-03-40000
SWIDERSKI	PARTS FOR SHOP	7/2/2025	37063	\$182.95	10-55200-03-50000
TINA SCOTT	SECURITY DEPOSIT	7/16/2025	VOUCHER	\$50.00	10-21-7200
ULINE	SELF LAMINATING POUCHES	7/10/2025	37425089	\$167.70	10-55300-03-10000
VIP OFFICE SUPPLIES	PRINTER PAPER FOR IPADS	7/15/2025	117194-001	\$15.96	10-55400-03-10000
WALMART	CLEANING SUPPLIES	7/8/2025		\$19.88	10-55400-03-40000
WALMART	PROGRAMS	7/8/2025		\$172.89	10-55300-03-41500
WALMART	PROGRAMS	7/8/2025		\$192.77	10-55300-03-41500
WALMART	SUMMER PLAYGROUND/PROGRAMS	7/16/2025		\$109.36	10-55300-03-41500
WALMART	AQUATIC	7/15/2025		\$106.21	10-55420-03-40100
WALMART	PROGRAMS	7/15/2025		\$26.04	10-55300-03-41500
WALMART	BEYOND BOUNDARIES	7/15/2025		\$50.94	26-55300-03-55300
WISCONSIN ICE ARENA MANAGEMENT	MEMBERSHIP	7/7/2025	1304	\$100.00	10-55400-03-32000
HOLIDAY WHOLESALE	ORDER FOR AQUATIC CENTER	7/28/2025	2094870	\$500.60	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	7/22/2025	1760811	\$1,076.82	10-55420-03-40100
MENARDS	POST CONNECTOR	7/8/2025	65468	\$50.09	10-55200-08-91000
WALMART	SUPPLIES FOR PROGRAMS	7/22/2025		\$65.71	10-55300-03-41500
CINTAS	UNIFOMRS	7/23/2025	4237713858	\$176.47	10-55200-03-46000
BARBARA MIDDLESTEAD	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$50.00	10-21-7200
MIKE FICK	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$50.00	10-21-7200
SHARON KAROW	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$50.00	10-21-7200
SARA STIVER	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$100.00	10-21-7200
GIGI HALFMANN	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$50.00	10-21-7200
KIMBERLI BUCHANAN	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$50.00	10-21-7200
ANDY DUERKOP	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$50.00	10-21-7200
CARRIE HECKENDORF	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$50.00	10-21-7200
KYANN KISLING	REFUND SUMMER PLAYGROUND	7/24/2025	VOUCHER	\$274.50	10-55300-03-41500
SAMS CLUB	SUPPLIES FOR AQUATIC CENTER	7/24/2025		\$272.36	10-55420-03-40100
MID WISCONSIN BEVERAGE	SODA FOR AQUATIC CENTER	7/21/2025	2157969	\$655.20	10-55420-03-40100
JOY ANNIS	SUPPLIES FOR PROGRAMS	7/21/2025	VOUCHER	\$89.26	10-55300-03-41500
BAJA'S	BLACK SQUIRRELL	7/24/2025	18748	\$632.00	26-55425-03-42777
WALMART	ICE CREAM FOR AQUATIC CENTER	7/25/2025		\$198.07	10-55420-03-40100
DAVE'S COUNTY MARKET	SUPPLIES FOR PROGRAMS	7/25/2025		\$18.53	10-55300-03-41500
RIESTERER & SCHNELL	PARTS FOR SHOP	7/21/2025	9124441	\$545.55	10-55200-03-50000
NAPA AUTO PARTS	PARTS FOR SHOP	7/24/2025	146576	\$40.77	10-55200-03-50000
MERRILL ACE HARDWARE	DRAIN CLOG REMOVER	7/14/2025	24584	\$21.98	10-55200-03-40000
MERRILL ACE HARDWARE	PARTS FOR SHOP	7/15/2025	245329	\$23.98	10-55200-03-40000
MERRILL ACE HARDWARE	PARTS FOR SHOP	7/23/2025	24552	\$6.59	10-55200-08-91000
RIESTERER & SCHNELL	BLADES	7/24/2025	9127690	\$6.20	10-55200-03-40000
MELISSA SCHROEDER	SECURITY DEPOSIT	7/28/2025	VOUCHER	\$100.00	10-21-7200
LIZ KRUEGER	SECURITY DEPOSIT	7/28/2025	VOUCHER	\$50.00	10-21-7200
POLLY LAMONTAGNE	SECURITY DEPOSIT	7/28/2025	VOUCHER	\$50.00	10-21-7200
BRITNEY PAGEL	SECURITY DEPOSIT	7/28/2025	VOUCHER	\$100.00	10-21-7200
TORTOISE AND HARE	BLACK SQUIRRELL	7/26/2025		\$2,438.00	26-55425-03-42777
COURTNEY BUSTERUD	SECURITY DEPOSIT	7/24/2025	VOUCHER	\$100.00	10-21-7200

PRELIMINARY DRAWING

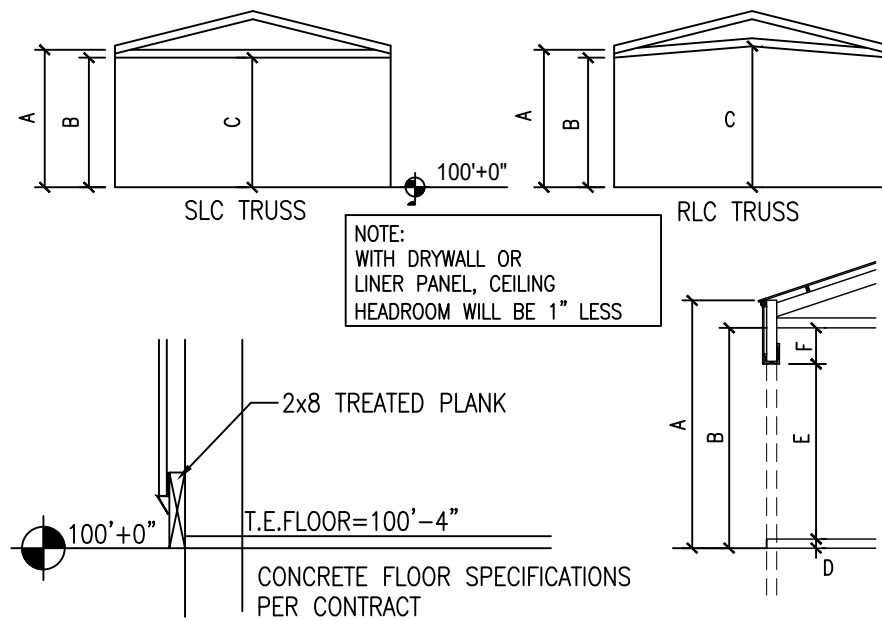
PROJECT:

Pavilion
22' x 56' x 12' clear

For: Lions Park
Wisconsin

Salesman: Pete Hirn

SITE LOCATION:
2010 West 3rd Street
Merrill, WI 54452



- A = EAVE HEIGHT _____
- B = TRUSS CLEARANCE AT HEEL _____ 12'-0"
- C = TRUSS CLEARANCE AT CENTER OF BUILDING _____
CLEARANCE MAY BE REDUCED BY FINISHED FLOOR HEIGHT
- D = OVERHEAD FRAME OUT BOTTOM ELEVATION _____
- E = OVERHEAD FRAME OUT HEIGHT _____
- F = ACTUAL HEADROOM AVAILABLE _____

HEADROOM REQUIRED TO TURN THE DOOR MUST BE LESS THAN THE ACTUAL HEADROOM AVAILABLE

NOTES:

1. INDICATE ANY POWER LINES WITHIN 10' OF BUILDING SITE.
2. ARE THERE ANY BUILDINGS WITHIN 10' OF BUILDING SITE?
YES _____ NO X
IF SO, THEN SEND PICTURE OF BUILDING OR LIST THE CONDITION OF BUILDING _____
3. INDICATE ANY UNDERGROUND UTILITIES, i.e. SEWER; WATER; ELECTRIC; ETC. IF NONE CIRCLE NONE
(NONE) LIST _____
4. ACTUAL WIDTH OF SLIDE DOOR CLEARANCE WILL BE 6" LESS THAN NOMINAL DOOR SIZE, AND 12" LESS IF DOOR IS OFF THE CORNER.
EXAMPLE: IF NOMINAL SLIDE DOOR IS 10'-0" WIDE, THE ACTUAL CLEARANCE IS 9'-6" ON STANDARD DOOR, OR 9'-0" IF DOOR IS OFF THE CORNER.

CLASSIFICATION OF BUILDING:

SHOP BUILDING _____ COMMERCIAL _____ EQUINE _____
AG & PERSONAL STORAGE _____ LEAN _____ OTHER X

CUSTOMER NAME Lions Park - City of Merrill
EXACT PLAN AND DOOR LOCATION APPROVED BY: _____

CUSTOMER SIGNATURE

BUILDING COLORS:

SIDE	ASH GRAY	BOTTOM TRIM	WHITE
GABLE	ASH GRAY	CORNER TRIM	WHITE
ACCENTS	N/A	ROOF	REGAL BLUE
WALK DOOR	N/A	RIDGE CAP	REGAL BLUE
WINDOWS	N/A	GABLE TRIM	REGAL BLUE
DOOR/WINDOW TRIM	N/A	FASCIA TRIM	WHITE
OVERHEAD DOOR	N/A	EAVE TRIM	WHITE
OVHD. DOOR TRIM	N/A	SOFFIT	WHITE
SLIDE DOOR	N/A	SOFFIT F&J TRIM	WHITE
SLIDE DOOR TRIM	N/A	CUPOLA SIDE	N/A
WAINSCOT	N/A	CUPOLA ROOF	N/A
WAINSCOT TRIM	N/A	WEATHERVANE	N/A
WNSCT. CORNER TRIM	N/A	EAVE TROUGHS	N/A
EAVELITE	N/A	DOWNPOUTS	N/A

CONTRACT SPECIFICATIONS
TAKE PRECEDENCE
OVER BUILDING PLANS

ROOF & SIDE STEEL ARE
McELROY - MESA - .149 ga.
w/KYNAR 500 PAINT SYSTEM
AND SCREW FASTENERS

COLUMNS ARE TITAN TIMBER
GLUE LAMINATED COLUMNS
LOWER - #1 SYP .60 CCA
UPPER - 2x6 SPF MSR1650
-OR- 2x8 SPF MSR 1950

DRAWN BY:
AS

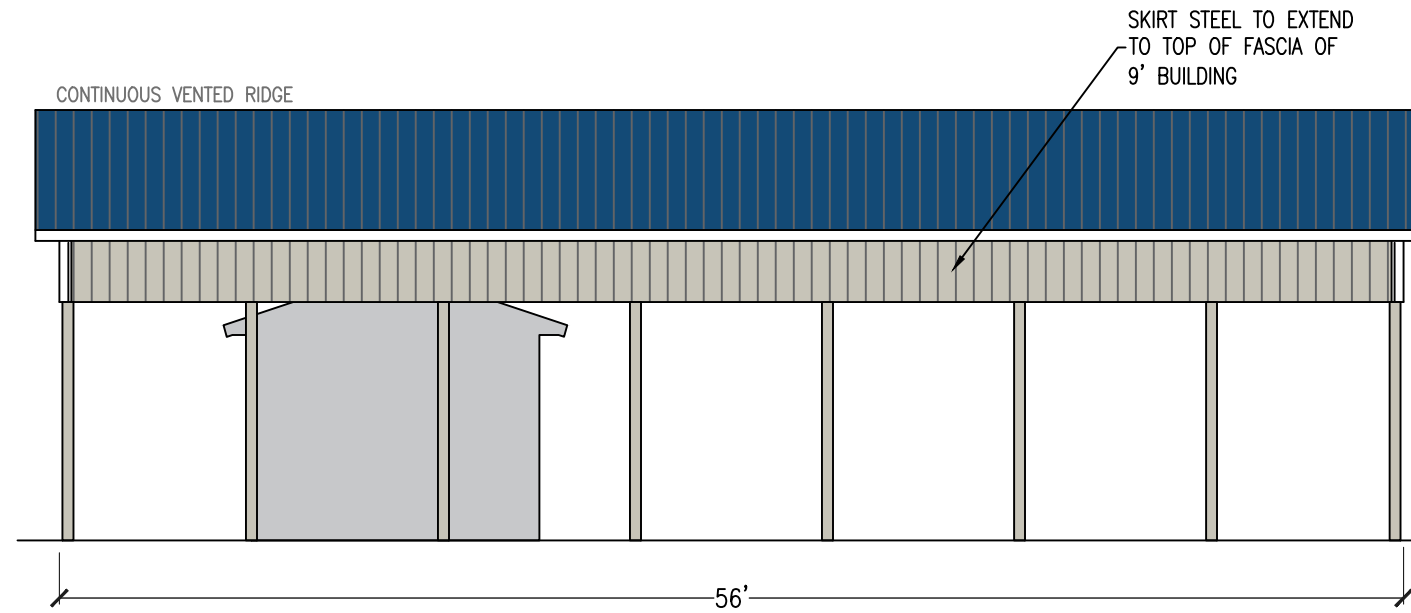
DATE:
05-24-24

REVISIONS
05-29-24
07-28-25

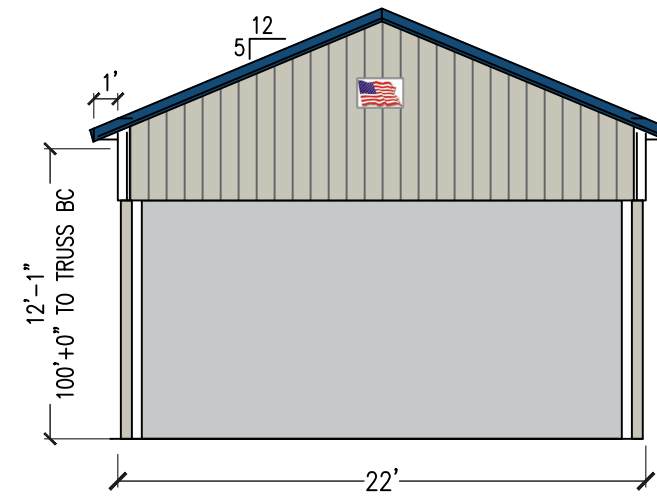
SHEET ID.

SHEET NO.
COVER

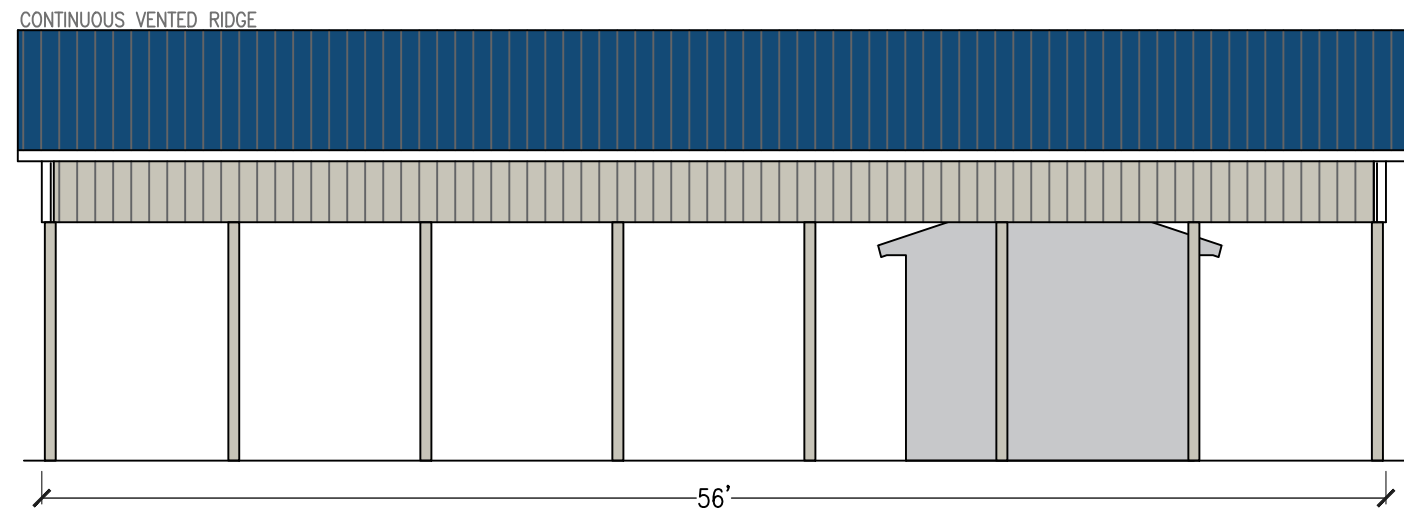
PRELIMINARY DRAWING



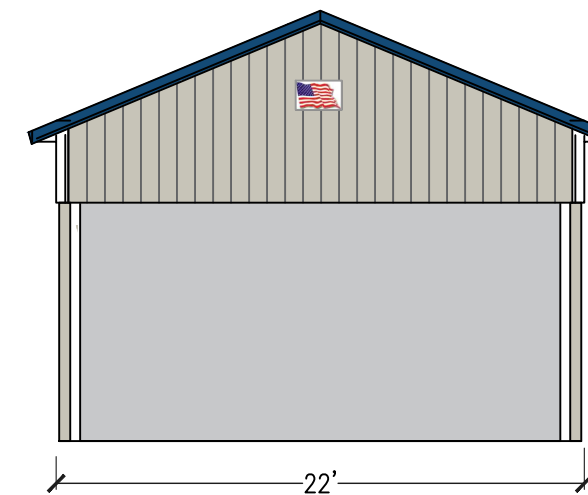
① WEST ELEVATION
1/8" = 1'-0"



② SOUTH ELEVATION
1/8" = 1'-0"



③ EAST ELEVATION
1/8" = 1'-0"



④ NORTH ELEVATION
1/8" = 1'-0"

CONTRACT SPECIFICATIONS
TAKE PRECEDENCE
OVER BUILDING PLANS

COPYRIGHT NOTICE: UNAUTHORIZED COPYING OF OR BUILDING FROM PLAN IS A VIOLATION OF U.S. COPYRIGHT LAWS, CONSTITUTING CRIMINAL THEFT



PINNO BUILDINGS
N5877 PALMER ROAD
ROSENDALE, WI. 54974

PHONE (920)922-7010
FAX (920)922-9093
www.rabinno.com

LIONS PARK
22'x56'x12' clear
ELEVATIONS

DRAWING NO.

DRAWN BY:
AS

SCALE:
AS SHOWN

DATE:
05-24-24

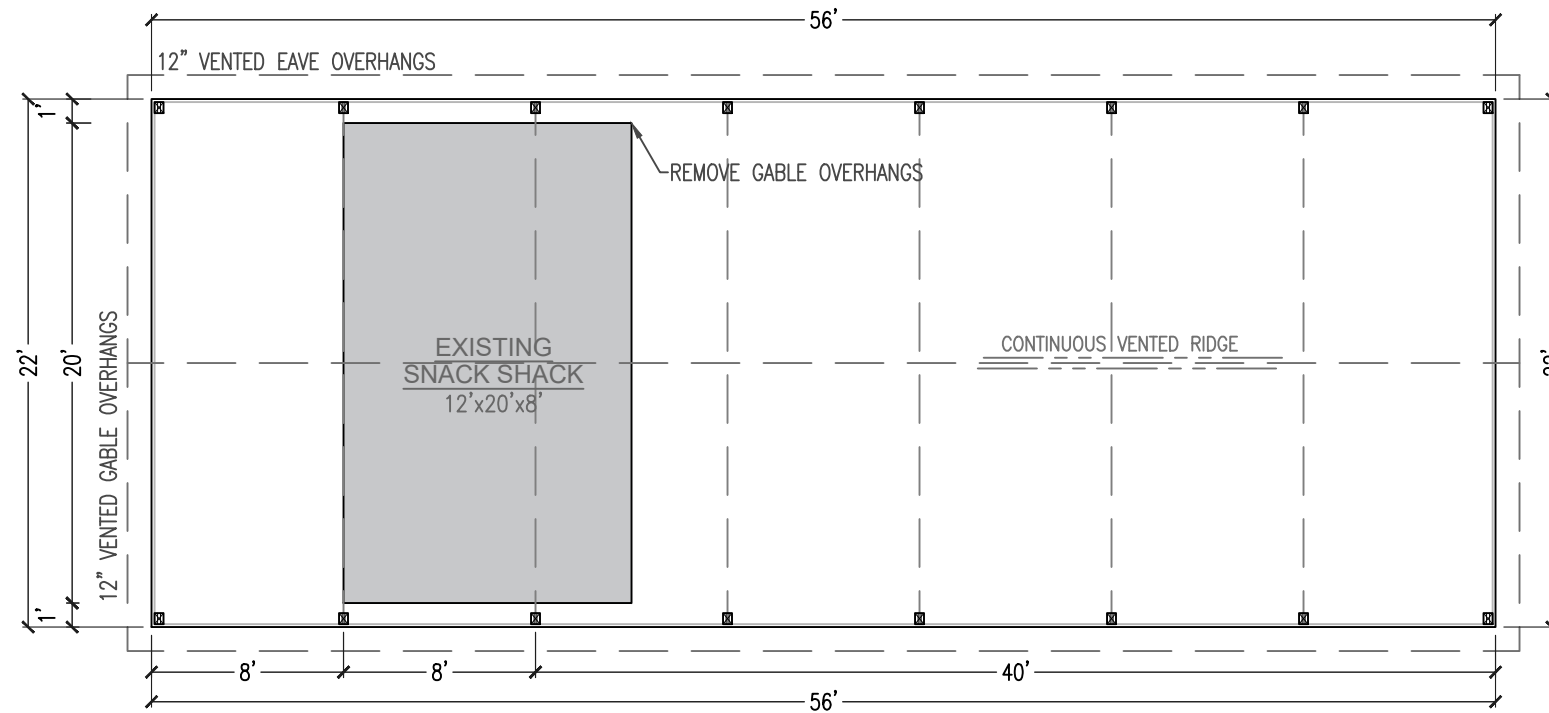
REVISIONS
05-29-24
07-28-25

SHEET ID.

SHEET NO.
2 OF 3

JOB NO.

PRELIMINARY DRAWING



1 FLOOR PLAN
1/8" = 1'-0"



OPEN-AIR PAVILION

- 22'x56'x12' CLEAR
- 1,232 SQ. FT.
- CEILINGS STEEL LINED
- POSTS STEEL WRAPPED
- T.E. FLOOR=100'+0"

CONTRACT SPECIFICATIONS
TAKE PRECEDENCE
OVER BUILDING PLANS

COPYRIGHT NOTICE: UNAUTHORIZED COPYING OF OR BUILDING FROM PLAN IS A VIOLATION OF U.S. COPYRIGHT LAWS, CONSTITUTING CRIMINAL THEFT



N5877 PALMER ROAD
ROSENDALE, WI. 54974

PHONE (920)922-7010
FAX (920)922-9093
www.rapinno.com

LIONS PARK
22'x56'x12' clear

FLOOR PLAN

JOB NO.

DRAWING NO.

DRAWN BY:
AS

SCALE:
AS SHOWN

DATE:
05-24-24

REVISIONS
05-29-24
07-28-25

SHEET ID.

SHEET NO.
3 OF 3

RBT Imp. MARC 2025

- ALT 1: ASPHALTIC PAVING OF SOUTH SIDE TRAIL
TRAIL LENGTH: 4100'
- ALT 2: ADD GRANITE SECTIONS TO SOUTH SIDE TRAIL
TRAIL LENGTH: 2230'
- ALT 3: ASPHALTIC PAVING OF NORTH SIDE TRAIL
TRAIL LENGTH: 3690'





City of Merrill
 Parks & Recreation Department
 1100 Marc Dr. | Merrill, WI | 54452
 Phone: (715) 536-7313
 parks@ci.merril.wi.us

2026 Draft Capital Requests – Parks & Recreation Department

Park/Project	Priority Order	2026
Replace Park Entrance Signs (continued)	1	\$20,000
Finish concrete around park shelters (continued) Stange & Ott's	2	\$18,000
Replace Aquatic Center Pumps (continued)	3	\$30,000
Refurbish decking and rails on Prairie Trails Bridge (repeat request)	4	\$20,000
Remove/repave Streeter Square Basketball Courts (repeat request)	5	\$25,000
Repave parking lot closest to the Smith Center	6	\$175,000
Replace rental skates at the Smith Center (continued)	7	\$5,000
Key Fobs installed at the Smith Center (repeat request)	8	\$25,000
Replace 2003 Polaris UTV	9	\$35,000
Replace Streeter Square Playground	10	\$100,000
Replace sound system in Smith Center	11	\$15,000

*Per our Finance Director, she would like at least a tentative list to begin working with for our 2026 Capital Requests turned in by May 9th. She is also looking at working on a ten year capital plan that is included in your packets as well.

*The items above that have (continued) by them were partially funded for this year and we are requesting the balance for 2026. Items labeled (repeat request) are items that have been requested in previous years and are asking again for 2026.

* I completely understand that we are most likely not going to receive funding for all items that we are requesting but I feel they do need to remain on the list for consideration.

*Please review this list and be prepared to have the discussion at our May Meeting. Ultimately it is up to you as a Commission which items you would like to see proceed through the funding process (and there can definitely be others included or removed if you wish).

Respectfully Submitted,

Dan Wendorf
 Parks & Recreation Director
 City of Merrill



City of Merrill

Parks & Recreation Department

1100 Marc Dr. | Merrill, WI | 54452

Phone: (715) 536-7313

parks@ci.merrill.wi.us

August 2025 Parks & Recreation Director's Report

Parks: The obvious topic continues to be how much rain we have received and how consistently it has rained. We have had to mow pretty much non-stop since the grass started growing to keep up and to keep things tidy for all of our shelter reservations and sports events over the past few months. It has been a very busy schedule in our parks, we've had a very strong number of shelter reservations this year as well as full schedules of little league baseball, softball, Legion & Junior Legion baseball and softball, Rangers adult baseball, Babe Ruth, soccer, fireworks, aquatic center, and tournaments. Our full time and seasonal crew has once again done a masterful job making sure our grounds and facilities are ready for each and every one of these activities and events. With the consistency and volume of rain we have received it has created a few washout areas and washboard areas on our trails that we have had to fix and keep up with. Our Park Entrance signs were finished and will be installed in the coming weeks when we have time. They all look really good and I am excited to see them all switched out (if we get funding for the remainder of them next year). We did install the new one at the City Forest and it looks really good. As you recall we received funding for 7 of them this year. We really need to make this a capital priority to procure the funding for the remainder of the park signs so we have them all switched over to the same look and the remaining old ones are still falling apart. The Normal Park project continues with the finishing of the permanent power hook ups on each corner of the parking lot, the parking lot light was installed and is functional, and we are waiting on the arrival and install of the interior park lights. Once those lights are installed, the old wooden WPS poles are removed, and the new Normal Park sign are installed we should be completed with that project. The Prairie River Pathway connection on the very north end has been carved out and should be surfaced within the coming weeks. We will then sign the trail and map it so that people get familiar with the new trail and the route. I met with Merrill Baseball on several occasions at Lion's Park to discuss their intentions to provide a shelter area at and around their concessions for safety and convenience. They are working with Pinno Builders to potentially construct an open air shelter to eliminate balls from falling on people and to provide some shade at that facility during their league and tournaments. If approved, the project will be funded by Merrill Baseball (and partially donated by Pinno). The Bierman Family Aquatic Center has been running well since we opened. When the weather has been sunny and warm, we have had great crowds. On the flip side of that, we have had a lot of rain out days as well so hopefully we finish strong with a lot of sunny/warm days! The Black Squirrel Scurry went off without a hitch and they had a very good turn out once again with visitors coming to Merrill from all over to participate. Merrill Youth Fastpitch held their 20th Annual tournament at the MARC on July 25-27th with 49 teams and thousands of people. They were fortunate to not have any inclement weather and the crowds were enormous. It is great to see so many people flood our community for these events, it gives us all a chance to showcase how beautiful our community is and that there is always something going on here. The following weekend, August 1-3, we hosted the Girls Legion Softball State Tournament at the MARC for the first time ever, which is another great event. I can fill you in verbally at the meeting as it will take place after I submit this board report to you in the packets. I have been talking with Lincoln County regarding the bridge that is to be constructed to connect Prairie Dells County Park to our City Forest. It was supposed to occur at the end of July but is delayed a bit due to weather. One way or another it will be completed either later this summer or early fall and will be a tremendous addition to that area.

An equal opportunity/affirmative action employer.



City of Merrill

Parks & Recreation Department

1100 Marc Dr. | Merrill, WI | 54452

Phone: (715) 536-7313

parks@ci.merrill.wi.us

Forestry: I have been keeping up with inspections as good as I can for this time of year. With the amount of moisture (and frequency) that we have received this year, our young and previously stressed trees have really been bouncing back and looking healthy. Some of the new growth on younger trees is quite remarkable and should really help those trees to get over the hump and begin to thrive. There was considerable tree damage on the westernmost edge of the City after the early morning storm on July 19th. The storm damaged trees have been dealt with as well as fringe trees that sustained damage but were not downed by the storm. The Crescent/Glen Drive and Council Grounds areas were hardest hit by that storm and surprisingly it was contained quite definitively to those areas. I will be starting very soon with our fall tree planting preparations so we are ready to order and plant around the time trees are beginning to go dormant. I have been working with WDNR foresters to help set up a timber sale for the old landfill site as there are marketable stands in there that should be taken advantage of before they lose their value. I also discussed future City Forest timber sales with them and will be meeting with them in the near future to lay out plans for our next few sales, locations, and strategies involved with them.

Recreation: This summer has been really good so far on the recreation end of things. Our recreation programs have all gone very well (with the exception of a few rain induced reschedules). We had good registration numbers that I would like to see turn into great, but there are so many things going on in the summer that it really isn't like it used to be. Our Summer Playground program has been really good this year so far. We have had very few incidents with the participants, with the exception of some of the usual minor things that were dealt with swiftly and all has been good. Our playground numbers have been good all season and have been on the low side of our 60 limit which makes it very good to work with. At some point we may want to consider lowering our limit down a bit because of the lower demand and to help our budget with one less seasonal staff member for the season. This is something we can consider in the future but I just throw it out there because our budgets are not going to increase – we are going to have to continue to operate with what we are given. We have also been preparing for our fall recreation season as well. Registrations are closed for our youth flag football and we have good numbers for that so that will begin end of summer and early into the start of the school year. We also have Labor Day preparations getting under way as well as Colorama Bike Ride in September as well.

Smith Center: It has been a very busy several months in the Smith Center with recreation programs, rentals, nerf parties, June Dairy Breakfast, and now we have summer ice in. As always, it is quite the process getting the ice in for the summer season but Youth Hockey has almost all of their slots filled with camps, games, tournaments, and figure skating for the duration that we have the ice in for. As with our other events, it is good for the community because they do bring quite a few new people into the community that wouldn't normally visit Merrill. It is also nice because we do see these people stay for a while and visit our downtown, pool, parks, and shop in other places as well. We will begin taking the ice out on August 11th to be ready to resume our busy dry floor schedule to finish that season off. We have the Zelich Auto Show, Paper Cities Kennel Club Dog Show, MAPS Back to School Bash, Trinity Block Party, and a number of other smaller rentals inside the Smith Center. It is great to see more and more events at the Smith Center and we look forward to continuing to try and get even more out here. I am working with Youth Hockey on a building evaluation with a company called InBylt that specializes in Arena Projects. We are looking at some of our infrastructure in the

An equal opportunity/affirmative action employer.



City of Merrill
Parks & Recreation Department
1100 Marc Dr. | Merrill, WI | 54452
Phone: (715) 536-7313
parks@ci.merril.wi.us

Arena to evaluate potential things that we can/could/would/should look at replacing. We have a preventative maintenance plan that we created over 10 years ago that we have been following but that one will be aging out fairly soon because some of the things that we replaced will eventually need to be replaced and we also have some larger ticket items that need to be addressed in the near future as well. The big one will be the floor chiller/compressor system. I will keep you up to date on the report as I get more information.

Respectfully Submitted,

Dan Wendorf
Parks & Recreation Director
City of Merrill